

DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY BOARD WORKSHOP
SEPTEMBER 28, 2021 at 5:00 PM
VIRTUAL MEETING PROCEDURE

The Dania Beach Community Redevelopment Agency (CRA) will be conducting a “Hybrid” CRA Board workshop in the Commission Chamber with limited public access and utilizing communications media technology (“CMT”) for additional access, in accordance with Ordinance No. 2021-012, adopted February 9, 2021, and Resolution No. 2021-070, adopted May 11, 2021, related to conducting public meetings while under the public health emergency related to the spread of Novel Coronavirus Disease 2019 (COVID-19).

Please visit www.daniabeachfl.gov/virtualmeetings for detailed instructions on how to attend virtual CRA Board meetings. Public access to this virtual meeting can be accomplished as follows:

- Watch Meeting on the City’s YouTube Channel at www.daniabeachfl.gov/2654/Watch-DaniaTV
- Watch Meeting on Comcast Cable Channel 78
- Join the Meeting virtually or by telephone using Zoom

Viewing a public meeting using the video conference platform:

- Virtual attendance: Join Zoom via the browser and enter using the meeting ID
- Telephone attendee: dial meeting phone number and enter meeting ID

For more information about this CRA Board meeting, please contact:

Thomas Schneider, City Clerk
City of Dania Beach
100 W Dania Beach Boulevard
Dania Beach, FL 33004
954-924-6800 | tschneider@daniabeachfl.gov

NOTICE: This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 954-924-6800 ext. 3624, no later than two days prior to such proceeding. Anyone wishing to appeal any decision made by the Dania Beach City Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items may be viewed online at www.daniabeachfl.gov.

**Instructions for Viewing
Dania Beach CRA Board Virtual Workshop
September 28, 2021 at 5:00 PM**

Through the City's Website:

Please click the link below:

www.daniabeachfl.gov/2654/Watch-DaniaTV

Through Comcast Channel 78:

If you are a Comcast/Xfinity customer, please go to Channel 78 to view the meeting.

Options for Viewing the Meeting Using Zoom

Go to <https://zoom.us/> to access the meeting from your device

Use this meeting link to join as an attendee:

<https://us02web.zoom.us/j/89636129725>

Using your telephone

One tap mobile :

US: +19294362866,,89636129725# or +13017158592,,89636129725#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 436 2866 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900
6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 896 3612 9725

AGENDA
COMMUNITY REDEVELOPMENT AGENCY
HYBRID BUDGET WORKSHOP
TUESDAY, SEPTEMBER 28, 2021 - 5:00 PM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE WITH REGARD TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

LOBBYIST REGISTRATION IS REQUIRED. PRIOR TO ENGAGING IN ANY LOBBYING ACTIVITIES, WHETHER OR NOT COMPENSATION IS PAID OR RECEIVED IN CONNECTION WITH THOSE ACTIVITIES, EACH LOBBYIST SHALL FILE WITH THE CITY CLERK AN ANNUAL REGISTRATION STATEMENT AND PAY AN ANNUAL TWO HUNDRED FIFTY DOLLARS (\$250.00) REGISTRATION FEE FOR EACH PRINCIPAL OR EMPLOYER. REGISTRATION FORMS ARE AVAILABLE ON THE CITY WEBSITE: WWW.DANIABEACHFL.GOV. (ORDINANCE #2012-019; AMENDED BY ORDINANCE #2019-019)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY CLERK'S OFFICE, 100 W. DANIA BEACH BOULEVARD, DANIA BEACH, FL 33004, (954) 924-6800 EXTENSION 3624, AT LEAST 48 HOURS PRIOR TO THE MEETING.

IN CONSIDERATION OF OTHERS, WE ASK THAT YOU:

- A. PLEASE TURN CELL PHONES OFF, OR PLACE ON VIBRATE. IF YOU MUST MAKE A CALL, PLEASE STEP OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
- B. IF YOU MUST SPEAK TO SOMEONE IN THE AUDIENCE, PLEASE SPEAK SOFTLY OR GO OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.

