

AGENDA
COMMUNITY REDEVELOPMENT AGENCY
REGULAR MEETING
TUESDAY, SEPTEMBER 27, 2016 - 6:00 PM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE WITH REGARD TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

LOBBYIST REGISTRATION IS REQUIRED. PRIOR TO ENGAGING IN ANY LOBBYING ACTIVITIES, WHETHER OR NOT COMPENSATION IS PAID OR RECEIVED IN CONNECTION WITH THOSE ACTIVITIES, EACH LOBBYIST SHALL FILE WITH THE CITY CLERK AN ANNUAL REGISTRATION STATEMENT AND PAY AN ANNUAL ONE HUNDRED DOLLARS (\$100.00) REGISTRATION FEE FOR EACH PRINCIPAL OR EMPLOYER. REGISTRATION FORMS ARE AVAILABLE ON THE CITY WEBSITE: WWW.DANIABEACHFL.GOV. (ORDINANCE #2012-019)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY CLERK'S OFFICE, 100 W. DANIA BEACH BOULEVARD, DANIA BEACH, FL 33004, (954) 924-6800 EXTENSION 3624, AT LEAST 48 HOURS PRIOR TO THE MEETING.

IN CONSIDERATION OF OTHERS, WE ASK THAT YOU:

- A. PLEASE TURN CELL PHONES OFF, OR PLACE ON VIBRATE. IF YOU MUST MAKE A CALL, PLEASE STEP OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
 - B. IF YOU MUST SPEAK TO SOMEONE IN THE AUDIENCE, PLEASE SPEAK SOFTLY OR GO OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
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1. CALL TO ORDER/ROLL CALL

2. CITIZEN COMMENTS

Addressing the Commission: Comments by Dania Beach citizens, or other interested parties that are not part of the regular agenda, may be made during each Commission meeting during the period set aside for "citizen comments." A thirty (30) minute "citizen comments" period shall be designated on the agenda for citizens and interested persons to speak on matters not scheduled on that day's agenda. Each speaker shall be limited to 3 minutes for his or her comments. Persons desiring to speak during the citizen comment period shall inform the City Clerk prior to the beginning of the meeting of their intention to speak. If more than 10 speakers express a desire to speak, the Commission shall determine, on a meeting by meeting basis, whether to (a) extend the time allotted for citizen comments to accommodate all speakers, or (b) whether to limit the number of speakers or amount of time per speaker. A speaker's time shall not be transferable to another speaker.

3. ADMINISTRATIVE REPORTS

4. PRESENTATIONS

- 1. Dania Beach CRA Strategic Marketing Work Plan FY2016/2017

5. CONSENT AGENDA

- 1. Minutes:

Approve Minutes of August 23, 2016 CRA Board Meeting

2. Travel Requests: None

3. RESOLUTION NO. 2016-CRA-006

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (“CRA”) OF THE CITY OF DANIA BEACH, FLORIDA, APPROVING THE CRA FINANCING AND IMPLEMENTATION PLAN AND ADOPTING THE FINAL ESTIMATES OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2016, AND ENDING ON SEPTEMBER 30, 2017; APPROPRIATING FUNDS AS MAY BE NEEDED OR DEEMED NECESSARY TO DEFRAY ALL EXPENDITURES AND LIABILITIES OF THE CRA FOR SUCH FISCAL YEAR; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

4. RESOLUTION NO. 2016-CRA-007

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (“CRA”) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE THE FIRST RENEWAL OF AN EXISTING AGREEMENT FOR AN ADDITIONAL ONE (1) YEAR PERIOD WITH REDEVELOPMENT MANAGEMENT ASSOCIATES, LLC (“RMA”) TO PROVIDE ADMINISTRATIVE MANAGEMENT AND GENERAL AND MARKETING CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED TWO HUNDRED SIXTY THOUSAND DOLLARS (\$260,000.00); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

5. RESOLUTION NO. 2016-CRA-008

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (“CRA”) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING WITH WEISS, SEROTA, HELFMAN, COLE & BIERMAN, P.L. TO PROVIDE LEGAL SERVICES AS SPECIAL COUNSEL TO THE CRA; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

6. RESOLUTION NO. 2016-CRA-009

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (“CRA”) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING WITH MOSKOWITZ, MANDELL, SALIM & SIMOWITZ, P.A. TO PROVIDE LEGAL SERVICES AS SPECIAL COUNSEL TO THE CRA; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7. RESOLUTION NO. 2016-CRA-010

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, WITH GABOTON GROUP, LLC TO PROVIDE FEDERAL PUBLIC AFFAIRS AND LEGISLATIVE SERVICES, IN AN AMOUNT NOT TO EXCEED FORTY FIVE THOUSAND DOLLARS (\$45,000.00) EFFECTIVE OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

6. PROPOSALS AND BIDS

7. DISCUSSION AND POSSIBLE ACTION

8. BOARD MEMBER COMMENTS

9. ADJOURNMENT

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Presentation

Continued from:

Requested Action (Identify appropriate Action or Motion)		

Purchasing Requests ONLY		
Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

Exhibits Attached
Dania Beach CRA Strategic Marketing Work Plan FY2016/2017



DANIA BEACH
COMMUNITY REDEVELOPMENT AGENCY

DANIA BEACH CRA
STRATEGIC MARKETING WORKPLAN
FY16/17

Objectives, Tactics and Budget

B. BUSINESS ATTRACTION, RETENTION & COMMUNICATIONS

Objective	Tactics	FY16/17 Budget	Who's Managing	Status
1) To attract new target uses to the downtown district.	i. Define target uses for the downtown district (Use merchant survey data, ESRI, and existing merchandise mix.)	N/A	Marketing Staff	
	ii. Work with the Economic Development Manager in maintaining a comprehensive asset inventory spreadsheet including current downtown businesses, available properties, cultural and entertainment venues and planned developments with status.	N/A	E.D. Manager & Marketing Staff	
	iii. Maintain communications with developers regarding status, marketing and business retention efforts.	N/A	Marketing Staff	
2) Identify and promote the existing assets of Dania Beach, businesses, available properties, and upcoming developments through all media channels.	i. Update branded collateral (print and digital) to market Downtown Dania Beach and the City Center at ICSC and other developer and business meetings/seminars and conventions, as well as promote the assets of doing business in downtown Dania Beach.	\$1,000.00	Marketing Staff	
	ii. Host a commercial broker banker / developer business attraction event; schedule and conduct tours for investors, bankers and brokers as necessary throughout the year.	\$2,000.00	All Staff	
3) To retain target businesses and create and implement an entrepreneurial development and/or educational programs.	i. Build upon existing business email database through phone-calls, business tax receipts and visits to downtown businesses.	N/A	Marketing Staff	Ongoing
	ii. Create a monthly branded business e-newsletter to inform all area business and property owners about upcoming meetings, notices and important information. Include information from Smart Brief, ICSC and other businesses news outlets that are relevant to retail business strategy and marketing trends.	N/A	Marketing Staff	Monthly

B. BUSINESS ATTRACTION, RETENTION & COMMUNICATIONS (cont.)

Objective	Tactics	FY16/17 Budget	Who’s Managing	Status
	i. Conduct a merchant survey of downtown businesses to analyze the current status of business, determine existing customer profile and refine targeted promotional approach. Review current grant and incentive programs and revise as needed after analyzing business survey results. ii. Continue to host quarterly downtown merchant and property owner meetings to address issues, share ideas, educate and expand business retention and attraction efforts. Send email reminders prior to each meeting and post on all social media sites. Identify and secure guest presenters. iii. Develop a program for existing businesses to cross-promote each other and/or participate in a co-op advertising campaign– through special events (i.e., downtown food truck events), special customer incentive programs or other creative strategies developed through survey analysis and merchant meetings. (i.e., package business specials and collateral for distribution at CRA events); utilize the Chamber of Commerce as a partner and resource. iv. With the Economic Development Manager, create a “Guide to Doing Business in Dania Beach” (print and digital). Include City Rules and Regulations, business safety and crime prevention, business exterior maintenance, parking and getting around downtown, restaurant rules and regulations, how businesses can get involved with the City and CRA, important contacts for business owners, and any other relevant information.	N/A \$1,000.00 \$5,000.00 \$3,000.00	Marketing Staff Marketing Staff & E.D. Manager Marketing Staff All Staff	

C. CUSTOMER BASE, ADVERTISING AND EVENTS

Objective	Tactics	FY16/17 Budget	Who's Managing	Status
1) Increase overall awareness and visitation for downtown Dania Beach businesses.	i. Build on existing resident database (collect emails and zip codes at every meeting or event through sign-in sheets or register to win campaigns).	N/A	All Staff	Ongoing
	ii. Continue the Neighborhood Ambassador Program (Quarterly).	\$2,500.00	Marketing Staff	Weekly
	iii. Create a weekly business-to-consumer e-newsletter (in addition to CRA Directions Newsletter) promoting events and happenings in downtown Dania Beach highlighting a business category (i.e. restaurants, services, retail) - tie monthly features to public relations efforts, Facebook, Twitter and any local free advertising outlet. Use incentives for consumers to visit shops, engage on social media sites, check-in at locations, etc. Coordinate incentives with business category participants monthly.	N/A	Marketing Staff	
	iv. Attend all events to promote the DBCRA by manning a booth to collect resident emails, host a register-to-win contest promoting local businesses, conduct surveys, and provide information on the upcoming Development Projects as well as other DBCRA projects and plans.	N/A	Marketing Staff & CRA Staff	
	v. Host a downtown Arts and Antique Walk to promote local businesses.	\$5,000.00	Marketing Staff & CRA Staff	
3) The Dania Beach Arts and Seafood Celebration promotion and publicity.	i. Work with CRA Manager: See event plan.	Refer to Event Budget	CRA Manager, Marketing Staff All Staff & Consultant	
4) The PATCH.	i. Develop a PATCH marketing and events plan.	Refer to PATCH Budget	Marketing Staff, CRA Staff & PATCH Staff	

D. DOWNTOWN ENVIRONMENT / VISUAL APPEARANCE

Objective	Tactics	FY16/17 Budget	Who’s Managing	Status
1) To enhance a sense of place in the downtown area focusing on the creative experience.	i. Use merchant meetings to continue to educate business and property owners about “good” display tactics for storefronts and windows. (i.e. include a 5-10 minute “best practices” presentation at quarterly merchant meetings.)	N/A	All Staff	Quarterly
	ii. Attend all Creative Arts Council (CAC) meetings	N/A	Marketing Staff	Monthly
	iii. Collaborate with the CAC and write and distribute press releases on all news-worthy projects and programs implemented by CAC.	N/A	Marketing Staff	
	iv. Capitalize on City Center progress via press releases and/or digital updates (newsletters/social media)	N/A	Marketing Staff	Ongoing

MINUTES OF MEETING
DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, AUGUST 23, 2016 – 6:00 P.M.

1. Call to Order/Roll Call

Chairman Salvino called the meeting to order at 6:00 p.m.

Present:

Chairman:	Marco A. Salvino, Sr.	
Vice-Chairman:	Albert C. Jones	<i>Arrived at 6:02 p.m.</i>
Board Members:	Chickie Brandimarte	
	Paul Fetscher	
	Bobbie H. Grace	
Executive Director:	Rachel Bach	
City Attorney:	Thomas Ansbro	
CRA Secretary:	Louise Stilson	

2. Citizen Comments

There were no citizen comments at this meeting.

3. Administrative Reports

Vice-Chairman Jones arrived at 6:02 p.m.

- 3.1 Presentation of Florida Festivals and Events Association (FFEA) Sunsational Awards by FFEA Board Member and Event Director of the Winterfest Boat Parade, Ms. Dawn Read

Dawn Read, FFEA Board Member, presented eleven awards to the CRA Board; three for the PATCH and eight for the 2016 Arts & Seafood Celebration.

4. Presentations

- 4.1 Presentation on the Dania Beach PATCH and the PATCH Collaborative by: Teina M. Phillips, MPA Broward Regional Health Planning Council Transforming Our Community's Health: TOUCH Program Director

Teina Phillips, MPA, TOUCH Director, Broward Regional Health Planning Council, gave a presentation, which is attached to and incorporated into these minutes. She spoke about what happened at the PATCH this year and what will happen next year.

Board Member Grace wants to insure that we are planting in-season, and would like a chart available on the website to show what and when we are planting. She also wants us to reach out to the High Schools for volunteer hours through community service hours.

Vice-Chairman Jones is concerned with buyers, revenues and grants, and getting the community more involved.

5. Consent Agenda

Items Removed from Consent Agenda: #5.4

- 5.1 Minutes:
Approve Minutes of July 26, 2016 CRA Board Meeting
- 5.2 Travel Requests: None
- 5.3 Approve Work Authorization for Redevelopment Management Associates, LLC, for the analysis and creation of the Dania Beach CRA Finance and Implementation Plan, in an amount not to exceed \$6,600.00 ***(Continued from July 26, 2016)***

Board Member Grace motioned to approve the Consent Agenda, with the exception of Item #5.4; seconded by Board Member Brandimarte. The motion carried unanimously.

5.4 RESOLUTION NO. 2016-CRA-005

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE THE FIRST OF THREE OPTIONAL RENEWALS OF AN EXISTING AGREEMENT FOR A ONE (1) YEAR PERIOD WITH STANDING OVATIONS LLC, A FLORIDA LIMITED LIABILITY COMPANY RELATING TO CONSULTING AND PRODUCTION SERVICES IN CONNECTION WITH THE 2017 ARTS AND SEAFOOD CELEBRATION; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. ***(Continued from July 26, 2016)***

City Attorney Ansbro read the title of Resolution #2016-CRA-005.

Board Member Grace noted she was hoping to entice a local business. She will not vote in favor and said we have time to go out and look for another agency.

Director Bach confirmed that we went out to bid last year and the previous year. This vendor had the lowest price.

Vice-Chairman Jones also would like to go out to bid, but will support this vendor this year.

Chairman Salvino noted the requirements eliminated a lot of firms to submit a bid. Next year we should discuss why those credentials were required to bid.

Vice-Chairman Jones motioned to approve Resolution #2016-CRA-005, and simultaneously go out to bid. The motion died for lack of a second.

Chairman Salvino motioned to approve Resolution #2016-CRA-005; seconded by Board Member Brandimarte. The motion carried on the following 4-1 Roll Call vote:

Board Member Brandimarte	Yes	Vice-Chairman Jones	Yes
Board Member Fetscher	Yes	Chairman Salvino	Yes
Board Member Grace	No		

6. Proposals and Bids

There were no proposals on this agenda.

7. Discussion and Possible Action

7.1 CRA 2017 Budget Discussions

Director Bach reviewed the budget proposal, which is attached to and incorporated into these minutes.

Board Member Brandimarte questioned how the CRA was reaching out to the real owners of the properties in downtown, as opposed to the property managers.

Director Bach responded we are reaching out to the property owners who are local, and also working with Code.

Vice-Chairman Jones asked if and how the funding for the Columbus Project could be utilized in our budget.

Director Bach said she is exploring the idea that if we can come up with a project to replace the 82 parking spaces, we can hold onto the funding rather than turning it back to the County.

Kim Briesemeister, RMA, noted that at the ICSC level, Dania Beach is a hot spot and a good place to invest.

Director Bach noted the RFQ for the City Center development is with the City Attorney for review; after review, it will be brought to the Board for approval.

8. Board Member Comments

Director Bach responded to Board Member Grace that Broward County is reviewing the documentation for the loan to grant.

Vice-Chairman Jones suggested we utilize Ron Book to move this forward so that it will be forgiven.

Director Bach does not think it has escalated to that level; we have not had projects to submit to them until now. If we have not received a response by the end of the calendar year, then we might want to kick it up a notch.

Chairman Salvino thinks we need to review the requirements for the Arts & Seafood Celebration RFQ and the CRA should bring them to the Board within the next 60 days. Perhaps the requirements are too extensive that some of the local businesses cannot participate. He also noted the City Center RFQ should be reconsidered because we just remodeled a part of City Hall, and questioned RFQ expenditures to date.

Ms. Briesemeister said only \$1,300.00 has been spent so far; the expensive part will come when the bid is issued and responses are submitted.

Mayor Salvino felt there is an opportunity for us to help raise money for the Seafood Festival.

9. Adjournment

Chairman Salvino adjourned the meeting at 6:59 p.m.

ATTEST:

COMMUNITY REDEVELOPMENT
AGENCY

LOUISE STILSON, CMC
CRA SECRETARY

MARCO A. SALVINO, SR.
CHAIRMAN – CRA

Approved: September 27, 2016

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

AUTHORIZING THE CRA FINANCING AND IMPLEMENTATION PLAN AND ADOPTING THE FINAL ESTIMATES OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2016, AND ENDING ON SEPTEMBER 30, 2017; APPROPRIATING FUNDS AS MAY BE NEEDED OR DEEMED NECESSARY TO DEFRAY ALL EXPENDITURES AND LIABILITIES OF THE CRA FOR SUCH FISCAL YEAR; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

CRA Budget Administrative Memo, Resolution - FY 2016-2017 CRA Budget, Exhibit A FY 2017-2021 CRA Financing and Implementation Plan, Exhibit B Fund 106: CRA FY 207 Budget, CRA Budget Worksheet FY 2016-2017

To: Chair, Vice Chair and CRA Boardmembers
From: Rachel Bach, Executive Director
CC: Nicki Satterfield
Date: September 27, 2016
Re: **Resolution approving the Dania Beach CRA Financing and Implementation Plan (FY 2017–2021) and approving the Dania Beach CRA Budget for Fiscal Year 2016-2017**

Background

In 2009, the Board of the Dania Beach Community Redevelopment Agency determined that a more aggressive approach was needed to effectively address the blighted conditions in the CRA. In response, the CRA has created a five-year financing and implementation plan (the “Plan”) utilizing the CRA’s financial resources to fund the Plan initiatives.

The CRA’s formulation of the Plan involved all of the following:

- analysis of existing planning documents;
- conducting public forums to discuss the redevelopment options with the community at large; and
- multiple Plan presentations to the CRA Advisory Board.

Formal approval of the Plan solidifies the redevelopment approach for many years. The result will be increased private sector investment because the development community, residents, lenders and all others involved in redevelopment will see that a solid financial commitment has been made by the elected officials presiding over the CRA.

The 1st year of the Plan (FY 2017) serves as the budget for the CRA with FY’s 2018–2021 serving as the strategic vision that guides redevelopment planning. The following section provides an overview of the Plan and is followed by a detailed discussion of the budget for FY 2017.

Executive Summary of 5-Year Plan

The following section provides a summary of the Plan’s sources and uses over the five year period (i.e. FY 2017 – FY 2021).

Plan Sources

City of Dania Beach (in lieu of tax increment)

Represents funding (in lieu of tax increment) from the City of Dania Beach for operations/redevelopment initiatives that benefit business owners, residents, and customers within the CRA.

City of Dania Beach (cost allocation plan)

Represents reimbursement to the City for administrative services provided to the CRA (e.g. finance department for payroll, and vendor payment processing). This funding is essentially a pass-thru as revenues collected from the City are transferred back out to the City to cover the cost allocation plan.

City of Dania Beach (contribution towards the Arts/Seafood Festival)

Represents contributions from the City towards the annual Arts/Seafood Festival.

City of Dania Beach (tax increment)

Represents forecasted revenues resulting from a shift towards a tax increment model in FY 2019 that would leverage the growth in the CRA from general property appreciation and new construction (e.g. Casino at Dania Beach, The Place at Dania Beach, Dana Pointe, etc.) to begin reinvesting tax increment and aggressively targeting redevelopment within the CRA area.

Broward County (Other)

Represents forecasted funding to be received from the County for eligible projects within the CRA area.

Community Event Revenues

Represents forecasted revenue collections for the Dania Beach Arts & Seafood Festival in FYs 2017-2021 (based on event collection trends in FY 2016).

PATCH Revenues

Represents forecasted revenue collections from PATCH operations in FYs 2017-2021 (based on event collection trends in FY 2016).

Investment Earnings

Represents investment earnings (i.e. interest) generated from the CRA's cash balances.

Financing (Proposed Bank Loan/Bond)

The Plan includes proposed funding totaling \$28 million (net of issuance costs) in FY 2021 through the securing of a Bank Loan. This initiative is contingent on the CRA activating the Trust Fund to collect tax increment which will provide the necessary debt service funding.

Carryforward Fund Balance

Represents the carryforward of fund balance (i.e. unspent cash balance) within the CRA that is available for investment in redevelopment projects.

Plan Uses

Operations

Consists of funding for CRA personnel, general operating expenditures, and professional redevelopment services. The FY 2016-2017 budget reflects the use of a contractual agency for CRA management services in lieu of hiring a full-time Executive Director position. This amount is reflected under professional services in the Plan and funding is provided through a reduction in the salaries/benefits line-items for the Executive Director.

City of Dania Beach (cost allocation plan)

Please see description included under the “Plan Sources” section above.

Debt Service

Represents funding for forecasted debt service on a proposed Series 2021 Bank Loan. Forecasted debt service is based on the following components: principal amount of \$28.7 million (\$28 million for redevelopment projects/\$700,000 for issuance costs); amortization period of 14 years; fixed tax-exempt interest rate of 5%.

Sub/Redevelopment Area Investment

Represents funding for redevelopment area investment over the five-year plan and includes the following:

- Streetscape Enhancements
- Infrastructure Improvements
- Housing and Neighborhood Stabilization
- Redevelopment Initiatives/Business Development
- Parks and Open Space
- Marketing and Public Relations
- Community Events
- Reimbursement to City (Columbus Project)

Please refer to the Plan for a detailed listing of redevelopment projects.

Reserves

Represents the estimated reserves generated over the five-year period. Reserves are an integral part of the Plan and are necessary to cover deficiencies in revenue collection/forecasting as well as provide flexibility to invest in redevelopment opportunities as they arise.

Fiscal Year 2017 Budget (1st year of Plan)

The following section provides a narrative of the CRA's FY 2017 budget.

