

CITY OF DANIA BEACH CITY COMMISSION MEETING
SEPTEMBER 24, 2020 at 7:00 PM
VIRTUAL MEETING AND PUBLIC COMMENTS PROCEDURE

The City of Dania Beach City Commission will be conducting a “Virtual” City Commission meeting utilizing communications media technology (“CMT”), in accordance with Governor Ron DeSantis’ Executive Order No. 20-69, dated March 20, 2020, related to conducting local government public meetings while under the public health emergency related to the spread of Novel Coronavirus Disease 2019 (COVID-19). City Hall building is closed to the public.

Please visit www.daniabeachfl.gov/virtualmeetings for detailed instructions on how to attend and participate in virtual City Commission meetings. Public access to this virtual meeting can be accomplished as follows:

- Watch Meeting on the City’s YouTube Channel at www.daniabeachfl.gov/2654/Watch-DaniaTV
- Watch Meeting on Comcast Cable Channel 78
- Join the Meeting virtually or by telephone using RingCentral Meetings

Any member of the public wishing to comment publicly on any matter including on specific agenda items can do so by one of the following options:

Before 2:00 p.m. on the day of the meeting, comments can be submitted into the record by using the following link:

<https://daniabeach.seamlessdocs.com/f/PublicSpeakingFormCityCommission> *(all public comments submitted will be provided to the City Commission prior to the meeting and will be attached to the minutes of this meeting and become part of the official record)*

Participating in a public meeting using the video conference platform:

- Virtual attendance: download and install RingCentral Meetings and join using the meeting ID; to be recognized during public comment, click “Raise my hand” in the software
- Telephone attendee: dial meeting phone number and enter meeting ID; to be recognized during public comment, dial *9 to raise your hand

For more information about this City Commission meeting or submitting a public comment at the meeting, please contact:

Thomas Schneider, City Clerk
City of Dania Beach
100 W Dania Beach Boulevard
Dania Beach, FL 33004
954-924-6800 | tschneider@daniabeachfl.gov

NOTICE: This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 954-924-6800 ext. 3624, no later than two days prior to such proceeding. Anyone wishing to appeal any decision made by the Dania Beach City Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items may be viewed online at www.daniabeachfl.gov.

**Instructions for Participating and Viewing
City of Dania Beach Virtual City Commission Meeting
September 24, 2020 at 7:00 PM**

Through the City's Website:

Please click the link below:

www.daniabeachfl.gov/2654/Watch-DaniaTV

Through Comcast Channel 78:

If you are a Comcast/Xfinity customer, please go to Channel 78 to view the meeting.

Before 2:00 p.m. on the day of the meeting, submit Public Comments by clicking this link:

<https://daniabeach.seamlessdocs.com/f/PublicSpeakingFormCityCommission> *(all public comments submitted will be provided to the City Commission prior to the meeting and will be attached to the minutes of this meeting and become part of the official record).*

Options for Viewing and Participating in the Meeting Using RingCentral Meetings software

Visit <https://www.ringcentral.com/apps/rc-meetings> to download and install the software on your device

Use this meeting link to join as an attendee:

<https://meetings.ringcentral.com/j/1496461320>

Using your telephone – for higher quality, dial a number based on your current US location:

+1(312)2630281
+1(470)8692200 (US East)
+1(646)3573664
+1(773)2319226 (US North)
+1(213)2505700
+1(346)9804201
+1(469)4450100 (US South)
+1(623)4049000 (US West)
+1(650)2424929
+1(720)9027700 (US Central)

Enter the meeting ID: 149-646-1320

To raise hand and be acknowledged to speak:

1. Users who call in can dial *9 to raise their hand
2. If using the meeting software, to raise hand click or tap "Participants", then choose the option to raise hand.
3. Once you have been selected to speak, you may be prompted to unmute your device or this will be done for you.

City of Dania Beach, Florida Virtual City Commission Meetings Quasi-Judicial Proceedings

Any member of the public wishing to make verbal comment during a meeting must pre-register to do so with the City Clerk's office using the form found on the City's website. This pre-registration applies to the public, and extends to the applicant and applicant's team. Once the registration has been processed, the registrant will receive instructions for participating in the meeting. Members of the public who attend the meeting by telephone will have their line muted at all times, except when acknowledged by the Mayor to speak on a particular agenda item, and only one individual will be permitted to speak at a time. **If either the applicant or a member of the public seeks to introduce documents into the record, that must be done at least five (5) days prior to the virtual public meeting, so that the City can upload the information. The City Clerk shall provide the Mayor and City Commission with the submittals prior to the hearing. All documents should be sent to the following email addresses: tschneider@daniabeachfl.gov and clajoie@daniabeachfl.gov. In the "Subject" line of the email please address the email as "documents to be included for public hearing" and list the public hearing applicant name and property address.**

On the date and at the time of the Virtual meeting, the City Attorney shall read the title of the quasi-judicial public hearing item when the Agenda item is ready to be presented. The City Attorney shall ask the City Commission to disclose any prior "ex parte" communications with any party that occurred prior to the meeting. Thereafter, the City Attorney will virtually swear in all staff persons speaking about an application as well as the applicant, applicant's team, and any persons in the public who intend to appear by telephone, email, or "live" during the virtual feed of the video presentation during the virtual City Commission meeting. The City Attorney will ask staff and applicant (including applicant's team) to raise their right hands to be sworn in. The City Attorney will then administer an oath. The City Attorney will ask each person to confirm audibly for the record that each speaker took the oath (all persons will identify themselves by name).

Thereafter, City staff will provide a presentation of the staff report and the Department recommendations, if any. Any power point presentations or documents shown or produced during the hearing shall be treated as evidence which the City Commission may consider in determining whether or not to approve the application. The applicant will then be provided the opportunity to make a presentation. Legal counsel for the applicant may make a presentation or assist with the applicant's presentation. Then members of the public, during the public hearing portion of the agenda item hearing, may speak to the application and may cross-examine witnesses (including City staff, the applicant, and applicant's team). During the Public Comments/Public Hearing portion of the meeting the City Attorney will individually swear in public speakers, who will acknowledge having taken the oath, and state their names for the record. Video of the virtual meeting will be streamed on the City's website at www.daniabeachfl.gov, the City's YouTube channel, and Dania Beach Comcast Channel 78. Additionally, a dedicated telephone line will be available so that any individual may listen to the meeting via telephone and may participate during the public comments portion of the hearing. If public comments were received in advance, they will be acknowledged by the City Clerk by mention of the names of those who submitted comments.

Once the public hearing is closed the Mayor and City Commission shall deliberate on the public hearing quasi-judicial item. A virtual quorum shall be required to take action on the application. Roll call vote of the City Commission shall be required.

AGENDA
DANIA BEACH CITY COMMISSION
VIRTUAL REGULAR MEETING
THURSDAY, SEPTEMBER 24, 2020 - 7:00 PM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE WITH REGARD TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

LOBBYIST REGISTRATION IS REQUIRED. PRIOR TO ENGAGING IN ANY LOBBYING ACTIVITIES, WHETHER OR NOT COMPENSATION IS PAID OR RECEIVED IN CONNECTION WITH THOSE ACTIVITIES, EACH LOBBYIST SHALL FILE WITH THE CITY CLERK AN ANNUAL REGISTRATION STATEMENT AND PAY AN ANNUAL TWO HUNDRED FIFTY DOLLARS (\$250.00) REGISTRATION FEE FOR EACH PRINCIPAL OR EMPLOYER. REGISTRATION FORMS ARE AVAILABLE ON THE CITY WEBSITE: WWW.DANIABEACHFL.GOV. (ORDINANCE #2012-019; AMENDED BY ORDINANCE #2019-019)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY CLERK'S OFFICE, 100 W. DANIA BEACH BOULEVARD, DANIA BEACH, FL 33004, (954) 924-6800 EXTENSION 3624, AT LEAST 48 HOURS PRIOR TO THE MEETING.

DECORUM POLICY FOR MEETINGS OF THE CITY COMMISSION
OF THE CITY OF DANIA BEACH, FLORIDA:

INDIVIDUALS WHO WISH TO MAKE ANY "CITIZEN'S COMMENTS" UNDER THAT PORTION OF THE CITY COMMISSION AGENDA, OR WHO OTHERWISE WANT TO ADDRESS THE CITY COMMISSION, MUST FIRST BE REGISTERED WITH THE CITY CLERK (FORMS ARE AVAILABLE OUTSIDE OF THE CITY COMMISSION CHAMBERS AND MUST BE GIVEN TO THE CLERK BEFORE THE MEETING). OTHERS WHO WANT TO ADDRESS THE COMMISSION ON ANY MATTERS MUST FIRST BE RECOGNIZED BY THE MAYOR. ALL SUCH PERSONS MUST USE THE PODIUM IN THE COMMISSION CHAMBER. NO MORE THAN ONE PERSON AT A TIME MAY ADDRESS THE COMMISSION FROM THE PODIUM. COMMENTS ARE ONLY TO BE MADE TO THE CITY COMMISSION AND ARE NOT TO BE DIRECTED TO THE AUDIENCE OR CITY STAFF.

NO INDIVIDUAL SHALL MAKE ANY SLANDEROUS OR UNDULY REPETITIVE REMARKS, OR ENGAGE IN ANY OTHER FORM OF BEHAVIOR THAT DISRUPTS OR IMPEDES THE ORDERLY CONDUCT OF THE MEETING, AS DETERMINED BY THE MAYOR. NO INDIVIDUAL MAY SPEAK DIRECTLY TO OR ADDRESS THE MAYOR, CITY COMMISSIONER OR CITY STAFF: COMMENTS ARE TO BE ONLY DIRECTED TO THE COMMISSION AS A WHOLE. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OF OR OPPOSITION TO A SPEAKER OR HIS OR HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE PERMITTED IN THE COMMISSION CHAMBER.

IF ANY PERSON'S CONDUCT AS DETERMINED BY THE MAYOR IS FOUND TO BE DISRUPTIVE OR INTERFERES WITH THE ORDERLY CONDUCT OF THE MEETING, THE PERSON MAY BE ASKED BY THE MAYOR TO LEAVE THE COMMISSION CHAMBERS; IF THE PERSON DOES NOT LEAVE AND THE CONDUCT PERSISTS, THE CITY POLICE DEPARTMENT WILL BE REQUESTED TO ESCORT THE INDIVIDUAL FROM THE CITY COMMISSION CHAMBERS.

ALL CELLULAR TELEPHONES ARE TO BE SILENCED DURING THE MEETING. ALL PERSONS EXITING THE COMMISSION CHAMBER SHALL DO SO QUIETLY. (RESOLUTION #2020-032)

1. CALL TO ORDER/ROLL CALL

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PRESENTATIONS, SPECIAL EVENT APPROVALS, AND FINAL BUDGET PUBLIC HEARINGS

1. FEMA CRS Class 6 - Eleanor Norena, Director of Community Development
2. Presentation on Citywide Speed Hump Improvement Project by Public Utility Management and Planning Services (PUMPS)
3. RESOLUTION NO. 2020-106 PUBLIC HEARING

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH,

FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING THE MILLAGE RATE NECESSARY TO BE LEVIED FOR THE FISCAL YEAR 2020-2021 FOR OPERATING PURPOSES; ESTABLISHING THE DEBT MILLAGE APPROVED BY THE ELECTORATE; PROVIDING FOR A PUBLIC HEARING WHEN AND WHERE OBJECTIONS MAY BE HEARD AND QUESTIONS CONCERNING THE SAME WILL BE ANSWERED; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Finance)*

4. RESOLUTION NO. 2020-107 PUBLIC HEARING

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING ITS FINAL ANNUAL BUDGET FOR THE FISCAL YEAR 2020-2021; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Finance)*

4. PROCLAMATIONS

5. CITIZEN COMMENTS

Addressing the Commission: Comments by Dania Beach citizens, or other interested parties that are not part of the regular agenda, may be made during each Commission meeting during the period set aside for "citizen comments." A thirty (30) minute "citizen comments" period shall be designated on the agenda for citizens and interested persons to speak on matters not scheduled on that day's agenda. Each speaker shall be limited to 3 minutes for his or her comments. Persons desiring to speak during the citizen comment period shall inform the City Clerk prior to the beginning of the meeting of their intention to speak. If more than 10 speakers express a desire to speak, the Commission shall determine, on a meeting by meeting basis, whether to (a) extend the time allotted for citizen comments to accommodate all speakers, or (b) whether to limit the number of speakers or amount of time per speaker. A speaker's time shall not be transferable to another speaker.

6. PUBLIC SAFETY REPORTS

7. CONSENT AGENDA

1. Minutes:

Approve Minutes of August 25, 2020 Virtual City Commission Meeting

2. Travel Requests: None

3. RESOLUTION NO. 2020-108

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, REQUESTING ADVANCE APPROVAL FROM THE CITY COMMISSION TO PROCEED WITH THE BID ADVERTISEMENT FOR THE CITYWIDE SPEED HUMP IMPROVEMENTS PROJECT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Public Services)*

4. RESOLUTION NO. 2020-109

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, REQUESTING ADVANCE APPROVAL FROM THE CITY COMMISSION TO PROCEED WITH THE BID ADVERTISEMENT FOR THE OASIS XIV NEIGHBORHOOD IMPROVEMENT PROJECT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Public Services)*

5. RESOLUTION NO. 2020-110

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE ADMINISTRATION TO EXECUTE AN AGREEMENT WITH CHRISTMAS DESIGNERS INC., FOR PROVIDING AND INSTALLING HOLIDAY DECORATIONS, AND TO ACCEPT CHRISTMAS DESIGNERS' PROPOSAL FOR PROVIDING HOLIDAY DECORATIONS FOR THE 2020 HOLIDAY SEASON, WHICH PROPOSAL EXCEEDS THE ANNUAL VENDOR TOTAL AMOUNT OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING THE WAIVER OF COMPETITIVE PROCUREMENT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Public Services)*

6. RESOLUTION NO. 2020-111

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PUBLIC SERVICES DEPARTMENT TO WAIVE COMPETITIVE BIDDING FOR FACILITIES MANAGEMENT AND SOLUTIONS WITH CINTAS CORPORATION UTILIZING THE U.S. COMMUNITIES NATIONAL COOPERATIVE PROGRAM CONTRACT #R-BB-19002 WITH PRINCE WILLIAM PUBLIC SCHOOL BOARD FOR THE TERM OF THE CONTRACT IN AN AMOUNT THAT WILL EXCEED THE CITY ANNUAL VENDOR PURCHASING POLICY THRESHOLD OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING SUCH PURCHASES TO BE MADE WITHIN THE PUBLIC SERVICES DEPARTMENT APPROVED ANNUAL BUDGET APPROPRIATIONS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Public Services)*

7. RESOLUTION NO. 2020-112

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE RENEWAL OF THE COMPREHENSIVE PROPERTY & CASUALTY INSURANCE PROGRAM FOR THE CITY THROUGH RISK MANAGEMENT ASSOCIATES, INC., D/B/A PUBLIC RISK INSURANCE ADVISORS, A WHOLLY OWNED SUBSIDIARY OF BROWN & BROWN, INC., ("PRIA"), WITHOUT COMPETITIVE BIDDING AND WITHOUT

ADVERTISEMENT FOR BIDS, WHICH INSURANCE PACKAGE SHALL INCLUDE COVERAGE FOR PROPERTY, CRIME, GENERAL LIABILITY, (INCLUDING EMPLOYEE BENEFITS LIABILITY AND DEADLY WEAPON), AUTOMOBILE AND PHYSICAL DAMAGE LIABILITY, PUBLIC OFFICIALS LIABILITY, (INCLUDING EMPLOYMENT PRACTICES AND CYBER/PRIVACY LIABILITY), WORKERS' COMPENSATION, POLLUTION, MARINA AND DOCKS PROPERTY INSURANCE, STORAGE TANK, FP&L GENERAL LIABILITY, NATIONAL FLOOD INSURANCE PROGRAM ("NFIP"), PUBLIC SERVICES BOAT (HULL) INSURANCE AND ANY NEEDED SPECIAL EVENTS INSURANCE (TO BE DETERMINED), FOR A COMBINED ANNUAL PREMIUM AMOUNT OF ONE MILLION FORTY-ONE THOUSAND, SEVEN HUNDRED TEN DOLLARS, (\$1,041,710.00) FOR COVERAGE BEGINNING OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Human Resources)*

8. RESOLUTION NO. 2020-113

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN ENGAGEMENT LETTER WITH RON L. BOOK, P.A., FOR CONSULTING (LOBBYIST) SERVICES RELATED TO ISSUES OF CONCERN TO THE CITY OF DANIA BEACH INCLUDING MATTERS ASSOCIATED WITH BROWARD COUNTY AS WELL AS GENERAL LEGISLATION AND RELATED ISSUES AT THE STATE LEVEL IN AN AMOUNT NOT TO EXCEED FIFTY FIVE THOUSAND DOLLARS (\$55,000.00) FOR FISCAL YEAR 2020-2021; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(City Attorney)*

9. RESOLUTION NO. 2020-114

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, WITH GABOTON GROUP, LLC TO PROVIDE FEDERAL PUBLIC AFFAIRS LOBBYIST AND LEGISLATIVE SERVICES, IN AN AMOUNT NOT TO EXCEED FORTY FIVE THOUSAND DOLLARS (\$45,000.00) EFFECTIVE OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(City Attorney)*

8. BIDS AND REQUESTS FOR PROPOSALS

9. PUBLIC HEARINGS

1. ORDINANCE NO. 2020-014

AN ORDINANCE OF THE CITY OF DANIA BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES RELATING TO THE GENERAL EMPLOYEES RETIREMENT PLAN AND TRUST; AMENDING CHAPTER 18, ARTICLE III, SECTION 18-29.14, INTERNAL REVENUE CODE COMPLIANCE, TO PROVIDE FOR COMPLIANCE WITH THE FEDERAL “SECURE ACT”; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. **(SECOND READING)** *(City Attorney)*

2. ORDINANCE NO. 2020-013

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, APPROVING THE REQUEST MADE BY THE APPLICANT CCI PROPERTIES 1, INC. TO AMEND CHAPTER 28, ENTITLED “LAND DEVELOPMENT CODE,” OF THE CITY CODE OF ORDINANCES BY AMENDING PART 1, ENTITLED “USE REGULATIONS,” ARTICLE 105, ENTITLED USE REGULATIONS FOR RESIDENTIAL AND OPEN SPACE ZONING DISTRICTS,” AT SECTION 105-220, ENTITLED “PRD-1 DISTRICT SUPPLEMENTAL REGULATIONS;” AMENDING PART 2, ENTITLED “SITE DEVELOPMENT REGULATIONS,” ARTICLE 205 ENTITLED “TABULAR SUMMARY OF SITE DEVELOPMENT STANDARDS FOR ALL ZONING DISTRICTS,” AT SECTION 205-10(B) “PRD-1 AND MULTIPLE-FAMILY DISTRICTS” IN ORDER TO PROVIDE BONUS DENSITY CRITERIA, INCLUDING, BUT NOT LIMITED TO AFFORDABLE HOUSING; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. **(FIRST READING)** *(Continued from August 25, 2020)* *(Community Development)*

10. DISCUSSION AND POSSIBLE ACTION

11. COMMISSION COMMENTS

1. Commissioner Brandimarte
2. Commissioner Harris
3. Commissioner James
4. Vice-Mayor Odman
5. Mayor Lewellen

12. APPOINTMENTS

1. Creative Arts Council Advisory Board

Commissioner Harris - 1 appointment

2. General Employees Pension Board
1 Commission Appointment for a term beginning June 22, 2020 and ending June 22, 2022
3. Green Advisory Board
Vice-Mayor Odman - 1 appointment

13. ADMINISTRATIVE REPORTS

1. City Manager
2. City Attorney
3. City Clerk - Reminders

Friday, September 25, 2020 - 4:00 p.m.
Tuesday, October 13, 2020 - 5:30 p.m.
Tuesday, October 13, 2020 - 7:00 p.m.
Tuesday, October 27, 2020 - 7:00 p.m.

CRA Board Special Meeting
CRA Board Meeting
City Commission Meeting
City Commission Meeting

14. ADJOURNMENT

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Public Hearing

Continued from:

Requested Action (Identify appropriate Action or Motion)

CONDUCT THE PUBLIC HEARING AND ADOPT THE RESOLUTION APPROVING THE MILLAGE RATE NECESSARY TO BE LEVIED FOR THE FISCAL YEAR 2020-2021 FOR OPERATING AND VOTED DEBT SERVICE PURPOSES.

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

R-2020 Final Millage Rate - FINAL, DR 420 420 Debt Max Millage etc

RESOLUTION NO. 2020-106

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING THE MILLAGE RATE NECESSARY TO BE LEVIED FOR THE FISCAL YEAR 2020-2021 FOR OPERATING PURPOSES; ESTABLISHING THE DEBT MILLAGE APPROVED BY THE ELECTORATE; PROVIDING FOR A PUBLIC HEARING WHEN AND WHERE OBJECTIONS MAY BE HEARD AND QUESTIONS CONCERNING THE SAME WILL BE ANSWERED; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Charter of the City of Dania Beach, Florida, requires that the City Commission shall, by Resolution, adopt an annual budget, determine the amount of millage necessary to be levied and publish the budget so adopted, together with a notice stating the time and place where objections may be heard and questions concerning the objections may be answered; and

WHEREAS, the City Manager of the City of Dania Beach, Florida, has prepared and submitted to the City Commission an annual report covering the operation of the City and has set forth in it an estimate of the expenditures and revenues of the City for the ensuing year beginning October 1, 2020 and ending September 30, 2021, with sufficient copies of such report and estimate being on file in the office of the City Clerk, so that any interested parties may obtain copies upon request; and

WHEREAS, pursuant to the referendum approved by the voters of the City in the March 2005 General Election, the issuance of General Obligation Bonds in an amount not to exceed \$10,300,000.00 was authorized; and

WHEREAS, the City has issued an initial General Obligation Bond in the amount of \$10,300,000.00 and the City will be levying a debt millage equal to 0.1620 mills toward the payment of principal and interest on the Bond; and

WHEREAS, the City Manager has presented to the City Commission detailed information supporting such estimate, affording the City Commission a comprehensive understanding of the City Government for the ensuing period identified above, including expenditures for corresponding items during the last two fiscal years and increase and decrease

demands for the ensuing year as compared with corresponding appropriations for the last fiscal year; and

WHEREAS, the City Commission has met and carefully considered the annual report and estimate and has determined and fixed the amount necessary to carry on the government of the City for the ensuing year, has prepared a budget setting forth the amounts necessary to be raised for the various departments of the City, and has appropriated such amounts to the various departments of the City considering the applicable funds on hand and the estimated departmental revenues; and

WHEREAS, the City Commission has determined that in order to produce a sufficient sum to fund the proposed budget, it is necessary that an operating millage of 5.9998 mills be levied against ad valorem valuation of property subject to taxation in the City of Dania Beach; and

WHEREAS, the “rolled back rate” as computed in accordance with the provisions of Section 200.065(1), Florida Statutes, is 5.8808 mills; and

WHEREAS, the proposed millage reflects a 2.02% increase from the rolled-back rate;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the operating millage necessary to be levied against ad valorem valuation of property subject to taxation in the City of Dania Beach to produce a sufficient sum, which, together with departmental revenue will be adequate to pay the appropriations made in the budget, is as follows:

FOR OPERATING BUDGET:

(GENERAL MUNICIPAL MILLAGE) 5.9998 MILLS

Section 2. That the millage rate is a 2.02% increase from the rolled back of 5.8808 mills as computed in accordance with the provisions of Section 200.065(1), Florida Statutes.

Section 3. That the voted debt service millage rate is 0.1620 mills in accordance with the provisions of law pursuant to Chapter 200, Florida Statutes.

Section 4. That the City’s aggregate millage rate is 6.1618 Mills (5.9998 Mills for operating and 0.1620 Mills for debt service).

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall take effect and be in force immediately upon its passage and adoption.

PASSED AND ADOPTED on September 24, 2020.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY



CERTIFICATION OF TAXABLE VALUE

[Reset Form](#)
[Print Form](#)

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2020	County : BROWARD
Principal Authority : CITY OF DANIA BEACH	Taxing Authority : CITY OF DANIA BEACH

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	3,689,536,750	(1)
2.	Current year taxable value of personal property for operating purposes	\$	693,311,177	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	6,000,578	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	4,388,848,505	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	57,739,260	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	4,331,109,245	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	4,245,233,519	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	☐ YES ☒ NO	Number 0	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	☒ YES ☐ NO	Number 1	(9)
SIGN HERE	Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser:		Date :	
	Electronically Certified by Property Appraiser		6/30/2020 1:07 PM	

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.				
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	5.9998	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	25,470,552	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	25,470,552	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	4,331,109,245	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	5.8808	per \$1000	(16)
17.	Current year proposed operating millage rate	5.9998	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	26,332,213	(18)

19.	TYPE of principal authority (check one)		☐ County	☐ Independent Special District	(19)
			☒ Municipality	☐ Water Management District	
20.	Applicable taxing authority (check one)		☒ Principal Authority	☐ Dependent Special District	(20)
			☐ MSTU	☐ Water Management District Basin	
21.	Is millage levied in more than one county? (check one)		☐ Yes	☒ No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs				STOP HERE - SIGN AND SUBMIT	
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>			\$ 25,470,552	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>			5.8808 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>			\$ 25,809,940	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>			\$ 26,332,213	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>			5.9998 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>			2.02 %	(27)
First public budget hearing		Date :	Time :	Place :	
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title :		Contact Name and Contact Title : FRANK DiPAOLO, FINANCE DIRECTOR		
	Mailing Address :		Physical Address : 100 WEST DANIA BEACH BLVD		
	City, State, Zip : DANIA BEACH, FLORIDA 33004		Phone Number : 954/924-6800 Ext. 3609		Fax Number : 954/922-5619

CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

“Principal Authority” is a county, municipality, or independent special district (including water management districts).

“Taxing Authority” is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

- DR-420TIF, Tax Increment Adjustment Worksheet
- DR-420DEBT, Certification of Voted Debt Millage
- DR-420MM-P, Maximum Millage Levy Calculation - Preliminary Disclosure

Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check “Yes” if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s.12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check “Yes” if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 days of certification. Send one copy to the tax collector. “Dependent special district” (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that of the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will by the governing body of a single county or a single municipality.
- The district has a budget that requires approval through an affirmative vote or can be vetoed by the governing body of a single county or a single municipality.

“Independent special district” (ss. 200.001(8)(e) and 189.403 (3), F.S.) means a special district that is not a dependent special district as defined above. A district that includes more than one county is an independent special district unless the district lies wholly within the boundaries of a single municipality.

“Non-voted millage” is any millage not defined as a “voted millage” in s. 200.001(8)(f), F.S.

Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increment values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

Line 24

Include only those levies derived from millage rates.



Reset Form

Print Form

MAXIMUM MILLAGE LEVY CALCULATION FINAL DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2020		County : BROWARD	
Principal Authority : CITY OF DANIA BEACH		Taxing Authority : CITY OF DANIA BEACH	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	☐ Yes	☐ No (1)
IF YES, STOP STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	5.8808	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2018 , Form DR-420MM, Line 13	6.1315	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	5.9998	per \$1,000 (4)
If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 4,245,233,519	(5)
6.	Prior year maximum ad valorem proceeds with majority vote (Line 3 multiplied by Line 5 divided by 1,000)	\$ 26,029,649	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$ 0	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote (Line 6 minus Line 7)	\$ 26,029,649	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 4,331,109,245	(9)
10.	Adjusted current year rolled-back rate (Line 8 divided by Line 9, multiplied by 1,000)	6.0099	per \$1,000 (10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation (Enter Line 10 if adjusted or else enter Line 2)	6.0099	per \$1,000 (11)
12.	Adjustment for change in per capita Florida personal income (See Line 12 Instructions)	1.0322	(12)
13.	Majority vote maximum millage rate allowed (Line 11 multiplied by Line 12)	6.2034	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed (Multiply Line 13 by 1.10)	6.8237	per \$1,000 (14)
15.	Current year adopted millage rate	0.0000	per \$1,000 (15)
16.	Minimum vote required to levy adopted millage: (Check one)		
☒	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. Enter Line 13 on Line 17.		
☐	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to adopted rate. Enter Line 15 on Line 17.		
☐	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the adopted rate. Enter Line 15 on Line 17.		
☐	d. Referendum: The maximum millage rate is equal to the adopted rate. Enter Line 15 on Line 17.		
17.	The selection on Line 16 allows a maximum millage rate of (Enter rate indicated by choice on Line 16).	6.2034	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 4,388,848,505	(18)

Continued on page 2

Taxing Authority :		DR-420MM R. 5/12 Page 2	
19.	Current year adopted taxes <i>(Line 15 multiplied by Line 18, divided by 1,000).</i>	\$ 0	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000).</i>	\$ 27,225,783	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE. SIGN AND SUBMIT.	
21.	Enter the current year adopted taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM)</i>	\$ 0	(21)
22.	Total current year adopted taxes <i>(Line 19 plus Line 21).</i>	\$ 0	(22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM).</i>	\$ 0	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23).</i>	\$ 27,225,783	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year adopted taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	☐ YES ☒ NO	(25)
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Title :	Contact Name and Contact Title : FRANK DiPAOLO, FINANCE DIRECTOR	
	Mailing Address :	Physical Address : 100 WEST DANIA BEACH BLVD	
	City, State, Zip : DANIA BEACH, FLORIDA 33004	Phone Number : 954/924-6800 Ext. 3609	Fax Number : 954/922-5619

Complete and submit this form to the Department of Revenue with the completed
 DR-487, Certification of Compliance, within 30 days of the final hearing.

**MAXIMUM MILLAGE LEVY CALCULATION
FINAL DISCLOSURE
INSTRUCTIONS**

DR-420MM
R. 5/12
Page 3

General Instructions

Each of the following taxing authorities must complete a DR-420MM.

- County
- Municipality
- Special district dependent to a county or municipality
- County MSTU
- Independent special district, including water management districts
- Water management district basin

Voting requirements for millages adopted by a two-thirds or a unanimous vote are based on the full membership of the governing body, not on the number of members present at the time of the vote.

This form calculates the maximum tax levy for 2019 allowed under s. 200.065(5), F.S. Counties and municipalities, including dependent special districts and MSTUs, which adopt a tax levy at the final hearing higher than allowed under s. 200.065, F.S., may be subject to the loss of their half-cent sales tax distribution.

DR-420MM shows the maximum millages and taxes levied based on your adoption vote. Each taxing authority must complete, sign, and submit this form to the Department of Revenue with their completed DR-487, *Certification of Compliance*, within 30 days of their final hearing.

Taxing authorities must also submit DR-487V, *Vote Record for Final Adoption of Millage Levy*. This form certifies to the Department of Revenue the vote on the resolution or ordinance stating the millage rate adopted at the final hearing.

Specific tax year references in this form are updated each year by the Department.

Line Instructions

Lines 5-10

Only taxing authorities that levied a 2018 millage rate less than their maximum majority vote rate must complete these lines. The adjusted rolled-back rate on Line 10 is the rate that would have been levied if the maximum vote rate for 2018 had been adopted. If these lines are completed, enter the adjusted rate on Line 11.

Line 12

This line is entered by the Department of Revenue. The same adjustment factor is used statewide by all taxing authorities. It is based on the change in per capita Florida personal income (s. 200.001(8)(i), F.S.), which Florida Law requires the Office of Economic and Demographic Research to report each year.

Lines 13 and 14

Millage rates are the maximum that could be levied with a majority or two-thirds vote of the full membership of the governing body. With a unanimous vote of the full membership (three-fourths vote of the full membership if the governing body has nine or more members) or a referendum, the maximum millage rate that can be levied is the taxing authority's statutory or constitutional cap.

Line 16

Check the box for the minimum vote necessary at the final hearing to levy your adopted millage rate.

Line 17

Enter the millage rate indicated by the box checked in Line 16. If the adopted millage rate is equal to or less than the majority vote maximum millage rate, enter the majority vote maximum. If a two-thirds vote, a unanimous vote, or a referendum is required, enter the adopted millage rate. For a millage requiring more than a majority vote, the adopted millage rate must be entered on Line 17, rather than the maximum rate, so that the comparisons on Lines 21 through 25 are accurate.



Reset Form

Print Form

MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P

R. 5/12

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

Year: 2020		County: BROWARD	
Principal Authority : CITY OF DANIA BEACH		Taxing Authority: CITY OF DANIA BEACH	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	☐ Yes	☐ No (1)
IF YES,  STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	5.8808	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2018 Form DR-420MM, Line 13	6.1315	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	5.9998	per \$1,000 (4)
If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 4,245,233,519	(5)
6.	Prior year maximum ad valorem proceeds with majority vote (Line 3 multiplied by Line 5 divided by 1,000)	\$ 26,029,649	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$ 0	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote (Line 6 minus Line 7)	\$ 26,029,649	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 4,331,109,245	(9)
10.	Adjusted current year rolled-back rate (Line 8 divided by Line 9, multiplied by 1,000)	6.0099	per \$1,000 (10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation (Enter Line 10 if adjusted or else enter Line 2)	6.0099	per \$1,000 (11)
12.	Adjustment for change in per capita Florida personal income (See Line 12 Instructions)	1.0322	(12)
13.	Majority vote maximum millage rate allowed (Line 11 multiplied by Line 12)	6.2034	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed (Multiply Line 13 by 1.10)	6.8237	per \$1,000 (14)
15.	Current year proposed millage rate	5.9998	per \$1,000 (15)
16.	Minimum vote required to levy proposed millage: (Check one)		
☒	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. Enter Line 13 on Line 17.		
☐	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. Enter Line 15 on Line 17.		
☐	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
☐	d. Referendum: The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
17.	The selection on Line 16 allows a maximum millage rate of (Enter rate indicated by choice on Line 16)	6.2034	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 4,388,848,505	(18)

Continued on page 2

Taxing Authority : CITY OF DANIA BEACH		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$ 26,332,213	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$ 27,225,783	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE. SIGN AND SUBMIT.	
21. Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>		\$ 0	(21)
22. Total current year proposed taxes <i>(Line 19 plus Line 21)</i>		\$ 26,332,213	(22)
Total Maximum Taxes			
23. Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>		\$ 0	(23)
24. Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>		\$ 27,225,783	(24)
Total Maximum Versus Total Taxes Levied			
25. Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)		☒ YES ☐ NO	(25)
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Title :	Contact Name and Contact Title : FRANK DiPAOLO, FINANCE DIRECTOR	
	Mailing Address :	Physical Address : 100 WEST DANIA BEACH BLVD	
	City, State, Zip : DANIA BEACH, FLORIDA 33004	Phone Number : 954/924-6800 Ext. 3609	Fax Number : 954/922-5619

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

**MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE
INSTRUCTIONS**

DR-420MM-P
R. 5/12
Page 3

General Instructions

Each of the following taxing authorities must complete a DR-420MM-P.

- County
- Municipality
- Special district dependent to a county or municipality
- County MSTU
- Independent special district, including water management districts
- Water management district basin

Voting requirements for millages adopted by a two-thirds or a unanimous vote are based on the full membership of the governing body, not on the number of members present at the time of the vote.

This form calculates the maximum tax levy for 2019 allowed under s. 200.065(5), F.S. Counties and municipalities, including dependent special districts and MSTUs, which adopt a tax levy at the final hearing higher than allowed under s. 200.065, F.S., may be subject to the loss of their half-cent sales tax distribution.

DR-420MM-P shows the preliminary maximum millages and taxes levied based on your proposed adoption vote. Each taxing authority must complete, sign, and submit this form to their property appraiser with their completed DR-420, Certification of Taxable Value.

The vote at the final hearing and the resulting maximum may change. After the final hearing, each taxing authority will file a final Form DR-420MM, Maximum Millage Levy Calculation Final Disclosure, with Form DR-487, Certification of Compliance, with the Department of Revenue.

Specific tax year references in this form are updated each year by the Department.

Line Instructions

Lines 5-10

Only taxing authorities that levied a 2018 millage rate less than their maximum majority vote rate must complete these lines. The adjusted rolled-back rate on Line 10 is the rate that would have been levied if the maximum vote rate for 2018 had been adopted. If these lines are completed, enter the adjusted rate on Line 11.

Line 12

This line is entered by the Department of Revenue. The same adjustment factor is used statewide by all taxing authorities. It is based on the change in per capita Florida personal income (s. 200.001(8)(i), F.S.), which Florida Law requires the Office of Economic and Demographic Research to report each year.

Lines 13 and 14

Millage rates are the maximum that could be levied with a majority or two-thirds vote of the full membership of the governing body. With a unanimous vote of the full membership (three-fourths vote of the full membership if the governing body has nine or more members) or a referendum, the maximum millage rate that can be levied is the taxing authority's statutory or constitutional cap.

Line 16

Check the box for the minimum vote necessary at the final hearing to levy your adopted millage rate.

Line 17

Enter the millage rate indicated by the box checked in Line 16. If the proposed millage rate is equal to or less than the majority vote maximum millage rate, enter the majority vote maximum. If a two-thirds vote, a unanimous vote, or a referendum is required, enter the proposed millage rate. For a millage requiring more than a majority vote, the proposed millage rate must be entered on Line 17, rather than the maximum rate, so that the comparisons on Lines 21 through 25 are accurate.



CERTIFICATION OF FINAL TAXABLE VALUE

[Reset Form](#)[Print Form](#)

DR-422
R. 5/13
Rule 12D-16.002
Florida Administrative Code
Effective 5/13
Provisional

Year : 2020	County : BROWARD	Is VAB still in session? ☐ Yes ☐ No
Principal Authority : CITY OF DANIA BEACH		Check type : ☐ School District ☐ County ☒ Municipality ☐ Independent Special District ☐ Water Management District
Taxing Authority : CITY OF DANIA BEACH		Check type : ☒ Principal Authority ☐ MSTU ☐ Dependent Special District ☐ Water Management District Basin

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year gross taxable value from Line 4, Form DR-420	\$	4,388,848,505	(1)
2.	Final current year gross taxable value from Form DR-403 Series	\$	0	(2)
3.	Percentage of change in taxable value <i>(Line 2 divided by Line 1, minus 1, multiplied by 100)</i>		-100.00 %	(3)

The taxing authority must complete this form and return it to the property appraiser by _____ time _____ date

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser :	Date :	

SECTION II : COMPLETED BY TAXING AUTHORITY

MILLAGE RATE ADOPTED BY RESOLUTION OR ORDINANCE AT FINAL BUDGET HEARING UNDER s. 200.065(2)(d), F.S.

If this portion of the form is not completed in full your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. *If any line is inapplicable, enter N/A or -0-.*

Non-Voted Operating Millage Rate (from resolution or ordinance)

4a.	County or municipal principal taxing authority	0.0000	per \$1,000	(4a)
4b.	Dependent special district	0.0000	per \$1,000	(4b)
4c.	Municipal service taxing unit (MSTU)	0.0000	per \$1,000	(4c)
4d.	Independent Special District	0.0000	per \$1,000	(4d)
4e.	School district	Required Local Effort	0.0000	per \$1,000 (4e)
		Capital Outlay	0.0000	per \$1,000
		Discretionary Operating	0.0000	per \$1,000
		Discretionary Capital Improvement	0.0000	per \$1,000
			0.0000	
		Additional Voted Millage	0.0000	per \$1,000
4f.	Water management district	District Levy	0.0000	per \$1,000 (4f)
		Basin	0.0000	per \$1,000

Are you going to adjust adopted millage ?

☐ YES☐ NO

If No, STOP HERE, Sign and Submit.

Taxing Authority :		DR-422 R. 5/13 Page 2	
COUNTIES, MUNICIPALITIES, SCHOOLS, and WATER MANAGEMENT DISTRICTS may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 1% . (s. 200.065(6), F.S)			
5.	Unadjusted gross ad valorem proceeds <i>(Line 1 multiplied by Line 4a, 4e, or 4f as applicable, divided by 1,000)</i>	\$ 0	(5)
6.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 1%) <i>(Line 5 divided by Line 2 multiplied by 1,000)</i>	0.0000 per \$1000	(6)
MSTUs, DEPENDENT SPECIAL DISTRICTS , and INDEPENDENT SPECIAL DISTRICTS may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 3% (s. 200.065(6), F.S.)			
7.	Unadjusted gross ad valorem proceeds <i>(Line 1 multiplied by Line 4b, 4c, or 4d as applicable, divided by 1,000)</i>	\$ 0	(7)
8.	Adjusted Millage rate (Only if Line 3 is greater than plus or minus 3%) <i>(Line 7 divided by Line 2, multiplied by 1,000)</i>	0.0000 per \$1000	(8)
S I G N H E R E	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :		Date :
	Title :	Contact Name and Contact Title : FRANK DiPAOLO, FINANCE DIRECTOR	
	Mailing Address :	Physical Address : 100 WEST DANIA BEACH BLVD	
	City, State, Zip : DANIA BEACH, FLORIDA 33004	Phone Number : 954/924-6800 Ext. 3609	Fax Number : 954/922-5619

INSTRUCTIONS

SECTION I: Property Appraiser

1. Initiate a separate DR-422 form for each DR-420, Certification of Taxable Value, and DR-420S, Certification of School Taxable Value, submitted.
2. Complete Section 1 and sign.
3. Send the original to the taxing authority and keep a copy.

SECTION II: Taxing Authority

1. Complete Section II and sign.
2. Return the original to the property appraiser.
3. Keep a copy for your records.
4. Send a copy to the tax collector.
5. Send a copy with the DR-487, Certification of Compliance, to the Department of Revenue at the address below. Send separately if the DR-487 was previously sent to the Department.

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315 - 3000

All taxing authorities must complete Line 4, millages adopted by resolution/ordinance at final budget hearing.

Counties, municipalities, schools, and water management districts may complete Line 5 and Line 6 only when Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.)

MSTUs, dependent special districts, and independent special districts may adjust the non-voted millage rate only when Line 3 is greater than plus or minus 3%. (§. 200.065(6), F.S.)

Adjusted millage rate must comply with statutes. The adjusted millage rate entered on Line 6 or Line 8 cannot exceed the rate allowed by other provisions of law or the state constitution.

