

DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING
MAY 10, 2022 at 5:30 PM
PUBLIC MEETING AND PUBLIC COMMENTS PROCEDURE

The Dania Beach Community Redevelopment Agency (CRA) will be conducting a “Hybrid” CRA Board meeting in the Commission Chamber with limited public access and utilizing communications media technology (“CMT”) for additional access, in accordance with Ordinance No. 2021-012, adopted February 9, 2021, and Resolution No. 2021-070, adopted May 11, 2021, related to conducting public meetings while under the public health emergency related to the spread of Novel Coronavirus Disease 2019 (COVID-19).

Please visit www.daniabeachfl.gov/virtualmeetings for detailed instructions on how to attend and participate in virtual CRA Board meetings. Public access to this virtual meeting can be accomplished as follows:

- Watch Meeting on the City’s YouTube Channel at www.daniabeachfl.gov/2654/Watch-DaniaTV
- Watch Meeting on Comcast Cable Channel 78
- Join the Meeting virtually or by telephone using Zoom

Any member of the public wishing to comment publicly on any matter including on specific agenda items can do so by one of the following options:

Before 2:00 p.m. on the day of a meeting, comments can be submitted into the record using the following link:

<https://daniabeach.seamlessdocs.com/f/PublicSpeakingFormCRAMeeting> *(all public comments submitted will be provided to the CRA Board prior to the meeting and will be attached to the minutes of this meeting and become part of the official record)*

Participating in a public meeting using the video conference platform:

- Virtual attendance: Join Zoom via the browser and enter using the meeting ID; to be recognized during public comment, click “Raise my hand” in the software
- Telephone attendee: dial meeting phone number and enter meeting ID; to be recognized during public comment, dial *9 to raise your hand

For more information about this CRA Board meeting, please contact:

Thomas Schneider, City Clerk
City of Dania Beach
100 W Dania Beach Boulevard
Dania Beach, FL 33004
954-924-6800 | tschneider@daniabeachfl.gov

NOTICE: This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 954-924-6800 ext. 3624, no later than two days prior to such proceeding. Anyone wishing to appeal any decision made by the Dania Beach City Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items may be viewed online at www.daniabeachfl.gov.

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Dania Beach CRA Board Hybrid Meeting
May 10, 2022 at 5:30 PM**

Through the City's Website:

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Before 2:00 p.m. on the day of the meeting, submit Public Comments by clicking this link:

<https://daniabeach.seamlessdocs.com/f/PublicSpeakingFormCRAMeeting> *(all public comments submitted will be provided to the CRA Board prior to the meeting and will be attached to the minutes of this meeting and become part of the official record)*

Options for Viewing and Participating in the Meeting Using Zoom

Go to <https://zoom.us/> to access the meeting from your device

Use this meeting link to join as an attendee: <https://us02web.zoom.us/j/86743305251>

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One tap mobile :

US: +13126266799,,86743305251# or +19294362866,,86743305251#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 436 2866 or +1 301 715 8592 or +1 346 248 7799 or
+1 669 900 6833 or +1 253 215 8782

Webinar ID: 867 4330 5251

To raise hand and be acknowledged to speak:

1. Users who call in can dial *9 to raise their hand
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3. Once you have been selected to speak, you may be prompted to unmute your device or this will be done for you.

AGENDA
COMMUNITY REDEVELOPMENT AGENCY
HYBRID REGULAR MEETING
TUESDAY, MAY 10, 2022 - 5:30 PM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE WITH REGARD TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

LOBBYIST REGISTRATION IS REQUIRED. PRIOR TO ENGAGING IN ANY LOBBYING ACTIVITIES, WHETHER OR NOT COMPENSATION IS PAID OR RECEIVED IN CONNECTION WITH THOSE ACTIVITIES, EACH LOBBYIST SHALL FILE WITH THE CITY CLERK AN ANNUAL REGISTRATION STATEMENT AND PAY AN ANNUAL TWO HUNDRED FIFTY DOLLARS (\$250.00) REGISTRATION FEE FOR EACH PRINCIPAL OR EMPLOYER. REGISTRATION FORMS ARE AVAILABLE ON THE CITY WEBSITE: WWW.DANIABEACHFL.GOV. (ORDINANCE #2012-019; AMENDED BY ORDINANCE #2019-019)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY CLERK'S OFFICE, 100 W. DANIA BEACH BOULEVARD, DANIA BEACH, FL 33004, (954) 924-6800 EXTENSION 3624, AT LEAST 48 HOURS PRIOR TO THE MEETING.

IN CONSIDERATION OF OTHERS, WE ASK THAT YOU:

- A. PLEASE TURN CELL PHONES OFF, OR PLACE ON VIBRATE. IF YOU MUST MAKE A CALL, PLEASE STEP OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
- B. IF YOU MUST SPEAK TO SOMEONE IN THE AUDIENCE, PLEASE SPEAK SOFTLY OR GO OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.

**DECORUM POLICY FOR MEETINGS OF THE BOARD OF DIRECTORS OF THE DANIA BEACH COMMUNITY
REDEVELOPMENT AGENCY OF THE CITY OF DANIA BEACH, FLORIDA:**

INDIVIDUALS WHO WISH TO MAKE ANY "CITIZEN'S COMMENTS" UNDER THAT PORTION OF THE CRA BOARD AGENDA, OR WHO OTHERWISE WANT TO ADDRESS THE CRA BOARD, MUST FIRST BE REGISTERED WITH THE CRA SECRETARY (CLERK) (FORMS ARE AVAILABLE OUTSIDE OF THE CITY COMMISSION CHAMBER AND MUST BE GIVEN TO THE CLERK BEFORE THE MEETING). OTHERS WHO WANT TO ADDRESS THE CRA BOARD ON ANY MATTERS MUST FIRST BE RECOGNIZED BY THE CHAIR. ALL SUCH PERSONS MUST USE THE PODIUM IN THE COMMISSION CHAMBER. NO MORE THAN ONE PERSON AT A TIME MAY ADDRESS THE CRA BOARD FROM THE PODIUM. COMMENTS ARE ONLY TO BE MADE TO THE CRA BOARD AND ARE NOT TO BE DIRECTED TO THE AUDIENCE OR CRA STAFF.

NO INDIVIDUAL SHALL MAKE ANY SLANDEROUS OR UNDULY REPETITIVE REMARKS, OR ENGAGE IN ANY OTHER FORM OF BEHAVIOR THAT DISRUPTS OR IMPEDES THE ORDERLY CONDUCT OF THE MEETING, AS DETERMINED BY THE CHAIR. NO INDIVIDUAL MAY SPEAK DIRECTLY TO OR ADDRESS THE CHAIR, BOARD MEMBER OR CRA STAFF: COMMENTS ARE TO BE ONLY DIRECTED TO THE CRA BOARD AS A WHOLE. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OF OR OPPOSITION TO A SPEAKER OR HIS OR HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE PERMITTED IN THE COMMISSION CHAMBER.

IF ANY PERSON'S CONDUCT AS DETERMINED BY THE CHAIR IS FOUND TO BE DISRUPTIVE OR INTERFERES WITH THE ORDERLY CONDUCT OF THE MEETING, THE PERSON MAY BE ASKED BY THE CHAIR TO LEAVE THE COMMISSION CHAMBER; IF THE PERSON DOES NOT LEAVE AND THE CONDUCT PERSISTS, THE CITY POLICE DEPARTMENT WILL BE REQUESTED TO ESCORT THE INDIVIDUAL FROM THE COMMISSION CHAMBER.

ALL CELLULAR TELEPHONES ARE TO BE SILENCED DURING THE MEETING. ALL PERSONS EXITING THE COMMISSION CHAMBER SHALL DO SO QUIETLY. (RESOLUTION #2020-CRA-006)

1. CALL TO ORDER/ROLL CALL

2. CITIZEN COMMENTS

Addressing the Commission: A thirty (30) minute "Citizen Comments" period shall be designated on the agenda for citizens and interested persons to speak on matters whether or not scheduled on that day's agenda. Individuals wishing to speak on a matter not included on the "Public Hearing" section of the agenda, which matter pertains to an item before the City Commission which requires a decision of the City Commission, may do so by signing in and submitting a form to that effect with the City Clerk prior to the meeting. Speakers at Public Hearings shall also submit such a form. Each speaker shall be limited to 3 minutes for his or her comments. If more than ten (10) speakers express a desire to speak, the Commission shall determine on a meeting by meeting basis whether to (a) extend the time allotted for citizen comments to accommodate all speakers, or (b) whether to limit the number of speakers or amount of time per speaker. A speaker's time shall not be transferable to another speaker.

3. ADMINISTRATIVE REPORTS

1. Administrative Report

4. PRESENTATIONS

1. Spirit Charitable Foundation Grant to the Dania Beach PATCH

5. CONSENT AGENDA

1. Minutes:
Approve Minutes of April 12, 2022 CRA Board Hybrid Meeting
Approve Minutes of April 26, 2022 CRA Board Planning/Budget Hybrid Workshop
2. Travel Requests: None
3. RESOLUTION NO. 2022-CRA-004

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY (“CRA”) OF THE CITY OF DANIA BEACH, FLORIDA, ACCEPTING A GRANT AWARD IN THE AMOUNT OF TWENTY THOUSAND DOLLARS (\$20,000.00) FROM THE SPIRIT CHARITABLE FOUNDATION FOR THE DANIA BEACH PATCH; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

6. PROPOSALS AND BIDS

7. DISCUSSION AND POSSIBLE ACTION

1. Sidewalks at FEC Railroad crossings – Chair James

8. BOARD MEMBER COMMENTS

9. INFORMATION ITEMS

10. ADJOURNMENT

MEMORANDUM

To: Dania Beach Community Redevelopment Agency Chair, Vice Chair, Board Members
From: Michael Chen, Executive Director
Date: May 10, 2022
Re: Administrative Report

1. CONTACT YOUR CRA

The CRA is initiating more programs across a wider range of subjects. We would welcome your thoughts, as well as having the opportunity to keep you up to date with all that is going on. Also, we are starting the process of updating the CRA Plan and want your active participation – make sure your ideas are heard.

Please connect with us directly to get current and correct information on what we are doing. My direct number is: 954-924-6801 x 3732. If I am not at my desk, your call will be directed to my cell phone. If I cannot answer, leave your name and number and I will call you back.

2. CRA PLAN UPDATE

Neal Stralow of Vanasse, Hangen, Brustlin (VHB) attended the April 26 CRA Workshop. During his two-day visit we have provided the current reports, tours of the city, We held a department heads meeting (including the city manager) at city hall and a meeting with the Arts and Entertainment District businesses, including Dr. Chris Ford of the FIU IP2Mkt Incubator. Interactive community meetings with stakeholders and residents to address their concerns for the updated CRA plan are being planned. Dates will be announced soon.

3. DANIA BEACH INNOVATION ECOSYSTEM

Background: An Innovation Ecosystem is complicated and has many different platforms to support entrepreneurs and early-stage ventures. The specific components that may be appropriate for any given ecosystem will vary, but will generally include:

- Education
- Location & Events
- Mentorship
- Incubation & Acceleration
- Funding
- Talent



Update: our strategy to repeat successful Business Academy program annually and the **Passions To Profits** program was very popular. The classes will be held on Wednesday evenings and run from 6:00-8:00 PM for four consecutive weeks. The dates and topics of classes are as follows:

Date	Class Topic	Instructor
May 4	Passions to Profits: From Hobbyist to Entrepreneur	FIU
May 11	Set Up Your Business For Success	SCORE
May 18	Savvy Business Plan Financial Plan – the Guide to Success	SCORE
May 25	Get the Money to Start and Grow your Business	NDC

Mayor James welcomed the class on May 4th. All Commissioners will receive the Zoom link for the classes, and you will be recognized if you join.

4. THE DANIA BEACH ARTS AND SEAFOOD CELEBRATION

The Dania Beach Arts and Seafood Celebration was held on April 2nd and 3rd, at Frost Park. The award-winning CRA event, reflects the people, energy and hospitality of Dania Beach.

A few statistics that reflect the success of the 2022 Arts and Seafood Celebration are:

- YouTube Campaign (Broward): Impressions ordered: 270,000, Delivered: 308,279
- Sun Sentinel Ads (12): 20,951 impressions
- NBC6 Broadcasts: March 29, April 1, April 2, April 3 and posted online
- Dania Press: Front page March Edition
- Digital ad impressions 398,455
- Broadcast radio ads 40
- Overall Attendance was approximately 15,000 over both days

5. DANIA AFTER DARK

Update: The May 14th Dania After Dark event features “Mongoose Triple Threat” and the headliner is “The Flyers” for entertainment.

According to Erin Lee from 104.3 FM, “Mongoose Triple Threat is here to save you from bad music!” The Flyers play shows all over South Florida that reflect Influences from The Beatles, The Band, SRV, Eric Clapton, Jimi Hendrix, and Led Zeppelin.

Food Trucks for the event include:

- The Market Milkshake Bar – Hand Crafted Milkshakes
- Rocked & Loaded – Southern Fusion – Tacos, Sliders, & Bowls
- The Greek – Authentic Greek / Known for Scratch/Handmade Gyro Meat (Amazing!!!)
- Zhixiang – Asian Cuisine
- Gimme Grillin – BBQ
- 3 Island G's – Caribbean Cuisine
- Sak Pase – Haitian Cuisine
- World Wide Bistro – Burger Options from Around the World
- City Wings 305

The next Dania After Dark event will be held on May 14th.

6. ECONOMIC DEVELOPMENT ACTIVITIES

Pending Façade Grant inquiries: The following business are in the process of securing the required construction proposals and completing Façade Grant Applications. The process is being somewhat delayed by available materials, back orders, and contractors to do the work. As we all know, there is a nationwide problem with staffing.

- Gasper Art Gallery, 250 South Federal (opening May 14)
- Joshua Kodner Gallery, 100 E Dania Beach Blvd
- Freedom Health, 26 S. Federal Hwy
- Shenanigans East Side, 1300 S. Federal Hwy
- Mad Arts Gallery, 481 S. Federal Hwy
- Ornamental Home Design (Alchemist Shop) 102 N Federal Hwy: parking agreements have been signed so the work can move forward.
- Fish Grill, 75 N Federal Hwy (outstanding balance from 2019/2020)
- Art Dania 110 NW 1st St

BRAVO Business Visits: Our Business Attraction Manager is conducting relationship building visits to our businesses and property owners. Visits this past month include:

- Quickies Burgers, Wings, and Seafood (141 S. Federal Hwy): Fresh wings, seasoned fries, burgers and mahi..
- Subway Sandwich Shop (137 South Federal Hwy): One of the largest food chains in the US. Build-your-own sandwiches & salads, with health-conscious options.