Revenues

Revenues for the CRA total \$1.7 million for FY 2017 and include the following:

City of Dania Beach	
in lieu of tax increment:	\$ 880,000
pass thru for cost allocation:	279,170
contribution towards Arts/Seafood Festival:	10,000
Community Event Revenues:	85,000
PATCH Revenues:	30,000
Investment Earnings:	5,000
Carryforward Fund Balance:	<u>443,044</u>
Total:	\$ 1,732,214 ¹

City of Dania Beach (in lieu of tax increment)

Represents funding (in lieu of tax increment) from the City for operations/redevelopment initiatives that benefit the business owners, residents, and customers within the CRA.

City of Dania Beach (cost allocation plan)

Represents funding from the City used to cover the CRA's portion of the cost allocation plan. The City of Dania Beach completed a cost allocation plan during FY 2013 that is a model for allocating costs from the City's support functions (e.g. Finance Department for processing payroll and vendor payments) to its users (of which the CRA is one). This funding is essentially a pass-thru as all revenues collected from the City are transferred back out to the City to cover the cost allocation plan.

City of Dania Beach (contribution towards the Arts/Seafood Festival)

Represents a contribution from the City towards the annual Arts/Seafood Festival.

Community Event Revenues

Represents revenue collection for the Dania Beach Arts & Seafood Festival (over \$82,500 was collected in FY 2016).

¹ Please Note: This figure includes the total operating activity for both of the CRA Funds (Trust Fund and PATCH Fund) and ties to the Finance Plan (Exhibit A of the Resolution). Excluded from this total is the \$120,000 transfer from the CRA Trust Fund (expense within Fund 106) into the CRA PATCH Fund (revenue within Fund 112). The interfund transfer represents an accounting transaction that "grosses-up" the totals which does not accurately reflect the actual investment in the District. As such, the Finance Plan excludes the interfund transfer activity to provide the CRA Board and stakeholders with an accurate reflection of anticipated investment within the District. The budget (Exhibit B of the Resolution) does include the interfund transfer to allow for the administrative management of the District.

PATCH Revenues

Represents revenue collection from PATCH operations (over \$27,000 was collected in FY 2016).

Investment Earnings

Represents investment earnings (i.e. interest) generated from the CRA's cash balances.

Carryforward Fund Balance

Represents the carryforward of fund balance (i.e. unspent cash balance) within the CRA that is available for investment in redevelopment projects. The majority of carryforward is associated with the Columbus Project (\$1.1 million) which is being reserved pending a reallocation request (Broward County) to other qualifying projects or repayment to the City.

Expenditures

Expenditures for the CRA total \$1.7 million for FY 2017 and include the following:

Operations:	\$ 747,044
City of Dania Beach (pass thru for cost allocation):	279,170
Redevelopment Initiatives:	<u>706,000</u>
Total Uses:	\$1,732,214

Operations

Totals \$747,044 for FY 2017 and consists of the following:

- Personnel (\$307,444; represents funding for three full-time positions); and
- Miscellaneous operating expenditures, professional redevelopment services including CRA Management services, etc. (\$439,600).

City of Dania Beach (cost allocation plan)

Represents reimbursement to the City for administrative services provided to the CRA (\$279,170; e.g. finance department for payroll, and vendor payment processing).

Redevelopment Area Investment

Represents funding for redevelopment area investment and includes the following:

Streetscape Enhancements	
NW/SW 1 st Streetscape (design)	\$ 100,000
FEC RR Pedestrian Crossings (EDBB/NW 1 st St.)	100,000
Gateway Signage	<u>10,000</u>
	\$ 210,000

Redevelopment Initiatives/Business Development	
Commercial Incentives, Business Development, etc.	\$ 100,000
Planning, Banners, Events, etc.	<u>25,000</u>
	\$ 125,000
Parks and Open Space	
Park Improvements (Chester Byrd Park)	\$ 3,000
Park Improvements/Community Garden	<u>3,000</u>
	\$ 6,000
Marketing and Public Relations	
Marketing/Public Relations	\$ 15,000
Neighborhood Ambassadors, Citywide Mtgs, etc.	<u>15,000</u>
	\$ 30,000
Community Events	
Arts/Seafood Festival	\$ 180,000
Vintage Motorcycle Festival	<u>5,000</u>
	\$ 185,000
PATCH Operations	\$ 150,000
Total Redevelopment Area Investment:	<u>\$ 706,000</u>

RESOLUTION NO. 2016-CRA-006

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ("CRA") OF THE CITY OF DANIA BEACH, FLORIDA, APPROVING THE CRA FINANCING AND IMPLEMENTATION PLAN AND ADOPTING THE FINAL ESTIMATES OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2016, AND ENDING ON SEPTEMBER 30, 2017; APPROPRIATING FUNDS AS MAY BE NEEDED OR DEEMED NECESSARY TO DEFRAY ALL EXPENDITURES AND LIABILITIES OF THE CRA FOR SUCH FISCAL YEAR; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the CRA Financing and Implementation Plan sets forth the prioritization of financial resources required for the CRA to attain its redevelopment goals; and

WHEREAS, the budget for the Fiscal Year commencing on October 1, 2016, and ending on September 30, 2017, has been prepared in accordance with the Financing and Implementation Plan;

NOW, THEREFORE, BE IT RESOLVED BY THE DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY BOARD OF COMMISSIONERS:

Section 1. That the Board of Commissioners of the Dania Beach Community Redevelopment Agency approves the Financing and Implementation Plan attached to this Resolution as Exhibit "A", and incorporated by this reference.

Section 2. That the budget for the Community Redevelopment Agency as attached, marked "Exhibit B", and incorporated by this reference, is adopted as the final and approved budget for the Fiscal Year beginning October 1, 2016, and ending on September 30, 2017; included in this budget is a reconciliation of changes to capital projects (i.e. defined herein as all Divisions except "01-Administration") funding between Fiscal Years 2016 and 2017.

Section 3. For all funds, appropriations for the 2015-2016 fiscal year which are encumbered but unexpended as of the last day of the fiscal year, shall be re-appropriated for the same purpose for the 2016-2017 fiscal year. The CRA Executive Director, with assistance from the CRA Treasurer, shall make the final determination on which encumbrances remain open (e.g. ongoing initiatives and/or capital projects) and which encumbrances are closed (e.g. monthly operations) as of the last day of fiscal year 2015-2016.

Section 4. For all capital projects, appropriations for the 2015-2016 fiscal year which

are unencumbered and unexpended as of the last day of the fiscal year, shall be re-appropriated for the same purpose or project or reallocated pursuant to Exhibit “B”, or if complete, shall be re-appropriated to a reserve account.

Section 5. That CRA staffing positions and capital expenditures reflected and approved in the annual budget establish CRA Board consent over these areas and that all additions to these items shall be approved through CRA Board approval of an amendment to the approved budget.

Section 6. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on September 27, 2016.

ATTEST:

LOUISE STILSON, CMC
CRA SECRETARY

MARCO A. SALVINO, SR.
CRA CHAIRPERSON

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

City of Dania Beach
Community Redevelopment Agency

Prepared by:
Office of the Executive Director
100 W. Dania Beach Blvd.
Dania Beach, FL 33004
Phone (954) 924-6801
Fax (954) 921-2604
www.ci.dania-beach.fl.us

Financing and Implementation Plan (2017-2021)



*“Stimulating redevelopment activity in order to strengthen the
economic base of the redevelopment area”*



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Summary Statement by Project ^{(1),(2)}

	Total Investment 2017-2021	Proposed FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020	Forecasted FY 2021
Source (Revenue)						
Carryforward						
Carryforward of FY 2016 Appropriations	\$ 1,520,567	\$ 392,424	\$ 1,128,143			
Impact Fees (Transportation)	\$ 50,620	50,620	-			
Total Estimated Carryforward Balances	\$ 1,571,187	\$ 443,044	\$ 1,128,143			
Revenues						
Tax Increment Revenue (TIR) Allocation	\$ 9,074,244	\$ -	\$ -	\$ 1,337,445	\$ 3,194,165	\$ 4,542,634
Community Event Revenues	\$ 451,300	85,000	87,550	90,180	92,890	95,680
Intergovernmental Funding						
Broward County:						
Other (unencumbered)	\$ 600,000	-	150,000	150,000	150,000	150,000
MPO TAP Program (Multimodal Enhancement)	\$ 638,521	-	-	638,521	-	-
City of Dania Beach:						
Contribution in-lieu of TIR						
General	\$ 1,805,760	880,000	925,760	-	-	-
Cost Allocation Plan	\$ 563,920	279,170	284,750	-	-	-
Arts/Seafood Festival	\$ 20,000	10,000	10,000	-	-	-
MPO TAP Match (Multimodal Enhancements)	\$ 150,000	-	150,000	-	-	-
Miscellaneous Revenues						
PATCH Operating Revenues	\$ 169,110	30,000	31,800	33,710	35,730	37,870
Investment Earnings	\$ 10,400	5,000	1,600	1,400	1,200	1,200
Financing						
(3) TIR Bank Loan, Series 2021 (Proposed)	\$ 28,000,000	-	-	-	-	28,000,000
Total Forecasted Revenues	\$ 41,483,255	\$ 1,289,170	\$ 1,641,460	\$ 2,251,256	\$ 3,473,985	\$ 32,827,384
Total Sources	\$ 43,054,442	\$ 1,732,214	\$ 2,769,603	\$ 2,251,256	\$ 3,473,985	\$ 32,827,384
Use (Expenditures)						
Expenditures						
Operations						
Dedicated Personnel Allocation (3 full-time positions)	\$ 1,665,204	\$ 307,444	\$ 319,740	\$ 332,530	\$ 345,830	\$ 359,660
Operating Expenses	\$ 1,392,270	439,600	231,170	235,770	240,460	245,270
City Cost Allocation Plan (transfer to General Fund)	\$ 1,452,870	279,170	284,750	290,450	296,300	302,200
Subtotal - Operations	\$ 4,510,344	\$ 1,026,214	\$ 835,660	\$ 858,750	\$ 882,590	\$ 907,130
Debt Service						
(3) Tax Increment Bank Loan, Series 2021 (Proposed)	\$ 2,900,000	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000
Subtotal - Debt Service	\$ 2,900,000	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000
Sub Area Initiatives						
Streetscape Enhancements	\$ 998,521	\$ 210,000	\$ 150,000	\$ 638,521	\$ -	\$ -
Redevelopment Initiatives/Business Development	\$ 525,000	125,000	100,000	100,000	100,000	100,000
Parks and Open Space	\$ 6,000	6,000	-	-	-	-
Marketing and Public Relations	\$ 230,000	30,000	50,000	50,000	50,000	50,000
Community Events	\$ 982,007	185,000	190,550	196,260	202,067	208,130
PATCH	\$ 780,680	150,000	153,010	156,080	159,200	162,390
Columbus Project						
Reserve for Reallocation/Reimbursement (City)	\$ 1,128,143	-	1,128,143	-	-	-
Subtotal - Sub Area Initiatives	\$ 4,650,351	\$ 706,000	\$ 1,771,703	\$ 1,140,861	\$ 511,267	\$ 520,520
Total Forecasted Expenditures	\$ 12,060,695	\$ 1,732,214	\$ 2,607,363	\$ 1,999,611	\$ 1,393,857	\$ 4,327,650
Reserve						
Redevelopment Project Contingency	\$ 2,993,747	\$ -	\$ 162,240	\$ 251,645	\$ 2,080,128	\$ 499,734
Redevelopment Project Contingency (2021 Bond)	\$ 28,000,000	-	-	-	-	28,000,000
Total Forecasted Reserves	\$ 30,993,747	\$ -	\$ 162,240	\$ 251,645	\$ 2,080,128	\$ 28,499,734
Total Uses	\$ 43,054,442	\$ 1,732,214	\$ 2,769,603	\$ 2,251,256	\$ 3,473,985	\$ 32,827,384

Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Notes:

(1) Readers should refer to the Supporting Schedules for detailed information involving miscellaneous operating expenditure forecasts and Source & Use Statements for each Sub Area that specify the individual projects and associated funding sources.

(2) This schedule provides estimated/forecasted TIF values for FY's 2017-2021. While the CRA Trust Fund has not been activated to collect TIF, the Finance Plan highlights the benefits of leveraging the new construction forecasts and proposes to activate the CRA Trust Fund in FY 2019 to begin reinvesting tax increment and aggressively targeting redevelopment within the CRA Area.

(3) Forecasted debt service is based on the following components: Principal Amount = \$28.7 million (\$28 million for redevelopment projects/\$700K for issuance costs); Amortization Period = 14 years (matures in FY 2034); Fixed Tax-Exempt Interest Rate = 5%.



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Summary Statement by Sub Area ^{(1),(2)}

	Total Investment 2017-2021	Proposed FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020	Forecasted FY 2021
Source (Revenue)						
Carryforward						
Carryforward of FY 2016 Appropriations	\$ 1,520,567	\$ 392,424	\$ 1,128,143			
Impact Fees (Transportation)	\$ 50,620	50,620	-			
Total Estimated Carryforward Balances	\$ 1,571,187	\$ 443,044	\$ 1,128,143			
Revenues						
Tax Increment Revenue (TIR) Allocation	\$ 9,074,244	\$ -	\$ -	\$ 1,337,445	\$ 3,194,165	\$ 4,542,634
Community Event Revenues	\$ 451,300	85,000	87,550	90,180	92,890	95,680
Intergovernmental Funding						
Broward County:						
Other (unencumbered)	\$ 600,000	-	150,000	150,000	150,000	150,000
MPO TAP Program (Multimodal Enhancement)	\$ 638,521	-	-	638,521	-	-
City of Dania Beach:						
Contribution in-lieu of TIR						
General	\$ 1,805,760	880,000	925,760	-	-	-
Cost Allocation Plan	\$ 563,920	279,170	284,750	-	-	-
Arts/Seafood Festival	\$ 20,000	10,000	10,000	-	-	-
MPO TAP Match (Multimodal Enhancements)	\$ 150,000	-	150,000	-	-	-
Miscellaneous Revenues						
PATCH Operating Revenues	\$ 169,110	30,000	31,800	33,710	35,730	37,870
Investment Earnings	\$ 10,400	5,000	1,600	1,400	1,200	1,200
Financing						
(3) TIR Bank Loan, Series 2021 (Proposed)	\$ 28,000,000	-	-	-	-	28,000,000
Total Forecasted Revenues	\$ 41,483,255	\$ 1,289,170	\$ 1,641,460	\$ 2,251,256	\$ 3,473,985	\$ 32,827,384
Total Sources	\$ 43,054,442	\$ 1,732,214	\$ 2,769,603	\$ 2,251,256	\$ 3,473,985	\$ 32,827,384
Use (Expenditures)						
Expenditures						
Operations						
Dedicated Personnel Allocation (3 full-time positions)	\$ 1,665,204	\$ 307,444	\$ 319,740	\$ 332,530	\$ 345,830	\$ 359,660
Operating Expenses	\$ 1,392,270	439,600	231,170	235,770	240,460	245,270
City Cost Allocation Plan (transfer to General Fund)	\$ 1,452,870	279,170	284,750	290,450	296,300	302,200
Subtotal - Operations	\$ 4,510,344	\$ 1,026,214	\$ 835,660	\$ 858,750	\$ 882,590	\$ 907,130
Debt Service						
(3) Tax Increment Bank Loan, Series 2021 (Proposed)	\$ 2,900,000	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000
Subtotal - Debt Service	\$ 2,900,000	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000
Sub Areas						
City Center	\$ 1,522,007	\$ 325,000	\$ 290,550	\$ 296,260	\$ 302,067	\$ 308,130
College Gardens	\$ 13,000	13,000	-	-	-	-
East Federal Highway	\$ 200,000	-	50,000	50,000	50,000	50,000
Sun Garden Isles	\$ 891,521	103,000	150,000	638,521	-	-
PATCH Community Garden	\$ 780,680	150,000	153,010	156,080	159,200	162,390
Columbus Project						
Reserve for Reallocation/Reimbursement (City)	\$ 1,128,143	-	1,128,143	-	-	-
Agency Wide	\$ 115,000	115,000	-	-	-	-
Subtotal - Sub Area Initiatives	\$ 4,650,351	\$ 706,000	\$ 1,771,703	\$ 1,140,861	\$ 511,267	\$ 520,520
Total Forecasted Expenditures	\$ 12,060,695	\$ 1,732,214	\$ 2,607,363	\$ 1,999,611	\$ 1,393,857	\$ 4,327,650
Reserve						
Redevelopment Project Contingency	\$ 2,993,747	\$ -	\$ 162,240	\$ 251,645	\$ 2,080,128	\$ 499,734
Redevelopment Project Contingency (2021 Bond)	\$ 28,000,000	-	-	-	-	28,000,000
Total Forecasted Reserves	\$ 30,993,747	\$ -	\$ 162,240	\$ 251,645	\$ 2,080,128	\$ 28,499,734
Total Uses	\$ 43,054,442	\$ 1,732,214	\$ 2,769,603	\$ 2,251,256	\$ 3,473,985	\$ 32,827,384

Surplus/(Deficit)	\$	-	\$	-	\$	-	\$	-	\$	-
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Notes:

(1) Readers should refer to the Supporting Schedules for detailed information involving miscellaneous operating expenditure forecasts and Source & Use Statements for each Sub Area that specify the individual projects and associated funding sources.

(2) This schedule provides estimated/forecasted TIF values for FY's 2017-2021. While the CRA Trust Fund has not been activated to collect TIF, the Finance Plan highlights the benefits of leveraging the new construction forecasts and proposes to activate the CRA Trust Fund in FY 2019 to begin reinvesting tax increment and aggressively targeting redevelopment within the CRA Area.

(3) Forecasted debt service is based on the following components: Principal Amount = \$28.7 million (\$28 million for redevelopment projects/\$700K for issuance costs); Amortization Period = 14 years (matures in FY 2034); Fixed Tax-Exempt Interest Rate = 5%.



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - City Center Sub Area

	Total	Proposed FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020	Forecasted FY 2021
Source (Revenue)						
Tax Increment Revenue (TIR) Allocation	\$ 323,907	\$ -	\$ -	\$ 104,680	\$ 107,977	\$ 111,250
Community Event Revenues						
Arts/Seafood Festival	\$ 451,300	85,000	87,550	90,180	92,890	95,680
Intergovernmental Funding						
Broward County:						
Other (unencumbered)	\$ 400,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
City of Dania Beach:						
Contribution in-lieu of TIR	\$ 176,400	85,000	91,400	-	-	-
Contribution towards the Arts/Seafood Festival	\$ 20,000	10,000	10,000	-	-	-
Miscellaneous Revenues						
Investment Earnings	\$ 10,400	5,000	1,600	1,400	1,200	1,200
Carryforward Fund Balance	\$ 140,000	140,000	-	-	-	-
Total Sources	\$ 1,522,007	\$ 325,000	\$ 290,550	\$ 296,260	\$ 302,067	\$ 308,130
Use (Expenses)						
Streetscape Enhancements						
NW/SW 1st Streetscape (Design)	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Redevelopment Initiatives/Business Development						
Planning, Banners, Events, etc.	\$ 225,000	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Marketing and Public Relations	\$ 215,000	15,000	50,000	50,000	50,000	50,000
Community Events						
(1) Arts/Seafood Festival	\$ 955,640	180,000	185,400	190,960	196,690	202,590
Vintage Motorcycle Festival	\$ 26,367	5,000	5,150	5,300	5,377	5,540
Total Uses	\$ 1,522,007	\$ 325,000	\$ 290,550	\$ 296,260	\$ 302,067	\$ 308,130
Surplus/(Deficit)	-	-	-	-	-	-

Notes:

(1) Budget for the Arts/Seafood Festival is appropriated within the Administration Division of the CRA Budget but is being included within the City Center Sub Area of the Finance Plan to give a transparent view of targeted investment.