Multi-county and water management districts must complete a separate DR-422 for each county.

All TRIM forms for taxing authorities are available on our website at www.irs.gov/efile

<http://dor.myflorida.com/dor/property/trim>



CERTIFICATION OF FINAL TAXABLE VALUE

[Reset Form](#)[Print Form](#)

DR-422
R. 5/13
Rule 12D-16.002
Florida Administrative Code
Effective 5/13
Provisional

Year : 2020	County : BROWARD	Is VAB still in session? ☐ Yes ☐ No
Principal Authority : CITY OF DANIA BEACH		Check type : ☐ School District ☐ County ☒ Municipality ☐ Independent Special District ☐ Water Management District
Taxing Authority : CITY OF DANIA BEACH		Check type : ☒ Principal Authority ☐ MSTU ☐ Dependent Special District ☐ Water Management District Basin

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year gross taxable value from Line 4, Form DR-420	\$	4,388,848,505	(1)
2.	Final current year gross taxable value from Form DR-403 Series	\$	0	(2)
3.	Percentage of change in taxable value <i>(Line 2 divided by Line 1, minus 1, multiplied by 100)</i>		-100.00 %	(3)

The taxing authority must complete this form and return it to the property appraiser by _____ time _____ date

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser :	Date :	

SECTION II : COMPLETED BY TAXING AUTHORITY

MILLAGE RATE ADOPTED BY RESOLUTION OR ORDINANCE AT FINAL BUDGET HEARING UNDER s. 200.065(2)(d), F.S.

If this portion of the form is not completed in full your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. *If any line is inapplicable, enter N/A or -0-.*

Non-Voted Operating Millage Rate (from resolution or ordinance)

4a.	County or municipal principal taxing authority	0.0000	per \$1,000	(4a)
4b.	Dependent special district	0.0000	per \$1,000	(4b)
4c.	Municipal service taxing unit (MSTU)	0.0000	per \$1,000	(4c)
4d.	Independent Special District	0.0000	per \$1,000	(4d)
4e.	School district	Required Local Effort	0.0000	per \$1,000 (4e)
		Capital Outlay	0.0000	per \$1,000
		Discretionary Operating	0.0000	per \$1,000
		Discretionary Capital Improvement	0.0000	per \$1,000
			0.0000	
		Additional Voted Millage	0.0000	per \$1,000
4f.	Water management district	District Levy	0.0000	per \$1,000 (4f)
		Basin	0.0000	per \$1,000

Are you going to adjust adopted millage ?

☐ YES☐ NO

If No, STOP HERE, Sign and Submit.

Taxing Authority :		DR-422 R. 5/13 Page 2	
COUNTIES, MUNICIPALITIES, SCHOOLS, and WATER MANAGEMENT DISTRICTS may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 1% . (s. 200.065(6), F.S)			
5.	Unadjusted gross ad valorem proceeds <i>(Line 1 multiplied by Line 4a, 4e, or 4f as applicable, divided by 1,000)</i>	\$ 0	(5)
6.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 1%) <i>(Line 5 divided by Line 2 multiplied by 1,000)</i>	0.0000 per \$1000	(6)
MSTUs, DEPENDENT SPECIAL DISTRICTS , and INDEPENDENT SPECIAL DISTRICTS may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 3% (s. 200.065(6), F.S.)			
7.	Unadjusted gross ad valorem proceeds <i>(Line 1 multiplied by Line 4b, 4c, or 4d as applicable, divided by 1,000)</i>	\$ 0	(7)
8.	Adjusted Millage rate (Only if Line 3 is greater than plus or minus 3%) <i>(Line 7 divided by Line 2, multiplied by 1,000)</i>	0.0000 per \$1000	(8)
S I G N H E R E	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :		Date :
	Title :	Contact Name and Contact Title : FRANK DiPAOLO, FINANCE DIRECTOR	
	Mailing Address :	Physical Address : 100 WEST DANIA BEACH BLVD	
	City, State, Zip : DANIA BEACH, FLORIDA 33004	Phone Number : 954/924-6800 Ext. 3609	Fax Number : 954/922-5619

INSTRUCTIONS

SECTION I: Property Appraiser

1. Initiate a separate DR-422 form for each DR-420, Certification of Taxable Value, and DR-420S, Certification of School Taxable Value, submitted.
2. Complete Section 1 and sign.
3. Send the original to the taxing authority and keep a copy.

SECTION II: Taxing Authority

1. Complete Section II and sign.
2. Return the original to the property appraiser.
3. Keep a copy for your records.
4. Send a copy to the tax collector.
5. Send a copy with the DR-487, Certification of Compliance, to the Department of Revenue at the address below. Send separately if the DR-487 was previously sent to the Department.

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315 - 3000

All taxing authorities must complete Line 4, millages adopted by resolution/ordinance at final budget hearing.

Counties, municipalities, schools, and water management districts may complete Line 5 and Line 6 only when Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.)

MSTUs, dependent special districts, and independent special districts may adjust the non-voted millage rate only when Line 3 is greater than plus or minus 3%. (§. 200.065(6), F.S.)

Adjusted millage rate must comply with statutes. The adjusted millage rate entered on Line 6 or Line 8 cannot exceed the rate allowed by other provisions of law or the state constitution.

Multi-county and water management districts must complete a separate DR-422 for each county.

All TRIM forms for taxing authorities are available on our website at www.irs.gov/efile

<http://dor.myflorida.com/dor/property/trim>



CERTIFICATION OF VOTED DEBT MILLAGE

[Reset Form](#)[Print Form](#)

DR-420DEBT

R. 6/10

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

Year : 2020	County : BROWARD
Principal Authority : CITY OF DANIA BEACH	Taxing Authority : CITY OF DANIA BEACH
Levy Description : VOTED DEBT	

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	3,689,536,750	(1)
2.	Current year taxable value of personal property for operating purposes	\$	693,311,177	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	6,000,578	(3)
4.	Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3)	\$	4,388,848,505	(4)
SIGN HERE	Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser :		Date :	
	Electronically Certified by Property Appraiser		6/30/2020 1:07 PM	

SECTION II: COMPLETED BY TAXING AUTHORITY

5.	Current year proposed voted debt millage rate	0.1620	per \$1,000	(5)
6.	Current year proposed millage voted for 2 years or less under s. 9(b) Article VII, State Constitution	0.0000	per \$1,000	(6)
SIGN HERE	Taxing Authority Certification		I certify the proposed millages and rates are correct to the best of my knowledge.	
	Signature of Chief Administrative Officer :		Date :	
	Title :	Contact Name and Contact Title : FRANK DiPAOLO, FINANCE DIRECTOR		
	Mailing Address :	Physical Address : 100 WEST DANIA BEACH BLVD		
	City, State, Zip : DANIA BEACH, FLORIDA 33004	Phone Number : 954/924-6800 Ext. 3609	Fax Number : 954/922-5619	

INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, and provide it to all taxing authorities levying a

- Voted debt service millage levied under Section 12, Article VII of the State Constitution or
- Millage voted for two years or less under s. 9(b), Article VII of the State Constitution

Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, *Certification of Taxable Value*, or Line 8 of DR-420S, *Certification of School Taxable Value*. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied.

Enter only taxable values that apply to the voted debt service millage indicated.

Sign, date, and forward the form to the taxing authority with the DR-420.

Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5.

If a DR-420DEBT wasn't received for any

- Voted debt service millages or
- Millages voted for two years or less

contact the property appraiser as soon as possible and request a DR-420DEBT.

Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.



Reset Form

Print Form

CERTIFICATION OF FINAL VOTED DEBT MILLAGE

Section 200.065(1) and (6), Florida Statutes

DR-422DEBT

R. 5/11

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

Year 2020	County BROWARD	Is VAB still in session? ☐ Yes ☐ No
Principal Authority : CITY OF DANIA BEACH		Check type : ☐ County ☒ Municipality ☐ School District ☐ Independent Special District ☐ Water Management District
Taxing Authority : CITY OF DANIA BEACH		Check type : ☐ MSTU ☒ Principal Authority ☐ Water Management District Basin ☐ Dependent Special District

LEVY DESCRIPTION : VOTED DEBT

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year gross taxable value from Line 4, Form DR-420DEBT	\$	4,388,848,505	(1)
2.	Final current year gross taxable value from Form DR-403 Series	\$	0	(2)
3.	Percentage of change in taxable value <i>(Line 2 divided by Line 1, minus 1, multiplied by 100)</i>		-100.00 %	(3)

The taxing authority must complete this form and return it to the property appraiser by :

Time

Date

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser :	Date :

SECTION II: COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in **full**, your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

Voted debt service millage adopted by resolution or ordinance at final budget hearing under s. 200.065(2)(d), F.S.

4a.	Voted debt service millage	0.0000	per \$1,000	(4a)
4b.	Other voted millage (in excess of the millage cap and not more than two years)	0.0000	per \$1,000	(4b)

Are you adjusting the Voted Debt Service Millage?☐ Yes☐ No**If No, STOP HERE, sign and submit.**

COUNTIES, MUNICIPALITIES, SCHOOLS, and WATER MANAGEMENT DISTRICTS may adjust the voted debt millage rate only if the percentage on Line 3 is greater than plus or minus 1% . (s. 200.065(6), F.S.)

5.	Unadjusted gross ad valorem proceeds <i>(Line 1 multiplied by Line 4a or 4b, as applicable, divided by 1,000)</i>	\$	0	(5)
6.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 1%) <i>(Line 5 divided by Line 2 multiplied by 1,000)</i>	0.0000	per \$1000	(6)

MSTUs, DEPENDENT SPECIAL DISTRICTS , and INDEPENDENT SPECIAL DISTRICTS may adjust the voted debt millage rate only if the percentage on Line 3 is greater than plus or minus 3% (s. 200.065(6), F.S.)

7.	Unadjusted gross ad valorem proceeds <i>(Line 1 multiplied by Line 4a, or 4b as applicable, divided by 1,000)</i>	\$	0	(7)
8.	Adjusted Millage rate (Only if Line 3 is greater than plus or minus 3%) <i>(Line 7 divided by Line 2, multiplied by 1,000)</i>	0.0000	per \$1000	(8)

Taxing Authority :		DR-422DEBT R. 5/11 Page 2	
S I G N H E R E	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :		Date :
	Title :	Contact Name and Contact Title : FRANK DiPAOLO, FINANCE DIRECTOR	
	Mailing Address :	Physical Address : 100 WEST DANIA BEACH BLVD	
	City, State, Zip : DANIA BEACH, FLORIDA 33004	Phone Number : 954/924-6800 Ext. 3609	Fax Number : 954/922-5619

CERTIFICATION OF FINAL VOTED DEBT MILLAGE INSTRUCTIONS

SECTION I: Property Appraiser

1. Initiate a separate DR-422DEBT, *Certification of Final Voted Debt Millage*, for each DR-420DEBT, *Certification of Voted Debt Millage*, submitted.
2. Complete Section 1 and sign.
3. Send the original to the taxing authority and keep a copy.

SECTION II: Taxing Authority

1. Complete Section II and sign.
2. Return the original to the property appraiser.
3. Keep a copy for your records.
4. Send a copy to the tax collector.
5. Send a copy with your DR-487, *Certification of Compliance*, to the Department of Revenue at the address below. Send this form separately if the DR-487, *Certification of Compliance*, was previously sent to the Department.

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Counties, municipalities, schools, and water management districts may complete Line 5 only when Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.)

MSTUs, dependent special districts, and independent special districts may complete Line 6 only when Line 3 is greater than plus or minus 3%. (s. 200.065(6), F.S.)

Adjusted millages must comply with statutes. The adjusted millage rate entered on Line 6 or Line 8 cannot exceed the rate allowed by other provisions of law or the state constitution.

All TRIM forms for taxing authorities are available on our website at
<http://dor.myflorida.com/dor/property/trim>



Reset Form

Print Form

CERTIFICATION OF FINAL VOTED DEBT MILLAGE

Section 200.065(1) and (6), Florida Statutes

DR-422DEBT

R. 5/11

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

Year 2020	County BROWARD	Is VAB still in session? ☐ Yes ☐ No
Principal Authority : CITY OF DANIA BEACH		Check type : ☐ County ☒ Municipality ☐ School District ☐ Independent Special District ☐ Water Management District
Taxing Authority : CITY OF DANIA BEACH		Check type : ☐ MSTU ☒ Principal Authority ☐ Water Management District Basin ☐ Dependent Special District

LEVY DESCRIPTION : VOTED DEBT

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year gross taxable value from Line 4, Form DR-420DEBT	\$ 4,388,848,505	(1)
2.	Final current year gross taxable value from Form DR-403 Series	\$ 0	(2)
3.	Percentage of change in taxable value <i>(Line 2 divided by Line 1, minus 1, multiplied by 100)</i>	-100.00 %	(3)

The taxing authority must complete this form and return it to the property appraiser by :

Time

Date

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser :	Date :

SECTION II: COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in **full**, your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

Voted debt service millage adopted by resolution or ordinance at final budget hearing under s. 200.065(2)(d), F.S.

4a.	Voted debt service millage	0.0000 per \$1,000	(4a)
4b.	Other voted millage (in excess of the millage cap and not more than two years)	0.0000 per \$1,000	(4b)

Are you adjusting the Voted Debt Service Millage?☐ Yes☐ No**If No, STOP HERE, sign and submit.**

COUNTIES, MUNICIPALITIES, SCHOOLS, and WATER MANAGEMENT DISTRICTS may adjust the voted debt millage rate only if the percentage on Line 3 is greater than plus or minus 1% . (s. 200.065(6), F.S.)

5.	Unadjusted gross ad valorem proceeds <i>(Line 1 multiplied by Line 4a or 4b, as applicable, divided by 1,000)</i>	\$ 0	(5)
6.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 1%) <i>(Line 5 divided by Line 2 multiplied by 1,000)</i>	0.0000 per \$1000	(6)

MSTUs, DEPENDENT SPECIAL DISTRICTS , and INDEPENDENT SPECIAL DISTRICTS may adjust the voted debt millage rate only if the percentage on Line 3 is greater than plus or minus 3% (s. 200.065(6), F.S.)

7.	Unadjusted gross ad valorem proceeds <i>(Line 1 multiplied by Line 4a, or 4b as applicable, divided by 1,000)</i>	\$ 0	(7)
8.	Adjusted Millage rate (Only if Line 3 is greater than plus or minus 3%) <i>(Line 7 divided by Line 2, multiplied by 1,000)</i>	0.0000 per \$1000	(8)

Taxing Authority :		DR-422DEBT R. 5/11 Page 2	
S I G N H E R E	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :		Date :
	Title :	Contact Name and Contact Title : FRANK DiPAOLO, FINANCE DIRECTOR	
	Mailing Address :	Physical Address : 100 WEST DANIA BEACH BLVD	
	City, State, Zip : DANIA BEACH, FLORIDA 33004	Phone Number : 954/924-6800 Ext. 3609	Fax Number : 954/922-5619

CERTIFICATION OF FINAL VOTED DEBT MILLAGE INSTRUCTIONS

SECTION I: Property Appraiser

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2. Complete Section 1 and sign.
3. Send the original to the taxing authority and keep a copy.

SECTION II: Taxing Authority

1. Complete Section II and sign.
2. Return the original to the property appraiser.
3. Keep a copy for your records.
4. Send a copy to the tax collector.
5. Send a copy with your DR-487, *Certification of Compliance*, to the Department of Revenue at the address below. Send this form separately if the DR-487, *Certification of Compliance*, was previously sent to the Department.

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Counties, municipalities, schools, and water management districts may complete Line 5 only when Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.)

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Adjusted millages must comply with statutes. The adjusted millage rate entered on Line 6 or Line 8 cannot exceed the rate allowed by other provisions of law or the state constitution.

All TRIM forms for taxing authorities are available on our website at
<http://dor.myflorida.com/dor/property/trim>

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Public Hearing

Continued from:

Requested Action (Identify appropriate Action or Motion)

CONDUCT THE PUBLIC HEARING AND ADOPT THE RESOLUTION APPROVING THE CITY'S FINAL ANNUAL BUDGET FOR THE FISCAL YEAR 2020-2021.

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

R-2020 Final Annual Budget - FINAL, Budget Summary FY 2021, Amendments to Recommended FY21 Budget (Budget Workshops), Amendments to Recommended FY21 Budget (Sept 14 Budget Hearing)

RESOLUTION NO. 2020-107

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING ITS FINAL ANNUAL BUDGET FOR THE FISCAL YEAR 2020-2021; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Charter of the City of Dania Beach, Florida, requires that the City Commission shall, by Resolution, adopt an annual budget, determine the amount of millage necessary to be levied and publish the budget so adopted, together with a notice stating the time and place where objections to it may be heard; and

WHEREAS, the City Manager of the City of Dania Beach, Florida, has prepared and submitted to the City Commission an annual report covering the operation of the City and has set forth in it an estimate of the expenditures and revenues of the City for the ensuing year, beginning October 1, 2020 and ending September 30, 2021, with a copy of the report and estimate being on file in the office of the City Clerk so that any interested parties may view such copy upon request; and

WHEREAS, the City Manager has presented to the City Commission detailed information supporting such estimate, affording the City Commission a comprehensive understanding of the City Government for the ensuing period, including expenditures for corresponding items during the last two fiscal years with increased and decreased demands for the ensuing year as compared with corresponding appropriations for the last fiscal year; and

WHEREAS, the City Commission has met and carefully considered such annual report and estimates for the ensuing year, has prepared a tentative budget setting forth the amounts necessary to be raised for the various departments of the City and has appropriated the amounts to the various departments of the City considering the applicable funds on hand and the estimated departmental revenues; and

WHEREAS, the City Commission considered public input at its first public hearing on September 14, 2020 about the proposed annual budget and approved adjustments to the proposed budget for the coming fiscal year;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That a final approved budget, as adjusted, for the City of Dania Beach, Florida, for the fiscal year beginning October 1, 2020 and ending September 30, 2021, is adopted. A copy of the budget summary is attached as Exhibit “A” to this Resolution and is made a part of it by this reference, and the appropriations set out in it are made for the maintenance and carrying on of the government of the City of Dania Beach, Florida, and for the purpose of paying debt service requirements, if any, of the City for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

Section 2. That all delinquent taxes, collected as proceeds from levies of operating millages for former years are specifically appropriated for the use and benefit of the “General Fund”.

Section 3. Automatic Amendment: That Fiscal Year 2020-2021 budget is automatically amended to reappropriate open encumbrances that the Finance Department has not closed during its normal and appropriate annual fiscal year-end review of open purchase orders, to fund outstanding contracts and fund capital projects reserved or unexpended from Fiscal Year 2019-2020 and before, such appropriations having been previously approved by the City Commission.

Section 4. Contingency Funds: That department heads or their designee shall only be allowed to transfer funds from their designated contingency accounts below an aggregate amount of Twenty five thousand dollars (\$25,000.00) with City Manager approval. Aggregate amounts above the Twenty five thousand dollars (\$25,000.00) threshold that are requested to be transferred from Contingency must be approved by the City Commission.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall take effect and be in force immediately upon its passage and adoption.

PASSED AND ADOPTED on September 24, 2020.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

BUDGET SUMMARY
CITY OF DANIA BEACH FISCAL YEAR 2020-21
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF DANIA BEACH ARE 14.4%
MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES

General Fund 5.9998
Voted Debt Service 0.1620

ESTIMATED REVENUES:		GENERAL FUND	DEBT SERVICE FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	TOTAL ALL FUNDS
Taxes:	Millage per \$1,000					
Ad Valorem Taxes	5.9998	\$ 25,772,264	\$ -	\$ -		\$ 25,772,264
Ad Valorem Taxes	0.1620 (voted debt)	710,000	-	-		710,000
Utility, Sales & Use Taxes		6,108,884	-	-		6,108,884
Fire Assessment		6,706,902	-	-		6,706,902
Permits, Fees & Licenses		3,287,056	-	4,289,500	2,059,552	9,636,108
Intergovernmental		3,453,783	-	-	4,501,331	7,955,114
Charges for Services		1,857,487	-	2,685,000	13,501,196	18,043,683
Fines & Forfeitures		459,345	-	-	239,094	698,439
Miscellaneous Revenues		2,277,311	-	308,500	2,369,867	4,955,678
TOTAL SOURCES		50,633,032	-	7,283,000	22,671,040	80,587,072
Transfers In		4,546,313	936,691		-	5,483,004
Proceeds from Financing		2,200,000	-	-	1,700,000	3,900,000
Fund Balances, Reserves, and Net Position		1,964,313		441,831	2,172,550	4,578,694
TOTAL REVENUES, TRANSFERS & BALANCES		\$ 59,343,658	\$ 936,691	\$ 7,724,831	\$ 26,543,590	\$ 94,548,770
EXPENDITURES						
General Government		\$ 8,051,364	\$ -	\$ -		\$ 8,051,364
Police		15,744,719	-	-	-	15,744,719
Fire		18,706,904	-	-	-	18,706,904
Streets		4,735,129	-	-	-	4,735,129
Marina		-	-	-	558,687	558,687
Parking Facilities		-	-	-	890,439	890,439
Parks & Recreation		4,180,400	-	-	1,014,696	5,195,096
Public Services		3,016,373	-	-	-	3,016,373
Community Development		1,456,769	-	3,733,798	-	5,190,567
Physical Environment		-	-	2,887,500	19,348,110	22,235,610
Debt Service		120,000	936,691	-	1,437,420	2,494,111
TOTAL EXPENDITURES		56,011,658	936,691	6,621,298	23,249,352	86,818,999
Transfers Out		3,332,000	-	1,103,533	3,294,238	7,729,771
Fund Balances, Reserves, and Net Position		-	-	-		-
TOTAL APPROPRIATED EXPENDITURES						
TRANSFERS, RESERVES & BALANCES		\$ 59,343,658	\$ 936,691	\$ 7,724,831	\$ 26,543,590	\$ 94,548,770

The tentative, adopted, and/or final budgets are on file in the office of the above referenced taxing authority as a public record.

City of Dania Beach
Amendments to City Manager's Recommended Budget
Fiscal Year 2020-21

	Fund	Account Type	Category	Increase	Decrease
1 Include Recommended "Additional Capital Investments"; Addition of Women's Club Assessment					
Appropriated Fund Balance (001-00-00-389-90-01)	General Fund	Revenue	Other Sources	843,000	
City Hall West Wing Improvements - Trans to Cap Projects Fund (001-18-00-519-91-35)	General Fund	Expenditure	Other Uses	250,000	
Nyberg Swanson Analysis/Assessment - Professional Services (001-12-01-512-31-10)	General Fund	Expenditure	Operating	55,000	
Women's Club Analysis/Assessment - Professional Services (001-12-01-512-31-10)	General Fund	Expenditure	"	43,000	
CW Thomas Multipurpose Courts/Playground (001-72-03-572-63-10)	General Fund	Expenditure	Capital	268,000	
Beach Lifeguard Stands (001-72-02-572-63-10)	General Fund	Expenditure	"	96,000	
PJ Meli Multipurpose Courts/Other Improvements (001-72-07-572-63-10)	General Fund	Expenditure	"	56,000	
Frost Park Multipurpose Courts/Other Improvements (001-72-05-572-63-10)	General Fund	Expenditure	"	45,000	
PAL Teen Program Improvements/Supplies (001-12-01-512-31-10)	General Fund	Expenditure	Operating	30,000	
2 Augment Holiday Lighting and Allocate 100% to Public Services					
Construction/Maintenance Division (001-39-02-539-34-10)	General Fund	Expenditure	Other Uses	47,000	
Appropriated Fund Balance (001-00-00-389-90-01)	General Fund	Revenue	Other Sources	20,900	
Recreation Promotional Activities (001-72-01-572-48-10)	General Fund	Expenditure	Operating		26,100
3 Vehicle Purchases					
Appropriated Fund Balance (001-00-00-389-90-01)	General Fund	Revenue	Other Sources	111,000	
Construction/Maintenance Division (001-39-02-539-64-20)	General Fund	Expenditure	Capital Outlay	40,000	
Streets Division (001-39-06-539-64-20)	General Fund	Expenditure	" "	65,000	
Community Development (001-15-01-515-64-20)	General Fund	Expenditure	" "	6,000	
Appropriated Fund Balance (107-00-00-389-90-01)	Building Fund	Revenue	Other Sources	30,000	
Building Permitting (107-15-02-524-64-20)	Building Fund	Expenditure	Capital Outlay	30,000	
Contingency (401-33-01-533-99-10)	Water Fund	Expenditure	Other Uses		10,500
Water Utility Admin (401-33-01-533-64-20)	Water Fund	Expenditure	Capital Outlay	10,500	
Contingency (402-35-02-533-99-10)	Sewer Fund	Expenditure	Other Uses		10,500
Sewer Utility Admin (402-35-01-533-64-20)	Sewer Fund	Expenditure	Capital Outlay	10,500	
Contingency (403-38-01-538-99-10)	Stormwater Fund	Expenditure	Other Uses		10,500
Stormwater Management (403-38-01-538-64-20)	Stormwater Fund	Expenditure	Capital Outlay	10,500	
Appropriated Net Position (404-00-00-389-90-02)	Parking Fund	Revenue	Other Sources	4,000	
Parking Operations (404-45-02-545-64-20)	Parking Fund	Expenditure	Capital Outlay	4,000	
4 Remove HMGP Grant Program Match					
Appropriated Fund Balance (001-00-00-389-91-01)	General Fund	Revenue	Other Sources		667,375
Transfer to Grant Fund (001-18-00-519-91-03)	General Fund	Expenditure	Other Uses		667,375
5 Remove Surtax Funding for West Dania Beach Blvd Bridge					
Surtax Program Cycle I (001-00-00-337-40-01)	General Fund	Revenue	Intragovernmental		480,000
Streets Improvements (001-39-06-541-63-10)	General Fund	Expenditure	Other Uses		480,000

City of Dania Beach
Amendments to City Manager's Recommended Budget
Fiscal Year 2020-21

	Fund	Account Type	Category	Increase	Decrease
6	<i>Remove Green Advisory Board Funding</i>				
	Appropriated Fund Balance (001-00-00-389-01-01)	General Fund	Revenue		1,525
	City Commission Misc. Supplies (001-11-01-511-52-20)	General Fund	Expenditure		1,525
7	<i>Reduce City Manager Travel Budget</i>				
	Appropriated Fund Balance (001-00-00-389-01-01)	General Fund	Revenue		2,500
	City Manager Training and Per Diem (001-12-01-512-40-10)	General Fund	Expenditure		2,500
8	<i>Reduce Management Retreat Funding</i>				
	Appropriated Fund Balance (001-00-00-389-01-01)	General Fund	Revenue		1,000
	HR Professional Services (001-13-01-511-31-10)	General Fund	Expenditure		1,000
9	<i>Funding for Employee Recognition Events</i>				
	Appropriated Fund Balance (001-00-00-389-90-01)	General Fund	Revenue	3,000	
	HR Professional Services (001-13-01-511-31-10)	General Fund	Expenditure	3,000	
10	<i>Reduce Funding for Community Meetings</i>				
	Appropriated Fund Balance (001-00-00-389-01-01)	General Fund	Revenue		1,500
	Community Development Promotional Activities (001-15-01-515-48-10)	General Fund	Expenditure		1,500
11	<i>Remove Building Permit Special Permitting Trailer</i>				
	Appropriated Fund Balance (107-00-00-389-90-01)	Building Fund	Revenue		25,000
	Community Development Rentals and Leases (107-15-02-524-44-20)	Building Fund	Expenditure		25,000
12	<i>Reduce Building Division Office Supplies</i>				
	Appropriated Fund Balance (107-00-00-389-90-01)	Building Fund	Revenue		1,500
	Building Division Office Supplies (107-15-02-524-51-10)	Building Fund	Expenditure		1,500
13	<i>Commission Workshop - September 8th Adjustments</i>				
	Appropriated Fund Balance (001-00-00-389-90-01)	General Fund	Revenue	560,000	
	Underwater Reef Project (001-11-01-511-48-10)	General Fund	Expenditure		100,000
	Career Training (001-11-01-511-31-10)	General Fund	Expenditure		75,000
	Traffic Calming Assessment (001-11-01-511-31-10)	General Fund	Expenditure		75,000
	Rental Assistance - Transfer to CRA Fund (001-18-00-519-91-06)	General Fund	Expenditure		250,000
	CRA Contingency - Transfer to CRA Fund (001-18-00-519-91-06)	General Fund	Expenditure		60,000

City of Dania Beach
Amendments to City Manager's Recommended Budget
Fiscal Year 2020-21

	Fund	Account Type	Category	Increase	Decrease
14 Creation of Solid Waste Fund					
Solid Waste Assessment (116-00-00-343-40-01)	Solid Waste Fund	Revenue	Charges for Services	2,670,000	
Interest Earnings (116-00-00-361-10-01)	Solid Waste Fund	Revenue	Miscellaneous	7,500	
Misc Revenues - Waste Mgmt Admin Payment (116-00-00-369-90-01)	Solid Waste Fund	Revenue	"	150,000	
Misc Revenues - Waste Mgmt Host Fee / True Up Payment (116-00-00-369-90-01)	Solid Waste Fund	Revenue	"	120,000	
Salaries and Wages Full-Time (116-34-01-534-12-10)	Solid Waste Fund	Expenditure	Personal Services	41,308	
Salaries and Wages Cell Phone Stipend (116-34-01-534-12-14)	Solid Waste Fund	Expenditure	" "	240	
Special Pay Accrued Leave Buyback (116-34-01-534-15-15)	Solid Waste Fund	Expenditure	" "	3,799	
FICA Taxes (116-34-01-534-21-10)	Solid Waste Fund	Expenditure	" "	2,821	
FICA Medicare (116-34-01-534-21-20)	Solid Waste Fund	Expenditure	" "	660	
Retirement Contributions FRS Pension (116-34-01-534-22-20)	Solid Waste Fund	Expenditure	" "	4,368	
Life and Health Insurance Insurance (116-34-01-534-23-10)	Solid Waste Fund	Expenditure	" "	11,812	
Workers' Compensation Premium (116-34-01-534-24-10)	Solid Waste Fund	Expenditure	" "	1,153	
Prof. Services General (116-34-01-534-31-10)	Solid Waste Fund	Expenditure	Operating	3,000	
Contractual Services General (116-34-01-534-34-10)	Solid Waste Fund	Expenditure	"	2,797,000	
Printing and Binding General (116-34-01-534-47-10)	Solid Waste Fund	Expenditure	"	3,000	
Operating Supplies Miscellaneous (116-34-01-534-52-20)	Solid Waste Fund	Expenditure	"	2,000	
Operating Supplies Uniforms (116-34-01-534-52-50)	Solid Waste Fund	Expenditure	"	1,400	
Transfer to General Fund (116-34-01-534-91-00)	Solid Waste Fund	Expenditure	Other Uses	60,000	
Contingency (116-34-01-534-99-10)	Solid Waste Fund	Expenditure	" "	15,000	
Transfer from Solid Waste Fund (001-00-00-381-01-16)	General Fund	Revenue	Other Sources	60,000	
Appropriated Fund Balance (001-00-00-389-01-01)	General Fund	Revenue	Other Sources		7,225
Solid Waste Assessment (001-00-00-343-40-01)	General Fund	Revenue	Charges for Services		2,650,000
Interest Earnings (001-00-00-361-10-01)	General Fund	Revenue	Miscellaneous		5,000
Misc Revenues - Waste Mgmt Admin Payment (001-00-00-369-90-01)	General Fund	Revenue	"		150,000
Misc Revenues - Waste Mgmt Host Fee / True Up Payment (001-00-00-369-90-01)	General Fund	Revenue	"		120,000
Salaries and Wages Full-Time (001-34-01-534-12-10)	General Fund	Expenditure	Personal Services		41,308
Salaries and Wages Cell Phone Stipend (001-34-01-534-12-14)	General Fund	Expenditure	" "		240
Special Pay Accrued Leave Buyback (001-34-01-534-15-15)	General Fund	Expenditure	" "		3,799
FICA Taxes (001-34-01-534-21-10)	General Fund	Expenditure	" "		2,797
FICA Medicare (001-34-01-534-21-20)	General Fund	Expenditure	" "		655
Retirement Contributions FRS Pension (001-34-01-534-22-20)	General Fund	Expenditure	" "		4,368
Life and Health Insurance Insurance (001-34-01-534-23-10)	General Fund	Expenditure	" "		11,812
Workers' Compensation Premium (001-34-01-534-24-10)	General Fund	Expenditure	" "		1,153
Prof. Services General (001-34-01-534-31-10)	General Fund	Expenditure	Operating		3,000
Contractual Services General (001-34-01-534-34-10)	General Fund	Expenditure	"		2,796,692
Printing and Binding General (001-34-01-534-47-10)	General Fund	Expenditure	"		3,000
Operating Supplies Miscellaneous (001-34-01-534-52-20)	General Fund	Expenditure	"		2,000
Operating Supplies Uniforms (001-34-01-534-52-50)	General Fund	Expenditure	"		1,400

City of Dania Beach
Amendments to City Manager's Recommended Budget - First Public Hearing September 14, 2020
Fiscal Year 2020-21

	Fund	Account Type	Category	<u>Increase</u>	<u>Decrease</u>
1					
<i>City-Wide Covid-19 Rental Assistance Program (exlcuding CRA area)</i>					
Covid-19 Rental Assistance (001-18-00-519-49-90)	General Fund	Expenditure	Operating	<i>250,000</i>	
Contingency (001-18-00-519-99-10)	General Fund	Expenditure	Other Uses	<i>15,398</i>	
Underwater Reef Project (001-11-01-511-48-10)	General Fund	Expenditure	Operating		<i>100,000</i>
PAL Teen Program Improvements/Supplies (001-12-01-512-31-10)	General Fund	Expenditure	Operating		<i>30,000</i>
Vintage Motorcycle Show (001-72-01-572-48-10)	General Fund	Expenditure	Operating		<i>19,500</i>
Holiday Lighting (001-39-02-539-34-10)	General Fund	Expenditure	Operating		<i>25,000</i>
Administrative Coordinator Position (001-11-01-511-xx-xx)	General Fund	Expenditure	Personal Services		<i>90,898</i>

MINUTES OF VIRTUAL REGULAR MEETING
DANIA BEACH CITY COMMISSION
TUESDAY, AUGUST 25, 2020 – 7:00 P.M.

1. Call to Order/Roll Call

Mayor Lewellen called the meeting to order at 7:01 p.m.

Present:

Mayor:	Lori Lewellen
Vice-Mayor:	Lauren Odman
Commissioners:	Bill Harris
	Tamara James
City Manager:	Ana M. Garcia, ICMA-CM
City Attorney:	Thomas Ansbro
City Clerk:	Thomas Schneider

Absent: Chickie Brandimarte

Vice-Mayor Odman motioned to excuse the absence of Commissioner Brandimarte; seconded by Commissioner James. The motion carried unanimously.

2. Moment of Silence and Pledge of Allegiance

Mayor Lewellen called for a moment of silence after the Pledge of Allegiance to the United States Flag.

3. Presentations and Special Event Approvals

- 3.1 Presentation on the Guardian ad Litem Program of the 17th Judicial Circuit, Broward County by Adena R. Wilson, Volunteer Recruiter

Ms. Wilson gave an overview of the Guardian ad Litem Program and noted they are always in need of volunteers.

- 3.2 Presentation on special event at Dania Pointe by Kim Butler, Marketing Director for Dania Pointe/Kimco

Ms. Butler noted their retailers and restaurants are open and thanked everyone for supporting our local businesses. She addressed businesses that will open in the near future and gave an overview of recent and upcoming events at Dania Pointe, including Halloween and the other holidays.

- 3.3 Presentation on the reporting and tracking via an app of everything from a pothole to a light out - Candido Sosa-Cruz, Assistant City Manager

Assistant City Manager Sosa-Cruz noted Ask Dania Beach, the City's new app, is up and running, and is downloadable from the City's website and other social media. Any issue may be addressed through the app and a response will be provided within 24 hours. This is another new tool for the residents to communicate with us, especially during this period of COVID, and the function of the app is expandable in the future.

- 3.4 Special Event request from Dania Entertainment Center to host a "Drive-in" Movie Theatre at The Casino @ Dania Beach in the southeast parking lot, 301 E. Dania Beach Boulevard, for nine (9) consecutive Saturday evenings from 6:30 p.m. - 10:30 p.m. from August 29 - October 24, 2020 (*Community Development*)

Commissioner James motioned to approve the Special Event request for a Drive-in Movie Theatre at The Casino @ Dania Beach; seconded by Vice-Mayor Odman. The motion carried unanimously.

4. Proclamations

There were no proclamations at this meeting.

5. Citizen Comments

There were no comments at this meeting.

6. Public Safety Reports

Captain Daniel Marks, BSO Chief of Police, reported on handling traffic complaints addressed at the last Commission meeting and on recent criminal activity in the City.

Captain Sergio Pellecer, BSO District Fire Chief, reported on a gas leak this past week and thanked BSO Law Enforcement and Public Services for their assistance. He noted Station 1 Captain Brian Phipps and Driver Engineer Richard Sieb would receive their 25-year plaques tomorrow.

7. Consent Agenda

- 7.1 Minutes:
Approve Minutes of July 28, 2020 Virtual City Commission Meeting

7.2 Travel Requests: None

Resolutions

7.3 RESOLUTION #2020-086

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE A ONE (1) YEAR RENEWAL OF THE EXISTING AGREEMENT WITH BEACH RAKER, LLC, FOR BEACH CLEANING SERVICES WHICH SERVICES SHALL NOT EXCEED THE ANNUAL AMOUNT OF ONE HUNDRED SIX THOUSAND ONE HUNDRED FORTY TWO DOLLARS AND FORTY CENTS (\$106,142.40); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Parks & Recreation)*

7.4 RESOLUTION #2020-087

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PUBLIC SERVICES DEPARTMENT TO WAIVE THE FORMAL BID PROCESS FOR STORM SEWER AND SEWER MAIN CLEANING AND REPAIR SERVICES AND UTILIZE THE SHENANDOAH GENERAL CONSTRUCTION, LLC AGREEMENT WITH THE BROWARD COUNTY SCHOOL BOARD INVITATION TO BID ("ITB") NO. 15-106C VALID THROUGH MAY 31, 2023, FOR THE TERM OF THE CONTRACT WHICH PURCHASES MAY EXCEED AN ANNUAL VENDOR TOTAL AMOUNT OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING SUCH PURCHASES TO BE MADE WITHIN THE PUBLIC SERVICES DEPARTMENT'S APPROVED ANNUAL BUDGET APPROPRIATIONS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Public Services)*

7.5 RESOLUTION #2020-088

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, URGING AND REQUESTING THE UNITED STATES CONGRESS TO CONTINUE TO FUND THE FEDERAL PORTION OF UNEMPLOYMENT ASSISTANCE PROGRAMS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING AN EFFECTIVE DATE. *(Commissioner Harris)*

7.6 RESOLUTION #2020-089

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE FINANCE DEPARTMENT TO UTILIZE BALLISTIGLASS FOR THE PURCHASE AND INSTALLATION OF BULLETPROOF PROTECTIVE GLASS IN THE CITY COMMISSION CHAMBER; PROCEEDING WITHOUT COMPETITIVE BIDDING BASED ON COMMISSION DIRECTION DUE TO SAFETY CONCERNS; EXCEEDING THE CITY'S VENDOR ANNUAL VENDOR THRESHOLD TOTAL AMOUNT OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Human Resources)*

7.7 RESOLUTION #2020-090

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER 20-69, AND FLORIDA STATUTES SECTION 120.45(5)(b)(2), ADOPTING A PROCESS AND RULES FOR THE USE OF COMMUNICATIONS MEDIA TECHNOLOGY FOR PUBLIC MEETINGS DURING THE DECLARED PUBLIC HEALTH EMERGENCY (COVID-19); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(City Attorney)*

7.8 RESOLUTION #2020-095

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE A WORK ORDER AGREEMENT IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETEEN THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS (\$119,972.00) WITH ADVANCED MULTI SIGN CORP. FOR SIGNAGE PRODUCTION AND REPLACEMENT FOR CITY REBRANDING EFFORTS RELATED TO CITY REQUEST FOR QUALIFICATIONS (RFQ) NO. 18-013; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(CRA)*

Commissioner James motioned to adopt the Consent Agenda; seconded by Commissioner Harris. The motion carried unanimously.

8. Bids and Requests for Proposals

8.1 RESOLUTION #2020-091

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO AWARD INVITATION TO BID (“ITB”) NO. 20-002 FOR THE “BULK CHEMICAL PURCHASES FOR WATER PLANT” TO HAWKINS WATER TREATMENT GROUP, INC., A FOREIGN CORPORATION AUTHORIZED TO CONDUCT BUSINESS IN FLORIDA AND D/B/A HAWKINS, INC., IN AN ANNUAL AMOUNT NOT TO EXCEED FIFTY THOUSAND FIVE HUNDRED THIRTY DOLLARS (\$50,530.00); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Public Services)*

City Attorney Ansbro read the title of Resolution #2020-091.

Fernando Rodriguez, Director of Public Services, briefly described the bulk chemical needs of the Water Treatment Plant and the suitability of choosing Hawkins as the supplier.

Commissioner Harris motioned to adopt Resolution #2020-091; seconded by Commissioner James. The motion carried unanimously.

9. Public Hearings and Site Plans

9.1 ORDINANCE #2020-011

AN ORDINANCE OF THE CITY OF DANIA BEACH, FLORIDA AMENDING ARTICLE XIII, ENTITLED, “PROHIBITION OF DISTRIBUTION OF PLASTIC STRAWS”, TO EXPAND THE ARTICLE, TO ADD NEW PROVISIONS TO IT FOR REGULATION OF STYROFOAM AND SIMILAR PRODUCTS USED BY THE CITY AND THE DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY (“CRA”) RELATED TO PACKAGING OF FOODS AND BEVERAGES, WHICH ARTICLE APPEARS IN CHAPTER 17, ENTITLED “OFFENSES; MISCELLANEOUS”, OF THE CITY CODE OF ORDINANCES, SUCH NEW PROVISIONS TO INCLUDE ADDITIONAL DEFINITIONS IN CODE SECTION 17-134, AND TO CREATE A NEW SECTION 17-135, RELATING TO STYROFOAM AND SIMILAR PRODUCTS TO PROVIDE FOR THE PROHIBITION OF THE SUPPLY AND USE OF STYROFOAM AND OTHER POLYSTYRENE AND POLYPROPYLENE FOOD AND BEVERAGE ARTICLES BY CITY AND CRA CONTRACTORS AND TEMPORARY VENDORS TO THE CITY AND CRA RELATED TO THE USE OF CITY FACILITIES AND PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. **(SECOND READING)** *(Mayor Lewellen)*

City Attorney Ansbro read the title of Ordinance #2020-011, and gave an overview of the ordinance.