- Bake Shack (238 South Federal Hwy): House made donuts, pastries, pancakes, and sandwiches plus locally roasted coffee. Family owned since 2016.
- Seafood at Dania Beach Marketplace (248 South Federal Hwy): A new restaurant featuring crab, shrimp, burgers, and fried chicken, with a Caribbean vibe and spices.
- Key West Shaved Ice (64 South federal Hwy): A small local favorite for sweet and delicious frozen treats. 25 – 30 flavors of frozen ices and homemade ice cream.
- Jaxson's Ice Cream Parlor & Restaurant (128 South Federal Hwy): A nationally known local favorite, featured on the Food Network and the Travel Chanel.
- Joshua Kodner Galleries (100 E Dania Beach Blvd): An appraisal and auction boutique, specializing in unique art objects, gems, jewelry, and antiques.
- Art of Coffee Café (110 NW 1st St): In the new Art Dania Complex. Gourmet coffee shop with fresh brewed, cold brewed coffee and lattes. 5-star yelp rating.
- Fish Grill Restaurant (75 N Federal Hwy): Longtime local restaurateur Joe Maggi provides a seafood-focused American bar & lobster, clams, shrimp & steaks.
- LTG Transport Group (1221 Stirling Rd): Rentals and chauffeur driven luxury car delivered to the clients. High-net-worth clients, celebrities, VIPs, diplomats.
- TRV Media Inc. (1221 Stirling Rd): Advertising, brand management, digital marketing, graphic design, social media marketing, web design since 2015.
- ZAR Auto Parts (1231 Stirling Rd): Auto parts. hoods, bumpers, fenders, doors, deck lids, engines, etc., shipped worldwide - +30 years' experience.
- Chique Designs Boutique (1231 Stirling Rd): Women's swim wear, outerwear, jumpsuits, accessories, shoes, etc. Boutique lines sold exclusively online.
- Kitchen Square Contractors/My Florida Contractors (1231 Stirling Rd): Works primarily in the roofing and gutter business, since 2017.
- Estrutura Construction Management (1231 Stirling Rd): Construction and design services, remodeling, custom homes, and consulting services, since 2010.
- Oasis Pointe Residences - Sales Center (1211 Stirling Rd): Pre-leasing office for one-, two-, and three-bedroom luxury apartments with exceptional amenities. Pet-Park, Boat Club, Butterfly Gardens, and Yoga Studio - Occupancy summer of 2022.
- Sprouts Farmers Market (150 S Compass Way): Specialty food store offering a large range of natural & organic grocery items. Opened Dec. 1, 2021

7. THE PATCH

New Produce Prescription Program:

The PATCH_completed its third visit to Memorial Hospital and sold fifty boxes of produce under the Memorial RX prescription programming in our Partnership with Memorial Hospital, American Heart Association and UF/IFAS Food Nutrition Program. To date, this

program has been a resounding success. Our team has been educating our clients on the fact that we sell Florida produce and take advantage of the Feeding Florida 50% off discount. We also advised participants on the need to learn about seasonality of produce and how to prepare great recipes.

Our April market day was the last in the series and we will announce the next new RX program soon.

We are looking forward to restart in mid-November and deliver two times per month with the potential to deliver 80 boxes per visit and further strengthening our relationship with Memorial hospital.

PATCH Storage Shed

We are following up and have received quotes for a new shed for the PATCH along with a quote to supply electricity. We are looking forward to working with the City to obtain funding for the Shed which will house an office area for the PATCH. It will also serve as an indoor store front for products such as T-shirts, infused oils, dried herbs and seeds.

Volunteers

Volunteers have continued to be strong support, providing much needed labor to the upkeep of the PATCH. On May 24, 2022, the PATCH staff will host our regular volunteers at a small Thank You reception. Volunteers will receive PATCH Grab bags for their dedication and support.

In April we welcomed staff from Invitation Homes a nationwide company that focuses on rentals of single-family homes. They have volunteered twice at the Patch and have helped with filling raised beds. They were impressed with our overall operations and have volunteered and purchased produce. A photo of Invitation Homes staff at the Patch is attached to this report.





MINUTES OF MEETING
DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, APRIL 12, 2022 – 5:30 P.M.

1. Call to Order/Roll Call

Chair James called the meeting to order at 5:31 p.m.

Present:

Chair:	Tamara James
Vice-Chair:	Marco A. Salvino, Sr.
Board Members:	Joyce L. Davis
	Lori Lewellen
	Lauren Odman
Executive Director:	K. Michael Chen
City Attorney:	Eve Boutsis
CRA Secretary:	Thomas Schneider

2. Citizen Comments

There were no comments at this meeting.

3. Administrative Reports

3.1 Administrative Report

Director Chen reviewed the information included in the agenda packet, consisting of updates on Contact your CRA, FY2021 CRA annual report, the Dania Beach Innovation Ecosystem (the Dania Beach Business Academy and the Passions To Profits program), Rebuilding Together Rehab Event, the Dania Beach Arts and Seafood Celebration, Dania After Dark, the Smith's Store properties (RFP was issued on March 1st), economic development activities (pending Façade Grant inquiries and BRAVO business visits), and CRA Plan update.

Director Chen asked the Board to schedule a CRA workshop to discuss interests and priorities with the consultant hired to update the CRA Plan, as well as discuss budget issues for the upcoming budget process.

Discussion ensued regarding scheduling a workshop.

The Board agreed to hold a workshop on April 26th at 4:30 p.m.

4. Presentations

4.1 Dr J. Chris Ford, FIU, IP2Mkt Hospitality Technology Incubator

Dr. Ford gave a PowerPoint presentation which is attached to and incorporated into these minutes.

Chair James questioned the success rates and minority-owned businesses.

Dr. Ford responded they have a 95+% success rate and he addressed minority-owned businesses.

Chair James asked if we should have an information tent, perhaps at Dania After Dark.

Director Chen noted we have regular events, as well as the Dania Beach Business Academy, that are ideal spots to showcase the incubator.

Dr. Ford addressed questions from the Board regarding high-technology and hands-on types of businesses.

Director Chen noted he discussed with Dr. Ford the technical programs run by Broward schools. He asked the Board for their approval of allowing him to explore locations for a CRA satellite office for this initiative; he would come back to the Board with funding amounts and options.

Frank DiPaolo, Director of Finance, noted we could use ARPA funds for other CRA activities that would free up funds for a satellite office.

The Board consensus was to approve allowing Director Chen to explore locations for a CRA satellite office for this initiative.

5. Consent Agenda

5.1 Minutes:

Approve Minutes of March 8, 2022 CRA Board Hybrid Meeting

5.2 Travel Requests: None

5.3 RESOLUTION NO. 2022-CRA-003

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ("CRA") OF THE CITY OF DANIA BEACH, FLORIDA, FOR THE INSERTION OF A TWO-PAGE BRAND STORY IN THE LIVABILITY GREATER FORT LAUDERDALE 2022-2023 MAGAZINE SPONSORED BY THE GREATER FORT LAUDERDALE ALLIANCE ("GFLA") AND A BUDGET AMENDMENT FOR THE ASSOCIATED COSTS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Board Member Lewellen motioned to approve the Consent Agenda; seconded by Board Member Davis. The motion carried unanimously.

6. Proposals and Bids

There were no proposals on this agenda.

7. Discussion and Possible Action

7.1 PATCH Master Plan - Chair James

Chair James noted how important the PATCH is to the community; however, it is under-utilized. It is a small area of land, but it is important that we give proper planning to the PATCH. We have had grants and a limited PATCH staff which relies on volunteers. It needs air-conditioned storage and possibly paved parking. The City Manager has agreed; the areas around the PATCH are growing and we do not want to lose it, but instead enhance it. She is seeking Board approval to hire a consultant to create a PATCH Master Plan.

Board Member Davis felt the PATCH does not have the recognition it should have, and she favors exploring a PATCH Master Plan.

Board Member Lewellen noted she has concerns; there are issues there, but she is open to looking at ways to improve it.

The Board consensus was for Director Chen to work with the City Manager to hire a consultant to create a PATCH Master Plan.

Director Chen noted he received a certified a letter today from the Florida Department of Agriculture awarding a grant to the PATCH.

7.2 CRA-Owned Property, 509-511 NW 3rd Terrace

Director Chen reviewed the information included in the agenda packet and noted the CRA staff is requesting the Board's approval to put this property up for sale via RFP.

The Board consensus was to move forward with the sale of 509-511 NW 3rd Terrace via RFP.

Chair James noted she had a conversation with the Finance Director and City Manager regarding putting ARPA funds aside for affordable housing and asked Director Chen to also explore use of ARPA funds for affordable housing.

8. Board Member Comments

Board Member Davis congratulated the CRA for an amazing job on the Arts & Seafood Celebration. She spoke about the Rebuilding Together event held on Saturday. She noted April 22nd is Earth Day and we would be holding a beach clean-up event that day.

Board Member Lewellen spoke about the Arts & Seafood Celebration which was well-attended and had a nice mix of music and vendors. She also spoke about the DAD event this last weekend; there are definitely new vendors which makes the event even more interesting. She wished Director Chen a happy birthday.

Board Member Odman noted she attended the DAD event this past weekend and it was a very good event.

Vice-Chair Salvino complimented the hard work of the CRA staff and workers for the Arts & Seafood Celebration.

Chair James noted she heard great things about the Arts & Seafood Celebration and the DAD events and thanked staff.

9. Information Items

There were no items on this agenda.

10. Adjournment

Chair James adjourned the meeting at 6:37 p.m.

ATTEST:

COMMUNITY REDEVELOPMENT
AGENCY

THOMAS SCHNEIDER, CMC
CRA SECRETARY

TAMARA JAMES
CHAIR – CRA

MINUTES OF PLANNING/BUDGET HYBRID WORKSHOP
DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, APRIL 26, 2022 – 4:30 P.M.

1. Call to Order/Roll Call

Chair James called the meeting to order at 4:30 p.m.

Present:

Chair:	Tamara James
Vice-Chair:	Marco A. Salvino, Sr.
Board Members:	Joyce L. Davis
	Lori Lewellen
	Lauren Odman
Executive Director:	K. Michael Chen
City Attorney:	Eve Boutsis
CRA Secretary:	Thomas Schneider

2. Items for Discussion

- 2.1 Discussion of interests and priorities with Neale Stralow, Project Manager, Vanasse, Hangen, Brustlin, Inc., for the CRA Plan update

Director Chen gave a brief introduction and noted he was asked to bring ideas to today's workshop. There are programs going on and a broad description of funding needs is coming up. We are still looking to address the existing CRA Plan. As we come into the next fiscal year, the CRA is going to need an additional employee; there are many things coming up requiring this staffing. The CRA website needs to be re-done and improved to strategically portray the CRA and the City to attract investors to our community. The cost is between \$25-30,000.00; there are also maintenance costs to the website.

Vice-Chair Salvino agreed a website is essential and needs to be properly done. He asked why there are all these open projects in the CRA, and staff intends to add even more. He questioned having two different websites, the CRA's and the City's; they should be looked at as one effort.

Director Chen described the consultant hired to maintain the CRA's websites; the way it is designed currently, it is not set up to have a combined website.

Vice-Chair Salvino questioned the cost of maintaining the CRA website.

Board Member Davis asked for a breakdown of the four different websites of the CRA and the costs, as well as the upgrade and maintenance costs.

Director Chen noted he does not know the history of the websites, which are the CRA, the PATCH, DAD, and Arts & Seafood Celebration; he wants a consultant to look into it and felt a new consultant would bring a solution at a not very expensive cost, along with maintenance.

Board Member Davis asked what the salary would be for the new person.

Director Chen responded the range would be \$51,000-\$75,000 per year (\$100,000/year total cost, including benefits).

Board Member Odman asked if it would make sense for the CRA website to be part of the City's website as most residents do not go looking for a CRA website.

Director Chen said he recommends the CRA and City have separate websites; however, this does not mean they would need to be maintained separately. The CRA is starting to get an identity of its own.

Board Member Lewellen felt people look for the City first regarding websites, then the CRA within that. She questioned the new full-time person.

Director Chen said the compensation would be the same as Strategic Communications & Community Outreach Representative Eugene's when she moved from part-time to full-time.

Chair James noted COVID was not the reason Strategic Communications & Community Outreach Representative Eugene went part time. She felt \$100,000 for a new person would be costly to the CRA and she would instead favor a part-time position.

Board Member Lewellen commented she would be more comfortable with a part-time person rather than full-time.

Director Chen explained the workload and noted he would bring forth a job description.

Vice-Chair Salvino said he would like to see the programs Director Chen has to offer. He felt Director Chen should lay out for the Board what each of the CRA employees do and the Board may be more inclined to approve a new full-time position. He said the Arts & Seafood Celebration should not have its own website and addressed how the CRA website should be operated. Director Chen needs to come back and tell us why there are four websites, why he needs a new website consultant, and why we need another full-time employee when we just got one.

Chair James asked if staff spoke to the vendor who is the current consultant for the CRA website.

Director Chen said there have been preliminary discussions.

Chair James asked if Director Chen knows if they are capable of accomplishing reconstructing the website.

Director Chen responded he has not had that conversation with the consultant.

Chair James noted she knows social media is cheap. Her understanding is the type of websites Director Chen wants are cheaper, which is not a bad thing. She felt if the Board understood why the CRA needs these things they could better make a decision. Her opinion on a new staff person is that she would be open to a part-time position.

Board Member Davis felt we could have separate websites, but there should be some cross-promotion. We should consider how we maintain the websites and the exposure when considering consolidating the websites. She wants to see how we can work together to maximize the exposure of the CRA and the City.

Chair James asked CRA Operations Manager Weekes to explain the websites.

CRA Operations Manager Weekes said basically, we have two consultants, and she explained their roles. She addressed RTMG, the media consultant, who posts on social media on an on-going basis. She addressed the four websites and social media posts and noted they need to be constantly active. She strongly recommended we keep the separate websites.