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - College Gardens Sub Area

	Total	Proposed FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020	Forecasted FY 2021
<u>Source (Revenue)</u>						
Carryforward Fund Balance	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -
Total Sources	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -
<u>Use (Expenses)</u>						
Streetscape Enhancements						
Gateway Signage	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Parks and Open Space						
Park Improvements (Chester Byrd Park)	\$ 3,000	3,000	-	-	-	-
Total Uses	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - East Federal Highway Sub Area

	Total	Proposed FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020	Forecasted FY 2021
<u>Source (Revenue)</u>						
Intergovernmental Funding						
Broward County:						
Other (unencumbered)	\$ 200,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Sources	\$ 200,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<u>Use (Expenses)</u>						
Redevelopment Initiatives/Business Development						
Redevelopment Initiatives/Business Development	\$ 200,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Uses	\$ 200,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - Sun Garden Isles Sub Area

	Total	Proposed FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020	Forecasted FY 2021
<u>Source (Revenue)</u>						
Intergovernmental Funding						
Broward County:						
MPO TAP Program (Multimodal Enhancements)	\$ 638,521	\$ -	\$ -	\$ 638,521	\$ -	\$ -
City of Dania Beach:						
MPO TAP Match (Multimodal Enhancements)	\$ 150,000	-	150,000	-	-	-
Carryforward Fund Balance	\$ 52,380	52,380	-	-	-	-
Impact Fees (RAC/Transportation)	\$ 50,620	50,620	-	-	-	-
Total Sources	\$ 891,521	\$ 103,000	\$ 150,000	\$ 638,521	\$ -	\$ -
<u>Use (Expenses)</u>						
Streetscape Enhancements						
FEC Railroad Pedestrian Crossings (EDBB & NW 1st S	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Multimodal Enhancements (MPO TAP Program)						
Design	\$ 150,000	-	150,000	-	-	-
Construction	\$ 638,521	-	-	638,521	-	-
Parks and Open Space						
Park Improvements/Community Garden	\$ 3,000	3,000	-	-	-	-
Total Uses	\$ 891,521	\$ 103,000	\$ 150,000	\$ 638,521	\$ -	\$ -
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - PATCH (People's Access to Community Horticulture)

	Total	Proposed FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020	Forecasted FY 2021
Source (Revenue)						
Tax Increment Revenue (TIR) Allocation	\$ 370,360	\$ -	\$ -	\$ 122,370	\$ 123,470	\$ 124,520
Intergovernmental Funding						
City of Dania Beach:						
Contribution in-lieu of TIR (general)	\$ 241,210	120,000	121,210	-	-	-
Miscellaneous						
Operating Revenues	\$ 169,110	30,000	31,800	33,710	35,730	37,870
Carryforward Fund Balance	\$ -	-	-	-	-	-
Total Sources	\$ 780,680	\$ 150,000	\$ 153,010	\$ 156,080	\$ 159,200	\$ 162,390
Use (Expenses)						
Parks and Open Space						
PATCH Community Garden						
Personnel	\$ 290,306	\$ 55,786	\$ 56,900	\$ 58,040	\$ 59,200	\$ 60,380
Professional Services	\$ 41,630	8,000	8,160	8,320	8,490	8,660
Contractual Services (credit card processing fees)	\$ 1,600	300	310	320	330	340
Communications (cell phones, etc.)	\$ 4,700	900	920	940	960	980
Utilities (water)	\$ 78,070	15,000	15,300	15,610	15,920	16,240
Utilities (electricity)	\$ 10,400	2,000	2,040	2,080	2,120	2,160
Rentals and Leases (equipment)	\$ 26,010	5,000	5,100	5,200	5,300	5,410
Repair and Maintenance (equipment)	\$ 5,200	1,000	1,020	1,040	1,060	1,080
Repair and Maintenance (grounds)	\$ 31,210	6,000	6,120	6,240	6,360	6,490
Printing and Binding	\$ 9,400	1,800	1,840	1,880	1,920	1,960
Promotional Activities	\$ 26,010	5,000	5,100	5,200	5,300	5,410
Operating Supplies (cost of goods sold)	\$ 104,090	20,000	20,400	20,810	21,230	21,650
Operating Supplies (miscellaneous)	\$ 152,054	29,214	29,800	30,400	31,010	31,630
Total Uses	\$ 780,680	\$ 150,000	\$ 153,010	\$ 156,080	\$ 159,200	\$ 162,390
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - Columbus Project (Mile Marker 55)

	Total	Proposed FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020	Forecasted FY 2021
<u>Source (Revenue)</u>						
Carryforward Fund Balance						
Prior contribution from the City of Dania Beach	\$ 1,128,143	-	1,128,143	-	-	-
Total Sources	\$ 1,128,143	\$ -	\$ 1,128,143	\$ -	\$ -	\$ -
<u>Use (Expenses)</u>						
Other						
Reserve (pending reallocation/reimbursement to City)	\$ 1,128,143	-	1,128,143	-	-	-
Total Uses	\$ 1,128,143	\$ -	\$ 1,128,143	\$ -	\$ -	\$ -
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - Agency Wide

	Total	Proposed FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020	Forecasted FY 2021
<u>Source (Revenue)</u>						
Tax Increment Revenue (TIR) Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward Fund Balance	\$ 115,000	115,000	-	-	-	-
Total Sources	\$ 115,000	\$ 115,000	\$ -	\$ -	\$ -	\$ -
<u>Use (Expenses)</u>						
Redevelopment Initiatives/Business Development						
Commercial Incentives, Business Development, etc.	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Marketing and Public Relations						
Neighborhood Ambassadors, Citywide Meetings, etc.	\$ 15,000	15,000	-	-	-	-
Total Uses	\$ 115,000	\$ 115,000	\$ -	\$ -	\$ -	\$ -
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - Operating Expenditures

	Total	Proposed FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020	Forecasted FY 2021
Growth Assumptions			2.00%	2.00%	2.00%	2.00%
Professional Services (incl. CRA Management services)	\$ 850,200	\$ 335,000	\$ 125,000	\$ 127,500	\$ 130,050	\$ 132,650
Professional Services (legal)	\$ 256,080	50,000	50,000	51,000	52,020	53,060
Contractual Services	\$ 106,110	20,000	20,890	21,310	21,740	22,170
Travel/Training	\$ 26,010	5,000	5,100	5,200	5,300	5,410
Travel/Training (Per Diem Expense Allowance)	\$ 26,010	5,000	5,100	5,200	5,300	5,410
Communications (cell phones, etc.)	\$ 11,430	2,200	2,240	2,280	2,330	2,380
Postage	\$ 13,000	2,500	2,550	2,600	2,650	2,700
Printing & Binding	\$ 15,600	3,000	3,060	3,120	3,180	3,240
Legal & Display Advertisements	\$ 15,600	3,000	3,060	3,120	3,180	3,240
Office Supplies	\$ 26,010	5,000	5,100	5,200	5,300	5,410
Operating Supplies (miscellaneous)	\$ 6,210	1,200	1,220	1,240	1,260	1,290
Operating Supplies (software maintenance)	\$ 7,800	1,500	1,530	1,560	1,590	1,620
Subscriptions & Publications	\$ 3,600	700	710	720	730	740
Memberships	\$ 28,610	5,500	5,610	5,720	5,830	5,950
Total	\$ 1,392,270	\$ 439,600	\$ 231,170	\$ 235,770	\$ 240,460	\$ 245,270



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - TIF Forecast

	Final FY 2016	Certified FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020	Forecasted FY 2021
ORIGINAL BOUNDARIES						
City of Dania Beach						
Actual/Forecasted Growth	4.0%	10.8%	2.5%	2.5%	2.5%	3.5%
Existing Value:	\$ 255,671,150	\$ 272,408,060	\$ 279,218,262	\$ 347,698,719	\$ 397,391,187	\$ 626,579,879
New Construction:						
Casino at Dania Beach	-	-	40,000,000	-	-	-
The Place at Dania Beach	-	-	20,000,000	-	-	-
Morrison Hotel	-	-	-	15,000,000	-	-
Wyndham Garden Hotel	-	-	-	15,000,000	-	-
Comfort Inn	-	-	-	10,000,000	-	-
Wingate Hotel	-	-	-	-	10,000,000	-
San Soucy Project	-	-	-	-	48,000,000	-
Calm Properties	-	-	-	-	100,000,000	-
Trion (Pirates Inn Property)	-	-	-	-	50,000,000	-
Future Development	-	-	-	-	-	63,000
Taxable Value	\$ 255,671,150	\$ 272,408,060	\$ 339,218,262	\$ 387,698,719	\$ 605,391,187	\$ 626,642,879
Base Year Value	172,715,440	172,715,440	172,715,440	172,715,440	172,715,440	172,715,440
Tax Increment	\$ 82,955,710	\$ 99,692,620	\$ 166,502,822	\$ 214,983,279	\$ 432,675,747	\$ 453,927,439
Millage Rate (1)	5.9998	5.9998	5.9998	5.9998	5.9998	5.9998
Gross Incremental Revenue	\$ 497,718	\$ 598,136	\$ 998,984	\$ 1,289,857	\$ 2,595,968	\$ 2,723,474
Statutory Reduction	0.95	0.95	0.95	0.95	0.95	0.95
Budgetable Incremental Revenue	\$ 472,832	\$ 568,229	\$ 949,034	\$ 1,225,364	\$ 2,466,170	\$ 2,587,300
EXPANDED BOUNDARIES						
City of Dania Beach						
Actual/Forecasted Growth	10.9%	22.5%	2.0%	2.0%	2.0%	3.0%
Existing Value:	\$ 350,496,240	\$ 387,214,160	\$ 394,958,443	\$ 402,897,392	\$ 410,996,140	\$ 526,326,024
New Construction:						
Dania Pointe 1 (Costco retail)	-	-	-	-	100,000,000	-
Dania Pointe 2 (retail/hotel)	-	-	-	-	-	200,000,000
Dania Pointe 3 (office/residential)	-	-	-	-	-	-
Future Development	-	-	39,000	40,000	-	-
Taxable Value	\$ 350,496,240	\$ 387,214,160	\$ 394,997,443	\$ 402,937,392	\$ 510,996,140	\$ 726,326,024
Base Year Value	383,273,470	383,273,470	383,273,470	383,273,470	383,273,470	383,273,470
Tax Increment	\$ (32,777,230)	\$ 3,940,690	\$ 11,723,973	\$ 19,663,922	\$ 127,722,670	\$ 343,052,554
Millage Rate (1)	5.9998	5.9998	5.9998	5.9998	5.9998	5.9998
Gross Incremental Revenue	\$ (196,657)	\$ 23,643	\$ 70,341	\$ 117,980	\$ 766,310	\$ 2,058,247
Statutory Reduction	0.95	0.95	0.95	0.95	0.95	0.95
Budgetable Incremental Revenue	\$ (186,824)	\$ 22,461	\$ 66,824	\$ 112,081	\$ 727,995	\$ 1,955,334
(2) Total Incremental Revenue (Original + Expanded)	NO TIF	NO TIF	NO TIF	\$ 1,337,445	\$ 3,194,165	\$ 4,542,634

Notes:

(1) Assumes that the City's millage rate will remain at FY 2016 levels throughout the forecast period.

(2) This schedule provides estimated/forecasted TIF values for FY's 2017-2021. While the CRA Trust Fund has not been activated to collect TIF, the Finance Plan highlights the benefits of leveraging the new construction forecasts and proposes to activate the CRA Trust Fund in FY 2019 to begin reinvesting tax increment and aggressively targeting redevelopment within the CRA Area.

Dania Beach Community Redevelopment Agency
Fund 106: Community Redevelopment Agency
FY 2017 Budget
Exhibit B (Detail)

		FY 2016 (as of 8/18/2016)		FY 2017		
		A	F=C+E	H	I	J=H+I
Account	Account Description	Amended Budget	Total Revenues	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget
Fund Balance (beginning of year)						
Fund 106 - Community Redevelopment Agency						
REVENUE						
Department 00 - Revenues						
Division 00 - Non-Dep.						
324-32-01	Impact Fees (Transportation Commercial)	\$ -	\$ 50,620.00	\$ -	\$ -	\$ -
337-50-01	Grant Proceeds (Broward County; Columbus Project)	376,048.00	-	-	-	-
361-10-01	Interest and Other Earnings Interest Operating Interest	2,000.00	8,514.54	-	5,000.00	5,000.00
369-90-00	Miscellaneous Revenues: Seafood Festival	80,000.00	82,554.54	-	85,000.00	85,000.00
381-00-01	Other Sources: Non-Operating Transfer from General Fund (operations)	880,000.00	880,000.00	-	880,000.00	880,000.00
	Other Sources: Non-Operating Transfer from General Fund (Cost Allocation Plan)	279,170.00	279,170.00	-	279,170.00	279,170.00
	Other Sources: Non-Operating Transfer from General Fund (Contribution towards Arts & Seafood Festival)	10,000.00	10,000.00	-	10,000.00	10,000.00
389-90-01	Other Sources: Non-Operating Re-Appropriations Appropriated Fund Balance	1,651,528.00	-	134,284.00	258,140.00	392,424.00
389-90-01	Other Sources: Non-Operating Re-Appropriations Appropriated Fund Balance - Impact Fees (Transportation Commercial)	-	-	-	50,620.00	50,620.00
REVENUE TOTALS		\$ 3,278,746.00	\$1,310,859.08	\$ 134,284.00	\$ 1,567,930.00	\$ 1,702,214.00

		FY 2016 (as of 8/18/2016)		FY 2017		
		A	F=B+C+E	H	I	J=H+I
Account	Account Description	Amended Budget	Total Encumbrances and Expenses	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget
EXPENSE						
Department 52 - CRA						
Division 01 - Admin						
Activity 552 - Industry Development						
12-10	Salaries and Wages Full-Time	\$ 176,441.28	\$ 167,433.01	\$ -	\$ 185,928.40	\$ 185,928.40
12-11	Salaries and Wages Part Time (FRS Eligible)	-	836.49	-	-	-
12-13	Salaries and Wages Expense Allowance	0.02	0.02	-	0.02	0.02
12-14	Cell Phone Stipend	-	479.44	-	479.96	479.96
14-10	Overtime Regular	6,000.00	11,356.36	-	3,000.00	3,000.00
15-15	Special Pay (Accrued Leave)	-	357.42	-	1,294.14	1,294.14
21-10	FICA Taxes	18,286.35	10,496.01	-	14,610.17	14,610.17
21-20	FICA Medicare	4,419.52	2,577.43	-	4,570.73	4,570.73
22-20	Retirement Contributions FRS Pension	36,102.48	11,860.37	-	30,053.76	30,053.76
22-30	Retirement Contributions Deferred Comp. Match	11,084.64	9,660.75	-	11,498.76	11,498.76
23-10	Life and Health Insurance	57,282.62	50,160.52	-	54,283.12	54,283.12
24-10	Workers' Compensation Premium	1,673.15	1,528.42	-	1,724.34	1,724.34
31-10	Prof. Services General	368,000.00	360,000.00	-	335,000.00	335,000.00
31-20	Prof. Services Legal	60,000.00	4,000.00	-	50,000.00	50,000.00
34-10	Contractual Services General	20,000.00	7,000.00	-	20,000.00	20,000.00
40-10	Travel and Per Diem Training and Per Diem	7,000.00	7,000.00	-	5,000.00	10,000.00
40-20	Travel and Per Diem Expense Allowance	6,300.00	300.00	-	5,000.00	.00
41-10	Communications Services Telephone	2,000.00	2,000.00	-	2,200.00	2,200.00
42-10	Freight & Postage Services Freight & Postage	3,000.00	500.00	-	2,500.00	2,500.00
47-10	Printing and Binding General	3,000.00	1,000.00	-	3,000.00	3,000.00

Exhibit B

		FY 2016 (as of 8/18/2016)		FY 2017		
		A	F=B+C+E	H	I	J=H+I
Account	Account Description	Amended Budget	Total Encumbrances and Expenses	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget
EXPENSE						
48-14	Promotional Activities (Seafood Festival)	220,710.00	193,792.60	-	180,000.00	180,000.00
49-20	Other Current Charges/Obligations Legal & Display Advertising	4,000.00	2,000.00	-	3,000.00	3,000.00
51-10	Office Supplies General	7,000.00	2,000.00	-	5,000.00	5,000.00
52-20	Operating Supplies Miscellaneous	1,200.00	1,200.00	-	1,200.00	1,200.00
52-30	Operating Supplies Software	1,500.00	1,500.00	-	1,500.00	1,500.00
54-10	Books/Publications, Memberships, Subscriptions Books & Subscriptions	700.00	-	-	700.00	700.00
54-20	Books/Publications, Memberships, Subscriptions Memberships	5,500.00	4,500.00	-	5,500.00	5,500.00
91-00	Intragovernmental Transfers Out General Fund	279,170.00	279,170.00	-	279,170.00	279,170.00
91-00	Intragovernmental Transfers Out General Fund (Columbus Project; Broward County Grant Reimbursement)	376,048.00	-	-	-	-
91-11	Intragovernmental Transfers Out CRA Patch Fund	150,000.00	150,000.00	-	120,000.00	120,000.00
99-80	Other Uses Reserve for CRA	60,000.00	-	-	-	-
Division 01 - Admin Totals		\$ 1,886,418.06	\$1,282,708.82	\$ -	\$ 1,326,213.40	\$ 1,326,213.40
Division 02 - City Center						
Activity 552 - Industry Development						
31-10	Prof. Services CRA - General	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00
31-41	Prof. Services CRA - Marketing/PR	10,483.00	10,483.00	-	15,000.00	15,000.00
31-42	Prof. Services CRA - Redevelopment Initiatives	17,000.00	9,000.00	8,000.00	17,000.00	25,000.00
48-10	Promotional Activities General	12,517.00	12,824.32	-	5,000.00	5,000.00
Division 02 - City Center Totals		\$ 40,000.00	\$ 32,307.32	\$ 8,000.00	\$ 137,000.00	\$ 145,000.00
Division 03 - College Gardens						
Activity 552 - Industry Development						
63-41	Infrastructure CRA Streetscape Enhancements	\$ 25,000.00	\$ 5,000.00	\$ 20,000.00	\$ (10,000.00)	\$ 10,000.00
63-43	Infrastructure CRA Parks Improvements	-	-	-	3,000.00	3,000.00
Division 03 - College Gardens Totals		\$ 25,000.00	\$ 5,000.00	\$ 20,000.00	\$ (7,000.00)	\$ 13,000.00
Division 04 - Dania Beach Heights						
Activity 552 - Industry Development						
63-41	Infrastructure CRA Streetscape Enhancements	\$ 25,000.00	\$ -	\$ 25,000.00	\$ (25,000.00)	\$ -
Division 04 - Dania Beach Heights Totals		\$ 25,000.00	\$ -	\$ 25,000.00	\$ (25,000.00)	\$ -
Division 07 - Sun Garden Isles						
Activity 552 - Industry Development						
63-41	Infrastructure CRA Streetscape Enhancements	\$ 29,937.00	\$ -	\$ 29,937.00	\$ 70,063.00	\$ 100,000.00
63-43	Infrastructure CRA Parks Improvements	3,000.00	-	3,000.00	-	3,000.00
63-44	Infrastructure CRA Neighborhood Beautification	11,247.00	-	11,247.00	(11,247.00)	-
Division 07 - Sunny Garden Isles Totals		\$ 44,184.00	\$ -	\$ 44,184.00	\$ 58,816.00	\$ 103,000.00
Division 08 - City-Wide						
Activity 552 - Industry Development						
31-10	Prof. Services General	\$ 20,000.00	\$ 17,900.00	\$ 2,100.00	\$ 12,900.00	\$ 15,000.00
31-42	Prof. Services CRA - Redevelopment Initiatives	110,000.00	75,000.00	35,000.00	65,000.00	100,000.00
Division 08 - City-Wide Totals		\$ 130,000.00	\$ 92,900.00	\$ 37,100.00	\$ 77,900.00	\$ 115,000.00
Division 10 - Columbus Project (Mile Marker 55)						
Activity 552 - Industry Development						
62-10	Buildings	\$ 1,128,143.00	\$ -	\$ -	\$ -	\$ -
Division 10 - Columbus Project Totals		\$ 1,128,143.00	\$ -	\$ -	\$ -	\$ -
EXPENSE TOTALS		\$ 3,278,745.06	\$1,412,916.14	\$ 134,284.00	\$ 1,567,929.40	\$ 1,702,213.40
Fund 106 - Community Redevelopment Agency Totals						
REVENUE TOTALS		\$ 3,278,746.00	\$1,310,859.08	\$ 134,284.00	\$ 1,567,930.00	\$ 1,702,214.00
EXPENSE TOTALS		\$ 3,278,745.06	\$1,412,916.14	\$ 134,284.00	\$ 1,567,929.40	\$ 1,702,213.40
Fund 106 - Community Redevelopment Agency Totals		\$ 0.94	\$ (102,057.06)	\$ -		\$ 0.60

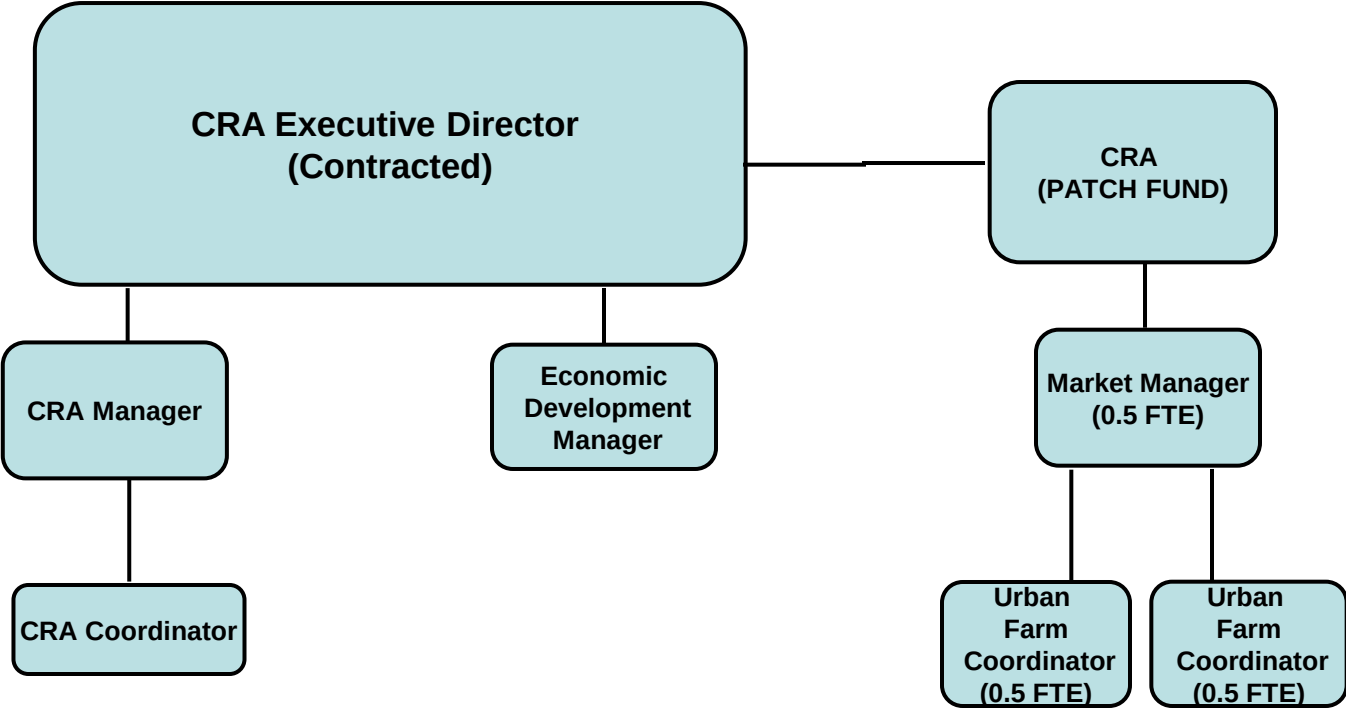
Dania Beach Community Redevelopment Agency
Fund 112: CRA Patch
FY 2017 Budget
Exhibit B (Detail)

		FY 2016 (as of 8/18/2016)		FY 2017		
		A	F=C+E	H	I	J=H+I
Account	Account Description	Amended Budget	Total Revenues	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget
Fund Balance (beginning of year)						
Fund 112 - CRA Community Gardens (PATCH)						
REVENUE						
Department 00 - Revenues						
Division 00 - Non-Dep.						
369-90-01	Miscellaneous Revenues (All)	\$ 30,000.00	\$ 20,284.45	\$ -	\$ 25,000.00	\$ 25,000.00
369-90-03	Miscellaneous Revenues (FL Organic Growers)	-	10,550.00	-	5,000.00	5,000.00
381-01-06	Other Sources: Non-Operating Transfer from CRA	150,000.00	150,000.00	-	120,000.00	120,000.00
389-90-01	Other Sources: Non-Operating Re-Appropriations					
	Appropriated Fund Balance	20,000.00	-	-	-	-
REVENUE TOTALS		\$ 200,000.00	\$ 180,834.45	\$ -	\$ 150,000.00	\$ 150,000.00

