

MINUTES OF MEETING
DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, JUNE 27, 2017 – 6:00 P.M.

1. Call to Order/Roll Call

Chairman James called the meeting to order at 6:00 p.m.

Present:

Chairman:	Tamara James	
Vice-Chairman:	Bill Harris	
Board Members:	Chickie Brandimarte	
	Bobbie H. Grace	
	Marco A. Salvino, Sr.	<i>Arrived at 6:01 p.m.</i>
Executive Director:	Rachel Bach	
City Attorney:	Thomas Ansbro	
CRA Secretary:	Louise Stilson	

2. Citizen Comments

There were no comments at this meeting.

Board Member Salvino arrived at 6:01 p.m.

3. Presentations

3.1 Dania Beach PATCH Presentation

Director Bach presented a PowerPoint overview of the PATCH (People's Access to Community Horticulture) which was included in the agenda packet. She commented the PATCH would soon begin the Farm/Market Apprenticeship Program.

Teina Phillips, Broward Regional Health Planning Council, spoke of the Farm/Market Apprenticeship Program, which includes 6 positions, with a possibility for 2 paid interns.

Director Bach noted they continue to look for opportunities to reduce the cost to run the PATCH. She compared the cost of operating City parks to the cost of operating the PATCH. She noted the challenges with bringing children from City parks to the PATCH, mainly due to the cost of transportation.

Chairman James recommended the Parks and Recreation Department supply a van or bus to transport children on field trips and tours. She also suggested that we do "pop-up shops" somewhere near the beach or other open area.

Teina Phillips, Broward Regional Health Planning Council, noted they can assist with the “pop-up markets”, which is an area they have funding for. She commented the PATCH is more of a park and community benefit.

4. Consent Agenda

Items Removed from Consent Agenda: #4.3, #4.4

- 4.1 Minutes:
 - Approve Minutes of June 12, 2017 CRA Board Workshop
 - Approve Minutes of June 13, 2017 CRA Board Meeting
- 4.2 Travel Requests: None

Board Member Grace motioned to approve the Consent Agenda, with the addition of Resolution #2017-CRA-001 to Item #4.4, and with the exception of Items #4.3 and #4.4; seconded by Board Member Brandimarte. The motion carried unanimously.

- 4.3 Motion to authorize RMA, LLC, to proceed with preparation of the 2017/2018 Finance and Implementation Plan in an amount not to exceed \$6,800.00

Director Bach explained this item is already included in our contract amount, but requires Board approval.

Board Member Grace motioned to approve the request; seconded by Board Member Salvino. The motion carried on the following 5-0 Roll Call vote:

Board Member Brandimarte	Yes	Vice-Chairman Harris	Yes
Board Member Grace	Yes	Chairman James	Yes
Board Member Salvino	Yes		

- 4.4 Motion to allow the DBCRA to apply for funding for the Trion project through the Broward Redevelopment Program

RESOLUTION #2017-CRA-001

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (“CRA”) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO APPLY FOR FUNDING THROUGH THE BROWARD REDEVELOPMENT PROGRAM, FOR PUBLIC IMPROVEMENTS RELATED TO THE TRION MIXED USE DEVELOPMENT PROJECT AND DECLARING THE PROJECT AS A BENEFICIAL USE OF PUBLIC DOLLARS THAT SUPPORTS ECONOMIC DEVELOPMENT AND WILL HAVE A POSITIVE IMPACT ON DOWNTOWN REDEVELOPMENT FOR THE CITY OF DANIA BEACH, FLORIDA; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Director Bach explained this authorizes the CRA to apply for funding for the Trion Project for approximately \$1M dollars.

Board Member Grace motioned to adopt Resolution #2017-CRA-001; seconded by Board Member Brandimarte. The motion carried on the following 5-0 Roll Call vote:

Board Member Brandimarte	Yes	Vice-Chairman Harris	Yes
Board Member Grace	Yes	Chairman James	Yes
Board Member Salvino	Yes		

Board Member Grace questioned if we would be receiving an award soon, and if the information was available so that members of the Board could attend.

Director Bach responded we applied for 3 awards through the Florida Redevelopment Association, and we probably won't know until September if we receive them. The conference would be October 18-20, 2017 in Daytona Beach.

