

AGENDA
COMMUNITY REDEVELOPMENT AGENCY
REGULAR MEETING
TUESDAY, AUGUST 23, 2016 - 6:00 PM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE WITH REGARD TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

LOBBYIST REGISTRATION IS REQUIRED. PRIOR TO ENGAGING IN ANY LOBBYING ACTIVITIES, WHETHER OR NOT COMPENSATION IS PAID OR RECEIVED IN CONNECTION WITH THOSE ACTIVITIES, EACH LOBBYIST SHALL FILE WITH THE CITY CLERK AN ANNUAL REGISTRATION STATEMENT AND PAY AN ANNUAL ONE HUNDRED DOLLARS (\$100.00) REGISTRATION FEE FOR EACH PRINCIPAL OR EMPLOYER. REGISTRATION FORMS ARE AVAILABLE ON THE CITY WEBSITE: WWW.DANIABEACHFL.GOV. (ORDINANCE #2012-019)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY CLERK'S OFFICE, 100 W. DANIA BEACH BOULEVARD, DANIA BEACH, FL 33004, (954) 924-6800 EXTENSION 3624, AT LEAST 48 HOURS PRIOR TO THE MEETING.

IN CONSIDERATION OF OTHERS, WE ASK THAT YOU:

- A. PLEASE TURN CELL PHONES OFF, OR PLACE ON VIBRATE. IF YOU MUST MAKE A CALL, PLEASE STEP OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
 - B. IF YOU MUST SPEAK TO SOMEONE IN THE AUDIENCE, PLEASE SPEAK SOFTLY OR GO OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
-

1. CALL TO ORDER/ROLL CALL

2. CITIZEN COMMENTS

Addressing the Commission: Comments by Dania Beach citizens, or other interested parties that are not part of the regular agenda, may be made during each Commission meeting during the period set aside for "citizen comments." A thirty (30) minute "citizen comments" period shall be designated on the agenda for citizens and interested persons to speak on matters not scheduled on that day's agenda. Each speaker shall be limited to 3 minutes for his or her comments. Persons desiring to speak during the citizen comment period shall inform the City Clerk prior to the beginning of the meeting of their intention to speak. If more than 10 speakers express a desire to speak, the Commission shall determine, on a meeting by meeting basis, whether to (a) extend the time allotted for citizen comments to accommodate all speakers, or (b) whether to limit the number of speakers or amount of time per speaker. A speaker's time shall not be transferable to another speaker.

3. ADMINISTRATIVE REPORTS

- 1. Presentation of Florida Festivals and Events Association (FFEA) Sunsational Awards by FFEA Board Member and Event Director of the Winterfest Boat Parade, Ms. Dawn Read

4. PRESENTATIONS

- 1. Presentation on the Dania Beach PATCH and the PATCH Collaborative by: Teina M. Phillips, MPA Broward Regional Health Planning Council Transforming Our Community's Health: TOUCH Program Director

5. CONSENT AGENDA

1. Minutes:
Approve Minutes of July 26, 2016 CRA Board Meeting
2. Travel Requests: None
3. Approve Work Authorization for Redevelopment Management Associates, LLC, for the analysis and creation of the Dania Beach CRA Finance and Implementation Plan, in an amount not to exceed \$6,600.00 (*Continued from July 26, 2016*)
4. RESOLUTION NO. 2016-CRA-005

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE THE FIRST OF THREE OPTIONAL RENEWALS OF AN EXISTING AGREEMENT FOR A ONE (1) YEAR PERIOD WITH STANDING OVATIONS LLC, A FLORIDA LIMITED LIABILITY COMPANY RELATING TO CONSULTING AND PRODUCTION SERVICES IN CONNECTION WITH THE 2017 ARTS AND SEAFOOD CELEBRATION; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. (*Continued from July 26, 2016*)

6. PROPOSALS AND BIDS

7. DISCUSSION AND POSSIBLE ACTION

1. CRA 2017 Budget Discussion

8. BOARD MEMBER COMMENTS

9. ADJOURNMENT

Florida Festivals & Events Association 2016 Sunsational Awards

Awarded to the Dania Beach CRA on August 10, 2016

PATCH Awards @ FFEA	
1 st place	Outdoor Advertisement
1 st Place	Volunteer Program
1 st place	Media/PR Campaign

Arts & Seafood Celebration Awards @ FFEA	
1 st place	Commemorative Poster designed by G. Mazzotti
1 st place	PR/Media Campaign
1 st place	Facebook Page
2 nd place	Sponsor Program
3 rd place	T-shirt
3 rd place	Tickets & Events
3 rd place	Radio
3 rd place	Website



MINUTES OF MEETING
DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, JULY 26, 2016 – 6:00 P.M.

1. Call to Order/Roll Call

Chairman Salvino called the meeting to order at 6:08 p.m.

Present:

Chairman:	Marco A. Salvino, Sr.
Vice-Chairman:	Albert C. Jones
Board Members:	Chickie Brandimarte
	Paul Fetscher
	Bobbie H. Grace
Executive Director:	Rachel Bach
City Attorney:	Thomas Ansbro
CRA Secretary:	Louise Stilson

2. Citizen Comments

There were no citizen comments at this meeting.

3. Administrative Reports

4. Presentations

4.1 CRA Budget Preview Presentation FY 2016-2017

Director Bach noted her administrative report is included with the PowerPoint of the proposed Work Plan and Budget for FY 2017, which is attached to and incorporated into these minutes.

Board Member Grace spoke of the Director position, and asked if we can save money if we put the CRA under the City, perhaps under Parks & Recreation. She noted we have already put some of the employees under the City, and she has a young lady coming to the Commission meeting to ask for \$2,500.00.

City Attorney Ansbro noted we would need Finance to provide that information. CRA funding is City money and that would come back to the City

Director Bach added the savings would depend on how many employees you downsize; if it were the same number, there would not be any savings. Savings would come from deciding what the priorities are and how much the Board wants to spend on them.

Board Member Grace stated either we will have Director Bach as the director or we will not, and asked if we can make a decision for the Director or not.

Chairman Salvino asked where the \$150,000.00 increase in personnel cost came from.

Director Bach responded the amount includes the Executive Director position.

Chairman Salvino said he is opposed to not having a CRA Department, but we need to decide on a director position or stay with RMA.

Board Member Brandimarte thought the discussion was whether Director Bach should be working for us.

Chairman Salvino explained the differences between utilizing Director Bach through RMA and hiring her directly.

Board Member Brandimarte said she is happy with the way it is.

Chairman Salvino noted he is happy with the way it is; the only factor for him is the cost savings.

Director Bach stated the cost for an employee as Director is about the same as the contract cost.

Vice-Chairman Jones asked about Chapter 163, and if the CRA can come under the City. City Attorney Ansbro responded no, it has to operate as an independent and autonomous agency.

Vice-Chairman Jones reiterated his position voiced at previous meetings regarding hiring a director.

Board Member Grace said we eventually have to make this decision, and her understanding is that there would not be a savings. She asked where we are with the loan with Broward County.

Director Bach responded there is no agreement with the County that we do not have to pay it back. She has made a request to forgive approximately half of the loan, and hopefully we will have an answer by the end of the fiscal year.

Board Member Fetscher asked what the ramifications are of eliminating the CRA entirely.

City Attorney Ansbro said some of the things the CRA has powers to do under state law would drop off, but the City could take over some of the projects. We would need to look at everything the CRA has in place before simply terminating it.

Vice-Chairman Jones spoke of the time before we had a fully operational CRA, and the history of how it came to be.

Director Bach clarified that staff would still need to be hired to do what is done by the CRA, unless the City decides not to pursue those items. She noted the CRA was under the City Manager from 2002 to 2008; it seems to have worked better in Dania Beach with having a separate executive director.

Board Member Grace explained she came back to City government because of the CRA under Executive Director Earle. She does not want to take anything away from the CRA, she wants to embrace it. Let us move the CRA under the umbrella of Dania Beach forward to make sure we get the projects.

5. Consent Agenda

Vice-Chairman Jones referenced the minutes and said he meant that the NW section needed signage.

Chairman Salvino questioned item #5.3 and felt we should go out to bid. He asked that it, as well as item #5.4, be deferred.

Items Removed from Consent Agenda: #5.3 and #5.4 are deferred until August 23, 2016

5.1 Minutes:

Approve Minutes of June 14, 2016 CRA Board Meeting
Approve Minutes of June 28, 2016 CRA Board Workshop

5.2 Travel Requests:

Request from Kathleen Weekes, CRA Manager, to attend the Florida Festival and Events Association Conference in Orlando, Florida on August 9-12, 2016 (Estimated cost \$1,323.70)

Request from Kisha Payen, CRA Coordinator, to attend the Florida Festival and Events Association Conference in Orlando, Florida on August 9-12, 2016 (Estimated cost \$1,323.70)

Request from Dan Murphy, Economic Development Manager, to attend the ICSC Florida Conference in Orlando, Florida on August 21-23, 2016 (Estimated cost \$1,009.52)

5.3 RESOLUTION #2016-CRA-005

Deferred until August 23, 2016

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE THE FIRST OF THREE OPTIONAL RENEWALS OF AN EXISTING AGREEMENT FOR A ONE (1) YEAR PERIOD WITH STANDING OVATIONS LLC, A FLORIDA LIMITED LIABILITY COMPANY RELATING TO CONSULTING AND PRODUCTION SERVICES IN CONNECTION WITH THE 2017 ARTS AND SEAFOOD CELEBRATION; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

- 5.4 Approve Work Authorization for Redevelopment Management Associates, LLC, for the analysis and creation of the Dania Beach CRA Finance and Implementation Plan, in an amount not to exceed \$6,600.00 *Deferred until August 23, 2016*

Board Member Grace motioned to approve the Consent Agenda, with the exception of Item #5.3 and Item #5.4, which were deferred until the August 23, 2016 CRA Board meeting; seconded by Vice-Chairman Jones. The motion carried unanimously.

6. Proposals and Bids

There were no proposals on this agenda.

7. Discussion and Possible Action

There were no discussion items on this agenda.

8. Board Member Comments

There were no comments at this meeting.

9. Adjournment

Chairman Salvino adjourned the meeting at 6:59 p.m.

ATTEST:

COMMUNITY REDEVELOPMENT
AGENCY

LOUISE STILSON, CMC
CRA SECRETARY

MARCO A. SALVINO, SR.
CHAIRMAN – CRA

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)		
Approve CRA Finance and Implementation Plan		

Purchasing Requests ONLY		
Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

Exhibits Attached
Authorization to Prepare the CRA 5 Year Finance and Implementation Plan, Memo from Executive Director, Exhibit A Financing and Implementation Plan



REINVENTING YOUR CITY

August 8, 2016

WORK AUTHORIZATION

City of Dania Beach ("Client")
C/O Marco A. Salvino, Jr., CRA Board Chair
100 West Dania Beach Boulevard
Dania Beach, Florida 33404
Contact: 954-260-9959
Email: clottier@ci.dania-beach.fl.us

AND

Redevelopment Management Associates, LLC ("Consultant")
C/O Kim Briesemeister, Principal
2302 East Atlantic Blvd.
Pompano Beach, FL 33062
Contact: 954-695-0754
Email: kim@rma.us.com

RE: Dania Beach CRA Finance & Implementation Plan

Dear Mr. Salvino:

Redevelopment Management Associates, LLC ("Consultant") is pleased to provide this Work Authorization ("Work Authorization") to the City of Dania Beach ("Client") for consulting services related to the analysis and creation of the Dania Beach CRA Finance & Implementation Plan.