Mayor Lewellen opened the Public Hearing.

Catherine Uden, 1120 Lyontree Street, Hollywood, South Florida Campaign Organizer for Oceana, thanked Mayor Lewellen and the Commission for taking action on single use plastics and foam. She is willing to help with outreach.

Commissioner James noted she would like to get with Ms. Uden to see what the next steps are, although state law restricts us.

Eve Boutsis, Assistant City Attorney, noted the change in language since first reading, at the direction of the Commission, under definitions for “affected person”.

Seeing as there was no one else to speak in favor or opposition, Mayor Lewellen closed the Public Hearing.

Commissioner Harris motioned to adopt Ordinance #2020-011, on second reading; seconded by Vice-Mayor Odman. The motion carried on the following 4-0 Roll Call vote:

Commissioner Brandimarte	Absent	Vice-Mayor Odman	Yes
Commissioner Harris	Yes	Mayor Lewellen	Yes
Commissioner James	Yes		

9.2 ORDINANCE #2020-012

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, APPROVING THE REQUEST, MADE BY ROD A. FEINER, ESQ., ON BEHALF OF 2750 GRIFFIN HOLDINGS, LLC FOR A REZONING (RZ-018-20) AND FLEXIBILITY UNITS ALLOCATION (OT-017-20) FOR PROPERTIES GENERALLY LOCATED AT 2750 GRIFFIN ROAD IN THE CITY OF DANIA BEACH, FLORIDA, AS LEGALLY DESCRIBED IN EXHIBIT “A,” A COPY OF WHICH IS ATTACHED TO THIS ORDINANCE; CHANGING THE CURRENT ZONING CLASSIFICATION OF THE PROPERTIES FROM COMMERCIAL (C-2) AND SINGLE-FAMILY 8000 RESIDENTIAL DISTRICT (RD-8000) TO PLANNED RESIDENTIAL DEVELOPMENT DISTRICT (PRD-1), SUBJECT TO CERTAIN RESTRICTIONS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND FURTHER, PROVIDING FOR AN EFFECTIVE DATE. **(SECOND READING)** *(Community Development)*

City Attorney Ansbro read the title of Ordinance #2020-012, Resolution #2020-092 and Resolution 2020-093 as they relate to the same property. He advised these items were quasi-judicial hearings and swore-in those who would speak as they came forward. He asked the Commission to disclose any communication they had on these matters.

Mayor Lewellen and Commissioners Harris and James noted they had communication with the developer.

Corinne Lajoie, Planning & Zoning Manager, briefly described the rezoning and flexibility units allocation, and gave a presentation on the site plan, variance and plat requests.

Attorney Rod Feiner, Coker & Feiner, representing the applicant, gave a brief presentation on the requests.

Commissioner James questioned the drainage upgrades to the street, and noted a lot of drainage has nowhere to go.

Attorney Feiner explained the drainage improvements to SW 28th Avenue and SW 27th Terrace.

Mayor Lewellen thanked the developer for their outreach to the residents.

Commissioner Harris agreed and spoke of the numerous meetings held in the community.

Attorney Feiner noted they would file a declaration restricting the rental apartments to market rate rentals and not Section 8 or low income housing; this restrictive covenant would be added as a new condition to Resolution #2020-092.

Mayor Lewellen opened the Public Hearings. Seeing as there was no one to speak in favor or opposition, she closed the Public Hearings.

Commissioner Harris motioned to adopt Ordinance #2020-012, on second reading; seconded by Commissioner James. The motion carried on the following 4-0 Roll Call vote:

Commissioner Brandimarte	Absent	Vice-Mayor Odman	Yes
Commissioner Harris	Yes	Mayor Lewellen	Yes
Commissioner James	Yes		

9.3 RESOLUTION #2020-092

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, APPROVING THE SITE PLAN (SP-022-020), SUBMITTED BY 2750 GRIFFIN LIVING, LLLP FOR PROPERTY LOCATED AT 2750 GRIFFIN ROAD AND OTHER ADJACENT PARCELS IN THE CITY OF DANIA BEACH, FLORIDA, AS LEGALLY DESCRIBED IN EXHIBIT "A," A COPY OF WHICH IS ATTACHED TO THIS RESOLUTION; APPROVING A VARIANCE (VA-023-20) FROM SECTION 205-10(B) FOR A FIVE FOOT SETBACK WHEN A TWENTY FOOT SETBACK IS REQUIRED; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Community Development)*

Commissioner Harris motioned to adopt Resolution #2020-092, as amended, with the addition of a restrictive covenant identifying that the units will be market rate; seconded by Commissioner James. The motion carried on the following 4-0 Roll Call vote:

Commissioner Brandimarte	Absent	Vice-Mayor Odman	Yes
Commissioner Harris	Yes	Mayor Lewellen	Yes
Commissioner James	Yes		

9.4 RESOLUTION #2020-093

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, APPROVING A PLAT (PL-99-19) SUBMITTED BY THE PROPERTY OWNER 2750 GRIFFIN HOLDINGS, LLLP FOR PROPERTY LOCATED AT 2750 GRIFFIN ROAD, IN THE CITY OF DANIA BEACH, FLORIDA; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Community Development)*

Commissioner Harris motioned to adopt Resolution #2020-093; seconded by Commissioner James. The motion carried on the following 4-0 Roll Call vote:

Commissioner Brandimarte	Absent	Vice-Mayor Odman	Yes
Commissioner Harris	Yes	Mayor Lewellen	Yes
Commissioner James	Yes		

9.5 ORDINANCE #2020-013

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, APPROVING THE REQUEST MADE BY THE APPLICANT CCI PROPERTIES 1, INC. TO AMEND CHAPTER 28, ENTITLED "LAND DEVELOPMENT CODE," OF THE CITY CODE OF ORDINANCES BY AMENDING PART 1, ENTITLED "USE REGULATIONS," ARTICLE 105, ENTITLED USE REGULATIONS FOR RESIDENTIAL AND OPEN SPACE ZONING DISTRICTS," AT SECTION 105-220, ENTITLED "PRD-1 DISTRICT SUPPLEMENTAL REGULATIONS;" AMENDING PART 2, ENTITLED "SITE DEVELOPMENT REGULATIONS," ARTICLE 205 ENTITLED "TABULAR SUMMARY OF SITE DEVELOPMENT STANDARDS FOR ALL ZONING DISTRICTS," AT SECTION 205-10(B) "PRD-1 AND MULTIPLE-FAMILY DISTRICTS" IN ORDER TO PROVIDE BONUS DENSITY CRITERIA, INCLUDING, BUT NOT LIMITED TO AFFORDABLE HOUSING; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. **(FIRST READING)** *(Community Development)*

City Attorney Ansbro read the title of Ordinance #2020-013 and swore-in those who would speak as they came forward.

Corinne Lajoie, Planning & Zoning Manager, gave an overview of the text amendment.

Commissioner James questioned which property this is in reference to.

Planning & Zoning Manager Lajoie responded it is close to the edge of the city, near 441 and Griffin, closer to the canal.

Commissioner James spoke of discussions about affordable housing concerns going on now and she wants to make sure we do not have any additional obligations when it comes to new projects for Commission approval.

Vice-Mayor Odman asked what the price point is of the affordable housing.

Attorney Debbie Orshefsky, Holland & Knight, representing the applicant, gave a PowerPoint presentation which is attached to and incorporated into these minutes.

Eric Metz, Development Management Team, addressed the market rates and affordable rates of the units.

Vice-Mayor Odman asked for confirmation of the market rates described by Mr. Metz.

Attorney Orshefsky explained the market and affordable housing rates.

Vice-Mayor Odman asked if anything could be done to lower the price point on the developer's end.

Attorney Orshefsky explained the County's Land Use Plan and noted they could refine the provision with staff.

Vice-Mayor Odman thought the affordable housing component was actually going to be affordable.

Commissioner James asked how many units there would be.

Attorney Orshefsky responded 275 units in the current proposal.

Commissioner James agreed with Vice-Mayor Odman and questioned the unit sizes.

Attorney Orshefsky explained the affordable units would not be any different in size.

Mr. Metz further clarified the unit sizes and rental ranges.

Attorney Orshefsky addressed reporting requirements.

Discussion continued regarding the affordable housing component and the community where the proposed project is to be located.

Commissioner James felt she could not support this request since there was no community outreach.

Attorney Orshefsky noted a text amendment is a legislative action and mailed notice was not required.

Commissioner James said her concern is that the residents do not know what is coming and she would like to defer this item until we know what the residents think.

Attorney Orshefsky noted the developer would have to come back for re-zoning after approval of the text amendment.

Commissioner James felt there is not an affordable component to this development. She understands how the process works.

Commissioner Harris confirmed that if this passes, this would trigger notification to the residents of the re-zoning and other components of the process to come.

Mayor Lewellen opened the Public Hearing. Seeing as there was no one to speak in favor or opposition, she closed the Public Hearing.

Commissioner James motioned to continue this item until it is taken to the community.

Attorney Orshefsky noted second reading of this ordinance would not come to the Commission for another month or so and they would be willing to go out to the community. They would also attempt to capture income affordability levels of the communities. The County is moving in the same direction as the Commission regarding AMI. They can work with staff and follow where the County is going to incorporate different thresholds to capture a broader income range in terms of affordability.

Vice-Mayor Odman felt Attorney Orshefsky understood the Commission's concern with affordability. She also felt that by working with staff, the developer could make adjustments to contact the adjacent neighborhood for input.

Vice-Mayor Odman seconded the motion.

Mayor Lewellen felt since this is first reading, there is time before second reading for them to reach out to the community.

In response to Commissioner James, City Attorney Ansbro explained the Commission's possible voting outcomes for the Ordinance.

Attorney Orshefsky noted they do not want to put the Commission in an uncomfortable situation; they are confident they can have community outreach and work out the issues.

Commissioner James withdrew her motion, with the concurrence of Vice-Mayor Odman.

Commissioner Harris motioned to continue Ordinance #2020-013, on first reading, until the September 24, 2020 City Commission meeting at 7:00 p.m.; seconded by Commissioner James. The motion carried on the following 4-0 Roll Call vote:

Commissioner Brandimarte	Absent	Vice-Mayor Odman	Yes
Commissioner Harris	Yes	Mayor Lewellen	Yes
Commissioner James	Yes		

9.6 RESOLUTION #2020-094

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, INVOKING ZONING IN PROGRESS; DECLARING THAT THE CITY IS CONSIDERING AN AMENDMENT TO ITS LAND DEVELOPMENT REGULATIONS TO CREATE A ZONING OVERLAY DISTRICT, TO CREATE ARTICLE 826 TO BE ENTITLED "HARGER OAK HAMMOCK TREE CANOPY OVERLAY" UNDER THE CITY'S LAND DEVELOPMENT CODE (LDC) OF THE CITY OF DANIA BEACH CODE, AND APPROVING THE APPLICATION REQUEST (TX-065-20), MADE BY THE CITY OF DANIA BEACH TO CREATE A ZONING OVERLAY FOR THE GENERAL VICINITY OF THE RESIDENTIAL LOTS ON SW 36 TERRACE, SW 37 AVENUE AND SW 37 TERRACE, STRETCHING FROM STIRLING ROAD NORTH FOR

APPROXIMATELY 1,280 LINEAR FEET, TO THE END OF THE STREETS, AND INCLUDES APPROXIMATELY 30 GROSS ACRES AND 74 PARCELS, IN THE CITY OF DANIA BEACH, FLORIDA, WHICH PROPERTY IS LEGALLY DESCRIBED IN EXHIBIT "A," A COPY OF WHICH IS ATTACHED TO THIS RESOLUTION; PROVIDING FOR AN OAK HAMMOCK TREE CANOPY OVERLAY FOR THE AREA IDENTIFIED IN ORDER TO PROTECT THE HISTORIC HERITAGE TREE CANOPY OF THIS OAK HAMMOCK, SUBJECT TO CERTAIN STANDARDS AND RESTRICTIONS; AND FURTHER, PROVIDING FOR AN EFFECTIVE DATE. (*Community Development*)

City Attorney Ansbro read the title of Resolution #2020-094 and gave an overview of the item and the proposed tree canopy ordinance. He advised this item was a quasi-judicial hearing and swore-in those who would speak as they came forward.

Mayor Lewellen opened the Public Hearing.

Stephanie Jofe, 5880 SW 37th Terrace, read comments in support for an ordinance to designate the Harger Hills Oak Hammock a canopy protection zone.

Harvey J. Sepler, 5840 S.W. 37th Terrace, spoke in support of a tree canopy ordinance and noted there is a way around state statute.

Seeing as there was no one else to speak in favor or opposition, Mayor Lewellen closed the Public Hearing.

Commissioner James motioned to adopt Resolution #2020-094; seconded by Commissioner Harris. The motion carried on the following 4-0 Roll Call vote:

Commissioner Brandimarte	Absent	Vice-Mayor Odman	Yes
Commissioner Harris	Yes	Mayor Lewellen	Yes
Commissioner James	Yes		

10. Discussion and Possible Action

10.1 Discussion of status of lease and revenue sharing payments at Quarterdeck Restaurant, Dania Beach Pier - Frank DiPaolo, Director of Finance

City Attorney Ansbro noted City administration held discussions with the Quarterdeck managing team regarding rent and revenue sharing concessions through the end of the current lease agreement. Staff is recommending rental abatement. Quarterdeck management does have additional requests, but City staff has to evaluate and will come back to the Commission with their other asks.

Commissioner James felt this is a wonderful gesture on behalf of the Commission and she supports this.

City Manager Garcia noted there were so many times the Quarterdeck has had to close; they are an institution at the beach.

Mayor Lewellen noted they are doing the best they can under the circumstances and she supports this.

City Attorney Ansbro explained staff would bring a package to the Commission on September 24th for their consideration.

10.2 Rescheduling of Strategic Master Plan - City Manager Garcia

City Manager Garcia noted in her experience, strategic planning sessions necessitate in-person meetings and recommended we wait until January, February or March of next year to continue with the process. The Purchase Order would be able to be rolled over to next year.

The Commission consensus was to defer the Strategic Master Plan.

10.3 Proposal for cell phone tower at Boisey Waiters Park property - Eve Boutsis, Assistant City Attorney & Frank DiPaolo, Director of Finance

Finance Director DiPaolo explained staff was approached a few months ago about a cell phone tower. This company has a tower at Dania Pointe, but it needs to be relocated. They have asked to use the Boisey Waiters site, originally to be on the west side and we asked them to move it to the east side. He gave a PowerPoint presentation of the financial terms and location, which is attached to and incorporated into these minutes.

Commissioner James asked how tall the tower would be.

Finance Director DiPaolo responded 120 feet.

Mayor Lewellen questioned if this could open us up to putting in a 4G cell tower.

City Manager Garcia said no, this has nothing to do with that subject matter.

Assistant City Attorney Boutsis noted the Commission could decide upon a more aesthetic design.

Commissioner Harris suggested a Welcome to Dania Beach or Sea it, Live it, Love it text on the design.

Finance Director DiPaolo replied the Commission would ultimately decide the final design renderings.

Commissioner James asked how much revenue this would generate.

Finance Director DiPaolo said \$30,000 the first year, then increases of 2.5% each year after, in addition to one-time fees and a bonus.

Commissioner James wants to make sure that there are no stipulations and right-of-way restrictions for neighboring property.

Assistant City Attorney Boutsis explained access rights to the property and an easement of 2,500-3,000 square feet of the property.

Commissioner James asked how long the agreement would be.

Finance Director DiPaolo responded 10 years, with subsequent 5-year options, for 25 years.

Assistant City Attorney Boutsis said the property could be sold with the agreement in place.

City Manager Garcia added we could also carve it out.

Commissioner James supported moving forward and staff coming back with details.

Commissioner Harris asked if we could write in the agreement that we could use the tower for free for citywide Wi-Fi.

Assistant City Attorney Boutsis responded yes, we just have to be sure it does not interfere with their signals.

The Commission consensus was to move forward with this item.

11. Commission Comments

11.1 Commissioner Brandimarte

Commissioner Brandimarte was absent.

11.2 Commissioner Harris

Commissioner Harris noted the Olsen project was on the County School Board agenda, and thanked the City Manager, Mayor, and Ann Murray for their efforts in getting the matter passed.

Commissioner Harris commented Deerfield Beach has a camera at the water line but also under the water; maybe we want to look at this with the Quarterdeck.

Commissioner Harris thanked everyone for doing a great job. He enjoyed speaking with Stephanie Jofe about the history of oak trees.

11.3 Commissioner James

Commissioner James thanked everyone involved with the Olsen project and wanted to know what the plan is for the land since she did not attend the meetings.

Commissioner James questioned how many confederate soldiers were buried in our cemeteries.

City Attorney Ansbro responded he worked with Public Services and identified there was only one soldier in the eastern cemetery. We have deleted the provision to allow confederate flags to be placed there while we research restrictions. The legalities of permissibility are still been investigated.

Commissioner James wants to take a stand against the placement of a confederate flag; this is an opportunity to make a statement from the City.

Commissioner James said she would get with the City Manager about where the CARES Act funds are going.

11.4 Vice-Mayor Odman

Vice-Mayor Odman noted everyone is heartened to see many of our businesses are coming back; we need to remain mindful of the pandemic. There are a lot more tools in the tool kit, and she hopes everyone remains mindful that we still have a long way to go with the pandemic.

11.5 Mayor Lewellen

Mayor Lewellen spoke of the Olsen School effort and thanked Mimi Donly, Pat Chuckerman, and Patty Hart. She noted the plan is not to build condominiums; whatever is built, the project will benefit the residents and School Board.

Mayor Lewellen also spoke of the CARES Act. She noted there was a meeting today; there is an ILA approved that grants funding requested and a breakdown of what the cities will receive from it. The committee submitted certain things for the County to favor the committee's recommendation. She addressed County rental assistance relief for renters and the idea is for cities to complement the program.

12. Appointments

12.1 Complete Count Advisory Committee – no appointments

12.2 Creative Arts Council Advisory Board – no appointments

12.3 General Employees Pension Board – no appointments

12.4 Green Advisory Board – no appointments

12.5 Police and Fire Pension Board

The Commission appointed Patricia Fuccile to fill Scott Clark's unexpired term ending March 2023.

Commissioner Harris motioned to approve the appointments; seconded by Vice-Mayor Odman. The motion carried unanimously.

13. Administrative Reports

13.1 City Manager

City Manager Garcia thanked everyone involved with the demolition project of the old Olsen School; we will workshop this as to what could be done on the property. Public Services has undertaken landscaping of all the Dania Beach welcome signs. She is excited about our new reporting and tracking app; with it, we will be able to get everything we need from our residents. Finance Director DiPaolo is keeping a running tally on all expenses related to COVID. She is sure we can work out an accommodation for the Quarterdeck. She also spoke of the temperature reader, metal detector and protective measures taken in City Hall.

13.2 City Attorney

City Attorney Ansbro noted former City Manager Ivan Pato's wife and former County Attorney Phillip Saylor had recently passed.

13.3 City Clerk - Reminders

Tuesday, September 8, 2020 – 5:00 p.m.	City Commission Budget Workshop
Monday, September 14, 2020 - 5:30 p.m.	CRA Board Meeting
Monday, September 14, 2020 - 7:00 p.m.	City Commission Meeting
Thursday, September 24, 2020 - 7:00 p.m.	City Commission Meeting

14. Adjournment

Mayor Lewellen adjourned the meeting at 10:01 p.m.

ATTEST:

CITY OF DANIA BEACH

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

TO APPROVE AND ADOPT A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA REQUESTING ADVANCE APPROVAL FROM THE CITY COMMISSION TO PROCEED WITH THE BID ADVERTISEMENT FOR THE CITY WIDE SPEED HUMPS IMPROVEMENTS PROJECT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Public Services)*

Purchasing Requests ONLY

Dept:

Acct #:

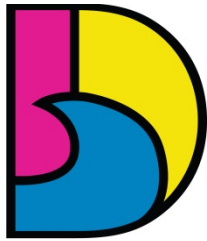
Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

C-MEMO-SPEEDHUMPS-BIDCONSTR-092420CDrevised, R-2020- Citywide Speed Hump Improvements Project Authorization to Bid



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CITY OF DANIA BEACH PUBLIC SERVICES DEPARTMENT

MEMORANDUM

DATE: September 24, 2020

TO: Honorable Mayor and Commissioners

VIA: Ana M. Garcia, ICMA- CM, City Manager

FROM: Fernando J. Rodriguez, Public Services Director

**RE: RESOLUTION AUTHORIZING THE CITY TO BID FOR CONSTRUCTION OF
CITYWIDE SPEED HUMP IMPROVEMENT PROJECT**

Request

The Public Services Department (PSD) is requesting adoption of the attached resolution authorizing the bidding process for a citywide speed hump improvement project.

Background

Earlier this year the Public Services Department requested that Public Utility Management and Planning Services, Inc. (PUMPS Inc.) conduct a review and assessment of all speed humps in the City and develop a plan and cost estimate to bring all structures into compliance. All speed humps were inspected and compared to County traffic standards, and the information was placed into a Global Information System (GIS) map/database. A summary of the study (attached) results is provided below:

- There are 77 speed humps in the City
- 4 are fully compliant with the Broward County standards
- 67 are missing signage, 9 more are in poor condition
- 33 are missing striping
- 68, or 88%, are non-compliant with construction standards
- 22 need to be removed or moved from the current site for non-compliance with standard practice (too close to the intersection – some as little as 25 ft).

The cost estimate for these corrections is \$423,000. Table 3 at the end of PUMPS' attached speed hump report provides a detailed cost breakdown. Note that there are roughly 20 speed humps that will need to be removed. The work is probably best to be completed in two phases, with the first to be completed in fiscal year 2020-21.

The study by PUMPS Inc. included a review of the City's policy for speed humps. This covered appropriate Federal, State and County standards for speed humps. Note that speed "bumps", the

\continued...



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semi-circular structures often seen in parking lots, are not recommended by any agency for use on public streets.

PUMPS Inc. has developed the specifications to bid these improvements. The bid process will include a mandatory pre-bid conference, answering all questions during the bid process, a review of the bids, and a recommendation to the City for the award.

Budgetary Impact

There is impact to the budget in the bidding phase. Funding for \$240,000 for construction is included in the proposed FY21 budget. It is anticipated that upon the recommendation of award of the bid, the project will be funded in the Capital Improvement Fund.

Recommendation

It is recommended that the City Commission adopt the resolution to authorizing the Administration to proceed with the bidding process for the speed hump improvements.

RESOLUTION NO. 2020-108

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, REQUESTING ADVANCE APPROVAL FROM THE CITY COMMISSION TO PROCEED WITH THE BID ADVERTISEMENT FOR THE CITYWIDE SPEED HUMP IMPROVEMENTS PROJECT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City has approximately eighty (80) speed humps installed throughout various neighborhoods; and

WHEREAS, the City requested a consultant that is familiar with the previous speed humps' installations, Public Utility Management and Planning Services, Inc. ("PUMPS"), to review and assess all speed humps and provide design and bidding documents to correct safety and compliance issues; and

WHEREAS, the assessment found that a high percentage of these speed humps were found to not be compliant with Broward County standards and also identified some speed humps that need to be removed; and

WHEREAS, the design and bid documents have been developed by PUMPS to address all speed hump deficiencies with the end result being that all required speed humps in City roadways are to be compliant with County standards;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the above "Whereas" clauses are ratified and confirmed, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the City Commission authorizes staff to proceed with competitive bidding for construction services to improve the speed humps throughout the City with funds in the amount of Two Hundred Forty Thousand Dollars (\$240,000.00) that have been requested and are included in the proposed Fiscal Year 2020-21 City budget.

Section 3. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 4. That this Resolution shall become effective upon its passage and adoption.

PASSED AND ADOPTED on September 24, 2020.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

TO APPROVE AND ADOPT A RESOLUTION OF THE CITY DANIA BEACH, FLORIDA, REQUESTING ADVANCE APPROVAL FROM THE CITY COMMISSION TO PROCEED WITH THE BID ADVERTISEMENT FOR THE OASIS XIV NEIGHBORHOOD IMPROVEMENT PROJECT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Public Services)*

Purchasing Requests ONLY

Dept:

Acct #:

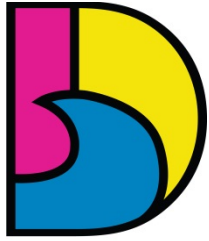
Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

C-MEMO-OASISXIV-BIDCONSTR-092420.revised 8-28-20, R-2020- Oasis XIV Neighborhood Improvement Project Authorization to Bid



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CITY OF DANIA BEACH PUBLIC SERVICES DEPARTMENT

MEMORANDUM

DATE: September 24, 2020

TO: Honorable Mayor and Commissioners

VIA: Ana M. Garcia, ICMA- CM, City Manager

FROM: Fernando J. Rodriguez, Public Services Director

**RE: RESOLUTION AUTHORIZING THE CITY TO BID THE WORK FOR A THE OASIS
XIV NEIGHBORHOOD IMPROVEMENT PROJECT**

Request

The Public Services Department (PSD) is requesting adoption of the attached resolution authorizing the bidding process for the Oasis XIV Neighborhood Improvement Project on SE 13th Street and SE 13th Terrace.

Background

The City Commission initially approved the Oasis XIV project on July 25, 2017. It was not pursued at the time due to limited public support and a major change in senior staff at the PSD and city administration during the first months of 2019. On February 11, 2020, the PSD presented the Oasis XIV project to the City Commission and then directed to move forward with the project. On April 28, 2019, the Commission approved Oasis XIV as the Year 45 Community Development Block Grant (CDBG) project for completion in the Fiscal Year 2019-20. Subsequently, Public Utility Management and Planning Services, Inc. (PUMPS) developed a design package and bidding documents for the project, which will include the following features:

- Removal of sections of existing pavement
- Installation of brick paver driveway aprons
- Upgraded crosswalks with ADA compliant ramps
- Decorative traffic and street signs
- Oasis signage

The bid package has been submitted to the City for review and approval.

Budgetary Impact

None for the bidding phase. Funding for \$172,549 for this project's construction will be provided for from CDBG through Broward County.

**RESOLUTION AUTHORIZING THE CITY TO BID THE WORK FOR A THE OASIS XIV
NEIGHBORHOOD IMPROVEMENT PROJECT**



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page 2 of 2

Recommendation

It is recommended that the City Commission adopt the resolution to authorizing the Administration to proceed with the bidding process for the Oasis XIV Neighborhood Improvement Project.

RESOLUTION NO. 2020-109

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, REQUESTING ADVANCE APPROVAL FROM THE CITY COMMISSION TO PROCEED WITH THE BID ADVERTISEMENT FOR THE OASIS XIV NEIGHBORHOOD IMPROVEMENT PROJECT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Dania Beach has been making improvements to its neighborhoods through the Oasis projects for over a decade; and

WHEREAS, on January 10, 2017, the City Commission approved a list of future Oasis projects, one of which was the Oasis XIV project; and

WHEREAS, following a presentation by the Public Services Department on February 11, 2020, the City Commission authorized the Oasis XIV project to proceed; and

WHEREAS, the project includes significant safety and aesthetic improvements to neighborhoods located within the southeast area of the City; and

WHEREAS, on April 28, 2020, the City Commission approved Resolution 2020-036 authorizing the Oasis XIV Project as the replacement project for the Year 45 Community Development Block Grant project; and

WHEREAS, the design and bid documents have been developed by Public Utility Management and Planning Services, Inc. ("PUMPS") and the project is ready to be bid;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the above "Whereas" clauses are ratified and confirmed, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the City Commission authorizes staff to proceed with the Oasis XIV competitive bidding for the Oasis XIV project with funds in estimated amount of One Hundred Seventy Two Thousand Five Hundred Forty Nine Dollars (\$172,549.00) from the Capital Improvements Program budget line item for Oasis XIV project.

Section 3. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 4. That this Resolution shall become effective upon its passage and adoption.

PASSED AND ADOPTED on September 24, 2020.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

TO APPROVE AND ADOPT A RESOLUTION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE ADMINISTRATION TO EXECUTE AN AGREEMENT WITH CHRISTMAS DESIGNERS INC., FOR PROVIDING AND INSTALLING HOLIDAY DECORATIONS, AND TO ACCEPT CHRISTMAS DESIGNERS' PROPOSAL FOR PROVIDING HOLIDAY DECORATIONS FOR THE 2020 HOLIDAY SEASON, WHICH PROPOSAL EXCEEDS THE ANNUAL VENDOR TOTAL AMOUNT OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING THE WAIVER OF COMPETITIVE PROCUREMENT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Public Services)*

Purchasing Requests ONLY

Dept:

Acct #:

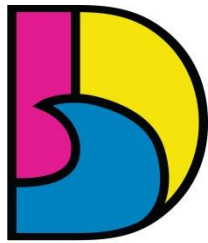
Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

C-MEMO-CHRISTMASDESIGNERS-PROPOSAL-092420 rev Finance, R-2020- Christmas Designers Holiday Decorations for 2020 Holiday Season and to Exceed \$25K, Dania Beach City of - Holiday REV3 PROP 1YR - 09.17.2020



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CITY OF DANIA BEACH PUBLIC SERVICES DEPARTMENT

MEMORANDUM

DATE: September 24, 2020

TO: Honorable Mayor and Commissioners

VIA: Ana M. Garcia, ICMA- CM, City Manager

FROM: Fernando J. Rodriguez, Public Services Director

**Fernando
Rodriguez**

Digitally signed by Fernando Rodriguez
DN: cn=Fernando Rodriguez, o=City of
Dania Beach, ou,
email=frodriguez@daniabeachfl.gov,
c=US
Date: 2020.09.17 15:48:39 -04'00'

**RE: RENEWAL OF THE AGREEMENT WITH CHRISTMAS DESIGNERS INC. FOR
PROVISION AND INSTALLATION OF HOLIDAY DECORATIONS, BASED THE BID
NUMBER CRA 19-001, AND TO ACCEPT A DECORATION PACKAGE PROPOSAL
FROM THIS SELECTED BIDDER**

Request

The Public Services Department (PSD) is requesting adoption of the attached resolution authorizing the renewal of the agreement between the City and Christmas Designers Inc. (CDI) resulting from the July 2019 bid process that led to the selection of said vendor. It is further requested that the attached proposal from CDI for the installation of holiday decorations for this year's holiday season, based on the general scope of the aforementioned RFP, be accepted. Due to the expanded coverage of the decorations to be provided, the proposal will exceed the \$25,000 annual authorization provided under the Charter to the City Manager, and the City Commission. It is therefore also requested that authorization be granted to waive the competitive requirement and exceed the annual single vendor expenditure threshold.

Background

The aforementioned RFP entails a detailed scope that addresses main thoroughfares of the city, as well at City Hall/City Center, our three largest park buildings and the fishing pier entrance, with the aim of providing an attractive and pleasant atmosphere for Dania Beach residents and visitors during the holiday season. CDI was the selected bidder last summer, and the city subsequently engaged in an agreement with the vendor which provides the option for renewal. As we approach the 2020 holidays, which follows a particularly difficult period for the Dania Beach community due to the challenges associated with the Covid 19 pandemic, it is deemed important to provide a pleasant environment for the upcoming holiday season.

The city has requested from CDI a proposal based on the scope of the RFP in order to install holiday decorations along several areas of Dania Beach for the upcoming season. These areas include the City Hall/City Center area, Federal Highway, Griffin Road, Stirling Road, and SE 5th Avenue. The cost of the proposal is \$79,371.50. These areas may be further enhanced next holiday season by providing electric power to some of our medians, such as those along Griffin Road. By renewing the 2019 agreement with CDI the city can accept their comprehensive proposal in time for the provision of the decoration services by mid-November.



**RENEWAL OF THE AGREEMENT WITH CHRISTMAS DESIGNERS
INC. FOR PROVISION AND INSTALLATION OF HOLIDAY
DECORATIONS, AND TO ACCEPT A DECORATION PACKAGE
PROPOSAL FROM THIS SELECTED BIDDER**

page 2 of 2

Budgetary Impact

The total cost to provide Citywide holiday lighting is \$79,371.50. The approved budget contains \$75,000 for holiday lighting, per City Commission direction on September 14th. Should this proposal be approved, an additional \$4,371.50 will be appropriated from City Commission Contingency to Construction Maintenance Contractual Services General Account 001-39-02-539-34-10.

Recommendation

It is recommended that the City Commission adopt the attached resolution authorizing the renewal of the CDI agreement for the provision and installation of holiday decorations, the acceptance of the company's proposal to provide a comprehensive decoration package for the 2020 holiday season, and waiving of the City's competitive bid requirement.

RESOLUTION NO. 2020-110

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE ADMINISTRATION TO EXECUTE AN AGREEMENT WITH CHRISTMAS DESIGNERS INC., FOR PROVIDING AND INSTALLING HOLIDAY DECORATIONS, AND TO ACCEPT CHRISTMAS DESIGNERS' PROPOSAL FOR PROVIDING HOLIDAY DECORATIONS FOR THE 2020 HOLIDAY SEASON, WHICH PROPOSAL EXCEEDS THE ANNUAL VENDOR TOTAL AMOUNT OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING THE WAIVER OF COMPETITIVE PROCUREMENT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Charter of the City of Dania Beach, Part III, Article 3, Section 4, Subsection (j), authorizes the City Manager to purchase supplies, services, equipment and materials for the City government in amounts in excess of the established monetary threshold without competitive bidding and without advertisement for bids if she is authorized to do so in advance by a resolution adopted by the City Commission; and

WHEREAS, the Dania Beach Code of Ordinances, Chapter 2, Article 1, Section 2-10, "Monetary thresholds for certain purchases and payment disbursement authorizations", Subsection (a), sets the monetary threshold at Twenty Five Thousand Dollars (\$25,000.00) for a vendor each fiscal year; and

WHEREAS, in July 2019 the City of Dania Beach Community Redevelopment Agency (CRA) completed a Request for Proposal (RFP) process that resulted in the award for providing and installing holiday decorations to Christmas Designers, Inc. ("CDI"); and

WHEREAS, subsequent to the RFP process the CRA and CDI entered into a contract for holiday decoration services, which includes annual renewal options; and

WHEREAS, now, the City wishes to utilize the contract provisions and to also accept a proposal provided by CDI, based on the contract scope, for decorations of various areas of the City for the upcoming holiday season (and not just the limited scope from the CRA proposal); and

WHEREAS, the expanded scope of the decorations to be provided shall exceed the \$25,000.00 annual authorization provided under the Charter to the City Manager, and due to the timing (three months from the holidays) Administration seeks City Commission permission to waive the competitive procurement requirements relating to the additional proposal services;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the above “Whereas” clauses are ratified and confirmed, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the City Commission authorizes staff to immediately move forward with the purchase of holiday decorations services from Christmas Designers, Inc. with funds in the estimated amount of Seventy Nine Thousand Three Hundred Seventy One Dollars and Fifty Cents (\$79,371.50) from the Construction Maintenance Contractual Services General Account 001-39-02-539-34-10.

Section 3. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 4. That this Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED on September 24, 2020.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY



Christmas Designers

Est. 1979

September 17, 2020

City of Dania Beach
Fernando J. Rodriguez
1201 Stirling Road
Dania Beach, FL 33004

Phone: 954-924-6808 ext. 3740
Fax: 954-923-1109
Email: frrodriguez@daniabeachfl.gov

Reference: **Holiday Program** –

City of Dania Beach
1201 Stirling Road
Dania Beach, FL 33004

Dear Fernando:

Please find enclosed Christmas Designers revised proposal for the holiday program at City of Dania Beach's 2020 Holiday Season.

Contents

PROPOSAL	3
GENERAL TERMS	13
COST RECAP	14
ELECTRICAL SPECIFICATIONS	15

Should you have any questions after you review the enclosed, please contact us at (800) 432-5139.

If everything meets with your approval, please sign the Cost Recap sheet and e-mail or fax this back to us. A 50% deposit invoice will be generated and once receiving payment, City of Dania Beach will be added to our installation schedule.

We look forward to being of service to you this upcoming Holiday Season.

Sincerely,

Joe Campbell

Joe Campbell

Together with the team of elves at Christmas Designers

www.ChristmasDesigners-FL.com

a:3124 NW 16th Terrace, Pompano Beach FL 33064 p:(954) 973-4225 f:(954) 973-0914

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2020 20200129R3 JC/SK 09.17.2020

Proposal Dania Beach, City of

Christmas Designers

Pompano Beach, FL

LEGEND

Explanation of symbols
on General Terms page

HOLIDAY PROGRAM 2020



CITY OF DANIA BEACH

www.ChristmasDesigners-FL.com

a:3124 NW 16th Terrace, Pompano Beach FL 33064 p:(954) 973-4225 f:(954) 973-0914

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Proposal Dania Beach, City of

Christmas Designers
Page 2 of 15

Pompano Beach, FL

PROPOSAL

CITY OF DANIA BEACH
REV3 Holiday Program 2020

AREA 1 – FEDERAL HIGHWAY



Picture is an Example

For each of the fifty-one (51) FDOT Light Poles, located on Federal Highway going South from Old Griffin Road to Sheridan Street, we will wrap one (1) 50' Green PVC Garland lit with C9 LED Green Bulbs with 12" spacing green cord with a 24" Red Glitter Bow.

51	50' LED <i>lit</i> Green PVC Garland w/24" Red Glitter Bow	\$ 11,475.00
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TOTAL AREA 1		\$ 11,475.00
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AREA 2 – DANIA BEACH BOULEVARD

For twelve (12) of the twenty-five Light Poles, located on Dania Beach Boulevard from US1 going East to the last building, Motel 6, on the North Side, we will wrap one (1) 50' Green PVC Garland lit with C9 LED Green Bulbs with 12" spacing green cord with a 24" Red Glitter Bow.

12	50' LED <i>lit</i> Green PVC Garland w/24" Red Glitter Bow	\$ 2,700.00
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TOTAL AREA 2	\$ 2,700.00
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AREA 3 – GRIFFIN ROAD

For twenty-five (25) out of the total of sixty-seven Light Poles, located from Griffin Road West of I95 to State Road 7, we will wrap one (1) 75' Green PVC Garland lit with C9 LED Green Bulbs with 12" spacing green cord with a 24" Red Glitter Bow.

25	75' LED lit Green PVC Garland w/24" Red Glitter Bow	\$ 8,375.00
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For twenty-nine (29) Light Poles, located from Griffin Road and Federal Highway to I95, we will install one (1) 75' Green PVC Garland lit with C9 LED Green Bulbs with 12" spacing green cord with a 24" Red Glitter Bow.

29	75' LED lit Green PVC Garland w/24" Red Glitter Bow	\$ 9,715.00
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For ten (10) Light Poles, located East and West of I95 on Griffin Road – with exact location to be determined, one (1) LED lit Pole Decoration with 25' PVC Garland lit with C9 LED Bulbs with 12" spacing green cord with a 24" Red Glitter Bow

10	LED Pole Decoration w/25' LED PVC Garland	\$ 4,000.00
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TOTAL AREA 3		\$ 22,090.00
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AREA 4 – STIRLING ROAD

For nineteen (19) out of the total thirty-eight Light Poles, located on Stirling Road East and Federal Highway/US1 going West to North Park Road, we will wrap one (1) 50' Green PVC Garland lit with C9 LED Green Bulbs with 12" spacing green cord with a 24" Red Glitter Bow.

19	50' LED lit Green PVC Garland w/24" Red Glitter Bow	\$ 4,275.00
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TOTAL AREA 4		\$ 4,275.00
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AREA 5 – US1 & GRIFFIN RD

For each of the six (6) Foxtail Palms, we will wrap up the trunks with eight (8) **Blue** Commercial connect LED 70 light 4" spacing light sets and light up the fronds with six (6) **Pink** LED Frond Sets.

48	LED 70 light 4" spacing light sets CC Blue	\$ 1,440.00
36	LED Frond Sets Pink	\$ 972.00
	Equipment charge	\$ 288.00

For each of the nine (9) Bottle Palms, we will wrap up the trunks with six (6) **Yellow** Commercial connect LED 70 light 4" spacing light sets.

54	LED 70 light 4" spacing light sets CC Yellow	\$ 1,620.00
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For each of the five (5) Medjool Palms, we will wrap up the trunks with ten (10) **Blue** Commercial connect LED 70 light 4" spacing light sets and light up the fronds with fifteen (15) **Pink** LED Frond Sets.

50	LED 70 light 4" spacing light sets CC Blue	\$ 1,500.00
75	LED Frond Sets Pink	\$ 2,025.00
	Equipment Charge	\$ 600.00

TOTAL AREA 5	\$ 8,445.00
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AREA 6 – CITY HALL/CITY CENTER



Rendering is an Example of Proposed Tree and Fountain Décor

Above the Fountain in the cul-de-sac area of City Hall, we will install one (1) 30' Christmas Tree lit with LED C7 Retrofit Bulb and decorated in our Colors of the Holiday Ornament Package with a 4' 3D Snowburst Tree Topper.

1 30' Tree LED C7 decorated in COTH w/4' 3D Snowburst Topper \$ 18,160.00

We will also outline the tiers of the Fountain with a total 140' of C7 12" spacing white cord light line with Warm White LED bulbs, *as shown in rendering above.*

140' C7 12" spacing white cord w/Warm White LED bulbs \$ 630.00



Pictures are Examples and do not represent exact design.

We will install one (1) 6'x8' LED Silhouette Kinara and one (1) 6'x8' LED Silhouette Menorah.