Director Chen noted he wants two tools to install on the website. The first is a property search for those businesses exploring relocation. The information is part of the prescription fee and is around \$2,000/year. They have been using a Co Star service; this new tool does not require us to do anything, and it costs \$5,500/year. He also feels we should design a new business attraction program and addressed the program which includes incentives, built on two tiers. He felt this would be very effective.

Board Member Odman asked if there is another City doing this.

Director Chen responded he has done similar programs in other cities; he has done them on specific corridors they were trying to revitalize. This program should be extended to people who have existing businesses that are looking to expand.

Chair James noted she thought we just re-worked the commercial grants. It seems like we are bending over backwards for businesses and not for our residents. She questioned where programs are for first-time homebuyers and affordable housing. She gets pushback on this sort of thing. We just re-worked this program and now we are looking at additional ways to assist them further.

Director Chen said this would be different than the façade grant program and he further addressed the new program's components; this is to expand our range of material merchandise and materials available to residents.

Business Attraction & Investment Manager Harris addressed the façade grant recipients and those in the pipeline.

Chair James questioned how many applications have been received.

Business Attraction & Investment Manager Harris said one.

Board Member Lewellen felt that doing something like this will help us see the results of the Business Academy. For a long time, there have been a lot of signs for vacant properties; businesses should be hopping on this. She thinks it is a good idea to offer a program with incentives. We have quite a bit of money set aside for affordable housing because of the ARPA funds, and this would not take away from that. She sees things that could be improved for businesses; she has no issue offering incentives especially since it is tied to another program.

Chair James noted she would feel differently if we had a waiting list of businesses wanting to relocate here; she does not feel the programs we have now have been successful. She wants to see more results before we continue to invest in new programming.

Director Chen said the idea of a business attraction grant is very different than a façade grant. These are investments in our community to attract more product and services for our community. They have an ongoing ripple effect that benefits the community. This is not just for outside businesses; this is also for residents who have ideas for a business. He would like to see more façade grant applications and they are working on this, but this is not the same as a business attraction grant.

Mr. Stralow explained they are in the data gathering phase of the plan update and this is a listening forum for him.

Board Member Davis noted she has two priorities near and dear to her heart; she is very interested in creating an arts and entertainment district. She asked Mr. Stralow what he has seen so far.

Mr. Stralow said he sees a lot of opportunities within Dania Beach for public art. It is not only one corridor; it is Dania Beach Boulevard, US-1, and within parks. He noted he met with City staff yesterday on the City's public art program; he thinks he will be able to come forward with opportunities.

Board Member Davis questioned maximizing the potential of the PATCH and growing its visibility.

Mr. Stralow noted one of the first conversations would be regarding digital presence and telling your story. He added it comes down to how much can be produced and the backlog is contracted for. It comes down to programming the space, school integration and building your own market.

Board Member Lewellen said she wants the arts and entertainment district, and more public art in the CRA. Also, a housing assessment (affordable or workforce) is happening citywide but how it incorporates the CRA needs to be determined.

Board Member Odman spoke of designing for our City and CRA what sustainability is going to look like for us; she wants building in sustainability in everything we do. She would be

interested in a community dedicated to sustainability and affordability, such as reflective painting on roofing. She wants us to look at what Deerfield and Hollywood have done. She thinks there has been a shift post-COVID to how do I provide for myself. Perhaps in small part, be able to provide growing land (the PATCH). She would like to see the PATCH be a sustainability boot camp. The PATCH could serve as a learning center for all these concepts. There is a ton of space in the City; this all ties in with the arts and affordability.

Vice-Chair Salvino noted everyone has a lot of great ideas. He is going to defer at this time and follow up with the CRA Director.

Chair James said yes to the arts district, especially downtown; yes, to the PATCH plan; yes, to sustainability; yes, to housing along with a beautification program. Another thing she thinks we need is funding for the CRA because we are a TIFless CRA. We have a lot of great ideas, but we are very limited at what we can do. It is very important to have some type of plan, so the CRA is sustainable as well. She is in favor of workforce preparedness and placement. Citywide wayfinding is coming through, but it should be prioritized in the CRA. She wants more policing or enhanced code enforcement program as we have a lot of problematic and blighted areas. We need some type of enhanced code enforcement program. She knows within CRA abilities, they can have police and code enforcement.

Chair James noted technology is huge now; how efficient and user friendly for our residents, accessibility and training is important. She said the PATCH is underutilized; we could have a lot more opportunities there. She would like to see more things addressed in community charrettes and an overall better relationship with our CRA community.

Mr. Stralow noted he appreciates the ideas, and it is a great list. The nuances and individual Board perspectives are very critical. Ultimately, it is about implementation and how you fund the programs.

Director Chen said the Board's input is very valuable. He addressed the workshop held last January and noted things are happening as a result, such as the shoulders have been widened at the railroad crossings.

Chair James questioned connecting sidewalks and CRA Operations Manager Weekes responded.

Director Chen noted he would follow up and bring the Board responses to their questions and comments.

Janet McCombs, 41 SW 5th Street, asked the Board to re-address the mixed-use zoning change along Federal Highway.

3. Adjournment

Chair James adjourned the meeting at 5:54 p.m.

ATTEST:

COMMUNITY REDEVELOPMENT
AGENCY

THOMAS SCHNEIDER, CMC
CRA SECRETARY

TAMARA JAMES
CHAIR – CRA

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION ACCEPTING A GRANT AWARD IN THE AMOUNT OF TWENTY THOUSAND DOLLARS (\$20,000.00) FROM THE SPIRIT CHARITABLE FOUNDATION FOR THE DANIA BEACH PATCH

Purchasing Requests ONLY

Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

Exhibits Attached

KW Memo Spirit Charitable Foundation Grant to Dania Beach PATCH May 10 2022, R-2022-CRA- Spirit Charitable Foundation Grant for the Dania Beach PATCH, CRA Board Agenda Consent Item 5.3 May 10 Spirit Foundaion Grant Resolution Back Up, Spirit Charitable Foundation Impact Report 2021 Presentation 12.10.21

MEMORANDUM

To: Dania Beach Community Redevelopment Agency Chair, Vice Chair and Board of Directors
From: Michael Chen, Executive Director
Date: May 10, 2022
Re: Spirit Charitable Foundation Grant to Dania Beach PATCH

Background:

In 2019 the CRA partnered with the Florida Department of Economic Opportunity, Enterprise Florida, Broward County on a high impact qualified targeted industry incentive package for the relocation of Spirit Airlines to Dania Beach. On January 9, 2020, Spirit Airlines broke ground for its new headquarters. After this the Spirit Charitable Foundation reached out to the CRA to discuss community projects with an emphasis on the Dania Beach PATCH. Those discussions were halted by shutdowns because of the COVID-19 global pandemic.

Current

On April 28, 2022, the CRA was contacted by Lanie Morgenstern Senior Manager Corporate Social Responsibility & Strategic Partnerships Spirit Airlines, Inc., and Director of The Spirit Airlines Charitable Foundation who announced that the Foundation was providing a grant to the Dania Beach CRA PATCH in the amount of \$20,000.

The Environment is One of the Foundation's Pillars, and the Dania Beach PATCH was considered as a qualifying beneficiary for a grant as an entity that focuses on sustainable solutions and the minimizing of a global carbon footprint.

This is a non-matching Grant provide to support and expand the work on sustainability being done through the PATCH Market and Garden and its various projects.

The CRA supports this project and desires to receive grant funding to provide for expenses such as consulting services, outreach and educational materials on sustainability, community workshops, the PATCH's Community Supported Agriculture and Memorial Hospital Prescription Rx programs and mobile markets.

Fiscal Impact: There is no fiscal impact as this grant does not require a match.

Recommendation: Authorize acceptance of a grant in the amount of Twenty Thousand Dollars (\$20,000.00) from the Spirit Charitable Foundation for the PATCH Mobile Market Program.

Attachments: Resolution and Spirit Charitable Foundation Impact Report

RESOLUTION NO. 2022-CRA-004

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY (“CRA”) OF THE CITY OF DANIA BEACH, FLORIDA, ACCEPTING A GRANT AWARD IN THE AMOUNT OF TWENTY THOUSAND DOLLARS (\$20,000.00) FROM THE SPIRIT CHARITABLE FOUNDATION FOR THE DANIA BEACH PATCH; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The Spirit Charitable Foundation mission states that the organization believes change starts by giving back and is committed to inspiring positive change in the communities where they live and work; and

WHEREAS, Spirit invests in organizations that have a meaningful social impact on the lives of Children and Families, Service Members, and the Environment, through Team Member volunteerism, monetary, and in-kind donations; and

WHEREAS, the Dania Beach PATCH is considered as a qualifying beneficiary of a grant through Spirit’s Environmental platform as an organization that works for sustainable solutions and minimizing of the global carbon footprint; and

WHEREAS, the CRA received a notification from Spirit Charitable Foundation on April 28, 2022, awarding the CRA a grant, in the amount of Twenty Thousand Dollars (\$20,000.00), a copy of the Spirit Charitable Foundation’s email and Impact Report is attached as Exhibit “A” and made a part of and incorporated into this Resolution by this reference; and

WHEREAS, the CRA supports this project and desires to receive grant funding to provide for expenses such as consulting services, outreach and educational materials on sustainability, community workshops, the PATCH’s Community Supported Agriculture (CSA) and Memorial Hospital Produce Prescription Rx programs and mobile markets,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing “Whereas” clauses are ratified and confirmed as being true and correct, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the CRA Board accepts the award from The Spirit Charitable Foundation in the amount of Twenty Thousand Dollars, (\$20,000.00), to be used for Consulting services, outreach and educational materials on sustainability, community workshops, the PATCH's CSA and Memorial Hospital Produce Prescription Rx programs and mobile markets and authorizes the CRA Executive Director to execute the necessary agreements and documents.

Section 3. That the CRA Executive Director and City Attorney are authorized to make minor revisions to all related documents as are deemed necessary and proper for the best interests of the CRA.

Section 4. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 5. That this Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on May 10, 2022.

ATTEST:

THOMAS SCHNEIDER, CMC
CRA CLERK

TAMARA JAMES
BOARD CHAIRPERSON

APPROVED AS TO FORM AND CORRECTNESS:

EVE A. BOUTSIS
CRA ATTORNEY

**CRA Board Agenda
May 10, 2022
Consent Agenda Item 5.3
Sprit Charitable Foundation Grant for the Dania Beach CRA PATCH**

From: Lanie Morgenstern <Lanie.Morgenstern@Spirit.com>
Sent: Thursday, April 28, 2022 6:29 PM
To: Weekes, Kathleen <kweekes@daniabeachfl.gov>
Cc: Chen, K. Michael <mchen@daniabeachfl.gov>; kmchenfl@comcast.net; White Davis, Kha <kwhitedavis@daniabeachfl.gov>; Eugene, Kisha <keugene@daniabeachfl.gov>
Subject: RE: Spirit Charitable Foundation grant for the Dania Beach CRA PATCH

****CAUTION** This email originated from external sources. Do not open attachments OR click any links until you have verified the authenticity of the message and its contents.**

Dear Kathleen,

It was a pleasure speaking with you and Mike today. Per our conversation, I am delighted to let you now that The Spirit Charitable Foundation is granting \$20,000 to the Dania Beach CRA, for the Dania Beach PATCH. I have attached our Impact Report, for your review and look forward to this partnership. See you on May 10th!

Kind regards,

Lanie

Lanie Morgenstern

Senior Manager Corporate Social Responsibility & Strategic Partnerships | Spirit Airlines, Inc.
Director | The Spirit Airlines Charitable Foundation #spiritgivesback
2800 Executive Way | Miramar, FL | 33025
Tel: 954-809-1188 | Email: Lanie.Morgenstern@Spirit.com



CONFIDENTIALITY NOTE: This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivery of the message to the intended recipient, do not forward or distribute this communication.



spirit[®]
Charitable Foundation



Notes From Leadership

“ At Spirit, we want every Guest to feel like they are a special part of our community as we bring families, colleagues and friends together from across the Western Hemisphere. The Spirit Charitable Foundation takes the same approach by making investments in truly community-based organizations that provide comfort and care to their neighbors. Every dollar makes a difference in the lives of a child or a veteran – and for all of us as we act as stewards of our beautiful, fragile planet. ”

Ted Christie
President & CEO
Spirit



“ Size is not a measure of impact. As the Spirit Charitable Foundation continues to grow, we are helping the communities we serve in ways that are both personal and lasting. Whether supporting the family of a child enduring 19 surgeries, ensuring that students in a Colombian village can complete their studies, helping families deal with food scarcity or flying veterans to our nation’s capital, our investments are funded with the belief that every life has value and we are all enriched when we help it achieve its full potential. In 2021, we embraced these core values and look forward to expanding our reach in the years to come. ”

Lania Rittenhouse
President
Spirit Charitable Foundation





Foundation Mission

The Spirit Charitable Foundation believes change starts by giving back. We are committed to inspiring positive change in the communities where we live and work. We invest in organizations that have a meaningful social impact on the lives of **Children and Families, Service Members** and the **Environment**, through Team Member volunteerism, monetary, and in-kind donations.





Foundation Pillars

Children and Families

- Health & wellness: food insecurity, obesity, disease prevention
- Education: general, scholarships, nutrition
- Social justice, entrepreneurship, youth development & mentorship
- Developmental disabilities, violence & trafficking

Service Members

- Active service member recognition & care
- Veteran service member recognition & care
- Honor flights

The Environment

- Clean air/sustainability initiatives: tree planting, greenhouse gases
- Fuel, recycling & food waste
- Clean ocean initiatives & coastline degradation



Foundation Partnerships

Children and Families



Project 150, Las Vegas, NV: Serving homeless, displaced and disadvantaged high schoolers, Project 150 served 400 students with an investment from the Spirit Charitable Foundation by providing non-perishable family meal bags weekly as well as full-size hygiene products and school supplies. Those helped include two students living in a local hotel who are able to stay in school because Project 150 provides bus passes, food and clothing.

Service Members



Historical Association of Southern Florida, Inc., Miami, FL: The organization operates HistoryMiami Museum which seeks to foster learning, inspire a sense of place, and cultivate an engaged community. Spirit Charitable Foundation's investment will provide free family membership for one year to veterans and their families to the museum. In 2022, the museum will feature archival stories from the local veteran community and encourage the submission of additional veteran stories.