		FY 2016 (as of 8/18/2016)		FY 2017		
		A	F=B+C+E	H	I	J=H+I
Account	Account Description	Amended Budget	Total Encumbrances and Expenses	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget
EXPENSE						
Department 52 - CRA						
Division 09 - Community Gardens (PATCH)						
Activity 552 - Industry Development						
12-10	Salaries and Wages Full-Time	\$ -	\$ -	\$ -	\$ 48,203.76	\$ 48,203.76
12-11	Salaries and Wages Part Time (FRS Eligible)	17,550.00	17,550.00	-	-	-
21-10	FICA Taxes	1,088.00	1,088.00	-	2,988.63	2,988.63
21-20	FICA Medicare	255.00	255.00	-	698.94	698.94
22-20	Retirement Contributions FRS Pension	-	-	-	3,624.87	3,624.87
24-10	Workers' Compensation Premium	-	-	-	269.61	269.61
31-10	Prof. Services General	66,107.00	66,107.00	-	8,000.00	8,000.00
34-20	Contractual Services Merchant Card Processing Fees	300.00	300.00	-	300.00	300.00
41-10	Communications Services Telephone	1,000.00	1,000.00	-	900.00	900.00
43-10	Utility Services Water	22,000.00	22,000.00	-	15,000.00	15,000.00
43-20	Utility Services Electricity	11,595.00	11,595.00	-	2,000.00	2,000.00
44-10	Rentals and Leases Equipment	5,000.00	5,000.00	-	5,000.00	5,000.00
46-10	Repair & Maintenance (Equipment)	-	-	-	1,000.00	1,000.00
46-50	Repair & Maintenance (Grounds)	12,180.00	12,180.00	-	6,000.00	6,000.00
47-10	Printing and Binding General	-	-	-	1,800.00	1,800.00
48-10	Promotional Activities	6,250.00	6,250.00	-	5,000.00	5,000.00
52-06	Operating Supplies Cost of Goods Sold (PATCH)	23,750.00	23,750.00	-	20,000.00	20,000.00
52-20	Operating Supplies Miscellaneous	32,925.00	32,925.00	-	29,214.00	29,214.00
Division 09 - Totals		\$ 200,000.00	\$ 200,000.00	\$ -	\$ 149,999.81	\$ 149,999.81
EXPENSE TOTALS		\$ 200,000.00	\$ 200,000.00	\$ -	\$ 149,999.81	\$ 149,999.81

Fund 112 - CRA Community Garden (PATCH)					
REVENUE TOTALS	\$ 200,000.00	\$ 180,834.45	\$ -	\$ 150,000.00	\$ 150,000.00
EXPENSE TOTALS	\$ 200,000.00	\$ 200,000.00	\$ -	\$ 149,999.81	\$ 149,999.81
Fund 112 - CRA Community Garden (PATCH)	\$ -	\$ (19,165.55)	\$ -	\$ 0.19	\$ 0.19

**Community Redevelopment Agency
FY 2016-2017**



<u>FY 2015/16</u>	<u>16/17</u>
Staff FTE - 5.5	5.5

Dania Beach Community Redevelopment Agency
FY 2017 Budget
Exhibit B (Detail)

		Historical Activity						FY 2016 (as of 8/18/2016)							FY 2017		
		FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	<i>A</i>	<i>B</i>	<i>C</i>	<i>D=C-A</i>	<i>E</i>	<i>F=C+E</i>	<i>G=A-F</i>	<i>H</i>	<i>I</i>	<i>J=H+I</i>
Account	Account Description							Amended Budget		YTD Transactions	Preliminary Funds Available	Forecasted Revenue Collections	Total Revenues	Final Estimated Funds Available	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget
Fund Balance (beginning of year)		2,351,170.00	2,332,919.00	2,197,278.57	1,757,581.69	1,111,176.31	1,815,272.74										
Fund 106 - Community Redevelopment Agency																	
REVENUE																	
Department 00 - Revenues																	
Division 00 - Non-Dep.																	
324-32-01	Impact Fees (Transportation Commercial)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 50,620.00	\$ 50,620.00	\$ -	\$ 50,620.00	\$ 50,620.00	\$ -	\$ -	\$ -
337-50-01	Grant Proceeds (Broward County; Columbus Project)	-	-	-	-	-	-	376,048.00		-	(376,048.00)	-	-	(376,048.00)	-	-	-
337-50-02	Grant Proceeds (Broward County; Health Foundation of South FL)	-	-	-	-	-	30,000.00	-		-	-	-	-	-	-	-	-
361-10-01	Interest and Other Earnings Interest Operating Interest	-	2,592.23	6,857.45	4,760.51	1,914.59	4,377.00	2,000.00		7,095.45	5,095.45	1,419.09	8,514.54	6,514.54	-	5,000.00	5,000.00
369-90-00	Miscellaneous Revenues: Seafood Festival	-	-	-	36,139.00	54,277.88	77,563.47	80,000.00		82,554.54	2,554.54	-	82,554.54	2,554.54	-	85,000.00	85,000.00
369-90-01	Miscellaneous Revenues (All)	-	-	-	-	8,127.44	40,560.54	-		-	-	-	-	-	-	-	-
381-00-01	Other Sources: Non-Operating Transfer from General Fund (operations)	693,283.00	822,150.00	768,971.00	822,150.00	822,150.00	880,000.00	880,000.00		880,000.00	-	-	880,000.00	-	-	880,000.00	880,000.00
	Other Sources: Non-Operating Transfer from General Fund (Cost Allocation Plan)	-	-	261,867.00	-	279,170.00	279,170.00	279,170.00		279,170.00	-	-	279,170.00	-	-	279,170.00	279,170.00
	Other Sources: Non-Operating Transfer from General Fund (Contribution towards Arts & Seafood Festival)	-	-	1,104,790.00	8,079.00	10,000.00	10,000.00	10,000.00		10,000.00	-	-	10,000.00	-	-	10,000.00	10,000.00
	Other Sources: Non-Operating Transfer from General Fund (Design for Multimodal Enhancements)	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-
384-00-00	Debt Proceeds	2,730,909.00	-	-	-	-	-	-		-	-	-	-	-	-	-	-
384-01-01	Debt Proceeds Loan from General Fund	-	-	-	-	1,128,143.00	-	-		-	-	-	-	-	-	-	-
389-90-01	Other Sources: Non-Operating Re-Appropriations Appropriated Fund Balance	-	-	-	-	-	-	1,651,528.00		-	-	-	-	-	134,284.00	258,140.00	392,424.00
389-90-01	Other Sources: Non-Operating Re-Appropriations Appropriated Fund Balance - Impact Fees (Transportation Commercial)	-	-	-	-	-	-	-		-	-	-	-	-	-	50,620.00	50,620.00
REVENUE TOTALS		\$3,424,192.00	\$ 824,742.23	\$ 2,142,485.45	\$ 871,128.51	\$2,303,782.91	\$ 1,321,671.01	\$ 3,278,746.00		\$ 1,309,439.99	\$ (317,778.01)	\$ 1,419.09	\$1,310,859.08	\$ (316,358.92)	\$ 134,284.00	\$ 1,567,930.00	\$ 1,702,214.00

		Historical Activity						FY 2016 (as of 8/18/2016)							FY 2017		
		FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	<i>A</i>	<i>B</i>	<i>C</i>	<i>D=A-(B+C)</i>	<i>E</i>	<i>F=B+C+E</i>	<i>G=A-F</i>	<i>H</i>	<i>I</i>	<i>J=H+I</i>
Account	Account Description							Amended Budget	Year-to-Date Encumbrances	Year-to-Date Transactions	Preliminary Funds Available	Forecasted Expenditures	Total Encumbrances and Expenses	Final Estimated Funds Available	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget
EXPENSE																	
Department 52 - CRA																	
Division 01 - Admin																	
Activity 552 - Industry Development																	
12-10	Salaries and Wages Full-Time	\$ 136,193.00	\$ 177,967.72	\$ 217,971.92	\$ 219,503.38	\$ 241,047.56	\$ 237,457.12	\$ 176,441.28	\$ -	\$ 146,503.88	\$ 29,937.40	\$ 20,929.13	\$ 167,433.01	\$ 9,008.27	\$ -	\$ 185,928.40	\$ 185,928.40
12-11	Salaries and Wages Part Time (FRS Eligible)	-	-	-	-	-	-	-	-	836.49	(836.49)	-	836.49	(836.49)	-	-	-
12-13	Salaries and Wages Expense Allowance	-	-	-	-	6,065.95	3,626.39	0.02	-	-	0.02	0.02	0.02	-	-	0.02	0.02
12-14	Cell Phone Stipend	-	-	-	-	-	154.27	-	-	399.53	(399.53)	79.91	479.44	(479.44)	-	479.96	479.96
14-10	Overtime Regular	746.00	-	126.82	1,942.72	6,439.97	2,379.19	6,000.00	-	9,463.63	(3,463.63)	1,892.73	11,356.36	(5,356.36)	-	3,000.00	3,000.00
15-15	Special Pay (Accrued Leave)	-	154.00	-	5,222.37	375.75	30,670.93	-	-	297.85	(297.85)	59.57	357.42	(357.42)	-	1,294.14	1,294.14

Account Account Description		Historical Activity						FY 2016 (as of 8/18/2016)							FY 2017			
		FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	A	B	C	D=A-(B+C)	E	F=B+C+E	G=A-F	H	I	J=H+I	
								Amended Budget	Year-to-Date Encumbrances	Year-to-Date Transactions	Preliminary Funds Available	Forecasted Expenditures	Total Encumbrances and Expenses	Final Estimated Funds Available	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget	
EXPENSE																		
21-10	FICA Taxes	8,831.00	11,195.00	13,892.93	13,605.17	15,414.48	16,256.45	18,286.35	-	9,184.01	9,102.34	1,312.00	10,496.01	7,790.34	-	14,610.17	14,610.17	(2)
21-20	FICA Medicare	2,116.00	2,717.11	3,268.53	3,278.88	3,629.43	3,835.30	4,419.52	-	2,147.86	2,271.66	429.57	2,577.43	1,842.09	-	4,570.73	4,570.73	
22-10	Retirement Contributions City Pension	20,002.00	19,888.51	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
22-20	Retirement Contributions FRS Pension	-	932.72	12,269.26	15,057.41	25,955.61	25,151.96	36,102.48	-	8,895.28	27,207.20	2,965.09	11,860.37	24,242.11	-	30,053.76	30,053.76	(2)
22-30	Retirement Contributions Deferred Comp. Match	-	239.54	3,554.73	6,069.79	9,568.82	9,778.00	11,084.64	-	7,245.56	3,839.08	2,415.19	9,660.75	1,423.89	-	11,498.76	11,498.76	
23-10	Life and Health Insurance	51,381.00	66,831.72	59,281.90	58,303.20	52,180.04	57,960.31	57,282.62	-	41,800.43	15,482.19	8,360.09	50,160.52	7,122.10	-	54,283.12	54,283.12	(2)
24-10	Workers' Compensation Premium	1,008.00	930.44	732.64	672.29	702.93	-	1,673.15	108.42	1,183.33	381.40	236.67	1,528.42	144.73	-	1,724.34	1,724.34	
31-10	Prof. Services General	372,804.00	281,660.69	189,128.43	126,814.37	233,008.57	262,486.69	368,000.00	89,296.00	270,461.28	8,242.72	242.72	360,000.00	8,000.00	-	335,000.00	335,000.00	(1),(2)
31-20	Prof. Services Legal	68,167.00	72,322.17	67,666.57	47,278.20	59,501.69	31,884.39	60,000.00	1,143.88	2,856.12	56,000.00	-	4,000.00	56,000.00	-	50,000.00	50,000.00	(1)
34-10	Contractual Services General	1,758.00	53,563.76	78,704.33	84,973.78	32,169.70	14,718.73	20,000.00	-	7,000.00	13,000.00	-	7,000.00	13,000.00	-	20,000.00	20,000.00	
40-10	Travel and Per Diem Training and Per Diem	3,393.00	6,529.89	4,178.40	8,048.23	6,995.11	5,738.61	7,000.00	-	6,334.70	665.30	665.30	7,000.00	-	-	5,000.00	5,000.00	
40-20	Travel and Per Diem Expense Allowance	5,830.00	6,770.74	6,032.33	6,226.17	(48.46)	395.00	6,300.00	-	-	6,300.00	300.00	300.00	6,000.00	-	5,000.00	5,000.00	
41-10	Communications Services Telephone	1,438.00	1,868.07	2,121.44	1,825.02	1,957.28	2,180.08	2,000.00	-	1,752.18	247.82	247.82	2,000.00	-	-	2,200.00	2,200.00	
42-10	Freight & Postage Services Freight & Postage	-	54.75	999.83	882.91	1,332.91	3,803.87	3,000.00	-	302.98	2,697.02	197.02	500.00	2,500.00	-	2,500.00	2,500.00	
47-10	Printing and Binding General	2,946.00	2,145.32	1,523.63	1,799.08	3,483.16	1,974.21	3,000.00	-	769.55	2,230.45	230.45	1,000.00	2,000.00	-	3,000.00	3,000.00	
48-14	Promotional Activities (Seafood Festival)	-	-	-	-	-	179,254.32	220,710.00	10,877.12	182,915.48	26,917.40	-	193,792.60	26,917.40	-	180,000.00	180,000.00	
49-20	Other Current Charges/Obligations Legal & Display Advertising	5,289.00	638.99	6,035.00	1,089.60	3,885.82	1,395.81	4,000.00	-	1,111.00	2,889.00	889.00	2,000.00	2,000.00	-	3,000.00	3,000.00	
51-10	Office Supplies General	10,611.00	7,040.81	5,224.54	4,351.65	6,238.58	5,965.53	7,000.00	-	1,507.32	5,492.68	492.68	2,000.00	5,000.00	-	5,000.00	5,000.00	
52-20	Operating Supplies Miscellaneous	330.00	1,057.46	858.67	291.30	872.42	1,185.82	1,200.00	-	991.94	208.06	208.06	1,200.00	-	-	1,200.00	1,200.00	
52-30	Operating Supplies Software	1,740.00	599.00	949.14	1,328.85	901.74	1,059.96	1,500.00	-	-	1,500.00	1,500.00	1,500.00	-	-	1,500.00	1,500.00	
54-10	Books/Publications, Memberships, Subscriptions Books & Subscriptions	20.00	537.00	980.89	445.95	325.00	-	700.00	-	-	700.00	-	-	700.00	-	700.00	700.00	
54-20	Books/Publications, Memberships, Subscriptions Memberships	1,782.00	2,212.75	4,704.45	6,154.14	4,787.48	4,129.98	5,500.00	-	3,898.00	1,602.00	602.00	4,500.00	1,000.00	-	5,500.00	5,500.00	
64-30	Machinery and Equipment	4,577.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
71-10	Principal (Loan Repayments)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
72-10	Interest (Loan Repayments)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
91-00	Intragovernmental Transfers Out General Fund	2,730,909.00	-	512,075.00	261,867.00	279,170.00	279,170.00	279,170.00	-	279,170.00	-	-	279,170.00	-	-	279,170.00	279,170.00	
91-00	Intragovernmental Transfers Out General Fund (Columbus Project; Broward County Grant Reimbursement)	-	-	-	-	-	-	376,048.00	-	-	376,048.00	-	-	376,048.00	-	-	-	
91-11	Intragovernmental Transfers Out CRA Patch Fund	-	-	-	-	154,713.00	181,000.00	150,000.00	-	150,000.00	-	-	150,000.00	-	-	120,000.00	120,000.00	
91-35	Intragovernmental Transfers Out Capital Projects Fund	-	-	42,100.00	8,060.00	-	-	-	-	-	-	-	-	-	-	-	-	
99-80	Other Uses Reserve for CRA	-	-	-	-	-	-	60,000.00	-	-	60,000.00	-	-	60,000.00	-	-	-	
Division 01 - Admin Totals		\$3,431,871.00	\$717,858.16	\$1,234,381.38	\$885,091.46	\$1,150,674.54	\$1,363,612.92	\$1,886,418.06	\$101,425.42	\$1,137,028.40	\$647,964.24	\$44,255.00	\$1,282,708.82	\$603,709.24	\$-	\$1,326,213.40	\$1,326,213.40	
Division 02 - City Center																		
Activity 552 - Industry Development																		
31-10	Prof. Services CRA - General	\$10,569.00	\$38,973.50	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$100,000.00	\$100,000.00	
31-41	Prof. Services CRA - Marketing/PR	-	74,924.42	17,400.81	33,582.84	12,254.88	13,553.81	10,483.00	-	10,298.73	184.27	184.27	10,483.00	-	-	15,000.00	15,000.00	
31-42	Prof. Services CRA - Redevelopment Initiatives	-	24,253.35	-	33,620.05	28,511.65	10,375.00	17,000.00	-	4,335.00	12,665.00	4,665.00	9,000.00	8,000.00	8,000.00	17,000.00	25,000.00	
40-10	Travel and Per Diem Training and Per Diem	-	-	-	-	709.26	-	-	-	-	-	-	-	-	-	-	-	
48-10	Promotional Activities General	-	-	6,067.15	110,943.99	127,405.50	5,618.68	12,517.00	-	12,824.32	(307.32)	-	12,824.32	(307.32)	-	5,000.00	5,000.00	
62-10	Infrastructure CRA Buildings	3.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
63-41	Infrastructure CRA Streetscape Enhancements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
63-42	Infrastructure CRA Landscaping Enhancements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Division 02 - City Center Totals		\$10,572.00	\$138,151.27	\$23,467.96	\$178,146.88	\$168,881.29	\$29,547.49	\$40,000.00	\$-	\$27,458.05	\$12,541.95	\$4,849.27	\$32,307.32	\$7,692.68	\$8,000.00	\$137,000.00	\$145,000.00	

Account Account Description		Historical Activity					FY 2016 (as of 8/18/2016)							FY 2017			
		FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	A	B	C	D=A-(B+C)	E	F=B+C+E	G=A-F	H	I	J=H+I
								Amended Budget	Year-to-Date Encumbrances	Year-to-Date Transactions	Preliminary Funds Available	Forecasted Expenditures	Total Encumbrances and Expenses	Final Estimated Funds Available	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget
EXPENSE																	
Division 03 - College Gardens																	
Activity 552 - Industry Development																	
31-10	Prof. Services General	\$ -	\$ 57.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
31-42	Prof. Services CRA - Redevelopment Initiatives	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
63-10	Infrastructure Improvements other than Bldgs.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
63-41	Infrastructure CRA Streetscape Enhancements	-	43,250.00	-	-	-	-	25,000.00	-	-	25,000.00	5,000.00	5,000.00	20,000.00	20,000.00	(10,000.00)	10,000.00
63-42	Infrastructure CRA Landscaping Enhancements	-	8,500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
63-43	Infrastructure CRA Parks Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000.00	3,000.00
Division 03 - College Gardens Totals		\$ -	\$ 51,807.93	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00	\$ 20,000.00	\$ (7,000.00)	\$ 13,000.00
Division 04 - Dania Beach Heights																	
Activity 552 - Industry Development																	
31-10	Prof. Services General	\$ -	\$ -	\$ -	\$ 29,420.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
63-41	Infrastructure CRA Streetscape Enhancements	-	-	-	-	-	-	25,000.00	-	-	25,000.00	-	-	25,000.00	25,000.00	(25,000.00)	-
63-42	Infrastructure CRA Landscaping Enhancements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
63-44	Infrastructure CRA Neighborhood Beautification	-	24,722.80	681,370.36	140,695.87	-	-	-	-	-	-	-	-	-	-	-	-
Division 04 - Dania Beach Heights Totals		-	24,722.80	681,370.36	170,115.87	-	-	25,000.00	-	-	25,000.00	-	-	25,000.00	25,000.00	(25,000.00)	-
Division 05 - East Federal Highway																	
Activity 552 - Industry Development																	
63-42	Infrastructure CRA Landscaping Enhancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
63-10	Infrastructure Improvements other than Bldgs.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Division 05 - East Federal Highway Totals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Division 06 - Marine																	
Activity 552 - Industry Development																	
31-10	Prof. Services General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Division 06 - Marine Totals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Division 07 - Sun Garden Isles																	
Activity 552 - Industry Development																	
31-10	Prof. Services General	\$ -	\$ -	\$ -	\$ 5,179.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
63-41	Infrastructure CRA Streetscape Enhancements	-	-	-	1,500.00	209,087.55	22,932.30	29,937.00	-	-	29,937.00	-	-	29,937.00	29,937.00	70,063.00	100,000.00
63-43	Infrastructure CRA Parks Improvements	-	-	38,135.74	80,328.81	6,756.32	-	3,000.00	-	-	3,000.00	-	-	3,000.00	3,000.00	-	3,000.00
63-44	Infrastructure CRA Neighborhood Beautification	-	15,342.50	401,148.28	30,976.93	-	9,341.94	11,247.00	-	-	11,247.00	-	-	11,247.00	11,247.00	(11,247.00)	-
Division 07 - Sunny Garden Isles Totals		\$ -	\$ 15,342.50	\$ 439,284.02	\$ 117,985.49	\$ 215,843.87	\$ 32,274.24	\$ 44,184.00	\$ -	\$ -	\$ 44,184.00	\$ -	\$ -	\$ 44,184.00	\$ 44,184.00	\$ 58,816.00	\$ 103,000.00
Division 08 - City-Wide																	
Activity 552 - Industry Development																	
31-10	Prof. Services General	\$ -	\$ 12,500.00	\$ 45,953.38	\$ -	\$ -	\$ 7,000.00	\$ 20,000.00	\$ 7,033.34	\$ 10,866.66	\$ 2,100.00	\$ -	\$ 17,900.00	\$ 2,100.00	\$ 2,100.00	\$ 12,900.00	\$ 15,000.00
31-42	Prof. Services CRA - Redevelopment Initiatives	-	-	157,725.23	137,893.19	64,286.78	1,204.00	110,000.00	45,670.00	29,330.00	35,000.00	-	75,000.00	35,000.00	35,000.00	65,000.00	100,000.00
61-10	Land	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
64-30	Machinery and Equipment	-	-	-	28,301.00	-	-	-	-	-	-	-	-	-	-	-	-
99-80	Other Uses Reserve for CRA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Division 08 - City-Wide Totals		\$ -	\$ 12,500.00	\$ 203,678.61	\$ 166,194.19	\$ 64,286.78	\$ 8,204.00	\$ 130,000.00	\$ 52,703.34	\$ 40,196.66	\$ 37,100.00	\$ -	\$ 92,900.00	\$ 37,100.00	\$ 37,100.00	\$ 77,900.00	\$ 115,000.00