Background

RMA has been assisting the City and CRA with multiple initiatives related to redevelopment over the past few years. As part of these services RMA has prepared the CRA's 5 Year Finance and Implementation Plan.

Scope of Services

1. Analysis, update, and review of the Multi-Year Financing and Implementation Plan for the CRA including:
 - Annual budget and financial forecast
 - Agenda memorandum
 - Adopting Resolution
 - Presentation
2. Analysis and review of property tax parcels and values including:
 - Parcel-by-parcel comparison of taxable values (current tax roll year vs. prior tax roll year) and change in parcel control numbers
3. Interface with the Finance Department;
4. Provide financial advisory services for projects and their sub-budgets;
5. Provide assistance to the CRA on items not listed above but related to financial matters such as RFP/Q reviews, lease opportunities, etc.

1.0 Compensation:

Hourly/Not to Exceed\$6,600

CRA/City Staff will be responsible for the public notice once the Annual Report has been completed.

Hourly Fees for additional services requested:

Principal	\$195.00
Sr. Project Manager	\$155.00
Ec. Development Dir.	\$185.00
Marketing Dir.	\$165.00
Financial/Market Analyst	\$165.00
Senior Planner/Urban Designer	\$155.00
Associate Planner	\$100.00
Project Coordinator	\$ 85.00
Administrative Assistant	\$ 65.00

AGREED TO AND ACCEPTED BY:

Kim J Briesemeister, Principal
RMA, LLC

Date

CIO Marco A. Salvino, Jr., CRA Board Chair,
City of Dania Beach

Date

Memo

To: Chair, Vice Chair and Board of Commissioners

From: Rachel Bach Interim, Executive Director

Date: 8/23/16

Re: **Authorization to Prepare the CRA 5 year Finance and Implementation Plan**

Historically the CRA has presented a 5 Year Finance and Implementation Plan along with the Annual Budget for adoption. Over the past 5 Years, the preparation of the Finance and Implementation Plan has been outsourced to RMA, LLC. This is a request to authorize RMA, LLC to prepare the 5-Year Finance and Implementation Plan under the current contract for General Services.

The CRA Executive Director has already prepared a preliminary budget for discussion purposes and will present for adoption at the September 13, 2016 CRA Board Meeting. The purpose of the Finance and Implementation Plan, which will also be presented for adoption at that meeting, is to provide projections over the next 5 years as to future programs, capital improvements and project future ad valorem and tax increment growth. A copy of the 2015/2016 Finance and Implementation Plan is attached for your reference

Action requested:

Motion to authorize RMA, LLC to proceed with preparation of the 2016/2017 Finance and Implementation Plan in an amount not to exceed \$6,600.00. Funding for this service is budgeted and encumbered in the Community Redevelopment Agency Fund Fiscal Year 2015/2016 Professional Services, Account No. 106-52-01-552-31-10.

**City of Dania Beach
Community Redevelopment Agency**

Prepared by:
Office of the Executive Director
100 W. Dania Beach Blvd.
Dania Beach, FL 33004
Phone (954) 924-6800 x3732
Fax (954) 921-2604
www.ci.dania-beach.fl.us

Financing and Implementation Plan (2016-2020)



DANIA BEACH
COMMUNITY REDEVELOPMENT AGENCY

*“Stimulating redevelopment activity in order to strengthen the
economic base of the redevelopment area”*



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Summary Statement by Project ⁽¹⁾

	Total Investment 2016-2020	Proposed FY 2016	Forecasted FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020
Source (Revenue)						
Carryforward						
Carryforward of FY 2015 Appropriations	\$ 1,570,818	\$ 1,570,818				
Total Estimated Carryforward Balances	\$ 1,570,818	\$ 1,570,818				
Revenues						
Tax Increment Revenue (TIR) Allocation	\$ 3,828,321	\$ -	\$ -	\$ -	\$ -	\$ 3,828,321
Community Event Revenues	\$ 450,990	80,000	84,800	89,890	95,290	101,010
Intergovernmental Funding						
Broward County:						
Grant Proceeds (Columbus; public parking)	\$ 1,128,143	376,048	752,095	-	-	-
MPO TAP Program (Multimodal Enhancements)	\$ 638,521	-	-	638,521	-	-
Other (unencumbered)	\$ 600,000	-	150,000	150,000	150,000	150,000
City of Dania Beach:						
Contribution in-lieu of TIR						
General	\$ 3,804,203	880,000	925,760	973,900	1,024,543	-
Arts/Seafood Festival	\$ 40,000	10,000	10,000	10,000	10,000	-
MPO TAP Match (Multimodal Enhancements)	\$ 150,000	-	150,000	-	-	-
Cost Allocation Plan	\$ 1,133,420	279,170	284,750	284,750	284,750	-
Miscellaneous Revenues						
PATCH Operating Revenues	\$ 169,110	30,000	31,800	33,710	35,730	37,870
Investment Earnings	\$ 7,400	2,000	1,600	1,400	1,200	1,200
Total Forecasted Revenues	\$ 11,950,108	\$ 1,657,218	\$ 2,390,805	\$ 2,182,171	\$ 1,601,513	\$ 4,118,401
Total Sources	\$ 13,520,926	\$ 3,228,036	\$ 2,390,805	\$ 2,182,171	\$ 1,601,513	\$ 4,118,401
Use (Expenditures)						
Expenditures						
Operations						
Dedicated Personnel Allocation (4 full-time positions)	\$ 2,460,571	\$ 454,291	\$ 472,460	\$ 491,360	\$ 511,010	\$ 531,450
Operating Expenses	\$ 2,070,500	521,200	375,920	383,420	391,080	398,880
City Cost Allocation Plan (transfer to General Fund)	\$ 1,423,820	279,170	284,750	284,750	284,750	290,400
<i>Subtotal - Operations</i>	\$ 5,954,891	\$ 1,254,661	\$ 1,133,130	\$ 1,159,530	\$ 1,186,840	\$ 1,220,730
Sub Area Initiatives						
Streetscape Enhancements	\$ 868,458	\$ 79,937	\$ 150,000	\$ 638,521	\$ -	\$ -
Infrastructure Improvements	\$ 1,128,143	1,128,143	-	-	-	-
Housing and Neighborhood Stabilization	\$ 11,247	11,247	-	-	-	-
Redevelopment Initiatives/Business Development	\$ 475,000	75,000	100,000	100,000	100,000	100,000
Parks and Open Space	\$ 999,550	194,500	195,330	199,230	203,210	207,280
Marketing and Public Relations	\$ 235,000	35,000	50,000	50,000	50,000	50,000
Community Events	\$ 26,367	5,000	5,150	5,300	5,377	5,540
Reimbursement to City (Columbus Project)	\$ 1,128,143	376,048	752,095	-	-	-
<i>Subtotal - Sub Area Initiatives</i>	\$ 4,871,908	\$ 1,904,875	\$ 1,252,575	\$ 993,051	\$ 358,587	\$ 362,820
Total Forecasted Expenditures	\$ 10,826,799	\$ 3,159,536	\$ 2,385,705	\$ 2,152,581	\$ 1,545,427	\$ 1,583,550
Reserve						
Redevelopment Project Contingency	\$ 2,665,527	\$ 60,000	\$ -	\$ 24,590	\$ 51,086	\$ 2,529,851
Redevelopment Project Contingency (PATCH)	\$ 28,600	8,500	5,100	5,000	5,000	5,000
Total Forecasted Reserves	\$ 2,694,127	\$ 68,500	\$ 5,100	\$ 29,590	\$ 56,086	\$ 2,534,851
Total Uses	\$ 13,520,926	\$ 3,228,036	\$ 2,390,805	\$ 2,182,171	\$ 1,601,513	\$ 4,118,401
Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

(1) Readers should refer to the Supporting Schedules for detailed information involving miscellaneous operating expenditure forecasts and Source & Use Statements for each Sub Area that specify the individual projects and associated funding sources.



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Summary Statement by Sub Area ⁽¹⁾

	Total Investment 2016-2020	Proposed FY 2016	Forecasted FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020
Source (Revenue)						
Carryforward						
Carryforward of FY 2015 Appropriations	\$ 1,570,818	\$ 1,570,818				
Total Estimated Carryforward Balances	\$ 1,570,818	\$ 1,570,818				
Revenues						
Tax Increment Revenue (TIR) Allocation	\$ 3,828,321	\$ -	\$ -	\$ -	\$ -	\$ 3,828,321
Community Event Revenues	\$ 450,990	80,000	84,800	89,890	95,290	101,010
Intergovernmental Funding						
Broward County:						
Grant Proceeds (Columbus; public parking)	\$ 1,128,143	376,048	752,095	-	-	-
MPO TAP Program (Multimodal Enhancements)	\$ 638,521	-	-	638,521	-	-
Other (unencumbered)	\$ 600,000	-	150,000	150,000	150,000	150,000
City of Dania Beach:						
Contribution in-lieu of TIR						
General	\$ 3,804,203	880,000	925,760	973,900	1,024,543	-
Arts/Seafood Festival	\$ 40,000	10,000	10,000	10,000	10,000	-
MPO TAP Match (Multimodal Enhancements)	\$ 150,000	-	150,000	-	-	-
Cost Allocation Plan	\$ 1,133,420	279,170	284,750	284,750	284,750	-
Miscellaneous Revenues						
PATCH Operating Revenues	\$ 169,110	30,000	31,800	33,710	35,730	37,870
Investment Earnings	\$ 7,400	2,000	1,600	1,400	1,200	1,200
Total Forecasted Revenues	\$ 11,950,108	\$ 1,657,218	\$ 2,390,805	\$ 2,182,171	\$ 1,601,513	\$ 4,118,401
Total Sources	\$ 13,520,926	\$ 3,228,036	\$ 2,390,805	\$ 2,182,171	\$ 1,601,513	\$ 4,118,401
Use (Expenditures)						
Expenditures						
Operations						
Dedicated Personnel Allocation (4 full-time positions)	\$ 2,460,571	\$ 454,291	\$ 472,460	\$ 491,360	\$ 511,010	\$ 531,450
Operating Expenses	\$ 2,070,500	521,200	375,920	383,420	391,080	398,880
City Cost Allocation Plan (transfer to General Fund)	\$ 1,423,820	279,170	284,750	284,750	284,750	290,400
Subtotal - Operations	\$ 5,954,891	\$ 1,254,661	\$ 1,133,130	\$ 1,159,530	\$ 1,186,840	\$ 1,220,730
Sub Areas						
City Center	\$ 461,367	\$ 40,000	\$ 105,150	\$ 105,300	\$ 105,377	\$ 105,540
College Gardens	\$ 25,000	25,000	-	-	-	-
Dania Beach Heights	\$ 25,000	25,000	-	-	-	-
East Federal Highway	\$ 200,000	-	50,000	50,000	50,000	50,000
Sun Garden Isles	\$ 44,184	44,184	-	-	-	-
MPO TAP Program (Multimodal Enhancements)	\$ 788,521	-	150,000	638,521	-	-
PATCH Community Garden	\$ 996,550	191,500	195,330	199,230	203,210	207,280
Columbus Project						
Public Parking Improvements	\$ 1,128,143	1,128,143	-	-	-	-
Reimbursement to City of Dania Beach	\$ 1,128,143	376,048	752,095	-	-	-
Agency Wide	\$ 75,000	75,000	-	-	-	-
Subtotal - Sub Area Initiatives	\$ 4,871,908	\$ 1,904,875	\$ 1,252,575	\$ 993,051	\$ 358,587	\$ 362,820
Total Forecasted Expenditures	\$ 10,826,799	\$ 3,159,536	\$ 2,385,705	\$ 2,152,581	\$ 1,545,427	\$ 1,583,550
Reserve						
Redevelopment Project Contingency	\$ 2,665,527	\$ 60,000	\$ -	\$ 24,590	\$ 51,086	\$ 2,529,851
Redevelopment Project Contingency (PATCH)	\$ 28,600	8,500	5,100	5,000	5,000	5,000
Total Forecasted Reserves	\$ 2,694,127	\$ 68,500	\$ 5,100	\$ 29,590	\$ 56,086	\$ 2,534,851
Total Uses	\$ 13,520,926	\$ 3,228,036	\$ 2,390,805	\$ 2,182,171	\$ 1,601,513	\$ 4,118,401
Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Notes:						