The Environment



Community Foundation of Broward, Fort Lauderdale, FL: Promotes environmental education and protection initiatives throughout the county. With the Spirit Charitable Foundation's donation, they were able to support three separate environmental initiatives designed to address Coastal Resilience, Habitat Protection, Energy Consumption, and Water Quality, to include planting 2,000 seedlings/trees, maintaining habitat buffer zones, and certifying 150 properties as wildlife habitats.





“ I feel I am brave enough to shine the light of truth on the dark reality of sex trafficking. I desire to be a warrior for love and a warrior for freedom. A special thanks to Face Forward for stretching and extending their kindness in my direction. I will pay it forward. ”

**-Face Forward International
Beverly Hills, CA**

“ With this special donation, we plan to serve 200- 250 youth in vulnerable areas of the City of Fort Lauderdale beginning in January 2022 up until January 2023. We will also train 2 additional Sports Coaches and hire two Youth Leaders within the area, with our trauma and resilient informed methodology designed specifically for Coaches who work with children and youth. ”

-FCC, Fort Lauderdale, FL

“ Each donation is an engine that drives us to continue fulfilling our mission of the pedagogy of love, educating children and adolescents under parameters of international academic excellence and forming their hearts so that they know God and know themselves, in a healthy and nurturing environment. ”

**-Mano Amiga
Colombia**



2021 IMPACT



1,200

THANKSGIVING MEALS
SERVED



\$506,500

TOTAL AMOUNT INVESTED

570

YOUTHS TAUGHT LIFE SKILLS
VIA GOLF



25

FAMILIES IN PUERTO RICO
PROVIDED MEDICAL CARE



400

HOMELESS TEENS PROVIDED
WEEKLY MEAL BAGS



13

UNIQUE NK
STATIONS
SERVED

29

UNIQUE
INVESTMENTS

113

CHILDREN SCREENED FOR
DENTAL, HEARING, VISION &
SPEECH ISSUES



4,657

PETS PLACED
IN THEIR
FOREVER HOME



2021 Year In Review

Children and Family Pillar	\$416,500
Service Member Pillar	\$10,000
Environment Pillar	\$80,000
Spirit Team Member Participation	170
Flight Vouchers Donated	671
DEIB Component	61%
Unique New Station Investments	2
Unique Existing Station Investments	11
A & B Station Focus Investments	90%

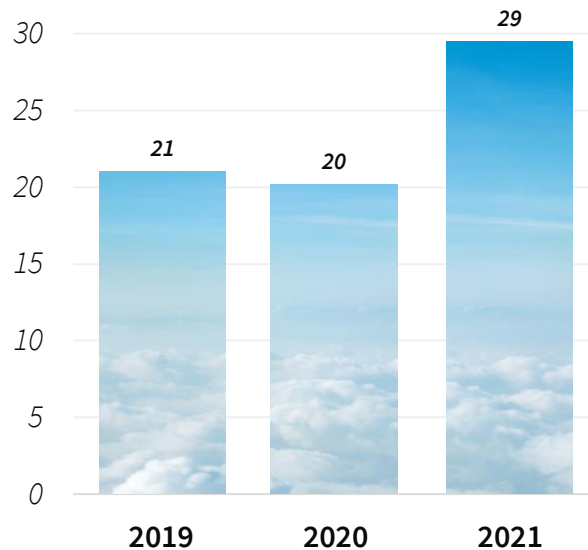


Cumulative Social Impact

Annual Giving



Organizations Served





2022 Goals & Opportunities

- Achieve an allocation goal of 60/20/20 percent and optimize the breadth of impact per investment
- Develop a mix of long-term partnerships coupled with support of immediate community needs
- Broaden exposure of the Foundation to internal/external audiences and amplify Team Member volunteer opportunities
- Consider additional fundraising methods, to include accepting donations on the website, rounding up and company matching





Visit us at foundation.spirit.com to learn more about the Spirit Charitable Foundation.

MEMORANDUM

To: Dania Beach CRA Chair, Vice Chair and Board of Directors

From: Michael Chen, Executive Director

Date: May 10, 2022

Re: Sidewalks at FEC Railroad Crossings – Chair James

Background: There were numerous started and stopped attempts to conduct an engineering study for crosswalk design/engineering. We have tracked down documentation of these attempts from 2016 to 2018 and there may be other documents not yet found.

In October 2018, there was a Work Order issued to Carnahan Proctor and Cross, for \$22,990, to generate construction drawings and bid specifications for ADA compliant pedestrian ramps, sidewalk alignment, and signage at the FEC Railroad crossing at W. Dania Beach Blvd. Said work was to be completed within 14 weeks. Our search, including inquiries with Public Services, has not turned up the drawings mandated by that Work Order.

Update: The FEC Railroad crossings were brought up at the Workshop – Board Priorities Dania Beach Community Redevelopment Agency held on Tuesday, January 18, 2022.

Chair James initiated the discussion, “Regarding the crosswalks, not the decorative ones, when we talk about public safety, she is very concerned with pedestrians crossing the railroad tracks on NW 1st Street and on West Dania Beach Boulevard. There is a safety component to much-needed improvements at the crossings.”

Board Member Odman asked, “Has contacted Brightline. We have had two safety issues in Dania Beach, and she knows they have done things in other municipalities to make improvements. She questioned if we could reach out to them.”

During the discussion, sidewalks were not mentioned. Director Chen agreed it would be good to investigate and we would reach out to Brightline. The CRA tried to track down the historic documents, but it took months to locate what we were able to find. (Attached)

Meanwhile, we did reach out the FEC/Brightline and advised of the City/CRA concerns about pedestrian safety at their rail crossings through Dania Beach. It is unknown if the CRA's outreach was the sole driver of the crossing work performed by FEC recently, but their improvements included the widening and creation of pedestrian walkways specifically across their tracks. The work was performed by and at the cost of FEC.

Attachments: Minutes of Hybrid Workshop – Board Priorities Dania Beach Community Redevelopment Agency, Tuesday, January 18, 2022

URS Corporation Proposal (June 29, 2016)

Carnahan Proctor and Cross Agreement (February 2, 2017)

Craven Thompson & Associates Proposal (July 27, 2018)

Carnahan Proctor and Cross Work Order FEC (October 12, 2018)

MINUTES OF HYBRID WORKSHOP – BOARD PRIORITIES
DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, JANUARY 18, 2022 – 5:00 P.M.

1. Call to Order/Roll Call

Chair James called the meeting to order at 5:00 p.m.

Present:

Chair:	Tamara James
Vice-Chair:	Marco A. Salvino, Sr. – via virtual attendance
Board Members:	Joyce L. Davis
	Lori Lewellen
	Lauren Odman – via virtual attendance
Executive Director:	K. Michael Chen
City Attorney:	Eve Boutsis
CRA Secretary:	Thomas Schneider

2. Items for Discussion

2.1 Board priorities

Director Chen noted the CRA is very well developed with projects and programs currently and he addressed everything that is underway. The Board should keep in mind timeframes when they discuss priorities because currently, the CRA staff is over capacity.

Chair James questioned what the CRA software is.

Director Chen responded it is database and contract software.

Discussion ensued on the current CRA projects and programs.

Chair James noted she does have some priorities she would like to see undertaken even with staff at capacity.

Board Member Odman said she would prefer Director Chen let the Board know as over capacity is happening and not after it has happened. It would be helpful as he gives his report that he let the Board know.

Board Member Lewellen felt Director Chen was letting us know where he is right now. Her concern is that adding additional projects at this time would impact the CRA budget, so she does not know if additional projects should be undertaken immediately.

Vice-Chair Salvino commented the best solution we could do now is if we want to add things to the list, it could be the B list since the A list is already underway. Director Chen should report back when a project has been completed so that we can reevaluate where we are with the budget and the B list.

Board Member Davis agreed with the other Board Members; we are not always able to balance all the projects. One of her priorities is to create an art district; the conversation could be started although it does not have to happen right now. There are different opportunities whether we have a deadline or not.

Chair James said she does not want us to confuse City capacity with CRA capacity. The CRA projects are projects that are ongoing. The ideas or things we come up with can be put out there for discussion and we can prioritize three. She is not saying it must be done tomorrow. Regarding funding, our Finance Director told us there is wiggle room within reason. She said in talking about expanding Dania After Dark (DAD), NW/SW 1st Avenue, could be made an art type of walkway. She is thinking of something that we can showcase and that may be an opportunity.

Board Member Davis agreed with expanding DAD along NW/SW 1st Avenue and really make it its own destination. She would like to unify that entire area to make it a destination with live music. We have a real opportunity to make that area a mini destination with public art for our residents.

Vice-Chair Salvino commented it is a great idea to vitalize NW/SW 1st Avenue and make people come to the street. He added when we used to do the OASIS cleanups, everybody liked to be involved in them.

Chair James agreed the OASIS cleanups were a good idea and she would like to bring them back.

Director Chen noted the lists he read are active, ongoing obligations. Commissioner Davis is correct; simply because we have a lot of projects, that does not mean we stop answering the telephone. He has a meeting next week about a central arts hub and has already talked to Atlantic Studios. Also, last week, he had a conversation about an art hub in another area.

Chair James said Director Chen might want to check with his CRA staff; we have had artists hanging sculptures and he may want to consider this as well as live art.

Director Chen said creating an art hub is in the CRA Plan; staff is very anxious to see this, and they are working towards it.

Chair James asked if he could bring back to the Board ideas for NW/SW 1st Avenue.

Director Chen felt we could better leverage private sector investments for this corridor, and he will keep the Board up to date on conversations they have. He thinks it will become a reality in the future.

Board Member Lewellen noted she knows that FDOT would have a problem with us doing something on US-1; NW/SW 1st Avenue would be a better idea and she questioned if something was already in the works.

City Manager Garcia commented several months ago, she had conversations with the Deputy City Manager, and she would be amenable to looking into our reserves to hire a consultant to do an assessment of the corridor.

Chair James asked that the cost for a consultant be provided.

Director Chen agreed this is a good idea and spoke of the Complete Streets programs. He had talked to FIU to get Interact at the same table with Community Development with the idea of doing a street program and then have FIU investigate funding.

City Manager Garcia said we can apply for funding. It would be a good investment for the City, and we must make sure we put in place a game plan for the antique places to fade away in the sunset. FDOT will not let us on US-1 so we should look at the back of the house.

Chair James noted before we have consensus, she wanted everyone to speak.

Board Member Odman questioned what we wanted the consultant to do.

Chair James said the consultant would assess the whole street to see what opportunities are there and develop a vision of what is possible as it relates to art. Because of traffic concerns, we must create a more walkable town even if it is art pavers in the street to showcase the City.

Board Member Odman asked if any of that would be covered as we have the consultant for the Art in Public Places and if there would be overlap.

City Manager Garcia said we are talking about the entire street to be a corridor. The consultant would do an assessment to create an art and entertainment district all the way from Stirling Road to old Griffin Road.

Board Member Odman questioned if there would be any overlap with the consultant for Art in Public Places.

City Manager Garcia noted Assistant Community Development Director Lajoie would give a presentation at the next Commission meeting. The Art in Public Places board would pick and choose the pieces of art. She addressed what the consultant for the corridor would do and noted there could be some overlap.

Board Member Odman said if the Board thinks it is best, she will support it.

Chair James said one thing that is vitally important is every decision we make now has consequences for years to come. When the CRA was first created, we really changed the code

and made developers want to come here. These types of things, 20 years down the road, people who want to come invest is because of the decisions we make. Regarding the crosswalks, not the decorative ones, when we talk about public safety, she is very concerned with pedestrians crossing the railroad tracks on NW 1st Street and on West Dania Beach Boulevard. There is a safety component to much-needed improvements at the crossings.

Director Chen spoke of the railroad crossways and said he thinks Chair James' idea is a very good one. It will take money, but it would be very good for our neighborhoods.

Chair James thought the cost brought back to the Board was \$200,000; she is willing to give this for the safety of our residents. She thought perhaps Director Chen could go back and check into this with the FEC railroad.

Director Chen said he could explore this and consult with our Public Services Department. It may be a matter of extending the pavement four feet on either side of the street so people do not have to walk in the street.

Vice-Chair Salvino recalled going through this four years ago. He remembers a question came up with this; the FEC had to be involved and we questioned why they were not paying for it. There have to be options for the FEC to help us pay for this and he felt there is an obligation for them to help pay for it.

Chair James said it definitely has to be ADA accessible. This is not a request for funding but is a priority and we can investigate funding.

Board Member Odman asked if anyone has contacted Brightline. We have had two safety issues in Dania Beach, and she knows they have done things in other municipalities to make improvements. She questioned if we could reach out to them.

Director Chen agreed this would be good to investigate and we could reach out to Brightline.

Board Member Lewellen said a lot of times when a company has a safety issue, they set up a fund, so maybe they have, and we could access that. It never hurts to ask. The other option is the infrastructure bill; money came in from that and the MPO may be a viable source.

Chair James asked if there would be a five-year wait period.

Board Member Lewellen responded she does not know; there could be but since it is safety related, it may not take that long.

Chair James noted she has a recommendation that if this is prioritized, then we can talk about the options of getting it funded.

Director Chen addressed the painted crosswalks; he is reaching out to the FDOT district office. Meanwhile, he is in process of writing an RFP so we can get an idea of what it might cost. As soon as he finishes it, it will be reviewed by Legal and could be out very soon.

Chair James spoke of a business district in the NW section; there are significant stakeholders who would like to see a business district. It would help Director Chen's relationship with the community and help the Board envision its reality.

Director Chen noted he is very interested in meeting with the community; it has been an interesting year with COVID. He wants to develop conversations with the community. He hopes to start the CRA Plan meetings in February and the target date would be July. The consultants will have heavy communication with the community. Dania Village is what he calls the NW/SW 1st Avenue corridor, and he wants the consultants to look at this for the CRA Plan.

Chair James asked what his current plan is for business retention and attraction in our CRA area.

Director Chen said some of it is possible with our CRA Façade grant program; many of our programs are part of this strategy. The Dania Beach Business Academy is meant to help businesses already here and to help attract businesses elsewhere when their leases are up. He said the phone is ringing more and more. He does not know if it is Dania Beach's reputation as a whole, but it is being elevated and we have started to get more recognition. We have at least three or four initiatives that combined are helping our business retention and attraction. He had an award-winning academy in Fort Lauderdale, and Dania Beach's program is better.

Board Member Odman commented she remembers with the City we were having the Chamber do monthly updates. Perhaps Business Attraction & Investment Manager Harris could once a month give an update of what businesses have been brought in or recruitment undertaken and asked if this is something that could be done.