**DECORUM POLICY FOR MEETINGS OF THE BOARD OF DIRECTORS OF THE DANIA BEACH COMMUNITY
REDEVELOPMENT AGENCY OF THE CITY OF DANIA BEACH, FLORIDA:**

INDIVIDUALS WHO WISH TO MAKE ANY "CITIZEN'S COMMENTS" UNDER THAT PORTION OF THE CRA BOARD AGENDA, OR WHO OTHERWISE WANT TO ADDRESS THE CRA BOARD, MUST FIRST BE REGISTERED WITH THE CRA SECRETARY (CLERK) (FORMS ARE AVAILABLE OUTSIDE OF THE CITY COMMISSION CHAMBER AND MUST BE GIVEN TO THE CLERK BEFORE THE MEETING). OTHERS WHO WANT TO ADDRESS THE CRA BOARD ON ANY MATTERS MUST FIRST BE RECOGNIZED BY THE CHAIR. ALL SUCH PERSONS MUST USE THE PODIUM IN THE COMMISSION CHAMBER. NO MORE THAN ONE PERSON AT A TIME MAY ADDRESS THE CRA BOARD FROM THE PODIUM. COMMENTS ARE ONLY TO BE MADE TO THE CRA BOARD AND ARE NOT TO BE DIRECTED TO THE AUDIENCE OR CRA STAFF.

NO INDIVIDUAL SHALL MAKE ANY SLANDEROUS OR UNDULY REPETITIVE REMARKS, OR ENGAGE IN ANY OTHER FORM OF BEHAVIOR THAT DISRUPTS OR IMPEDES THE ORDERLY CONDUCT OF THE MEETING, AS DETERMINED BY THE CHAIR. NO INDIVIDUAL MAY SPEAK DIRECTLY TO OR ADDRESS THE CHAIR, BOARD MEMBER OR CRA STAFF. COMMENTS ARE TO BE ONLY DIRECTED TO THE CRA BOARD AS A WHOLE. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OF OR OPPOSITION TO A SPEAKER OR HIS OR HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE PERMITTED IN THE COMMISSION CHAMBER.

IF ANY PERSON'S CONDUCT AS DETERMINED BY THE CHAIR IS FOUND TO BE DISRUPTIVE OR INTERFERES WITH THE ORDERLY CONDUCT OF THE MEETING, THE PERSON MAY BE ASKED BY THE CHAIR TO LEAVE THE COMMISSION CHAMBER; IF THE PERSON DOES NOT LEAVE AND THE CONDUCT PERSISTS, THE CITY POLICE DEPARTMENT WILL BE REQUESTED TO ESCORT THE INDIVIDUAL FROM THE COMMISSION CHAMBER.

ALL CELLULAR TELEPHONES ARE TO BE SILENCED DURING THE MEETING. ALL PERSONS EXITING THE COMMISSION CHAMBER SHALL DO SO QUIETLY. (RESOLUTION #2020-CRA-006)

1. CALL TO ORDER/ROLL CALL

2. ITEMS FOR DISCUSSION

- 1. FY2021-22 CRA Budget

3. ADJOURNMENT

MEMORANDUM

To: Dania Beach Community Redevelopment Agency Chair, Vice Chair and Board of Directors

From: Michael Chen, Executive Director

Date: September 28, 2021

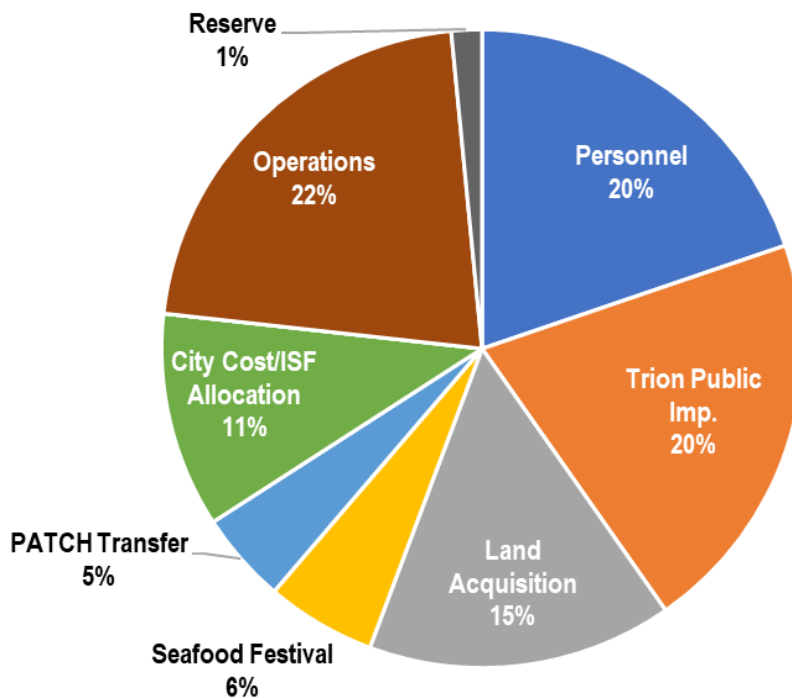
Re: FY2022 Community Redevelopment Agency Budget Workshop

The purpose of this meeting is to review, discuss, and potentially amend the proposed FY2022 Community Redevelopment Agency budget.