(1) Readers should refer to the Supporting Schedules for detailed information involving miscellaneous operating expenditure forecasts and Source & Use Statements for each Sub Area that specify the individual projects and associated funding sources.



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - City Center Sub Area

	Total	Proposed FY 2016	Forecasted FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020
Source (Revenue)						
Tax Increment Revenue (TIR) Allocation	\$ 5,540	\$ -	\$ -	\$ -	\$ -	\$ 5,540
Intergovernmental Funding						
Broward County:						
Other (unencumbered)	\$ 400,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
City of Dania Beach:						
Contribution in-lieu of TIR	\$ 15,827	-	5,150	5,300	5,377	-
Carryforward Fund Balance	\$ 40,000	40,000	-	-	-	-
Total Sources	\$ 461,367	\$ 40,000	\$ 105,150	\$ 105,300	\$ 105,377	\$ 105,540
Use (Expenses)						
Redevelopment Initiatives/Business Development						
Redevelopment Initiatives/Business Development	\$ 220,000	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Marketing and Public Relations	\$ 215,000	15,000	50,000	50,000	50,000	50,000
Community Events						
Vintage Motorcycle Festival	\$ 26,367	5,000	5,150	5,300	5,377	5,540
Total Uses	\$ 461,367	\$ 40,000	\$ 105,150	\$ 105,300	\$ 105,377	\$ 105,540
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - College Gardens Sub Area

	Total	Proposed FY 2016	Forecasted FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020
<u>Source (Revenue)</u>						
Carryforward Fund Balance	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Total Sources	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
<u>Use (Expenses)</u>						
Streetscape Enhancements						
Gateway Signage	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Total Uses	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - Dania Beach Heights Sub Area

	Total	Proposed FY 2016	Forecasted FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020
<u>Source (Revenue)</u>						
Carryforward Fund Balance	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Total Sources	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
<u>Use (Expenses)</u>						
Streetscape Enhancements						
Gateway Signage	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Total Uses	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - East Federal Highway Sub Area

	Total	Proposed FY 2016	Forecasted FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020
<u>Source (Revenue)</u>						
Intergovernmental Funding						
Broward County:						
Other (unencumbered)	\$ 200,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Sources	\$ 200,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<u>Use (Expenses)</u>						
Redevelopment Initiatives/Business Development						
Redevelopment Initiatives/Business Development	\$ 200,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Uses	\$ 200,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - Sun Garden Isles Sub Area

	Total	Proposed FY 2016	Forecasted FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020
<u>Source (Revenue)</u>						
Intergovernmental Funding						
Broward County:						
MPO TAP Program (Multimodal Enhancements)	\$ 638,521	\$ -	\$ -	\$ 638,521	\$ -	\$ -
City of Dania Beach:						
MPO TAP Match (Multimodal Enhancements)	\$ 150,000	-	150,000	-	-	-
Carryforward Fund Balance	\$ 44,184	44,184	-	-	-	-
Total Sources	\$ 832,705	\$ 44,184	\$ 150,000	\$ 638,521	\$ -	\$ -
<u>Use (Expenses)</u>						
Streetscape Enhancements						
Gateway Signage	\$ 29,937	\$ 29,937	\$ -	\$ -	\$ -	\$ -
Multimodal Enhancements (MPO TAP Program)						
Design	\$ 150,000	-	150,000	-	-	-
Construction	\$ 638,521	-	-	638,521	-	-
Housing and Neighborhood Stabilization						
Neighborhood Beautification	\$ 11,247	11,247	-	-	-	-
Parks and Open Space						
Park Improvements/Community Garden	\$ 3,000	3,000	-	-	-	-
Total Uses	\$ 832,705	\$ 44,184	\$ 150,000	\$ 638,521	\$ -	\$ -
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - PATCH (People's Access to Community Horticulture)

	Total	Proposed FY 2016	Forecasted FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020
Source (Revenue)						
Tax Increment Revenue (TIR) Allocation	\$ 174,410	\$ -	\$ -	\$ -	\$ -	\$ 174,410
Intergovernmental Funding						
City of Dania Beach:						
Contribution in-lieu of TIR (general)	\$ 661,630	150,000	168,630	170,520	172,480	-
Miscellaneous						
Operating Revenues	\$ 169,110	30,000	31,800	33,710	35,730	37,870
Carryforward Fund Balance	\$ 20,000	20,000	-	-	-	-
Total Sources	\$ 1,025,150	\$ 200,000	\$ 200,430	\$ 204,230	\$ 208,210	\$ 212,280
Use (Expenses)						
Parks and Open Space						
PATCH Community Garden						
Professional Services	\$ 442,330	\$ 85,000	\$ 86,700	\$ 88,430	\$ 90,200	\$ 92,000
Contractual Services (credit card processing fees)	\$ 1,600	300	310	320	330	340
Communications (cell phones, etc.)	\$ 5,200	1,000	1,020	1,040	1,060	1,080
Utilities (water)	\$ 114,500	22,000	22,440	22,890	23,350	23,820
Utilities (electricity)	\$ 1,000	200	200	200	200	200
Rentals and Leases (equipment)	\$ 26,010	5,000	5,100	5,200	5,300	5,410
Promotional Activities	\$ 26,010	5,000	5,100	5,200	5,300	5,410
Operating Supplies (cost of goods sold)	\$ 130,100	25,000	25,500	26,010	26,530	27,060
Operating Supplies (miscellaneous)	\$ 249,800	48,000	48,960	49,940	50,940	51,960
Reserve	\$ 28,600	8,500	5,100	5,000	5,000	5,000
Total Uses	\$ 1,025,150	\$ 200,000	\$ 200,430	\$ 204,230	\$ 208,210	\$ 212,280
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - Columbus Project (Mile Marker 55)

	Total	Proposed FY 2016	Forecasted FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020
<u>Source (Revenue)</u>						
Intergovernmental Funding						
Broward County:						
Grant Proceeds (Public Parking)	\$ 1,128,143	376,048	752,095	-	-	-
Carryforward Fund Balance						
Contribution from the City of Dania Beach	\$ 1,128,143	1,128,143	-	-	-	-
Total Sources	\$ 2,256,286	\$ 1,504,191	\$ 752,095	\$ -	\$ -	\$ -
<u>Use (Expenses)</u>						
Infrastructure Improvements						
Public Parking	\$ 1,128,143	1,128,143	-	-	-	-
Other						
Reimbursement to the City of Dania Beach	\$ 1,128,143	376,048	752,095	-	-	-
Total Uses	\$ 2,256,286	\$ 1,504,191	\$ 752,095	\$ -	\$ -	\$ -
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - Agency Wide

	Total	Proposed FY 2016	Forecasted FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020
<u>Source (Revenue)</u>						
Carryforward Fund Balance	\$ 75,000	75,000	-	-	-	-
Total Sources	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -
<u>Use (Expenses)</u>						
Redevelopment Initiatives/Business Development						
Façade Improvement/Merchant Assistance	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -
Marketing and Public Relations						
Website Redesign	\$ 20,000	20,000	-	-	-	-
Total Uses	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Surplus/(Deficit)	-	-	-	-	-	-



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - Operating Expenditures

	Total	Proposed FY 2016	Forecasted FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020
Growth Assumptions			2.00%	2.00%	2.00%	2.00%
Professional Services	\$ 590,950	\$ 220,000	\$ 90,000	\$ 91,800	\$ 93,640	\$ 95,510
Professional Services (legal)	\$ 250,480	65,000	45,000	45,900	46,820	47,760
Contractual Services	\$ 104,090	20,000	20,400	20,810	21,230	21,650
Travel/Training	\$ 36,430	7,000	7,140	7,280	7,430	7,580
Travel/Training (Per Diem Expense Allowance)	\$ 32,800	6,300	6,430	6,560	6,690	6,820
Communications (cell phones, etc.)	\$ 10,400	2,000	2,040	2,080	2,120	2,160
Postage	\$ 15,600	3,000	3,060	3,120	3,180	3,240
Printing & Binding	\$ 15,600	3,000	3,060	3,120	3,180	3,240
Promotional Activities (Seafood Festival)	\$ 910,700	175,000	178,500	182,070	185,710	189,420
Legal & Display Advertisements	\$ 20,800	4,000	4,080	4,160	4,240	4,320
Office Supplies	\$ 36,430	7,000	7,140	7,280	7,430	7,580
Operating Supplies (miscellaneous)	\$ 6,210	1,200	1,220	1,240	1,260	1,290
Operating Supplies (software maintenance)	\$ 7,800	1,500	1,530	1,560	1,590	1,620
Subscriptions & Publications	\$ 3,600	700	710	720	730	740
Memberships	\$ 28,610	5,500	5,610	5,720	5,830	5,950
Total	\$ 2,070,500	\$ 521,200	\$ 375,920	\$ 383,420	\$ 391,080	\$ 398,880



