

MINUTES OF SPECIAL BUDGET MEETING
DANIA BEACH CITY COMMISSION
TUESDAY, JULY 25, 2017 – 6:00 P.M.

1. Call to Order/Roll Call

Mayor James called the meeting to order at 6:00 p.m.

Present:

Mayor:	Tamara James
Vice-Mayor:	Bill Harris
Commissioners:	Chickie Brandimarte
	Bobbie H. Grace
	Marco A. Salvino, Sr.
City Manager:	Robert Baldwin
City Attorney:	Thomas Ansbro
City Clerk:	Louise Stilson

2. Presentations

City Manager Baldwin commented this is an exciting time for Dania Beach, and he thanked the past commissioners for working to put the City in such a good financial position. He thanked the Commission for their direction on this budget, and recommended they keep the millage rate at 5.9998.

Nicki Satterfield, Finance Director, presented a PowerPoint of the proposed budget, which is attached to and incorporated into these minutes.

Commissioner Grace noted she wants to address some issues at the budget workshop: eliminate 3 CSIA positions and add 1 additional police officer, as requested by Commissioner Brandimarte. She wants us to take care of organizations in Dania Beach with the \$35,000. Also, she wants us to be cautious and optimistic, and relate to the taxpayers where we are.

Commissioner Brandimarte stated she is happy with this budget, and gave a vote of confidence to the City Manager and staff.

3. Public Hearings

3.1 RESOLUTION NO. 2017-084

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE IMPOSITION OF FIRE RESCUE ASSESSMENTS AND THE PROVISION OF FIRE SERVICES, FACILITIES AND PROGRAMS WITHIN THE CITY OF DANIA BEACH, FLORIDA; SUPERSEDING AND SUPPLANTING PRIOR RESOLUTIONS RELATING TO FIRE RESCUE ASSESSMENTS INCLUDING

RESOLUTION NOS. 1996-063, 1996-072 AND ALL SUBSEQUENT RELATED RESOLUTIONS; PROVIDING AUTHORITY; PROVIDING PURPOSE, EFFECT AND DEFINITIONS; PROVIDING FOR PROVISION AND FUNDING OF FIRE SERVICES; PROVIDING FOR IMPOSITION AND COLLECTION OF SUCH ASSESSMENTS; PROVIDING LEGISLATIVE DETERMINATIONS OF SPECIAL BENEFIT AND FAIR APPORTIONMENT; PROVIDING UPDATED ASSESSMENT METHODOLOGY AND CALCULATIONS; ESTABLISHING PRELIMINARY NOT-TO-EXCEED ASSESSMENT RATES FOR FIRE ASSESSMENTS TO PROVIDE FOR THE PROVISION OF FIRE SERVICES, FACILITIES AND PROGRAMS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017; DIRECTING THE PREPARATION OF A PRELIMINARY ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF MAILED AND PUBLISHED NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2017-084.

Commissioner Grace motioned to adopt Resolution #2017-084; seconded by Commissioner Brandimarte. The motion carried on the following 5-0 Roll Call vote:

Commissioner Brandimarte	Yes	Vice-Mayor Harris	Yes
Commissioner Grace	Yes	Mayor James	Yes
Commissioner Salvino	Yes		

3.2 RESOLUTION NO. 2017-085

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE COLLECTION AND DISPOSAL OF SOLID WASTE IN THE CITY OF DANIA BEACH, FLORIDA; ESTABLISHING THE NOT TO EXCEED ASSESSMENT RATE FOR SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN BOUNDARIES OF THE CITY OF DANIA BEACH, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2017-085.

Commissioner Grace motioned to adopt Resolution #2017-085; seconded by Commissioner Brandimarte. The motion carried on the following 5-0 Roll Call vote:

Commissioner Brandimarte	Yes	Vice-Mayor Harris	Yes
Commissioner Grace	Yes	Mayor James	Yes
Commissioner Salvino	Yes		

3.3 RESOLUTION NO. 2017-086

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE PROVISION OF STORMWATER SERVICES, FACILITIES AND PROGRAMS WITHIN THE CITY OF DANIA BEACH, FLORIDA; ESTABLISHING THE NOT TO EXCEED ASSESSMENT RATE FOR STORMWATER ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017; DIRECTING THE PREPARATION OF RESPECTIVE ASSESSMENT ROLLS; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2017-086.