1 6' x 8' LED Silhouette Kinara \$ 500.00

1 6' x 8' LED Silhouette Menorah \$ 500.00

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2020 20200129R3 JC/SK 09.17.2020



For each of the eight (8) Medjool Palms, located in the Main Entrance, we will wrap up the trunks with ten (10) Warm White Commercial connect LED 70 light 4" spacing light sets and at the top do a 12" Color Band using two (2) **Red** Commercial connect LED 70 light 4" spacing light sets.

80	LED 70 light 4" spacing light sets CC Warm White	\$ 2,400.00
16	LED 70 light 4" spacing light sets CC Red	\$ 480.00
	Equipment Charge	\$ 320.00

For each of the twelve (12) Light Poles, located around the Entrance roundabout, we will install one (1) 18' x 14" LED lit Garland decorated in Colors of the Holiday with an 18" Red Velvet with Gold Trim Bow on top.

12	18' x 14" LED Garland, COTH w/18" Red Velvet Bow	\$ 3,960.00
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For the one (1) Clocktower, located in the middle of the entrance roundabout, we will install one (1) 18' x 14" LED lit Garland decorated in Colors of the Holiday with two 18" Red Velvet with Gold Trim Bows on top.

1	18' x 14" LED Garland, COTH w/2-18" Red Velvet Bows	\$ 370.00
---	---	-----------

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For the Main Wall, located as you enter the building entrance, we will install one (1) 60" LED lit Wreath decorated in Colors of the Holiday with a 24" Red Velvet with Gold Trim Bow.

1	60" LED Wreath, decorated in COTH w/24" Red Velvet Bow	\$	260.00
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TOTAL AREA 6		\$	28,684.00
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AREA 7 – PARKS



For the CW Thomas Park Entrance, we will outline the front lower fascia including the peak with a total 100' of C7 12" spacing green cord light line with Warm White LED bulbs.

100' C7 12" spacing green cord w/Warm White LED bulbs

\$ 550.00



For the PJ Meli Park Entrance, we will outline the front of the building with a total 80' of C7 12" spacing green cord light line with Warm White LED bulbs.

80' C7 12" spacing green cord w/Warm White LED bulbs

\$ 440.00

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2020 20200129R3 JC/SK 09.17.2020



For the Frost Park Entrance, we will outline the front lower fascia including the peak with a total 100' of C7 12" spacing green cord light line with Warm White LED bulbs.

100' C7 12" spacing green cord w/Warm White LED bulbs	\$ 550.00
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TOTAL AREA 7	\$ 1,540.00
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AREA 8 – PIER ENTRANCE



For the Pier Entrance, we will outline the Arch with a total 25' C7 6" **spacing** green cord light line with Warm White LED bulbs.

25' C7 6" **spacing** green cord light line with Warm White LED bulbs \$ 162.50

TOTAL AREA 8 \$ 162.50

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GENERAL TERMS

DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY Holiday Program 2020

- ▶ No power cords will be run on the ground where there is pedestrian access, Customer is responsible for providing outlets within twenty-five (25') of areas to be lit.
- ▶ All tree trimming to be completed by the 1st week in September and hedges by November 1st. *If not completed at time of installation, additional charge may incur.*
- ▶ If your proposal includes an exterior artificial Tree, Christmas Designers always recommends the usage of a fence around the tree to avoid unauthorized access. If your proposal does not include a fence, please talk to our sales team.
- ① Lighting installation may begin the 2nd week of September with other jobs in the area.
- ① All visual decorations will be installed when lighting is turned on or no later than December 1st of each season under contract unless other arrangements have been made.
- ① All lighting will be serviced throughout the season from “turn on” through December 31st.
- ① All lighting will be disconnected the 1st week of January of each season under contract (not actual removal of the lights). To keep the lights lit for an extended period, please talk to our sales team as it may incur additional charges.
- ① Removal of holiday lighting will begin the 1st week of January and be completed by the 2nd week of February.
- ① All visual decorations will be removed no later than January 15th of each season.

LEGEND

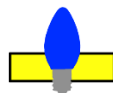
Explanation of symbols



= Lighting



= Greenery



= Perimeter



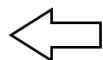
= Visual Décor



= Tree



= Pole Décor



= Arrow, together with one of the symbols above, are used to point out a described location not shown on picture

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COST RECAP

CITY OF DANIA BEACH

REV3 Holiday Program 2020

Area 1 – Federal Highway	\$ 11,475.00
Area 2 – Dania Beach Boulevard	\$ 2,700.00
Area 3 – Griffin Road	\$ 22,090.00
Area 4 – Stirling Road	\$ 4,275.00
Area 5 – US1 & Griffin Rd	\$ 8,445.00
Area 6 – City Hall/City Center	\$ 28,684.00
Area 7 – Parks	\$ 1,540.00
Area 8 – Pier Entrance	\$ 162.50
Service of Lights – Light up through December 31 st per season	NO CHARGE
TOTAL CITY OF DANIA BEACH PER SEASON	\$ 79,371.50

LEASE TERM: Contract Term is one (1) season commencing August 15, 2020 to December 31, 2020.

PAYMENTS: One-year agreement payments to be made as follows: 50% payment due with acceptance of contract, to be placed on installation schedule. Final 50% payment due upon completion of installation. Balances over 30 days will incur a 1.5% finance charge per month.

Use of Payment Services will incur related surcharges. Use of any Credit Card will incur 3.5% surcharge. Sales Tax is calculated to the best of proposer's knowledge. Accurate Sales Tax and County Tax will be applied on Final Invoice, unless a Tax-Exempt Certificate is provided beforehand.

ACCEPTANCE: All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this contract. All agreements contingent upon strikes, accidents, any acts of God or delays beyond our control. Property Owner will carry fire, tornado, hurricane (wind) and other necessary insurance. Our workers are fully covered by Worker's Compensation.

The above prices, specifications, terms and conditions are satisfactory and hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

Once this Agreement is signed by both parties it becomes a contract.

This proposal may be withdrawn if not accepted in 20 days.

CUSTOMER:

By signing this agreement customer is acknowledging receipt of

[General Terms](#)

[Customer Awareness Information Sheet](#)

[Electrical Specifications – GFCI Responsibility](#)

Requested Light-Up Date*

* CDI will work to accommodate Requested Light-Up Date; however it is not guaranteed. Installation schedule will need to be determined by CDI in order to reach the date, and deposit invoiced must be paid in full.

Authorized Signature

Printed Name - Title

Date

BILLING INFORMATION/E-MAIL: _____

CHRISTMAS DESIGNERS/FLORIDA CDI LLC:

Authorized Signature

Printed Name - Title

Date

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2020 20200129R3 JC/SK 09.17.2020

Proposal Dania Beach, City of

Christmas Designers

Pompano Beach, FL

ELECTRICAL SPECIFICATIONS

CITY OF DANIA BEACH REV3 Holiday Program 2020

- ① 110-120 Constant voltage under load **REQUIRED**.
- ① All Amperage quoted at actual draw.
- ① **CUSTOMER** is responsible for providing 115 VAC power outlets within **twenty-five (25')** of lighting area and/or lighted décor.
- ① Reasonable hardware and power cords up to twenty-five (25') are **included**.
- ① Christmas Designers is **NOT RESPONSIBLE** for outages due to ground fault interrupters (GFCI) or INSUFFICIENT ELECTRICAL REQUIREMENTS.

AREA 1 – FEDERAL HIGHWAY

TOTAL AMPS AREA 1 9.69 amps

AREA 2 – DANIA BEACH BOULEVARD

TOTAL AMPS AREA 2 2.28 amps

AREA 3 – GRIFFIN ROAD

TOTAL AMPS AREA 3 12.26 amps

AREA 4 – STIRLING ROAD

TOTAL AMPS AREA 4 3.61 amps

AREA 5 – US1 & GRIFFIN RD

TOTAL AMPS AREA 5 10.98 amps

AREA 6 – CITY HALL/CITY CENTER

TOTAL AMPS AREA 6 91.80 amps

AREA 7 – PARKS

TOTAL AMPS AREA 7 4.87 amps

AREA 8 – PIER ENTRANCE

TOTAL AMPS AREA 8 0.87 amps

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2020 20200129R3 JC/SK 09.17.2020

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

TO APPROVE AND ADOPT A RESOLUTION OF THE CITY OF DANIA BEACH, AUTHORIZING THE PUBLIC SERVICES DEPARTMENT TO WAIVE COMPETITIVE BIDDING FOR FACILITIES MANAGEMENT AND SOLUTIONS WITH CINTAS CORPORATION UTILIZING THE U.S. COMMUNITIES NATIONAL COOPERATIVE PROGRAM CONTRACT #R-BB-19002 WITH PRINCE WILLIAM SCHOOL BOARD FOR THE TERM OF THE CONTRACT IN AN AMOUNT THAT WILL EXCEED THE CITY ANNUAL VENDOR PURCHASING POLICY THRESHOLD OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING SUCH PURCHASES TO BE MADE WITH THE PUBLIC SERVICES DEPARTMENT APPROVED ANNUAL BUDGET APPROPRIATIONS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Public Services)*

Purchasing Requests ONLY

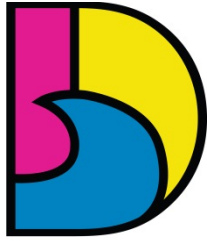
Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

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Exhibits Attached

C-MEMO-UNIFORMSCINTAS-092420-25K-revFJR (002), R-2020- Cintas Corporation for Uniform Services Piggyback U.S. Communities National Cooperative Contract with Prince William School Board, Prince William county Public Schools US Communities Contract number R-BB.._, CINTAS email backup



DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

CITY OF DANIA BEACH PUBLIC SERVICES DEPARTMENT

MEMORANDUM

DATE: September 24, 2020

TO: Honorable Mayor and Commissioners

VIA: Ana M. Garcia, ICMA- CM, City Manager

FROM: Fernando Rodriguez, Public Services Director

RE: Authorization to Utilize U. S. Communities National Cooperative Program Contract #R-BB-19002 w/ Prince William Public School Board awarded to Cintas Corporation and to Exceed the City Vendor Threshold \$25,000

Request

The Public Services Department (PSD) requests authorization to utilize U.S. Communities National Cooperative Program Contract# R-BB-19002 for Facilities Management Products and Solutions with Prince William Public School Board for Facilities Management Products and Solutions awarded to Cintas Corporation and to exceed the annual city vendor threshold purchasing policy of \$25,000.

Background

Uniform rental and cleaning services is included as part of the services provided with the Cintas Corporation contract under the US. Communities National Cooperative Program Contract. PSD entered into an agreement with Cintas Corporation effective May 1, 2019 to April 31, 2022. Each employee receives a total of (11) eleven tops and (11) eleven bottoms. Since entering into the agreement with Cintas Corporation PSD staff has increased and has subsequently increased the amount of uniforms rentals needed due to increases in staffing. Therefore, services will exceed the City's annual vendor threshold of \$25,000.

Budgetary Impact

Funding for uniform services will be appropriated from various Public Services approved uniform 52-50 accounts.

Recommendation

PSD recommends approval of the attached resolution authorizing the Department to utilize the U.S. Communities National Cooperative Program Contract #R-BB-19002 for Facilities Management and Solutions with the Prince William School Board awarded to Cintas Corporation and to exceed the City yearly vendor threshold amount of \$25,000 for the term of the contract.

RESOLUTION NO. 2020-111

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PUBLIC SERVICES DEPARTMENT TO WAIVE COMPETITIVE BIDDING FOR FACILITIES MANAGEMENT AND SOLUTIONS WITH CINTAS CORPORATION UTILIZING THE U.S. COMMUNITIES NATIONAL COOPERATIVE PROGRAM CONTRACT #R-BB-19002 WITH PRINCE WILLIAM PUBLIC SCHOOL BOARD FOR THE TERM OF THE CONTRACT IN AN AMOUNT THAT WILL EXCEED THE CITY ANNUAL VENDOR PURCHASING POLICY THRESHOLD OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING SUCH PURCHASES TO BE MADE WITHIN THE PUBLIC SERVICES DEPARTMENT APPROVED ANNUAL BUDGET APPROPRIATIONS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Charter of the City of Dania Beach, Part III, Article 3, Section 4, Subsection (j), authorizes the City Manager to purchase supplies, services, equipment and materials for the City government in amounts in excess of the established monetary threshold without competitive bidding and without advertisement for bids if she is authorized to do so in advance by a resolution adopted by the City Commission; and

WHEREAS, the Dania Beach Code of Ordinances, Chapter 2, Article 1, Section 2-10, "Monetary thresholds for certain purchases and payment disbursement authorizations", Subsection (a), sets the monetary threshold at Twenty Five Thousand Dollars (\$25,000.00) for a vendor each fiscal year; and

WHEREAS, the Public Services Department requests authorization to waive competitive bidding for Facilities and Management Solutions with Cintas Corporation utilizing U. S. Communities National Cooperative Program Contract #R-BB-19002 with Prince William Public School Board, effective December 13, 2018 through October 31, 2023 with the option to renew for two (2) additional two (2) year periods, see attached as Exhibit A.

WHEREAS, the Public Services Department is also seeking approval to exceed Twenty Five Thousand (\$25,000.00) for uniform services that will exceed the City annual vendor threshold for the term of the contract;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the above “Whereas” clauses are ratified and confirmed, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the City Commission authorizes the Public Services Department to utilize Cintas Corporation Contract with the U.S. Communities National Cooperative Program Contract #RR-BB-19002 with Price William Public School Board for Facilities Management Products and Solutions.

Section 3. That the City Commission authorizes such services that are provided by Cintas Corporation to exceed the City annual vendor threshold of Twenty Five Thousand Dollars (\$25,000.00).

Section 4. That the Public Services Department purchases shall be subject to and made within the respective Department’s approved level of their respective annual budget appropriations and in accordance with the City Purchasing Policy for the fiscal year.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall become effective upon its passage and adoption.

PASSED and ADOPTED on September 24, 2020.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY



Prince William County
PUBLIC SCHOOLS
Providing A World-Class Education ®

CONTRACT NUMBER: R-BB-19002

This Contract entered into this 13th day December, 2018 by, Cintas Corporation No. 2 (or any of its subsidiaries and affiliates), 6800 Cintas Blvd., Mason OH 45040, hereinafter referred to as the "Contractor" and Prince William County School Board, P.O. Box 389, Manassas, VA 20108, hereinafter referred to as the "Prince William County Public Schools", "Purchasing Agency" or "PWCS".

WITNESSETH that the Contractor and PWCS, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

1. **SCOPE OF CONTRACT:** Contractor shall provide Facilities Management Products and Solutions for Prince William County Schools, Virginia on behalf of all states, local governments, school districts, and higher education institutions in the United States of America, and other governmental agencies and nonprofit organizations.
2. **CONTRACT DOCUMENTS:** The contract documents shall consist of the following:
 - 2.1. This signed Contract document;
 - 2.2. Memorandum of Negotiations dated November 1, 2018 (Attachment A)
3. **CONTRACT TERM AND RENEWAL:**
 - 3.1. The initial term of this contract shall be from December 13, 2018 through October 31, 2023, with the option to renew for two (2) additional two (2) year periods, upon mutual written consent of the parties to the contract. Proposed prices shall remain firm for the initial term of the contract.
 - 3.2. The products and services which are the subject of this Master Agreement may be covered by a service or maintenance agreement. The term of the service or maintenance agreement shall be governed by that document and may survive the expiration of this Master Agreement.
4. **CONTRACT ADMINISTRATOR:** As the Contract Administrator, the following individual, or his designee, shall serve as the interpreter of the conditions of the contract and shall use all powers under the contract to enforce its faithful performance.

Brian Burtner, CPPB, Buyer, (703) 791-8736, burtneba@pwcs.edu
5. **PRICING:** In accordance with applicable percentage discounts and prices, per attached Contractor's response dated September 25, 2018 and negotiated prices/rates negotiated September 25, 2018 (see attached).
6. **PAYMENT TERMS:** 2% Discount Net 15, Standard terms are Net 30 days

7. TERMINATION FOR CONVENIENCE:

- 7.1. If this agreement is cancelled for convenience in the first twelve months of the term, Customer shall pay as a termination fee equal to 50 weeks of rental service.
- 7.2. If this agreement is cancelled for convenience in months thirteen (13) through eighteen (18) of the term, Customer shall pay as a termination fee equal to 36 weeks of rental service.
- 7.3. If this agreement is cancelled for convenience in months nineteen (19) through twenty-four (24) of the term, Customer shall pay as a termination fee equal to 23 weeks of rental service.
- 7.4. If this agreement is cancelled for convenience after 24 months of service, Customer shall pay as a termination fee of 10 weeks of rental service.
- 7.5. Customer shall also be responsible to return all of the Merchandise allocated to such Customer locations terminating this Agreement or pay for any damaged, lost or unreturned goods at the then current Loss/Damage Replacement Values and for any unpaid charges on Customer's account prior to termination.

Prince William County does not discriminate against faith-based organizations in accordance with the Code of Virginia, §2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

This contract shall constitute the whole agreement between the parties. There are no promises, terms and conditions, or obligations other than those contained herein, and this contract shall supersede all previous communications, representations, or agreements, written or verbal, between the parties hereto related to the provision of goods (including leases thereof), services and/or insurances described herein.

IN WITNESS THEREOF, the parties have caused this Contract to be executed by the following duly authorized officials:

CONTRACTOR: Cintas Corporation No. 2

Authorized Signature

Craig Jackson
Type Name

National Director - Government
Title

12/19/18
Date

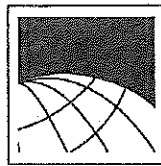
PURCHASING AGENCY:

Anthony E. Crosby
Authorized Signature

Anthony Crosby, CPPO, CPPB
Type Name

Supervisor of Purchasing
Title

12/21/18
Date



MEMORANDUM OF NEGOTIATIONS
R-BB-19002

Dated: November 13, 2018

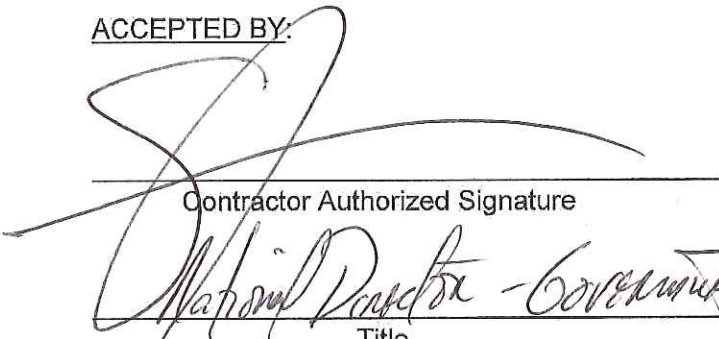
Prince William County Schools (hereinafter called PWCS) and Cintas Corporation No. 2 (hereinafter called the Contractor) hereby agree to the following in the execution of Contract R-BB-19002 for Facilities Management Products and Solutions. The final Contract contains the following documents:

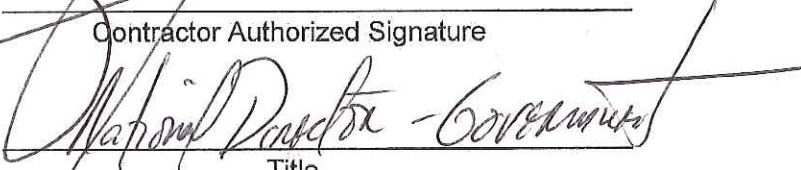
- a. PWCS's Request for Proposal, R-BB-19002, dated July 17, 2018 and Addendum #1, dated August 8, 2018;
- b. Contractor's proposal dated August 13, 2018;
- c. Contractor's responses to Clarification Questions and Negotiations dated September 25, 2018, attached;
- d. Contractor's best and Final Offer, dated October 5, 2018;
- e. PWCS RFP R-BB-19002, General Terms and Conditions, Paragraph 30, Indemnification, is hereby modified to include "to the fullest extent permitted by applicable law".
- f. This Memorandum of Negotiations;
- g. Any subsequent modifications to the Contract.
- h. For FRC garments: Customer agrees it bears sole responsibility for selecting the flame-resistant clothing and fabrics ("FRC") under this Agreement determining whether such items are appropriate for use by its employees and agents in their applicable work environment(s). CUSTOMER ACKNOWLEDGES THAT COMPANY HAS MADE NO REPRESENTATION, WARRANTY, OR COVENANT WITH RESPECT TO THE FLAME-RESISTANT QUALITIES OR OTHER CHARACTERISTICS OF THE FRC OR WITH RESPECT TO THEIR FITNESS OR SUITABILITY FOR THIS OR ANY OTHER PURPOSE. COMPANY MAKES NO REPRESENTATION WHETHER THE FRC CONSTITUTES APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT FOR THE ENVIRONMENT(S) TO WHICH CUSTOMER'S EMPLOYEES OR AGENTS MAY BE EXPOSED OR AS TO THE FRC'S ABILITY TO PROTECT USERS FROM INJURY OR DEATH. Customer agrees to notify all employees and other agents of Customer who may wear or will be wearing the FRC that it is not designed for substantial heat exposure or for use around open flames. Customer acknowledges that compliance with any and all OSHA or other similar regulations or requirements relating to personal protective equipment is the sole responsibility of Customer. Further, Customer releases Company from any and all liability that results or may result from the use of the garments, including but not limited to any alleged

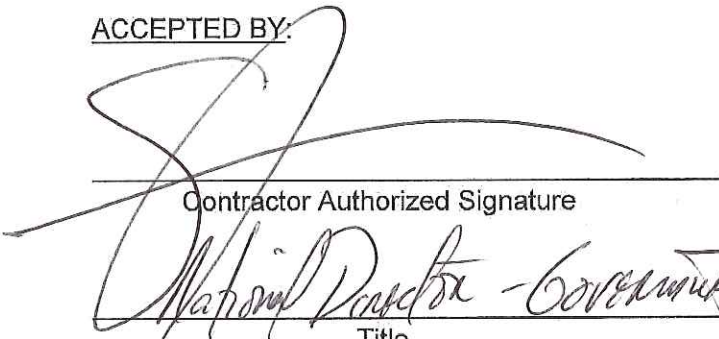
failure of the FRC to function as flame-resistant or provide protection against fire and/or heat. Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages arising out of or associated with this Agreement or resulting from Customer's or its employees' use of the FRC.

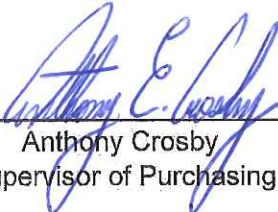
- i. For high visibility garments: Customer bears sole responsibility for: (a) determining the level of visibility needed by wearers of the garments for their specific work conditions or uses; (b) identifying and selecting which garments meet the required level of visibility for any particular work conditions or uses; and (c) determining when garments require repair or replacement to meet the required level of visibility. If garment needs to be replaced outside of normal wear and tear, the customer will be charged the then current replacement value. Customer acknowledges and understands that the garments alone do not ensure visibility of the wearer. Customer further acknowledges that Company is relying upon Customer to determine whether any garments need repair or replacement to maintain the required level of visibility. Company represents only that the garments supplied satisfy certain ANSI/ISEA standards to the extent the garments are so labeled. Customer acknowledges that Company has made no other representations, covenants or warranties whether express or implied, related to the garments.

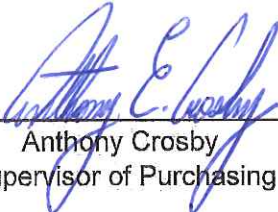
ACCEPTED BY:


Contractor Authorized Signature


Title


Date


Anthony Crosby
Supervisor of Purchasing


Date

1. How often do you update your inventory? Are all new deployments brand new uniforms or are they recycled from past agencies?

All rental uniforms are put through quality inspection weekly when turned in for laundry. If it is determined that a garment needs replaced due to normal wear, it will be upgraded. Age of garment is not a factor as QA is graded upon condition. New wearers could get new uniform if not available in the local stockroom. However, if stock is available, uniforms can be recycled if they are in "like-new" graded condition. Customer can request all new hires get new uniforms, however the lead time to install would be extended.

2. Are your vending options available as a part of this proposal (for scrubs or other uniforms)? If these are available, what is the cost? Yes.

Item Code	Description		List Price	USC Pricing
D10	Small Dispenser		\$ 370.00	\$ 310.00
D16	Medium Dispenser		\$ 416.00	\$ 345.00
D20	Large Dispenser		\$ 462.00	\$ 385.00
R110	Return Unit		\$ 104.00	\$ 90.00
RX	Wall Mounted Unit		\$ 93.00	\$ 90.00

The use of scrub dispensing units is increasing all over college campus' and other public entities. Cintas will continue to focus its sales efforts in this space to also include units that dispense lab coats and other clothing items.

3. Do you offer dielectric testing on your gloves? If so, what would be the cost for this service?

Yes, this is one of Cintas' newest offerings. Please see attached for both additional information about the service and the pricing available.

4. Do you offer wet mats that would be appropriate for showers and locker rooms?

Yes, we offer Drainage Mats which can be used in wet areas. The pricing for this item is \$2.19.

5. Do you offer calibration on the chemical dilution centers free of charge? Are these installed free of charge?

Yes. Yes

6. Do you work on Halon fire suppression systems?

Yes, Cintas provides this service only in certain markets. Because it is not a nationwide service, it is priced locally to with a 10% discount, per the US Communities contract.

7. What is the price for the training programs you offer?

The pricing file for Training is attached.

8. What is the process for coil and carpet cleaning? How do you meet environmental regulations for public agencies (such as MS4) for these types of services? Which public agencies have you provided these types of services for in the past?

We have attached the scope of work for both Coil Cleaning and our process for Tile and Carpet Cleaning. As the work of both services is proprietary, we would ask that the attached relative to those services be redacted. While we do have experience with regulations like MS4. We have also attached our protocol for the discharge of both liquid and solid wastes incurred in the performance of these services. Cintas' Deep Clean Technician, Ultraclean SSR, or Coil Cleaning Technician must sign this document stating that he/she will adhere not only to local, state, and national regulations, but also the procedures set forth in that document. Any violations of the tenets set forth in that document is grounds for the dismissal of the employee.

9. Two of your references were not willing to provide a reference per their statutes and the other three were not responsive. Do you have any other references who could provide feedback on their experience?

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10. How long has the TruCount system been in place? If public agencies are having issues with their uniforms being returned in a timely fashion, what steps can be taken to make sure this doesn't affect the agency's ability to work?
Since 2016, Fulling implemented across all sites for about a year.

11. What is the lead time for new employees to be fit with uniforms?
Fitting within a week of notice. New site estimated at 4 weeks. New employee at existing site is 2-4 weeks from sizing. Can be 1 week turn if sizes are in stock at local Cintas.

12. What is the lead time for embroidery of new uniforms?
About 2 weeks. Stocked garments purchased directly are embroidered on demand and can be shipped in about a week.

13. What efforts can you make to simplify the invoicing process and make this less hands-on?
We are in the process of scheduling with the EC a demonstration of the www.myCintas-ebilling and servicing platform.

14. Is there a reason that you do not offer volume discounts or ecommerce rebates?
Volume discounts would generally be for direct purchase only. Our local reps have the freedom to price lower than the ceiling price of the agreement so volume discounts for direct purchase items is available.

15. Do you offer prompt payment discounts?
Yes, we can offer 2% Net 15 and Net 30 as standard payment terms

16. Why does California have different pricing for fire and safety?
It cost more to do business in California due to regulatory policies, labor laws, etc.

17. On page 142 you mention "minimal" charges for lockers, rolling racks and soiled hampers. Can these be provided at no charge? Can these be repaired or replaced as needed at no charge?
Yes, these will be No Charge.

18. Please explain the additional charges on page 31 for Garment Rental.
Minimum stop Charge: \$35.00-this is the minimum a site can average for Cintas to stop the truck. Agency pays the difference to make the service at least \$35.00. Ex: Actual weekly rental is \$30.00 for uniforms and mats. Customer is charged \$5.00 as the "min stop charge" on top of the \$30. To reach a total of \$35. We normally suggest product additions to equal a min stop so the customer is paying for products/services.

Lockers: No charge

Make-up Waived on initial installation and for 30 days of service: this is industry standard charge to set up new uniform wearer after initial install. This covers the cost

on the plant to order, prep, set up the system and sew in the ID tap with the employee information. One-time fee per garment. Ceiling priced.

Emblem-Waived on initial installation and for the first 30 days of service: Local Cost (depending on company name and type of emblem ordered) This is the cost of the actual company emblem that is applied when adding new employee after the initial install.

Name tag- \$1.50: The cost to set up a name to rental uniform. Normally embroidery. Ceiling Priced.

Size premium per Garment: \$1.50 this is the price for extended sizes, starting at 2xl and up, there is an addition charge per garment. Ceiling priced.

19. Minimum Order size charges for Garment Rental are not acceptable. Is this negotiable?

Minimum Order charges are fully described as the minimum amount charged to the client for stopping the Cintas vehicle and delivering the product or service contracted by the client. Under the pricing file offered in our proposal, the Minimum Order charge is \$35.00. Cintas is willing to entertain changing the nomenclature on the contract for this charge to something else that would be acceptable to the EC.

20. What is the cost for tailoring (ex. Shortening of pants)?

No charge

21. Do you offer "tall/Long" sizes?

We do offer tall/long sizes. The charge for shirts in the extended sizes are the same as for size premiums detailed in the Cintas proposal. There are no additional charges for pants for tall sizes.

22. Do you offer summer internships or student programs for college students?

Cintas would be interested in creating with USC members opportunities for internships that coincide with our normal hiring practices for these positions:

23. In Tab 7, Exceptions, the fee for termination for convenience: Is it acceptable to substitute "termination fee" for "liquidated damages"?

Yes, this is negotiable with the contract

24. Fire Protection sales team: 6 of the states where you have no representation are in U.S. Communities' top 25 states (AL, IA, MN, NC, OR, TN) - are there plans to expand into these states?

Yes, Cintas is striving to grow the division to \$1billion in 10 years.

25. Should Brent Schafer be listed as the Executive?

Yes, we can update.

26. What is the Lost Replacement charge for items not listed in the market basket?

The L/R charge will also be reduced by 10%. See Link below to Cintas-full catalog:
www.shopcintas.com

27. Page 85, #7: What happens if a public agency is not able to accommodate net 15 or net 30 payment terms? Is it possible to make the standard payment terms for all product lines Net 30?

Yes, Net 30 is Standard term.

28. Rubber Glove Addendum:

a. What company will be required to purchase from?

Relative to the addendum, the Cintas Head/Hand electrical PPE program is considered a lease only option.

This program is based on Cintas using National Safety Apparel for all PPE items listed as well as inspection/certification of voltage rated gloves being leased.

b. No information listed in Schedule A. No pricing, etc.

See attached excel document with pricing. The addendum was a blank template.

c. Will they test gloves already in use or do we have to purchase the gloves new form them to get the testing completed.

No, this program is based on Cintas setting up a new rental solution for Head/Hand PPE.

29. Classroom Safety Training Cost Breakdown:

d. Line 65906 – Is 10 people a minimum or maximum per class? If multiple classes are needed, is the charge of the instructor per class or one time charge for multiple classes? The class size listed on the price file is the max size per class. This varies per type of class, from 10-25. The charge for the instructor is per class.

e. Line 65908 – What are normal hours and excess hours?

Monday-Friday 8am-5:00pm

Referencing Cintas' response to the initial EC questions/clarifications:

30. Item 15 – Do you offer prompt payment discounts? **This was discussed on the teleconference on September 13. We discussed 2% Net 15 and Net 30 as the standard payment. This needs to be clarified that this is your understanding as well.**

Yes, 2% Net 15 and Net 30 for standard local payment. Updated document.

31. Item 17 – On page 142 you mention "minimal" charges for lockers, rolling racks and soiled hampers. Can you provide these at no charge? Can these be repaired or replaced as needed at no charge? **This was discussed on the teleconference on September 13. This was agreed that these would be at no charge and not that this would be negotiated. Please clarify.**

Yes, No Charge for these items. Updated document.

Attachment A

32. Item 18 – Please explain additional charges on page 31 for Garment Rental. **This was discussed on the teleconference on September 13. See question 17, this charge should be removed.**

Yes, No Charge. Updated document.

33. Item 19 – Stop charges for Garment Rental are not acceptable. Is this negotiable? **This should be called minimum order size, not minimum stop charge.**

Changed language to Minimum Order Size and updated document.

34. Item 26 – What is the Lost Replacement charge for items not listed in the market basket? **Please provide us with a full catalog that the discount by category will be taken from.**

Catalog is online and can be accessed with link: www.shopcintas.com Updated document with the link as well.

35. Item 27 – Page 85, #7: What happens if a public agency is not able to accommodate Net 15 or Net 30 payment terms? Is it possible to make the standard payment terms for all product lines to be Net 30? **This was discussed on the teleconference on September 13. We agreed on Net 30 as standard terms. This needs to be clarified that this is your understanding as well.**

Yes, Net 30 is standard term. Updated document.

Contract #R-BB-19002 - FACILITIES MAINTENANCE SOLUTIONS
DISCOUNT BY PRODUCT CATEGORY

Category	Discount (% from published/ book rate)	Comments
1 Uniform Rental	10%-32%	Cintas has committed to US Communities participating public agencies a 10% discount off of National Account Book Pricing for all items. National Account book pricing is, generally, 20%-25% off of local pricing structure.
2 Uniform Leasing	10%	
3 Uniform Purchase	10%-50%	
4 Shoe Purchase	10%	
5 Mat/Mop Rental	10%-56%	
6 Mat/Mop Leasing	10%	
7 Mat/Mop Purchase	10%	
8 Restroom Supplies	10%	
9 Restroom Services	10%	
10 Deep Cleaning Services	10%	
11 First Aid/Safety Supplies	10%-60%	Can Vary by product. Minimum savings listed
12 AEDs	10%	
13 Fire Protection Services	10%	
14 Promotional Products	10%	Can Vary by product. Minimum savings listed
15 Miscellaneous	10%	
16 Other	10%	

ANY ITEM NOT INCLUDED ON THE PRICE SHEET SHALL BE PRICED AT 10% OFF NATIONAL VOLUNTARY BOOK PRICING (OR 10% OFF LOCAL BOOK PRICING WHERE NATIONAL BOOK PRICING IS NOT AVAILABLE). ALL PRICES LISTED ARE NOT-TO-EXCEED RATES.

Contract #R-BB-19002 - FACILITIES MAINTENANCE SOLUTIONS
ADDITIONAL CHARGES

Deep Clean		
Set Up Charge	Anytime we have to use the truck to clean a customer	\$50 per Service
Truck Movement Charge	Anytime we have to move the truck during a service	\$50 per Movement
Floor Change Charge per Floor	Anytime/All times we have to change floors during a service	\$50 per floor
Furniture Moving Charge per Hour	Used if we have to move an excessive amount of furniture that adds up to at least an hour	\$200 per hour
Spotting Price per Hour	Used if we are asked to spot only during a service	\$200 per hour
Mileage Charge	Charge per Mile Outside of 60 Minutes from the Location	\$.75 per mile
Minimum Stop Charge	Minimum amount we have to invoice to service the account	\$500 per Stop
Wait Charge	Used anytime the customer is not prepared to start their cleaning and we have to wait more than an hour	\$80 per hour
Cancellation Charge	Used anytime the customer cancels less than 24 hours before the service	25% per invoice

Garment Rental		
Minimum Order Size	\$	35.00
Lockers	\$	-
Make Up -Waived on Initial installation and for the 1st 30 days of service	\$	1.50
Emblem -Waived on initial installation and for the 1st 30 days of service	Cost	
Name Tag	\$	1.50
Size Premium (starting at 2XL)	\$	1.50

DEEP CLEANING			
Service Description	Description	Price	Pricing Detail
Carpet			
VCT Restoration	Used any time we do a restoration VCT Job, which means stripping the floor all the way down and reapplying 4 coats of finish	\$90 sq ft	
VCT Maintenance	Used any time we do a maintenance VCT Job, which means top scrubbing the floor down 1-2 coats and reapplying 2 coats of finish	\$60 sq ft	
VCT Maintenance	Used any time we do a cleaning VCT Job, which means cleaning the floor with a Pad and Cleaner and NOT reapplying any finish	\$32 sq ft	
Standard Carpet Cleaning	5 Step - PARR Process plus Protectant - Truck Mount	\$29 Sq Ft	
Standard Carpet Cleaning	4 Step - PARR Process - Truck Mount	\$22 Sq Ft	
Standard Carpet Cleaning	2 Step - Prespray and Rinse - Truck Mount	\$14 Sq Ft	
Standard Carpet Cleaning	5 Step - PARR Process plus Protectant - Portable	\$22 Sq Ft	
Standard Carpet Cleaning	4 Step - PARR Process - Portable	\$14 Sq Ft	
Standard Carpet Cleaning	2 Step - Prespray and Rinse - Portable	\$09 Sq Ft	
Wool Carpet Cleaning	2 Step - Prespray and Rinse	\$29 Sq Ft	
Carpeted Steps	Cleaning Only	\$4.50 per standard step	If step is determined to be nonstandard, the price is decided locally
Carpet Protectant	If not included with 5 Step	\$10 Sq Ft	
Carpet Sanitizer	Used anytime we apply a sanitizer after the cleaning	\$05 Sq Ft	
Carpet Deodorizer	Used anytime we apply a deodorizer after the cleaning	\$05 Sq Ft	
Low Moisture Process	PreRotoScrub, Prespray, Aquate, Respray Spots (No Vacuuming)	\$14 Sq Ft	Any vacuuming required is in addition to the sq ft price
TILE			
Standard Tile	5 Step - PARR Process plus Sealer - Truck Mount	\$135 Sq Ft	
Standard Tile	5 Step - PARR Process 2" or Less - Truck Mount	\$250 Sq Ft	
Standard Tile	4 Step - PARR Process >2" - Truck Mount	\$75 Sq Ft	
Standard Tile	4 Step - PARR Process 2" or Less - Truck Mount	\$195 Sq Ft	
Sealer (After Cleaning)	Used anytime we apply an impregnating sealer after the cleaning	\$60 Sq Ft	
Color Seal (After Cleaning)	Color Seal < 2" Tile	\$3.60 Sq Ft	
Color Seal (After Cleaning)	Color Seal 2" - 8" Tile	\$2.70 Sq Ft	
Color Seal (After Cleaning)	Color Seal > 8" Tile	\$1.80 Sq Ft	
Kitchen Cleaning	Used anytime we clean a Kitchen, Does not include Sealer	\$115 Sq Ft	
Standard Tile	5 Step - PARR Process plus Sealer - Portable	\$110 Sq Ft	
Standard Tile	5 Step - PARR Process 2" or Less - Portable	\$205 Sq Ft	
Standard Tile	4 Step - PARR Process >2" - Portable	\$55 Sq Ft	
Standard Tile	4 Step - PARR Process 2" or Less - Portable	\$180 Sq Ft	
Concrete Cleaning	Interior - Truck Mount Only	\$35 Sq Ft	
Concrete Cleaning	Exterior - Truck Mount Only	\$70 Sq Ft	
Set Up Charge	Anytime we have to use the truck to clean a customer	\$50 per Service	
Truck Movement Charge	Anytime we have to move the truck during a service	\$50 per Movement	
Floor Change Charge per Floor	Anytime/All times we have to change floors during a service	\$50 per floor	
Furniture Moving Charge per Hour	Used if we have to move an excessive amount of furniture that adds up to at least an hour	\$200 per hour	
Spotting Price per Hour	Used if we are asked to spot only during a service	\$200 per hour	
Mileage Charge	Charge per Mile Outside of 60 Minutes from the Location	\$75 per mile	
Minimum Stop Charge	Minimum amount we have to invoice to service the account	\$500 per Stop	
Wait Charge	Used anytime the customer is not prepared to start their cleaning and we have to wait more than an hour	\$80 per hour	
Cancellation Charge	Used anytime the customer cancels less than 24 hours before the service	25% per Invoice	
Restroom Cleaning			
Restroom Cleaning - Sanit. UltraClean	Touchless Restroom Cleaning that sanitizes and removes spots from all surfaces, floors & fixtures	\$20 Sq Ft	Base Charge - Weekly and Every Other Week \$35.00; Monthly \$55.00

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Uniform Rental Items

Discounts range from 10% to 32% of National Book Rate.