Account Account Description		Historical Activity					FY 2016 (as of 8/18/2016)							FY 2017			
		FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	A	B	C	D=A-(B+C)	E	F=B+C+E	G=A-F	H	I	J=H+I
								Amended Budget	Year-to-Date Encumbrances	Year-to-Date Transactions	Preliminary Funds Available	Forecasted Expenditures	Total Encumbrances and Expenses	Final Estimated Funds Available	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget
EXPENSE																	
Division 09 - Phase I PATCH Bus Plan																	
Activity 552 - Industry Development																	
31-10	Prof. Services General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Division 09 - PATCH Bus Plan Totals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Division 10 - Columbus Project (Mile Marker 55)																	
Activity 552 - Industry Development																	
62-10	Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,128,143.00	\$ -	\$ -	\$ -	\$ 1,128,143.00	\$ -	\$ -	\$ 1,128,143.00	\$ -	\$ -
99-80	Reserve (pending Reallocation/Repayment)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Division 10 - Columbus Project Totals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,128,143.00	\$ -	\$ -	\$ -	\$ 1,128,143.00	\$ -	\$ -	\$ 1,128,143.00	\$ -	\$ -
EXPENSE TOTALS		\$3,442,443.00	\$960,382.66	\$2,582,182.33	\$1,517,533.89	\$1,599,686.48	\$1,460,738.65	\$3,278,745.06	\$154,128.76	\$1,204,683.11	\$1,919,933.19	\$54,104.27	\$1,412,916.14	\$1,865,828.92	\$134,284.00	\$1,567,929.40	\$1,702,213.40

Fund 106 - Community Redevelopment Agency Totals																
REVENUE TOTALS	\$3,424,192.00	\$ 824,742.23	\$ 2,142,485.45	\$ 871,128.51	\$2,303,782.91	\$ 1,321,671.01	\$ 3,278,746.00	\$ -	\$ 1,309,439.99	\$ (317,778.01)	\$ 1,419.09	\$1,310,859.08	\$ (316,358.92)	\$ 134,284.00	\$ 1,567,930.00	\$ 1,702,214.00
EXPENSE TOTALS	\$3,442,443.00	\$ 960,382.66	\$ 2,582,182.33	\$ 1,517,533.89	\$1,599,686.48	\$ 1,460,738.65	\$ 3,278,745.06	\$ 154,128.76	\$ 1,204,683.11	\$ 1,919,933.19	\$ 54,104.27	\$1,412,916.14	\$ 1,865,828.92	\$ 134,284.00	\$ 1,567,929.40	\$ 1,702,213.40
Fund 106 - Community Redevelopment Agency Totals	\$ (18,251.00)	\$(135,640.43)	\$ (439,696.88)	\$ (646,405.38)	\$ 704,096.43	\$ (139,067.64)	\$ 0.94	\$ (154,128.76)	\$ 104,756.88	\$ (2,237,711.20)	\$ (52,685.18)	\$ (102,057.06)	\$(2,182,187.84)	\$ -		\$ 0.60

Fund Balance (end of year)	2,332,919.00	2,197,278.57	1,757,581.69	1,111,176.31	1,815,272.74	1,676,205.10
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Beginning Fund Balance (as of 9/30/2015)	1,676,205	CAFR rolls Funds together (allocable = \$1,676,205)
FY 2016 Revenues to-date	1,309,440	
FY 2016 Forecasted Revenues	1,419	
FY 2016 Encumbrances to-date	(154,129)	
FY 2016 Expenditures to-date	(1,204,683)	
FY 2016 Forecasted Expenses	(54,104)	
Preliminary Available CF	1,574,148	
FY 2017 Carryforward	(443,044)	
Reservation for Columbus Project	(1,128,143)	
Excess Fund Balance	2,961	cushion to cover FY 2016 Forecast Variances

(1) Reduction in Encumbered Balance based on CRA Staff's forecast of expenditures to be incurred in FY 2016.

(2) Funding for CRA Management expenses within the CRA budget resides in the salaries/benefit accounts pending formal contract approval. The Finance Plan reallocates those monies to the Professional Services account where they will ultimately be encumbered upon copntract approval.

Dania Beach Community Redevelopment Agency
FY 2017 Budget
Exhibit B (Detail)

Account		Account Description		Historical Activity						FY 2016 (as of 8/18/2016)							FY 2017		
				FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	A	B	C	D=C-A	E	F=C+E	G=A-F	H	I	J=H+I
										Amended Budget		YTD Transactions	Preliminary Funds Available	Forecasted Revenue Collections	Total Revenues	Final Estimated Funds Available	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget
Fund Balance (beginning of year)				-	-	-	-	-	15,625.36										
Fund 112 - CRA Community Gardens (PATCH)																			
REVENUE																			
Department 00 - Revenues																			
Division 00 - Non-Dep.																			
new account	Rentals and Leasing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
361-10-01	Interest and Other Earnings Interest Operating Interest	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	
369-90-01	Miscellaneous Revenues (All)	-	-	-	-	22,432.69	25,046.77	30,000.00		16,903.71	(13,096.29)	3,380.74	20,284.45	(9,715.55)	-	25,000.00	25,000.00		
369-90-03	Miscellaneous Revenues (FL Organic Growers)	-	-	-	-	-	-	-		10,550.00	10,550.00	-	10,550.00	10,550.00	-	5,000.00	5,000.00		
369-91-01	Insurance Reimbursements	-	-	-	-	-	1,806.00	-		-	-	-	-	-	-	-	-	-	
381-01-06	Other Sources: Non-Operating Transfer from CRA	-	-	-	-	154,713.00	181,000.00	150,000.00		150,000.00	-	-	150,000.00	-	-	120,000.00	120,000.00		
389-90-01	Other Sources: Non-Operating Re-Appropriations	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	
389-90-01	Appropriated Fund Balance	-	-	-	-	-	-	20,000.00		-	-	-	-	-	-	-	-	-	
REVENUE TOTALS		\$ -	\$ -	\$ -	\$ -	\$ 177,145.69	\$ 207,852.77	\$ 200,000.00		\$ 177,453.71	\$ (2,546.29)	\$ 3,380.74	\$ 180,834.45	\$ 834.45	\$ -	\$ 150,000.00	\$ 150,000.00		

Account Account Description		Historical Activity					FY 2016 (as of 8/18/2016)							FY 2017			
		FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	A	B	C	D=A-(B+C)	E	F=B+C+E	G=A-F	H	I	J=H+I
								Amended Budget	Year-to-Date Encumbrances	Year-to-Date Transactions	Preliminary Funds Available	Forecasted Expenditures	Total Encumbrances and Expenses	Final Estimated Funds Available	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget
EXPENSE																	
Department 52 - CRA																	
Division 09 - Community Gardens (PATCH)																	
Activity 552 - Industry Development																	
12-10	Salaries and Wages Full-Time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,203.76	\$ 48,203.76
12-11	Salaries and Wages Part Time (FRS Eligible)	-	-	-	-	-	-	17,550.00	-	6,097.50	11,452.50	11,452.50	17,550.00	-	-	-	-
21-10	FICA Taxes	-	-	-	-	-	-	1,088.00	-	378.05	709.95	709.95	1,088.00	-	-	2,988.63	2,988.63
21-20	FICA Medicare	-	-	-	-	-	-	255.00	-	88.42	166.58	166.58	255.00	-	-	698.94	698.94
22-20	Retirement Contributions FRS Pension	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,624.87	3,624.87
22-30	Retirement Contributions Deferred Comp. Match	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
24-10	Workers' Compensation Premium	-	-	-	-	-	-	-	-	-	-	-	-	-	-	269.61	269.61
31-10	Prof. Services General	-	-	-	-	370.00	-	66,107.00	7,304.18	57,376.76	1,426.06	1,426.06	66,107.00	-	-	8,000.00	8,000.00
34-10	Contractual Services General	-	-	-	-	103,950.00	99,334.00	-	-	-	-	-	-	-	-	-	-
34-20	Contractual Services Merchant Card Processing Fees	-	-	-	-	65.37	276.48	300.00	-	284.57	15.43	15.43	300.00	-	-	300.00	300.00
41-10	Communications Services Telephone	-	-	-	-	678.51	724.02	1,000.00	-	202.86	797.14	797.14	1,000.00	-	-	900.00	900.00
43-10	Utility Services Water	-	-	-	-	5,163.99	23,360.14	22,000.00	-	4,916.14	17,083.86	17,083.86	22,000.00	-	-	15,000.00	15,000.00
43-20	Utility Services Electricity	-	-	-	-	286.98	132.72	11,595.00	-	11,484.34	110.66	110.66	11,595.00	-	-	2,000.00	2,000.00
44-10	Rentals and Leases Equipment	-	-	-	-	984.66	5,133.61	5,000.00	-	4,267.20	732.80	732.80	5,000.00	-	-	5,000.00	5,000.00
46-10	Repair & Maintenance (Equipment)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000.00	1,000.00
46-50	Repair & Maintenance (Grounds)	-	-	-	-	-	1,706.04	12,180.00	1,558.09	9,955.08	666.83	666.83	12,180.00	-	-	6,000.00	6,000.00
47-10	Printing and Binding General	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,800.00	1,800.00

Account		Account Description		Historical Activity						FY 2016 (as of 8/18/2016)							FY 2017		
				FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	A	B	C	D=A-(B+C)	E	F=B+C+E	G=A-F	H	I	J=H+I
										Amended Budget	Year-to-Date Encumbrances	Year-to-Date Transactions	Preliminary Funds Available	Forecasted Expenditures	Total Encumbrances and Expenses	Final Estimated Funds Available	Capital Est. Carryforward from FY 2016	2017 Budget Appropriation Transfers & Amendments	FY 2017 Budget
48-10	Promotional Activities	-	-	-	-	-	276.34	6,250.00	-	4,888.21	1,361.79	1,361.79	6,250.00	-	-	5,000.00	5,000.00		
52-06	Operating Supplies Cost of Goods Sold (PATCH)	-	-	-	-	2,003.26	26,534.40	23,750.00	-	16,242.84	7,507.16	7,507.16	23,750.00	-	-	20,000.00	20,000.00		
52-20	Operating Supplies Miscellaneous	-	-	-	-	48,017.56	45,024.77	32,925.00	-	13,205.23	19,719.77	19,719.77	32,925.00	-	-	29,214.00	29,214.00		
99-80	Other Uses Reserve for CRA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Division 09 - Totals		\$ -	\$ -	\$ -	\$ -	\$ 161,520.33	\$ 202,502.52	\$ 200,000.00	\$ 8,862.27	\$ 129,387.20	\$ 61,750.53	\$ 61,750.53	\$ 200,000.00	\$ -	\$ -	\$ 149,999.81	\$ 149,999.81		
EXPENSE TOTALS		\$ -	\$ -	\$ -	\$ -	\$ 161,520.33	\$ 202,502.52	\$ 200,000.00	\$ 8,862.27	\$ 129,387.20	\$ 61,750.53	\$ 61,750.53	\$ 200,000.00	\$ -	\$ -	\$ 149,999.81	\$ 149,999.81		

Fund 112 - CRA Community Garden (PATCH)																	
REVENUE TOTALS	\$ -	\$ -	\$ -	\$ -	\$ 177,145.69	\$ 207,852.77	\$ 200,000.00	\$ -	\$ 177,453.71	\$ (2,546.29)	\$ 3,380.74	\$ 180,834.45	\$ 834.45	\$ -	\$ -	\$ 150,000.00	\$ 150,000.00
EXPENSE TOTALS	\$ -	\$ -	\$ -	\$ -	\$ 161,520.33	\$ 202,502.52	\$ 200,000.00	\$ 8,862.27	\$ 129,387.20	\$ 61,750.53	\$ 61,750.53	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 149,999.81	\$ 149,999.81
Fund 112 - CRA Community Garden (PATCH)	\$ -	\$ -	\$ -	\$ -	\$ 15,625.36	\$ 5,350.25	\$ -	\$ (8,862.27)	\$ 48,066.51	\$ (64,296.82)	\$ (58,369.79)	\$ (19,165.55)	\$ 834.45	\$ -	\$ -	\$ 0.19	\$ 0.19

Fund Balance (end of year) \$ - \$ - \$ - \$ - \$ 15,625.36 \$ 20,975.61

Beginning Fund Balance (as of 9/30/2015)	20,976
FY 2016 Revenues to-date	177,454
FY 2016 Forecasted Revenues	3,381
FY 2016 Encumbrances to-date	(8,862)
FY 2016 Expenditures to-date	(129,387)
FY 2016 Forecasted Expenses	(61,751)
Preliminary Available CF	1,810
FY 2017 Carryforward	-
Excess Fund Balance	1,810

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Resolution

Continued from:

Requested Action (Identify appropriate Action or Motion)

AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE THE FIRST RENEWAL OF AN EXISTING AGREEMENT FOR AN ADDITIONAL ONE (1) YEAR PERIOD WITH REDEVELOPMENT MANAGEMENT ASSOCIATES, LLC ("RMA") TO PROVIDE ADMINISTRATIVE MANAGEMENT AND GENERAL AND MARKETING CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED TWO HUNDRED SIXTY THOUSAND DOLLARS (\$260,000.00)

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Memo from the CRA Executive Director, Resolution 2016 First one year renewal, FY 2015 - 2016 Agreement, R.M.A. Proposal: CRA Administrative Services (Scope of Services), R.M.A. Proposal: General and Marketing Consulting Services (Scope of Services)

To: Chair, Vice Chair and Board of Commissioner
From: Rachel Bach, Interim Executive Director
Date: September 27, 2016
Re: **Agreement with Redevelopment Management Associates, LLC**

Background

Redevelopment Management Associates (RMA), through its Principal, Kim Briesemeister have been providing continuing consulting services to the Dania Beach CRA for the past 7 years. RMA Services have included ongoing marketing, events, and public relations, finance and budgeting, economic analysis, planning, public/private partnership assistance and now, CRA Management.

RMA has been providing the Dania Beach CRA with a full-time Executive Director on a contractual basis since the middle of Fiscal Year 2014/15, upon departure of the prior Executive Director. Operations of the Agency, have continued under the direction of Rachel Bach, Senior Redevelopment Associate with RMA, serving as the CRA Board's direct report, Executive Director. RMA has also continued to provide staff support for marketing, public relations and special events including the Arts and Seafood Celebration, ICSC marketing and print and digital media. Last year, the marketing services contract was extended to increase staffing and provide for a dedicated part-time Marketing Coordinator.

The attached Agreements provides for two separate Scopes of Work, one to continue CRA Management services; and second, to continue to provide CRA Marketing and General services on an ongoing basis. General services are those that can be drawn down by the CRA for tasks not included in the Management and Marketing scopes of work (i.e. economic development, urban design, finance).

The former, CRA Management services is a continuation of the contract approved by Board in October 2016, providing for a full-time "exclusive" CRA Executive Director to continue operations, staff oversight, project management and other administrative duties. The fee for service remains \$156,000 annually to be invoiced at a monthly rate of \$13,000.

The Marketing and General Services contract, is a continuation of the services this provided this fiscal year which included a part-time "dedicated" Marketing Coordinator and marketing oversight and additional supports from the RMA Marketing Department. Lump sum fee for services is \$84,000, to be billed monthly at \$7,000 per month. Project and duties include 2016/17 Arts & Seafood Celebration (ASC), the PATCH, events and ground breakings, advertising, public relations, and sponsorship sales. A summary report of hours and services for FY 2015/16 through July is attached for your review. General Services are also included in an amount not to exceed \$20,000 and billed at the hourly rates included. General Services invoices shall be approved by the CRA Board.



100 W. Dania Beach Blvd.
Dania Beach, Florida 33004

tel (954) 924-6801
fax (954) 921-2604
www.DaniaBeachCRA.org

Fiscal Impact

Management and Marketing and General Services are budgeted in Community Redevelopment Agency Fund Fiscal Year 2016-2017, CRA Professional Services General Account, Account Number 106-52-01-552-31-10.

Recommendation:

Motion to authorize the CRA Board Chair to enter into an Agreement with Redevelopment Management Associates to provide CRA Management, Marketing and Public Relations and General Services for FY 2016-2017.

RESOLUTION NO. 2016-CRA-007

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ("CRA") OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE THE FIRST RENEWAL OF AN EXISTING AGREEMENT FOR AN ADDITIONAL ONE (1) YEAR PERIOD WITH REDEVELOPMENT MANAGEMENT ASSOCIATES, LLC ("RMA") TO PROVIDE ADMINISTRATIVE MANAGEMENT AND GENERAL AND MARKETING CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED TWO HUNDRED SIXTY THOUSAND DOLLARS (\$260,000.00); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Redevelopment Management Associates, LLC (RMA) provides specialized professional services related to the Dania Beach Community Redevelopment Agency (CRA) including but not limited to economic development, management and marketing services; and

WHEREAS, on October 12, 2015 the CRA entered into an agreement with RMA which expires September 30, 2016; and

WHEREAS, the initial Agreement provided for two (2) one (1) year renewal periods for the requested services, subject to the approval of the CRA Board and RMA; and

WHEREAS, RMA proposes to provide services as follows:

- Management services for a lump sum fee of One Hundred Fifty Six Thousand Dollars (\$156,000.00); and
- Marketing services for a lump sum fee of Eighty Four Thousand Dollars (\$84,000.00); and
- CRA general services on an as needed basis not to exceed Twenty Thousand Dollars (\$20,000.00) which will require CRA Board approval for payment; and

WHEREAS, the Community Redevelopment Agency of the City of Dania Beach deems it in its best interest to retain Redevelopment Management Associates, LLC to provide administrative management, general and marketing services related to community redevelopment on behalf of the CRA and recommends the existing Agreement be renewed for a one (1) year period from October 1, 2016 through September 30, 2017; a copy of the First One (1) year renewal is attached as Exhibit "A" including the applicable Scope of Services and they are made part of and incorporated into this Resolution by this reference;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing “Whereas” clauses are ratified and confirmed as being true and correct, and they are made a specific part of and incorporated into this Resolution by this reference.

Section 2. That the CRA authorizes the contract renewal with RMA to be executed by the proper CRA officials, a copy of which Renewal is attached as Exhibit “A”, and made a part of and incorporated into this Resolution by this reference for such services; provided, however that no agreement will be effective unless and until it has been executed by all parties.

Section 3. That the CRA Board Chair and CRA Attorney are authorized to make minor revisions to such Renewal Agreement as are deemed necessary and proper and in the best interests of the City.

Section 4. That funding appropriations are planned for and are available in the Community Redevelopment Agency Trust Fund Fiscal Year 2016-2017 Professional Services Account 106-52-01-552-31-10.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall be in force and take effect immediately upon passage and adoption.

PASSED AND ADOPTED on September 27, 2016.

ATTEST:

LOUISE STILSON, CMC
BOARD SECRETARY

MARCO A. SALVINO, SR.
BOARD CHAIRMAN

APPROVED AS TO FORM AND CORRECTNESS

THOMAS J. ANSBRO
CRA ATTORNEY

FIRST ONE (1) YEAR RENEWAL OPTION OF AGREEMENT BETWEEN THE
CITY OF DANIA BEACH REDEVELOPMENT AGENCY (“CRA”) AND
REDEVELOPMENT MANAGEMENT ASSOCIATES, LLC (“RMA”)

This is a Renewal of an Agreement (the “First Renewal”), which Agreement, dated October 12, 2015 (the “Agreement”) exists between the Dania Beach Community Redevelopment Agency (“CRA”), a public body corporate and politic created pursuant to Part III of Charter 163, Florida Statutes and Redevelopment Management Associates, LLC, a Florida Limited Liability Company (the “Consultant”) for specialized professional services including but not limited to administrative, management, general and marketing services related to community redevelopment.

The CRA executed the initial Agreement with RMA on October 12, 2015, which Agreement had an initial term of one (1) year and is set to expire on September 30, 2016. The CRA had an option of renewal of the Agreement for two (2) additional one (1) year periods.

The CRA and the Consultant now wish to renew the Agreement (a copy of which is attached and incorporated by this reference.) utilizing the first additional one (1) year renewal option.

In consideration of the mutual covenants, terms and conditions contained in the Agreement and in this First Renewal of it, and for other good and valuable consideration, the adequacy and receipt of which are acknowledged and agreed upon, the parties agree to the following:

1. That this First Renewal of an additional one (1) year period is accepted by both parties to the Agreement, and shall remain in effect up to and through September 30, 2017.

2. The CRA agrees to pay the Consultant a lump sum amount for management services not to exceed One Hundred Fifty Six Thousand Dollars (\$156,000.00), a lump sum amount for marketing services not to exceed Eighty Four Thousand Dollars (\$84,000.00), and a lump sum for general services on an as needed basis not to exceed Twenty Thousand Dollars (\$20,000.00) during the term of this First Renewal period, unless both parties agree to an amendment in advance and in writing. The corresponding Scopes of Services are attached as Exhibit “A”, and they are made a part of and incorporated into First Renewal by this reference.

3. That in all other respects, the Agreement is ratified and reaffirmed and remains in full force and effect.

IN WITNESS OF THE FOREGOING, this First Renewal is effective upon its complete execution by both parties.