Dania Beach Community Redevelopment Agency

Financing and Implementation Plan

Supporting Schedule - TIF Forecast

	Final FY 2015	Certified FY 2016	Forecasted FY 2017	Forecasted FY 2018	Forecasted FY 2019	Forecasted FY 2020
ORIGINAL BOUNDARIES						
City of Dania Beach						
Actual/Forecasted Growth	9.0%	4.3%	2.5%	2.5%	2.5%	2.5%
Existing Value:	\$ 245,913,760	\$ 256,452,410	\$ 262,863,720	\$ 269,435,313	\$ 341,771,196	\$ 416,940,476
New Construction:						
Dania Jai Alai Project	-	-	-	40,000,000	-	-
The Place at Dania Beach	-	-	-	24,000,000	-	-
The Columbus Project	-	-	-	-	65,000,000	-
Pirates Inn Property	-	-	-	-	-	48,000,000
San Soucy Project (250 units; E. Dania Bch Blvd)	-	-	-	-	-	48,000,000
The Morrison Hotel (City Center)	-	-	-	-	-	15,000,000
The Morrison Hotel II	-	-	-	-	-	-
Wyndham Hotel	-	-	-	-	-	-
Future Development	-	-	-	-	-	-
Taxable Value	\$ 245,913,760	\$ 256,452,410	\$ 262,863,720	\$ 333,435,313	\$ 406,771,196	\$ 527,940,476
Base Year Value	172,715,440	172,715,440	172,715,440	172,715,440	172,715,440	172,715,440
Tax Increment	\$ 73,198,320	\$ 83,736,970	\$ 90,148,280	\$ 160,719,873	\$ 234,055,756	\$ 355,225,036
Millage Rate	5.9998	5.9998	5.9998	5.9998	5.9998	5.9998
Gross Incremental Revenue	\$ 439,175	\$ 502,405	\$ 540,872	\$ 964,287	\$ 1,404,288	\$ 2,131,279
Statutory Reduction	0.95	0.95	0.95	0.95	0.95	0.95
Budgetable Incremental Revenue	\$ 417,217	\$ 477,285	\$ 513,828	\$ 916,073	\$ 1,334,073	\$ 2,024,715
EXPANDED BOUNDARIES						
City of Dania Beach						
Actual/Forecasted Growth	7.3%	11.0%	2.0%	2.0%	2.0%	2.0%
Existing Value:	\$ 316,080,540	\$ 350,720,370	\$ 357,734,777	\$ 364,889,473	\$ 372,223,982	\$ 379,706,202
New Construction:						
Dania Pointe (Phase 1: Retail)	-	-	-	-	-	320,000,000
Dania Pointe (Phase 2: Residential)	-	-	-	-	-	-
Dania Pointe (Phase 3: Office/Hotel/Residential)	-	-	-	-	-	-
Future Development	-	-	-	36,000	37,000	-
Taxable Value	\$ 316,080,540	\$ 350,720,370	\$ 357,734,777	\$ 364,925,473	\$ 372,260,982	\$ 699,706,202
Base Year Value	383,273,470	383,273,470	383,273,470	383,273,470	383,273,470	383,273,470
Tax Increment	\$ (67,192,930)	\$ (32,553,100)	\$ (25,538,693)	\$ (18,347,997)	\$ (11,012,488)	\$ 316,432,732
Millage Rate	5.9998	5.9998	5.9998	5.9998	5.9998	5.9998
Gross Incremental Revenue	\$ (403,144)	\$ (195,312)	\$ (153,227)	\$ (110,084)	\$ (66,073)	\$ 1,898,533
Statutory Reduction	0.95	0.95	0.95	0.95	0.95	0.95
Budgetable Incremental Revenue	\$ (382,987)	\$ (185,546)	\$ (145,566)	\$ (104,580)	\$ (62,769)	\$ 1,803,606
Total Incremental Revenue (Original + Expanded)	\$ 34,230	\$ 291,739	\$ 368,262	\$ 811,493	\$ 1,271,304	\$ 3,828,321

Notes:

- (1) Readers should refer to the accompanying Fiscal Notes as they are an integral part of the Financing and Implementation Plan.
- (2) Assumes that contributing Taxing Authorities' millage rates will remain at FY 2016 levels throughout the forecast period.

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)		

Purchasing Requests ONLY		
Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

Exhibits Attached
Memo from the Executive Director, Standing Ouations 2015 Executed Agreement , Standing Ouations 2016 Proposal, Resolution No. 2016-CRA-005 Arts and Seafood Celebration

Memo

To: Chair, Vice Chair and Board of Commissioners
From: Rachel Bach Interim, Executive Director
Date: 8/16/2016
Re: **2017 Arts and Seafood Celebration Production Services Agreement**

The CRA is requesting funding for Production Services for the 2017 Arts and Seafood Celebration to begin planning the fifth anniversary event. CRA officials executed an Agreement with Standing Ovations LLC on September 10, 2015; and the initial Agreement provided for three (3) optional one (1) year renewal periods for the requested services, subject to the approval of the CRA and Standing Ovations LLC. Standing Ovations has proven to be a competent partner in producing the event. The company has submitted a proposal expressing interest in continuing to work with the CRA on the event, and the CRA agreed to continue the existing services for the first one (1) year renewal period.

The CRA recommends execution of an agreement with Standing Ovations, LLC for work pertaining to the planning of the 2017 Arts and Seafood Celebration in an amount not to exceed \$58,000 for the following services:

- Event Management \$38,000.00
- Reimbursable expenses \$20,000.00 only for expenses which must be agreed upon and approved in advance by the CRA Executive Director.

Action requested:

Motion to approve a resolution authorizing the Interim Executive Director to enter into a contract with Standing Ovations, LLC, in an amount not to exceed \$58,000. That funding for the consulting and production services is planned to be funded in the Community Redevelopment Agency Fund Fiscal Year 2016 – 2017 Promotional Activities Seafood Festival, Account No. 106-52-01-552-48-14.

AGREEMENT

THIS IS AN AGREEMENT (the "Agreement") entered into on SEPTEMBER 10, 2015, by and between the Dania Beach Community Redevelopment Agency, a public body corporate and politic, under Part III, Chapter 163, Florida Statutes (the "CRA"), with an address of 100 West Dania Beach Boulevard, Dania Beach, Florida 33004, and Standing Ovations, LLC, a Florida Limited Liability Company (the "Consultant") with an address of 1101 Florida Avenue, West Palm Beach, Florida 33401. The City of Dania Beach, Florida (the "City"), with an address of 100 West Dania Beach Boulevard, Dania Beach, Florida 33004, is not a party to this Agreement, but the parties agree that it has certain rights as expressed in this Agreement and that it is intended to be a third party beneficiary of the covenants in this Agreement.

In consideration of the mutual covenants, terms and conditions contained in this Agreement, and other good and valuable consideration, the adequacy and receipt of which are acknowledged and agreed upon, the parties agree as follows:

1. Scope of Services. The Consultant agrees to perform consulting and production services in connection with the CRA's 2016 Arts and Seafood Celebration (the "Event"), in accordance with Exhibit "A" to the Request for Qualifications, No. CRA-15-001, which Exhibit, RFQ, any and all exhibits to it, and the Response from Standing Ovations, LLC to the RFQ are attached, made a part of and incorporated into this Agreement by these references. The parties acknowledge and agree that the consulting and production services are to commence after the parties' execution of this Agreement.

2. Subcontractors. Consultant may subcontract certain services under the RFQ. It is expressly agreed to by the parties, however, that the CRA Executive Director shall approve in advance and in writing any subcontractors and the fees to be paid to them by the Consultant, prior to any subcontractor proceeding with any such subcontracted services.

3. Payment for Services.

3.1. The CRA agrees to pay Consultant an amount not to exceed Thirty-Five Thousand Dollars (\$35,000.00) for consulting and production services provided by Consultant.

The fee schedule below shall be payable by the CRA to the Consultant as follows:

- I. Five Thousand Dollars (\$5,000.00) due upon the execution of this Agreement by all parties.
- II. Four Thousand Two Hundred and Ninety Dollars (\$4,290.00) on October 1st, 2015
- III. Four Thousand Two Hundred and Eighty Five Dollars (\$4,285.00) on November 1st, 2015
- IV. Four Thousand Two Hundred and Eighty Five Dollars (\$4,285.00) on December 1st, 2015

- V. Four Thousand Two Hundred and Eighty Five Dollars (\$4,285.00) on January 1st, 2016
- VI. Four Thousand Two Hundred and Eighty Five Dollars (\$4,285.00) on February 1st, 2016
- VII. Four Thousand Two Hundred and Eighty Five Dollars (\$4,285.00) on March 1st, 2016; and
- VIII. Four Thousand Two Hundred and Eighty Five Dollars (\$4,285.00) on April 1st, 2016, for a total payable to Standing Ovations, LLC, in the amount not to exceed Thirty Five Thousand Dollars (\$35,000.00).

3.2 The parties acknowledge and agree that there may be occasions in which Consultant is obligated to make relatively small purchases of commodities and services (e.g., including, but not limited to, ice, beer, wine, foodstuffs, additional temporary sanitation facilities) as the Event is nearing or is underway. In case merchants and service providers will not accept the City's tax exempt certificate, Consultant should seek an alternate merchant. Written receipts of all such purchases must be furnished to the City Finance Department and if approved, reimbursement up to the amount authorized above will be paid to Consultant.

3.3 The Fee includes full payment, including all consulting and production services, Consultant's subcontractors, overhead and other costs. No travel and meal costs are reimbursable, unless incurred outside of Miami-Dade, Broward and Palm Beach Counties, and such costs have been approved in advance and in writing by the CRA Executive Director. Any such costs are payable at the CRA reimbursement rate.

3.4 Any necessary, additional Work as determined by the CRA's Executive Director and approved in advance in writing by her, that is not covered under the Scope of Services described in attached Exhibit "A", shall not be undertaken without a written amendment to this Agreement to that effect, executed in advance by the parties.

3.5 Consultant shall submit its invoices in the format and with supporting documentation as may be required by the CRA.

3.6 The CRA shall pay Consultant monthly as provided above for services rendered within thirty (30) calendar days from the date of approval of each the Consultant's invoices by the CRA Executive Director. If any errors or omissions are discovered in any invoice, the CRA will inform Consultant and request revised copies of all such documents. If any disagreement arises as to payment of any portion of an invoice, the CRA agrees to pay all undisputed portions of the invoice, and the parties agree to cooperate by promptly conferring to resolve the disputed portion.

3.7 Any invoice which is not timely paid by the CRA, as prescribed above, will be subject to the accrual of interest at the statutory rate prescribed by applicable Florida law.

4. Temporary Procurement Card – The Consultant understands and agrees the City will temporarily issue and authorize use of a procurement card for minor purchases related to the event. All purchases are limited and subject to the City's procurement policy and the City's Purchasing Card agreement. Acceptance of the procurement card will be accompanied by a signed acknowledgement that all policies related to the procurement card and the purchasing policy shall be adhered to. Limits and duration of the authorization will be determined the CRA Director with approval of the Finance Director.

4. Reimbursable Expenses as determined by the CRA Executive Director not to exceed Twenty Thousand Dollars (\$20,000.00).

Reimbursable expenses shall be made as follows:

Expenses will be reimbursed upon submittal of itemized reimbursable documents including invoices, signed agreements, cancelled checks, and hold harmless agreements (as applicable).