All Prices shown are not-to-exceed rates

Item Number	Make	Supplier/Item Number	UOM	Description	Discount (percentage from Discount by Category)	Price for Lease (no cleaning)	Price for weekly rental (with cleaning)	L/R Charge
1	Cintas	335	EA	Comfort Work Shirts 65/35 Poly Cotton	10%	\$ 0.15	\$ 0.17	\$ 15.00
2	Cintas	278	EA	High Image Work Shirt 65/35 Poly Cotton	10%	\$ 0.19	\$ 0.25	\$ 23.00
3	Cintas	66273	EA	High Image Womens Work Shirt 65/35 Poly Cotton	10%	\$ 0.19	\$ 0.25	\$ 23.00
4	Cintas	945	EA	Comfort Work Pants 65/35 Poly Cotton	10%	\$ 0.16	\$ 0.19	\$ 18.00
5	Cintas	865	EA	Pleated Comfort Work Pants 65/35 Poly Cotton	10%	\$ 0.20	\$ 0.27	\$ 22.00
6	Cintas	270	EA	Comfort Work Cargo Pants 65/35 Poly Cotton	10%	\$ 0.25	\$ 0.38	\$ 27.00
7	Cintas	370	EA	Comfort Work Cargo Short 65/35 Poly Cotton	10%	\$ 0.24	\$ 0.31	\$ 27.00
8	Cintas	205	EA	Womens Comfort Work Shirt w Pocket 65/35 Poly Cotton	10%	\$ 0.13	\$ 0.17	\$ 17.00
9	Cintas	330	EA	Cotton Work Shirt 100% Cotton	10%	\$ 0.19	\$ 0.25	\$ 18.00
10	Cintas	940	EA	Cotton Work Pants 100% Cotton	10%	\$ 0.25	\$ 0.34	\$ 23.50
11	Cintas	394	EA	Jeans 100% Cotton	10%	\$ 0.21	\$ 0.29	\$ 20.00
12	Cintas	82670	EA	Chf Coat 65/35 Poly Cotton	10%	\$ 0.18	\$ 0.24	\$ 23.00
13	Cintas	71125	EA	Elastic Waist Chf Pants w Drawstring 65/35 Poly Cotton	10%	\$ 0.25	\$ 0.32	\$ 26.00
14	Cintas	335	EA	Food Processing Shirt White/Blue (no pockets, grippers) 55/65 Poly Cotton	10%	\$ 0.12	\$ 0.17	\$ 13.50
15	Cintas	374	EA	Executive Dress Shirt 57/43 Poly Cotton	10%	\$ 0.19	\$ 0.25	\$ 22.00
16	Cintas	275	EA	High Image Performance Polo Shirt 100% Microfiber Poly	10%	\$ 0.25	\$ 0.34	\$ 28.00
17	Cintas	86275	EA	Womens High Image Performance Polo Shirt 100% Microfiber Poly	10%	\$ 0.25	\$ 0.34	\$ 28.00
18	Cintas	390	EA	Womens Fit Comfort Work Pant (slim)	10%	\$ 0.20	\$ 0.27	\$ 21.00
19	Cintas	395	EA	Womens Fit Comfort Work Pant	10%	\$ 0.17	\$ 0.23	\$ 20.00
20	Cintas	259	EA	Pro-Knit Polo Shirts Moisture Wicking 100% Poly	10%	\$ 0.13	\$ 0.17	\$ 16.00
21	Cintas	258	EA	Pro-Knit Tee Shirt 100% Poly	10%	\$ 0.30	\$ 0.40	\$ 31.00
22	Cintas	970	EA	Uned Service Jacket 65/35 Poly Cotton	10%	\$ 0.26	\$ 0.35	\$ 45.00
23	Cintas	366	EA	High Image Jacket 65/35 Poly Cotton	10%	\$ 0.19	\$ 0.25	\$ 30.00
24	Cintas	912	EA	Coverall 7.5 oz 65/35 Poly Cotton	10%	\$ 0.19	\$ 0.24	\$ 25.00
25	Cintas	925	EA	White Lab Coat 80/20 Poly Cotton	10%	\$ 0.19	\$ 0.24	\$ 25.00
26	Cintas	82687	EA	White Polyester Butcher Coat 100% Poly	10%	\$ 0.19	\$ 0.25	\$ 24.00
27	Carhartt	384	EA	Carhartt Shirt 100% Cotton	10%	\$ 0.25	\$ 0.39	\$ 25.00
28	Carhartt	381	EA	Carhartt 5 Pocket Jeans 100% Cotton	10%	\$ 0.28	\$ 0.37	\$ 27.00
29	Carhartt	382	EA	Carhartt Carpenter Jeans 100% Cotton	10%	\$ 0.28	\$ 0.37	\$ 30.00
30	Carhartt	388	EA	Carhartt Work Pants 100% Cotton	10%	\$ 0.32	\$ 0.42	\$ 25.00
31	Carhartt	280	EA	Flame Resistant Jean	10%	N/A	\$ 0.55	\$ 49.00
32	Carhartt	290	EA	Flame Resistant Carpenter Jean	10%	N/A	\$ 0.55	\$ 49.00
33	Carhartt	294	EA	Flame Resistant Work Shirt	10%	N/A	\$ 0.42	\$ 49.00
34	Carhartt	371	EA	Flame Resistant Work Pant	10%	N/A	\$ 0.42	\$ 44.00
35	Carhartt	391	EA	Flame Resistant Coverall	10%	N/A	\$ 0.88	\$ 84.00
36	Happy Chef	517	EA	Food Service, Chef Coat X5-XL	10%	\$ 0.33	\$ 0.44	\$ 25.00
37	Happy Chef	67627	EA	Food Service, V-Neck Apron One Size	10%	\$ 0.51	\$ 0.41	\$ 14.00
38	Happy Chef	317	EA	Food Service, Female Chef Coat, X5-XL	10%	\$ 0.33	\$ 0.44	\$ 25.00
43	Cintas	10756	EA	3XS Traffic Mat	10%	N/A	\$ 2.00	\$ 46.00
42	Cintas	1801	EA	2x3 Spring Mat	10%	N/A	\$ 1.50	\$ 52.00
43	Cintas	1802	EA	3x5 Spring Mat	10%	N/A	\$ 2.25	\$ 65.00
44	Cintas	84302	EA	3XS Safety Mat	10%	N/A	\$ 3.25	\$ 65.00
45	Cintas	84301	EA	3XS Logo Mat	10%	N/A	\$ 2.40	\$ 85.00
46	Cintas	6913	EA	24 oz Synth Wet Map	10%	N/A	\$ 1.50	\$ 15.00
47	Cintas	9582	EA	Pulse Map	10%	N/A	\$ 1.75	\$ 110.00
48	Cintas	9581	EA	Dual Chamber Map Bucket	10%	N/A	\$ 2.50	\$ 125.00
49	Cintas	7116	EA	12" Microfiber Mop Head	10%	N/A	\$ 0.18	\$ 5.00
50	Cintas	7001	EA	36" Microfiber Mop Head	10%	N/A	\$ 0.45	\$ 12.00
51	Cintas	7245	EA	Microfiber Mop Handle	10%	N/A	\$ 0.80	\$ 10.00

Hand & Head Protection Program Options			
Cintas Item Number	Hand Protection Program	Lease/Week	LR Rates
869320700	11" Class 00 Rubber Insulating Gloves - Yellow		\$ 55.25
869320350	11" Class 00 Rubber Insulating Gloves - Black		\$ 55.25
754910300	ARC Guard FR Knit Glove		\$ 21.75
869380000	10" Leather Protectors		\$ 21.00
601960600	Canvas Glove Bag		\$ 21.00
	Hand Protection Weekly Cost	\$ 8.07	
	Head Protection Program		
601940000	Clear Safety Glass		\$ 4.00
745030300	12cal PureView Faceshield		\$ 105.00
745010000	MSA Slotted Hard Hat - White		\$ 21.00
823370200	12cal Balaclava - NAVY		\$ 17.00
744370260	Electric Gear Bag		\$ 30.00
	Head Protection Weekly Cost	\$ 3.93	
	Total Program Weekly Cost	\$ 12.00	

Available Glove Sizes 8-12

ANY ITEM NOT INCLUDED ON THE PRICE SHEET SHALL BE PRICED AT 10% OFF NATIONAL VOLUNTARY BOOK PRICING (OR 10% OFF LOCAL BOOK PRICING WHERE NATIONAL BOOK PRICING IS NOT AVAILABLE). ALL PRICES LISTED ARE NOT-TO-EXCEED RATES.

SAFETY ITEMS

All Prices shown are not-to-exceed rates

Item Number	Make	Supplier Item Number	Description	UOM	Quantity per UOM	Discount (Percentage from Discount by Category)	Unit Price
1	CINTAS	280020	LENS/SCREEN PADS	EA	100	-59.354	\$8.63
2	CINTAS	163050	BURN RELIEF PACKET/	BAG	6 packets	-70.913	\$3.95
3	CINTAS	1030300	WOUNDSEAL POUR	EA	2	-52.026	\$11.25
4	CINTAS	119260	ALLERGY RELIEF	BOX	2/1Dent blister paks	-57.794	\$8.48
5	CINTAS	121220	ALEVE SMALL	BAG	5 packs	-61.797	\$3.13
6	CINTAS	573772	DAYQUIL SEVERE	BAG	5 packets	-63.703	\$4.45
7	CINTAS	79191	MUCINEX SMALL	BAG	3 packets	-43.260	\$7.45
8	CINTAS	111929	IBUPROFEN TABS	BOX	20 packets	-76.419	\$2.95
9	CINTAS	112039	COLD RELIEF	BOX	40 packets	-66.441	\$7.45
10	CINTAS	12221	LIQUID BANDAGE	BAG	5 pipettes	-49.924	\$6.60
11	CINTAS	111989	IBUPROFEN TABS	BOX	50 packets	-68.944	\$6.00
12	CINTAS	111999	IBUPROFEN TABS LRG	BOX	125 packets	-65.093	\$13.28
13	CINTAS	150110	TWEEZERS, METAL	PAC	3 tweezers	-59.780	\$3.48
14	CINTAS	51030	HAND SANITIZER	BAG	10 packets	-79.193	\$1.63
15	CINTAS	130479	EYEWASH, 1/2OZ	BOX	5 bottles	-55.874	\$7.48
16	CINTAS	122249	GLUCOSE, SMALL	PAC	2 packs	-38.430	\$8.28
17	CINTAS	102435	LIPAD SMALL	BAG	10 packets	-73.490	\$1.98
18	CINTAS	102640	BIOFREEZE MUSCLE	BAG	5 packets	-67.697	\$4.03
19	CINTAS	119250	ANTI-DIARRHEAL	BOX	12 caplets	-61.153	\$5.63
20	CINTAS	43729	X-LONG BANDAGE	BOX	25 bandages	-60.032	\$5.00
21	CINTAS	164010	COOL&SOOTHE	BOX	6 packets	-61.043	\$9.23
22	CINTAS	111529	PAIN AWAY X-	BAG	25 packets	-79.664	\$2.30
23	CINTAS	43658	WATERPROOF CLEAR	BOX	30 bandages	-52.885	\$4.90
24	CINTAS	44269	ELASTIC STRIP	BOX	50 bandages	-62.848	\$3.88
25	CINTAS	111180	ASPIRIN ORG ST 50CT	BOX	25 packets	-74.674	\$3.50
26	CINTAS	130000	THERA TEARS, SMALL	PAC	4 vials	-65.585	\$3.50
27	CINTAS	100019	TRIPLE ANTIBIOTIC	BOX	20 packets	-71.360	\$4.15
28	CINTAS	112029	COLD RELIEF	BAG	25 packets	-69.365	\$4.20
29	CINTAS	44429	LARGE PATCH 2"X3"	BOX	15 bandages	-66.848	\$3.65



Item		Description	Comment	Qty	California Price	USC Pricing (from PDF)
Services:						
SC		Minimum Order Size per stop	Per stop.	ea	\$55.00	\$45.00
IN		Portable Extinguisher Annual Maintenance Inspection Hand Portable Stored Pressure and CO2 Fire Extinguishers - up to 20#	Per unit.	ea	\$10.00	\$5.25
Unit Test, Recharge and Repair Parts:						
NSDC2.5		2.5# Stored pressure Dry Chemical - Six Year Test	Includes O-Ring, V-Stem, Service Collar and Six Year Internal Maintenance labor; Does not include parts not specifically listed or applicable Inspection (IN) Price	ea	\$30.00	\$30.00
NSDC5		5# Stored pressure Dry Chemical - Six Year Test		ea	\$40.00	\$31.00
NSDC10		10# Stored pressure Dry Chemical - Six Year Test		ea	\$33.00	\$43.00
NSDC20		20# Stored pressure Dry Chemical - Six Year Test		ea	\$70.00	\$68.00
NHDC2.5		2.5# Stored pressure Dry Chemical - Hydrostatic Test	Includes O-Ring, V-Stem, Service Collar and Hydrostatic Test labor; Does not include parts not specifically listed or applicable Inspection (IN) Price	ea	\$30.00	\$28.00
NHDC5		5# Stored pressure Dry Chemical - Hydrostatic Test		ea	\$40.00	\$33.00
NHDC10		10# Stored pressure Dry Chemical - Hydrostatic Test		ea	\$33.00	\$35.00
NHDC20		20# Stored pressure Dry Chemical - Hydrostatic Test		ea	\$60.00	\$37.00
NRDC2.5		2.5# Stored pressure Dry Chemical - Recharge	Includes Recharge Labor, Agent and Service Collar; Does not include parts not specifically listed or applicable Inspection (IN) Price	ea	\$30.00	\$28.00
NRDC5		5# Stored pressure Dry Chemical - Recharge		ea	\$40.00	\$33.00
NRDC10		10# Stored pressure Dry Chemical - Recharge		ea	\$33.00	\$35.00
NRDC20		20# Stored pressure Dry Chemical - Recharge		ea	\$60.00	\$37.00
EEPIN		Pull Pin	Per unit.	ea	\$3.25	\$2.75
New Extinguishers:						
5# ABC Ext		5# ABC Dry Chemical Fire Extinguisher	Per unit.	ea	\$65.00	\$59.00
10# ABC Ext		10# ABC Dry Chemical Fire Extinguisher	Per unit.	ea	\$88.00	\$83.00
2.5# ABC Ext		2.5# ABC Dry Chemical Fire Extinguisher	Per unit.	ea	\$42.00	\$42.00
20# ABC Ext		20# ABC Dry Chemical Fire Extinguisher	Per unit.	ea	\$195.00	\$195.00
Emergency Light Parts and Services:						
INPTT		E-Light Push Test Button - 30 Seconds	Per unit.	ea	\$10.00	\$4.35
INEL		Emergency Exit Light Inspection (Load Test)	Per unit.	ea	\$18.00	\$12.00
EXB64		E-Light Battery, 6V, 4A	Per unit.	ea	\$29.00	\$29.00
EXB67		E-Light Battery, 6V, 7A	Per unit.	ea	\$37.50	\$37.50
EXB610		E-Light Battery, 6V, 10A	Per unit.	ea	\$39.00	\$39.00
EXB612		E-Light Battery, 6V, 12A	Per unit.	ea	\$45.00	\$45.00
EXL15T6		E-Light Bulb, 145V, 15W	Per unit.	ea	\$9.00	\$8.00
EXL20		E-Light Bulb, 120V, 20W	Per unit.	ea	\$9.00	\$8.00

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Item	Description	Inspection & Parts	Comment	Qty	California		% Savings from US	
					US Price	Price	USC Pricing	Price
INKS	Kitchen System Inspection - single or first tank		Per system.	ea	\$125.00	\$125.00	\$105.00	16.00%
INKST	Kitchen System Inspection - remote or additional tank		Per additional tank.	ea	\$95.00	\$95.00	\$85.09	10.53%
EELINK	Fusable Link		Per unit.	ea	\$12.00	\$15.00	\$9.80	18.33%



Item	Description	Comment	California	
			Qty	USC Price
Inspection & Parts				
INSPW	Annual Sprinkler Inspection Wet - Initial Riser	Per riser.	ea	\$295.00
INSPR	Annual Sprinkler Inspection Wet - Additional Riser	Per riser.	ea	\$150.00
INSPBFIRE	Fire line backflow test per valve	Per unit.	ea	\$175.00
INSPD	Sprinkler Inspection (Dry)	Per riser.	ea	\$325.00
INSPBFDO	Inspection Back Flow - Domestic or Irrigation (per	Per unit.	ea	\$135.00
				\$265.00
				\$105.00
				\$185.00
				\$275.00
				\$110.00

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Item	Description	Comment	Qty	California	USC Pricing
				Price	
Inspection & Parts					
INFA	Annual Fire Alarm System Inspection	Per panel.	ea	\$300.00	\$235.00
INFAID	Devices Per Device (some det. bell, horn, strobe, pull station)	Per device.	ea	\$10.00	\$8.50
INFADD	Duct Detectors	Per unit.	ea	\$35.00	\$28.50

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FIRE LABOR RATES				
ITEM	Unit	CA Price	USC Price	
Labor - Regular	ea	\$150.00	\$105.00	
Labor - Overtime	ea	\$200.00	\$157.50	
Labor - Weekend/Holiday	ea	\$300.00	\$210.00	
Emergency Service Call	ea	\$350.00	\$275.00	

Cintas First Aid Training List
for U.S. Communities
#R-BB-19002

Course Material # (SAP)	Course Description	Class Duration	Duration Type	Expiration	Expiration Type	Certification	Class Size	US Communities Contract Ceiling Price	Price Per
65001	CPR/FIRST AID/AED COURSE (HeartSaver First Aid with CPR & AED)	7	Hours	2	Years	AHA	9	\$ 686.48	Per Class
65013	CPR/FIRST AID/AED/BBP COURSE	1	Days	2	Years	AHA	9	\$ 808.52	Per Class
65003	BBP AWARENESS CLASS	1	Hours	1	Years	CLMI	0	\$ 401.72	Per Class
65004	PEDIATRIC FIRST AID COURSE	3 1/2	Hours	2	Years	AHA	9	\$ 503.42	Per Class
65009	FIRST AID COURSE	3.5	Hours	2	Years	AHA	9	\$ 457.65	Per Class
65013	INFANT CHILD SUPPLEMENT (CPR/AED)	1	Hours	2	Years	AHA	9	\$ 101.70	Per Class
65016	CPR/FIRST AID/AED (PER STUDENT)	7	Hours	2	Years	AHA	min 8	\$ 76.28	Per Person
65017	FIRST AID COURSE (PER STUDENT)	3 1/2	Hours	2	Years	AHA	min 8	\$ 50.85	Per Person
650018	CPR/AED COURSE (PER STUDENT)	4	Hours	2	Years	AHA	min 8	\$ 50.85	Per Person
65019	BLS HCP (PER STUDENT)	5	Hours	2	Years	AHA	min 8	\$ 55.94	Per Person
65021	CPR/AED COURSE	4	Hours	2	Years	AHA	9	\$ 457.65	Per Class
65022	BLS HEALTHCARE PROVIDER	8	Hours	2	Years	AHA	8	\$ 533.93	Per Class
65023	OXYGEN AWARENESS CLASS	1	Hours	1	Years	COAST	25	\$ 198.32	Per Class
65024	AHA HEART SAVER PEDIATRIC 3 HO	3	Hours	2	Years	AHA	9	\$ 40.68	Per Person

*CPR/First Aid uses the HeartSaver First Aid with CPR & AED student manuals but teach only the First Aid and CPR sections of the course.

**Course hours are based on adult only courses and will be longer if pediatric training is done.

***Open Enrollment classes are based on local schedules and availability.

****Additional charges apply for remote class locations and classes outside of normal business hours.

ONLINE CPR, FIRST AID & AED TRAINING

650311	HEARTSAVER FIRST AID, CPR & AED ONLINE CLASS (SKILLS CHECK SEPARATE, SEE BELOW)	2 1/2	Hours	2	Years	AHA	1	\$ 39.65	Per Person
650143	HEARTSAVER FIRST AID, CPR & AED SKILLS CHECK (CAN DO UP TO 2 PEOPLE AT A TIME)	45	Minutes	2	Years	AHA	1	\$ 41.70	Per Person
650301	HEARTSAVER FIRST AID ONLINE CLASS (SKILLS CHECK SEPARATE, SEE BELOW)	2	Hours	2	Years	AHA	1	\$ 27.46	Per Person
650142	HEARTSAVER FIRST AID SKILLS CHECK (CAN DO UP TO 2 PEOPLE AT A TIME)	30	Minutes	2	Years	AHA	1	\$ 35.60	Per Person
650321	HEARTSAVER CPR & AED ONLINE CLASS (SKILLS CHECK SEPARATE, SEE BELOW)	1 1/2	Hours	2	Years	AHA	1	\$ 22.37	Per Person
650141	HEARTSAVER CPR SKILLS CHECK	20	Minutes	2	Years	AHA	1	\$ 35.60	Per Person

CLASSROOM SAFETY TRAINING

65205	CONFINED SPACE CLASS	2	Hours	1	Years	CLMI	10	\$ 401.72	Per Class
65206	FALL PROTECTION CLASS	2	Hours	1	Years	CLMI	10	\$ 401.72	Per Class
65207	AERIAL LIFT SAFETY CLASS	2	Hours	0	None	CLMI	10	\$ 401.72	Per Class
65208	FORKLIFT CERTIFICATION CLASS	4	Hours	1	Years	CLMI	10	\$ 401.72	Per Class
65209	FORKLIFT CERTIFICATION (PER PERSON)	4	Hours	1	Years	CLMI	MIN 5	\$ 76.28	Per Person
652091	FORKLIFT SKILLS TEST (PER PERSON)	20	Minutes	3	Years	CLMI	MIN 5	\$ 35.60	Per Person
65211	CRANE SAFETY CLASS	2	Hours	0	None	CLMI	10	\$ 503.42	Per Class
652111	CRANE SAFETY TESTING	15	Minutes	0	None	CLMI	10	\$ 25.43	Per Person
65212	SAFETY COMMITTEE CLASS	2	Hours	1	Years	CINTS	15	\$ 401.72	Per Class
65214	BACK SAFETY CLASS	2	Hours	1	Years	CLMI	15	\$ 401.72	Per Class
65216	ERGONOMICS CLASS	2	Hours	1	Years	CLMI	15	\$ 401.72	Per Class
65218	EMERGENCY PREPAREDNESS CLASS	2	Hours	1	Years	CLMI	15	\$ 401.72	Per Class
65220	EYE PROTECTION CLASS	2	Hours	1	Years	CLMI	15	\$ 401.72	Per Class
65221	SLIPS TRIPS & FALLS CLASS	2	Hours	1	Years	CLMI	15	\$ 401.72	Per Class
65222	FIRE SAFETY CLASS	2	Hours	1	Years	CINTS	25	\$ 401.72	Per Class
65226	HAZARD COMMUNICATION CLASS	2	Hours	1	Years	CLMI	15	\$ 401.72	Per Class
65230	HEARING SAFETY CLASS	2	Hours	1	Years	CLMI	15	\$ 401.72	Per Class
65231	HEAT INJURY PREVENTION CLASS	1	Hour	1	Years	CLMI	25	\$ 401.72	Per Class
65232	HOUSEKEEPING CLASS	2	Hours	1	Years	CLMI	15	\$ 401.72	Per Class
65234	LOCKOUT TAGOUT CLASS	2	Hours	1	Years	CLMI	10	\$ 401.72	Per Class
65236	MACHINE GUARDING CLASS	2	Hours	1	Years	CLMI	10	\$ 401.72	Per Class
65240	PPE CLASS	2	Hours	1	Years	CLMI	10	\$ 401.72	Per Class
65252	RESPIRATORY SAFETY CLASS	2	Hours	1	Years	CLMI	15	\$ 401.72	Per Class
65254	SAFETY PROGRAM MGMT CLASS	2	Hours	1	Years	CLMI	15	\$ 401.72	Per Class
65260	GENERAL SAFETY TOPICS CLASS	2	Hours	1	Years	CINTS	0	\$ 555.95	Per Class
65290	WRITTEN COMPLIANCE PROGRAM	4	Hours	1	Years	CINTS	0	\$ 401.72	Per Class
65400	OSHA 10 HOUR GENERAL INDUSTRY	2	Days	3	Years	OSHA	0	\$ 300.02	Per Person
65402	OSHA 30 HOUR GENERAL INDUSTRY	4	Days	3	Years	OSHA	0	\$ 788.18	Per Person
65404	OSHA 10 HOUR CONSTRUCTION CLAS	2	Days	3	Years	OSHA	0	\$ 300.02	Per Person
65406	OSHA 30 HOUR CONSTRUCTION CLAS	4	Days	3	Years	OSHA	0	\$ 788.18	Per Person

65500	RESPIRATOR FIT TESTING	20	Minutes	1	Years	CINTS	0	\$ 35.60	Per Person
65501	RESPIRATORY SAFETY CLASS WITH FIT TEST	4	Hours	1	Years	CINTS	12	\$ 483.08	Per Class
65502	SAFETY AUDIT	2	Hours	1	Years	CINTS	0	\$ 401.72	Per Class
65503	EMERGENCY RESPONSE TRAINING CL	4	Hours	1	Years	CINTS	0	\$ 401.72	Per Class
65504	WRITTEN SAFETY & HEALTH PROGRAM	1	Days	1	Years	CINTS	1	\$ 401.72	Per Person
65905	CLASS CANCELLATION FEE	0	None	0	None	CINTS		\$ -	
65906	INSTRUCTOR TRAVEL FEE	0	None	0	None	CINTS		\$ 50.85	Per Class
65908	AFTER HOURS FEE	0	None	0	None	CINTS		\$ 101.70	Per Class

Satterfield, Nicki

From: Stevens, Tania
Sent: Monday, March 4, 2019 2:38 PM
To: Satterfield, Nicki
Cc: Johnson, Antoine
Subject: Piggyback Request - Cintas Corporation (US Communities Program)
Attachments: RFP R-BB-19002 - Facilities Management Products and Solutions.pdf; Cintas - Initial Agreement Exp. 10-31-23.pdf

Hi Nicki,

The City of Dania Beach is a participant in the U.S. Communities National Cooperative Program, and as such, is eligible to benefit from the requested piggybacking opportunity for Facilities Management Products and Solutions awarded to Cintas Corporation.

The referenced contract is a piggyback with Prince William Public Schools, VA through the U.S. Communities National Cooperative Program Contract #R-BB-19002.

After researching the ITB and agreement, the following has been determined:

1. Prince William County School Board, Virginia, acting as lead agency, competitively issued RFP #R-BB-19002 on July 17, 2018; and
2. The original contract is effective for a 5 year initial term, December 13, 2018 - October 31, 2023 with the option to renew for two (2) additional 2-year periods

Based on this information, the City should be able to piggyback on this contract since it was competitively bid.

Once the City Attorney has reviewed and approved the RFP and contract as to form and legal sufficiency, the requirements should be met for City Manager and Commission approval.

Let me know if you require any further information.



Tania Stevens
Senior Accountant | City of Dania Beach
tstevens@daniabeachfl.gov | daniabeachfl.gov
100 W Dania Beach Blvd. | Dania Beach, FL 33004
Phone: 954-924-6800 ext. 3671 | **Fax:** 954-922-5619

Please note: Florida has a very broad public records law. Most written communications to or from City Officials regarding City business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure

From: Johnson, Antoine
Sent: Monday, March 04, 2019 11:59 AM
To: Stevens, Tania <tstevens@daniabeachfl.gov>
Subject: FW: Uniform Comparison

Hi Tania,



FACILITIES SOLUTIONS AGREEMENT

Location No. 49K

Contract No. _____

Customer No. _____

Main Corporate Code → **New CC 13218**Date January 31, 2019Customer/Participating Agency _____ City of Dania Beach _____ Phone 954-924-6808Address 1201 Stirling Road _____ City Dania Beach _____ State FL _____ Zip 33004

UNIFORM PRODUCT RENTAL PRICING:

Item #	Description	Unit Price
935	Comfort Flex Work Shirt (SS/LS)	0.17
275	Performance Polo	0.34
259 / 299	Polo with Pocket / ProKnit Polo	0.23 / 0.30
273	Without Wrinkles Work Shirt (SS/LS)	0.29
392	Carhartt GlenGuard FR Shirt (LS)	0.459
945	Work Pant	0.19
270/370	Cargo Pant / Cargo Short	0.33 /
381 / 382	Carhartt 5 Pocket Jean / Carpenter Jean	0.37 / 0.37
73478	Carhartt GlenGuard FR Pant	0.495
	Uniform Advantage	0.04
	Premium Uniform Advantage (FR Garments only)	0.16
	Garment Preparation Advantage	0.03
	Emblem Advantage	0.05

- This agreement is effective as of this date from 5-1-2019 to 4-30-2022, with a minimum term of 36 months. The length of this rental agreement will commence with the actual uniform rental, not affiliated with the start date of the Master Agreement. Any negotiations of price, terms or discounts must be approved by Prince William County Public Schools for the Master Agreement. Any such changes shall take effect on the anniversary date of the master agreement. All requests for price changes must be justified and based upon verifiable criteria which may include the Bureau of Labor Statistics Consumer Price Index (CPI-U).
- Name Emblem \$ 1.00 ea • Company Emblem \$ 1.75 ea
- Customer Emblem \$ 1.75 ea • Embroidery \$ 5.95 ea
- COD Terms \$ _____ per week charge for prior service (if Amount Due is Carried to Following Week)
- Automatic Lost Replacement Charge: Item N/A % of Inventory _____ \$ _____ Ea.
- Automatic Lost Replacement Charge: Item N/A % of Inventory _____ \$ _____ Ea.
- Minimum Charge \$ 35.00 per delivery.
- Make-Up charge \$ 1.50 per garment.
- Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$ 0.15 per garment.
- Seasonal Sleeve Change \$ _____ per garment.
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
- Artwork Charge for Logo Mat \$ _____

- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ 10.00 per garment will be assessed for employee's size changed within 4 weeks of installation.

• Other _____

FACILITY SERVICES PRODUCTS PRICING:

Bundle*	Item #	Description	Rental Freq.	Inventory	Unit Price
	2160	Shop Towels	Wkly	1	0.11
	843XX	3x5 Carpet Mat	Wkly	1	2.87
	844XX	4x6 Carpet Mat	Wkly	1	3.54
	840XX	3x10 Carpet Mat	Wkly	1	4.22
	2477	3x5 Scraper	Wkly	1	2.43

*Indicated bundled items/services

/ ☐ Initial and check box if Unilease. All Garments will be cleaned by customer/ ☐ Initial and check box if receiving Linen Service. Company will take periodic physical inventories of items in possession or under control

Date customer.

☐ Initial and check box if receiving direct embroidery. If service is discontinued for any employee or Customer deletes any of the garments direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.

Date: 3/15/19

Cintas Loc. No: 49K - Ft. Lauderdale

By: Christopher Dunne

CUSTOMER: [Signature] Please Sign Name Ana M. Garcia

Title: GOV MAM Please Print Title City Manager

Accepted-GM: [Signature] Email agarcia@daniabeachfl.gov

APPROVED AS TO FORM [Signature] 1107 ATTORNEY

Omnia Partners Public Sector Participating Public Agencies Terms

1. Participating Public Agencies: Supplier agrees to extend the same terms, covenants agreed to under the Master Agreement with Lead Public Agency Prince William County Public Schools to other government agencies ("Participating Public Agencies") that, in their discretion, desire to access the Master Agreement in accordance with all terms and conditions contained herein or attached hereto. Each participating Public Agency will be exclusively responsible and deal directly with Supplier on matters relating to length of agreement, ordering, delivery, inspection, acceptance, invoicing, and payment for products and services in accordance with the terms and conditions of the Master Agreement. Any disputes between a Participating Public Agency and Supplier will be resolved directly between them in accordance with and governed by the laws of the State in which the Participating Public Agency exists.
2. Master Agreement available at <https://www.omniapartners.com/publicsector>

Supplier General Service Terms Section

3. **Prices** Customer agrees to rent from Company, and Company agrees to provide to Customer, the Merchandise, inventory and services described on Exhibit A, "Merchandise & Pricing" at the prices set forth in Exhibit A. There will be a minimum charge of thirty-five dollars (\$35.00) per week for each Customer location required to purchase its rental services from Company as set forth in this Agreement.
4. **Buyback of Non-Standard Garments** Customer has ordered from Company a garment rental service requiring embroidered garments that may not be standard to Company's normal rental product line. Those non-standard products will be designated as such under-Garment Description in Exhibit C. In the event Customer deletes a non-standard product, alters the design of the non-standard product, fails to renew the Agreement, or terminates the Agreement for any reason other than documented quality of service reasons which are not cured, Customer agrees to buy back all remaining non-standard products allocated to Customer that the Company has in service and out of service at the then current Loss/Damage Replacement Values.
5. **Service Guarantee:** Company guarantees to deliver the highest quality textile rental service at all times. Any complaints about the quality of the service which have not been resolved in the normal course of business must be sent by registered letter to Company's General Manager. If Company then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this agreement provided all rental items are paid for at the then current replacement values or returned to Company in good and usable condition.
6. **Garments' Lack of Flame Retardant or Acid Resistant Features** Unless specified otherwise in writing by the Company, the garments supplied under this Agreement are not flame retardant or acid resistant and contain no special flame retardant or acid resistant features. They are not designed for use in areas of flammability risk or where contact with hazardous materials is possible. Flame resistant and acid resistant garments are available from Company upon request. Customer warrants that none of the employees for whom garments are supplied pursuant to this Agreement require flame retardant or acid resistant clothing.
7. **Logo Mats** In the event that Customer decides to delete any mat bearing the Customer's logo (Logo Mat) from the rental program, changes the design of the Logo Mats, terminates this agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change or termination, all remaining Logo mats that the Company has in service and out of service held in inventory at the then current Loss/Damage Replacement Value.
8. **Adding Employees** Additional employees and Merchandise may be added to this Agreement at any time upon written or oral request by the Customer to the Company. Any such additional employees or Merchandise shall automatically become a part of and subject to the terms of this Agreement. If such employees are employed at a Customer location that is then participating under this Agreement, the Customer shall pay Company the one-time preparation fee indicated on Exhibit A. Customer shall not pay Company any one-time preparation fee for garments for employees included in the initial installation of a Customer location. There will be a one-time charge for name and/or company emblems when employees are added to the program in garments requiring emblems.
9. **Emblem Guarantee** Customer has requested that Company supply emblems designed exclusively for Customer featuring Customer's logo or other specific identification (hereinafter "Customer Emblems"). Company will maintain a sufficient quantity of Customer Emblems in inventory to provide for Customer's needs and maintain a low cost per emblem through quantity purchases.
10. In the event Customer decides to discontinue the use of Customer Emblems, changes the design of the Customer Emblems, terminates this Agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change, termination or expiration, all remaining Customer Emblems that the Company allocated to Customer at the price indicated on Exhibit A of this Agreement. In no event shall the number of Customer Emblems allocated to Customer exceed the greater of (a) twelve (12) months' volume for each unique Customer Emblem or (b) a quantity agreed to by Company and Customer and noted on Exhibit A.
11. **Terminating Employees** Subject to the provisions of this Agreement, the weekly rental charge attributable to any individual leaving the employ of the Customer, or on a temporary leave of absence of three (3) weeks or more, shall be terminated upon oral or written notice by

the Customer to the Company but only after all garments issued to that individual, or value of same at the then current Loss/Damage Replacement Values, are returned to Company.

12. **Replacement** In the event any Merchandise is lost, stolen or is not returned to Company, or is destroyed or damaged by fire, welding damage, acid, paint, ink, chemicals, neglect or otherwise, the Customer agrees to pay for said Merchandise at the then current Loss/Damage Replacement Values.
13. **Indemnification** To the fullest extent permitted by law, Company agrees to defend, indemnify, pay on behalf of and save harmless the Participating Public Agency, its elected and appointed officials, agents, employees and authorized volunteers against any and all claims, liability, demands, suits or loss, including reasonable attorneys' fees and all other costs connected therewith, arising out of or connected to the services provided by Company under this Contract, but only to the extent of Company's negligence.
14. **Additional Items:** Additional customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms hereof and all of its provisions. If this agreement is terminated early for convenience, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured, or terminated by Company for non-payment by Customer at any time Customer- will pay to Company, as termination charges and not as a penalty based upon the following schedule:

If this agreement is cancelled for convenience in the first twelve months of the term, Customer shall pay as termination charges equal to 50 weeks of rental service.

If this agreement is cancelled for convenience in months thirteen (13) through eighteen (18) of the term, Customer shall pay as termination charges equal to 36 weeks of rental service.

If this agreement is cancelled for convenience in months nineteen (19) through twenty-four (24) of the term, Customer shall pay as termination charges equal to 23 weeks of rental service.

If this agreement is cancelled for convenience after 24 months of service, Customer shall pay as termination charges of 10 weeks of rental service.

Customer shall also be responsible to return all of the Merchandise allocated to such Customer locations terminating this Agreement at the then current Loss/Damage Replacement Values and for any unpaid charges on Customer's account prior to termination.



**Addendum To Facilities Solutions Agreement
Flame Resistant Garments**

Cintas Corporation agrees to provide services to the agreed upon locations of City of Dania Beach as governed by the Facility Solutions Agreement entered into on 3-15-2019 by and between Cintas Corporation and Dania Beach, City of. Both parties agree to the terms below.

• Customer bears full responsibility for selecting the fabrics under this agreement. Customer acknowledges that Company has made no warranty or covenant with respect to the flame-resistant qualities of the fabrics or garments or with respect to the fitness or suitability of the fabrics or garments for this purpose. Customer acknowledges that numerous manufacturers market fabrics represented to be flame-resistant. Company makes no independent representation as to the flame-resistant qualities of the fabric selected by Customer as compared to other available fabrics or fabrics which may become available in the future. Customer agrees to notify all employees of Customer who will be wearing the flame-resistant garments that the garments are not designed for long term high heat exposure or for use around open flames and that no representation is made as to the garment's ability to protect users from injury or death.

• Customer hereby agrees to defend and hold harmless Company from any claims and damages arising out of or associated with this agreement, including any failure of the garments to function as flame resistant. Further, Customer releases Company from any and all liability that results or may result from the failure of the garment to function as flame resistant.

• In consideration of the sizeable investment Company is making in flame-resistant garments, Customer guarantees Company minimum weekly revenue equal to 70% of the initial invoice; provided, however, the minimum weekly revenue amount will increase by an amount equal to 70% of any increases in the weekly invoice.

Cintas Corporation

Ana M. Garcia, City Manager

Approved as to Form
J. J. Amh
CITY OF DANIA BEACH



FACILITIES SOLUTIONS AGREEMENT

Location No. 49K

Contract No. _____

Customer No. _____

Main Corporate Code → **New CC 13218**

Date January 31, 2019

Customer/Participating Agency _____ City of Dania Beach _____

Phone 954-924-6808

Address 1201 Stirling Road _____ City Dania Beach _____ State FL _____ Zip 33004 _____

UNIFORM PRODUCT RENTAL PRICING:

Item #	Description	Unit Price
935	Comfort Flex Work Shirt (SS/LS)	0.17
275	Performance Polo	0.34
259 / 299	Polo with Pocket / ProKnit Polo	0.23 / 0.30
273	Without Wrinkles Work Shirt (SS/LS)	0.29
392	Carhartt GlenGuard FR Shirt (LS)	0.459
945	Work Pant	0.19
270/370	Cargo Pant / Cargo Short	0.33 /
381 / 382	Carhartt 5 Pocket Jean / Carpenter Jean	0.37 / 0.37
73478	Carhartt GlenGuard FR Pant	0.495
	Uniform Advantage	0.04
	Premium Uniform Advantage (FR Garments only)	0.16
	Garment Preparation Advantage	0.03
	Emblem Advantage	0.05

- This agreement is effective as of this date from 5-1-2019 to 4-30-2022, with a minimum term of 36 months. The length of this rental agreement will commence with the actual uniform rental, not affiliated with the start date of the Master Agreement. Any negotiations of price, terms or discounts must be approved by Prince William County Public Schools for the Master Agreement. Any such changes shall take effect on the anniversary date of the master agreement. All requests for price changes must be justified and based upon verifiable criteria which may include the Bureau of Labor Statistics Consumer Price Index (CPI-U).
- Name Emblem \$ 1.00 ea • Company Emblem \$ 1.75 ea
- Customer Emblem \$ 1.75 ea • Embroidery \$ 5.95 ea
- COD Terms \$ _____ per week charge for prior service (if Amount Due is Carried to Following Week)
- Automatic Lost Replacement Charge: Item N/A % of Inventory _____ \$ _____ Ea.
- Automatic Lost Replacement Charge: Item N/A % of Inventory _____ \$ _____ Ea.
- Minimum Charge \$ 35.00 per delivery.
- Make-Up charge \$ 1.50 per garment.
- Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$ 0.15 per garment.
- Seasonal Sleeve Change \$ _____ per garment.
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
- Artwork Charge for Logo Mat \$ _____

- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ 10.00 per garment will be assessed for employee's size changed within 4 weeks of installation.

• Other _____

FACILITY SERVICES PRODUCTS PRICING:

Bundle*	Item #	Description	Rental Freq.	Inventory	Unit Price
	2160	Shop Towels	Wkly	1	0.11
	843XX	3x5 Carpet Mat	Wkly	1	2.87
	844XX	4x6 Carpet Mat	Wkly	1	3.54
	840XX	3x10 Carpet Mat	Wkly	1	4.22
	2477	3x5 Scraper	Wkly	1	2.43

*Indicated bundled items/services

☐ Initial and check box if Unilease. All Garments will be cleaned by customer

☐ Initial and check box if receiving Linen Service. Company will take periodic physical inventories of items in possession or under control

Date _____ customer.

☐ Initial and check box if receiving direct embroidery. If service is discontinued for any employee or Customer deletes any of the garments direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.

Cintas Loc. No: 49K - Ft. Lauderdale CUSTOMER:
By: Christopher Dunne Please Sign Name [Signature]
3-15-2019
By: Christopher Dunne Please Print Name Ana M. Garcia

Title: GOV MAM Please Print Title City Manager

Accepted-GM: _____ Email agarcia@daniabeachfl.gov

Omnia Partners Public Sector Participating Public Agencies Terms

1. Participating Public Agencies: Supplier agrees to extend the same terms, covenants agreed to under the Master Agreement with Lead Public Agency Prince William County Public Schools to other government agencies ("Participating Public Agencies") that, in their discretion, desire to access the Master Agreement in accordance with all terms and conditions contained herein or attached hereto. Each participating Public Agency will be exclusively responsible and deal directly with Supplier on matters relating to length of agreement, ordering, delivery, inspection, acceptance, invoicing, and payment for products and services in accordance with the terms and conditions of the Master Agreement. Any disputes between a Participating Public Agency and Supplier will be resolved directly between them in accordance with and governed by the laws of the State in which the Participating Public Agency exists.
2. Master Agreement available at <https://www.omniapartners.com/publicsector>

Supplier General Service Terms Section

3. **Prices** Customer agrees to rent from Company, and Company agrees to provide to Customer, the Merchandise, inventory and services described on Exhibit A, "Merchandise & Pricing" at the prices set forth in Exhibit A. There will be a minimum charge of thirty-five dollars (\$35.00) per week for each Customer location required to purchase its rental services from Company as set forth in this Agreement.
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11. **Terminating Employees** Subject to the provisions of this Agreement, the weekly rental charge attributable to any individual leaving the employ of the Customer, or on a temporary leave of absence of three (3) weeks or more, shall be terminated upon oral or written notice by

the Customer to the Company but only after all garments issued to that individual, or value of same at the then current Loss/Damage Replacement Values, are returned to Company.

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13. **Indemnification** To the fullest extent permitted by law, Company agrees to defend, indemnify, pay on behalf of and save harmless the Participating Public Agency, its elected and appointed officials, agents, employees and authorized volunteers against any and all claims, liability, demands, suits or loss, including reasonable attorneys' fees and all other costs connected therewith, arising out of or connected to the services provided by Company under this Contract, but only to the extent of Company's negligence.
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• In consideration of the sizeable investment Company is making in flame-resistant garments, Customer guarantees Company minimum weekly revenue equal to 70% of the initial invoice; provided, however, the minimum weekly revenue amount will increase by an amount equal to 70% of any increases in the weekly invoice.