5. Proposals and Bids

ADDENDUM

5.1 RESOLUTION #2017-CRA-002 *Removed from the agenda*

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ("CRA") OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AMENDMENT TO AN AGREEMENT, WITH REDEVELOPMENT MANAGEMENT ASSOCIATES, LLC (RMA) WITHOUT COMPETITIVE BIDDING THAT EXCEED AN ANNUAL VENDOR TOTAL OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) TO PROVIDE URBAN DESIGN AND PLANNING CONSULTING SERVICES TO PREPARE A DOWNTOWN CONCEPT PLAN; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Director Bach pulled this item from the agenda.

6. Discussion and Possible Action

6.1 CRA Executive Director Transition

Director Bach reviewed the information provided in the agenda packet and recommended that the Board begin a search for an Executive Director with the assistance of RMA. She introduced Charita Allen, as the RMA representative who will replace her during the transition and through the end of the RMA contract on September 30, 2017.

Board Member Salvino does not see the benefit of bringing in someone who is not familiar with Dania Beach as the interim director. He suggested we continue to use our current staff.

Board Member Brandimarte concurred with Board Member Salvino.

Director Bach cautioned the Board that there are a lot of things currently in process; this would put the responsibility of 4 people on 3 people. She noted the workload cannot be handled by the 3 people without dropping some items.

Chairman James expressed her concern with the \$12,000.00 per month cost, and not being a full-time director available to the CRA, and that she has responsibilities to other cities. She feels there is enough staff in the City, including the City Manager and Assistant City Manager to handle the CRA transition.

Board Member Grace noted salaries are going to have to be put in line during the budget. She was impressed with Ms. Allen's résumé; however, she thinks we should also be looking at the City Manager transition coming in the next year. At this point, we should leave it as is.

Vice-Chairman Harris concurred that Dan Murphy and Kathleen Weekes could run the CRA, with the assistance of members of the CRA Board.

Board Member Brandimarte motioned to keep the 3 people in the CRA, and use the City Manager and Assistant City Manager during the interim, and begin the process to hire a new Executive Director; seconded by Board Member Grace. The motion carried on the following 5-0 Roll Call vote:

Board Member Brandimarte	Yes	Vice-Chairman Harris	Yes
Board Member Grace	Yes	Chairman James	Yes
Board Member Salvino	Yes		

City Attorney Ansbro cautioned they would need someone to act as the Interim Director to sign papers, such as contracts and agreements.

Board Member Grace motioned to appoint Kathleen Weekes as the Interim Director; seconded by Board Member Brandimarte. The motion carried on the following 3-2 vote:

Board Member Brandimarte	Yes	Vice-Chairman Harris	No
Board Member Grace	Yes	Chairman James	Yes
Board Member Salvino	No		

6.2 Dania Beach CRA Arts and Seafood Celebration Transition

Director Bach noted we recently met with the Chamber of Commerce and Lions Club to discuss the opportunity to transition the Arts and Seafood Celebration to them. They discussed creating a separate entity that would be a non-profit and run the event.

Jim Silvernale, Dania Beach Lions Club, clarified their intention is to bring all the non-profits together and try to form a group. They are currently only in the discussion stage; nothing is set in stone.

The Board agreed to schedule a Workshop.

7. Administrative Reports

7.1 Executive Director Administrative Report and CRA Work Plan Update

Director Bach reviewed the information provided in the agenda packet.

8. Board Member Comments

Board Member Grace noted she has been impressed with Rachel as the director of the CRA.

Board Member Salvino commented we might be putting too much on Kathleen Weekes, and he hopes she is not overwhelmed.

9. Adjournment

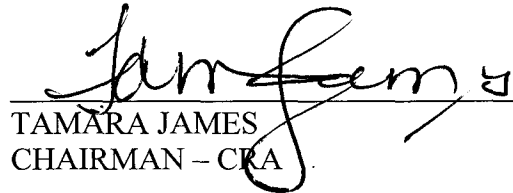
Chairman James adjourned the meeting at 6:55 p.m.

ATTEST:

COMMUNITY REDEVELOPMENT
AGENCY



LOUISE STILSON, CMC
CRA SECRETARY



TAMARA JAMES
CHAIRMAN – CRA

Approved: August 22, 2017