5. Indemnification of the CRA and the City. The Consultant shall, in addition to any other obligation to indemnify the CRA and the City to the fullest extent permitted by law, protect, defend, indemnify and hold harmless the CRA and the City, including their respective agents and elected officials and employees from and against all claims, actions, liabilities, losses (including all City of Dania Beach economic losses), or costs arising out of any actual or alleged:

(a) bodily injury, sickness, disease, death, or injury to or destruction of tangible property, including the loss of use resulting from or any other damage or loss arising out of or resulting or claimed to have resulted, in whole or in part, from any actual or alleged act or omission of the Consultant, anyone directly or indirectly employed or subcontracted by it, or anyone for whose acts any of them may be liable in the performance of the Work;

(b) any violation of law, statute, ordinance, governmental administrative order, rule, regulation, or infringement of patent rights by Consultant in the performance of the Work;

(c) liens, claims, actions made by the Consultant or any other party performing the Work; and

(d) claims of whatsoever nature related to collection practices or any actions of a contradictory nature pursuant to Contract or in an attempt to collect monies due or claimed to be due to the Owner.

6. Insurance. Consultant shall provide, pay for and maintain insurance and it shall be in force at all times during the term of this Agreement, and any renewal or extension periods of it, including General Liability, Workers' Compensation, and Automobile Liability insurance as stated below:

The below coverages are minimum limit requirements. Umbrella or Excess Liability policies are acceptable to provide the total required liability limits, as long as the Risk Manager of the City reviews and approves in writing the insurance limits on each of the policies. The City ultimately must approve any changes to these specifications, and has the right to review and amend coverage requirements. The Consultant shall be held responsible for any modifications, deviations, or omissions in the following insurance requirements and shall be responsible for any deductible amounts.

6.1 GENERAL LIABILITY INSURANCE is to include bodily injury, broad form property damage, products completed operations hazard, blanket contractual liability with limits of no less than One Million Dollars (\$1,000,000.00) per occurrence, and Two Million Dollars (\$2,000,000.00) annual aggregate.

**SPECIAL PROVISIONS AS TO GENERAL LIABILITY INSURANCE:
(to be confirmed on or attached to the Official Certificate of Insurance)**

- Annual Aggregate shall apply “Per Job”;
- Both the “Dania Beach CRA” and “The City of Dania Beach, Florida” are to be added as “Additional Named Insureds” under the policy;
- Additional insured coverage shall be no more restrictive than Insurance Services Office (ISO) form CG 2037 (07 04);
 - Respondent’s insurance shall be primary and non-contributory;
 - Waiver of Subrogation in favor of the CRA and City;
- 30 Days’ Notice of Cancellation or modification to the CRA and the City (if not available on the insurance policies, then Consultant has responsibility for notification to the CRA and City); and
- Copy of Additional Insured Endorsement or other endorsements may be attached to the Certificate of Insurance.

Both the CRA and the City shall each be provided a Certificate of Insurance, evidencing the foregoing coverages and additional named insured status requirements.

6.2 WORKERS’ COMPENSATION INSURANCE shall be maintained by the Consultant and any authorized subcontractors during the life of the Agreement and any renewal or extension periods of it, and it is to apply to all “statutory employees” of the Consultant (as that phrase is defined by Chapter 440, Florida Statutes), in compliance with the “Workers’ Compensation Law” of the State of Florida and all applicable federal laws, for the benefit of the Consultant, its employees, and subcontractors.

If any Services are sublet as authorized in advance and in writing by the CRA Executive Director, and as otherwise addressed in this Agreement or in the RFQ, the Consultant shall require any authorized subcontractors similarly to provide Workers’ Compensation Insurance for all of the latter’s employees, in addition to any coverage afforded by the Consultant, by furnishing statutory limits Part A, and no less than and One Hundred Thousand Dollars (\$100,000.00) employers’ liability limits Part B.

IN NO EVENT SHALL THE CONSULTANT BE PERMITTED TO UTILIZE IN THE RENDERING OF THE SERVICES, THE FOLLOWING:

- I) ANY PERSON, EMPLOYEE, SUBCONTRACTOR OR SUBCONTRACTOR EMPLOYEE, WHO IS EXEMPTED OR PURPORTED TO BE EXEMPT FROM WORKERS' COMPENSATION INSURANCE COVERAGE; OR**
- II) ANY PERSON, EMPLOYEE, SUBCONTRACTOR OR SUBCONTRACTOR EMPLOYEE WHO IS OR WILL BE COVERED BY AN EMPLOYEE LEASING ARRANGEMENT.**

SPECIAL PROVISIONS AS TO WORKERS' COMPENSATION INSURANCE: (to be confirmed on or attached to the Official Certificate of Insurance):

- 30 Days' Notice of Cancellation or modification to the CRA and City (if not available on the insurance policies, then Consultant has responsibility for notification); and
- Waiver of Subrogation in favor of the CRA and City.

6.3 Workers' Compensation insurance shall also be obtained by Consultant, to the extent necessary and required under Florida law, if at all, for any and all independent contractors, volunteers of the Consultant, and for any additional persons who provide services in connection with or conducted at the Event, unless such insurance is not required by law or such individuals are otherwise covered by Workers' Compensation insurance of their respective employers while working at the Event. The decision of the City as to whether coverage is required shall be final. Consultant's employees and agents that are or become engaged in any Work under this Agreement, shall at all times and in all places be under the Consultant's sole direction, supervision, and control. Neither the CRA nor the City shall direct, supervise, or control any of the Consultant's employees and agents.

6.4 For all independent contractors, volunteers of the Consultant, and for any additional persons providing any services in connection with the Event, Consultant shall either have them execute a Hold Harmless and Indemnity Agreement in favor of the CRA and City before allowing them to provide any services, or require proof of their own Workers' Compensation insurance. **THE HOLD HARMLESS AND INDEMNITY AGREEMENT SHALL BE IN WRITING AND IN A FORM APPROVED BY THE CRA, THE CITY AND THEIR LEGAL COUNSEL, AND THE ORIGINAL EXECUTED AGREEMENT IS TO BE PROVIDED TO, AND HELD BY THE CRA EXECUTIVE DIRECTOR, PRIOR TO ANY SERVICES BEING PROVIDED BY THEM IN CONNECTION WITH THE EVENT.**

6.5 **AUTOMOBILE LIABILITY INSURANCE** shall be maintained with combined single limits of no less than One Million Dollars (\$1,000,000.00), to include coverage for owned, hired, and non-owned vehicles.

**SPECIAL PROVISIONS AS TO AUTOMOBILE LIABILITY INSURANCE:
(to be confirmed on or attached to the Official Certificate of Insurance)**

- Both the “Dania Beach CRA” and “The City of Dania Beach, Florida”, are to be added as “Additional Named Insureds”;
- 30 Days’ Notice of Cancellation or modification to the CRA and the City (if not available on the insurance policies, then Consultant has responsibility for notification); and
- Waiver of Subrogation in favor of the CRA and City.

If the Consultant hires a subcontractor for any portion of any Work, then such subcontractor shall maintain all insurance coverages required of Consultant under this Agreement.

7. Assignment of Agreement.

A. It is understood and agreed to by all parties that this Agreement, in whole or in part, cannot be assigned, sublet or transferred by the Consultant without the prior written consent of the CRA Executive Director. The CRA is relying upon the apparent qualifications and expertise of Kim Reddington, one of the Consultant’s principals, and such person’s familiarity with the CRA’s circumstances and desires relating to the 2015 Arts and Seafood Celebration. In the event Consultant wishes to re-assign or replace such individual, the Consultant shall tender substitutes acceptable to the CRA Executive Director. In the event the CRA Executive Director is not, for any reason or no reason at all, satisfied with such substitute, Consultant shall be considered in breach of this Agreement. Violation of the terms of this paragraph shall constitute a breach of this Agreement by Consultant and the CRA Executive Director may, at his discretion, terminate this Agreement for cause and all rights, title and interest of Consultant in this Agreement shall then cease and terminate.

B. The Consultant acknowledges, understands and agrees that its performance under this Agreement is or may be contingent upon the CRA receiving timely consulting and production services from other consultants or subcontractors (the “Supporting Consultants” or “Subcontractors”). The Consultant agrees to use its best efforts to coordinate its services with the services of the Supporting Consultants or Subcontractors, and further agrees that in the event the rendition of any services of any of the Supporting Consultants or Subcontractors is delayed, such delay will not entitle the Consultant to any additional compensation or payment of any kind. Furthermore, the Consultant shall not be entitled to an increase in compensation, be entitled to payment of any kind from the CRA for damages or expenses incurred which are direct, indirect or consequential, or other costs and lost profits of any kind including, but not limited to, costs of acceleration, inefficiency or extended overhead arising because of any other delay, disruption, interruption, interference or hindrance from any cause whatsoever, whether such delay, disruption or interference be reasonable or unreasonable, foreseeable or unforeseeable, avoidable or unavoidable; provided, however, that this provision shall not preclude recovery of damages by the Consultant for hindrances or delays caused solely by fraud, bad faith or active malicious interference on the part of the CRA. The

Consultant shall only be entitled to extensions of time for performance as the exclusive and sole remedy for delay.

8. Examination of Records. Consultant shall maintain books, records, documents and other evidence directly pertinent to performance of Work under this Agreement in accordance with generally accepted accounting principles and practices. The Consultant shall also maintain the financial information and data used by the Consultant in the preparation of support of any claim for reimbursement for any out-of-pocket expense or cost. The CRA shall have access to such books, records, documents and other evidence for inspection, audit and copying during normal business hours. The Consultant shall provide proper facilities for such access and inspection. Audits conducted under this section shall observe generally accepted auditing standards and established procedures and guidelines of the CRA. The Florida Public Records Act, Chapter 119 of the Florida Statutes, may have application to records or documents that pertain to this Agreement, and Consultant acknowledges that such laws have possible application and Consultant agrees to comply with all such laws.

9. Termination.

A. Termination of Agreement for Convenience. It is expressly understood and agreed that the CRA may terminate this Agreement at any time for any reason or no reason at all by giving the Consultant notice by certified mail, return receipt requested, directed to the principal office of the Consultant, fifteen (15) days in advance of the termination date. In the event that the Agreement is terminated pursuant to this provision, the Consultant shall be entitled to be compensated for the services rendered from the effective date of execution of the Agreement up to the date of receipt of notice of termination. Such compensation shall be based on the percentage of Work completed, as fairly and reasonably determined by the CRA after conferring with Consultant.

B. Termination of Agreement for Cause. If the CRA elects to terminate the Agreement for cause the CRA will provide Consultant five (5) days' advance written notice. If Consultant promptly cures the matter giving rise to the cause within that time, this Agreement shall continue. If not timely cured, the Agreement will stand terminated and the CRA will pay Consultant for Work completed less any costs, expenses and damages incurred by the CRA as a result of such termination. If a court of competent jurisdiction determines that the termination was not authorized under the circumstances then the termination shall be deemed to be a termination for convenience.

10. Ownership of Documents. All correspondence, studies, data, analyses, documents, instruments, applications, memorandums and the like, including drawings and specifications prepared or furnished by Consultant (and Consultant's independent professional subcontractors or subconsultants) pursuant to this Agreement shall become owned by and be the property of the CRA and the CRA shall consequently obtain ownership of them by any statutory common law and other reserved rights, including copyright; however, such documents are not intended or represented by Consultant to be suitable for reuse by the CRA on extensions of the Work or on any other work or project. Any such reuse, modification or adaptation of such document without written verification or permission by Consultant for the specific purpose

intended will be at the CRA's sole risk and without liability or legal exposure to Consultant or to Consultant's independent professional subconsultants. If the CRA alters any such documents, the CRA will expressly acknowledge same so that no third party will be in doubt as to the creation or origination of any such document.