Cintas Corporation

Ana M. Garcia, City Manager

APPROVED BY SW FOR
D. M. W.

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION AUTHORIZING THE RENEWAL OF THE COMPREHENSIVE PROPERTY & CASUALTY INSURANCE PROGRAM FOR THE CITY THROUGH RISK MANAGEMENT ASSOCIATES, INC., D/B/A PUBLIC RISK INSURANCE ADVISORS, A WHOLLY OWNED SUBSIDIARY OF BROWN & BROWN, INC., (“PRIA”), WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, WHICH INSURANCE PACKAGE SHALL INCLUDE COVERAGE FOR PROPERTY, CRIME, GENERAL LIABILITY, (INCLUDING EMPLOYEE BENEFITS LIABILITY AND DEADLY WEAPON), AUTOMOBILE AND PHYSICAL DAMAGE LIABILITY, PUBLIC OFFICIALS LIABILITY, (INCLUDING EMPLOYMENT PRACTICES AND CYBER/PRIVACY LIABILITY), WORKERS’ COMPENSATION, POLLUTION, MARINA AND DOCKS PROPERTY INSURANCE, STORAGE TANK, FP&L GENERAL LIABILITY, NATIONAL FLOOD INSURANCE PROGRAM (“NFIP”), PUBLIC SERVICES BOAT (HULL) INSURANCE AND ANY NEEDED SPECIAL EVENTS INSURANCE (TO BE DETERMINED), FOR A COMBINED ANNUAL PREMIUM AMOUNT OF ONE MILLION FORTY-ONE THOUSAND, SEVEN HUNDRED TEN DOLLARS, (\$1,041,710.00) FOR COVERAGE BEGINNING OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

Purchasing Requests ONLY

Dept:

Acct #:

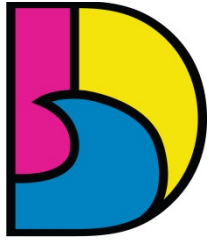
Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Memo - Insurance Renewal PRIA, R-2020- PRIA Brown & Brown Comprehensive Insurance Coverage Package



DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

CITY OF DANIA BEACH HUMAN RESOURCES DEPARTMENT

MEMORANDUM

DATE: August 27, 2020

TO: Honorable Mayor, Vice Mayor and Commissioners

FROM: Ana M. Garcia, ICMA-CM, City Manager

VIA: Linda Gonzalez, SPHR, SHRM-SCP
HR / Risk Management Director

Re: **Comprehensive Property and Casualty Insurance Renewals** for Fiscal Year 2020-2021

The Request

This memo is to serve as background and recommendation for the City's renewal of fully-insured Comprehensive Property and Casualty Insurance, which shall include: property, crime, general liability, (including employee benefits liability and deadly weapon), automobile liability and physical damage, public officials liability, (including employment practices liability and cyber/privacy liability), workers' compensation, pollution, marina docks property insurance, storage tank, FP&L general liability, National Flood Insurance Program (NFIP), and Public Services boat (hull) insurance and any needed special events insurance, (to be determined), for the 2020/2021 fiscal year.

Background

The City's insurance broker, Public Risk Insurance Advisors (PRIA), with whom the City has had a trusted partnership for several years, proposes a comprehensive property and casualty insurance renewal package for FY 2020-2021, with a two (2) year renewal option, that is similar to the current program. Insurance needs to be purchased prior to October 1, 2020.

The City requested several coverage enhancements as outlined below.

Coverage enhancements include:

❖ Coverage Enhancements:

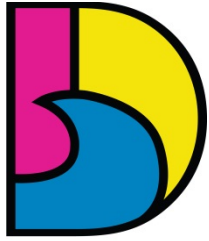
- Cyber Liability Coverage enhancements include:
 - 2020 Addition of Bricking Incident Coverage, (physical damage to the computer system, caused by malware) - \$250,000 sublimit
 - 2020 Addition of Voluntary Shutdown Coverage, (voluntary system shutdown due to potential viruses for associated additional expenses) - \$250,000 sublimit
 - 2020 Addition of Invoice Manipulation, (payment of false or inflated invoices) - \$100,000 sublimit
 - 2020 Addition of Utility Fraud including Crypto-Jacking & Telecommunications Fraud, (fraud to specific to utility billing) - \$100,000 sublimit
 - Social Engineering, (computer phishing scams) - \$250,000 sublimit
- Increase general Property Business Income Insurance from \$500,000 to \$1,000,000 limit, (loss of revenues following a physical property loss).
- Add (New) Business Income coverage to Docks Property policy - \$500,000 limit, (loss of revenues from the Marina following a physical property loss to the docks).
- Note: There are no COVID exclusions for liability insurance.

❖ General Market Increases:

Please note that the Dock Property insurance increased significantly, by twenty percent, (20%), due to the market. This increase does not include the new business income insurance that was added to the policy. The premium requested also includes an estimated ten percent (10%) increase in premiums for the National Flood Insurance Program (NFIP). The Public Services work-boat hull coverage is also estimated to increase by ten percent (10%).

In addition to insurance coverage, PRIA provides a team of professionals that support the City's Risk Management Program including:

- ❖ Regular claims and risk review conferences involving City Risk Management personnel, claims' adjusters, insurance brokers, and attorneys
- ❖ Business Consulting, including operational contract insurance recommendations
- ❖ Sr. Risk Control Consultant consultations for loss control including formation of Safety Committee, and training.
- ❖ TIPS matching safety incentive program— up to \$5,000 per year (awarded for COVID security initiatives in 2020)



DANIA BEACH
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CITY OF DANIA BEACH HUMAN RESOURCES DEPARTMENT

MEMORANDUM

- ❖ Extensive catalog of online training courses free of charge – including Cyber and Employment Practices training, (Target Solutions) for employees. This training platform, used Citywide, is provided at no additional charge to the City. The City utilizes this program for employees to qualify for a “safety day,” or additional day off, when eight (8) hours of training is completed within a Fiscal Year. The safety day is designed to promote and ensure employees are engaging in safe and best practices in the workplace.

Budgetary Impact

The proposed insurance coverage cost of \$1,041,710.00 is within the planned, budgeted cost allocation contained in the City’s proposed 2020/2021 budget.

Had the City not requested the coverage enhancements listed above, then the renewal premium would have been \$1,020,145 or a \$58,297 over last year, or a six (6) percent increase.

With the coverage enhancements, the City’s renewal premium is an 8.54 percent increase, or \$77,577 over last year, which includes an increase to payroll due to changes in employees and salaries. Despite this change, the insurance rate remains substantially lower than the current insurance market standard for premiums. The industry standard, for annual rate increases is averaging at a 10% rate increase. The PRIA rate (not including enhancements) is four (4) percent less than the industry standard.

Recommendation

It is recommended that the City Commission approve this renewal package, as the City Administration concurs with PRIA’s recommendation of acceptance of insurance coverage with total premium for all lines of coverage for FY 10/1/20 to 9/30/21 for \$1,041,710.

RESOLUTION NO. 2020-112

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE RENEWAL OF THE COMPREHENSIVE PROPERTY & CASUALTY INSURANCE PROGRAM FOR THE CITY THROUGH RISK MANAGEMENT ASSOCIATES, INC., D/B/A PUBLIC RISK INSURANCE ADVISORS, A WHOLLY OWNED SUBSIDIARY OF BROWN & BROWN, INC., ("PRIA"), WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, WHICH INSURANCE PACKAGE SHALL INCLUDE COVERAGE FOR PROPERTY, CRIME, GENERAL LIABILITY, (INCLUDING EMPLOYEE BENEFITS LIABILITY AND DEADLY WEAPON), AUTOMOBILE AND PHYSICAL DAMAGE LIABILITY, PUBLIC OFFICIALS LIABILITY, (INCLUDING EMPLOYMENT PRACTICES AND CYBER/PRIVACY LIABILITY), WORKERS' COMPENSATION, POLLUTION, MARINA AND DOCKS PROPERTY INSURANCE, STORAGE TANK, FP&L GENERAL LIABILITY, NATIONAL FLOOD INSURANCE PROGRAM ("NFIP"), PUBLIC SERVICES BOAT (HULL) INSURANCE AND ANY NEEDED SPECIAL EVENTS INSURANCE (TO BE DETERMINED), FOR A COMBINED ANNUAL PREMIUM AMOUNT OF ONE MILLION FORTY-ONE THOUSAND, SEVEN HUNDRED TEN DOLLARS, (\$1,041,710.00) FOR COVERAGE BEGINNING OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Dania Beach (the "City") currently obtains its Comprehensive Property & Casualty coverage through Risk Management Associates, Inc., d/b/a Public Risk Insurance Advisors, a wholly owned subsidiary of Brown & Brown, Inc. ("PRIA"); and

WHEREAS, upon City Commission approval on September 24, 2020, PRIA will renew the City's existing Package and Workers' Compensation insurance for *Preferred* Governmental Insurance Trust and other Companies, with a one (1) year policy, and a two (2) year renewal option, beginning October 1, 2020 and ending September 30, 2021; and

WHEREAS, the preferred governmental comprehensive policy offered by PRIA is advantageous to the City as it relates to the amount of coverage, the rate of insurance, and to ensure the budget stability for the City; and

WHEREAS, PRIA, continues to be responsive and provide guidance to the City relating to loss control, claims handling, risk management and liability concerns on major contractual agreements, special events programming, construction projects, appropriate vendor insurance requirements, and bid specifications; and

WHEREAS, PRIA is able to offer insurance coverage enhancements in the Cyber liability policy, increase the City's insurance coverage for general Property Business Income Insurance from five hundred thousand dollars (\$500,000.00) to one million dollars, (\$1,000,000.00), and the City is able to add a five-hundred thousand (\$500,000.00) business income coverage to the docks property policy; and

WHEREAS, the City Commission waives competitive bidding and further authorizes renewals with PRIA, and all associated insurers for Fiscal Year 2020 – 2021; and

WHEREAS, the City Commission further authorizes the City Manager to make adjustments to the premiums as necessary due to required changes in coverage resulting from additions or deletions of equipment, results of the annual Workers' Compensation audit, or other insurance requirements necessary to protect the City and its assets; and

WHEREAS, the City Commission waives competitive bidding requirements and advertising requirements, as the advantageous flat rate proposed by PRIA must be accepted before October 1, 2020, to ensure that there is no lapse in insurance, and the City has determined that the flat rate provided is economically viable and competitively priced (and below the insurance standard for premium rate increases of 10%); and

WHEREAS, upon City Commission approval on September 24, 2020, the City will obtain insurance coverages as described in this Resolution from PRIA, for Comprehensive Property & Casualty coverage through Risk Management Associates, Inc., d/b/a Public Risk Insurance Advisors, a wholly owned subsidiary of Brown & Brown, Inc., ("PRIA") which approval of coverage will also authorize premium adjustments to be made by the City Manager, as may be necessary to properly protect the City and its assets;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the above "WHEREAS" clauses are ratified and confirmed, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the City Commission approves the renewal of the City's Comprehensive Property & Casualty coverage through Risk Management Associates, Inc., d/b/a Public Risk Insurance Advisors, a wholly owned subsidiary of Brown & Brown, Inc., ("PRIA"), which coverage includes property, crime, general liability, (including employee benefits and deadly weapon liability), automobile and physical damage liability, public officials liability,

(including employment practices and cyber/privacy liability), workers' compensation, pollution, marina and dock property insurance, storage tank, FP&L general liability, National Flood Insurance Program (NFIP), Public Services boat (hull) insurance and any needed special events insurance, (to be determined), for the 2020/2021 fiscal year for a combined annual premium amount of one million forty-one thousand, seven hundred ten dollars, (\$1,041,710.00) for coverage beginning October 1, 2020 through September 30, 2021.

Section 3. That the cost of the Comprehensive Property & Casualty Insurance coverage, which anticipates an annual adjustment needed for coverage due to changes in City's risk exposures such as audited payrolls, vehicles, equipment, and real property inventory, is planned, appropriated and has been made available through appropriate allocations to various City Funds in the proposed Fiscal Year 2020-2021 budget.

Section 4. That the cost for coverage shall exceed the \$25,000 annual authorization provided under the Charter to the City Manager, and the City Commission waive the competitive procurement requirements relating to the renewal of its Comprehensive Property & Casualty coverage through PRIA.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on September 24, 2020.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN ENGAGEMENT LETTER WITH RON L. BOOK, P.A., FOR CONSULTING (LOBBYIST) SERVICES RELATED TO ISSUES OF CONCERN TO THE CITY OF DANIA BEACH INCLUDING MATTERS ASSOCIATED WITH BROWARD COUNTY AS WELL AS GENERAL LEGISLATION AND RELATED ISSUES AT THE STATE LEVEL IN AN AMOUNT NOT TO EXCEED FIFTY FIVE THOUSAND DOLLARS (\$55,000.00) FOR FISCAL YEAR 2020-2021

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Memo - Ron Book Lobbyist Services 2020-2021 (Final Legal 9-14-20) (2), R-2020- Ron Book Lobbyist Services, Ronald L. Book City of Dania Beach - Contract Renewal 9-9-20



CITY OF DANIA BEACH CITY ATTORNEY'S OFFICE

MEMORANDUM

DATE: September 24, 2020

TO: Honorable Mayor and Commissioners

FROM: Thomas J. Ansbro, City Attorney Thomas J. Ansbro

SUBJECT: Renewal for the Annual Engagement Letter with Ronald L. Book, P.A. for Lobbyist Services Pertaining to Local (including Airport) and State Legislative Issues

Digitally signed by Thomas J. Ansbro
DN: cn=Thomas J. Ansbro, o=City of Dania Beach, ou=Legal
Department, email=tansbro@daniabeachfl.gov, c=US
Date: 2020.09.15 13:41:50 -0400

The Request

The renewal of the engagement letter with Ronald L. Book, P.A. for lobbyist services is presented for Commission review and consideration.

Background

The City has retained the lobbyist services of Ronald L. Book, P.A. for local government and airport related issues since 2015. The renewal of the engagement letter would be effective beginning October 1, 2020 through September 30, 2021.

Budgetary Impact

The funding is planned and appropriated in the Fiscal Year 20120-2021 Commission budget, Professional Services Account Number: 001-11-01-511-31-10.

Recommendation

The renewal of the engagement letter is a City Commission decision.

TJA/la

cc: Ana M. Garcia, ICMA-CM, City Manager
Frank DiPaolo, Director, Finance Department

RESOLUTION NO. 2020-113

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN ENGAGEMENT LETTER WITH RON L. BOOK, P.A., FOR CONSULTING (LOBBYIST) SERVICES RELATED TO ISSUES OF CONCERN TO THE CITY OF DANIA BEACH INCLUDING MATTERS ASSOCIATED WITH BROWARD COUNTY AS WELL AS GENERAL LEGISLATION AND RELATED ISSUES AT THE STATE LEVEL IN AN AMOUNT NOT TO EXCEED FIFTY FIVE THOUSAND DOLLARS (\$55,000.00) FOR FISCAL YEAR 2020-2021; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Charter of the City of Dania Beach, Part III, Article 3, Section 4, Subsection (j), authorizes the City Manager to purchase supplies, services, equipment and materials for the City government in amounts in excess of the established monetary threshold without competitive bidding and without advertisement for bids if she is authorized to do so in advance by a resolution adopted by the City Commission; and

WHEREAS, the Dania Beach Code of Ordinances, Chapter 2, Article 1, Section 2-10, “Monetary thresholds for certain purchases and payment disbursement authorizations”, subsection (a), sets the monetary threshold or limitation at \$25,000.00 for a vendor each fiscal year; and

WHEREAS, the City has retained Ronald L. Book, P.A. (the “Consultant”) through an Engagement Letter for the past several years, to provide services in connection with Broward County and state related issues of concern to the City of Dania Beach; and

WHEREAS, the current agreement expires on September 30, 2020; and

WHEREAS, the City desires to continue to obtain the services of the Consultant, to provide services in connection with issues of concern to the City pertaining to matters associated with Broward County as well as general legislation and related issues at the state level;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the above “Whereas” clauses are true and correct, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the City Commission authorizes the proper City officials to execute an engagement letter with Ron L. Book, P.A., which will provide the City with consulting

(lobbyist) services beginning October 1, 2020 for a one year term at a cost of Fifty Five Thousand Dollars (\$55,000.00) inclusive of expenses, payable monthly, in eleven (11) payments of Four Thousand Five Hundred Eighty Three Dollars and Thirty Three Cents (\$4,583.33) with the last installment being Four Thousand Five Hundred Eighty Three Dollars and Thirty Seven Cents (\$4,583.37). A copy of the Engagement Letter is attached as Exhibit “A”, and it is made a part of and is incorporated into this Resolution by this reference.

Section 3. That funding is planned and appropriated in the Fiscal Year 2020-2021 Commission budget Professional Services Account #001-11-01-511-31-10.

Section 4. That the City Manager and City Attorney are authorized to make minor revisions to such engagement letter as are deemed necessary and proper in the best interests of the City.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall be in full force and take effect immediately upon its passage and adoption.

PASSED and ADOPTED on September 24, 2020.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY



Ronald L. Book, P. A.
LAW OFFICES
PROFESSIONAL ASSOCIATION

September 9, 2020

Mr. Thomas J. Ansbro
City Attorney
City of Dania Beach
100 West Dania Beach Boulevard
Dania Beach, FL 33004

Dear Tom:

Thank you, the City Manager, and the City Commission for giving our firm the continued privilege and opportunity to represent the City of Dania Beach both locally and in Tallahassee. It is understood that my firm and I will again provide support on all governmental affairs matters with an emphasis on legislative appropriations issues.

It would be our firm's responsibility to handle all traditional lobbying activities. This will include but not be limited to, working with local staff, Legislative Staff, and Executive Branch Staff as well as elected officials. We will, at all times, aggressively represent the City and its interests. You agree to fully educate us on all matters of interest and priority to the City. We agree to meet periodically, as requested.

In exchange for this representation, you agree to compensate our firm with a retainer of \$55,000 a year payable in monthly payments of \$4,583.33 a month, except the final month will be invoiced at \$4,583.37.

This agreement will be effective October 1, 2020 and extend for twelve (12) months, anticipating a renewal prior to the expiration of this agreement of September 30, 2021 for an additional twelve-month period, unless a written notice of discontinuation is received not less than 30 days prior to the end of the agreement. It is also understood that this agreement is cancellable by either party with 30 days written notice. Assuming this meets with your approval, please sign and return to my office.

Sincerely,

Ronald L. Book
Ronald L. Book, P.A.

Lori Lewellen, Mayor
City of Dania Beach, Florida

Thomas J. Ansbro

Digitally signed by Thomas J. Ansbro
DN: cn=Thomas J. Ansbro, o=City of Dania
Beach, ou=Legal Department,
email=tansbro@danibeachfl.gov, c=US
Date: 2020.09.14 12:21:24 -0400

Thomas J. Ansbro, City Attorney
City of Dania Beach, Florida

RLB: BM

REPLY TO:

- ☐ Harbour Centre - 18851 N.E. 29th Avenue, Suite 1010 - Aventura, Florida 33180 - Telephone (305) 935-1866 - Fax (305) 935-9737
- ☐ 104 West Jefferson Street - Tallahassee, Florida 32301 - (850) 224-3427

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, WITH GABOTON GROUP, LLC TO PROVIDE FEDERAL PUBLIC AFFAIRS LOBBYIST AND LEGISLATIVE SERVICES, IN AN AMOUNT NOT TO EXCEED FORTY FIVE THOUSAND DOLLARS (\$45,000.00) EFFECTIVE OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Memo - Gaboton Group Lobbyist Services 2020-2021, R-2020- Gaboton Group LLC Agreement



CITY OF DANIA BEACH CITY ATTORNEY'S OFFICE

MEMORANDUM

DATE: September 24, 2020

TO: Honorable Mayor and Commissioners

FROM: Thomas J. Ansbro, City Attorney Thomas J. Ansbro

SUBJECT: Renewal for an Agreement with Gaboton Group, LLC for
Lobbyist Services Pertaining to Federal Public Affairs and Legislative Issues

Digitally signed by Thomas J. Ansbro
DN: cn=Thomas J. Ansbro, o=City of Dania Beach, ou=Legal
Department, email=tansbro@daniebeachfl.gov, c=US
Date: 2020.09.15 13:42:50 -0400

The Request

The renewal of the agreement with Gaboton Group, LLC for lobbyist services is presented for Commission review and consideration.

Background

The City has retained the lobbyist services of Gaboton Group, LLC for Federal Public Affairs and Legislative Services since September 2017. The Agreement would be effective beginning retroactively to October 1, 2020 through September 30, 2021.

Budgetary Impact

The funding of a not to exceed annual amount of \$45,000.00 is planned and appropriated in the Fiscal Year 2020-2021 Commission budget, Professional Services Account Number: 001-11-01-511-31-10.

Recommendation

The renewal of the agreement is a City Commission decision.

TJA/la

cc: Ana M. Garcia, ICMA-CM, City Manager
Frank DiPaolo Director, Finance Department

RESOLUTION NO. 2020-114

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, WITH GABOTON GROUP, LLC TO PROVIDE FEDERAL PUBLIC AFFAIRS LOBBYIST AND LEGISLATIVE SERVICES, IN AN AMOUNT NOT TO EXCEED FORTY FIVE THOUSAND DOLLARS (\$45,000.00) EFFECTIVE OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Gaboton Group, LLC provides professional services in the fields of government and public affairs including legislative procedure and regulatory processes, public policy, federal appropriations, and grant programs administered by the federal government; and

WHEREAS, the City of Dania Beach, Florida (“City”) deems it in its best interest to retain Gaboton Group, LLC to provide such services; and

WHEREAS, Gaboton Group, LLC proposes to provide these services for a monthly retainer of Three Thousand Four Hundred Sixteen Dollars (\$3,416.00), not to exceed Forty One Thousand Dollars (\$41,000.00) plus out-of-pocket expenses approved by the City Manager not to exceed a total of Four Thousand Dollars (\$4,000.00) for a period beginning October 1, 2020 through September 30, 2021;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing “Whereas” clauses are ratified and confirmed to be true and correct and they are made a part of and are incorporated into this Resolution by this reference.

Section 2. That the City Commission authorizes an Agreement with Gaboton Group, LLC for an annual amount not to exceed Forty One Thousand Dollars (\$41,000.00) for the retainer fees and a sum not to exceed Four Thousand Dollars (\$4,000.00) for reimbursable expenses; further, the proper City Officials are authorized to execute an agreement, a copy of which is attached as Exhibit “A”, and made a part of and incorporated into this Resolution by this reference, for such services and expenses; provided, however that no agreement will be effective unless and until it has been executed by all parties.

Section 3. That the City Manager and City Attorney are authorized to make minor revisions to the Agreement as are deemed necessary and proper for the best interests of the City.

Section 4. That funding for the public affairs and legislative services are planned and appropriated in the Fiscal Year 2020-2021 budget General Fund City Commission Professional Services Account No. 001-11-00-511-31-10.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on September 24, 2020.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

**AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE
CITY OF DANIA BEACH, FLORIDA, AND THE GABOTON GROUP, LLC.**

The following is an agreement (this "Agreement") between the City of Dania Beach, Florida, and the firm The Gaboton Group, LLC, hereinafter referred to as "The Gaboton Group".

WHEREAS, The Gaboton Group provides professional services in the field of government and public affairs including legislative procedure and regulatory processes, public policy, Federal appropriations, and grant programs administered by the Federal government; and

WHEREAS, the City of Dania Beach deems it in its best interest to employ The Gaboton Group to provide the City with services in the field of federal government and public affairs consulting, including legislative procedure and regulatory processes, public policy, Federal appropriations, and grant programs administered by the Federal government.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

PART I - SPECIFIC PROVISIONS

- A. **PROFESSIONAL SERVICES TO BE PROVIDED:** The Gaboton Group will consult and advise City officials and staff, as requested, on Federal government and public affairs including legislative procedure and regulatory processes, public policy, Federal appropriations, and grant programs administered by the Federal government, including but not limited to:
1. Developing strategies to obtain and maximize Federal funding for Transportation and Infrastructure, Economic Development, Law Enforcement, Emergency Response, Educational and Technological Related Activities, including Shore Restoration Initiatives mutually agreed to in writing by the City and The Gaboton Group.
 2. Coordinating the City's Federal appropriations, authorizations, grants, legislation and policy related activities with the United States Congress and Federal agencies.
 3. Access to The Gaboton Group's new Grant Services Department and to assist the City to secure federal grant funding from federal agencies in Washington DC.
 4. Monitor trends and priorities amongst the federal agencies, and The Gaboton Group will work to refine City grant proposals and insure they reflect City Administration funding objectives.
 5. Maintain direct contact with Congressional Delegation members, and their staff in Washington and Florida.
 6. Coordinate and convene local meetings with staff from the offices of Representative Debbie Wasserman-Schultz, Senator Marco Rubio and Senator Rick Scott to update the City on legislation and policy.

7. Maintain contact with key officials from the United States House of Representatives and Senate on issues and interests involving the City.
 8. Assisting to maintain contact with key officials from the Florida State legislature, and Committees staff, on issues and interests involving the City.
 9. Advocating City's interests to Federal Departments and Agencies as necessary; and
 10. Two site visits per year to update and brief key City Officials and representatives on legislative activity and progress.
- B. **PAYMENT:** The parties have determined the most efficient and economical method to compensate for The Gaboton Group's services to be provided is by a monthly retainer with a not to exceed annual contract amount of Forty-One Thousand Dollars (\$41,000.00). The monthly retainer shall be deemed earned by The Gaboton Group upon the City being invoiced by The Gaboton Group.
- (i) **MONTHLY RETAINER:** The Gaboton Group's compensation for the services provided hereunder shall be \$3,416.00 per month. The Gaboton Group shall submit the monthly \$3,416.00 fee invoice at the first of each month, beginning on October 1, 2020.
 - (ii) **EXPENSES:** The fees described in subsection (i) above include two (2) visits by The Gaboton Group personnel to the client offices. Such fees do not include, however, payment (reimbursement) for expenses incurred by The Gaboton Group, if any, in connection with (1) visits to the Client's offices in excess of the number of visits set forth in the foregoing sentence, and (2) out-of-town travel undertaken by The Gaboton Group personnel at the advance written request of the client. Any reasonable and necessary costs incurred by The Gaboton Group in connection with such additional visits and out-of-town travel shall be paid (or reimbursed) by the Client upon presentation of reasonable back-up documentation; provided, however, no such expense shall exceed a maximum of Four Thousand Dollars (\$4,000.00) for the term of the Agreement.

PART II GENERAL PROVISIONS

- A. **COOPERATION:** The City of Dania Beach will cooperate, participate in meetings, and provide any information and documentation as may be reasonably requested by The Gaboton Group to enable the Firm to provide professional services.
- B. **STATUS OF THE GABOTON GROUP, LLC:** The parties intend that The Gaboton Group, in performing its services, shall act as an independent contractor and shall have control of the work and the manner in which it is performed. The Gaboton Group is not to be considered an agent or employee of the City and is not entitled to participate in any pension plan, insurance, bonus or similar benefits the City of Dania Beach provides to its employees.

- C. **METHOD AND PLACE OF GIVING NOTICE, SUBMITTING INVOICES AND MAKING PAYMENTS:** All notices, invoices, and payments shall be made in writing and shall be given by electronic mail, U.S. mail or personal delivery. Notices, bills and payments sent by mail must be addressed as follows:

City of Dania Beach: Ana M. Garcia, ICMA-CM
City Manager
100 West Dania Beach Boulevard
Dania Beach, FL 33004
(954) 924-6800

The Gaboton Group: The Gaboton Group, LLC
601 Pennsylvania Avenue, NW
South Building, Suite 900
Washington, DC 20004
(202) 220-3151

- D. **NON-DISCRIMINATION:** The Gaboton Group shall comply with all applicable federal, state and local laws, rules and regulations in regard to nondiscrimination in employment related to race, color, ancestry, national origin, religion, sex, age, marital status, medical condition, or physical or mental disability.

COMPLIANCE: The Gaboton Group and the City of Dania Beach shall comply with the Lobbying Disclosure Act and all amendments and the Honest Leadership and Open Government Act of 2007.

- E. **TERM OF AGREEMENT:** This Agreement shall become effective October 1, 2020 and shall terminate on September 30, 2021 or upon 30 days' written notice by either party to the other with or without cause.
- F. **JURISDICTION:** This Agreement and performance hereunder and all suits and special proceedings hereunder shall be construed in accordance with the laws of the State of Florida. In addition, in special proceedings or other proceedings that may be brought arising out of, in connection with, or by reason of this Agreement, the laws of the State of Florida shall be applicable and shall govern to the exclusion of the law of any other forum.
- G. **ATTORNEY'S FEES; COSTS; VENUE:** In the event that either party shall bring an action or proceeding for an alleged breach of any provision of this Agreement, the prevailing party shall be entitled to recover, as part of such action or proceeding, reasonable attorney's fees, paralegal fees, and court costs at both trial and appellate levels. For the purpose of any suit, action or proceeding arising out of or relating to this Agreement, the parties hereby consent and agree to the jurisdiction and venue of state and federal courts in Broward County, Florida.

- H. **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement between the parties and supersedes all prior oral or written agreements. No waiver, modifications, additions or addendum to this Agreement shall be valid unless in writing and signed by both The Gaboton Group and the City of Dania Beach, Florida. **This Agreement may be extended by advance written mutual agreement.**

SIGNATURES ON THE FOLLOWING PAGES

IN WITNESS OF THE FOREGOING, the parties have executed this Agreement on _____, 2020.

ATTEST:

CITY OF DANIA BEACH

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO LEGAL FORM:

THOMAS J. ANSBRO
CITY ATTORNEY

ANA M. GARCIA, ICMA-CM
CITY MANAGER

WITNESSES:

Signature

PRINT Name

Signature

PRINT Name

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, on _____, 2020, by Joshua J. Gaboton, Jr. as President of The Gaboton Group, LLC, on behalf of the company. He is personally known to me or has produced _____ as identification.

My Commission Expires:

CONSULTANT:

The Gaboton Group, LLC

Signature

Joshua J. Gaboton

PRINT Name

President

Title

Dated: _____, 2020

Notary Public, State of _____

Print Name

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT ORDINANCE AMENDING THE CODE OF ORDINANCES RELATING TO THE GENERAL EMPLOYEES RETIREMENT PLAN AND TRUST; AMENDING CHAPTER 18, ARTICLE III, SECTION 18-29.14, INTERNAL REVENUE CODE COMPLIANCE, TO PROVIDE FOR COMPLIANCE WITH THE FEDERAL "SECURE ACT"

Purchasing Requests ONLY

Dept:

Acct #:

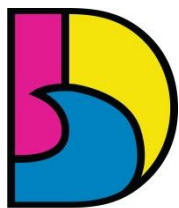
Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Memo for SECURE Act Ordinance Amendment, O-2020- Amending Sec. 18-29.14 General Employees Pension to Comply with Federal SECURE Act, SECURE Act Special Report (Jan 2020), Secure Act Dania Beach General - Impact Letter 8-26-2020 (SECURE Act RBD change)



DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

CITY OF DANIA BEACH CITY ATTORNEY'S OFFICE

MEMORANDUM

DATE: September 24, 2020

TO: Honorable Mayor and Commissioners

FROM: Thomas J. Ansbro, City Attorney Thomas J. Ansbro
Digitally signed by Thomas J. Ansbro
DN: cn=Thomas J. Ansbro, o=City of Dania Beach, ou=Legal
Department, email=tansbro@danibeachfl.gov, c=US
Date: 2020.09.19 13:37:22 -0400

VIA: Nanci Denny, General Employees ("GE") Retirement
System Administrator

SUBJECT: Ordinance Amending General Employees Retirement Plan and Trust
for Compliance with the Federal "Secure Act"

The Request

To adopt an Ordinance to amend the General Employee's ("GE") Retirement Plan and Trust for compliance with the Federal "Secure Act".

Background

The federal "Setting Every Community Up for Retirement Enhancement" ("SECURE") Act" was signed into law on December 20, 2019. It amended the definition of "Required Beginning Date" under Section 401(a)(9) of the Internal Revenue Code affecting retirements. The Trustees of the GE Retirement Plan and Trust advised the City that an amendment to the Plan is necessary in order to comply with the SECURE Act. The Trustees have approved the amendments as shown in the Ordinance as being in the best interests of the participants and beneficiaries of the Plan.

Budgetary Impact

There is no budgetary impact to this item,

Recommendation

It is recommended that the City Commission adopt the Ordinance on second reading.

Attachments: Special Report from Sugarman & Susskind, Attorneys at Law and
actuarial impact statement

cc: Frank DiPaolo, Director, Finance Department
Thomas Schneider, City Clerk

ORDINANCE NO. 2020-014

AN ORDINANCE OF THE CITY OF DANIA BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES RELATING TO THE GENERAL EMPLOYEES RETIREMENT PLAN AND TRUST; AMENDING CHAPTER 18, ARTICLE III, SECTION 18-29.14, INTERNAL REVENUE CODE COMPLIANCE, TO PROVIDE FOR COMPLIANCE WITH THE FEDERAL “SECURE ACT”; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the federal “Setting Every Community Up for Retirement Enhancement” (“SECURE”) Act, signed into law on December 20, 2019, amended the definition of “Required Beginning Date” under Section 401(a)(9) of the Internal Revenue Code; and

WHEREAS, amendments to the General Employees’ Pension Plan are necessary to conform the Retirement Plan and Trust to the requirements of the SECURE Act; and

WHEREAS, the Board of Trustees of the City of Dania Beach General Employees’ Retirement Plan and Trust has recommended an amendment to the Retirement Plan to comply with the SECURE Act; and

WHEREAS, the Trustees of the City of Dania Beach General Employees Retirement Plan and Trust have requested and approved the amendments provided in this Ordinance as being in the best interests of the participants and beneficiaries and improving the administration of the Fund; and

WHEREAS, the City Commission has received and reviewed an actuarial impact statement related to this change; and

WHEREAS, the City Commission deems it to be in the public interest to provide this change to the Retirement Plan and Trust for its general employees;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing WHEREAS clauses are ratified and confirmed as being true and correct and they are made a specific part of this Ordinance.

Section 2. That Section 18-29.14, Internal Revenue Code Compliance, subsection (b), *Required beginning date*, of the Dania Beach Code is amended to read as follows:

Sec. 18-29.14. – Internal Revenue Code Compliance.

* * * * *

(b) *Required beginning date:* Notwithstanding any other provision of the plan, payment of a participant's retirement benefits under the plan shall commence not later than the participant's required beginning date, which is defined as ~~the later of:~~

(1) With regard to distributions required to be made to a participant who reaches age 70 ½ before January 1, 2020: April 1 of the calendar year that next follows the calendar year in which the participant attains or will attain the age of 70 ½ years; or April 1 of the calendar year that next follows the calendar year in which the participant retires, whichever is later.

(2) With regard to distributions required to be made on or after January 1, 2020 to a participant who reaches the age of 70 ½ on or after that date: April 1 of the calendar year that next follows the calendar year in which the participant attains or will attain the age of 72 years, or April 1 of the calendar year that next follows the calendar year in which the participant retires, whichever is later.

* * * * *

Section 3. That if any section, clause, sentence or phrase of this Ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, the holding shall not affect the validity of the remaining portions of this Ordinance.

Section 4. That all Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are repealed.

Section 5. That this Ordinance shall become effective upon passage; however, the provisions of this Ordinance that are specified to take effect as of a date certain shall take effect as of the date specified in this Ordinance.

PASSED on first reading on September 14, 2020.

PASSED and ADOPTED on second reading on September 24, 2020.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

SUGARMAN & SUSSKIND

PROFESSIONAL ASSOCIATION
ATTORNEYS AT LAW

Robert A. Sugarman ♦
Howard S. Susskind
Kenneth R. Harrison, Sr.
D. Marcus Braswell, Jr.
Pedro A. Herrera
David Robinson
Ivelisse Berio LeBeau

100 Miracle Mile
Suite 300
Coral Gables, Florida 33134
(305) 529-2801
Toll Free (800) 329-2122
Facsimile (305) 447-8115

♦ Board Certified Labor
& Employment Lawyer

SPECIAL REPORT

January 2020

SECURE ACT

and

ANNUAL LIMITS UNDER THE INTERNAL REVENUE CODE

SECURE ACT

On December 20, 2019, President Trump signed into law an appropriations bill that contained several amendments to the Internal Revenue Code, including some that were presented in a bill entitled the SECURE (“Setting Every Community Up for Retirement Enhancement”) Act.

While many of the amendments contained in the law do not affect governmental plans such as yours, certain changes would require Board action.

SOME PARTICIPANTS CAN DEFER TAXES ON THEIR ACCRUED BENEFITS JUST A LITTLE BIT LONGER:

The most significant of the amendments that affect our governmental plan is the increase in age at which Required Minimum Distributions (“RMDs”) must begin.

Contained in Section 401(a)(9) of the Internal Revenue Code, the Required Minimum Distribution rules limit the tax deferral of retirement benefits, by requiring that qualified plans begin to pay benefits to participants (and thus that the participant begin to pay taxes on the benefits) by a certain age. Prior to the Secure Act, that age was the later of 70 ½ or the age at which the participant retires. The Secure Act amended Section 401(a)(9) of the Internal Revenue Code by raising the age at which benefits must commence to 72 (or the age at which the participant retires, whichever is later).

The change is effective with respect to participants who reach the age of 70 ½ on or after January 1, 2020. Participants affected by the change will thus be able to defer taxes on their accrued benefit just a little bit longer.

We will review your plan document to determine whether an amendment to the plan is necessary to provide for the increased RMD age.

PARTICIPANTS CAN RECEIVE WORKING RETIREMENT BENEFITS EARLIER:

As a general rule, qualified plans must provide for the payment of benefits after retirement. Under certain conditions, however, qualified plans may allow participants to begin to receive benefits even before the person has stopped working for the employer that sponsors the plan. This is commonly referred to as an “in-service distribution.” Section 401(a)(36) of the Internal Revenue Code provides one such exception to the general rule.

Prior to the Secure Act, plans were permitted to begin to pay benefits to a participant who was still working for the employer that sponsored the plan once the participant reached the age of 62. The Secure Act amended Section 401(a)(36) by lowering that age to 59 ½. That means that a plan may provide that a participant who is still working for the employer that sponsors the plan may begin to receive benefits under the plan once the participant reaches the age of 59 ½.

Qualified plans are still permitted to make payments to participants who are even younger than 59 ½ and who are still working for the plan sponsor, but additional conditions must be satisfied. First, the participant must have reached the plan’s normal retirement age. Second, the plan’s normal retirement age must not be unreasonably young. In other words, the normal retirement age must reasonably represent the age at which employees in the relevant industry retire. On January 27, 2016, the IRS promulgated proposed regulations with safe harbor guidelines to help governmental plans establish a reasonable normal retirement age.

We will review your plan document to determine whether an amendment to the plan is necessary and discuss any possible ramifications with the Board.

MISCELLANEOUS CHANGES THAT DO NOT DIRECTLY IMPACT GOVERNMENTAL DEFINED BENEFIT PLANS SUCH AS YOURS:

- -457 Plan Distributions

Also of interest to governmental employees—though not of direct impact on this plan—is the lowering of the age at which employees may access their 457 plans unconditionally. Under the new law, 457 account balances may be made available to the participant in the calendar year in which the participant attains age 59 1/2. Prior to the amendment, the minimum age was 70 ½

- Removal of 70 ½ age limit on contributions to IRAs

Prior to the new law, contributions to traditional IRAs were no longer permitted beyond the age of 70 ½. Under the Act, employees may continue to contribute to an IRA as long as they are working.

- Change in rules to Inherited IRAs

An individual who inherits an IRA (unless the individual inheriting the IRA is the spouse, minor child or disabled beneficiary of the original owner, or is less than ten years younger than the original IRA owner) must withdraw the assets of the IRA within ten years following the date of death of the original IRA owner.

- Qualified Birth or Adoption Distribution

Participants in defined contribution plans are permitted to withdraw up to \$5,000 in connection with the birth or adoption of a child.

ANNUAL INTERNAL REVENUE CODE LIMITS

Each year the Internal Revenue Service determines certain benefit and compensation limits applicable to qualified plans. For 2020, the limits are as follows:

- The contribution limit for employees participating in 401(k), 457 and 403(b) plans increases from \$19,000 to \$19,500. By contrast, the limit on annual IRA contributions remains unchanged at \$6,000. Likewise, the additional catch-up contribution limit for individuals aged 50 and over is also unchanged at \$1,000.
- The limitation on the annual benefit under a defined benefit (DB) plan under § 415(b)(1)(A) increases from \$225,000 to \$230,000.
- The annual compensation limit under §§ 401(a)(17), 404(l), 408(k)(3)(C), and 408(k)(6)(D)(ii) increases from \$280,000 to \$285,00.
- The limitation for defined contribution (DC) plans under § 415(c)(1)(A) increases from \$56,000 to \$57,000.



August 26, 2020

Ms. Nanci Denny
Administrator
City of Dania Beach Retirement Plan for General Employees
1508 Scott Street
Hollywood, FL 33020

Re: Dania Beach Retirement Plan for General Employees – Proposed Ordinance

Dear Nanci:

As requested, we have reviewed the attached proposed ordinance that would amend the City of Dania Beach Retirement Plan for General Employees (the Plan) by updating the definition of “required beginning date” in accordance with recent changes to the Internal Revenue Code resulting from the SECURE Act.

The Plan currently defines “required beginning date” as April 1 of the calendar year that next follows the later of the calendar year in which the participant attains age 70½ or the calendar year in which the participant retires. If the proposed ordinance is adopted, the “required beginning date” will be based on age 72 instead of age 70½ with regard to distributions required to be made on or after January 1, 2020 for any participant who has not attained age 70½ prior to January 1, 2020.

Because all members are assumed to commence retirement benefits prior to the date as of which minimum required distributions must begin, this ordinance is not expected to have an actuarial impact for prefunding purposes. Because these changes will not have an actuarial impact, it is our opinion that a formal Actuarial Impact Statement is not required. However, a copy of this letter and the ordinance should be sent to the Division of Retirement before the final public hearing on the ordinance.