Director Chen said it is actually in practice, but we can expand our monthly report. No business wants its details of what they are doing revealed, but we can provide generic details and let the Board know when they open for business.

Board Member Odman noted residents would like to see what businesses are opening; she understands he cannot reveal their plans.

Director Chen said we can expand our economic development activity report and can also report on businesses we have lost to another city. He can give the Board the information that is understandable to understand the market.

Chair Lewellen commented we have a lot of empty buildings with for lease and for rent signs. She questioned sending an email or flyer to businesses that have already participated in the academy with a list of what we have available for rent and lease. This would tie it back to the Business Academy for businesses to come here.

Director Chen noted he would like to have the Business Academy get a little more traction; once that happens, people will follow it as a resource for their business. He agreed with Board Member Lewellen and said he will bring programs forward to the Board that will address the vacancies.

Chair James summarized that the RFP is going out for the crosswalks and the other projects were the NW/SW 1st Avenue Complete Streets art district and the crosswalks with FEC.

Director Chen said we will take this on; these are important projects with a target that we bring the Board back information.

City Manager Garcia noted Finance Director DiPaolo informed her that between ARPA and the infrastructure bill, we are going to be aligned with these priorities without touching reserves. Even with staffing challenges, the monies are there for us.

Chair James said we should keep in the back of our minds that we need to do some type of Federal Highway beautification. We got a lot of flak when we planted palms on US-1; the residents disliked it but look how beautiful it is now. We should also look at for sale signs and get businesses to this corridor.

City Manager Garcia noted we have a contractor in place to bring forward a complete Landscaping Master Plan which would address the Griffin Road corridor, coming up US-1 to Dania Beach Boulevard.

Director Chen said the CRA and City have a lot of alignment of purpose. At the kickoff with the CRA Plan consultant, he will tell them to focus on visibility corridors, the first impression of Dania Beach. These are instructions he will be giving to our consultant.

2.2 Budget impacts associated with the discussed programs and activities

All discussion occurred under item 2.1.

3. Adjournment

Chair James adjourned the meeting at 6:06 p.m.

ATTEST:

COMMUNITY REDEVELOPMENT
AGENCY

THOMAS SCHNEIDER, CMC
CRA SECRETARY

TAMARA JAMES
CHAIR – CRA

ESTIMATE OF WORK EFFORT AND COST - PDS-Dania Pedestrian Xings

Name of Project: AAF D09 10 / D10 Segment, West Palm Beach to Miami (PDS)
 County: Palm Beach, Broward and Miami-Dade

Consultant Name: URS Corporation Southern
 Project No.: 60392081
 Date: 06/29/16
 Estimator: Alan Hedberg, PE / Teo Baez, PE

Staff Classification	Total Staff Hours	Principal	Project Manager	Chief Engineer	Senior Engineer	Project Engineer	Engineer	Senior Technician	Clerical	TOTAL
		\$250.00	\$200.00	\$200.00	\$150.00	\$120.00	\$90.00	\$104.00	\$64.00	
Percent Participation		2%	15%	8%	0%	35%	24%	14%	2%	100%
Staff Hours	80	2	12	6	0	28	19	11	2	80
Total Staff Cost		\$500.00	\$2,400.00	\$1,200.00	\$0.00	\$3,360.00	\$1,710.00	\$1,144.00	\$128.00	\$10,442.00

RATES ARE BURDENED RATES

SUBTOTAL Loaded Labor (LS):	\$10,442.00
URS Expenses (LS):	\$478.59
SUBTOTAL Loaded Labor + Expenses (LS):	\$10,920.59

TOTAL URS Loaded Labor + Expenses (LS):	\$10,920.59
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Subconsultans:

None	\$0.00
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GRAND TOTAL ESTIMATED FEE:	<u>\$10,920.59</u>
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AAF D10 Amendment No. XX (PDS)

Staff Hour Estimate - PDS-Dania Pedestrian Xings

Item	DESCRIPTION	UNITS	NO. OF UNITS	HOURS PER UNIT	STAFF HOURS	COMMENTS
1.0	D10 Analysis & Design					
1.01	Track Plans	LS	0	0	0	N/A
1.02	Roadway Plans	Sheet	2	8	16	Includes addition of crossing panels and layout of new sidewalk on 1 side of each crossing at NW 1st St and Dania Beach Blvd.
1.03	Signing and Pavement Marking Plans	Sheet	2	2	4	Includes revision of edge stripe on pavement marking plans for crosswalk. Crosswalk striping to be provided by City of Dania Beach.
1.04	Roadway Signal Plans	Sheet	0	0	0	N/A
1.05	Crossing Layout Plans	Sheet	2	8	16	Includes shift of entrance gates to accommodate new sidewalk and addition of ped gates. Coordination with GE for cabling and signal house updates.
1.06	Utility Plans	Sheet	2	4	8	Includes plan revisions per new signal equipment locations.
1.07	SUE	LS	0	0	0	N/A Sue is not included in this scope.
1.08	Wayside Signal Plans	LS	0	0	0	N/A
1.09	Quantities / Cost Estimate	LS	1	12	12	Quantities and cost estimates for work associated with new sidewalks only.
1.0	Subtotal				56	
2.0	QA / QC Reviews					
2.01	QA / QC	LS	1	4	4	7.5% of Subtotal for Item 1
2.0	Subtotal				4	
3.0	Project Management					
3.01	Contract Maintenance	EA	1	6	6	Includes project management efforts for maintenance of files, developing monthly progress reports, schedule updates, etc. (6 hrs/week x 1 week).
3.02	Prepare and Submit Revised Packages	EA	1	8	8	Includes preparation of Revision Log, sign & seal packages, breakdown signed and sealed packages into individual sheets, re-name and file sheets (for document control) and transmit to client.
3.03	Responses to Comments	LS	1	6	6	Does not include plan revisions to address comments. Plan revisions will be additional services.
3.04	Coordination with Agencies	EA	0	0	0	By Others.
3.0	Subtotal				20	
	TOTAL				80	



Carnahan Proctor and Cross, Inc

February 2nd, 2017

Attn: Ms. Kathleen A. Weekes, M.A.
CRA Manager,
100 W. Dania Beach Blvd.,
Dania Beach,
FL-33004

**Re: Agreement between the Dania Beach Community Redevelopment Agency (CRA) and
Carnahan, Proctor & Cross, Inc. for Continuing Consulting Services**

Dear Ms. Weekes,

Enclosed are two signed, witnessed, and notarized original agreements by our company. Also, enclosed are the certificates of insurance to be signed by the CRA officials.

Thank you for your assistance. If you have any questions or require additional information, please contact me. I can be easily reached at my email address dan.tintner@carnahan-proctor.com or my cell phone number is 954-593-8774.

Sincerely,

Dan A. Tintner, P.E.
Director of Engineering

Thank You
Signed Original
Returned 
3-16-2017

814 South Military Trail, Deerfield Beach Fl, 33442 USA

TEL: 954.972.3959

FAX: 954.972.4178

www.carnahan-proctor.com

AGREEMENT

THIS IS AN AGREEMENT (the "Agreement") entered into on FEBRUARY 23, 2017, between the DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY, a public body corporate and politic created pursuant to Part III of Chapter 163 Florida Statutes, having an address at 100 West Dania Beach Boulevard, Dania Beach, Florida 33004 ("CRA"), and Carnahan, Proctor and Cross, Inc., a Florida corporation (the "Consultant"), with an address of 814 South Military Trail, Deerfield Beach, Florida 33442

In consideration of the mutual covenants, terms and conditions contained in this Agreement, and for other good and valuable consideration, the adequacy and receipt of which are acknowledged, the parties agree as follows:

1. Scope of Services. The Consultant agrees to provide services to the CRA as set forth in Work Orders issued from time to time by the CRA. Consultant agrees to provide services at the rates set forth in the attachment to each Work Order, a copy of which attachment will be made a part of and will be incorporated into the Work Order for each project.

The Request for Qualifications (RFQ No. 16-004) issued by the CRA and Consultant's response to it are both incorporated by this reference into this Agreement.

2. Subcontracts. It is expressly agreed to by the parties that the CRA shall approve in advance in writing any sub-consultants and the fees to be paid them by Consultant, prior to any such sub-consultant proceeding with any such work.

3. Term. The services will be rendered by the Consultant until this Agreement, or any work order issued under it, is terminated.

4. Payment for Services. CRA agrees to pay Consultant a fee or fees as determined once the scope of work has been identified in the attached Work Order by the CRA and the Consultant. No travel and meal costs will be reimbursable unless incurred outside of Miami-Dade, Broward and Palm Beach Counties, which costs shall be approved in writing, in advance by the CRA. Any such costs are payable at the CRA reimbursement rate.

4.1. Any necessary additional work, as determined by CRA, which is not covered by a Work Order, shall not be undertaken without a written amendment to the Work Order executed by both parties in advance of any work.

4.2. Consultant shall submit its invoices in the format and with supporting documentation as may be required by CRA.

4.3. CRA shall pay Consultant monthly for services rendered within thirty (30) calendar days from date of approval of each of Consultant's invoices. If any errors or omissions are discovered in any invoice, CRA will inform Consultant and request revised copies of all such documents. If any disagreement arises as to payment of any portion of

an invoice, CRA agrees to pay all undisputed portions and the parties agree to cooperate by promptly conferring to resolve the disputed portion.

4.4. Any invoice which is not timely paid as prescribed above will be subject to the accrual of interest at the statutory rate prescribed by applicable Florida law.

5. Licenses, Permits and Fees. In accordance with the Public Bid Disclosure Act, Section 218.80, Florida Statutes, each license, permit, or fee, Consultant will have to pay the CRA before or during the Work, items or services to be provided or the percentage method or unit method of all licenses, permits and fees required by the CRA and payable to the CRA by virtue of the Work, items or services as part of this Agreement are as follows:

5.1. Consultant shall have and maintain during the term of this Agreement any and all appropriate City licenses, fees (and business tax receipts, if applicable), which shall be paid in full in accordance with the City's fee structure for such items. There will not be any percentage reduction or waiving of City licenses, fees (or business tax receipts, if applicable).

5.2. During the performance of this Agreement, there may be times when Consultant will be required to obtain a City permit for such Work, or in connection with the items or services. It is the responsibility of Consultant to insure that it has the appropriate City permits as may become necessary during the performance of this Agreement. Any fees related to the City required permits in connection with this Agreement, will be the responsibility of Consultant.

6. Indemnification of CRA. The Consultant shall, in addition to any other obligation, to indemnify the CRA and to the fullest extent permitted by law, protect, defend, indemnify and hold harmless the CRA, including its agents, elected officials and employees from and against all claims, actions, liabilities, losses (including economic losses), or costs arising out of any actual or alleged:

(a) bodily injury, sickness, disease or death, or injury to or destruction of tangible property including the loss of use resulting from, or any other damage or loss arising out of or resulting or claimed to have resulted in whole or in part from any actual or alleged act or omission of the Consultant or its subcontractors, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable in the performance of the work;

(b) any violation of law, statute, ordinance, governmental administrative order, rule, regulation, or infringement of patent, copyright or trademark rights by Consultant or its subcontractors in the performance of the work;

(c) liens, claims, actions made by the Consultant or its subcontractors or other party performing the work;

(d) claims of whatsoever nature related to collection practices or any actions of a contradictory nature pursuant to Contract or in an attempt to collect monies due or claimed to be due to the Owner.

7. **INSURANCE COVERAGE:** The Consultant shall not commence Work under the Agreement until Consultant has obtained all insurance required under this paragraph, and not until such time that the coverages are approved by the Risk Manager of the CRA. The Consultant shall not allow any employee of Consultant or any Subcontractor to commence Work on any subcontract until the Subcontractor and all Coverages required of any Subcontractor have been obtained and approved by the Risk Manager of the CRA. In addition, Consultant shall be responsible for any and all policy deductibles and self-insured retentions.

The following are requirements that must be met regarding the Consultant's delivery of Certificates of Insurance for all coverages required in the Agreement and Bid Documents:

7.1 "Preliminary" certificate means that certificates of insurance verifying all general insurance requirements (as noted below) must be included with your Responses submittal on the date and time of the opening of Responses.

If the "preliminary" certificates are not included with your submittal, then the CRA has the right to consider the submitted response as non-responsive on the date and time of the response opening. "Preliminary" Certificates may be issued without documentation of all "Special Provisions". However, Consultants must understand that all provisions, including "Special Provisions" noted below, are expected to be fully documented on or attached to the "Official" Certificates of Insurance as described below.

7.2 "Official" Certificates of Insurance must be delivered to the City Clerk's office and Risk Manager of the CRA. If the "Official" certificates are not delivered before or on the fourteenth (14th) Business Day after the issuance by the CRA of the "Notice of Selected Consultant", then the CRA has the right to consider the awarded Agreement to the successful Consultant as void and to negotiate a contract with the next best qualified Consultant. "Special Provisions", as referenced below under each type of insurance requirement shall be fully confirmed on or attached to the "Official" certificates.

7.3 All Certificates of Insurance must clearly identify the contract to which they pertain, including a brief description of the subject matter of the contract. The certificates shall contain a provision that coverage afforded under the policies will not be canceled until at least thirty (30) days' prior written notice has been given to CRA. If this coverage is not provided, then Consultant is responsible for such notice to CRA. Insurance policies for required coverages shall be issued by companies authorized to do business under the laws of the State of Florida and any such companies' financial ratings must be no less than A-VII in the latest edition of the "BEST'S KEY RATING GUIDE", published by A.M. Best Guide. In the event that the insurance carrier's rating shall drop, the insurance carrier shall immediately notify the CRA in writing.