CITY:

ATTEST:

COMMUNITY REDEVELOPMENT AGENCY
OF THE CITY OF DANIA BEACH, FLORIDA,
a municipal corporation of the State of
Florida

Louise Stilson, CMC
CRA Board Secretary

Rachel Bach
CRA Executive Director

APPROVED AS TO FORM
AND CORRECTNESS

DATED: _____

Thomas J. Ansbro, CRA Attorney

CONSULTANT:

**REDEVELOPMENT MANAGEMENT
ASSOCIATES, LLC
a Florida Limited Liability Company**

WITNESSES:

Signature

Signature

PRINT Name

PRINT Name

Signature

Title

PRINT Name

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me on _____, 2016, by _____, as _____, of Redevelopment Management Associates, LLC, a Florida limited liability company, on behalf of company. He/she is personally known to me or produced _____, as identification and did (did not) take an oath.

NOTARY PUBLIC

My Commission Expires:

PRINT Name of Notary Public

AGREEMENT

THIS IS AN AGREEMENT (the "Agreement") entered into on October 12, 2015, between the **DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY**, a public body corporate and politic created pursuant to Part III of Charter 163, Florida Statutes, having an address of 100 East Dania Beach Boulevard, Dania Beach, Florida 33004 (the "CRA"), and **REDEVELOPMENT MANAGEMENT ASSOCIATES LLC (Formerly dba METROSTRATEGIES, INC)**, a Florida corporation, having an address of 3109 East Atlantic Blvd. Suite B, Pompano Beach, FL 33062.

In consideration of the mutual covenants, terms and conditions contained in this Agreement, and other good and valuable consideration, the adequacy and receipt of which are acknowledged, the parties agree as follows:

1. Scope of Services.

1.1 The CRA desires to engage and the Consultant agrees to perform continuing consulting services of a specialized nature pertaining to Management, Community Redevelopment, Marketing and Economic Development for the CRA in accordance with the Scope of Services referenced in Exhibits "A" and "B", a copy of which are attached, made a part of and incorporated into this Agreement by this reference.

2. Subcontracts.

2.1. Consultant may subcontract certain items of work. It is expressly agreed to by the parties; however, that the CRA Board shall approve in advance in writing any subcontractors and fees to be paid to them by Consultant prior to any such subcontractor proceeding with any such work.

3. Subconsultants.

3.1. The Consultant shall be responsible for all payments to any subconsultants and shall maintain responsibility for all work related to the Project.

3.2. Any subconsultants used on the Project must have the prior written approval of the CRA Board.

4. Term/Commencement Date.

4.1. This Agreement shall become effective upon execution by both parties and shall remain in effect through **September, 30 2016**, unless earlier terminated in accordance with paragraph 12 (A) and (B).

4.2. This Agreement may be extended for a period not to exceed 2 additional fiscal years upon written consent and agreement of both parties.

4.3. Consultant agrees that time is of the essence and Consultant shall complete each deliverable for the Project within the time frames set forth in the Project and Payment Schedule, unless extended by the CRA Board.

5. Compensation/Payment.

5.1. The CRA agrees to pay Consultant for services provided by Consultant, as described in Exhibits "A" and "B", The Fee includes full payment, including all labor, overhead and other costs. Travel and meal costs or other incidental expenses incurred while carrying out CRA Business shall either be directly paid by the client or reimbursed based on City/CRA policies. Any such costs are payable at the CRA reimbursement rate.

5.2. Any necessary additional work, as determined by CRA Board, which is not covered by the scope of services described in Exhibit "A" and "B", shall not be undertaken without a written amendment to this Agreement to that effect, executed in advance by both parties.

5.3. Consultant shall submit its invoices in the format and with supporting documentation as may be required by the CRA. The Consultant shall invoice the CRA upon the completion of each task or deliverable in accordance with the Project and Payment Schedule or on a monthly basis if the Project Payment Schedule does not otherwise specify.

5.4. If any errors or omissions are discovered in any invoice, the CRA Attorney will inform Consultant and request revised copies of all such documents. If any disagreement arises as to the payment of any portion of an invoice, the CRA agrees to pay all undisputed portions and the parties agree to cooperate by promptly conferring to resolve the disputed portion. Any compensation disputes shall be decided by the CRA Board, whose decision shall be final.

5.5. Any invoice which is not timely paid as prescribed above will be subject to the accrual of interest at the statutory rate prescribed by applicable Florida law.

6. Indemnification of CRA.

6.1. Consultant agrees to indemnify and hold harmless the CRA for all costs, losses and expenses including, but not limited to, damages to persons or property including, but not limited to judgments and attorneys' fees arising out of the negligent acts, errors or omissions or the willful misconduct of the Consultant, its agents, servants or employees in the performance

of services under this Agreement. If called upon by the CRA, the Consultant shall assume and defend not only itself, but also the CRA, in connection with any suit or cause of action arising out of the foregoing, and such defense shall be at no cost or expense whatsoever to the CRA. This indemnification does not extend to acts of third parties who or which are wholly unrelated to Consultant. The covenants and representations relating to this indemnification provision shall survive the term of this Agreement and continue in full force and effect as to Consultant's responsibility to indemnify the CRA.

6.2. It is specifically understood and agreed to that the consideration inuring to the Consultant for the execution of this Agreement consists of the promises, payments, covenants, rights and responsibilities contained in this Agreement.

6.3. The execution of this Agreement by the Consultant shall obligate the Consultant to comply with the foregoing indemnification provision; however, the collateral obligation of providing insurance must be also complied with as set forth below.

7. CRA's Responsibilities

7.1. The CRA will furnish to Consultant, at the Consultant's written request, all available maps, plans, existing studies, reports, equipment and other data pertinent to the services to be provided by Consultant, which may be in possession of the CRA.

7.2. The CRA will arrange for access to and make all provisions for Consultant to enter upon real property as required for Consultant to perform services as may be requested in writing by the Consultant.

8. Consultant's Responsibilities

8.1. The Consultant shall exercise the same degree of care, skill and diligence in the performance of the Project as is ordinarily provided by a Consultant under similar circumstances. If at any time during the term of this Agreement or within one (1) year from the completion of the Project, it is determined that the Consultant's deliverables are incorrect, defective or fail to conform to the Scope of Services of the Project, upon written notification, the Consultant shall, at Consultant's sole expense immediately correct the work.

9. Insurance.

9.1. Consultant shall provide, pay for and maintain in force at all times during the term of this Agreement, such insurance, including Comprehensive General liability, Workers' Compensation insurance and Automobile insurances as stated below:

9.1.1. Comprehensive General Liability insurance, including contractual, with minimum limits of One Million Dollars (\$1,000,000.00) per occurrence, combined single limit for bodily injury liability and property damage liability. The CRA is to be included as a “named insured” with respect to any claims arising out of this Agreement.

9.1.2. Workers’ Compensation insurance to apply for all employees in compliance with the “Workers’ Compensation Law” of the State of Florida and all applicable federal laws, for the benefit of the Consultant’s employees.

9.1.3. Automobile Liability shall be maintained with combined single limits of no less than One Million Dollars (\$1,000,000.00), to include coverage for owned, hired, and non-owned vehicles.

9.1.4. If Consultant hires a subcontractor for any portion of any work, then such subcontractor shall provide general liability insurance with minimum limits of liability of One Million Dollars (\$1,000,000.00).

9.1.5. The Consultant shall provide the CRA Manager Certificates of Insurance for coverages and policies required by this Agreement. All certificates shall state that the CRA Manager shall be given thirty (30) days’ advance notice prior to expiration or cancellation of any policy. Such policies and coverages shall not be affected by any other policy of insurance which the CRA may carry in its own name. All certificates of insurance must clearly identify the contract to which they pertain, including a brief description of the subject matter of the contract.

10. Assignment of Agreement.

10.1. It is understood and agreed to by both parties that this Agreement, in whole or in part, cannot be assigned, sublet or transferred by the Consultant without the prior written consent of CRA Board. The CRA Board is relying upon the apparent qualifications and expertise of the Consultant, and such firm’s familiarity with the CRA’s area, circumstances and desires. In the event Consultant wishes to re-assign or replace such individuals, assigned to the client, the Consultant shall tender substitutes acceptable to the CRA Board. In the event the CRA Board is not, for any reason or no reason at all, satisfied with such substitute, Consultant shall be considered in breach of this Agreement. Violation of the terms of this paragraph shall

constitute a breach of Agreement by Consultant and CRA Board may, at its discretion, terminate this Agreement for cause and all rights, title and interest of Consultant in this Agreement shall then cease and terminate.

10.2. The Consultant acknowledges, understands and agrees that its performance under this Agreement is or may be contingent upon the CRA receiving timely services from other consultants (the "Supporting Consultants"). The Consultant agrees to use its best efforts to coordinate its services with the services of the Supporting Consultants, and further agrees that in the event the rendition of any services of any of the Supporting Consultants is delayed, such delay will not entitle the Consultant to any additional compensation or payment of any kind. Furthermore, the Consultant shall not be entitled to an increase in compensation, or be entitled to payment of any kind from the CRA for damages or expenses incurred, which are direct, indirect or consequential or other costs and lost profits of any kind including, but not limited to costs of acceleration, inefficiency or extended overhead, arising because of any other delay, disruption, interruption, interference or hindrance from any cause whatsoever, whether such delay, disruption or interference be reasonable or unreasonable, foreseeable or unforeseeable, or avoidable or unavoidable; provided, however, that this provision shall not preclude recovery of damages by the Consultant for hindrances or delays caused solely by fraud, bad faith or active malicious interference on the part of the CRA. The Consultant shall only be entitled to extensions of time for performance as the exclusive and sole remedy for delay.

11. Examination of Records.

11.1. Consultant shall maintain books, records, documents and other evidence directly pertinent to performance of work under this Agreement in accordance with generally accepted accounting principles and practices. The Consultant shall also maintain the financial information and data used by the Consultant in the preparation of support of any claim for reimbursement for any out-of-pocket expense or cost. The CRA Board shall have access to such books, records, documents and other evidence for inspection, audit and copying during normal business hours. The Consultant will provide proper facilities for such access and inspection. Audits conducted under this section shall observe generally accepted auditing standards and established procedures and guidelines of the CRA. The Florida Public Records Act, Chapter 119 of the Florida Statutes, applies to records or documents pertaining to this Agreement. Consultant acknowledges that such laws have application to this Agreement and agrees to comply with all such laws.

12. Termination.

12.1. Termination of Agreement for Convenience. It is expressly understood and agreed that the CRA may terminate this Agreement or any part or task thereof at any time for any reason or no reason at all by giving the Consultant notice by certified mail, return receipt requested, directed to the principal office of the Consultant, ten (10) days in advance of the termination date. In the event that the Agreement or any part thereof is terminated pursuant to this provision, the Consultant shall stop work immediately and shall be entitled to be compensated for the services rendered from the effective date of execution of the Agreement up to the termination date. Such compensation shall be based on the percentage of work completed, as fairly and reasonably determined by CRA Executive Director after conferring with Consultant.

12.2. Termination of Agreement for Cause. If the CRA Board elects to terminate the Agreement for cause, the CRA will provide Consultant ten (10) days' advance written notice, by certified mail, return receipt requested, directed to the principal office of the Consultant, ten (10) days in advance of the termination date. If Consultant promptly cures the matter giving rise to the cause within that time, this Agreement shall continue. If not timely cured, the Agreement will stand terminated and the CRA will pay Consultant for work completed less any costs, expenses and damages incurred by CRA as a result of such termination. If a court of competent jurisdiction determines that the termination was not authorized under the circumstances, then the termination shall be deemed to be a termination for convenience.

13. Ownership of Documents.

13.1. During the term of this Agreement and for a period of three (3) years from the date of termination of this Agreement, all correspondence, studies, data, analyses, documents, instruments, applications, memorandums and the like, including drawings and specifications prepared or furnished by Consultant (and Consultant's independent professional subcontractors or subconsultants) pursuant to this Agreement, shall become owned by and be the property of the CRA. The CRA shall consequently obtain ownership of them by any statutory common law and other reserved rights, including copyright; however, such documents are not intended or represented by Consultant to be suitable for reuse by CRA on extensions of the work or on any other work or project. Any such reuse, modification or adaptation of such document without written verification or permission by Consultant for the specific purpose intended will be at

CRA's sole risk and without liability or legal exposure to Consultant or to Consultant's independent professional subconsultants. If CRA alters any such documents, CRA will expressly acknowledge same so that no third party will be in doubt as to the creation or origination of any such document.

13.2. The CRA may cancel this Agreement for refusal by the Consultant to allow access by the CRA Board or its designee, to any and all records pertaining to work performed under this Agreement that are subject to the provisions of Chapter 119, Florida Statutes.

14. Notices.

14.1. Except as provided above, whenever either party desires to give notice to the other, it must be given by written notice, sent by certified U.S. mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective persons and places for giving of notice:

CRA:	Mayor Marco A. Salvino Sr. Chair, City of Dania Beach Community Redevelopment Agency Board 100 West Dania Beach Boulevard Dania Beach, Florida 33004
With a copy to:	Thomas J. Ansbrosio, City Attorney 100 West Dania Beach Boulevard Dania Beach, Florida 33004 Kathleen A. Weekes, CRA Manager 100 West Dania Beach Boulevard Dania Beach, Florida 33004
Consultant:	Kim Briesemeister, Principal Redevelopment Management Associates, LLC 3109 East Atlantic Blvd., Suite B Pompano Beach, FL, 33062

15. Nondiscrimination.

15.1. During the term of this Agreement, Consultant shall not discriminate against any of its employees or applicants for employment because of their race, color, religion, sex, sexual preference or national origin, and agrees to abide by all federal and state laws regarding discrimination.

16. Conflict.

16.1. In the event of any conflict between any provisions of this Agreement and any provision in any attached Exhibit, the parties agree that the provisions of this Agreement are controlling (including, but not limited to all terms and provisions governing compensation).

17. Conflict of Interest.

17.1. To avoid any conflict of interest or any appearance of it, Consultant shall not, for the term of this Agreement, provide any consulting services to any private sector entities (developers, corporations, real estate investors, etc), with regard to any “adversarial” issues in the CRA. For the purposes of this section “adversarial” shall mean any development application where staff is recommending denial or has denied the application; administrative appeal or court action in which the CRA is a party.

18. Consent to Jurisdiction; Jury Trial.

18.1. The parties agree that the jurisdiction for any legal action arising out of or pertaining to this Agreement shall be the Circuit Court for the Seventeenth Judicial Circuit in and for Broward County, Florida, or the federal District Court in the Southern District of the United States. Each party further agrees that venue of any action to enforce this Agreement shall be in Broward County, Florida. The parties each expressly waive the right to a jury trial in any legal action arising out of this Agreement.

19. Governing Law.

19.1. The parties agree that this Agreement shall be construed in accordance with and governed by the laws of the State of Florida.

20. Attorneys’ Fees and Costs.

20.1. If CRA or Consultant incurs any expense in enforcing the terms of this Agreement, whether suit is brought or not, each party shall bear its own costs and expenses including, but not limited to court costs and reasonable attorney fees.

21. Headings.

21.1. Headings in this document are for convenience of reference only and are not to be considered in any interpretation of this Agreement.

22. Exhibits.

22.1. Each exhibit referred to in this Agreement forms an essential part of this Agreement. Each such exhibit is a part of this Agreement and each is incorporated into it by this reference.

23. Severability.

23.1. If any provision of this Agreement or the application of it to any person or situation shall to any extent be held invalid or unenforceable, the remainder of this Agreement and the application of such provisions to persons or situations, other than those as to which it shall have been held invalid or unenforceable, shall not be affected, shall continue in full force and effect, and shall be enforced to the fullest extent permitted by law.

24. All Prior Agreements Superseded.

24.1. This Agreement incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained in this Agreement, and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms of this Agreement shall be predicated upon any prior representations or agreements, whether oral or written.

24.2. Consultant and its employees and agents shall be and remain independent contractors and not employees of the CRA with respect to all of the acts and services performed by and under the terms of this Agreement. This Agreement shall not in any way be construed to create a partnership, association or any other kind of joint undertaking, enterprise or venture between the parties to this Agreement. All agents, employees and subcontractors of the Consultant retained to perform services pursuant to this Agreement shall comply with all laws of the United States concerning work eligibility.

25. Prohibition of Contingency Fees.

25.1. The Consultant warrants that it is not employed or retained by any company or person, other than a bona-fide employee working solely for the Consultant to solicit

or secure this Agreement, and that it has not paid or agreed to pay any person(s), company, corporation, individual or firm, other than a bona-fide employee working solely for the Consultant, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award of the making of this Agreement.

25.2. The Consultant understands and agrees that the CRA, during any fiscal year, is not authorized to expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year and that any contract, verbal or written, made in violation of this subsection is null and void and that consequently, no money may be paid on such contract beyond such limits. Nothing contained in this Agreement shall prevent the making of contracts for periods exceeding one (1) year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years. Consultant shall not proceed with services under this Agreement without CRA's written verification that the funds necessary for Consultant compensation and other necessary expenditures are budgeted as available within the appropriate fiscal year budget.

26. Consultant warrants and represents that no elected official, officer, agent or employee of the CRA has a financial interest, directly or indirectly, in this Agreement or the compensation to be paid under it and, further, that no CRA employee who acts in the CRA as a "purchasing agent" as defined in Chapter 112, Florida Statutes, any elected or appointed officer of the CRA, nor any spouse or child of such purchasing agent, employee or elected or appointed officer, is a partner, officer, director or proprietor of the Consultant and, further, that no such CRA employee, purchasing agent, CRA elected or appointed officer, or the spouse or child of any of them, alone or in combination, has a material interest in the Consultant. Material interest means direct or indirect ownership of more than five percent (5%) of the total assets or capital stock of the Consultant.

27. Consultant shall comply with all federal, state and CRA laws applicable to the Consultant services and specifically those covering Equal Opportunity Employment, the Americans With Disabilities Act ("ADA") and eligibility to perform services as specified in the Florida Public Entity Crime law. The Consultant is expected to fully comply with all provisions of all laws and the CRA reserves the right to verify the Consultant's compliance with them. Failure to comply with any laws will be grounds for termination of the Agreement for cause.

28. Counterparts.

28.1. This Agreement may be executed in several counterparts, each of which shall be deemed an original of such counterpart and shall constitute one and the same instrument.

IN WITNESS OF THE FOREGOING, the parties executed this Agreement on the respective dates below under each signature:

Attest:

for 
Louise Stilson, CRA Secretary *Clerk*

DANIA BEACH COMMUNITY
REDEVELOPMENT AGENCY

By: 

Marco A. Salvino Sr. Chair
City of Dania Beach CRA

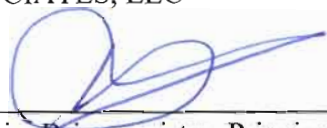
APPROVED AS TO FORM:


Thomas J. Ansbro
CRA Attorney



Date: 10-12-15

REDEVELOPMENT MANAGEMENT
ASSOCIATES, LLC

By: 

Kim Briesemeister, Principal

Date: 10-12-15



REINVENTING YOUR CITY

September 30, 2015

Dania Beach CRA ("Client")
Chair, Vice Chair and Board Members
100 West Dania Beach Blvd
Dania Beach FL 33404
Contact: 954-260-9959
Email: clottier@ci.dania-beach.fl.us

AND

Redevelopment Management Associates, LLC ("Consultant")
Chris Brown, Principal
3109 East Atlantic Blvd, Suite B
Pompano Beach, Florida 33062
Contact: (954) 695-0754
Email: chris@rma.us.com

RE: General and Marketing Consulting Services

A

Dear Chair, Vice Chair and Board members:

Redevelopment Management Associates LLC, ("Consultant") is pleased to submit this Proposal for work related to administration, management and consulting services to the City of Dania Beach Community Redevelopment Agency (Client). If accepted, all services shall be performed as per this proposal.

As you know, Redevelopment Management Associates, LLC is a specialized firm that provides specific services related to redevelopment management, finance, marketing and facilitation of public private partnerships. Please review the proposed Scope of Services for content and compliance with your stated objectives; if there are revisions to the total content of the Scope we will be happy to discuss further and make any modifications as requested.

Background

The Dania Beach Community Redevelopment Agency has maintained a consulting relationship with RMA, through its Principal, Kim Briesemeister and her company MetroStrategies, Inc. The CRA anticipates continuing this consulting relationship specifically as it relates to marketing and public relations on an ongoing basis and

providing for additional resources as needed such as financial consulting, economic development, urban design and planning.

SCOPE OF SERVICES

1. Marketing and Public Relations

Continuation of marketing and public relations services

- 1.1. Public relations management services for the CRA including story creation and press releases, social media coordination and management, website content management and business communications.
- 1.2. FY 2015/2016 Arts and Seafood Celebration marketing, sponsorship sales and management, media negotiations, planning and event participation.
- 1.3. Marketing, event planning, public relations and communications services and social media management for "The PATCH"
- 1.4. Development of additional downtown events (i.e. food truck) and subsequent coordination, marketing, promotion and management.
- 1.5. Direction and management of all advertising, promotions, direct mail and collateral design development for promoting all projects and programs for the CRA.

Task 1 Lump Sum Fee (billed monthly @\$7,000) \$84,000

Graphic Design services are available on an hourly basis as needed and will be estimated per project on a case-by-case basis and billed outside this contract.

2. CRA General Services (as needed)

Provide general consulting services of different disciplines on an as-needed basis, which would include urban design and planning, economic development, capital projects management, grants management, and cultural arts planning and implementation.

Task 2 Not to Exceed (billable at hourly rates on an as needed basis) \$20,000

3. Compensation

The fee schedule for hourly services is as follows:

Principals	\$195
Economic Dev. Director	\$185
Sr. Project Manager	\$145
Project Manager III	\$125
Sr. Urban Designer	\$145

Urban Designer/Planner III	\$130
Urban Designer/Planner I	\$105
Marketing Director	\$185
Sr. Marketing Manager	\$150
Marketing Manager	\$125
Marketing Coordinator	\$ 100
Graphic Design Manager	\$ 95
Graphic Designer	\$ 65

4. Reimbursables.

Operating Reimbursables. Expenses will be invoiced monthly as incurred and billed at cost. Typical reasonable "out of pocket" expenses include travel, lodging , registrations and meals when or other incidental expenses incurred while carryout CRA business

Marketing and Material Reimbursables. Identifiable communication expenses; reproduction costs; marketing materials and collaterals produced on behalf of the CRA; and expenses incurred that the CRA has requested as part of the scope of services under a Work Authorization will be billed and a 5% administration fee will added.

