

MINUTES OF MEETING  
DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY  
TUESDAY, AUGUST 22, 2017 – 6:00 P.M.

1. Call to Order/Roll Call

Chairman James called the meeting to order at 6:00 p.m.

Present:

|                             |                       |
|-----------------------------|-----------------------|
| Chairman:                   | Tamara James          |
| Vice-Chairman:              | Bill Harris           |
| Board Members:              | Chickie Brandimarte   |
|                             | Bobbie H. Grace       |
|                             | Marco A. Salvino, Sr. |
| Interim Executive Director: | Kathleen Weekes       |
| City Attorney:              | Thomas Ansbrosio      |
| CRA Secretary:              | Louise Stilson        |

2. Citizen Comments

Darlene Mosby, 111 SE 1<sup>st</sup> Street, #114, questioned if the Dania Schools could get involved with the Mobile School Pantry.

3. Presentations

3.1 Presentation – 2017 Florida Festivals & Events Association SunSational Awards

Interim Director Weekes advised the CRA received eleven (11) awards at the Florida Festivals and Events Association: seven (7) for the 5<sup>th</sup> Annual Dania Beach Arts & Seafood Celebration, two (2) for the Dania Beach Neighborhood Ambassadors Events, and two (2) for the PATCH Urban Farm and Market.

Lanie Shapiro, South Florida Ambassador for Florida Festival & Event Association and President of TouchPoll, presented the awards to the CRA Board.

3.2 Proposed FY 2018 Budget

Interim Director Weekes noted the proposed budget includes \$250,000.00 for the first repayment of the Broward County loan for the parking garage. If The Place at Dania Beach receives its CO, we should not have to repay the loan to the County. She explained The Place at Dania Beach must submit a bond to the City for the landscaping that was not installed. They need to coordinate with FDOT to arrange the landscape.

Interim Director Weekes reviewed the revenue and expense portions of the proposed budget. She noted the federal lobbyist was cut from the budget.

Dan Murphy, Economic Development Manager, reviewed Josh Gaboton's past assistance in securing federal funding. He noted CRA staff felt the City could better utilize his services, and there is a need for a grant writer.

Chairman James thinks we need a federal lobbyist so that we can continue to receive grants, and we need a grant writer or grant consultant.

Vice-Chairman Harris noted Mr. Gaboton will come down to meet with us before the end of his agreement and perhaps we should have a workshop.

Board Member Salvino felt we should talk about this in our budget workshop.

Board Member Salvino noted we never agreed to completely take the Arts & Seafood Festival out of the budget.

Interim Director Weekes responded she will speak to Finance and RMA to determine an amount that could be put in for the festival.

Board Member Grace said the Arts & Seafood Festival will be happening; the money should not be taken out of the budget, it should be added back in. She noted the calendar of events should be done so we are not competing with other cities' events.

Board Member Grace added she wants an historical map of Dania Beach as part of the branding period.

Interim Director Weekes noted the budget will be presented on September 12, 2017 for approval.

Dan Murphy, Economic Development Manager, reviewed Economic Development Projects.

#### 4. Consent Agenda

##### 4.1 Minutes:

Approve Minutes of June 27, 2017 CRA Board Meeting

##### 4.2 Travel Requests:

Request from Emily Safran, PATCH Market Manager, to attend Best Practices at Farmers' Markets and Farm Produce Stand, presented by the University of Florida Food Science and Human Nutrition Department, in Sarasota, Florida on August 7- 8, 2017 (Estimated Cost \$364.21)

Request from Kathleen Weekes, Interim CRA Director, to attend the Florida Festivals and Events Association Conference in Orlando, Florida on August 1-2, 2017 (Estimated Cost \$388.50)

Request from Dan Murphy, Economic Development Director, to attend the 2017 ICSC Conference & Deal Making in Orlando, Florida on August 27-29, 2017 (Estimated Cost \$1,064.00)

- 4.3 Authorization to pay Real Time Marketing Group \$1,400.00 for additional redesign services for the Arts and Seafood Celebration website

**Board Member Grace motioned to approve the Consent Agenda; seconded by Board Member Brandimarte. The motion carried on the following 5-0 Roll Call vote:**

|                                 |            |                             |            |
|---------------------------------|------------|-----------------------------|------------|
| <b>Board Member Brandimarte</b> | <b>Yes</b> | <b>Vice-Chairman Harris</b> | <b>Yes</b> |
| <b>Board Member Grace</b>       | <b>Yes</b> | <b>Chairman James</b>       | <b>Yes</b> |
| <b>Board Member Salvino</b>     | <b>Yes</b> |                             |            |

## 5. Proposals and Bids

There were no proposals on this agenda.