7.4 Coverages shall be in force until all Work required to be performed under the terms of the Agreement, including any applicable warranty period, is satisfactorily completed as evidenced by the formal written acceptance by the CRA. In the event insurance certificates provided to CRA indicate that the insurance shall terminate and lapse during the period of the Agreement, including any applicable warranty period, then in that event, the Consultant shall furnish, at least thirty (30) days prior to the expiration of the date of such insurance, a renewed Certificate of Insurance as proof that equal and like coverages for the balance of the period of the Agreement, including any extension of it, and including any applicable warranty period, is in effect. **THE CONSULTANT AND ANY APPROVED SUBCONTRACTOR SHALL NOT PERFORM OR CONTINUE WORK PURSUANT TO THE AGREEMENT, UNLESS ALL COVERAGES REMAIN IN FULL FORCE AND EFFECT. ANY DELAY IN THE WORK CAUSED BY A LAPSE IN COVERAGE SHALL BE NON-EXCUSABLE, SHALL NOT BE GROUNDS FOR A TIME EXTENSION, AND WILL BE SUBJECT TO ANY OTHER APPLICABLE PROVISIONS DESCRIBED IN THE AGREEMENT OR ELSEWHERE IN THE RFQ DOCUMENTS CONCERNING DELAY.**

INSURANCE REQUIREMENTS

7.5 The Consultant shall secure and maintain throughout the duration of this RFQ and agreement, if selected, insurance of such types and in such amounts not less than those specified below as satisfactory to City and CRA, naming the City and CRA as Additional Insureds, underwritten by a firm rated A-X or better by A.M. Best and qualified to do business in the State of Florida. The insurance coverage shall be primary insurance with respect to the City and CRA, their officials, employees, agents and volunteers naming the City and CRA as additional insureds. Any insurance maintained by the City and CRA shall be in excess of the Consultant's insurance and shall not contribute to the Consultant's insurance. The insurance coverages shall include at a minimum the amounts set forth in this section and may be increased by the Consultant as it deems necessary or prudent.

Commercial General Liability coverage with limits of liability of not less than a \$1,000,000 per Occurrence combined single limit for Bodily Injury and Property Damage. This Liability Insurance shall also include Completed Operations and Product Liability coverages and eliminate the exclusion with respect to property under the care, custody and control of Consultant. The General Aggregate Liability limit and the Products/Completed Operations Liability Aggregate limit shall be in the amount of \$2,000,000 each.

Workers' Compensation and Employer's Liability insurance, to apply for all employees for statutory limits as required by applicable state and federal laws. The policy(ies) must include Employer's Liability with minimum limits of \$1,000,000.00 each accident. No employee, subcontractor or agent of the Consultant shall be allowed to provide Services pursuant to this RFQ who is not covered by Worker's Compensation insurance.

Business Automobile Liability with minimum limits of \$1,000,000 per Occurrence, combined single limit for Bodily Injury and Property Damage. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability policy,

without restrictive endorsements, as filed by the Insurance Service Office, and must include Owned, Hired, and Non-Owned Vehicles.

Professional Liability Insurance in an amount of not less than One Million Dollars (\$1,000,000.00) per occurrence, single limit.

Coverage shall apply for a minimum of three years following completion of the project.

The above are minimum requirements for jobs up to \$100,000. For Jobs over \$100,000, the following increased limits are required:

- General Liability: \$2,000,000 Per Occurrence/\$4,000,000 Aggregate
- Automobile Liability: \$2,000,000
- Professional Liability: \$3,000,000 Per Occurrence

8. Assignment of Agreement. The Consultant acknowledges, understands and agrees that its performance under this Agreement is or may be contingent upon the CRA receiving timely services from other consultants (the "Supporting Consultants"). The Consultant agrees to use its best efforts to coordinate its services with the services of the Supporting Consultants and further agrees that in the event the rendition of any services of any of the Supporting Consultants is delayed, such delay will not entitle the Consultant to any additional compensation or payment of any kind. Furthermore, the Consultant shall not be entitled to an increase in compensation, or be entitled to payment of any kind from the CRA, for damages or expenses incurred which are direct, indirect or consequential or other costs and lost profits of any kind including, but not limited to, costs of acceleration, inefficiency or extended overhead, arising because of any other delay, disruption, interruption, interference or hindrance from any cause whatsoever, whether such delay, disruption or interference be reasonable or unreasonable, foreseeable or unforeseeable, or avoidable or unavoidable; provided, however, that this provision shall not preclude recovery of damages by the Consultant for hindrances or delays caused solely by fraud, bad faith or active malicious interference on the part of the CRA. The Consultant shall only be entitled to extensions of time for performance as the exclusive and sole remedy for delay. In recognition of the fact that Consultant is not entitled to costs of acceleration arising out of the delays caused by Supporting Consultants, Consultant shall not be required to accelerate its services where delays have resulted from Supporting Consultants, unless the CRA agrees to compensate Consultant for such accelerated efforts.

9. Public Records Law. Consultant shall maintain books, records, documents and other evidence directly pertinent to performance of work under this Agreement in accordance with generally accepted accounting principles and practices. The Consultant shall also maintain the financial information and data used by the Consultant in the preparation of support of any claim for reimbursement for any out-of-pocket expense or cost. The CRA shall have access to such books, records, documents and other evidence for inspection, audit and copying during normal business hours. The Consultant will provide proper facilities for such access and inspection. Audits conducted under this section shall observe generally accepted auditing standards and established procedures and guidelines of the CRA. The Florida Public Records

Act, Chapter 119 of the Florida Statutes, may have application to records or documents pertaining to this Agreement and Consultant acknowledges that such laws have possible application and agrees to comply with all such laws.

Upon request from the City custodian of public records, Contractor shall provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by Chapter 119, Florida Statutes, or as otherwise provided by law.

Unless otherwise provided by law, any and all records, including but not limited to reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of the CRA.

Upon completion of this Agreement or in the event of termination by either party, any and all public records relating to the Agreement in the possession of the Contractor shall be delivered by the Contractor to the CRA Manager, at no cost to the CRA, within seven (7) days. All such records stored electronically by Contractor shall be delivered to the CRA in a format that is compatible with the CRA's information technology systems. Once the public records have been delivered upon completion or termination of this Agreement, the Contractor shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.

Any compensation due to Contractor shall be withheld until all records are received as provided in this Agreement.

Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination of this Agreement by the CRA.

Section 119.0701(2)(a), Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS.

Custodian of Records:	LOUISE STILSON, CITY CLERK
Mailing Address:	100 W. Dania Beach Boulevard Dania Beach, Florida 33004
Telephone number:	954-924-9800, Ext. 3623
Email:	lstilson@ci.dania-beach.fl.us

10. Termination.

a. Termination of Agreement for Convenience. It is expressly understood and agreed that the CRA may terminate this Agreement at any time for any reason or no reason at all by giving the Consultant notice by certified mail, return receipt requested, directed to the principal office of the Consultant, thirty (30) days in advance of the termination date. In the event that the Agreement is terminated pursuant to this provision, the Consultant shall be entitled to be compensated for the services rendered from the effective date of execution of the Agreement up to the date of receipt of Notice of termination. Such compensation shall be based on the percentage of work completed, as fairly and reasonably determined by CRA after conferring with Consultant.

b. Termination of Agreement for Cause. If CRA elects to terminate the Agreement for cause, CRA will provide Consultant twenty (20) days' advance written notice to the Consultant. If Consultant promptly cures the matter giving rise to the cause within that time, this Agreement shall continue. If not timely cured, the Agreement will stand terminated and the CRA will pay Consultant for work completed less any costs, expenses and damages incurred by CRA as a result of such termination. If a court of competent jurisdiction determines that the termination was not authorized under the circumstances then the termination shall be deemed to be a termination for convenience.

11. Ownership of Documents. All correspondence, studies, data, analyses, documents, instruments, applications, memorandums and the like, including drawings and specifications prepared or furnished by Consultant (and Consultant's independent professional sub-consultants or sub-consultants) pursuant to this Agreement shall become owned by and be the property of the CRA and the CRA shall consequently obtain ownership of them by any statutory common law and other reserved rights, including copyright; however, such documents are not intended or represented by Consultant to be suitable for reuse by CRA on extensions of the work or on any other work or project. Any such reuse, modification or adaptation of such document without written verification or permission by Consultant for the specific purpose intended will be at CRA's sole risk and without liability or legal exposure to Consultant or to Consultant's independent professional sub-consultants. If CRA alters any such documents, CRA will expressly acknowledge same so that no third party will be in doubt as to the creation or origination of any such document.

12. Notices. Except as provided above, whenever either party desires to give notice to the other, it must be given by written notice, sent by certified U.S. mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective persons and places for giving of notice:

CRA:	Rachel Bach
	Executive Director
	Dania Beach Community Redevelopment Agency
	100 W. Dania Beach Boulevard
	Dania Beach, Florida 33004

With a copy to: Thomas J. Ansbros, CRA Attorney
City of Dania Beach
100 West Dania Beach Boulevard
Dania Beach, Florida 33004

Consultant: Carnahan, Proctor and Cross, Inc.
Attn: Greg Proctor
814 South Military Trail
Deerfield Beach, Florida 33442

13. Governing Law. The parties agree that this Agreement shall be construed in accordance with and governed by the laws of the State of Florida.

14. Bankruptcy. It is agreed upon that if the Consultant is adjudged bankrupt, either voluntarily or involuntarily, then this Agreement shall terminate effective the date and at the time the bankruptcy petition is filed. Upon such filing of Bankruptcy, Consultant will automatically be in default of this Agreement and the provisions of Article 9 will be enforced at CRA's discretion.

15. Venue; Fees. All claims, counterclaims, disputes and other matters in question between CRA and Consultant arising out of, relating to or pertaining to this Agreement, or the breach of it, or the services of it, or the standard of performance required in it, shall be addressed by resort to non-binding mediation as authorized under the laws and rules of Florida; provided, however, that in the event of any dispute between the parties, the parties agree to first negotiate with each other for a resolution of the matter or matters in dispute and, upon failure of such negotiations to resolve the dispute, the parties shall resort to mediation.

15.1 If mediation is unsuccessful, any such matter may be determined by litigation in a court of competent jurisdiction for any legal action arising out of or pertaining to this Agreement shall be the Circuit Court for the Seventeenth Judicial Circuit in and for Broward County, Florida, or the federal District Court in the Southern District of the United States. Each party further agrees that venue of any action to enforce this Agreement shall be in Broward County, Florida. In any litigation, the parties agree to each waive any trial by jury of any and all issues. In the event of any litigation which arises out of, pertains to, or relates to this Agreement, or the breach of it, or the standard of performance required in it, the prevailing party shall be entitled to recover reasonable attorney fees from the non-prevailing party.

15.2 Operations During Dispute. In the event that a dispute, if any, arises between the CRA and the Consultant relating to this Agreement, or its performance or compensation, the Consultant agrees to continue to render service in full compliance with all terms and conditions of this Agreement as required by the CRA.

16. Legal Representation. It is acknowledged that each party to this Agreement had the opportunity to be represented by counsel in the preparation of this Agreement.

17. Attorney Fees and Costs. If CRA or Consultant incurs any expense in enforcing the terms of this Agreement, whether suit is brought or not, each party shall bear its own costs and expenses including, but not limited to, court costs and reasonable attorney fees.

18. Headings. Headings in this document are for convenience of reference only and are not to be considered in any interpretation of this Agreement.

19. Exhibits. Each exhibit referred to in this Agreement forms an essential part of this Agreement and each such exhibit is incorporated by this reference.

20. Severability. If any provision of this Agreement or the application of it to any person or situation shall to any extent be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable, shall not be affected, shall continue in full force and effect, and shall be enforced to the fullest extent permitted by law.

21. All Prior Agreements Superseded. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained in this Agreement and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms of this Agreement shall be predicated upon any prior representations or agreements, whether oral or written.

22. Consultant and its employees and agents shall be and remain independent Consultants and not employees of CRA with respect to all of the acts and services performed by and under the terms of this Agreement. This Agreement shall not in any way be construed to create a partnership, association or any other kind of joint undertaking, enterprise or venture between the parties to this Agreement. All agents, employees and sub-consultants of the Consultant retained to perform services pursuant to this Agreement shall comply with all laws of the United States concerning work eligibility.

23. The Consultant understands and agrees that the CRA, during any fiscal year, is not authorized to expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year and that any contract, verbal or written, made in violation of this subsection is null and void and that consequently, no money may be paid on such contract beyond such limits. Nothing contained in this Agreement shall prevent the making of contracts for periods exceeding one (1) year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years. Consultant shall not proceed with services under this Agreement without CRA's written verification that the funds necessary for Consultant compensation and other necessary expenditures are budgeted as available within the appropriate fiscal year budget.

24. Consultant warrants and represents that no elected official, officer, agent or employee of the CRA has a financial interest, directly or indirectly, in this Agreement or the compensation to be paid under it and, further, that no CRA employee who acts in the City of Dania Beach as a "purchasing agent" as defined in Chapter 112, Florida Statutes, nor any elected or appointed officer of the City of Dania Beach, nor any spouse or child of such purchasing agent, employee or elected or appointed officer, is a partner, officer, director or proprietor of the Consultant and, further, that no such CRA employee, purchasing agent, CRA elected or appointed officer, or the spouse or child of any of them, alone or in combination, has a material interest in the Consultant. Material interest means direct or indirect ownership of more than five percent (5%) of the total assets or capital stock of the Consultant.

25. Consultant shall comply with all federal, state and CRA laws applicable to the Consultant services and specifically those covering Equal Opportunity Employment, the Americans with Disabilities Act ("ADA") eligibility to perform services as specified in the Florida Public Entity Crime law and the Florida Building Code. The Consultant is expected to fully comply with all provisions of all laws and the CRA reserves the right to verify the Consultant's compliance with them. Failure to comply with any laws will be grounds for termination of the Agreement for cause.

26. In the event of any conflict between any provisions of this Agreement and any provision in any attached Exhibit, the parties agree that the provisions of this Agreement are controlling (including, but not limited to, all terms and provisions governing compensation). Further, any prior Agreement related to the services is rescinded and replaced by this Agreement.

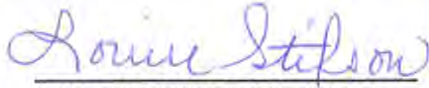
27. Consultant agrees to perform its obligations under this Agreement in accordance with the degree of skill and care exercised by practicing design professionals performing similar services under similar conditions. Consultant makes no other representations and no warranties, whether express or implied, with respect to the quality of its performance under this Agreement.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.

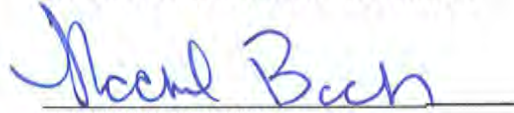
CRA:

ATTEST:

**DANIA BEACH COMMUNITY
REDEVELOPMENT AGENCY**

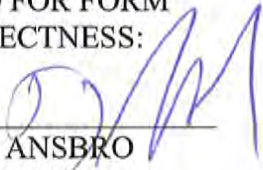


LOUISE STILSON, CMC
CRA CLERK



RACHEL BACH
CRA EXECUTIVE DIRECTOR

APPROVED FOR FORM
AND CORRECTNESS:


THOMAS J. ANSBRO
CRA ATTORNEY



TAMARA JAMES
CRA BOARD CHAIRPERSON

Dated: FEBRUARY 23, 2017.