Summary information on the proposed FY2022 budget is below and a spreadsheet comparing line-item costs of the FY2022 Proposed Budget versus the FY2021 Budget As Amended is attached to assist your discussion.

	FY 20 Proposed	FY 2021 Amended
FUND 106 CRA EXPENSES		
Personnel	\$ 641,405	\$ 525,379
Trion Public Imp.	\$ 666,667	\$ 333,333
Land Acquisition	\$ 500,000	\$ 500,000
Seafood Festival	\$ 180,000	\$ -
PATCH Transfer	\$ 150,000	\$ 138,498
City Cost	\$ 353,837	\$ 233,789
Debt Service	\$ -	\$ 59,600
Operations	\$ 704,347	\$ 1,096,350
Reserve	\$ 50,000	\$ 100,000
	<u>\$ 3,246,256</u>	<u>\$ 2,986,949</u>

Uses: \$3.2 Million



Community Redevelopment Agency
September 28, 2021 Budget Workshop
FY2022 Proposed Budget versus FY2021 Budget As Amended



Account Codes	Fund 106 - Community Redevelopment Agency Account Descriptions	FY2022 Budget As Proposed	FY2021 Budget As Amended	Line Item Change (\$)	Line Item Change (%)
REVENUES					
Revenues					
361-10-01	Interest and Other Earnings Interest Operating Interest	\$5,000	\$13,000	-\$8,000	-61.5%
369-90-01	Miscellaneous Revenues Miscellaneous All	\$816,667	\$483,333	\$333,334	69.0%
369-90-08	Miscellaneous Revenues Miscellaneous Dania After Dark	\$8,000	\$0	\$8,000	n/a
381-00-01	Sources: Non-Operating Transfer from General Fund	\$1,383,926	\$1,383,926	\$0	0.0%
381-03-01	Non-Operating Transfer from Capital Projects Fund	\$0	\$500,000	-\$500,000	-100.0%
389-90-01	Non-Operating Re-Appropriations Appropriated Fund Balance	\$1,032,663	\$598,690	\$433,973	72.5%
Revenue Totals		\$3,246,256	\$2,978,949	\$267,307	9.0%
EXPENSES					
Admin (Staff)					
12-10	Salaries and Wages Full-Time	\$400,140	\$336,432	\$63,708	18.9%
12-11	Salaries and Wages Part-Time (FRS Eligible)	\$27,614	\$26,660	\$954	3.6%
12-13	Salaries and Wages Expense Allowance	\$6,001	\$6,001	\$0	0.0%
12-14	Salaries and Wages Cell Phone Stipend	\$1,440	\$960	\$480	50.0%
14-10	Overtime Regular	\$0	\$0	\$0	n/a
15-15	Special Pay Accrued Leave Buyback	\$6,943	\$3,345	\$3,598	107.6%
21-10	FICA Taxes	\$26,269	\$22,495	\$3,774	16.8%
21-20	FICA Medicare	\$6,473	\$5,489	\$984	17.9%
22-20	Retirement Contributions FRS Pension	\$75,184	\$61,375	\$13,809	22.5%
22-30	Retirement Contributions Deferred Compensation Match	\$5,731	\$6,182	-\$451	-7.3%
23-10	Life and Health Insurance Insurance	\$85,139	\$56,040	\$29,099	51.9%
24-10	Workers' Compensation Premium	\$471	\$400	\$71	17.8%
Admin / Staff Totals		\$641,405	\$525,379	\$116,026	22.1%
Industry Development					
31-10	Professional Services General	\$127,000	\$127,000	\$0	0.0%
31-20	Professional Services Legal	\$10,000	\$20,000	-\$10,000	-50.0%
34-10	Contractual Services General	\$8,000	\$8,000	\$0	0.0%
40-10	Travel and Per Diem Training and Per Diem	\$20,000	\$15,000	\$5,000	33.3%
41-10	Communications Services Telephone	\$800	\$1,500	-\$700	-46.7%