Dina Lerner is a member of the American Academy of Actuaries and meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein. The undersigned actuary is independent of the plan sponsor.

We welcome your questions and comments.

Sincerely yours,

A handwritten signature in blue ink that reads "Dina Lerner". The script is fluid and cursive.

Dina Lerner, ASA, EA, MAAA, FCA

Circular 230 Notice: Pursuant to regulations issued by the IRS, to the extent this communication (or any attachment) concerns tax matters, it is not intended or written to be used, and cannot be used, for the purpose of (i) avoiding tax-related penalties under the Internal Revenue Code or (ii) marketing or recommending to another party any tax-related matter addressed within. Each taxpayer should seek advice based on the individual's circumstances from an independent tax advisor.

This communication shall not be construed to provide tax advice, legal advice or investment advice.

ORDINANCE NO. 2020-_____

AN ORDINANCE OF THE CITY OF DANIA BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES RELATING TO THE EMPLOYEES RETIREMENT PLAN AND TRUST; AMENDING CHAPTER 18, ARTICLE III, SECTION 18-29.14, INTERNAL REVENUE CODE COMPLIANCE, TO PROVIDE FOR COMPLIANCE WITH THE SECURE ACT; PROVIDING FOR A SAVINGS CLAUSE, PROVIDING FOR A REPEALER; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Setting Every Community Up for Retirement Enhancement (“SECURE”) Act, signed into law on December 20, 2019, amended the definition of “Required Beginning Date” under Section 401(a)(9) of the Internal Revenue Code; and

WHEREAS, amendments to the Plan are necessary to conform the Retirement Plan and Trust to the requirements of the SECURE Act; and

WHEREAS, the Board of Trustees of the City of Dania Beach General Employees’ Retirement Plan and Trust has recommended an amendment to the Retirement Plan to comply with the SECURE Act; and

WHEREAS, the trustees of the City of Dania Beach General Employees Retirement Plan and Trust have requested and approved the amendments provided herein as being in the best interests of the participants and beneficiaries and improving the administration of the Fund, and

WHEREAS, the City Commission has received and reviewed an actuarial impact statement related to this change and attached as such; and

WHEREAS, the City Commission deems it to be in the public interest to provide this change to the Retirement Plan and Trust for its general employees;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, as follows:

Section 1. The foregoing WHEREAS clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

Section 2. Section 18-29.14, Internal Revenue Code Compliance, subsection (b), *Required beginning date*, of the Dania Beach Code is hereby amended as follows:

Sec. 18-29,14. – Internal Revenue Code Compliance.

* * * * *

(b) *Required beginning date:* Notwithstanding any other provision of the plan, payment of a participant's retirement benefits under the plan shall commence not later than the participant's required beginning date, which is defined as ~~the later of:~~

(1) With regard to distributions required to be made to a participant who reaches age 70 ½ before January 1, 2020: April 1 of the calendar year that next follows the calendar year in which the participant attains or will attain the age of 70½ years; or ~~¶~~ April 1 of the calendar year that next follows the calendar year in which the participant retires, whichever is later.

(2) With regard to distributions required to be made on or after January 1, 2020 to a participant who reaches the age of 70 ½ on or after said date: April 1 of the calendar year that next follows the calendar year in which the participant attains or will attain the age of 72 years, or April 1 of the calendar year that next follows the calendar year in which the participant retires, whichever is later.

* * * * *

Section 3. That all sections or parts of sections of the Code of Ordinances, all Ordinances or parts of Ordinances, all charter sections or parts of sections, and all resolutions or parts of resolutions in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

Section 4. If any word, phrase, clause, subsection, or section of this Ordinance is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this ordinance.

Section 5. This Ordinance shall become effective upon passage; however, the provisions of this Ordinance that are specified to take effect as of a date certain shall take effect as of the date specified herein.

PASSED AND ADOPTED on first reading this ____ day of _____, 2020.

PASSED AND ADOPTED on second reading this ____ day of _____, 2020.

LORI LEWELLEN
MAYOR

ATTEST:

TOM SCHNEIDER, CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS

TOM J. ANSBRO, CITY ATTORNEY

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Ordinance

Continued from: August 25, 2020

Requested Action (Identify appropriate Action or Motion)

ADOPT ORDINANCE APPROVING THE REQUEST MADE BY THE APPLICANT CCI PROPERTIES 1, INC. TO AMEND CHAPTER 28, ENTITLED "LAND DEVELOPMENT CODE," OF THE CITY CODE OF ORDINANCES BY AMENDING PART 1, ENTITLED "USE REGULATIONS," ARTICLE 105, ENTITLED USE REGULATIONS FOR RESIDENTIAL AND OPEN SPACE ZONING DISTRICTS," AT SECTION 105-220, ENTITLED "PRD-1 DISTRICT SUPPLEMENTAL REGULATIONS;" AMENDING PART 2, ENTITLED "SITE DEVELOPMENT REGULATIONS," ARTICLE 205 ENTITLED "TABULAR SUMMARY OF SITE DEVELOPMENT STANDARDS FOR ALL ZONING DISTRICTS," AT SECTION 205-10(B) "PRD-1 AND MULTIPLE-FAMILY DISTRICTS" IN ORDER TO PROVIDE BONUS DENSITY CRITERIA, INCLUDING, BUT NOT LIMITED TO AFFORDABLE HOUSING

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

CM TX-053-20 Harbor Landing 1st Reading OPT, SR TX-053-20 OPT Cont, O-2020- Text Amendment (TX-053-20) Harbor Landings, TX-053-20 app OPT, Harbor Landing Community Outreach



DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

**CITY OF DANIA BEACH
COMMUNITY DEVELOPMENT DEPARTMENT
MEMORANDUM**

DATE: September 24, 2019

TO: Honorable Mayor and Commissioners

FROM: Ana M. Garcia, City Manager, ICMA-CM

VIA: Candido Sosa-Cruz, Assistant City Manager

BY: Eleanor Norena, CFM, Director 
Corinne Lajoie, AICP, Assistant Director 

SUBJECT: **TX-053-20:** The applicant, CCI Properties 1, Inc., is requesting a text amendment to amend the existing Planned Residential District (PRD-1) (FIRST READING).

REQUEST

TEXT AMENDMENT

To allow a maximum density for multi-family development of fifty (50) units per acre in the Planned Residential Development District (PRD-1), with conditions.

Background

The applicant is requesting to amend the existing Planned Residential Development District (PRD-1) zoning district by adding a provision allowing a maximum density for multi-family development of fifty (50) units per acre with an eighty-five foot (85') height maximum, and with additional conditions.

The intent of the proposed amendments is to encourage and facilitate redevelopment to support local neighborhoods along regional transit network and create new affordable housing opportunities. There is a critical need for affordable housing in Broward County, and this amendment will help fill this need.

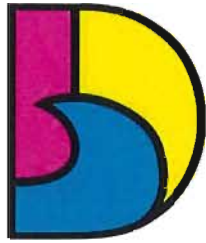
On August 25, 2020 the City Commission continued this item on first reading to allow the applicant time to meet with the surrounding residents. This application request will require two (2) public hearings with the City Commission.

Budgetary Impact

This text amendment would allow redevelopment of the site to occur.

Recommendation

Approval.



DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

**CITY OF DANIA BEACH
COMMUNITY DEVELOPMENT DEPARTMENT
STAFF REPORT**

DATE: August 25, 2020

TO: Ana M. Garcia, City Manager, ICMA-CM

VIA: Candido Sosa-Cruz, Assistant City Manager

BY: Eleanor Norena, CFM, Director
Corinne Lajoie, AICP, Assistance Director 

SUBJECT: **TX-053-20:** The applicant, CCI Properties 1, Inc., is requesting a text amendment to amend the existing Planned Residential District (PRD-1)(FIRST READING).

Request

TEXT AMENDMENT

To allow a maximum density for multi-family development of fifty (50) units per acre in the Planned Residential Development District (PRD-1).

PUBLIC HEARING NOTICE

This item was duly advertised, posted, and noticed pursuant to Article 610 of the Land Development Code.

Background

The applicant is requesting to amend the existing Planned Residential Development District (PRD-1) zoning district by adding a provision allowing a maximum density for multi-family development of fifty (50) units per acre with an eighty-five foot (85') height maximum. The applicant is proposing the following development regulations to allow multi-family development in the PRD-1 zoning district:

- Single use residential building;
- Access to a state road;
- Includes a minimum of 15% affordable housing units for 30 years;
- Has shared vehicular and pedestrian access with an existing or proposed commercial use; and
- Is within a quarter mile of an existing or proposed transit stop.

The intent of the proposed amendments is to encourage and facilitate redevelopment to support local neighborhoods along regional transit network and create new affordable housing opportunities. There is a critical need for affordable housing in Broward County, and this amendment will help fill this need.

Since the last City Commission meeting the applicant mailed a description of the project and rendering to property owners along SW 43 Terrace and are making themselves available to meet with interested parties via Zoom or by telephone calls.

This application request will require two (2) public hearings with the City Commission.

PLANNING AND ZONING BOARD ACTION

This application request requires a recommendation for the Planning and Zoning Board. The Planning and Zoning Board heard these items on July 15, 2020 where the motion to approved passed with a 3-2 vote (For: Grace, Roberson, Nuby, Jr.; Against: Suriani, Shafa).

CITY COMMISSION PREVIOUS ACTION

On August 25, 2020 the City Commission continued this item on first reading to allow the applicant time to meet with the surrounding residents.

Recommendation

Approve the ordinance on first reading.

ORDINANCE NO. 2020-013

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, APPROVING THE REQUEST MADE BY THE APPLICANT CCI PROPERTIES 1, INC. TO AMEND CHAPTER 28, ENTITLED "LAND DEVELOPMENT CODE," OF THE CITY CODE OF ORDINANCES BY AMENDING PART 1, ENTITLED "USE REGULATIONS," ARTICLE 105, ENTITLED USE REGULATIONS FOR RESIDENTIAL AND OPEN SPACE ZONING DISTRICTS," AT SECTION 105-220, ENTITLED "PRD-1 DISTRICT SUPPLEMENTAL REGULATIONS;" AMENDING PART 2, ENTITLED "SITE DEVELOPMENT REGULATIONS," ARTICLE 205 ENTITLED "TABULAR SUMMARY OF SITE DEVELOPMENT STANDARDS FOR ALL ZONING DISTRICTS," AT SECTION 205-10(B) "PRD-1 AND MULTIPLE-FAMILY DISTRICTS" IN ORDER TO PROVIDE BONUS DENSITY CRITERIA, INCLUDING, BUT NOT LIMITED TO AFFORDABLE HOUSING; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Article VIII, Section 2 of the Florida Constitution, and Chapter 166, Florida Statutes, provide municipalities the authority to exercise any power for municipal purposes, except where prohibited by law, and to adopt ordinances in furtherance of such authority; and

WHEREAS, Objective V of the Future Land Use Element of the City of Dania Beach (the "City") Comprehensive Plan provides that the City will maintain land development regulations and zoning regulations to implement the City's Comprehensive Plan; and

WHEREAS, the City Commission finds it periodically necessary to amend its Code of Ordinances and Land Development Code ("Code") in order to update regulations and procedures to implement municipal goals and objectives; and

WHEREAS, City staff recommends approval of a proposed change to the Code as shown below; and

WHEREAS, the Planning and Zoning Board, sitting as the City's Local Planning Agency, has reviewed this Ordinance, and has determined that it is consistent with the City's Comprehensive Plan; and

WHEREAS, pursuant to Section 166.041 (c)(2), Florida Statutes, notice has been given by publication in a newspaper of general circulation in the City, notifying the public of this proposed Ordinance and of the time and dates of the public hearings; and

WHEREAS, two (2) public hearings were held before the City Commission pursuant to the published notice described above; and

WHEREAS, the City Commission finds that adoption of this Ordinance through its police powers will protect the public health, safety, and welfare of the residents of the City, and furthers the purpose, goals, objectives, and policies of the City’s Comprehensive Plan;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the preceding “WHEREAS” clauses are ratified and incorporated as a record of the legislative intent of this Ordinance.

Section 2. That Part 1, “Use Regulations,” Article 105, “Use Regulations for Residential and Open Space Zoning Districts,” Section 105-220 “PRD-1 District Supplemental Regulations” of the City of Dania Beach Land Development Code is amended to read as follows:

PART 1. - USE REGULATIONS

ARTICLE 105. - USE REGULATIONS FOR RESIDENTIAL AND OPEN SPACE ZONING DISTRICTS

Sec. 105-220. - PRD-1 District supplemental regulations.

- (C) *Density*. Density shall be determined by the city commission in accordance with the provisions of the comprehensive plan (including allocation of flex and reserve units if applicable). Residential density shall not exceed five (5) units per gross acre for single-family cluster developments; eight (8) units per gross acre for other single-family and two-family development; and sixteen (16) units per gross acre for townhouse development; and thirty-five (35) units per acre for multi-family units, which may be increased to fifty (50) units per acre for multi-family units which meet the density bonus criteria in section 105-220 (J)(3). See section 205-10 (Schedule of lot, yard and bulk regulations).

(J) *Multifamily/Mixed Use Option*. A multifamily use is permitted subject to the development standards of Section 205-10 (schedule of lot, yard, and bulk regulations) and the following additional requirements for mixed-use developments:

- (1) The development may include commercial uses on the ground floor of the development such that the development is a mixed-use development as provided by the City of Dania Beach Comprehensive Plan.

The following commercial uses shall be permitted:

- i. Athletic clubs/studios;
- ii. banks and financial institutions with no drive-thrus;
- iii. bakeries;
- iv. delicatessens;

- v. copy shop;
- vi. day care centers;
- vii. dry-cleaning establishments (no cleaning on premises);
- viii. fast food restaurant with no drive-thrus; and
- ix. retail establishments,
- x. office (business, professional and medical),
- xi. personal service establishments,
- xii. restaurants,
- xiii. retail pharmacy, and
- xiv. retail stores and those uses which are customarily accessory and clearly incidental to the principal permitted use, excluding smoke shops, cannabidiol (CDB) sales, and discount retail.

(2) The mixed use development shall be located abutting an arterial roadway and shall occupy the majority of the ground floor building area (excluding parking garages).

(3) Bonus Density Criteria: The multi-family use may be in a single use residential building and have a density of fifty (50) units per acre provided that the following criteria are met:

(i) the multi-family use has access to a State Road without the necessity of access to another public road;

(ii) the multi-family use includes a minimum of fifteen percent (15%) of affordable housing units income restricted for a minimum of thirty years (30) for individuals with a household income not exceeding one hundred-twenty percent (120%) of the Broward County Area Median Income;

(iii) the multi-family use has shared vehicular and pedestrian access with an existing or proposed commercial use; and

(iv) the multi-family use is within a quarter mile of an existing or proposed transit stop.

Section 3. That Part 2, “Site Development Regulations,” Article 205, “Tabular Summary of Site Development Standards for All Zoning Districts,” Section 205-10(b) “PRD-1 and Multiple-Family Districts” of the City of Dania Beach Land Development Code is amended to read as follows:

**ARTICLE 205. - TABULAR SUMMARY OF SITE DEVELOPMENT STANDARDS
FOR ALL ZONING DISTRICTS. ***

Sec. 205-10. - Schedule of lot, yard and bulk regulations.

(B) PRD-1 AND MULTIPLE- FAMILY DISTRICTS	LOT			DENSITY	BULK		YARDS					Additional Regulation
	MINIMUM			MAXIMU M	MAXIMUM		MINIMUM					
	Area (acre)	Width (Ft)	Dep th (Ft)	Density (DU/AC)	Height (Stories or Ft)	Cove rage (%)	Front (Ft)	Interior Side (Ft)	Rear (Ft)	Corner side (Ft)	Interior between buildings (Ft)	

PRD-1 DISTRICT	1 ac.											

<u>Multifamily/ Mixed Use</u>	1 ac.	150	N/A	35**	MF: 62** MU: 70	85% or TBD with site plan	10	10 or 20 abutting residenti al	15*	5	TBD with site plan	Section 105-220. Pervious area for MU: 10%. Perimeter landscape buffers TBD with site plan.

*Rear Yard Abutting Residential Properties: A rear yard setback of 15' is required for buildings that are less than 26' in height and are within 50' from the rear property line abutting residential properties. A rear yard setback equal to the 75% of the height of the building is required for buildings that are greater than 26' in height and not within 50' of the rear property line abutting residential properties.

** Bonus Density: where a multi-family use meets the criteria for Bonus Density the maximum permitted density is 50 units per acre and the maximum permitted height is 85'.

Section 4. That if any section, clause, sentence or phrase of this Ordinance is for any

reason held invalid or unconstitutional by a court of competent jurisdiction, the holding shall not affect the validity of the remaining portions of this Ordinance.

Section 5. That all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are repealed to such extent of the conflict.

Section 6. That this Ordinance shall take full effect immediately upon its passage and adoption.

PASSED on first reading on September 24, 2020.

PASSED AND ADOPTED on second reading on _____ 2020.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

Holland & Knight

515 E. Las Olas Boulevard, Suite 1200 | Ft. Lauderdale, FL 33301 | T 954.525.1000 | F 954.463.2030
Holland & Knight LLP | www.hklaw.com

Debbie M. Orshefsky
(954) 468-7871
debbie.orshefsky@hklaw.com



June 15, 2020

Corinne Lajoie, AICP
Assistant Director
City of Dania Beach
100 W. Dania Beach Boulevard
Dania Beach, FL 33004

RE: Text Amendment to PRD-1 District Regulations

Dear Ms. Lajoie:

We are hereby submitting an application to amend Sections 105-220 and 205-10 of the City Land Development Code to permit residential density of up to 50 dwelling units per acre and increased height of up to 85', subject to compliance with certain density bonus criteria as set forth on the attached draft ordinance. These density bonus criteria are designed to encourage and facilitate mixed use development to support local neighborhoods along the regional transit network and create new affordable housing opportunities.

The text amendment will promote infill development along existing transportation corridors by locating new residential units closer to transit stops along State Roads. This will ensure that new development best utilizes the existing roadway network while ensuring that new residential units share access with existing or proposed commercial uses to limit the addition of new "curb-cuts" along State Roads. Further, by providing additional affordable housing opportunities, this text amendment will help address the critical need for affordable housing throughout Broward County by ensuring that 15% of the approved units are restricted to individuals and families earning up to 120% of the Broward Area Median Income for thirty (30) years.

We urge your support of this proposed text amendment.

Sincerely yours,

HOLLAND & KNIGHT LLP

/S/ DEBBIE M. ORSHEFSKY

Debbie M. Orshefsky

cc: Mr. Andrew Bardar
Mr. Eric Metz
Mr. Louis Birdman



City of Dania Beach, Florida
Department of Community Development
Planning and Zoning Division
(954) 924-6805 X3643
(954) 922-2687 Fax

Standard Development Application

- ☐ Administrative Variance
- ☐ Land Use Amendment
- ☐ Plat
- ☐ Rezoning
- ☐ Site Plan
- ☐ Special Exception
- ☐ Variance
- ☒ Other: Text Amendment (SEE APPLICATION TYPE SCHEDULE ON PAGES 3 & 4)

Date Rec'd: _____

Petition No.: TX-053-20

THIS APPLICATION WILL NOT BE ACCEPTED UNTIL IT IS COMPLETE AND SUBMITTED WITH ALL NECESSARY DOCUMENTS. Refer to the application type at the top of this form and "Required Documentation" checklist to determine the supplemental documents required with each application.

For after the fact applications, the responsible contractor of record shall be present at the board hearing. Their failure to attend may impact upon the disposition of your application. As always, the applicant or their authorized legal agent must be present at all meetings. All projects must also obtain a building permit from the City Building Division. For more information please reference the **Dania Beach Land Development Code Part 6, Development Review Procedures and Requirements.**

Location Address: 4695 SW 45th Terrace, Dania Beach, FL 33314

Lot(s): _____ Block: _____ Subdivision: _____

Recorded Plat Name: _____

Folio Number(s): 504125010520 Legal Description: _____

Applicant/Consultant/Legal Representative (**circle one**) CCI Properties 1, Inc.

Address of Applicant: 4500 S State Road 7, Fort Lauderdale, FL 33314

Business Telephone: 954-583-7082 Home: _____ Fax: _____

E-mail address: andybardar@aol.com

Name of Property Owner: CCI Properties 1, Inc.

Address of Property Owner: 4500 S State Road 7, Fort Lauderdale, FL 33314

Business Telephone: 954-583-7082 Home: _____ Fax: _____

Explanation of Request: See attached draft ordinance and cover letter.

*For **Plats** please provide proposed **Plat Name** for **Variances** please attach **Criteria Statement** as per **Section 625.40 of the Land Development Code.***

Prop. Net Acreage: _____ Gross Acreage: _____ Prop. Square Footage: _____

Existing Use: _____ Proposed Use: _____

Is property owned individually, by a corporation, association, or a joint venture?
Corporation _____

AUTHORIZED REPRESENTATIVE

I/we are fully aware of the request being made to the City of Dania Beach. If I/We are unable to be present, I/we hereby authorize Debbie Orshefsky of Holland & Knight (individual/firm) to represent me/us in all matters related to this application. I/we hereby acknowledge that the applicable fee was established to offset administrative costs and is not refundable.

I/we are fully aware that all approvals automatically expire within 12 months of City of Dania Beach Planning and Zoning Board or City Commission approval, or pursuant to the expiration timeframe listed in Part 6 of the Dania Beach Land Development Code.

STATE OF FLORIDA
COUNTY OF BROWARD
The foregoing instrument
was acknowledged

By: [Signature]
(Owner / Agent signature*)

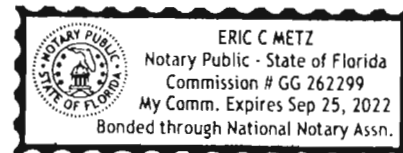
BEFORE ME THIS 12th DAY OF JUNE, 20 20

By:

[Signature]
(Print name of person acknowledging)

(Joint owner signature if applicable)

Notary [Signature] ERIC METZ
(Signature of Notary Public – State of FLORIDA)



Personally known ✓ or Produced Identification _____

Type of identification produced: _____ or Drivers License _____

***If joint ownership, both parties must sign. If partnership, corporation or association, an authorized officer must sign on behalf of the group. A notarized letter of authorization from the owner of record must accompany the application if an authorized agent signs for the owner(s).**

NO APPLICATION WILL BE AUTOMATICALLY SCHEDULED FOR A MEETING.

***ALL APPLICATIONS MUST BE DETERMINED COMPLETE BY STAFF
BEFORE PROCESSING OCCURS.***

Lajoie, Corinne

From: Eric Metz <emetz@metzreg.com>
Sent: Thursday, September 10, 2020 8:43 AM
To: Lajoie, Corinne; Debbie.Orshefsky@hklaw.com
Cc: louis@1000museum.com; andybardar@aol.com
Subject: RE: Harbor Landings Text Amendment
Attachments: 2020.09.08_Harbor.Landings_Neighborhood.Intro_Letter_final.pdf; 2020.09.08_Harbor.Landings_Neighborhood.Intro_Mailing.List_final.pdf

****CAUTION**** This email has originated from outside this organization, so proceed with extra caution when communicating with the sender or opening any attachments.

Hello Corinne – following up on the City Commission meeting and our subsequent discussions with commissioners, we have sent the attached letter to both residents and property owners along SW 43rd Terrace. We will setup individual Zoom and/or calls with all residents that are interested in learning more about the project. The mailing list is also attached.

In addition, we've also reached out to the Griffin Civic Association and are in the process of discussing the project further with them.

Thank you,

Eric Metz
213-814-8829
emetz@metzreg.com

From: Lajoie, Corinne <clajoie@daniabeachfl.gov>
Sent: Wednesday, September 9, 2020 9:48 AM
To: Debbie.Orshefsky@hklaw.com
Cc: Eric Metz <emetz@metzreg.com>; louis@1000museum.com; andybardar@aol.com
Subject: RE: Harbor Landings Text Amendment

Thank you.

From: Debbie.Orshefsky@hklaw.com [<mailto:Debbie.Orshefsky@hklaw.com>]
Sent: Tuesday, September 08, 2020 3:57 PM
To: Lajoie, Corinne
Cc: emetz@metzreg.com; louis@1000museum.com; andybardar@aol.com
Subject: RE: Harbor Landings Text Amendment

****CAUTION**** This email has originated from outside this organization, so proceed with extra caution when communicating with the sender or opening any attachments.

Here is the draft letter. Eric and I will work on getting you a report on status of outreach in the next day or so.

NEIGHBORHOOD INTRODUCTION TO "HARBOR LANDINGS"

September 8, 2020

RE: Harbor Landings (4695 SW 45 Terrace, Dania Beach, FL 33314)

Dear Neighbor,

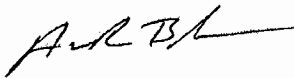
My company has owned the 5 acres located 4695 SW 45th Terrace in Dania Beach for many years. After years of operating a mobile home park at this location, I've decided to redevelop the property and construct an apartment building. This apartment building will be a modern, fully amenitized 275 unit apartment complex with direct access to SR7/US441. Enclosed is a location map and a rendering of the proposed project.

The redevelopment of this property requires a number of land use and zoning approvals which involve a series of public hearings before the City Commission. As we embark on this series of hearings, we wanted to make sure our neighbors were fully informed of our plans. Our team is available to talk with you via phone or Zoom should you want to get a full understanding of this proposal. If so, please email or call Eric Metz (emetz@metzreg.com / 213-814-8829) and he will provide you with information about the project.

There will be additional opportunities for the community to review the project, including when the project's site plan comes before the City Commission.

We look forward to speaking with you further.

Thank you,



Andy Bardar
CCI Properties 1, LLC
4500 South State Road 7
Fort Lauderdale, FL 33314

NEIGHBORHOOD INTRODUCTION TO "HARBOR LANDINGS"

Project Location



North Elevation



NAME	ADDRESS_LI	CITY	STATE	ZIP
BLATTER,GEDALY A	103 AVE F	BROOKLYN	NY	11218
BENABE,LUZ N	4620 SW 43 TER	DANIA BEACH	FL	33314
BRYAN,HUGH PBRYAN,HUGH M	4741 SW 43 AVE #1-2	DANIA BEACH	FL	33314
CAMPBELL,DAVID &VAIL,NAOMI	4671 SW 43 TER	DANIA BEACH	FL	33314
CAVICCHIA,ELEANOR LECAVICCHIA,GERALDINE ANN	4755 SW 43 TER	DANIA BEACH	FL	33314
COHEN,MOSHE	4630 SW 43 TER	DANIA BEACH	FL	33314
Current Resident	4661A SW 43	Dania Beach	Florida	33314
Current Resident	4711 SW 43 AVE 1-2	Dania Beach	Florida	33314
Current Resident	4550-4551 SW 43 AVE 1-2	Dania Beach	Florida	33314
Current Resident	4701-4705 SW 43 TER 1-2	Dania Beach	Florida	33314
Current Resident	4731-4735 SW 43 TER 1-2	Dania Beach	Florida	33314
Current Resident	4741-4745 SW 43 TER 1-2	Dania Beach	Florida	33314
Current Resident	4761-4765 SW 43 TER 1-2	Dania Beach	Florida	33314
Current Resident	4600 SW 43 TER DANIA	Dania Beach	Florida	33314
Current Resident	4510 SW 43 TER	Dania Beach	Florida	33314
Current Resident	4631-4635 SW 43 TER 1-2	Dania Beach	Florida	33314
Current Resident	4691A SW 43 TER	Dania Beach	Florida	33314
Current Resident	4780-4781 SW 43 AVE 1-2	Dania Beach	Florida	33314
Current Resident	4570 SW 43 TER	Dania Beach	Florida	33314
Current Resident	4530-4531 SW 43 AVE 1-2	Dania Beach	Florida	33314
Current Resident	4520-4521 SW 43 AVE 1-2	Dania Beach	Florida	33314
Current Resident	4721-4725 SW 43 TER 1-2	Dania Beach	Florida	33314
Current Resident	4640 SW 43 TER	Dania Beach	Florida	33314
Current Resident	4720-4721 SW 43 AVE 1-2	Dania Beach	Florida	33314
Current Resident	4781-4785 SW 43 TER 1-2	Dania Beach	Florida	33314
Current Resident	771 SW 43 AVE 1-2	Dania Beach	Florida	33314
Current Resident	4540-4541 SW 43 AVE 1-2	Dania Beach	Florida	33314
Current Resident	4661B SW 43 TER	Dania Beach	Florida	33314
Current Resident	4560 SW 43 TER	Dania Beach	Florida	33314
Current Resident	4761 SW 43 AVE 1-2	Dania Beach	Florida	33314
Current Resident	4751 SW 43 AVE	Dania Beach	Florida	33314
Current Resident	4681-4685 SW 43 TER 1-2	Dania Beach	Florida	33314
HERNANDEZ,JORGE T	4691B SW 43 TER	DANIA BEACH	FL	33314
MITSKEVICH,INAMITSKEVICH,ZHANNA	242 S FEDERAL HWY	DANIA BEACH	FL	33004
MYSCICH,MARY JANE	4731 SW 43 AVE	DANIA BEACH	FL	33314
PEDDIE,NOVLETTE	4650 SW 43 TER	DANIA BEACH	FL	33314
REID,TIMOTHY	4775 SW 43 TER	DANIA BEACH	FL	33314
REYNOSO-MUFAREH,ELIZABETH	4610 SW 43 TER	DANIA BEACH	FL	33314
STEWART,ALBERTO	4641 SW 43 TER	DANIA BEACH	FL	33314
BUJOR,CONSTANTIN	2400 SW 139 AVE	DAVIE	FL	33325
LYNDA 4741 LLC%LANDIS,STEVEN	4341 SW 73 TER	DAVIE	FL	33314
MAJOR,MICHAEL EDWIN JRARCE,KIMBERLY D	4715 SW 43 TER	DAVIE	FL	33314
MATHEW & ANNAMMA ARANMUL TRARANMULATHU,MATHEW & A K TRSTEEES	4211 SW 106 TER	DAVIE	FL	33328
N & D HOLDING INC	5310 W STATE ROAD 84	DAVIE	FL	33314
PAYNE,JAMES R	4720 SW 62 WAY #201	DAVIE	FL	33314
RODRIGUEZ,ANTHONY R	4710-4711 SW 43 AVE	DAVIE	FL	33314
REYNOSO,YESENIA	4600 SW 43 TER	FORT LAUDERDALE	FL	33314
SUNSET RENTALS II LLC	4501 SW 43 AVE	FORT LAUDERDALE	FL	33314
SUNSET RENTALS II LLC	4501 SW 43 AVE	FORT LAUDERDALE	FL	33314
CORZO,DIANEL	8401 NW 172 ST	HIALEAH	FL	33015
ANG OVAK LLC	4100 N 28 TER	HOLLYWOOD	FL	33020
ASLAN HOLDING LLC	6100 HOLLYWOOD BLVD #505	HOLLYWOOD	FL	33024
KOLONIAS,BILL V	4141 WEST SILVERADO CIR	HOLLYWOOD	FL	33024
ZELL FAMILY LTD	141 GREENS ROAD	HOLLYWOOD	FL	33021
ZELL FAMILY LTD	141 GREENS ROAD	HOLLYWOOD	FL	33021
WALEWITSCH,ARON	3360 NE 170 ST	NORTH MIAMI BEACH	FL	33160
BHOLA,RICHARD &BHOLA,INDRA I	8670 NW 19 ST	PEMBROKE PINES	FL	33024
RAJPAL,VISHALRAJPAL,VEENA	13826 NW 14 ST	PEMBROKE PINES	FL	33028
GOLDBERG,FRED	11700 NW 5 ST	PLANTATION	FL	33325
JSRP REAL ESTATE LLC	1010 NW 93 AVE	PLANTATION	FL	33322
BARBALAT,ALEXANDERBARBALAT,WANDA	16425 COLLINS AVE #714	SUNNY ISLES BEACH	FL	33160
MENASCHE,MORRIS	570 STONEMONT DR	WESTON	FL	33326
CAMPBELL,DAVID	2890 N ANDREWS AVE	WILTON MANORS	FL	33311
CAMPBELL,DAVID	2890 N ANDREWS AVE	WILTON MANORS	FL	33311
CAMPBELL,DAVIDCAMPBELL,NAOMI	2890 N ANDREWS AVE	WILTON MANORS	FL	33311

CREATIVE ARTS COUNCIL ADVISORY BOARD MEMBERSHIP

Tuesday, February 18, 2020

Name/Address Phone Number	Date Appointed	Term	Appointment
Henriette Kitte Arnold 101 SE 3 rd Avenue, #504 Dania Beach, FL 33004 954.303.3498 hkitte@aol.com	January 10, 2017	November 2016 through November 2020	Brandimarte
		November 2016 through November 2020	Harris
Lilli Schipper 716 SE 3 rd Court Dania Beach, FL 33004 954-347-7402 lilli@lillirachel.com	January 14, 2020	November 2018 through November 2022	Lewellen
Roseprimevere Jacques 501 E Dania Beach Boulevard, 3J Dania Beach, FL 33004 954.261.4325 jroseprimevere@gmail.com	September 23, 2019	November 2018 through November 2022	Odman
Heather Holmes 43 SE 12 th Street Dania Beach, FL 33004 754.802.4217 JohnHeatherHolmes@gmail.com	December 10, 2019	November 2016 through November 2020	James
			Ad Hoc Committee
			Ad Hoc Committee

CREATIVE ARTS COUNCIL ADVISORY BOARD MEMBERSHIP

Tuesday, February 18, 2020

Name/Address Phone Number	Date Appointed	Term	Appointment
Laura Lombardo 1401 NW 10 th Street, Apt. South Dania Beach, FL 33004 954.258.1985 Laurarosey17@gmail.com	February 16, 2019	February 16, 2019 through February 16, 2021	Ad Hoc Committee
Sandy Goldberg 421 SE 10th Street, #105 A Dania Beach, FL 33004 954.290.3909 flygirlphoto@aol.com	March 20, 2018	March 20, 2018 through March 20, 2020	Ad Hoc Committee
Linda Wilson 1547 Adams Street Hollywood, FL 33020 954.929.8712 lb_wilson@bellsouth.net	May 16, 2017	May 16, 2017 through May 16, 2019	Ad Hoc Committee
Tony Walsh 235 SE 9 th Street Dania Beach, FL 33004 904.252.1118 TWalshArts@aol.com	February 16, 2019	February 16, 2019 through February 16, 2021	Ad Hoc Committee
Rose Lizana Dania Beach Press P.O. Box 128 Dania Beach, FL 33004 954.925.4227 daniapress@aol.com	July 16, 2012 July 16, 2013	July 16, 2013 through July 16, 2014	Associate Member 1 Year Term
Executive Director of the Dania Beach Chamber of Commerce Randie Shane P.O. Box 1017 Dania Beach, FL 33004 954.926.2323 rshane@daniabeachchamber.org	NA	NA	Associate Member

CREATIVE ARTS COUNCIL ADVISORY BOARD MEMBERSHIP

Tuesday, February 18, 2020

Name/Address Phone Number	Date Appointed	Term	Appointment
President of the Dania Beach Paul DeMaio Friends of the Library Linda Wilson	NA	NA	Associate Member
President of the Dania Beach Tourism Council Joe Van Eron 1500 S.W. Second Ave. Dania Beach, FL 33004-4209 954.925.6935 Cell: 954.383.5548 info@visitdaniabeach.com	NA	NA	Associate Member
Dania Beach Improvement Committee Representative Patricia Hart 954.922.8179 Cell: 954.895.8179 pbubbahart@bellsouth.net	NA	NA	Associate Member
Director of the City Parks and Recreation Department Eric Brown, Director 100 W. Dania Beach Blvd. Dania Beach, FL 33004 954.924.6800 x3730 ebrown@daniabeachfl.gov	NA	NA	Associate Member
City of Dania Beach CRA Economic Development Manager Deandre Spradley 100 W. Dania Beach Blvd. Dania Beach, FL 33004 954.924.6801 x3667 dspradley@daniabeachfl.gov	NA	NA	Associate Member
Don Mizell 187 NE 6 Ct. Dania Beach, FL 33004 310.343.3547 dmaceco@gmail.com	February 2013	NA	Honorary Member

**CREATIVE ARTS COUNCIL ADVISORY BOARD
MEMBERSHIP**

Tuesday, February 18, 2020

Name/Address Phone Number	Date Appointed	Term	Appointment
Carolyn Jones 722 SW 3 rd Street P.O. Box 1242 Dania Beach, FL 33004 954.920.0727 Cj2002@bellsouth.net	March 2016	NA	Honorary Member

GENERAL EMPLOYEES PENSION BOARD
MEMBERSHIP
Friday, May 15, 2020

Name/Address Phone Number	Date Appointed	Term	Position
		June 22, 2020 through June 22, 2022	Commission Appointment
Luis G. Rimoli 902 Natures Cove Road Dania Beach, FL 33004 954-927-7161 954-478-0653 luis@stagedrightevents.com	February 26, 2019	March 22, 2019 through March 22, 2021	Commission Appointment
Adam Segal City of Dania Beach 100 W. Dania Beach Boulevard Dania Beach, FL 33309 954-924-6800 x 3620 asegal@daniabeachfl.gov	May 23, 2017	Open	Commission Appointment (Finance Director or Designee)
Leo Williams 8761 NW 10 th Street Pembroke Pines, FL 33024 954-651-5031 leosupt@aol.com	May 2, 2018	June 21, 2018 through June 21, 2021	Employee Elected
Corinne Lajoie, Chair 3546 Coco Lake Drive Coconut Creek, FL 33073 954-651-5016 954-924-6805 x3704 corichurch.lajoie@gmail.com	August 14, 2019	June 21, 2019 through June 21, 2022	Employee Elected

**GREEN ADVISORY BOARD
MEMBERSHIP
Wednesday, January 15, 2020**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
		November 2018 through November 2022	Odman
Alexandra Hiley 1450 SE 3rd Avenue, Apt. 303 Dania Beach, FL 33004 603-769-0824 alexandrahiley@gmail.com	June 25, 2019	November 2018 through November 2020	Brandimarte
Alexis Guillen 4410 SW 26 th Avenue Dania Beach, FL 33312 305-804-3309 alexis.guillen@miaminewtimes.com	January 22, 2019	November 2018 through November 2020	James
Patricia Chukerman 545 SE 4 th Court Dania Beach, FL 33004 954-552-9996 (C) 954-929-8289 (H) bykermom@me.com	November 21, 2016	November 2016 through November 2020	Harris
Laura Lombardo 1401 NW 10 th Street, Apt. South Dania Beach, FL 33004 954-258-1985 Laurarosey17@gmail.com	January 14, 2020	November 2018 through November 2022	Lewellen
David Simonetta 908 E Las Olas Boulevard Fort Lauderdale, FL 33301 954-837-3090 davidjsimonetta@gmail.com	January 8, 2019	November 2018 through November 2020	Ad Hoc (James)



CITY OF DANIA BEACH

OFFICE OF THE CITY MANGER

100 West Dania Beach Blvd · Dania Beach, FL 33004 · (954) 924-6800 · (954) 921-2604 (fax)

MEMORANDUM

Date: September 24, 2020

To: Mayor Lori Lewellen
Vice Mayor Lauren Odman
Commissioner Chickie Brandimarte
Commissioner Bill Harris
Commissioner Tamara James

From: Ana M. Garcia, ICMA-CM, City Manager

Subject: Manager's Report

We are always emphasizing Community policing efforts and Teamwork among our Departments. The aforementioned has resulted in several key initiatives that augment our Community Policing and further promote teamwork and the success that occurs when no one cares about who gets credit versus who benefits.

Our Chief has developed a great relationship with the Miami Dolphins organization; this has benefitted our youth and local families. This weekend, the Miami Dolphins and Payless have partnered for a Food and Shoes Distribution and we will be participating. At the time this report was written, Chief Marks and Parks and Recreation Director Brown partnered on this project and we have 46 youth registered to participate.

Another successful partnership between Anthony Ifedi from Parks and Maudeline Ciguene from Finance/ Customer Service has resulted in our first-ever online application and payment process for Beach Parking Permits. This will result in a very convenient and safe way for our residents to apply for and pay for their Parking Permit.

The research data and analysis phase of our first-ever Mobility/ Transit study is complete. The public outreach and information phase is delayed due to Covid19. This phase of the study is key to developing the plan. We are working to incorporate this phase via virtual meetings, surveys, and online participation. The coordination of this process is in progress.

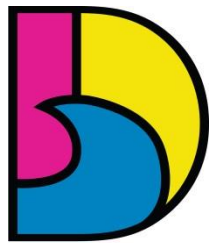
Our PIO Katia Bordy is working with our City Clerk Tom Schneider, per your directive, to inform and educate the public on all matters regarding the upcoming elections via social media, city website and the Dania Beach Press newspaper. Additionally, working with our PIO, we continue

to augment our information by putting out new material such as King Tide information that at times results in flooding challenges.

The Community Development Team continues to work very successfully with Legal and many more exciting new projects will be coming forward, including a new and innovative housing project that will greatly enhance the City Center area and infuse our Downtown core with foot traffic.

Despite the challenges of 2020, we have learned much, and we have worked together on many a successful endeavor from Major Food Drives, to Covid19 Testing Site in our City, to successfully revolutionizing how we do business and deliver municipal services in times of Covid19.

We look forward to Fiscal 2021! We are grateful for the support you have provided for the proposed budget, as this coming year there will be plenty of tangible and visible improvements and initiatives Citywide in Dania Beach.



DANIA BEACH
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CITY OF DANIA BEACH COMMUNITY DEVELOPMENT DEPARTMENT STAFF REPORT

DATE: September 15, 2020

TO: Ana M. Garcia, City Manager, ICMA-CM

VIA: Candido Sosa-Cruz, Assistant City Manager
Eleanor Norena, CFM, Community Development Director

RE: Manager's Monthly Report – August 2020 – Community Development Department

The following is a summary of Community Development Department activity during the month of August.