5. Term of Agreement

The term of this agreement commences on October 1, 2015 and expires on September 30, 2016 (12 months) unless otherwise extended as provided in the agreement by the CRA Board. This agreement or specific tasks thereof may be revised periodically upon approval by both parties. All rates, services and fees are based on the annual schedule effective as of the execution date of this agreement. Should this agreement be renewed there will be an annual increase as negotiated by both parties.

This Agreement or specific tasks under this agreement may be terminated by either party at any time with a 30 day written notice to the following:

6. Notices:

To the CRA:

Marco Salvino, Chair
City of Dania Beach Community Redevelopment Agency
100 West Dania Beach Blvd
Dania Beach FL 33404

Tom Ansbro, CRA Attorney
City of Dania Beach on behalf of
Dania Beach Community Redevelopment Agency
100 West Dania Beach Blvd
Dania Beach FL 33404

To the Consultant:
Chris Brown, Principal
Redevelopment Management Associates, LLC
3109 East Atlantic Blvd. Suite B
Pompano Beach, Florida 33062

7. Other Provisions

Indemnification: Consultant agrees to indemnify, defend, save, and hold harmless the City of Dania Beach CRA, their officers and employees, from or on account of all damages, losses, liabilities, including but not limited to reasonable attorney's fees, and costs to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the Consultant and persons employed or utilized by the Consultant in the performance of this agreement.

Venue: This agreement shall have been deemed to have been executed within the State of Florida. The validity, construction, and effect of this Agreement shall be governed by the laws of the State of Florida. Any claim, objection or dispute arising out of this Agreement shall be litigated in the Seventeenth Judicial Circuit in and for Broward County, Florida.

Waiver of Jury Trial: The parties to this agreement hereby knowingly, irrevocably, voluntarily and intentionally waive any right either may have to a trial by jury in respect to any action, proceeding, lawsuit or counterclaim based upon the contract, arising out of, under, or in connection with the matters to be accomplished in this Agreement, or any course of conduct, course of dealing, statements (whether verbal or written) or the actions or inactions of any party.

Waiver: No waiver by either Party hereto of a breach of an obligation owed hereunder by the other shall be construed as a waiver of any other breach, whether of the same or of a different nature. No delay or failure on either Party's part to enforce any right or claim, which it may have hereunder, shall constitute a waiver on the respective Party's part of such right or claim. All rights and remedies arising under this Agreement as amended and modified from time to time are cumulative and not exclusive of any rights or remedies which may be available at law or otherwise.

Entire Agreement: This Agreement contains the entire agreement and understanding between the Parties with respect to the subject matter hereof, and there are no other promises; representations, or warranties affecting it.

We look forward to working with you on this project. Please call me if you have additional questions.

AGREED TO AND ACCEPTED BY:



Marco Salvino, Chair
City of Dania Beach CRA

10-12-15
Date



Chris Brown, Principal
RMA, LLC

9/30/15
Date



REINVENTING YOUR CITY

September 30, 2015

Dania Beach CRA ("Client")
Chair, Vice Chair and Board Members
100 West Dania Beach Blvd
Dania Beach FL 33404
Contact: 954-260-9959
Email: clottier@ci.dania-beach.fl.us

AND

Redevelopment Management Associates, LLC ("Consultant")
Chris Brown, Principal
3109 East Atlantic Blvd, Suite B
Pompano Beach, Florida 33062
Contact: (954) 695-0754
Email: Chris@rma.us.com

RE: Community Redevelopment Agency Administrative Services B

Dear Chair, Vice Chair and Board members:

Redevelopment Management Associates LLC, ("Consultant") is pleased to submit this Proposal for work related to administration, management and consulting services to the City of Dania Beach Community Redevelopment Agency (Client). If accepted, all services shall be performed as per this proposal.

As you know, Redevelopment Management Associates, LLC is a specialized firm that provides specific services related to redevelopment management, finance and facilitation of public private partnerships. Please review the proposed Scope of Services for content and compliance with your stated objectives; if there are revisions to the total content of the Scope we will be happy to discuss further and make any modifications as requested.

Background

The Dania Beach Community Redevelopment Agency requests a proposal for management and consulting services from a firm specialized in redevelopment management, planning and implementation. RMA has been providing these services to the Agency for the past seven years. In addition we were recently contracted for the

management of the Agency on an interim basis through the end of the fiscal year of 2015 after the departure of your Executive Director. RMA has intimate knowledge of the Dania Beach CRA and its operations and legal status, as well as expertise in the field of redevelopment. RMA will ensure that the Agency will continue to be effectively managed according to the Florida State Statute 163, Part III and will continue to be in compliance with all other governing documents. Kim Briesemeister, Principal of RMA, is a Certified Redevelopment Administrator and will oversee the employee assigned to manage the Dania Beach CRA. RMA would continue to act as Interim Executive Director on a monthly basis and could continue to serve in this role permanently, should the CRA Board desire so. RMA will provide a qualified full-time Executive Director, who will report directly to the CRA Board of Commissioners.

SCOPE OF SERVICES

1. General Management and Projects

- 1.1. Provide general oversight of the City of Dania Beach CRA
- 1.2. Update CRA Budget and Strategic Finance Plan per state statute
- 1.3. Oversee MPO Transportation Alternatives Program grant for improvements in Sun Garden Isles
- 1.4. Implement special programs for redevelopment within the Downtown.
- 1.5. Facilitate development and assist in attracting developer interest in building within the CRA.
- 1.6. Manage PATCH Garden Market and Consultants.
- 1.7. Oversight of planning for the Arts and Seafood Festival
- 1.8. Oversight of Healthy Community Zone Action Plan and implementation thereof
- 1.9. Coordinate CRA incentive programs with the economic development manager
- 1.10. Overall implementation of projects as defined in the Dania Beach Community Redevelopment Plan
- 1.11. Manage day-to-day operations and staff
- 1.12. Meeting and Attendance
 - 1.12.1. Attend One (1) CRA Board meeting a month
 - 1.12.2. Attend Two (2) Citywide Forums a year
 - 1.12.3. Serve as the CRA liaison with outside entities.

Task 1 Flat Monthly Rate.....\$13,000

2. Compensation

The fee schedule for hourly services is as follows:

Principals	\$195
Economic Dev. Director	\$185
Sr. Project Manager	\$145
Project Manager III	\$125

Sr. Urban Designer	\$145
Urban Designer/Planner III	\$130
Urban Designer/Planner I	\$105
Marketing Director	\$185
Sr. Marketing Manager	\$150
Marketing Manager	\$125
Marketing Coordinator	\$ 100
Graphic Design Manager	\$ 95
Graphic Designer	\$ 65

3. Reimbursables.

Operating Reimbursables. Expenses will be invoiced monthly as incurred and billed at cost. Typical reasonable "out of pocket" expenses include travel, lodging , registrations and meals when or other incidental expenses incurred while carryout CRA business

Marketing and Material Reimbursables. Identifiable communication expenses; reproduction costs; marketing materials and collaterals produced on behalf of the CRA; and expenses incurred that the CRA has requested as part of the scope of services under a Work Authorization will be billed and a 5% administration fee will added.

4. Term of Agreement

The term of this agreement commences on October 1, 2015 and expires on September 30, 2016 (12 months) unless otherwise extended as provided in the agreement by the CRA Board. This agreement or specific tasks thereof may be revised periodically upon approval by both parties. All rates, services and fees are based on the annual schedule effective as of the execution date of this agreement. Should this agreement be renewed there will be an annual increase as negotiated by both parties.

This Agreement or specific tasks under this agreement may be terminated by either party at any time with a 30 day written notice to the following:

5. Notices:

To the City:

Marco Salvino, Chair
Dania Beach Community Redevelopment Agency
100 West Dania Beach Blvd
Dania Beach FL 33404

Tom Ansbro, CRA Attorney
City of Dania Beach on behalf of

Dania Beach Community Redevelopment Agency
100 West Dania Beach Blvd
Dania Beach FL 33404

To the Consultant:
Kim Briesemeister, Principal
Redevelopment Management Associates, LLC
3109 East Atlantic Blvd. Suite B
Pompano Beach, Florida 33062

6. Other Provisions

Indemnification: Consultant agrees to indemnify, defend, save, and hold harmless the City of Dania Beach CRA, their officers and employees, from or on account of all damages, losses, liabilities, including but not limited to reasonable attorney's fees, and costs to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the Consultant and persons employed or utilized by the Consultant in the performance of this agreement.

Venue: This agreement shall have been deemed to have been executed within the State of Florida. The validity, construction, and effect of this Agreement shall be governed by the laws of the State of Florida. Any claim, objection or dispute arising out of this Agreement shall be litigated in the Seventeenth Judicial Circuit in and for Broward County, Florida.

Waiver of Jury Trial: The parties to this agreement hereby knowingly, irrevocably, voluntarily and intentionally waive any right either may have to a trial by jury in respect to any action, proceeding, lawsuit or counterclaim based upon the contract, arising out of, under, or in connection with the matters to be accomplished in this Agreement, or any course of conduct, course of dealing, statements (whether verbal or written) or the actions or inactions of any party.

Waiver: No waiver by either Party hereto of a breach of an obligation owed hereunder by the other shall be construed as a waiver of any other breach, whether of the same or of a different nature. No delay or failure on either Party's part to enforce any right or claim, which it may have hereunder, shall constitute a waiver on the respective Party's part of such right or claim. All rights and remedies arising under this Agreement as amended and modified from time to time are cumulative and not exclusive of any rights or remedies which may be available at law or otherwise.

Entire Agreement: This Agreement contains the entire agreement and understanding between the Parties with respect to the subject matter hereof, and there are no other promises; representations, or warranties affecting it.

We look forward to working with you on this project. Please call me if you have additional questions.

AGREED TO AND ACCEPTED BY:



Marco Salvino, Chair
City of Dania Beach CRA

10-12-15
Date



Chris Brown, Principal
RMA, LLC

9/30/15
Date



REINVENTING YOUR CITY

September 2, 2016

Dania Beach CRA ("Client")
Chair, Vice Chair and Board Members
100 West Dania Beach Blvd
Dania Beach FL 33404
Contact: 954-260-9959
Email: clottier@ci.dania-beach.fl.us

AND

Redevelopment Management Associates, LLC ("Consultant")
Kim Briesemeister, Principal
2302 East Atlantic Blvd.
Pompano Beach, Florida 33062
Contact: (954) 695-0754
Email: Kim@rma.us.com

RE: Community Redevelopment Agency Administrative Services

Dear Chair, Vice Chair and Board members:

Redevelopment Management Associates LLC, ("Consultant") is pleased to submit this Proposal for work related to administration, management and consulting services to the City of Dania Beach Community Redevelopment Agency (Client). If accepted, all services shall be performed as per this proposal.

As you know, Redevelopment Management Associates, LLC is a specialized firm that provides specific services related to redevelopment management, finance and facilitation of public private partnerships. Please review the proposed Scope of Services for content and compliance with your stated objectives; if there are revisions to the total content of the Scope we will be happy to discuss further and make any modifications as requested.

Background

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compliance with all other governing documents. Kim Briesemeister, Principal of RMA, is a Certified Redevelopment Administrator and will oversee the employee assigned to manage the Dania Beach CRA. RMA would continue to act as Interim Executive Director on a monthly basis and could continue to serve in this role permanently, should the CRA Board desire so. RMA will provide a qualified full-time Executive Director, who will report directly to the CRA Board of Commissioners.

SCOPE OF SERVICES

1. General Management and Projects

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- 1.8 Oversight of Healthy Community Zone Action Plan and implementation thereof
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- 1.10 Overall implementation of projects as defined in the Dania Beach Community Redevelopment Plan
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- 1.12 Meeting and Attendance
 - 1.12.1 Attend One (1) CRA Board meeting a month
 - 1.12.2 Attend Two (2) Citywide Forums a year
 - 1.12.3 Serve as the CRA liaison with outside entities.

Task 1 Flat Monthly Rate..... \$13,000

2. Compensation

The fee schedule for hourly services is as follows:

Principal	\$230.00
Economic Development Director	\$185.00
Sr. Project Manager	\$180.00
Financial/Market Analyst	\$165.00
Project Manager II	\$145.00
Urban Design and Planning Director	\$185.00
Sr. Urban Designer	\$150.00
Urban Designer II/Planner II	\$125.00
Urban Designer I/Planner I	\$115.00
Marketing Director	\$185.00
Sr. Marketing Manager	\$150.00
Marketing Manager	\$125.00
Marketing Coordinator	\$100.00
Creative Director	\$150.00
Graphic Designer	\$85.00

3. Reimbursables

Operating Reimbursables. Expenses will be invoiced monthly as incurred and billed at cost. Typical reasonable "out of pocket" expenses include travel, lodging , registrations and meals when or other incidental expenses incurred while carryout CRA business

Marketing and Material Reimbursables. Identifiable communication expenses; reproduction costs; marketing materials and collaterals produced on behalf of the CRA; and expenses incurred that the CRA has requested as part of the scope of services under a Work Authorization will be billed and a 5% administration fee will added.

4. Term of Agreement

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This Agreement or specific tasks under this agreement may be terminated by either party at any time with a 30 day written notice to the following:

5. Notices:

To the City:

Marco Salvino, Chair
Dania Beach Community Redevelopment Agency
100 West Dania Beach Blvd
Dania Beach FL 33404

Tom Ansbro, CRA Attorney
City of Dania Beach on behalf of
Dania Beach Community Redevelopment Agency
100 West Dania Beach Blvd
Dania Beach FL 33404

To the Consultant:

Kim Briesemeister, Principal
Redevelopment Management Associates, LLC
2302 East Atlantic Blvd.
Pompano Beach, Florida 33062

6. Other Provisions

Indemnification: Consultant agrees to indemnify, defend, save, and hold harmless the City of Dania Beach CRA, their officers and employees, from or on account of all damages, losses, liabilities, including but not limited to reasonable attorney's fees, and costs to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the Consultant and persons employed or utilized by the Consultant in the performance of this agreement.

Venue: This agreement shall have been deemed to have been executed within the State of Florida. The validity, construction, and effect of this Agreement shall be governed by the laws of the State of Florida. Any claim, objection or dispute arising out of this Agreement shall be litigated in the Seventeenth Judicial Circuit in and for Broward County, Florida.

Waiver of Jury Trial: The parties to this agreement hereby knowingly, irrevocably, voluntarily and intentionally waive any right either may have to a trial by jury in respect to any action, proceeding, lawsuit or counterclaim based upon the contract, arising out of, under, or in connection with the matters to be accomplished in this Agreement, or any course of conduct, course of dealing, statements (whether verbal or written) or the actions or inactions of any party.

Waiver: No waiver by either Party hereto of a breach of an obligation owed hereunder by the other shall be construed as a waiver of any other breach, whether of the same or of a different nature. No delay or failure on either Party's part to enforce any right or claim, which it may have hereunder, shall constitute a waiver on the respective Party's

part of such right or claim. All rights and remedies arising under this Agreement as amended and modified from time to time are cumulative and not exclusive of any rights or remedies which may be available at law or otherwise.

Entire Agreement: This Agreement contains the entire agreement and understanding between the Parties with respect to the subject matter hereof, and there are no other promises; representations, or warranties affecting it.

We look forward to working with you on this project. Please call me if you have any additional questions.

AGREED TO AND ACCEPTED BY:

Marco Salvino, Chair
City of Dania Beach CRA

Date



Kim Briesemeister, Principal
RMA, LLC

9-2-14
Date



REINVENTING YOUR CITY

August 31, 2016

Dania Beach CRA ("Client")
Chair, Vice Chair and Board Members
100 West Dania Beach Blvd
Dania Beach FL 33404
Contact: 954-924-6801
Email: kweekes@daniabeachfl.gov

AND

Redevelopment Management Associates, LLC ("Consultant")
Kim Briesemeister, Principal
2302 East Atlantic Blvd
Pompano Beach, Florida 33062
Contact: (954) 695-0754
Email: kim@rma.us.com

RE: General and Marketing Consulting Services

Dear Chair, Vice Chair and Board members:

Redevelopment Management Associates LLC, ("Consultant") is pleased to submit this Proposal for work related to administration, management and consulting services to the City of Dania Beach Community Redevelopment Agency (Client). If accepted, all services shall be performed as per this proposal.

As you know, Redevelopment Management Associates, LLC is a specialized firm that provides specific services related to redevelopment management, finance, marketing and facilitation of public private partnerships. Please review the proposed Scope of Services for content and compliance with your stated objectives; if there are revisions to the total content of the Scope we will be happy to discuss further and make any modifications as requested.

Background

The Dania Beach Community Redevelopment Agency has maintained a consulting relationship with RMA, through its Principal, Kim Briesemeister and her company MetroStrategies, Inc. The CRA anticipates continuing this consulting relationship

specifically as it relates to marketing and public relations on an ongoing basis and providing for additional resources as needed such as financial consulting, economic development, urban design and planning.

SCOPE OF SERVICES

1. Marketing and Public Relations

Continuation of marketing and public relations services

- 1.1. Public relations management services for the CRA including story creation and press releases, social media coordination and management, website content management and business communications.
- 1.2. FY 2016/2017 Arts and Seafood Celebration marketing, sponsorship sales and management, media negotiations, planning and event participation.
- 1.3. Marketing, event planning, public relations and communications services and social media management for "The PATCH"
- 1.4. Development of additional downtown events (i.e. food truck) and subsequent coordination, marketing, promotion and management.
- 1.5. Direction and management of all advertising, promotions, direct mail and collateral design development for promoting all projects and programs for the CRA.

Task 1 Lump Sum Fee (billed monthly @\$7,000) \$84,000

Graphic Design services are available on an hourly basis as needed and will be estimated per project on a case-by-case basis and billed outside this contract.

2. CRA General Services (as needed)

Provide general consulting services of different disciplines on an as-needed basis, which would include urban design and planning, economic development, capital projects management, grants management, and cultural arts planning and implementation.

Task 2 Not to Exceed (billable at hourly rates on an as needed basis) \$20,000

3. Compensation

The fee schedule for hourly services is as follows:

Principal	\$230.00
Economic Development Director	\$185.00
Sr. Project Manager	\$180.00
Financial/Market Analyst	\$165.00
Project Manager II	\$145.00
Urban Design and Planning Director	\$185.00
Sr. Urban Designer	\$150.00
Urban Designer II/Planner II	\$125.00
Urban Designer I/Planner I	\$115.00
Marketing Director	\$185.00
Sr. Marketing Manager	\$150.00
Marketing Manager	\$125.00
Marketing Coordinator	\$100.00
Creative Director	\$150.00
Graphic Designer	\$85.00

4. Reimbursables.

Operating Reimbursables. Expenses will be invoiced monthly as incurred and billed at cost. Typical reasonable "out of pocket" expenses include travel, lodging, registrations and meals when or other incidental expenses incurred while conducting CRA business.

Marketing and Material Reimbursables. Identifiable communication expenses; reproduction costs; marketing materials and collaterals produced on behalf of the CRA; and expenses incurred that the CRA has requested as part of the scope of services under a Work Authorization will be billed and a 5% administration fee will added.

5. Term of Agreement

The term of this agreement commences on October 1, 2016 and expires on September 30, 2017 (12 months) unless otherwise extended as provided in the agreement by the CRA Board. This agreement or specific tasks thereof may be revised periodically upon approval by both parties. All rates, services and fees are based on the annual schedule effective as of the execution date of this agreement. Should this agreement be renewed there will be an annual increase as negotiated by both parties.

This Agreement or specific tasks under this agreement may be terminated by either party at any time with a 30 day written notice to the following:

6. Notices:

To the CRA:

Marco Salvino, Chair
City of Dania Beach Community Redevelopment Agency
100 West Dania Beach Blvd
Dania Beach FL 33404

Tom Ansbro, CRA Attorney
City of Dania Beach on behalf of
Dania Beach Community Redevelopment Agency
100 West Dania Beach Blvd
Dania Beach FL 33404

To the Consultant:

Kim Briesemeister, Principal
Redevelopment Management Associates, LLC
2302 East Atlantic Blvd.
Pompano Beach, Florida 33062

7. Other Provisions

Indemnification: Consultant agrees to indemnify, defend, save, and hold harmless the City of Dania Beach CRA, their officers and employees, from or on account of all damages, losses, liabilities, including but not limited to reasonable attorney's fees, and costs to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the Consultant and persons employed or utilized by the Consultant in the performance of this agreement.

Venue: This agreement shall have been deemed to have been executed within the State of Florida. The validity, construction, and effect of this Agreement shall be governed by the laws of the State of Florida. Any claim, objection or dispute arising out of this Agreement shall be litigated in the Seventeenth Judicial Circuit in and for Broward County, Florida.

Waiver of Jury Trial: The parties to this agreement hereby knowingly, irrevocably, voluntarily and intentionally waive any right either may have to a trial by jury in respect to any action, proceeding, lawsuit or counterclaim based upon the contract, arising out of, under, or in connection with the matters to be accomplished in this Agreement, or any course of conduct, course of dealing, statements (whether verbal or written) or the actions or inactions of any party.

Waiver: No waiver by either Party hereto of a breach of an obligation owed hereunder by the other shall be construed as a waiver of any other breach, whether of the same or of a different nature. No delay or failure on either Party's part to enforce any right or

claim, which it may have hereunder, shall constitute a waiver on the respective Party's part of such right or claim. All rights and remedies arising under this Agreement as amended and modified from time to time are cumulative and not exclusive of any rights or remedies which may be available at law or otherwise.

Entire Agreement: This Agreement contains the entire agreement and understanding between the Parties with respect to the subject matter hereof, and there are no other promises; representations, or warranties affecting it.

We look forward to working with you on this project. Please call me if you have additional questions.