Commissioner Grace motioned to adopt Resolution #2017-086; seconded by Commissioner Brandimarte. The motion carried on the following 5-0 Roll Call vote:

Commissioner Brandimarte	Yes	Vice-Mayor Harris	Yes
Commissioner Grace	Yes	Mayor James	Yes
Commissioner Salvino	Yes		

3.4 RESOLUTION NO. 2017-087

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING THE PROPOSED MILLAGE RATE NECESSARY TO BE LEVIED FOR THE FISCAL YEAR 2017-2018 FOR OPERATING PURPOSES; ESTABLISHING THE DEBT MILLAGE APPROVED BY THE ELECTORATE; PROVIDING FOR A PUBLIC HEARING WHEN OBJECTIONS MAY BE HEARD AND QUESTIONS CONCERNING SAME WILL BE ANSWERED; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2017-087.

Commissioner Grace motioned to adopt Resolution #2017-087; seconded by Commissioner Brandimarte. The motion carried on the following 5-0 Roll Call vote:

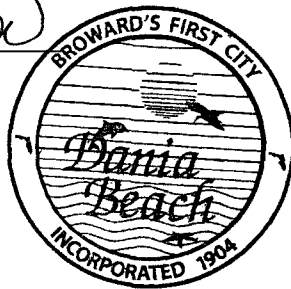
Commissioner Brandimarte	Yes	Vice-Mayor Harris	Yes
Commissioner Grace	Yes	Mayor James	Yes
Commissioner Salvino	Yes		

4. Adjournment

Mayor James adjourned the meeting at 6:51 p.m.

ATTEST:


LOUISE STILSON, CMC
CITY CLERK



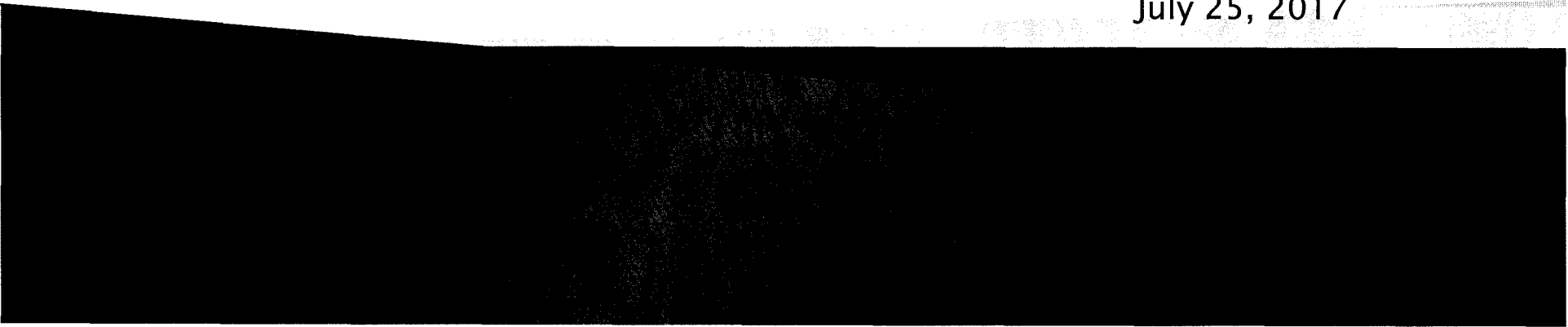
Approved: August 22, 2017

CITY OF DANIA BEACH


TAMARA JAMES
MAYOR

City of Dania Beach
FY 2017/2018
City Manager's
Recommended Budget

July 25, 2017



City Property Values

Looks Like We Made It!

**City Property Values
increasing for the fifth
consecutive year**

▶ 2008 values	\$3,319,056,469
▶ 2009	3,142,559,344 (-6.8%)
▶ 2010	2,939,189,103 (-8.1%)
▶ 2011	2,688,806,173 (-1.9%)
▶ 2012	2,550,120,331 (-.18%)
▶ 2013	2,671,694,774 (5.40%)
▶ 2014	2,791,734,052 (4.49%)
▶ 2015	2,968,068,927 (7.49%)
▶ 2016	3,210,803,862 (9.90%)
▶ 2017	3,874,712,481 (20.68%)