42-10	Freight & Postage Services Freight & Postage	\$2,000	\$2,000	\$0	0.0%
46-30	Repair & Maint. Services Vehicles	\$2,000	\$1,800	\$200	11.1%
47-10	Printing and Binding General	\$2,000	\$2,000	\$0	0.0%
48-14	Promotional Activities Seafood Festival	\$180,000	\$0	\$180,000	n/a
48-16	Promotional Activities Community Foundation Grant	\$0	\$22,000	-\$22,000	-100.0%
49-20	Other Current Charges/Obligations Legal & Display Advertising	\$2,860	\$2,860	\$0	0.0%
51-10	Office Supplies General	\$5,000	\$2,600	\$2,400	92.3%
52-10	Operating Supplies Gasoline and Diesel Fuel	\$750	\$750	\$0	0.0%
52-20	Operating Supplies Miscellaneous	\$1,600	\$1,000	\$600	60.0%
54-10	Books/Publications, Memberships, Subscriptions Books & Subscriptions	\$12,000	\$5,990	\$6,010	100.3%
54-20	Books/Publications, Memberships, Subscriptions Memberships	\$6,000	\$4,190	\$1,810	43.2%
61-10	Land Acquisition Fund	\$500,000	\$500,000	\$0	0.0%
63-45	Infrastructure Trion Public Improvements	\$666,667	\$0	\$666,667	n/a
91-00	Intragovernmental Transfers Out General Fund	\$251,888	\$233,789	\$18,099	7.7%
91-11	Intragovernmental Transfers Out CRA Community Gardens PATCH	\$150,000	\$138,498	\$11,502	8.3%
91-51	Intragovernmental Transfers Out Facilities Fund	\$19,024	\$0	\$19,024	n/a
91-52	Intragovernmental Transfers Out Fleet Mgmt Fund	\$2,974	\$0	\$2,974	n/a
91-53	Intragovernmental Transfers Out IT Systems Fund	\$79,951	\$0	\$79,951	n/a
99-80	Other Uses Reserve for CRA	\$50,000	\$100,000	-\$80,976	-81.0%
Industry Development Totals		\$2,100,514	\$1,188,977	\$911,537	76.7%
Admin Totals		\$641,405	\$525,379	\$116,026	22.1%
Industry Development / Admin Totals		\$2,741,919	\$1,714,356	\$1,027,563	59.9%
City Center Industry Development					
31-41	Professional Services CRA - Marketing/PR	\$40,000	\$32,050	\$7,950	24.8%
31-42	Professional Services CRA - Redevelopment Initiatives	\$89,337	\$89,337	\$0	0.0%
48-10	Promotional Activities General	\$15,000	\$8,390	\$6,610	78.8%
63-41	Infrastructure CRA Streetscape Enhancements	\$0	\$0	\$0	n/a
City Center / Industry Development Totals		\$144,337	\$129,777	\$14,560	11.2%
City-Wide Industry Development					
31-10	Professional Services General	\$160,000	\$404,845	-\$244,845	-60.5%
31-42	Professional Services CRA - Redevelopment Initiatives	\$200,000	\$345,038	-\$145,038	-42.0%
City-Wide / Industry Development Totals		\$360,000	\$749,883	-\$389,883	-52.0%
CRA EXPENSE TOTALS		\$3,246,256	\$2,594,016	\$652,240	25.1%
GRAND TOTALS Fund 106					
REVENUE TOTALS		\$3,246,256	\$2,978,949	\$267,307	9.0%
EXPENSE TOTALS		\$3,246,256	\$2,594,016	\$652,240	25.1%
SURPLUS / (DEFICIT) FUND 106		\$0	\$384,933	-\$384,933	-100.0%

Community Redevelopment Agency
September 28, 2021 Budget Workshop
FY2022 Proposed Budget versus FY2021 Budget As Amended