11. Notices. Except as provided above, whenever either party desires to give notice to the other, it must be given by written notice, sent by Certified Mail, Return Receipt Requested, and regular U.S. mail and addressed to the party for whom it is intended, at the place last specified for giving notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective persons and places for giving notice:

The CRA: Rachel Bach, Executive Director
Dania Beach Community Redevelopment Agency
100 West Dania Beach Boulevard
Dania Beach, Florida 33004

With a copy to: Thomas J. Ansbrosio, CRA and City Attorney
City of Dania Beach, Florida
100 West Dania Beach Boulevard
Dania Beach, Florida 33004

Consultant: Standing Ovations, LLC
Attn: Mr. Stewart A. Auville, Manager
1101 Florida Avenue, Unit No. 29
West Palm Beach, Florida 33401

12. Governing Law; Consent to Jurisdiction

12.1 The law of the State of Florida shall govern this Agreement. This Agreement is not subject to arbitration. The parties submit to the jurisdiction of any Florida state or federal court in any action or proceeding arising out of, or relating to this Agreement. Venue of any action to enforce this Agreement shall be in Broward County, Florida. The parties expressly waive all rights to trial by jury for any disputes arising from, or in any way connected with, this Agreement. The parties understand and agree that this waiver is a material contract term and not a mere recital.

12.2 All claims, counterclaims, disputes and other matters in question between the CRA and Consultant arising out of, relating to, or pertaining to this Agreement, or the breach of it, or the services of it, or the standard of performance required in it, shall be addressed by resort to non-binding mediation as authorized under the laws and rules of Florida; provided, however, that in the event of any dispute between the parties, the parties agree to first negotiate with each other for a resolution of the matter or matters in dispute and, upon failure of such negotiations to resolve the dispute, the parties shall resort to mediation. If mediation is unsuccessful, any such matter may be determined by litigation in a court of competent jurisdiction in Broward County, Florida, or the Federal District Court of the Southern District of Florida and appropriate appellate courts for such venue and jurisdiction.

13. Attorney Fees and Costs. If the CRA, City or Consultant incurs any expense in enforcing the terms of this Agreement, whether suit is brought or not, each party shall bear its own costs and expenses, including but not limited to, court costs and reasonable attorney fees.

14. Headings. Headings in this Agreement are for convenience of reference only and are not to be considered in any interpretation of this Agreement.

15. Exhibits. Each exhibit and document referred to in this Agreement forms an essential part of this Agreement.

16. Severability. If any provision of this Agreement, or the application of it to any person or situation shall to any extent be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected, shall continue in full force and effect, and shall be enforced to the fullest extent permitted by law.

17. All Prior Agreements Superseded. This Agreement incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained in it, and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms of this Agreement shall be predicated upon any prior representations or agreements, whether oral or written.

18. Independent Contractor. Consultant and its employees, subcontractors and agents shall be and remain independent contractors and not employees of the CRA or the City, with respect to all of the acts and services performed by and under the terms of this Agreement. This Agreement shall not in any way be construed to create a partnership, association or any other kind of joint undertaking, enterprise or venture between the parties to it. All agents, employees and subcontractors of the Consultant retained to perform services pursuant to this Agreement, shall comply with all laws of the United States concerning work eligibility.

19. Budgeted Funds. The Consultant understands and agrees that the CRA, during any fiscal year, is not authorized to expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year and that any contract, verbal or written, made in violation of this subsection is null and void and that consequently, no money may be paid on such contract beyond such limits. Consultant shall not proceed with services under this Agreement without the CRA Executive Director's written verification that the funds necessary for Consultant's compensation and other necessary expenditures are budgeted as available within the appropriate fiscal year budget.

20. Conflict of Interest. Consultant warrants and represents that no elected official, officer, agent or employee of the CRA or the City has a financial interest, directly or indirectly, in this Agreement or the compensation to be paid under it, and the Consultant also warrants that no CRA or City employee who acts within the City as a "purchasing agent", as defined in Chapter 112, Florida Statutes, nor any elected or appointed officer of the CRA or the City, nor any spouse or child of such purchasing agent, employee, elected or appointed official is a partner, officer, director or proprietor of the Consultant and that no such CRA or City employee, purchasing agent, CRA or City elected or appointed official, or the spouse or child of any of them, alone or in combination, has a material interest in the Consultant. Material interest means direct or indirect ownership of more than five percent (5%) of the total assets or capital stock of the Consultant.

21. Compliance with Laws. Consultant shall comply with all federal, state and City laws applicable to the Consultant's consulting and production services, and specifically those covering Equal Opportunity Employment, the Americans With Disabilities Act ("ADA") and is eligible to perform such services as specified in the Florida Public Entity Crime law. The Consultant is expected to fully comply with all provisions of all laws and the CRA and the City reserve the right to verify the Consultant's compliance with them. Failure to comply with any laws shall be grounds for termination of this Agreement for cause.

22. Terms Controlling. In the event of any conflict between any provisions of this Agreement and any provision in any attached Exhibit or documents, the parties agree that the provisions of this Agreement are controlling (including, but not limited to, all terms and provisions governing compensation).

IN WITNESS OF THE FOREGOING, the parties have set their hand and seal the day and year first above written.

CRA:

ATTEST:

**DANIA BEACH COMMUNITY
REDEVELOPMENT AGENCY**



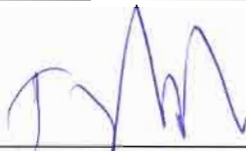
LOUISE STILSON
CRA SECRETARY



RACHEL BACH
EXECUTIVE DIRECTOR



APPROVED FOR LEGAL FORM AND CORRECTNESS:



THOMAS J. ANSBRO
CRA ATTORNEY

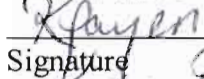
WITNESSES:



Signature

MARIE S. PATON

PRINT Name



Signature

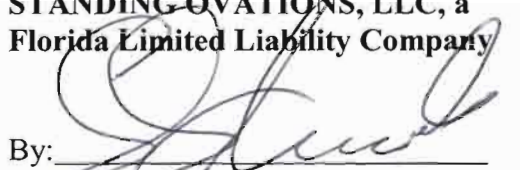
Kisha Rayen

PRINT Name

CONSULTANT:

STANDING OVATIONS, LLC, a
Florida Limited Liability Company

By:


STEWART AUVILLE

PRINT Name

PRESIDENT

Title

STATE OF FLORIDA

COUNTY OF BROWARD

The foregoing instrument was acknowledged before me on SEPT. 9 2015 by
STEWART AUVILLE, as PRESIDENT of Standing Oventions, LLC, a Florida
Limited Liability Company, on behalf of the company. He is personally known to me or has
produced _____, as identification


NOTARY PUBLIC
State of Florida

My commission expires:

July 6, 2019

EXHIBIT “A”

SCOPE OF SERVICES

Dania Beach Logistics

- Artist Management
- Vendor/Contractor Management
- Food and Beverage Details
- Children’s Activities
- Permitting
- Coordinate and Manage Event Task Timelines
- Load-in/Out
- Entertainment Procurement and Management
- Budget Management
- Work with Dania Beach CRA and Planning Committee to coordinate and implement strategies
- Identify and develop future Dania Beach/CRA Volunteer Leadership and Management
-

The following areas will be reviewed and implemented in order to maintain and secure the success of the event:

- Design, develop and implement all elements of event production and logistics
- Observe event timeline for all installations, deliveries, set up, event operations and breakdown of the event
- Manage Contract negotiations and secure contracts for the following: Sanitation, Rentals, Electric, Transportation, Signage, ADA mats, Sound and Production personnel
- Provide required documents for each awarded vendor to include: W-9 form, Vendor Registration Form, Insurance Forms and required City of Dania Beach Permits.
- Development and execution of a working budget with CRA Staff
- Provide monthly financial summary updates of revenues and expenditures
- Interface with City Officials regarding permits and services as required
- Secure appropriate event related permits, licenses and insurance coverage
- Ensure all safety regulations are followed and safe practices are observed
- Secure and coordinate entertainment schedule
- Enhance Children’s Activities through Consultant and Community Organizations
- Coordinate and enhance the Youth Art Contest
- Obtain information for preparation of checks for contest winners/artists prizes
- Secure and manage a wine tasting element for the festival
- Oversee and cultivate the Chef Showcase
- Work with the Casino at Dania Beach regarding any promotions and activities relating to the Festival

- Meet, as needed, with the CRA concerning activities and participating organizations of the event
- Coordinate and direct the Event Committee with the support of the CRA contractors and staff
- Monitor revenues and expenditures to maintain sound fiscal management consistent with City requirements.
- Implement all event décor
- Design site plan and implement a site map
- Implement the Artist/Crafter application and work with Zapplication
- Secure all Artist/Crafter Vendors and manage logistical coordination
- Administer Volunteers for all areas of the festival through the coordination of the Consultant and Staff
- Create and implement master timeline and site operations timeline
- Oversee the Information/Merchandise program with the CRA Staff
- Provide all necessary information for the website and printed material as needed
- Work with Sponsorship Manager/Contractor to suggest in-kind and cash partnerships for the Festival
- Assist Sponsorship Manager/Contractor with sponsor servicing; including grid creations, pre-event, on-site and post-event fulfillment obligations
- Secure and coordinate food and beverage vendors and obtain the required liquor license
- Arrange and manage parking as needed
- Coordinate Security and Police services
- Organize post event follow-up
-

New Revenue Ideas:

The following will be reviewed with the Dania Beach CRA to be implemented into the 2016 Festival. These concepts may or may not be incorporated into the 2016 festival and Standing Ovations, LLC is not responsible for any of these suggestions:

- Consider adding VIP seating sections in front of the Main Stage and charge an admission with incentives
- Possibly add a Skybox for companies to rent for corporate parties
- Charge admission to the Crowd Pleaser
- Increase the Artist fees for both Street booth spaces and Grounds booth spaces
- Add a processing fee to all Food Vendor Applications
- Sale ticket packages for VIP admission



Standing Ovations, LLC

Stewart Auville, President

PROPOSAL FOR THE DANIA BEACH ARTS & SEAFOOD CELEBRATION 2017

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Kathleen Weekes
CRA Manager
Dania Beach Community Redevelopment Agency
City of Dania Beach
100 W. Dania Beach Boulevard
Dania Beach, FL 33004

Dear Ms. Weekes:

Standing Ovations, LLC is proud to submit the proposal for the 2017 Dania Beach Arts & Seafood Celebration. As you are aware, we had the privilege to serve as the Event Management team for the past three years and consider ourselves as an investor of the Festival. We can guarantee that the event will be planned and executed with the highest professionalism and detailed care in order to maintain your quality reputation.