**City revenues providing
funds for community**

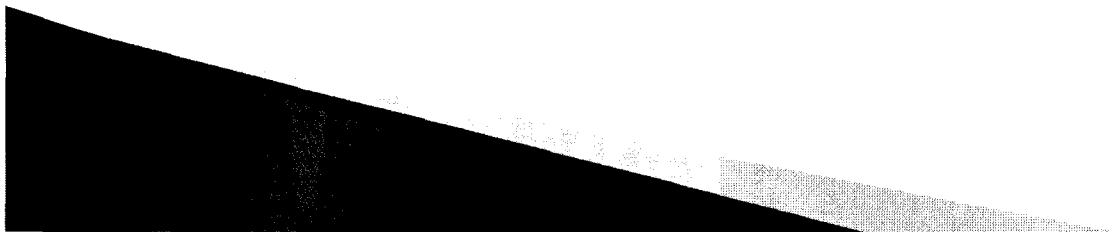
	<u>Property Taxes</u>
▶ 2008 receipts	\$17,937,508
▶ 2009	\$16,798,253
▶ 2010	\$16,750,836
▶ 2011	\$15,872,847
▶ 2012	\$15,604,005
▶ 2013	\$16,102,658
▶ 2014	\$16,749,846
▶ 2015	\$17,807,820
▶ 2016	\$18,387,922
▶ 2017	\$22,085,125

Preliminary Budget Actions Tonight

- Taxes = maintain existing millage **5.9998 mills**
 - “rolled back” millage rate – 5.4655 mills
- Voter Approved Debt millage **.1911 mills**
- Set 1st Sept. Budget Public Hearing

Wed. 9/13/2017 @ 5:01 p.m. at Dania Beach City Hall

- Fire–Rescue Assessment (adj. of \$23.75) **\$ 223.75 yr.**
(provides same revenue as last year; 69% of fire protection costs)
- Stormwater Assessment (no change) **\$ 40.00 yr.**
- Residential Solid Waste (adj. of \$6.00 yr.) **\$ 348.48 yr.**



Financial Status

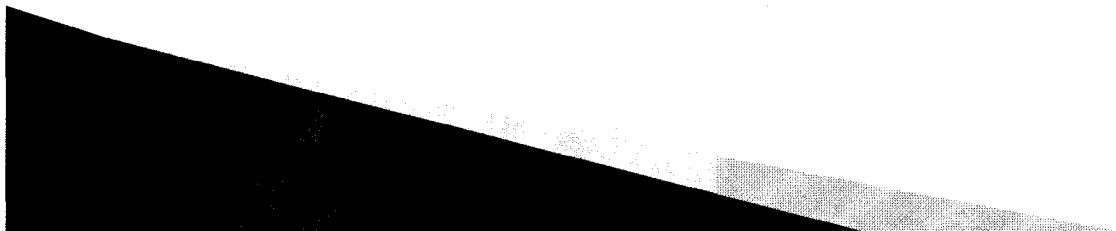
❖ Economic growth

Fifth consecutive Property Value Increase

• 2008 total Tax Value	\$3.300 B	} <i>decline of 21.5% over 5 years</i>
• 2013 “ “	\$2.672 B	
• 2014 “ “	\$2.791 B	
• 2015 “ “	\$2.968 B	
• 2016 “ “	\$3.226 B	
• 2017 “ “	\$3.874 B	
		+4.49%
		+7.49%
		+9.90%
		+20.68%

❖ Personnel costs – focus on continued funding for *retirement funding* and controlling *health care* costs.

❖ Investment earnings – slight increase (.54 > 2016)

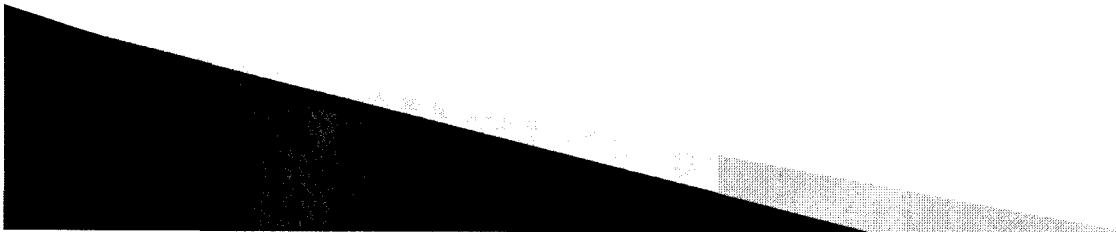


Financial Status (cont'd)