AGREED TO AND ACCEPTED BY:

Marco Salvino, Chair
City of Dania Beach CRA

Date



Kim Briesemeister, Principal
RMA, LLC

9-2-2014

Date

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING WITH WEISS, SEROTA, HELFMAN, COLE & BIERMAN, P.L. TO PROVIDE LEGAL SERVICES AS SPECIAL COUNSEL TO THE CRA; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Resolution 2016 Re: CRA Legal Services, Proposal - Scope of Legal Services

RESOLUTION NO. 2016-CRA-008

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ("CRA") OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING WITH WEISS, SEROTA, HELFMAN, COLE & BIERMAN, P.L. TO PROVIDE LEGAL SERVICES AS SPECIAL COUNSEL TO THE CRA; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Weiss, Serota, Cole & Bierman, P.L. (the "Firm") provides specialized professional legal services as Special Counsel to government agencies; and

WHEREAS, the Community Redevelopment Agency of the City of Dania Beach deems it in its best interest to retain the Firm as Special Counsel to the CRA; and

WHEREAS, the Firm proposes to provide these services at the rates set forth in the attached proposal;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing "Whereas" clauses are ratified and confirmed to be true and correct, and they are made a part of and are incorporated into this Resolution by reference.

Section 2. That the CRA authorizes an agreement to be executed with the Firm by the proper CRA officials, a copy of which Agreement is attached as Exhibit "A", and made a part of and incorporated into this Resolution by this reference for such services; provided, however that no agreement will be effective unless and until it has been executed by all parties.

Section 3. That the CRA is authorized to encumber up to Thirty Thousand Dollars (\$30,000.00) to pay for these services, as needed, in Fiscal Year 2016-2017.

Section 4. That the Executive Director and CRA Attorney are authorized to make minor revisions to the Agreement relating to services as are deemed necessary and proper for the best interests of the CRA.

Section 5. That funding for legal services is planned and is in the Community Redevelopment Agency Trust Fund Fiscal Year 2016-2017, CRA Legal Services General Account, Account Number 106-52-01-552-31-20.

Section 6. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 7. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on September 27, 2016.

ATTEST:

LOUISE STILSON, CMC
BOARD SECRETARY

MARCO A. SALVINO, SR.
BOARD CHAIRPERSON

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CRA ATTORNEY

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L

ATTORNEYS AT LAW

200 E. BROWARD BOULEVARD, SUITE 1900
FORT LAUDERDALE, FLORIDA 33301

WWW.WSH-LAW.COM

JAMIE A. COLE MEMBER
MANAGING DIRECTOR
JCOLE@WSH-LAW.COM

August 3, 2016

VIA E-Mail

Ms. Rachel Bach
Interim Executive Director
Dania Beach Community Redevelopment Agency
100 W. Dania Beach Blvd.
Dania Beach, FL 33004

Re: Legal Services

Dear Ms. Bach:

We are pleased that you wish to continue to engage our Firm to perform legal services for the Dania Beach Community Redevelopment Agency ("Agency") for fiscal year October 1, 2016 through September 30, 2017. From our experience, we have found that clients appreciate a frank and open discussion and understanding of the services that we will perform and the basis upon which they will be expected to pay for those services.

This letter is intended to set forth our understanding as to the nature and scope of the legal services we have agreed to render for you, the amount of our fees for those services, the manner in which our fees for those services shall be determined and the terms upon which you will make payment.

1. Nature of Legal Services. You have engaged us to serve as Special Counsel to the Agency.
2. Fees for Services You will be charged and agree to pay for our services at the blended rate of \$200.00 per hour of attorney time. Paralegal time will be billed at the rate of \$100.00 per hour. It is our practice to charge for actual time expended on your behalf, but not less than 2/10ths of an hour for each activity.
3. Costs. In addition to the fees discussed in paragraph 2, we anticipate that certain expenses may be incurred and advanced on your behalf. These expenses may include filing fees, recording costs, out-of-town travel expenses, delivery charges, long distance telephone charges, photocopies (xerox), special postage (express mail, certified mail and the like), computer research

charges, court reporter expenses (including cost of transcript and court reporter's fee for attendance), court costs (such as filing fees, service of process, newspaper publication costs, subpoena costs, witness fees, recording fees, etc.), accounting and appraisal fees, fees and expenses of experts necessary to assist in the preparation and hearing of your case, investigation costs, word processing fees, computer charges and applicable lobbyist registration fees. In addition to our fees for legal services, you agree to pay us for such out-of-pocket expenditures. In the event unusually large costs or advances are anticipated, we reserve the right to require an additional cost deposit from you prior to undertaking the expenditures of funds on your behalf.

4. Payment of Fees and Costs. Our invoices will be submitted to you on a monthly basis and each invoice will be due and payable when rendered. You must understand that if any invoice remains unpaid for more than 30 days after it is rendered, we reserve the right, in our discretion (subject to court approval, if necessary), to cease to provide further legal services to you. You will, however, be liable to us for the payment of any fees earned and any costs incurred by us to that time, together with any applicable taxes. In the event we are ultimately required to bring suit to collect any unpaid fees and costs, you understand that you will be required to pay reasonable attorneys' fees as well as legal interest on the amount of any fees and costs due us. You further understand that we have the right to retain any and all files, papers and other property coming into our possession in connection with our engagement without any liability to you until we have been paid all costs, fees and interest due us under this agreement. You also agree to the imposition of a charging lien for any monies due us on all real and personal property that is preserved, protected or obtained as a result of the representation undertaken herein. Interest at the rate of 12% per annum will be added to any invoice which remains unpaid for more than 30 days after it is rendered.

5. Withdrawal from Representation. We reserve the right to withdraw from representing you if you have misrepresented or failed to disclose material facts to us, or if we disagree about the course of action which should be pursued.

6. Representation of Other Clients. We are bound by rules of legal ethics not to represent any client if the representation of that client will be directly adverse to the interests of another client unless each such client consents to such representation after consultation. If this letter is addressed to more than one person, your signature of this letter will constitute such consent from each of you with respect to the matter or matters specifically described in the paragraph of this letter entitled "Nature of Legal Services."

As you know, the Firm represents the City of Dania Beach on various matters. You recognize and acknowledge that by signing this letter, you will be deemed to have waived any potential conflict of interest in our representation of the City of Dania Beach.

Ms. Rachel Bach, Interim Executive Director
August 3, 2016
Page 3 of 3

7. Fees for Other Services. In the event you ask us to render legal services with respect to other matters, in the absence of a written agreement specifically addressing that representation, the other matters will be handled on an hourly basis, and fees and costs will be payable under the same terms and conditions as provided for in paragraph 2 of this letter.

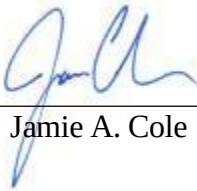
8. Commencement of Representation. If the foregoing is agreeable to you, please acknowledge your understanding and agreement by signing this letter and delivering it to us, together with payment of the retainer and/or cost deposit set forth above, if any.

We appreciate your confidence in our Firm and we assure you that we will make every effort to perform our services in a prompt and efficient manner.

Very truly yours,

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.

By: _____



Jamie A. Cole

AGREED AND ACCEPTED on _____, 2016.

DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY

By: _____

Ms. Rachel Bach
Interim Executive Director

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING WITH MOSKOWITZ, MANDELL, SALIM & SIMOWITZ, P.A. TO PROVIDE LEGAL SERVICES AS SPECIAL COUNSEL TO THE CRA; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

2016 Resolution, Proposal-Scope of Legal Services

RESOLUTION NO. 2016-CRA-009

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (“CRA”) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING WITH MOSKOWITZ, MANDELL, SALIM & SIMOWITZ, P.A. TO PROVIDE LEGAL SERVICES AS SPECIAL COUNSEL TO THE CRA; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Moskowitz, Mandell, Salim & Simowitz, P.A. (the “Firm”) provides specialized professional legal services as Special Counsel to government agencies; and

WHEREAS, the Community Redevelopment Agency of the City of Dania Beach deems it in its best interest to retain the Firm as Special Counsel to the CRA; and

WHEREAS, the Firm proposes to provide these services at the rates set forth in the attached proposal;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing “Whereas” clauses are ratified and confirmed to be true and correct, and they are made a part of and are incorporated into this Resolution by reference.

Section 2. That the CRA authorizes an agreement to be executed with the Firm by the proper CRA officials, a copy of which Agreement is attached as Exhibit “A”, and made a part of and incorporated into this Resolution by this reference, for such services; provided, however that no agreement will be effective unless and until it has been executed by all parties.

Section 3. That the CRA is authorized to encumber up to Thirty Thousand (\$30,000.00) to pay for services, as needed, in Fiscal Year 2016-2017.

Section 4. That the Executive Director and CRA Attorney are authorized to make minor revisions to the Agreement relating to legal services as are deemed necessary and proper for the best interests of the CRA.

Section 5. That funding for legal services is planned and is in the Community Redevelopment Agency Trust Fund Fiscal Year 2016-2017, CRA Legal Services General Account, Account Number 106-52-01-552-31-20.

Section 6. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 7. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on September 27, 2016.

ATTEST:

LOUISE STILSON, CMC
BOARD SECRETARY

MARCO A. SALVINO, SR.
BOARD CHAIRPERSON

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CRA ATTORNEY

LAW OFFICES
MOSKOWITZ, MANDELL, SALIM & SIMOWITZ, P.A.

800 CORPORATE DRIVE • SUITE 500
FORT LAUDERDALE, FLORIDA 33334

MICHAEL W. MOSKOWITZ*¹
SCOTT E. SIMOWITZ¹
CRAIG J. MANDELL
WILLIAM G. SALIM, JR.**
SCOTT M. ZASLAV^o
ARI J. GLAZER[^]
TODD A. ARMBRUSTER
ARTHUR E. LEWIS
BENJAMIN SUNSHINE^^

ALSO ADMITTED IN NY & DC*
ALSO ADMITTED IN MA**
ALSO ADMITTED IN NY & CT*
ALSO ADMITTED IN NY^
ALSO ADMITTED IN IL^^

CERTIFIED CIRCUIT COURT MEDIATOR¹

BROWARD (954) 491-2000
BOCA RATON (561) 750-7700
TELECOPIER (954) 491-2051
EMAIL mmss@mmsslaw.com

OF COUNSEL

SHIRLEY D. WEISMAN, P.A.

Michael W. Moskowitz
mmoskowitz@mmsslaw.com
Direct (954) 776-9211

August 29, 2016

VIA E-MAIL AND U.S. MAIL

**ATTORNEY WORK PRODUCT
ATTORNEY CLIENT PRIVILEGED**

Confidential Document containing thoughts and impressions of counsel regarding anticipated or pending litigation; not subject to disclosure under Florida Public Records Act until the conclusion of litigation.
See Section 119.07(3)(l), Fla. Stat.

Ms. Rachel Bach
Interim Executive Director
City of Dania Beach
Community Redevelopment Agency
100 W. Dania Beach Boulevard
Dania Beach, FL 33004

Re: Dania Beach CRA

Dear Ms. Bach:

It has been a pleasure working with the Dania Beach CRA, City staff and you over the last number of years. In light of our long standing relationship with the Dania CRA, we have agreed to continue forward as special counsel to the CRA on a reduced hourly basis, plus costs expended. Accordingly, this letter will serve to confirm the terms and conditions of our fee relationship effective as of October 1, 2016 for the 2017 fiscal year.

In particular, although my standard hourly rate is \$525.00 per hour and Bill's \$450.00, we have agreed that all work done for the CRA will be done at the blended hourly rate of \$250.00 per hour. This will include any work performed by any other partners or associates of the firm. We will also bill for our paralegals, if any are used on CRA matters, at the rate of \$100.00 per hour. All costs incurred will be billed, including long distance phone bills, courier services, postage, and the like. Photocopies are billed at the rate of \$.25 per page, and facsimiles \$1.00 per page.

August 29, 2016
Page 2

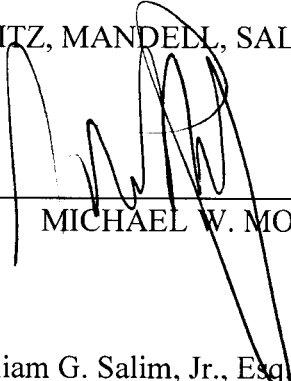
We will not incur any substantial costs (as for instance appraisals or surveys) without further consultation with you. Our statements will be rendered on a monthly basis and we ask that they be paid upon receipt.

Assuming this arrangement to be acceptable, please execute this letter in the space provided below and return for our records.

We look forward to working with you, City staff and the CRA in the coming year. Should you have any questions or comments, please do not hesitate to contact Bill or me.

Very truly yours,

MOSKOWITZ, MANDELL, SALIM & SIMOWITZ, P.A.

BY:  _____
MICHAEL W. MOSKOWITZ

MWM/dkd

cc: William G. Salim, Jr., Esq.

Read, Acknowledged and Agreed to this
_____ day of _____, 2016.

Rachel Bach, Interim Executive Director
Community Redevelopment Agency

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, WITH GABOTON GROUP, LLC TO PROVIDE FEDERAL PUBLIC AFFAIRS AND LEGISLATIVE SERVICES, IN AN AMOUNT NOT TO EXCEED FORTY FIVE THOUSAND DOLLARS (\$45,000.00) EFFECTIVE OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

2016 Resolution Lobbying Services, Proposal- Scope of Services Gaboton Group Lobbying Services

RESOLUTION NO. 2016-CRA-010

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, WITH GABOTON GROUP, LLC TO PROVIDE FEDERAL PUBLIC AFFAIRS AND LEGISLATIVE SERVICES, IN AN AMOUNT NOT TO EXCEED FORTY FIVE THOUSAND DOLLARS (\$45,000.00) EFFECTIVE OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Gaboton Group, LLC provides professional services in the fields of government and public affairs including legislative procedure and regulatory processes, public policy, federal appropriations, and grant programs administered by the federal government; and

WHEREAS, the Community Redevelopment Agency ("CRA") deems it in its best interest to retain Gaboton Group, LLC to provide such services; and

WHEREAS, Gaboton Group, LLC proposes to provide these services for a monthly retainer of \$3,416.00, not to exceed Forty Thousand Nine Hundred Ninety Two Dollars (\$40,992.00) plus out-of-pocket expenses approved by the CRA Director for October 1, 2016 through September 30, 2017; and;

WHEREAS, the Community Redevelopment Agency seeks approval for out of pocket expenses in an amount not to exceed Four Thousand Eight Dollars (\$4,008.00) if deemed necessary by the CRA Director bringing the total not to exceed contract amount to Forty Five Thousand Dollars (\$45,000.00);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing "Whereas" clauses are ratified and confirmed to be true and correct, and they are made a part of and are incorporated into this Resolution by this reference.

Section 2. That the CRA Board authorizes an Agreement with Gaboton Group, LLC in an annual amount not to exceed Forty Thousand Nine Hundred Ninety Two Dollars (\$40,992.00) for the retainer fees and not to exceed Four Thousand Eight Dollars (\$4,008.00) for

reimbursable expenses if necessary, and further authorizes the proper CRA officials to execute an agreement, a copy of which is attached as Exhibit “A”, and made a part of and incorporated into this Resolution by this reference, for such services; provided, however that no agreement will be effective unless and until it has been executed by all parties.

Section 3. That the Executive Director and CRA Attorney are authorized to make minor revisions to the Agreement relating to the legislative services as are deemed necessary and proper for the best interests of the CRA.

Section 4. That funding for the public affairs and legislative services are planned and funded in the Community Redevelopment Agency Fund Fiscal Year 2016-2017, CRA Professional Services General Account, Account Number 106-52-01-552-31-10.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on September 27, 2016.

ATTEST:

LOUISE STILSON, CMC
BOARD SECRETARY

MARCO A. SALVINO, SR.
BOARD CHAIRPERSON

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CRA ATTORNEY

**AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF
DANIA BEACH, FLORIDA, COMMUNITY REDEVELOPMENT AGENCY,
AND THE GABOTON GROUP, LLC.**

The following is an agreement (this "Agreement") between the City of Dania Beach, Florida, Community Redevelopment Agency, hereinafter referred to as "CRA" and the firm The Gaboton Group, LLC, hereinafter referred to as "The Gaboton Group".

WHEREAS, The Gaboton Group provides professional services in the field of government and public affairs including legislative procedure and regulatory processes, public policy, Federal appropriations, and grant programs administered by the Federal government; and

WHEREAS, the CRA deems it in their best interest to employ The Gaboton Group to provide the CRA with services in the field of government and public affairs including legislative procedure and regulatory processes, public policy, Federal appropriations, and grant programs administered by the Federal government.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

PART I - SPECIFIC PROVISIONS

- A. **PROFESSIONAL SERVICES TO BE PROVIDED:** The Gaboton Group will consult and advise, as requested, on government and public affairs including legislative procedure and regulatory processes, public policy, Federal appropriations, and grant programs administered by the Federal government, including but not limited to:
1. Developing strategies to obtain and maximize Federal funding for Transportation and Infrastructure, Economic Development, Educational and Technological Related Activities, including Shore Restoration Initiatives mutually agreed to by the CRA and The Gaboton Group.
 2. Coordinating the CRA's Federal appropriations, authorizations, grants, legislation and policy related activities with the United States Congress and Federal agencies.
 3. Access to The Gaboton Group new Grant Services Department and to assist the CRA secure federal grant funding from federal agencies in Washington DC.

4. Monitor trends and priorities amongst the federal agencies, and we will work to refine your grant proposals and insure they reflect Administration funding objectives.
5. Maintain direct contact with Congressional Delegation, and their staff in Washington and Florida.
6. Coordinate and convene local meetings with staff from the offices of Representative Debbie Wasserman-Schultz, Senator Bill Nelson and Senator Marco Rubio to update the CRA on legislation and policy.
7. Maintain contact with key officials from the United States House of Representatives and Senate on issues and interests involving the CRA.
8. Assisting to maintaining contact with key officials from the Florida State legislature, and Committees staff, on issues and interests involving the CRA.
9. Advocating CRA's interests to Federal Departments and Agencies as necessary; and
10. Two site visits per year to update and brief CRA key Officials and/or Representatives on legislative activity and progress.

B. **PAYMENT:** The parties have determined the most efficient and economical method to compensate for The Gaboton Group's services to be provided is by a monthly retainer. The monthly retainer shall be deemed earned by The Gaboton Group upon the CRA being invoiced by The Gaboton Group.

- (i) **MONTHLY RETAINER:** The Gaboton Group's compensation for the services provided hereunder shall be \$3,416.00 per month. The Gaboton Group shall submit the monthly \$3,416. 00 fee invoice at the first of each month, beginning on October 1, 2016.
- (ii) **EXPENSES:** The fees described in subsection (i) above include two (2) visits by The Gaboton Group personnel to the client offices. Such fees do not include, however, payment (reimbursement) for expenses incurred by The Gaboton Group, if any, in connection with (1) visits to the Client's offices in excess of the number of visits set forth in the foregoing sentence, or (2) out-of-town travel

undertaken by The Gaboton Group personnel at the request of the client. Any reasonable and necessary costs incurred by The Gaboton Group in connection with such additional visits and/or out-of-town travel shall be paid (or reimbursed) by the Client upon presentation of reasonable back-up documentation.

PART II GENERAL PROVISIONS

- A. **COOPERATION:** The City of Dania Beach, Community Redevelopment Agency, will cooperate, participate in meetings, and provide any information and documentation as may be reasonably requested by The Gaboton Group to enable the Firm to provide professional services.
- B. **STATUS OF THE GABOTON GROUP, LLC:** The parties intend that The Gaboton Group, in performing its services, shall act as an independent contractor and shall have control of the work and the manner in which it is performed. The Gaboton Group is not to be considered an agent or employee of the CRA and is not entitled to participate in any pension plan, insurance, bonus or similar benefits the City of Dania Beach provides its employees.
- C. **METHOD AND PLACE OF GIVING NOTICE, SUBMITTING BILLS AND MAKING PAYMENTS:** All notices, bill, and payments shall be made in writing and may be given by electronic mail, U.S. mail or personal delivery. Notices, bills and payments sent by mail should be addressed as follows:

CRA: Rachel Bach
Interim Director
Community Redevelopment Agency
100 West Dania Beach Boulevard
Dania Beach, FL 33004
(954) 924-6800 Ext. 3732

The Gaboton Group: The Gaboton Group, LLC
9100 Westphalia Road
Upper Marlboro, MD 20774
(202) 285-5002

- D. **NON-DISCRIMINATION:** The Gaboton Group shall comply with all applicable federal, State and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, age, marital status, medical condition, or physical or mental disability.
- E. **COMPLIANCE:** The Gaboton Group and the CRA shall comply with the Lobbying Disclosure Act and all amendments and the Honest Leadership and Open Government Act of 2007.
- F. **TERM OF AGREEMENT:** This Agreement shall become effective October, 1, 2016 and shall terminate on September, 30, 2017 or upon 30 day's written notice by either party with or without cause.
- G. **JURISDICTION:** This Agreement and performance hereunder and all suits and special proceedings hereunder shall be construed in accordance with the laws of the State of Maryland. In addition, in special proceedings or other proceedings that may be brought arising out of, in connection with, or by reason of this Agreement, the laws of the State of Florida shall be applicable and shall govern to the exclusion of the law of any other forum.
- H. **ATTORNEY'S FEES; COSTS; VENUE:** In the event that any party hereto shall bring an action or proceeding for an alleged breach of any provision of this Agreement, the prevailing party shall be entitled to recover, as part of such action or proceeding, reasonable attorney's fees, paralegal fees, and court costs at both trial and appellate levels. For the purpose of any suit, action or proceeding arising out of or relating to this Agreement, the parties hereby consent and agree to the jurisdiction and venue of Broward County, Florida.
- I. **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement between the parties and supersedes all prior oral or written agreements. No waiver, modifications, additions or addendum to this Agreement shall be valid unless in writing and signed by both The Gaboton Group and the City of Dania Beach, Florida, Community Redevelopment Agency. **This Agreement may be extended by mutual agreement.**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed this _____ day of _____, 2016.

ATTEST:

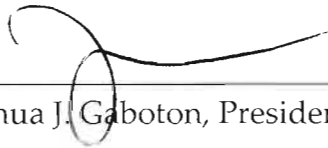
DANIA BEACH
COMMUNITY REVELOPMENT AGENCY

Louise Stilson, CRA Clerk

Rachel Bach, Executive Director

APPROVED AS TO LEGAL FORM: THE GABOTON GROUP, LLC

Thomas J. Ansbro, CRA Attorney



Joshua J. Gaboton, President