

MINUTES OF MEETING
DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, NOVEMBER 14, 2017 – 6:00 P.M.

1. Call to Order/Roll Call

Chairman James called the meeting to order at 6:00 p.m.

Present:

Chairman:	Tamara James
Vice-Chairman:	Bill Harris
Board Members:	Chickie Brandimarte Bobbie H. Grace Marco A. Salvino, Sr.
Interim Director:	Kathleen Weekes
City Attorney:	Thomas Ansbro
CRA Secretary:	Louise Stilson

2. Citizen Comments

There were no comments at this meeting.

3. Administrative Reports

There was no report at this meeting.

4. Presentations

- 4.1 Presentation by Broward Regional Health Planning Council, TOUCH Program Director Teina Phillips, on the USDA AMS Award/Grant to the Dania Beach PATCH

Teina Phillips, BRHPC TOUCH Program Director, provided an overview of how the grant could be implemented by the PATCH garden.

5. Consent Agenda

Items Removed from Consent Agenda: #5.3, #5.4

- 5.1 Minutes:

Approve Minutes of the October 3, 2017 Executive Director Interviews

Approve Minutes of the October 10, 2017 CRA Board Meeting

5.2 Travel Requests:

Request from Leon Carroll, PATCH Coordinator, to attend the 2017 Et Cultura Festival in St. Petersburg, Florida, on November 15-17, 2017 (Estimated cost \$758.50)

5.5 RESOLUTION #2017-CRA-008

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY ("DBCRA") OF THE CITY OF DANIA BEACH, FLORIDA, ACCEPTING A GRANT AWARD IN THE AMOUNT OF TWO HUNDRED FORTY EIGHT THOUSAND EIGHT HUNDRED SEVENTY ONE DOLLARS AND NINETY CENTS (\$248,871.90) FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE, AGRICULTURAL MARKETING SERVICES (USDA-AMS) FOR THE DANIA BEACH PATCH FARMERS MARKET PROMOTION PROGRAM; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

5.6 RESOLUTION #2017-CRA-009

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ("CRA") OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS WITH SURG CONSULTING, LLC TO DEVELOP A MARKET GARDEN BUSINESS MODEL PROVIDING DETAILS FOR BUSINESS DEVELOPMENT AND PROMOTION AND TO CREATE A SUSTAINABLE MARKET GARDEN SYSTEM FOR THE PATCH COMMUNITY IN AN AMOUNT NOT TO EXCEED TEN THOUSAND FOUR HUNDRED DOLLARS (\$10,400.00); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Board Member Grace motioned to approve the Consent Agenda, with the exception of Items #5.3 and #5.4; seconded by Board Member Salvino. The motion carried unanimously.

5.3 Authorize payment to Redevelopment Management Associates for Invoices #4067, #4085, and #4086, in the amount of \$2,993.05

Chairman James questioned the hourly rate charged by RMA, and if we could cut the cost by having our own staff.

Board Member Salvino suggested we wait until the new Director comes on board and let her bring forward a proposal.

Board Member Grace noted we should look at not extending this any further. If we do not have adequate staff that can handle it, then we should look for someone who can. This should be the last payment that we give them at this kind of rate.

Vice-Chairman Harris noted we should not be making any more payments to RMA in order to see if we can work with or without them.

Board Member Salvino motioned to approve the RMA invoices; seconded by Board Member Grace. The motion carried on the following 5-0 Roll Call vote:

Board Member Brandimarte	Yes	Vice-Chairman Harris	Yes
Board Member Grace	Yes	Chairman James	Yes
Board Member Salvino	Yes		

5.4 RESOLUTION #2017-CRA-007

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY ("DBCRA") OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE A MONTH TO MONTH AGREEMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS WITH REDEVELOPMENT MANAGEMENT ASSOCIATES, LLC, TO PROVIDE CONSULTING SERVICES RELATED TO COMMUNITY REDEVELOPMENT TO THE DBCRA THAT MAY EXCEED THE ANNUAL TWENTY FIVE THOUSAND DOLLAR (\$25,000.00) ANNUAL VENDOR THRESHOLD; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2017-CRA-007, and noted the contract can be terminated with a 30-day notice.

Board Member Brandimarte noted the may exceed \$25,000.00 threshold could become expensive.

Interim Director Weekes requested that the Board extend the agreement until a decision is made by the new Executive Director.

Board Member Salvino recommended extending the agreement until the end of this calendar year.

Rickelle Williams noted the notice to terminate the agreement needs to be provided to RMA before the beginning of a month. She would like to see what their value is, and would like to get a recommendation from staff before making a determination.

Board Member Grace has the utmost confidence in Ms. Williams, and will take her recommendation to continue with RMA until she has an opportunity to look at the big picture.

Board Member Salvino motioned to approve Resolution #2017-CRA-007; seconded by Vice-Chairman Harris. The motion carried on the following 5-0 Roll Call vote:

Board Member Brandimarte	Yes	Vice-Chairman Harris	Yes
Board Member Grace	Yes	Chairman James	Yes
Board Member Salvino	Yes		

6. Proposals and Bids

There were no proposals on this agenda.

7. Discussion and Possible Action

7.1 CRA Executive Director Employment Agreement

City Attorney Ansbro reviewed the terms of the agreement, and noted there are two concerns: lump sum severance and if she resigns, she needs to give 30 days notice; however, if the Board wants her to leave earlier, she would receive 30 days severance.

Board Member Grace motioned to approve the CRA Executive Director Agreement for Rickelle Williams; seconded by Board Member Brandimarte The motion carried on the following 5-0 Roll Call vote:

Board Member Brandimarte	Yes	Vice-Chairman Harris	Yes
Board Member Grace	Yes	Chairman James	Yes
Board Member Salvino	Yes		

8. Board Member Comments

Board Member Grace commented on community activities, including a food giveaway at the PATCH.

Vice-Chairman Harris welcomed Ms. Williams.

Chairman James echoed the comments of Vice-Chairman Harris and Board Member Grace. She also reported dates for other upcoming food giveaways.

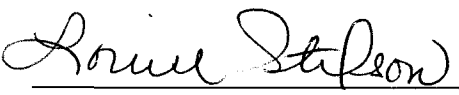
9. Adjournment

Chairman James adjourned the meeting at 6:30 p.m.

ATTEST:



COMMUNITY REDEVELOPMENT
AGENCY


LOUISE STILSON, CMC
CRA SECRETARY


TAMARA JAMES
CHAIRMAN – CRA

Approved: December 11, 2017