- ❖ City Tax Base – significant improvement– aided by investments in City neighborhoods, beach & gateway appearance, infrastructure and economic development & redevelopment

Tax Base by Classification

‣ Residential	50.7%
‣ Hotels	7.9%
‣ Commercial	23.9%
‣ Industrial	15.9%
‣ Other	1.6%



Financial Status (cont'd)

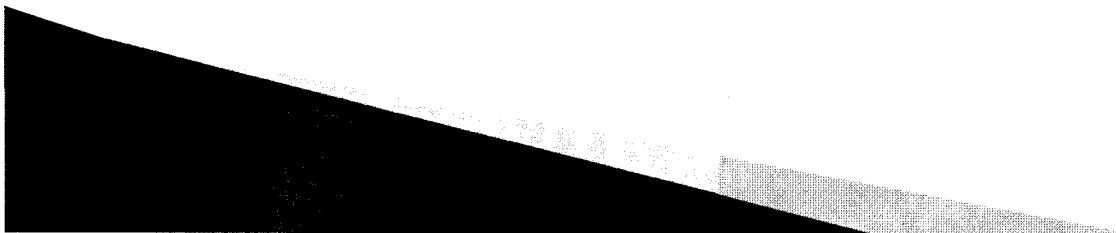
❖ City Tax Base (cont'd)

Average Single Family (including Condos)

	<u>Market Value</u>		<u>Assessed Value</u>	
‣ 2014	\$174,144		\$137,590	
‣ 2015	\$189,208	8.6%	\$145,579	5.8%
‣ 2016	\$210,484	11.2%	\$154,607	6.2%
‣ 2017	\$224,686	6.7%	\$166,418	7.6%

Approximately 38% of all city properties are homesteaded

Other remaining 62% are non-homestead, commercial, industrial



Budget Focus

❖ **Sustainability** – staffing levels, benefits, debt service, contract costs

❖ **Infrastructure** – completion and maintenance of planned & funded Capital Projects

- Stormwater runoff infrastructure
- Water & Sewer system repairs & replacements
- Beach Area improvements
 - Phase I ... completed
 - Phase II ... annual funding ~\$1,155,975 accumulated from Parking
- Roadway repaving , sidewalk improvement, bus shelters, alleyway improvements

❖ **Appearance–**

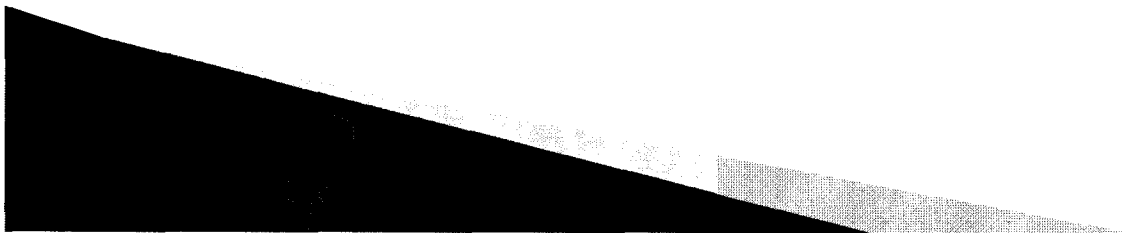
- \$200K Funding for Oasis project to be identified
- Parks & Roadway landscape general maintenance



Budget Focus (cont'd)

❖ Public Safety –

- Additional Police Personnel
- Working to establish sustainable BSO contract for Fire Rescue service costs
- Full funding for 5 FF/PM SAFER Station 1 without the uses of reserves (partially funded through reserves in FY 2017)
- New application for 3 year SAFER grant pending – \$140K Grant match funded in FY 2018
- Contingency funding for 4 addt'l FF/PM (if SAFER grant is unsuccessful)
- Expand neighborhood street lighting systems through grant funding
- Continued annual City funding for legacy Police & Fire Pension plan
- Lifeguard Services – North of Pier