Account Codes	Fund 112 - PATCH Account Descriptions	FY2022 Budget As Proposed	FY2021 Budget As Amended	Line Item Change (\$)	Line Item Change (%)
REVENUE Revenues					
369-90-01	369 - Miscellaneous Revenues Totals	\$20,000	\$72,487	-\$52,487	-72.4%
381-01-06	Non-Operating Community Redevelopment Agency	\$150,000	\$138,498	\$11,502	8.3%
389-90-01	Non-Operating Appropriated Fund Balance	\$34,083	\$20,567	\$13,516	65.7%
REVENUE TOTALS		\$204,083	\$231,552	-\$27,469	-11.9%
EXPENSE Staff/Admin					
12-11	Salaries and Wages Part-Time (FRS Eligible)	\$71,539	\$67,774	\$3,765	5.6%
14-10	Overtime Regular	\$0	\$0	\$0	n/a
15-15	Special Pay Accrued Leave Buyback	\$734	\$370	\$364	98.4%
21-10	FICA Taxes	\$4,481	\$4,225	\$256	6.1%
21-20	FICA Medicare	\$1,048	\$989	\$59	6.0%
22-20	Retirement Contributions FRS Pension	\$7,820	\$6,815	\$1,005	14.7%
24-10	Workers' Compensation Premium	\$1,896	\$1,891	\$5	0.3%
Staff/Admin Toials		\$87,518	\$82,064	\$5,454	6.6%
Industry Development					
31-10	Professional Services General	\$10,000	\$10,000	\$0	0.0%
34-20	Contractual Services Merchant Card Processing Fees	\$1,800	\$1,600	\$200	12.5%
40-10	Travel and Per Diem Training and Per Diem	\$1,300	\$1,100	\$200	18.2%
Industry Development Totals		\$13,100	\$12,700	\$400	3.1%
Utility Services					
41-10	Communications Services Telephone	\$100	\$100	\$0	0.0%
43-10	Utility Services Water	\$7,600	\$7,600	\$0	0.0%
43-20	Utility Services Electricity	\$1,900	\$1,236	\$664	53.7%
Utility Services Totals		\$9,600	\$8,936	\$664	7.4%
Rentals / Repair & Maint. Services					
44-10	Rentals and Leases Equipment	\$5,000	\$0	\$5,000	n/a
46-10	Repair & Maint. Services Equipment	\$2,000	\$2,000	\$0	0.0%
46-30	Repair & Maint. Services Vehicles	\$5,000	\$4,000	\$1,000	25.0%
46-50	Repair & Maint. Services Grounds	\$9,348	\$9,348	\$0	0.0%
Rentals / Repair & Maint. Services Totals		\$21,348	\$15,348	\$6,000	39.1%
Operating Supplies					
47-10	Printing and Binding	\$1,000	\$0	\$1,000	n/a
48-10	Promotional Activities	\$12,000	\$12,000	\$0	0.0%
49-30	Other Current Charges/Obligations	\$600	\$600	\$0	0.0%
51-10	Office Supplies	\$600	\$350	\$250	71.4%
52-06	Operating Supplies Cost of Goods Sold (Patch)	\$10,000	\$10,000	\$0	0.0%
52-10	Operating Supplies Gasoline and Diesel Fuel	\$1,500	\$1,500	\$0	0.0%
52-20	Operating Supplies Miscellaneous	\$12,000	\$12,000	\$0	0.0%
Operating Supplies Totals		\$37,700	\$36,450	\$1,250	3.4%
Staff/Admn Toials		\$87,518	\$82,064	\$5,454	6.6%
Industry Development Totals		\$13,100	\$12,700	\$400	3.1%
Utility Services Totals		\$9,600	\$8,936	\$664	7.4%
Repair & Maint. Services Totals		\$21,348	\$15,348	\$6,000	39.1%
Operating Supplies Totals		\$37,700	\$36,450	\$1,250	3.4%
Community Gardens PATCH Staff / loperating Totals		\$169,266	\$155,498	\$13,768	8.9%
Intra-governmental Transfers					
91-51	Intra-governmental Transfers Out Facilities Fund	\$13,414			
91-52	Intra-governmental Transfers Out Fleet Mgmt Fund	\$3,248			
91-53	Intra-governmental Transfers Out IT Systems Fund	\$1,436			
99-10	Other Uses Contingency	\$10,000			
Intragovernmental Transfers Totals		\$28,098			
Sub-Totals		\$197,364			
DeLuca Grant					
31-10	Professional Services General	\$4,667			
46-30	Repair & Maint. Services Vehicles	\$370			
52-10	Operating Supplies Gasoline and Diesel Fuel	\$1,682			
DeLuca Grant Total		\$6,719			
GRAND TOTALS Fund 112					
REVENUE TOTALS		\$204,083			
EXPENSE TOTALS		\$204,083			
SURPLUS / (DEFICIT) FUND 112		\$0			