CONSULTANT:

Carnahan, Proctor and Cross, Inc.
a Florida corporation

WITNESSES:

Terence T. Castillo

SIGNATURE

Terence T. Castillo

PRINT Name

Lakshmi

SIGNATURE

LAKSHMI KUTTIARAMBIL

PRINT Name

[Signature]

SIGNATURE

GREG PROCTOR

PRINT Name

PRESIDENT

Title

STATE OF FLORIDA

COUNTY OF Broward

The foregoing instrument was acknowledged before me on February 2nd 2017,
by GREG PROCTOR, as PRESIDENT of Carnahan, Proctor and Cross, Inc., a Florida
corporation, on behalf of the corporation. He/she is personally known to me or produced
_____ as identification and did (did not) take an oath.

Mariela Vasquez

NOTARY PUBLIC

State of Florida

My Commission Expires:





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/30/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Keyes Coverage Insurance 5900 Hiatus Road Tamarac FL 33321		CONTACT NAME: Michellita Mercado PHONE (A/C No, Ext): 954-724-7000 E-MAIL ADDRESS: mmercado@keyescorverage.com		FAX (A/C No): 954-724-7010
INSURED Carnahan Proctor & Cross Inc 814 S. Military Trail Deerfield Beach FL 33442		INSURER(S) AFFORDING COVERAGE INSURER A : Hanover Insurance Company INSURER B : FWCJUA, Inc. INSURER C : Admiral Insurance Company INSURER D : INSURER E : INSURER F :		NAIC # 22292 24856

COVERAGES

CERTIFICATE NUMBER: 1846013823

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC OTHER:	Y Y	ZZJ A804762-01	12/31/2016	12/31/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS	Y Y	AZJ A804818-01	12/31/2016	12/31/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$50	Y Y	UHJ A804765-02	12/31/2016	12/31/2017	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	6FR13UB7D775890	3/8/2016	3/8/2017	☒ PER STATUTE ☐ OTHER WOS by Endmt E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Professional Liability Claims Made Basis		EO000026443-03	8/19/2016	8/19/2017	Aggregate 1,000,000 Each Claim 1,000,000 Retention 40,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Continuing Consultant Services
The City of Dania Beach, Florida and CRA, their officials, employees, and volunteers are included as an additional insured on a primary and non-contributory basis when required by written contract. Umbrella Liability extends coverage to include General Liability and Auto Liability.

CERTIFICATE HOLDER

CANCELLATION 30 Days Notice/10 Days for Non-Pay

City of Dania Beach, Florida 100 West Dania Beach Blvd Dania Beach FL 33004	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2014/01)

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THIS CERTIFICATE SUPERSEDES PREVIOUSLY ISSUED CERTIFICATE

July 27, 2018

Ms. Rickelle Williams
Executive Director
Dania Beach Community Redevelopment Agency
100 W. Dania Beach Boulevard
Dania Beach, Florida 33044

RE: W. DANIA BEACH BOULEVARD IMPROVEMENTS
CTA PROPOSAL NO. 2018-H07.252

Dear Ms. Williams,

We are pleased to submit this proposal for Professional Consulting Services in connection with the W. Dania Beach Boulevard Improvements from SW/NW 3rd Avenue to east of SW/NW 5th Avenue, as well as, SW/NW 4th Avenue, approximately 150 linear feet north and south of West Dania Beach Boulevard. The proposed improvements consist of increasing sight distance and providing a smoother ride when traversing the railroad crossing, as well as sidewalk enhancements to provide sidewalk continuity along the south side of the roadway from 3rd Avenue to 5th Avenue and at the northwest quadrant of West Dania Beach Boulevard at SW/NW 4th Avenue. Drainage will be provided as required and landscaping will be added to enhance the project limits.

CRANEN THOMPSON



& ASSOCIATES INC.

Engineers
Planners
Surveyors
Landscape Architects

I. SURVEYING SERVICES

1.1 Topographic Survey (CTA Task No. 11050)

Prepare a topographic survey of W. Dania Beach Blvd, from the west edge of pavement of NW 3rd Avenue westerly to approximately 70 feet east of the centerline of NW 5th Avenue and including NW 4th Avenue 150 feet north and south of Dania Beach Boulevard. All lands lying within a portion of Section 34, Township 50 South, Range 42 East, in the City of Dania Beach, Broward County, Florida. This survey will meet all of the current surveying requirements of the Board of Professional Surveyors and Mappers of the State of Florida. The survey will include the following:

- Recovery of the existing boundary and/or right-of-way monumentation, for the purposes of establishing rights-of-way.
- Establish two (2) site benchmarks on, or adjacent to the property. The elevation datum for these bench marks will be North American Vertical Datum of 1988 (NAVD '88)
- Location of all aboveground visible improvements within the project limits, including pavement, walkways, slabs, fences, utilities, signs, trees and parking striping.
- Location of all above-ground and visible utilities features only within the project limits.
- Underground utilities are not part of this survey scope.
- Topography will include spot elevations and cross-sections every 50 feet along roads.

3563 N.W. 53rd Street
Fort Lauderdale, FL 33309-6311
(954)739-6400
Fax (954) 739-6409

Lump Sum\$6,870.00

I. ENGINEERING SERVICES

- 2.1 Final Paving, Grading and Drainage Plans (CTA Task No. 31030)
Prepare Final Paving, Grading and Drainage Plans, cross-sections and details for W Dania Beach Boulevard Improvements from SW/NW 3rd Avenue to SW/NW 5th Avenue. The roadway design will consist of a typical cross-section, profile grade line, pavement overlay/resurfacing, sidewalk improvements and drainage, as necessary. Task also includes cost estimates at milestone submittals and final contract documents of plans and technical specifications.
- Lump Sum \$6,860.00*
- 2.2 Pavement Marking and Signage Plans (CTA Task No. 31035)
Prepare Final Pavement Marking and Signage Plans for the proposed improvements including coordination with Broward County Traffic Engineering Division.
- Lump Sum \$3,230.00*
- 2.3 Prepare and Process On-site Engineering Permit Applications (CTA Task No. 31080)
Prepare and process permit applications and supporting documents through appropriate state and local agencies including:
- Broward County Environmental Protection Department - Surface Water (If Necessary)
 - City of Dania Beach
 - Broward County Traffic Engineering Division - Signing and Marking
 - Florida East Coast Railroad Approval
- Lump Sum \$4,960.00*
- 2.4 Meetings with Client, Architect and Agencies (CTA Task No. 31100)
Prepare for and attend coordination meetings and conference calls regarding the proposed project. This task shall include meetings with the Client, local permitting agencies and the public.
- Lump Sum \$3,360.00*
- 2.5 Coordination with Franchise Utility Companies (CTA Task No. 31110)
Coordinate with local utility companies (FP&L, AT&T, Cable TV) and Florida East Coast Railroad for relocation of existing utility lines and/or poles within the Project Limits and new improvements within the Railroad Right of Way.
- Lump Sum \$4,960.00*

III. LANDSCAPE ARCHITECTURAL SERVICES

- 3.1 Preliminary Landscape Plan (CTA Task No. 21090)
Prepare preliminary landscape plan and cost estimate for client review and approval.

Lump Sum..... \$1,710.00
- 3.2 Final Landscape Plan (CTA Task No. 21025)
Prepare 50%, 90% and 100% landscape construction plans, specifications and cost estimate for the landscape area within the Right-of-Way only.

Lump Sum..... \$3,000.00
- 3.3 Final Irrigation Plan (CTA Task No. 21035)
Prepare 50%, 90% and 100% irrigation construction plans, specifications and cost estimate for the irrigation system within the Right-of-Way only. Task assumes the use of potable water and a solar controller for the irrigation system. Task does not include any electrical plans to provide any electrical service for the irrigation system.

Lump Sum..... \$3,090.00
- 3.4 Attendance at Meetings (CTA Task No. 24000)
Prepare for and attend coordination meetings with the Client, Neighborhood Associations and/or other governmental agencies and conference calls regarding the proposed project.

Lump Sum..... \$3,090.00

IV. REIMBURSABLE EXPENSES

- 4.1 Reimbursable Expenses (CTA Task No. 31140)
Reimbursable expenses shall include printing, mylars, copying, postage, photographic services, long distance phone calls, Federal Express and courier services.

Estimated Budget \$1,000.00

INFORMATION PROVIDED BY CLIENT

1. Permit fees.
2. Flow tests.
3. Geotechnical Reports.
4. GIS, As-Built of all known utilities and drainage in the Project Limits.

ADDITIONAL SERVICES

Additional services will be performed as authorized in writing by the Client. Additional services include but are not limited to the following:

1. Electrical design services.
2. Test Holes if necessary.
3. Bidding Services.
4. Construction Services
5. Environmental consulting services
6. Soil analysis and testing.
7. Construction stakeout.
8. Legal descriptions and sketches.
9. Material testing.
10. Plan changes requested by Client after approval of the Engineering Plan.
11. Construction contract administration required in connection with contractor's errors, retesting, or litigation.
12. Any services required in connection with threatened or endangered species.
13. Services required by additional governmental regulations that might be put into effect after the date of this agreement.
14. Any additional services requested by Client.

Scope of Services

The scope of services is limited by the specific terms of this proposal. Except as stated specifically herein, no other service will be provided except as "extra work", subject to the fees hereinafter set forth.

In reviewing this proposal for professional services, it should be understood that the above proposal items and their corresponding fees do not necessarily represent the full scope of services required for the project. Rather, it represents our best effort to set forth those services which we believe to be those requested by you, the Client, and/or those we can determine to be needed to accomplish a particular objective. However, we recognize and we ask that the Client recognize that as a project progresses the scope of service as originally defined may change in content to include work not initially identified. Several factors will cause this to happen:

1. Additional requirements identified by the Client.
2. New laws or governmental agency requirements.

As these influences occur and are identified, we will advise you of same and seek your direction as to how you wish to proceed.

Work required as a result of the above will be "extra work" outside of the original scope of services. Upon your direction, we will perform the work under the "**Hourly Fee Schedule**" section of this proposal or we can provide you with a separate proposal should the scope so indicate.

Hourly Fee Schedule

Civil Engineering Services

Principal Engineer	\$200/Hour
Senior Supervising Engineer	\$185/Hour
Senior Engineer.....	\$135/Hour
Project Engineer.....	\$115/Hour
Engineering Senior CADD Technician.....	\$95/Hour

Land Surveying & Mapping Services

Principal Surveyor	\$165/Hour
Professional Land Surveyor.....	\$125/Hour
Project Surveyor	\$115/Hour
Survey CADD / GIS Tech.....	\$85/Hour
Survey Field Crew (1-Man Crew)	\$92/Hour
Survey Field Crew (2-Man Crew)	\$130/Hour
Survey Field Crew (3-Man Crew)	\$160/Hour
Survey Crew with Laser Scan (3-Man Crew)	\$260/Hour

Landscape Architecture and Planning Services

Principal Landscape Architect / Principal Planner.....	\$165/Hour
Senior Supervising Landscape Architect	\$150/Hour
Senior Landscape Architect.....	\$135/Hour
Landscape Architect.....	\$125/Hour
Project Landscape Designer.....	\$115/Hour
Project Planner	\$115/Hour

Construction Administration Services

Director of Construction Management	\$145/Hour
Senior Field Representative	\$95/Hour
Field Representative	\$85/Hour

Miscellaneous

Clerical	\$75/Hour
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Hourly Charges

Hourly work will be billed at our current prevailing rates; however, these are subject to change due to increasing labor and material costs. Hourly work performed outside of normal business hours will be billed at one and a half times the current rates

for overtime. No notice of change in prevailing rates shall be required. The firm's normal business hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

Lump Sum Fees

The Lump Sum Fees set forth above are applicable for a period of six (6) months from the date of this proposal. If the work on any item to which a lump sum fee shall apply is not commenced within said period, the firm reserves the right to terminate this Agreement as it relates to said item. If the work is initiated but not concluded within said period, regardless of the reason therefore, the balance of the fee due shall be increased at the rate of one percent (1%) per month for each month the work continues until the work is complete. No prior notice of such adjustment shall be required.

Cost Estimates

In that our firm does not have control over the cost of labor and materials, or over competitive bidding and marketing conditions, the estimates of construction costs provided by our firm will be made on the basis of our experience and qualifications, but our firm does not guarantee the accuracy of the estimates of probable cost as compared to the contractor's bids. The firm recommends that you consult with the other professionals which you have employed in connection with the project.

Ownership of Documents

All documents including, but not limited to, drawings and specifications prepared in connection with the project constitute the work product of the firm and a portion of the instruments of service with respect to the project. Such documents and/or specifications constitute a portion of the integral services provided by the firm and, as such, are not intended or represented to be suitable for reuse by you or others or for extensions of the project or in connection with any other project. The firm specifically disclaims any responsibility and/or liability for or in connection with the reuse of such documents and/or specifications or any use thereof beyond the scope of the Project as set forth herein. By your execution of this proposal, you agree to indemnify and hold the firm harmless from all claims, damages, losses and expenses including, but not limited to, attorney's fees arising out of or resulting from the reuse or extended use of such documents or specifications.

Permits and Approvals

The permits and agency approvals mentioned above are those known to us to be required for projects of this kind, and we will apply for them as indicated. However, our experience has shown us that agencies and regulatory authorities do not always communicate new regulations and legislation properly and that the enforcement of policies can vary. The Client is therefore cautioned that additional permits or approvals other than those presently identified may be required. Should this arise, we will notify you and respond promptly to the requirement.

Construction Requirements

At the time that the firm is authorized by you to perform professional engineering services involving design plans and permit requiring approval by governmental agencies, the firm will be required to provide certificates of compliance to those agencies with regard to the performance of certain aspects of the work, which performance will be rendered by others. It will be necessary, therefore, for the firm to perform full-time observation regarding some items and to make periodic site visits for other items to determine whether or not the improvements are in "substantial compliance" with the relevant contract documents.