Pension Plans

- ▶ Police Pension Plan \$715K (*increase of \$160K*)
 - *\$3.3M Unfunded Liability*
 - *55.8% Funded*
 - ▶ Fire Pension Plan \$5.51M (*decrease of \$165K*)
 - *\$23.5M Unfunded Liability*
 - *63.5% Funded*
 - *21 Active, 58 Retiree/Drop, 11 Disability (Combined Police & Fire)*
 - ▶ General Pension Plan \$1.76M (*increase of 264K*)
 - *\$6.86M Unfunded Liability*
 - *74.8% Funded*
 - *19 Active, 74 Retiree/Drop, 0 Disability*
 - ▶ Florida Retirement System \$689K (*increase of 115K*)
 - *86% of employees covered by FRS (117 FRS Employees)*
 - *\$24.923B 83.2% Funded*
 - ▶ OPEB (Post-retirement) Health Care Liability (*no funding*)
 - *\$12.7M Unfunded Liability*
 - *Separate cost from pension and separate annual funding; plan to restart funding in FY19*
- 

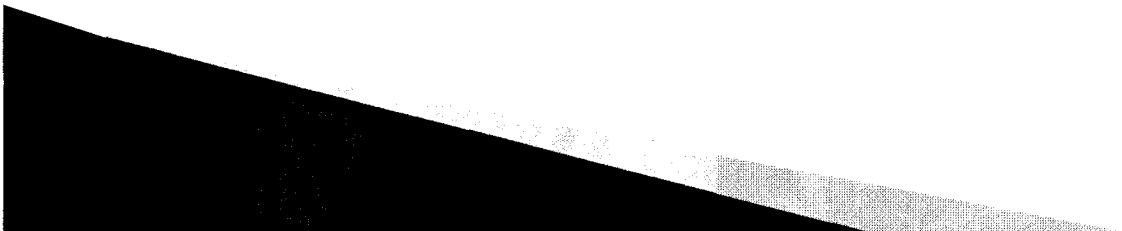
Pension Plans

Three Basic Guidelines

- Retirement Cost should be recognized during working years
- Total Pension Liability – this is an estimate
Impacted by both actuarial & management estimates, pension investments, economy
- Elective bodies now choose how & when to provide funding

Funding for FY 2017/2018

- Propose budget provides for continued funding annual pensions requirements from operating – \$8.7M. Funded as dollar amount or percentage of pay.
- Proposed budget provides for establishing a pension reserve. Reserves are recommend to be equal to 25% of annual required contributions (1 quarterly payment). Estimated reserve should be \$2.1M. Unrestricted Reserves being allocated to Pension Reserves in FY 17/18 = \$1M



General Fund

What's Included?

- ☐ ***No increase to operating property tax rate***
- ☐ ***No use of undesignated fund balance***

Public Safety Contract Cost \$24.6M

- Police services \$11.5m to \$13.5M ~4.77%
- Fire Rescue services \$10.6m to \$11.1M ~4.18%

INCLUDES

- | | |
|--|--------|
| ▶ Four (4) New BSO Deputies | \$653K |
| ▶ Three (3) New BSO CSIA's | \$335K |
| ▶ Continued Funding of 5 FF/PM from FY 17(formerly SAFER-Station 1) | \$691K |
| ▶ SAFER Grant Match – Application pending | \$140K |
| ▶ Fund 4 addt'l FF/PM March 2018 (if SAFER grant not awarded Station 17) | \$136K |

City Manager/City Commission

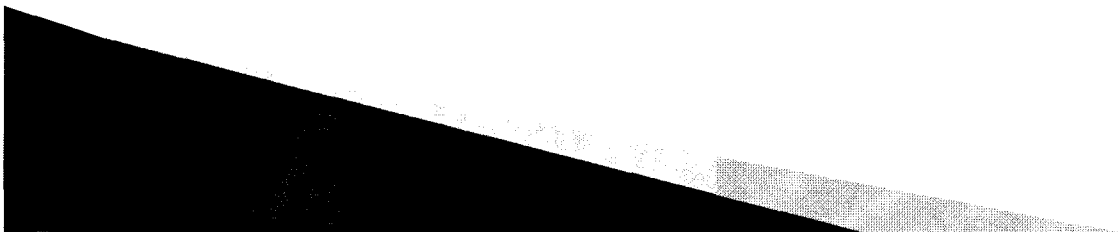
- | | |
|---------------------------------|--------|
| ▶ New Oasis Project | \$200K |
| ▶ Commission Contingency | \$149K |
| ▶ Aids to Private Organizations | \$ 35K |

General Fund

What's Included?