Standing Ovations, LLC is known for our exemplary customer service and have been highly recommended by a long list of renowned local clients including *Scripps Florida, FPL, The City of West Palm Beach, City of Pompano Beach, The Northern Palm Beach County Chamber of Commerce, Downtown at the Gardens, City of Oakland Park and SunFest*. As these and our other clients will attest, Standing Ovations, LLC is a dynamic strategic event planning company with proven ability to execute multiple events and new projects.

We understand it is imperative to work well with all volunteers, vendors, artists, patrons and staff. Standing Ovations, LLC knows that anyone who works with the Dania Beach CRA becomes an ambassador for the organization. We will take all necessary steps to ensure the CRA is consistently represented in the most positive light. Through our leadership and careful attention to detail, we will elevate the Dania Beach Arts and Seafood Celebration to the highest level of community recognition, praise and applause.

Sincerely,

Stewart A. Auville
Standing Ovations, LLC
President

PROPOSED SERVICES AND QUALIFICATIONS

QUALITY

Stewart Auville has over 20+ years in the event industry. Stewart is a logistics expert with a gift for volunteer management and an expertise in revenue generation. He will ensure that the City of Dania Beach/CRA maintains a quality reputation while producing successful Arts and Seafood Celebration.

CUSTOMER SERVICE

Stewart is known for his unbelievable customer service skills and is highly renowned and recommended. He believes that each and every customer of the Dania Beach Arts and Seafood Celebration – which means volunteers, attendees, artists, sponsors, leadership and city employees – need to be treated professionally and with respect to protect your reputation, to generate repeat business and to garner referrals.

STRATEGIC LOGISTICS

Stewart is a master of handling all details of event logistics from planning, set-up, volunteer management and tear-down. He has an eye for changing a situation before it even becomes problematic.

ACTIVE MARKETING

In addition to customer service, it is imperative to work well with all volunteers, vendors and attendees. Anyone who works with the City of Dania Beach/CRA becomes an ambassador for the organization. Stewart will ensure action steps are taken to promote the Dania Beach CRA throughout the market and beyond by the entire Dania Beach CRA community.

BRAND AWARENESS

A crucial component of success is establishing superior brand awareness. This means that the Dania Beach Arts and Seafood Celebration must be known as the market's signature Event and the City of Dania Beach/CRA must be branded as the ultimate authority and greatest catalyst in community development for the area. Stewart has years of marketing and branding experience and will provide strategic steps to make this happen.

STANDINGOVATIONS-LLC.COM

As a featured Special Event of Standing Ovations, LLC, Stewart will promote your festival as a signature event on his website. Social Media outreach to include Facebook and Twitter

COMMUNITY INVOLVEMENT

To take the Dania Beach Arts & Seafood Celebration to a higher level, it will be necessary to increase community involvement at all levels. Patrons, attendees, volunteers, sponsors, vendors and staff all have a stake in increasing awareness and thus, revenue. Stewart will ensure action steps are taken to get promote the City of Dania Beach/CRA throughout the market and beyond by the entire community.

COMPANY EXPERIENCE

KIM REDDINGTON, ARTIST RELATIONS MANAGER

Kim will be responsible for assisting the artist in all aspects from load-in/load-out procedures, daily operations, on-site judging and awards presentation. She will also coordinate artist related services including refreshments and booth sitting.

Major Responsibilities:

- Manage the revision of artist application, rules and regulations on Zapplication.
- Communication for all logistics and questions concerning the Art Show.
- Responsible for setting up refreshments and coordinating food and beverage services as needed.
- Communicate to all artist regarding event related materials.
- Provide booth sitters for artist and assign each volunteer as needed.
- Validate each day all participating artist according to management procedures.
- Coordinate Load-in/Load-out.
- Manage on-site judging and awards presentation.

MITCH LAUTMAN, ENTERTAINMENT MANAGER

This committee will oversee the festival entertainment on the Main stage and Kids stage incorporating all elements of the Arts through local community and professional performances.

Major Responsibilities:

- Manage the Sound Technician for both venues.
- Oversee the schedule of performances for each stage.
- On-site contact person for all entertainment agreements, questions and concerns.
- Ensures all announcements are presented as specified by Event Management.
- Responsible to pay all entertainment after scheduled performance (checks to be provided by City of Dania Beach CRA for each performer as needed).
- Schedule and manage with Event Management and/or Producer for all entertainment needs.

MIKE LILLY, BAR MANAGER

Mike will oversee the operations of all beverage booths including beer, wine and alcohol. He will monitor all inventory and supplies as well as the distribution of all products.

Major Responsibilities:

- Coordinate with beverage booth vendors for all needed supplies.
- Oversee the direction of beverage booths, making sure they are always following festival guidelines and kept clean at all times.
- On-site contact person for all beverage and ice needs.
- Promote alcohol awareness for committee volunteers.
- Liaison with product suppliers; coordinate load-in and distribution during the event including inventory of all products.
- Schedule and manage all volunteers/groups working each beverage locations.

DEBBIE JOHNSON, VOLUNTEER MANAGER

Debbie will oversee the application process and recruit individuals and/or groups to participate as volunteers. She will also organize and maintain shift assignments for each volunteer for each area of the event. At the event, Debbie will facilitate the check-in process, oversee the volunteer snack/food area and answer any questions from volunteers.

Major Responsibilities:

- Coordinate event volunteer needs, schedules and processing.
- Coordinate all volunteer communications through mailings and e-mails.
- Establish and supervise event check-in and volunteer management systems.

MATT HENN, OPERATIONS MANAGER

Matt will oversee the site logistics concerning the operations of the festival. He will facilitate, manage and respond to all site needs for the safety of our guest and volunteers.

Major Responsibilities:

- Coordinate site management and communication of steering committee.
- Assist with all set-up and tear down plans.
- Maintain all on-site event operations including inventory control.
- Serve as first response to all committee requests for service.
- Assist committees with situations that arise in all areas of the festival.

STEWART AUVILLE

1101 Florida Avenue #29
West Palm Beach, Florida 33401

561-951-4443 (cellular)
saawpb13@gmail.com

Proven team leadership and management abilities. A dynamic strategy planner with proven ability to execute multiple events and new projects exceeding goals. Organized; excellent presentation skills, responsible, creative, assertive.

PROFESSIONAL EXPERIENCE

Standing Ovations, LLC

President/Owner

July 2005 – Present

- Contractor of Operations, Logistics, Marketing and overall Special Event Coordination for:
 - The Palm Beach Tropical Flower and Garden Show 2006
 - The Related Group/Cocktail Parties 2005 - 2006
 - Art & Wine Promenade in Northwood Village 2006 - 2015
 - City of West Palm Beach Hot Coco Beach 2011
 - City of West Palm Beach GreenMarket 2010 - 2011
 - The Downtown Development Authority/Variety of Special Events 2007
 - ArtiGras 2007 – 2016
 - Northern Palm Beach County Chamber of Commerce Gala 2012
 - Art in the Gardens 2007 - 2015
 - Red White and Zin 2007 - 2013
 - ArtFest by the Sea 2008 - 2016
 - Loggerhead Triathlon 2008 – 2015
 - Pompano Beach CRA Summer Sizzle 2012
 - Light up MLK for the Holidays 2010 – 2014
 - MLK MarketPlace 2013
 - East Village Uncorked 2012 – 2015
 - Downtown Untapped 2016
 - Latin American Food & Wine Festival 2010
 - Scripps Florida Grand Opening and Open House 2009
 - Scripps Florida 50th Anniversary 2012
 - FPL Business and Residential Home Shows 2010 – 2014
 - FPL Martin Next Generation Solar Energy Event 2011
 - FPL Power Plant Demolition Party 2011
 - Jupiter Seafood Festival 2013
 - Downtown in Bloom 2010 – 2014
 - Downtown at the Gardens Fashion Show 2012 - 2016
 - Evening for the Earth Gala 2012 - 2015
 - ArtsFest 2013

Northwest CRA Heart & Soul Festival 2013 - 2015
Northwest CRA Business Recruitment 2013 - 2014
Northwest CRA BBQ 2013 - 2015
Dania Beach Arts & Seafood Celebration 2014 – 2016
Mango Music Festival 2015
Max Planck Dinner 2015

- Design, develop and implement all elements of event production and operations through the management of volunteers, supervision of contractors and cooperation with applicable groups, businesses and regulatory agencies

SunFest of Palm Beach County, Inc.

Event Manager

March 2001 – June 2005

- Overall management of Florida's largest music, art and waterfront festival
- Designed, developed and implemented all elements of event production through the management of volunteers, supervision of contractors and cooperation with applicable groups, business and regulatory agencies
- Developed and administered a \$1.2M budget

City of West Palm Beach, Mayor's Office

Community Events Coordinator

August 1999 – February 2001

- Developed and coordinated logistics for three signature City events – Clematis by Night, Kaleidoscope and 4th on Flagler
- Created, designed and supervised City events and programs
- Managed Community Events Specialist. Responsible for the Meyer Amphitheatre and private events utilizing City grounds

City of West Palm Beach, Mayor's Office

Community Events Specialist

October 1996 – July 1999

- Facilitated, organized and advised over 65 special events per year for private events utilizing City property
- Prepared, designed and constructed City brochures, handbooks, marketing kits for Community Events Division/Mayor's Office
- Recruited, reserved and maintained the Meyer Amphitheatre for national and local events

City of Boynton Beach, Recreation Department

Recreation Specialist

May 1994 – September 1999

- Designed, coordinated corporate sponsors and produced City-wide special events
- Constructed, advertised and implemented curriculum for children and youth activities
- Supervised and maintained Ezell Hester Community Event Center

City of Plantation, Recreation Department

Recreation Leader Specialist

March 1993 – May 1994

- Organized, constructed and directed City-wide events

- Developed curriculum for summer camp programs and instructed children in theatre arts and crafts
- Hired, supervised and evaluated summer camp staff

ASSOCIATIONS

International Festivals and Events Association/ Florida Festivals and Events

Resource Depot, Board Member

Northern Palm Beach County Chamber of Commerce Member

EDUCATION: 1992 Lees-McRae College, Banner Elk, North Carolina, B.A. Theatre Arts

KIM REDDINGTON

2470 Bay Village Court • Palm Beach Gardens, FL • 33410

Cell: 561•301•5018

Email: kreddington1963@aol.com

EDUCATION

Florida State University; 1981 – 1985

Bachelor of Arts Degree with a major in International Affairs and a minor in Marketing.

WORK EXPERIENCE

Standing Ovations, LLC; West Palm Beach, FL

February, 2014 – present

Artist Relations Manager

- Responsible for clerical work using Microsoft Office Suite as well as communicating all logistics concerning art shows with participants. Responsible for setting up refreshments and coordinating food and beverage services as needed at events.

Gentech Medical, Inc.; West Palm Beach, FL

January, 1995 – present

Administrative Assistant

- Responsible for registering patients, creating pricing presentations for hospitals and working patient clinics when needed.

Warner-Lambert, Inc.; West Palm Beach, FL

December, 1987 - October, 1992

Territory Sales Representative

- Responsible for presenting and selling promotions to buyers at grocery chain headquarters, as well as detailing pharmacists, servicing stores and selling displays.

Nabisco Brands, Inc.; Ft. Lauderdale, FL

May, 1986 - December, 1987

Sales Representative

- Responsible for sales and service of product and displays to major grocery chains, mass merchandisers and independent accounts.