It shall be your responsibility to notify the firm of the commencement of any work so that the firm may perform the necessary inspections and observations. The amount of time required for such inspections and observations and for the completion of the applicable certifications will be dictated by the performance of the contractor. Moreover, and in addition to the required site visits, the firm must also prepare and review the as-built drawings during and at the end of the construction period. All of the services described in this paragraph constitute "extra work", unless otherwise specifically set forth in the "Scope of Services". The cost of providing these services is not included in the Lump Sum fee, unless specifically indicated.

The firm shall not be responsible for the quality or quantity of the work, the execution thereof, the techniques or sequences of construction, the safety and security of the project or the maintenance thereof. The firm is not a guarantor or insurer of the work of others and assumes no duty in connection therewith. In performing the services required of it, the firm will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of its profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended by the firm by virtue of the undertakings or of its performance of the service hereunder. Absent bad faith in the performance of the work hereunder, the firm shall not be liable for any damages resulting from misfeasance in the performance of any work with regard to the project.

No person other than you shall have the right to rely on the expertise of the firm or the performance of the matters set forth herein. The firm reserves the right to record a memorandum hereof in the public records of the County.

The above stated services are the minimum level of services that the firm is obligated to perform. The firm currently provides a complete range of construction-related services which it will be happy to discuss with you at the time that your project is ready for construction.

Permit Fees; Application Fees; Outside Consultant Fees

The service fees set forth herein do not include the payment of governmental agency submittal fees, review fees or permit fees, or any other charges assessed by said agencies. Further, the service fees do not include the cost of services provided by others. These fees shall be paid for by the Client. Should our firm find it absolutely necessary to advance fees for the Client, said fees shall be reimbursed along with a service and handling fee upon receipt of the invoice for same.

Direct Charges

Unless otherwise specified, the above service fees do not include the following direct charges:

1. Blue prints, mylars and xeroxing will be billed at current price schedule per print copy. These prices are available upon request.
2. Postage, Federal Express, photographic services for enlargements, reductions, etc.: At Cost plus 10% handling charge.

Assignment

It should be expressly understood that this proposal is for the use of the executing Client and is not assignable or assumable by any third party.

LIABILITY

PURSUANT TO F.S. 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

Invoicing and Payment

Work will be invoiced at the end of each month based on a proration of work completed to date, with payment expected upon receipt of the invoice by the Client. Client shall notify firm within ten (10) days of receipt of invoice should invoice be found to be unacceptable. Any invoice for which firm is not so notified shall be deemed to be acceptable for purposes of payment by Client.

If payment is not received within 45 days of the invoice date, Consultant may terminate this agreement or suspend work under the agreement without further notice, and a late charge of one and one-half percent (1-1/2%) per month on outstanding balance shall accrue until delinquent balance is paid. Client agrees to pay all costs of collection, including reasonable Attorney fees, should such action be required.

Client's Responsibilities

1. The Client shall provide full information regarding requirements for the project including a program, which shall set forth the design objectives, constraints and expendability, special equipment and systems and site requirements.
2. The Client shall furnish the services of soil engineers or other consultants when such services are deemed necessary. Such services shall include test borings, test pits, soil bearing values, percolation tests, air and water pollution tests, ground corrosion and resistivity tests, including necessary operations for determining subsoil, air and water conditions, with reports and appropriate professional recommendations.
3. The Client shall furnish structural, mechanical, chemical and other laboratory tests, inspections and reports as required by law or the Contract Documents.
4. The Client shall furnish a Legal Description of the property and the appropriate Title Information.
5. The Client shall execute all permit applications. As "Permittee", or "applicant" or "holder", Owner shall be responsible for complying with the conditions of all permits issued. In particular, Client shall be responsible for the safety of the General Public during construction.

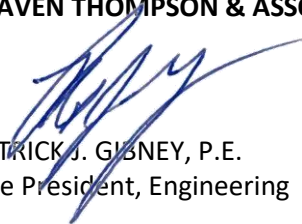
Acceptance

This proposal and fee schedules are based on acceptance within 30 days of the date of preparation. If not accepted by you within that time-period, we reserve the right to re-evaluate the terms and conditions contained herein.

If the proposed work and fees contained herein are agreeable with you, please sign the enclosed copy of this letter and return same to our office. Should you have any questions regarding the above, please do not hesitate to call.

Sincerely,

CRAVEN THOMPSON & ASSOCIATES, INC.



PATRICK J. GIBNEY, P.E.
Vice President, Engineering

PJG/tg

ACCEPTANCE OF PROPOSAL: The above fees, terms, conditions, and specifications are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

THIS PROPOSAL ACCEPTED BY:

Name & Title

Firm Name

Date

Telephone Number

Facsimile Number

EXHIBIT B
STAFF TIME ESTIMATE

Personnel	Hourly Rate	Hours per Task											Totals	
		Task 1.1	Task 2.1	Task 2.2	Task 2.3	Task 2.4	Task 2.5	Task 3.1	Task 3.2	Task 3.3	Task 3.4	Task 4.1	Hours	Cost
Administration														
Principal	\$220.00												0	\$0.00
Administrative Assistant	\$75.00												0	\$0.00
Sub Total													0	\$0.00
Engineering														
Principal Engineer	\$200.00		2	0	2	4	2						10	\$2,000.00
Sr. Supervising Engineer	\$185.00		8	4	8	8	8						36	\$6,660.00
Senior Engineer	\$135.00		12	6	16	8	16						58	\$7,830.00
Project Engineer	\$115.00		16	8	8		8						40	\$4,600.00
Senior CADD Technician	\$95.00		16	8									24	\$2,280.00
													0	\$0.00
Sub Total													168	\$23,370.00
Construction														
Construction Manager	\$145.00												0	\$0.00
Senior Field Representative	\$95.00												0	\$0.00
													0	\$0.00
Sub Total													0	\$0.00
Surveying														
Principal Surveyor	\$165.00	0											0	\$0.00
Professional Land Surveyor	\$125.00	6											6	\$750.00
Land Surveyor	\$115.00	8											8	\$920.00
Senior CADD Technician	\$85.00	16											16	\$1,360.00
Survey Laserscan Crew	\$260.00	0											0	\$0.00
Survey Crew (3 Man)	\$160.00	24											24	\$3,840.00
Sub Total													54	\$6,870.00
Landscape Arch./ Planning														
Principal LA Planner	\$165.00							2	2				4	\$660.00
Sr. Supervising LA	\$150.00							2	2	2	8		14	\$2,100.00
Sr. LA	\$135.00							8	12	6	14		40	\$5,400.00
Landscape Architect	\$125.00								6				6	\$750.00
Project Landscape Designer	\$115.00												0	\$0.00
Sub Total													64	\$8,910
Cost per Task		\$6,870.00	\$6,860.00	\$3,230.00	\$4,960.00	\$3,360.00	\$4,960.00	\$1,710.00	\$3,000.00	\$1,110.00	\$3,090.00	\$0.00	\$39,150.00	
Budget per Task		\$6,870.00	\$6,860.00	\$3,230.00	\$4,960.00	\$3,360.00	\$4,960.00	\$1,710.00	\$3,000.00	\$1,110.00	\$3,090.00	\$0.00	\$39,150.00	
Subconsultants														
Masuen Consulting		\$1,980.00											\$1,980.00	
													\$0.00	
													\$0.00	
Subconsultants Sub Total		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,980.00	\$0.00	\$0.00	\$1,980.00	
Total		\$6,870.00	\$6,860.00	\$3,230.00	\$4,960.00	\$3,360.00	\$4,960.00	\$1,710.00	\$3,000.00	\$3,090.00	\$3,090.00	\$0.00		
Direct Expenses												\$1,000.00	\$1,000.00	
Grand Total		\$6,870.00	\$6,860.00	\$3,230.00	\$4,960.00	\$3,360.00	\$4,960.00	\$1,710.00	\$3,000.00	\$3,090.00	\$3,090.00	\$1,000.00	\$42,130.00	

CITY OF DANIA BEACH, FLORIDA

WORK ORDER

This is a Work Order, dated October 12, 2018, issued by the Dania Beach Community Redevelopment Agency ("CRA"), to Carnahan, Proctor and Cross, Inc. (the "Consultant"), in connection with an Agreement dated February 23, 2017, existing between the CRA and the Consultant, which Agreement is incorporated by this reference.

The Consultant shall perform work (the "Work") for the CRA as described in Exhibit One, a copy of which is attached and incorporated by this reference. The Work Order and any and all timeframes pertinent to the Work are specified in that Exhibit.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.

CRA:

ATTEST:

**DANIA BEACH COMMUNITY
REDEVELOPMENT AGENCY**



THOMAS SCHNEIDER, CMC
CRA CLERK



RICKELLE WILLIAMS
CRA EXECUTIVE DIRECTOR

APPROVED FOR FORM
AND CORRECTNESS:


THOMAS J. ANSBRO
CRA ATTORNEY



EXHIBIT ONE

1.0 PROJECT DESCRIPTION

1.1 The project proposes roadway geometric improvements along West Dania Beach Boulevard (WDBB) at the Florida East Coast (FEC) Rail Road Crossing.

2.0 BASIS OF SCOPE

This scope is based upon request from the Dania Beach Community Redevelopment Agency (CRA). Should development plans substantially deviate from the information provided by the City, CPC may revise the scope and additional compensation will be negotiated.

The reviewing agencies are: The City of Dania Beach (City), Florida Department of Transportation (FDOT) and FEC.

3.0 SCOPE OF BASIC SERVICES AND FEE

Carnahan, Proctor and Cross, Inc. (CPC) will prepare roadway improvements construction plans along WDBB east and west of the FEC RR Crossing to provide increase sight distance and a smoother ride to the users. Additionally, sidewalk continuity across the RR Crossing and landscaping will be incorporated in the design. ADA compliance pedestrian ramps will be incorporated at the intersections included within the limit of the project (NW/SW 3rd Avenue & NW/SW 4th Avenue).

The scope of services provided by CPC shall be as follows:

Task 1- Meetings

- One meeting with CRA/City Staff to Define Scope details and preliminary field review.
- Up to 4 meetings with CRA/City representative(s) to present project issues and or progress details.
- Up to two coordination meetings with FEC representatives.

Task 2 – Surveying

- Survey data will be obtained as required

Task 3 – Completion of construction plans

Task 3.1 - 30% plans submittal

- These plans will include Surveying information
- Horizontal alignment of the proposed improvements
- Preliminary centerline profile along WDBB
- Analysis of potential impact to abutting properties and above ground utilities
- Response to comments
- Identification of required permits

Task 3.2 - 90% submittal

- Proposed alignment of proposed sidewalks
- Proposed profile centerline along WDBB
- Proposed Design including spot elevations at the intersection of NW/SW 4th Avenue and WDBB
- Recommended drainage improvements to accommodate geometric improvements if required
- ADA compliance pedestrian ramps
- Proposed signing and markings
- Legal descriptions of a temporary construction easements if any
- Response to comments

Task 3 - 100% Submittal

- Final construction plans including construction specifications and bid documents
- Task 4 – Landscaping Design
- Landscaping plans will be prepared within the limits of the project. The plans will be submitted for review together with the 90% plans submittal.

4.0 SCHEDULE

- Task 1: This task will be completed within the project duration.
- Task 2: This task will be completed within 3 weeks after notice to proceed
- Task 3.1: This task will be completed within 3 weeks after completion of Task 2. Two weeks review period will be provided for the City staff and other reviewers. Respond to comments will be submitted within one week for acceptancy from the reviews.
- Task 3.2: This task will be completed within 6 weeks after completion of Task 3.1. Two weeks review period will be provided for the City staff and other reviewers. Respond to comments will be submitted within one week for acceptancy from the reviews.
- Task 3.3: Final constructions plans will be submitted two weeks after acceptancy of the response to final comments received under task 3.2.
- Task 4: Landscaping plans will be submitted together with Task 3.2. Comments from this task will be incorporated as part of Task 3.

5.0 FEE SCHEDULE

Lump sum fee: **\$22,990.00**

CONSULTANT:

Carnahan, Proctor and Cross, Inc.,
a Florida Corporation

WITNESSES:

[Signature]
SIGNATURE

FRED E VARGAS
PRINT Name

SIGNATURE

PRINT Name

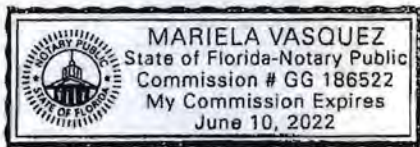
[Signature]
SIGNATURE

Dan A. Tintner
PRINT Name

Senior Vice President
Title

STATE OF FLORIDA
COUNTY OF Broward

The foregoing instrument was acknowledged before me on October 9th 2018,
by Dan Tintner, as Vice President of CPC, a Florida
_____, on behalf of the _____. He/she is personally known to me
or produced _____ as identification and did (did not) take an oath.



[Signature]
NOTARY PUBLIC
State of Florida

My Commission Expires:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/8/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Keyes Coverage Insurance 5900 Hiatus Road Tamarac FL 33321	CONTACT NAME: Pam Harding	FAX (A/C, No): 954-724-7010	
	PHONE (A/C, No, Ext): 954-724-7000	E-MAIL ADDRESS: pharding@keyescor.com	
INSURED Carnahan Proctor & Cross Inc 814 S. Military Trail Deerfield Beach FL 33442	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Hanover Insurance Company		22292
	INSURER B: Admiral Insurance Company		24856
	INSURER C: Hanover Amer Ins Co		36064
	INSURER D: Bridgefield Employers Ins Co		10701
	INSURER E:		
INSURER F:			

COVERAGES	CERTIFICATE NUMBER: 345570556	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC ☐ OTHER:	Y	Y	ZZJ A804762-02	12/31/2017	12/31/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Ded: None \$
C	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS	Y	Y	AZJ A804818-02	12/31/2017	12/31/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 50	Y	Y	UHJ A804765-03	12/31/2017	12/31/2018	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
D	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	083056388	3/8/2018	3/8/2019	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Professional Liability Claims Made Basis			EO000026443-05	8/19/2018	8/19/2019	Aggregate Each Claim Retention 2,000,000 2,000,000 25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Continuing Consultant Services
The City of Dania Beach, Florida and CRA, their officials, employees, and volunteers are included as an additional insured on a primary and non-contributory basis when required by written contract. Umbrella Liability extends coverage to include General Liability and Auto Liability.

CERTIFICATE HOLDER City of Dania Beach, Florida 100 West Dania Beach Blvd Dania Beach FL 33004	CANCELLATION 30 Days Notice/10 Days for Non-Pay SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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