Parks & Recreation

- ▶ Lifeguard– North of Pier (Incl. Guards Tower & Staff) \$ 139K
- ▶ Athletic Director (Requested by Commission) \$ 96K
- ▶ Shade Shelter – Chester Byrd Park \$ 35K
- ▶ Nyberg Swanson House Remediation \$ 50K
- ▶ Skate Park Resurfacing \$ 15K
- ▶ PJ Meli – Walkway Railings \$ 15K
- ▶ 3PT Rec Asst. to FT (Opening Parks on Mondays) \$115K



General Fund

What's Included?

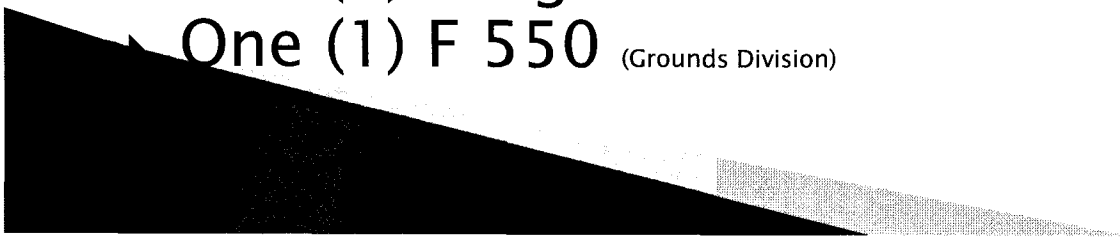
Public Services Construction Maint. Division

- ▶ Facilities Manager \$101K

Public Services Streets Division

- ▶ Roadway Repaving \$250K
- ▶ Alleyway Repaving \$ 70K
- ▶ Sidewalks (Citywide & 50/50) \$130K
- ▶ Outsource Beach Maintenance (\$ 21K)

Public Services Fleet Division

- ▶ Two (2) F-150 (Streets Division) \$ 65K
 - ▶ One (1) F-250 (Grounds Division) \$ 41K
 - ▶ One (1) Cargo Van (Construction Maintenance Division) \$ 35K
 - ▶ One (1) F 550 (Grounds Division) \$160K
- 

General Fund What's Included?

Positions/Title Changes

City Attorney

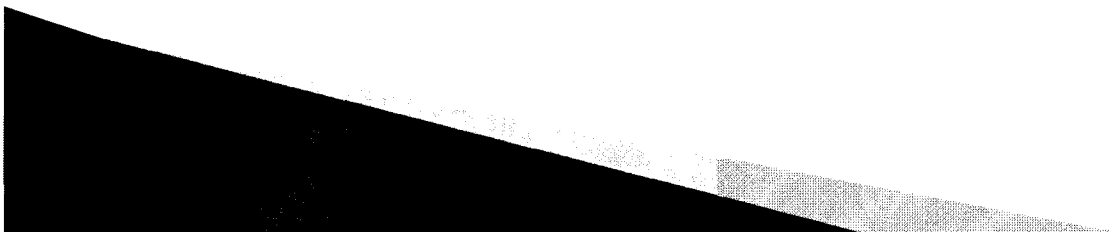
- ▶ Legal Asst. to Legal Office Manager \$ 9K

(Paygrade 28 to Paygrade 30; est. cost includes benefits)

Public Services Administration

- ▶ Admin Coordinator to Office Manager \$14K

(Paygrade 24 to Paygrade 30; est. cost includes benefits)

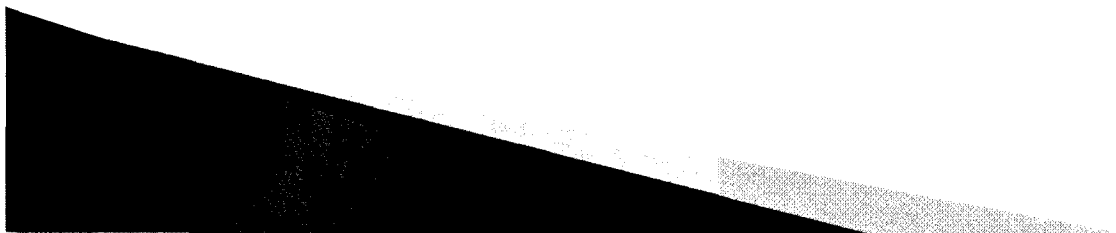


General Fund

What's Not Included?