## 6. Discussion and Possible Action

### 6.1 Executive Director Recruitment

Interim Director Weekes noted the applications have been short-listed to eight, and asked how the Board would like to proceed.

Mayor James recommended Board Member Grace short-list the applicants.

Board Member Grace noted she has narrowed it down to four from the short list.

The consensus was for Board Member Grace to short-list.

## 7. Administrative Reports

### 7.1 Administrative Reports

Interim Director Weekes reviewed the information provided in the agenda packet (Workplan update, PATCH update, and Economic Development update).

8. Board Member Comments

There were no comments at this meeting.

9. Adjournment

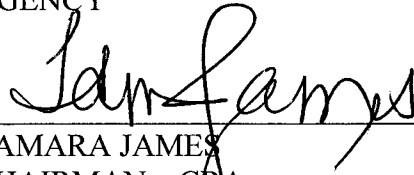
Chairman James adjourned the meeting at 6:55 p.m.

ATTEST:



LOUISE STILSON, CMC  
CRA SECRETARY

COMMUNITY REDEVELOPMENT  
AGENCY



TAMARA JAMES  
CHAIRMAN – CRA

Approved: September 12, 2017





**REQUEST TO ADDRESS  
CITY OF DANIA BEACH  
COMMUNITY REDEVELOPMENT AGENCY  
REGULAR OR SPECIAL MEETINGS**

The Community Redevelopment Agency (CRA) is required by state law to keep minutes of CRA Board meetings. To properly identify persons who address the CRA in those minutes, the CRA requests that this form be completed and provided to the CRA Secretary, before the meeting begins.

DATE OF CRA BOARD MEETING: 8/22, 2017

PRINT NAME: Darlene Mosby

ADDRESS: 111 SE 1<sup>st</sup> St. Apt. 114 Dania

PHONE NO. (optional): 954-699-3030

**PLEASE CHECK ONE OR BOTH OF THE ITEMS BELOW:**

1) ☒ CITIZEN COMMENTS:

Comments by Dania Beach citizens or interested parties that are not part of the regular printed agenda may be made during each CRA Board meeting during the period set aside for "Citizen Comments." Each speaker shall be limited to 3 minutes for his or her comments. Persons desiring to speak during the citizen comment period shall inform the CRA Secretary immediately prior to the beginning of the meeting of their intention to speak.

**PLEASE BRIEFLY DESCRIBE THE SUBJECT MATTER OF YOUR COMMENT:**

Having the Dania School get involved with  
the Mobile School Entry

2) \_\_\_\_\_ AGENDA ITEM # \_\_\_\_\_ (AS PRINTED ON AGENDA)

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE WITH REGARD TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

LOBBYIST REGISTRATION IS REQUIRED. PRIOR TO ENGAGING IN ANY LOBBYING ACTIVITIES, WHETHER OR NOT COMPENSATION IS PAID OR RECEIVED IN CONNECTION WITH THOSE ACTIVITIES, EACH LOBBYIST SHALL FILE WITH THE CITY CLERK AN ANNUAL REGISTRATION STATEMENT AND PAY AN ANNUAL ONE HUNDRED DOLLARS (\$100.00) REGISTRATION FEE FOR EACH PRINCIPAL OR EMPLOYER. REGISTRATION FORMS ARE AVAILABLE IN THE CITY CLERK'S OFFICE, OR ON THE CITY WEBSITE: [WWW.DANIABEACHFL.GOV](http://WWW.DANIABEACHFL.GOV). (ORDINANCE #2012-019)