MITCH LAUTMAN

mitch@stellarbooking.com

President

Stellar Entertainment Group Pompano Beach, Florida

January 2010 – Present

Licensed, Bonded & Insured Talent / Booking Agency. Promotions Company, Event Planning & Management.

For over a decade, Mitch Lautman, Founder and President of Stellar Entertainment Group, has been creating incredible experiences for his discriminating clientele. From private parties to Pompano Beach's 4th of July Bash, from chic corporate gatherings to Revolution's Rock of Ages party, Stellar has the connections and services required to make your event amazing. A founding member of the popular band, Classic Rock Therapy, Mitch knows each and every act on his roster of over 150 local and national artists, including some of the country's top tribute acts. Mitch and his team will help you select the best entertainers for your event and budget.

Stellar Entertainment Group is fully licensed, bonded and insured, and also offers complete marketing, event planning, and management services including sound and lighting, staging, artists' transportation services, rider compliance and more.

Entertainment Director / Booking Agent

Bash of Boca / Gatsby's; Boca Raton, FL

February 2008 – December 2011

Worked at very popular restaurant /nightclub booking all entertainment / bands including private parties and entertainers. Also handled hiring, training and scheduling of employees. Planned calendar for club and worked with different media placing ads and designing the events calendar. Also acted as manager for club at times when GM was not present. Was also a key holder and opened / closed club.

DEBORAH JOHNSON

- Volunteered for Artigras for the last eight years– three years as Co-chair for the Kids Area and the last five as Stage Manager.
- Currently, a Traveling Artist for Resource Depot. For the last ten years, attending festivals, Kids Fest at City Place each month, as well as schools.
- Last ten years, Loxahatchee Relay for Life team leader; additionally, was the Entertainment Chair for the event.
- Last six years, worked for Sunfest in the Kids Area as well as the beverage containers.
- Last year, volunteered for Yesteryear Village helping with the school tour.
- Last year, Volunteer Coordinator for Dania Beach Seafood and Art Festival.
- Volunteered and a Girl Scouts trainer for thirteen years; also had two troops.

MATT HENN

Standing Ovations, LLC Operations Manager
Subcontracted 2011 – present

Implement all elements of event production and operations through the management of Rentals, Equipment, Electric, Parking, Volunteers, Supervision of contractors and cooperation with applicable groups, businesses and regulatory agencies.

EVENT EXPERIENCE

STEWART AUVILLE; STANDING OVATIONS, LLC

SunFest

Event Manager

- Administered a \$1 million Operations Budget
- Coordinated and managed over 3,000 volunteers, 20 contractors, 25 contractual employees and overall event logistics
- Responsible for permitting of event through the City of West Palm Beach, FDOT, Palm Beach County, DEP and State of Florida permits and regulations

Scripps Florida Institute

- Designed and coordinated the Grand Opening Ceremony including management of personal, volunteers, organizations and speakers
- Scripps Florida Education Day – Organized a full day of educational activities for youth through the Arts of Science. Manager of all logistics including tours, entertainment, activities, site plan and security.
- Scripps Florida 50th Anniversary – Facilitated a cocktail party for 250 including an evening concert and a private dinner for 100 consisting of Board, Faculty and Trustee members
- **Preferred contractor for Scripps Florida Events**

FPL

- Prepared all coordination of logistics for two signature events – FPL Martin Solar Dedication Event and FPL Riviera Plant Demolition Event
- Manager of three different booth displays for Residential and Business Tradeshows throughout the State of Florida
- **One out of two preferred contractors for FPL Events and Tradeshows**

ArtiGras

Director of Operations

- Coordination of 300 Fine Artists
- Manager and coordinator for the following Committees and Logistics: Artist Relations, Information Booth, Youth Art Competition, Emerging Artist, Merchandise, VIP area, ArtiKids area, 1000 Volunteers, Concessions, Transportation, Sanitation, Security, Police, Entertainment, Contractors and Permitting regulations

The Art & Wine Promenade in Northwood Village (West Palm Beach)

East Village Uncorked (Pompano Beach)

Event Manager

- Two signature events promoting downtown CRA districts.
- Organization of Entertainment and Event logistics

Loggerhead Triathlon

Race Director

- 650 Athletes/USAT Sanctioned Competition
- Organization of logistics, management and Volunteer Coordination

COMPANY SERVICES

Dania Beach Logistics

- Artist Management
- Vendor/Contractor Management
- Food and Beverage Details
- Children's Activities
- Permitting
- Coordinate and Manage Event Task Timelines
- Load-in/Out
- Entertainment Procurement and Management
- Budget Management
- Work with Dania Beach Committee to coordinate and implement strategies
- Identify and develop future Dania Beach/CRA Volunteer Leadership and Management

The following areas will be reviewed and implemented in order to maintain and secure the success of the event:

- Design, develop and implement all elements of event production and logistics
- Observe event timeline for all installations, deliveries, set up, event operations and breakdown of the event
- Manage Contract negotiations and secure contracts for the following: Sanitation, Rentals, Electric, Transportation, Signage, ADA mats, Sound and Production personnel, Food Vendors.
- Development and execution of a working budget with Staff
- Interface with City Officials(Community Development and BSO Fire), regarding permits and services as required
- Secure appropriate event related permits, licenses and insurance coverage
- Ensure all safety regulations are followed and safe practices are observed at Frost Park.
- Secure and coordinate entertainment schedule
- Manage Children's Activities and Community Organizations
- Implement all elements of the Chef Showcase
- Coordinate and enhance the Youth Art Contest
- Design and organize Kick Off Party prior to the Festival
- Secure and manage the wine tasting element of the festival
- Work with the Casino @ Dania Beach regarding any promotions and activities relating to the Festival
- Meet, as needed, with the CRA concerning activities and participating organizations of the event
- Coordinate and direct the Event Committee with the support of the CRA contractors and staff
- Monitor revenues and expenditures to maintain sound fiscal management
- Implement all event décor
- Design site plan and implement a site map
- Implement the Artist/Crafter application and work with Zapplication
- Secure all Artist/Crafter Vendors and manage logistical coordination

- Administer Volunteers for all areas of the festival through the coordination of the Consultant and Staff
- Create and implement master timeline and site operations timeline
- Oversee the Information/Merchandise program with the CRA Staff
- Provide all necessary information for the website and printed material as needed
- Work with Sponsorship Manager/Contractor to suggest in-kind and cash partnerships for the Festival
- Assist Sponsorship Manager/Contractor with sponsor servicing; including grid creations, pre-event, on-site and post-event fulfillment obligations
- Secure and coordinate food and beverage vendors and obtain the required liquor license
- Arrange and manage parking as needed
- Coordinate Security and Police services
- Organize post event follow-up with the CRA.

FEES FOR EVENT MANAGEMENT AND CONSULTING

TOTAL FEE TO INCLUDE THE FOLLOWING BUDGET LINE ITEMS:

Event Management	\$38,000.00
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All Proposals/Quotes will be presented and reviewed with the Client for all contractual services. Approval of these services will be required prior to their implementation.

PAYMENT OF SERVICES:

The CRA agrees to pay Consultant an amount not to exceed Thirty Eight Thousand Dollars (\$38,000.00) for consulting and production services provided by Consultant. The fee schedule below shall be payable by the CRA to the Consultant as follows:

\$4,560.00 on August 11, 2016
\$4,180.00 on September 8, 2016
\$4,180.00 on October 13, 2016
\$4,180.00 on November 10, 2016
\$4,180.00 on December 8, 2016
\$4,180.00 on January 12, 2017
\$4,180.00 on February 9, 2017
\$4,180.00 on March 9, 2017
\$4,180.00 on April 4, 2017

CONTRACTOR REQUIREMENTS

Client agrees to provide Consultants one City of Dania Beach Credit Card to use for supplies and materials needed for the Festival by February 1, 2017. Consultant will be responsible regarding all rules and regulations provided by City of Dania Beach Finance Department

RESOLUTION NO. 2016-CRA-005

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE THE FIRST OF THREE OPTIONAL RENEWALS OF AN EXISTING AGREEMENT FOR A ONE (1) YEAR PERIOD WITH STANDING OVATIONS LLC, A FLORIDA LIMITED LIABILITY COMPANY RELATING TO CONSULTING AND PRODUCTION SERVICES IN CONNECTION WITH THE CRA'S 2017 ARTS AND SEAFOOD CELEBRATION; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, CRA officials executed an Agreement with Standing Ovations LLC on September 10, 2015 pertaining to Seafood Festival operations; and

WHEREAS, the initial Agreement provided for three (3) optional one (1) year renewal periods for the requested services, subject to the approval of the CRA and Standing Ovations LLC; and

WHEREAS, both parties have agreed to continue the existing services for the first one (1) year renewal period; and

WHEREAS, Standing Ovations LLC proposes to provide these services for an amount not to exceed Thirty Eight Thousand Dollars (\$38,000.00) subject to CRA Board approval; and

WHEREAS, the contract further provides for reimbursable expenses not to exceed Twenty Thousand Dollars (\$20,000.00) with CRA Director advance approval; and

WHEREAS, the Executive Director of the Community Redevelopment Agency recommends that the existing Agreement with Standing Ovations LLC, be renewed for a one (1) year period beginning August 24, 2016 up to and through August 24, 2017, for the provision of consulting and production services in connection with the 2017 Arts and Seafood Celebration; a copy of the September 10, 2015 Agreement is attached as Exhibit "A", and made a part of and incorporated into this Resolution by this reference;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing "Whereas" clauses are ratified and confirmed as being true and correct, and they are made a specific part of and incorporated into this Resolution by this

reference.

Section 2. That the proper CRA officials are authorized to execute the First Renewal to the Agreement dated September 10, 2015, which Agreement is attaches as Exhibit “A”, and made a part of and incorporated into this Resolution by this reference. The renewal period with Standing Ovations LLC, relating to consulting and production services in connection with the CRA’s 2017 Arts and Seafood Celebration, will begin on August 24, 2016 and is extended up to and through August 24, 2017. The CRA will pay Standing Ovations LLC an agreed upon sum in an amount not to exceed Thirty Eight Thousand Dollars (\$38,000.00) for production services during the first one (1) year renewal period, and a not to exceed amount of Twenty Thousand Dollars (\$20,000.00) for reimbursable expenses approved by the CRA Director.

Section 3. That the CRA Executive Director and City Attorney are authorized to make minor revisions to such Renewal Agreement as are deemed necessary and proper and in the best interests of the City.

Section 4. That funding for the consulting and production services is planned to be funded in the Community Redevelopment Agency Fund Fiscal Year 2016 – 2017 Promotional Activities Seafood Festival, Account No. 106-52-01-552-48-14.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall be in force and take effect immediately upon passage and adoption.

PASSED AND ADOPTED on August 23, 2016.

ATTEST:

LOUISE STILSON, CMC
CRA SECRETARY

MARCO A. SALVINO, SR
BOARD CHAIRPERSON

APPROVED AS TO FORM AND CORRECTNESS

THOMAS J. ANSBRO
CRA ATTORNEY