Estimates Only \$2M

- BSO – Relocation to City Hall \$500,000
- Security Infrastructure Chambers & City Hall \$145,000
- BSO Radio Program (to be phased-in) \$885,000
- Olsen Middle School Grass Field \$180,000
- Frost Park/PJ Meli – Contract Field Maintenance \$180,000
- Frost Park – Drainage Installation \$130,000



Enterprise Funds

Water ***No rate change since 2011***

- Funding provided for NW1st Street Water Main Replacement \$431K

Sewer ***No rate change since 2011***

- Working to complete SCADA System funded from cash

Stormwater ***No rate change***

- Working to begin SE improvements Phase II – funded through SRF Loan
- Work to complete SW area & Taylor Lane paid from cash

Parking ***\$200K surplus to support Beach Improvements*** (rev. up 14%)

- Completion of Passport Pay by Phone Application

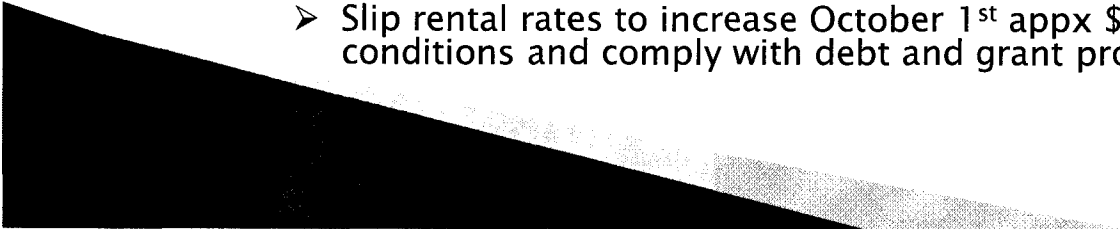
Pier ***Westrec Management***

- Self supporting pier operation
- Surplus to be used for Pier L/Term maintenance (rev. up 14%)

Beach **Continues improvements to appearance**

- Phase I nearly complete
- Phase II – Funding level currently \$1,155,974

Marina – Westrec Management

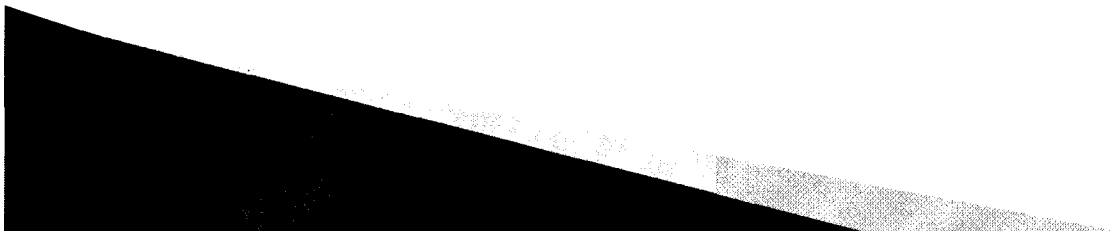
- Self supporting marina operation – including annual loan repayment
 - Occupancy and slip rental revenues continue to steadily increase (rev. up 27%)
 - Slip rental rates to increase October 1st appx \$150 mo. to stay in line with market conditions and comply with debt and grant provisions.
- 

Preliminary Budget Actions Tonight

- Taxes = maintain existing millage **5.9998 mills**
 - “rolled back” millage rate – 5.4655 mills
- Voter Approved Debt millage **.1911 mills**
- Set 1st Sept. Budget Public Hearing

Wed. 9/13/2017 @ 5:01 p.m. at Dania Beach City Hall

- **Fire–Rescue Assessment** (adj. of \$23.75) **\$ 223.75 yr.**
(provides same revenue as last year; 69% of fire protection costs)
- **Stormwater Assessment** (no change) **\$ 40.00 yr.**
- **Residential Solid Waste** (adj. of \$6.00 yr.) **\$ 348.48 yr.**



Conclusion

- Recommended Budget presents a fair, reasoned & balanced financial plan for Dania Beach in the coming year.
- We thank the Commission and City Departments for their guidance and assistance in developing this annual City Budget plan.