Special Projects

Mobility Study: The research, data and analysis phase of the study is primarily completed. The public outreach and information phase of the study has been delayed due to the COVID-19 crisis. This phase of the project is critical to the development of the plan. One-on-one meetings, public meetings and meetings with agencies will be replaced with on-line surveys, emails and virtual meetings. The coordination of these new efforts are in process. The public outreach will be conducted throughout the remainder of the study with the most public activity occurring in May/July. City Commission meetings for the approval of the final plan are anticipated for August/October 2020.

Public Art Ordinance: The City Commission has adopted an ordinance that creates an account for dedicated revenues from developer contributions (and other funds) that will be used for the purchase, creation and installation of public art. Staff has established the permitting system and revenue account to calculate and receive the Public Art funds. Public Art fees are anticipated to be collected in the next few months as a few projects are currently under review. The adoption of the Master Plan and Guidelines will properly implement the new ordinance. The ILA is scheduled for City Commission approval on September 24, 2020. Community Development has collected \$22,000 in the Art in Public Places Fund.

Census 2020: All outreach activities planned for March through June were cancelled due to COVID-19. Staff continues to participate in City-County Coordination Subcommittee conference calls. The U.S. Census is adjusting operations to protect the health and safety of the public and their employees and to ensure a complete and accurate count of all communities is accomplished. The Census Bureau is seeking from Congress 120 additional calendar days to deliver final counts. The Census Bureau has extended the window for field data collections and self-response to September 30, 2020.

Building Division

The Building Division received 293 permit applications in the month of August and issued 242 permit applications. The Building Department issued 28 Certificate of Occupancies this month; 18 residential and 10 commercial. As of August, the Division has hired a temporary employee to assist with providing a faster turnaround time for records request, lien searches and permit information request. We continue generate reports each week to maintain a persistent turnaround time and provide customers with a substantial timeframe.

All inspectors, plan reviewers and administrative staff continue to work remotely and in staggered shifts to ensure all inspections and permitting continues seamlessly. The Building Department is currently accepting drop- offs and pick-ups via the drop box located outside of City Hall Monday through Friday from 8:00 a.m. - 5:00 p.m. We continue to implement online payments for residents, contractors, and accepting checks in the finance utility box for customers without internet access.

Plan reviewers and inspectors, provided by CAP and Broward County; continue to utilize the laptops and WiFi hotspots to limit access to City Hall. We continue to log temperatures at the start of each day to ensure our health and safety and maintain proper precautions.

Planning and Zoning Division

The following projects are recent submittals for DRC:

Harbor Landing – This project is a proposed residential development, located at 4695 SW 45th Terrace. It is part of a larger, mixed-use development adjacent to the west, which is situated within the City of Hollywood. The Dania Beach application is to permit the construction of an eight-story apartment building with 275 residential units (including 15% affordable housing) on the east portion of the development. The complete project entails applications to amend the Land Use and Zoning designations, and for Plat and Site Plan approval.

Saratoga Crossings III - The site plan and plat is located at 840 and 850 West Dania Beach Blvd in the NBHD Neighborhood Residential zoning district. The site is proposed to be redeveloped with a five (5) story, seventy-five (75) unit multifamily residential apartment building, similar to Saratoga Crossings I & II. There is one application pending for site plan review, and another application for the required Plat, which also includes the vacation of an unnecessary right-of-way easement. The application be presented to the City Commission in November/December.

1470 Dixie Highway - This property is located in the NBHD-MU Neighborhood Mixed-Use zoning district has submitted a small-scale Site Plan application to erect a 1,200 square foot warehouse or contractor's shop.

Dania Beach Marina a/k/a Wave 70 & 90 - The Site Plan and DDG for this project was submitted for review in March. The proposed project includes two mixed-use buildings, both 16-stories tall with a total of 160,000 square feet of proposed commercial space and 760 proposed dwelling units. Staff review is ongoing.

Pannattoni - The applicant is proposing to develop a 4.34 gross acre parcel located at 1900 NE 7th Avenue. The applicant is proposing to construct a new 82,197 square foot warehouse building on the property. The property is currently vacant and has a future land use designation of Employment Center and an IRO zoning designation.

US Crane & Rigging - The applicant is requesting a Plat and Site Plan approval for the development of a 144,541 square foot industrial building on a vacant lot located at 2980 W. State Road 84. The building will be composed of 2,104 square feet of office and 142,437 square feet of storage. Warehouse and light industrial with outdoor crane storage, vehicle fleet parking as an accessory use to the main permitted use.

ARG Office - The applicant is requesting the modification of a previously approved site plan for the construction of a one-story building with 3,500 square-foot of professional office building space located at 4025 Ravenswood Road.

Palms by the Water – This Site Plan is for townhouses which was previously denied and has been resubmitted now showing docks. This project is currently going through DRC review.

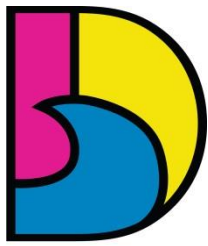
GMAX – Single Family – This applicant is proposing three (3) new single family homes which requires Site Plan approval. This project is currently going through DRC review.

Prime Realty – This applicant is proposing a new 6,000 square foot office/repair shop on SW 26th Terrace. This project is going through DRC review.

USC&R – This project is located at 3035 SW 36th Street and is currently a nursery. The applicant is proposing at 113,000 square foot office/warehouse building. This project is currently going through DRC review.

Code Enforcement and Parking Division

- Code will be resuming Special Magistrate Hearing in a virtual format.
- Code Enforcement Officers are patrolling the City of Dania Beach Monday through Sunday from 8:00 a.m. – 8:00 p.m. enforcing the Emergency Orders issued by the State, County, and City; to help stop the spread of COVID-19. Copies of the emergency orders have been handed out to the effected businesses as the orders change.
- Administrative staff are working remotely.
- Parking Enforcement staff is currently assisting Code Officer's with enforcement of the City's Emergency Orders in the beach parking lot and pier.
- Code is delivering all approved outdoor seating permits to restaurants and are ensuring they are in compliance.
- COVID-19 – Code Staff have completed 625 spot checks to assure compliance of Court Emergency Orders in Dania Beach businesses. Code and Parking have also responded to 146 Q Alert complaints from Broward County and 45 complaints from the Dania Beach COVID-19 hotline.



DANIA BEACH
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CITY OF DANIA BEACH PUBLIC SERVICES DEPARTMENT

MEMORANDUM

DATE: September 24, 2020

TO: Ana M. Garcia, ICMA-CM, City Manager

FROM: Fernando J. Rodriguez, Public Services Director
Dincer A. Ozaydin, Deputy Director/City Engineer

RE: **PUBLIC SERVICES ACTIVITIES – AUGUST 25, 2020 to SEPTEMBER 23, 2020**

Below is summary of the main Public Services Department (PSD) activities for the past four weeks:

- Facilities Maintenance installed a walk-up payment kiosk adjacent to City Hall's main entrance door. This kiosk will facilitate payments for various City services, and represents an enhanced level of customer service as well as a safer method for in-person payments.
- Twenty six solar powered street lights were installed as part of the Community Development Block Grant (CDGB) Year 43/44 project. These lights were positioned within the CDBG eligible areas in the northwest, southwest, and College Gardens sections of the city.
- Over 25 sidewalk planters along NW 1st Street west of Federal Highway/US1 were re-planted to enhance aesthetics along this corridor. Additionally, some were removed due to continued damage to plants from vehicular traffic.
- Improvements to the Griffin Road median from US1 to SW 35th Avenue were substantially completed, including intensive weeding, tree trimming, removal or replacement of unhealthy plants, mulching and painting/pressure washing concrete sections. Discussions with the Florida Department of Transportation (FDOT) to possibly partner on an irrigation project for the medians are ongoing. In an effort to achieve a complete and consistent improvement through the entire median's length we have in communication with the City of Hollywood.
- Landscaping installations for the Dania Beach "rebranding" signs continued, with approximately 25 projected to be completed by the third week in September being completed (there are 40 in total). Additional work, when required, is being completed to further beautify the area near the sign. This includes yellow curb paint, new sign faces/posts, and pressure cleaning.
- An ongoing issue at Boater's Park involving the hunting and disposing of iguanas in large numbers is being addressed by the installation of signage stating the prohibition of such practice. PSD worked with the City Attorney's Office and is coordinating with the Broward Sheriff's Office to facilitate enforcement.
- The Debris Monitoring and Debris Management Request for Proposals (RFP) responses were received and evaluated. Selection Committee members are on track to submit the assessment



RE: PUBLIC SERVICES ACTIVITIES – AUGUST 25, 2020 – SEPTEMBER 24, 2020

Date: September 24, 2020

scores during the week of September 14 and the short-listed responders will likely be scheduled for presentations and final selection during the first week of October.

- The Consultant Competitive Negotiation Act (CCNA) request for qualifications (RFQ) document was completed by the Committee. The RFQ is expected to be advertised on or about September 26, and responses will likely be received and evaluated by mid-November. This process will result in a list of pre-qualified consultants for various engineering/architectural and urban planning services to be called upon without engaging in the lengthy RFQ process each time the services are needed.
- The important task of updating the digital water maps, which includes collecting and reviewing recent engineering record drawings and verifying the location of pipes, valves, and hydrants was begun. This updated information, which will be placed in a Global Positioning System (GPS) map will be extremely valuable for a wide range of future activities, including infrastructure planning, repairs, upgrades, hydrologic modeling, and even grant applications.
- Hurricane Season Preparations: Field crews continued to perform various hurricane season preparation/maintenance tasks as we enter the “peak” of the season in September. These include cleaning storm drain catch basins, clearing inlet grilles, tree trimming, bulk trash pile monitoring and removal, and checking/maintaining stormwater pump stations, sanitary sewer lift stations and emergency generator units.

Grant Funding

- Public Services submitted a CDBG Mitigation grant application for funding in the amount of \$4.8 M for the construction of the SE Drainage Project – Phase II. Through the Florida Department of Economic Opportunity, FEMA has made \$475,000,000 for Florida applicants for three CDBG programs.
- The Division of Economic Opportunity (DEO) approved the City's application for \$750,000 to fund a citywide drainage master plan for further review. The Public Services team will give a presentation to the DEO staff later in the month. The City's application is for \$750,000.
- Staff attended an August Safe Routes to School Application workshop to gauge the viability of using this grant as a funding source for a citywide sidewalk repair program. This grant is not a good fit since it is very competitive and funds used to comply with the grant would be better spent on direct sidewalk repair and replacement.



CITY OF DANIA BEACH

PARKS AND RECREATION DEPARTMENT

MEMORANDUM

DATE: September 24, 2020

TO: Ana M. Garcia, ICMA-CM, City Manager

FROM: Eric Brown, Parks & Recreation Director

SUBJECT: Parks and Recreation Updates

Parks and Recreation Department Updates

On August 17th:

Parks and Recreation conducted a successful drive-thru book bag giveaway (110 fully stuffed bags given away). The City of Dania Beach, Parks and Recreation department was able to help over 70 families with school supplies.

On September 9th:

Snack Spot at C.W. Thomas, PJ Meli & Frost Park will begin.

The Parks and Recreation Team is providing snacks at our three main locations. This will give our city youth a chance to engage with our aftercare Team, and build our aftercare programs. The School Board of Broward County provides a snack on Tuesdays and Thursdays, so we are providing a snack on Mondays and Wednesdays; this will also give our youth an after school snack four days a week. (This is a grab and go).

On September 14th:

All Parks will extend outdoor recreational hours from 8:00am – 3:00pm and second shift from 5:00pm – 8:00pm., “Still following CDC guidelines”. With the COVID-19 numbers going down, we thought it was time to give our residents more outdoor time in our Parks.

On September 19th

Parks and BSO teamed up and gave Dania Beach residents an opportunity to participate in a food and shoe give-a-way for children, sponsored by the Miami Dolphins. For those residents that signed up, they will meet at the Miami Dolphins Stadium, to pick up free food, and shoe vouchers for children.



CITY OF DANIA BEACH HUMAN RESOURCES DEPARTMENT

MEMORANDUM

DATE: September 24, 2020

TO: Ana M. Garcia, ICMA-CM, City Manager

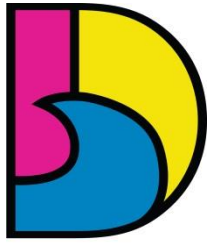
VIA: Candido Sosa-Cruz, Assistant City Manager

FROM: Linda Gonzalez, SPHR, SHRM-SCP – HR / Risk Management Director *LG*

RE: Human Resources and Risk Management Report

The following is a summary of Human Resources and Risk Management activities:

- Key positions filled:
 - An offer was made for the Operations Manager for CRA and the incumbent has a start date of 10/1
 - An offer was made for the Farm and Market Coordinator for CRA, and the employee is due to start on 9/28
- Open Recruitments:
 - Executive Director, CRA (position is due to close on 9/15)
 - Cemetery Caretaker (position is due to close on 9/23)
- Benefits Open Enrollment was a great success with the City's first electronic open enrolment! All employees and retirees are now part of the Bentek platform. This allows employees to make changes to their dependents on-line and have access to their benefits information all year.
 - After experiencing (3) years with insurance increases, the City Administration recommendation allowed some employees to have no out-of-pocket increase for 20/21 and some will have a premium decrease. When combined with the change in the collective bargaining agreement, the recommendation will provided for an estimated savings of \$165,755 for the plan year, equating to a 6.3% reduction in cost for the City. Several employees took advantage of the new health insurance options, which include the opt-out, with proof of insurance outside the City and the high deductible health plan, (HDHP).

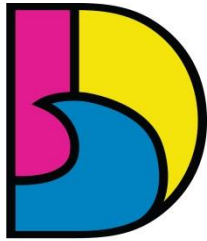


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CITY OF DANIA BEACH HUMAN RESOURCES DEPARTMENT

MEMORANDUM

- Employee self-service, now fully implemented, allows employees to access our Human Resources Information System, New World, and make immediate changes to their personal information they may need to update, such as their phone number, address, direct deposit information, etc. Employees can now also view their personal payroll information, check stubs and W2 forms. Employee self-service brings a new level of information sharing and availability to our team.
- Human Resources is in the renewal process of the City's Aetna Medicare Insurance Plan for retirees and their dependents who are eligible for Medicare for the plan year beginning January 1, 2021.
- Human Resources is in the process of advising employees who have earned a safety day for next Fiscal Year based on the completion of eight (8) hours of safety training.
- A training class entitled Claims 101 Training (worker's compensation and liability) is scheduled for September 24. This course will cover accident reporting and follow-up.
- On September 25, the City will hold our first Safety Committee Meeting. There are eighteen (18) representatives from various City Departments that will participate in the Committee Meeting. The goal of the safety committee is to focus on employee safe practices and accident reduction for employees, residents and visitors.



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**CITY OF DANIA BEACH
COMMUNICATIONS
PUBLIC INFORMATION OFFICER**

MEMORANDUM

DATE: SEPTEMBER 15, 2020
TO: ANA M. GARCIA, ICMA-CM, CITY MANAGER
FROM: KATIA BORDY, PUBLIC INFORMATION OFFICER
SUBJECT: COMMUNICATIONS

Ongoing Communication

The City's website, social media and TV Channel 78 is continuously updated with relevant, new and important information. All City Departments receive media support on a variety of projects.

COVID-19 INFORMATION CENTER

- Emergency Orders
- The City of Dania Beach has taken the Safe + Clean Pledge!
- Team Dania Beach wears a mask to protect you - Video
<https://youtu.be/lkz9ye8eKJc>
- CARES Act Rental Assistance
- Beach Access Temporary Closure

CENSUS 2020 CAMPAIGN

Time is Running Out.
Census takers visiting all who have not responded.
Dania Beach Employers: show your love for Dania Beach

Preparing for September King Tides
ASK Dania Beach City App
Parking Passes
Dania Beach sea turtles
Pier Hours Extended
Beach Ocean Rescue Lifeguards Beach Warning Flags
Parks Virtual Activities <http://daniabeachfl.gov/virtual>
Welcome BACK to SCHOOL drive-thru GIVEAWAY'
Health Protection & Recommendations for In-Person Voting



**CITY OF DANIA BEACH
BROWARD SHERIFF'S OFFICE (BSO)**

MEMORANDUM

DATE: September 15, 2020

TO: Ana M. Garcia, ICMA- CM, City Manager

FROM: Daniel J. Marks, Captain

RE: Dania Beach Memo to City Manager for Commission Meeting

This memorandum is in reference to the upcoming Commission Meeting on 09-24-20.

- BSO Dania Beach & Walmart will be participating in the upcoming DEA National Take Back Day, scheduled to take place on Saturday October 24th 10:00am – 2:00pm. The event will be held at Walmart, 401 E Sheridan Street. Residents can bring unused/unwanted medication to be safely discarded (No needles).
- Our Neighborhood Support Team is currently meeting with all Hotel Managers within the City of Dania Beach to compile an Emergency Preparedness Book. The purpose of the book is to ensure that first responders are pro-active in being as prepared as possible when responding to those locations for emergencies.
- Our Neighborhood Support Team continues to deliver food boxes to any resident in need. If anyone is unable to obtain food, they can reach out to us and a box will be delivered to them.
- BSO Dania Beach Deputies' are able to provide a Virtual Safety Class (via Zoom) to any daycare/preschool within the City. If anyone is interested, contact Detective Hoff (Eric_Hoff@sheriff.org) or Detective Taryn Session (Taryn_Session@sheriff.org) for scheduling.

That completes my report.



**CITY OF DANIA BEACH
BROWARD SHERIFF'S OFFICE (BSO)**

EXTERNAL MEMORANDUM

DATE: September 15, 2020

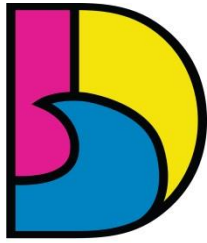
TO: Ana M. Garcia, ICMA- CM, City Manager

FROM: Sergio Pellecer, District Fire Chief

RE: Dania Beach Memo to City Manager

Please see the requested information below concerning the last two weeks- August 19 – September 14, 2020 of the meetings and day to day operations for the BSO Fire Rescue and Emergency Service in Dania Beach:

- Daily morning BSO conference calls – Department Head direction for the day.
- Daily monitoring of Fire Stations and personnel safety
- Weekly monitoring of Nursing homes and Group homes – Fire Marshal's Bureau
- Weekly agenda review team conference call 8/17/2020
- Weekly Municipal Conference Call COVID-19 Situational Awareness
- BSO Ops Conference call with District Chiefs
- Weekly Hurricane Outlook Conference NWS (National Weather Service- South FL)
- Budget Workshop
- Regular Commission Meeting
- Continued Vulnerable Population Training
- Station 1 Oxygen room reconfiguration and update
- Station 1 SCBA (Self Contained Breathing Apparatus – used to breathe inside fires and hazardous areas) room reconfiguration and update
- Station 1 Lighting update. Security lighting replaced to all LED around station. New Lighting inside fire truck bays for safety purposes.
- Radio – Software updating for both Station 1 and 17
- Hydrant maintenance scheduling for next (3) months for ISO standards.
- Station 1 pressure cleaning and painting of all the station grounds including Fire Tower and Offices. Colors to match City Hall.



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CITY OF DANIA BEACH FINANCE DEPARTMENT

MEMORANDUM

TO: Ana M. Garcia, City Manager. ICMA-CM

FROM: Adam Segal, Deputy Finance Director

DATE: September 15, 2020

SUBJECT: Finance Monthly Report –August 2020

Please find attached the month Finance report. Highlights of the report include the following:

Revenues

- Building Fund Revenues
- Pier Revenue
- Beach Parking Revenue
- Marina Revenues
- Commercial Solid Waste Hauler Franchise Fees

Capital Projects

- Capital Projects Fund
- Enterprise Funds
 - Water
 - Sewer
 - Stormwater
 - Marina
- Grant Funds
 - City Grants
 - CRA Grants

Information Technology

- Online Credit Card Payments
- Beach Camera Views
- Website Visits by Device
- Commission Meeting Views
- Number of Citywide Phone Calls
- Number of E-Bill Users by Month

Business Tax Receipt Activity

- Out of Business/Inactive
- New Applications

Utility Reports

- Delinquency Report
- Meter Replacement Reports
- Aging Report

Contingency and Fund Balance Estimate

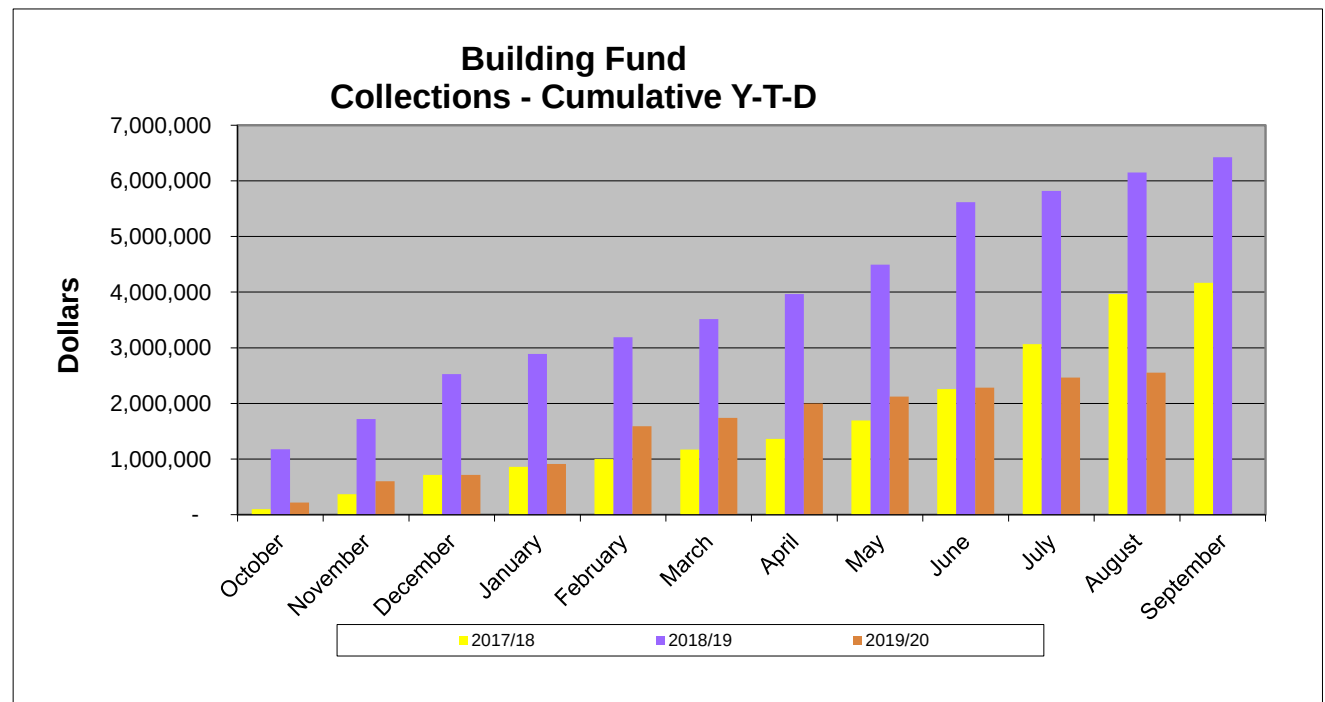
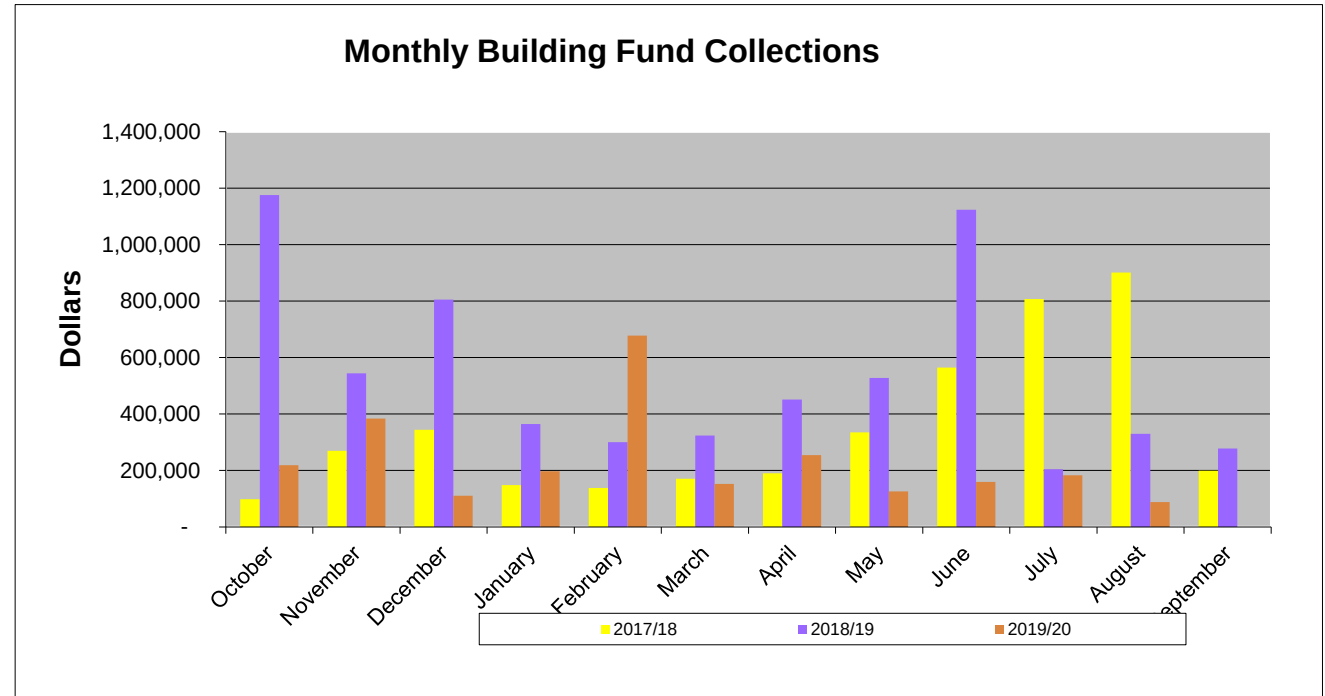
Building Fund Collections

	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
Monthly			
October	98,044	1,175,262	218,842
November	269,808	544,467	383,986
December	344,254	804,921	110,855
January	148,385	364,720	197,296
February	137,968	300,427	677,686
March	171,051	323,671	152,797
April	190,029	451,112	254,963
May	334,690	527,681	126,368
June	564,568	1,123,013	159,353
July	807,233	204,154	182,848
August	901,588	329,526	88,029
September	199,482	278,138	
Total	4,167,099	6,427,092	2,553,023

	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
Cumulative			
October	98,044	1,175,262	218,842
November	367,852	1,719,729	602,828
December	712,106	2,524,650	713,683
January	860,491	2,889,370	910,978
February	998,458	3,189,797	1,588,665
March	1,169,510	3,513,468	1,741,462
April	1,359,539	3,964,580	1,996,424
May	1,694,229	4,492,261	2,122,792
June	2,258,797	5,615,274	2,282,145
July	3,066,030	5,819,428	2,464,994
August	3,967,618	6,148,953	2,553,023
September	4,167,099	6,427,092	
Annual Goal	3,526,000	4,600,818	5,268,000

Shut down due to COVID-19

Building Fund - thru August 2020



Parking Fee Collections

	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
Monthly			
October	68,927	70,074	80,310
November	88,801	76,505	75,366
December	83,316	70,225	69,806
January	68,550	91,368	101,586
February	126,135	107,600	89,239
March	124,368	138,030	42,686
April	145,345	132,525	-
May	86,827	122,734	3,577
June	113,227	99,416	153,086
July	136,904	121,078	136,900
August	101,670	90,092	140,789
September	85,881	88,120	
Total	<u>1,229,951</u>	<u>1,207,766</u>	<u>893,345</u>

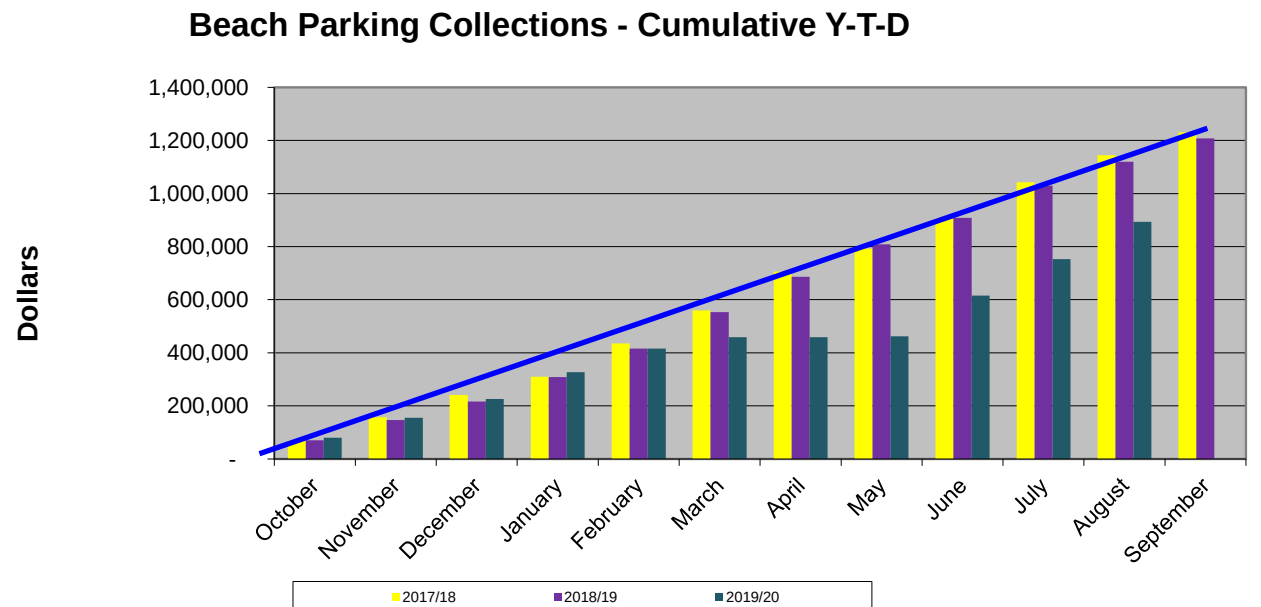
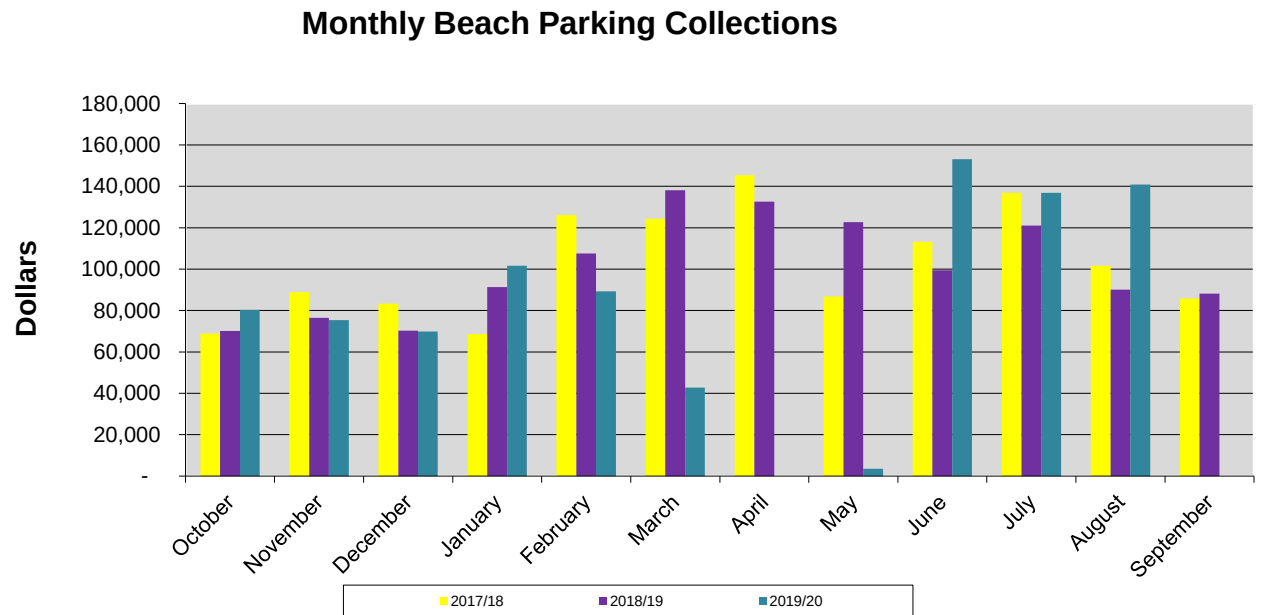
Parking down due to Hurricane Irma -beach closure

Heavy Rains during the month of May affected beach goers

COVID-19 shut down

	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
Cumulative			
October	68,927	70,074	80,310
November	157,728	146,579	155,676
December	241,044	216,803	225,483
January	309,594	308,171	327,069
February	435,729	415,771	416,308
March	560,097	553,802	458,993
April	705,442	686,326	458,993
May	792,269	809,060	462,570
June	905,496	908,477	615,656
July	1,042,400	1,029,555	752,556
August	1,144,070	1,119,646	893,345
September	1,229,951	1,207,766	
Annual Budget Goal	<u>1,277,235</u>	<u>1,282,367</u>	<u>1,219,032</u>

Beach Parking - thru August 2020



Pier Revenues

	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
Monthly			
October	35,029	38,743	56,498
November	43,065	46,891	53,409
December	41,565	49,729	39,713
January	33,715	49,407	67,274
February	39,345	51,283	56,030
March	51,159	317,751	35,125
April	46,333	45,624	152
May	30,995	68,359	9,475
June	51,456	54,747	39,975
July	62,161	73,113	41,848
August	52,417	50,941	48,348
September	53,319	60,729	
Total	<u>540,559</u>	<u>907,317</u>	<u>447,846</u>

Prolonged heavy rains affected the pier sales in May

Shut down in March due to Corona Virus

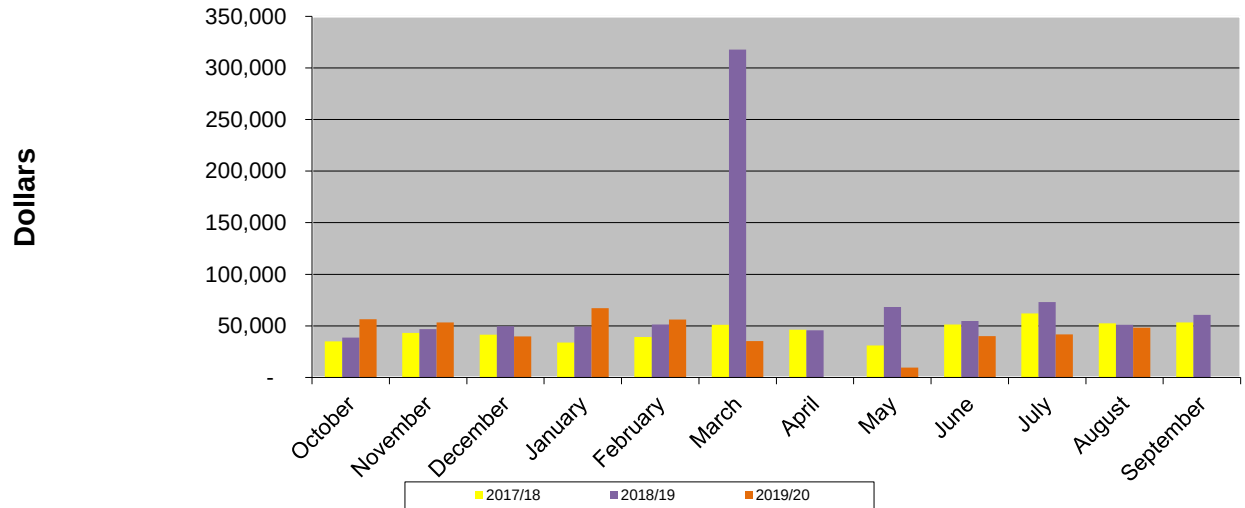
Balance includes true-up for the annual rent of the Quarterdeck based on the lease agreement.

	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
Cumulative			
October	35,029	38,743	56,498
November	78,094	85,635	109,907
December	119,659	135,363	149,620
January	153,374	184,770	216,894
February	192,719	236,054	272,924
March	243,878	553,805	308,049
April	290,211	599,429	308,201
May	321,206	667,788	317,676
June	372,662	722,535	357,650
July	434,823	795,648	399,498
August	487,240	846,589	447,846
September	540,559	907,317	
Annual Budget Goal	<u>493,775</u>	<u>918,859</u>	<u>914,098</u>

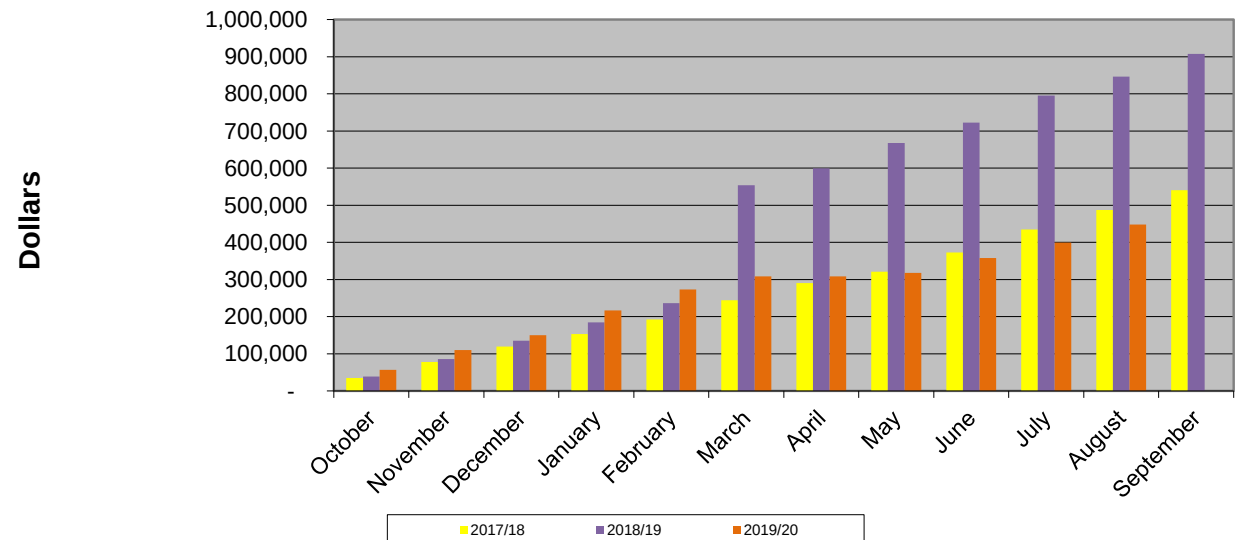
In 2018/19 the Quarterdeck Restaurant Revenues were moved to the Pier fund from General Fund to better reflect their usage.

Pier Revenues - thru August 2020

Monthly Pier Collections



Pier Collections - Cumulative Y-T-D



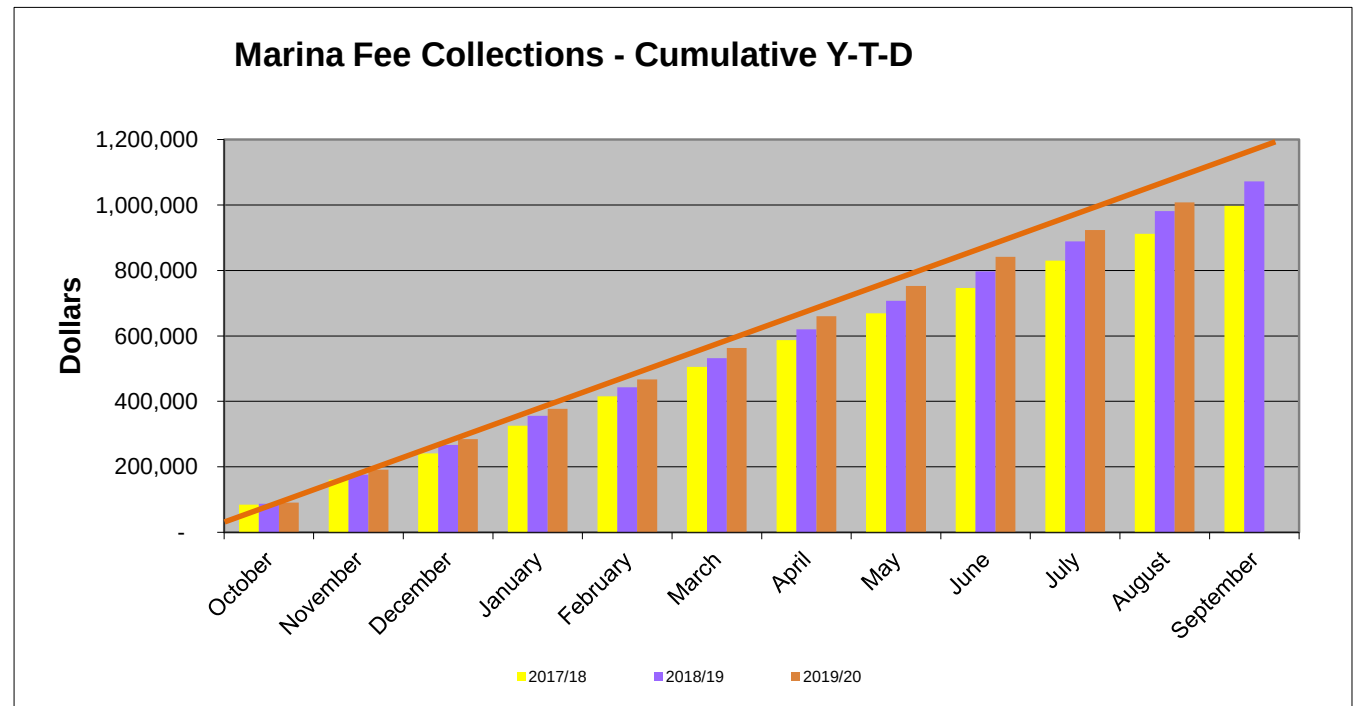
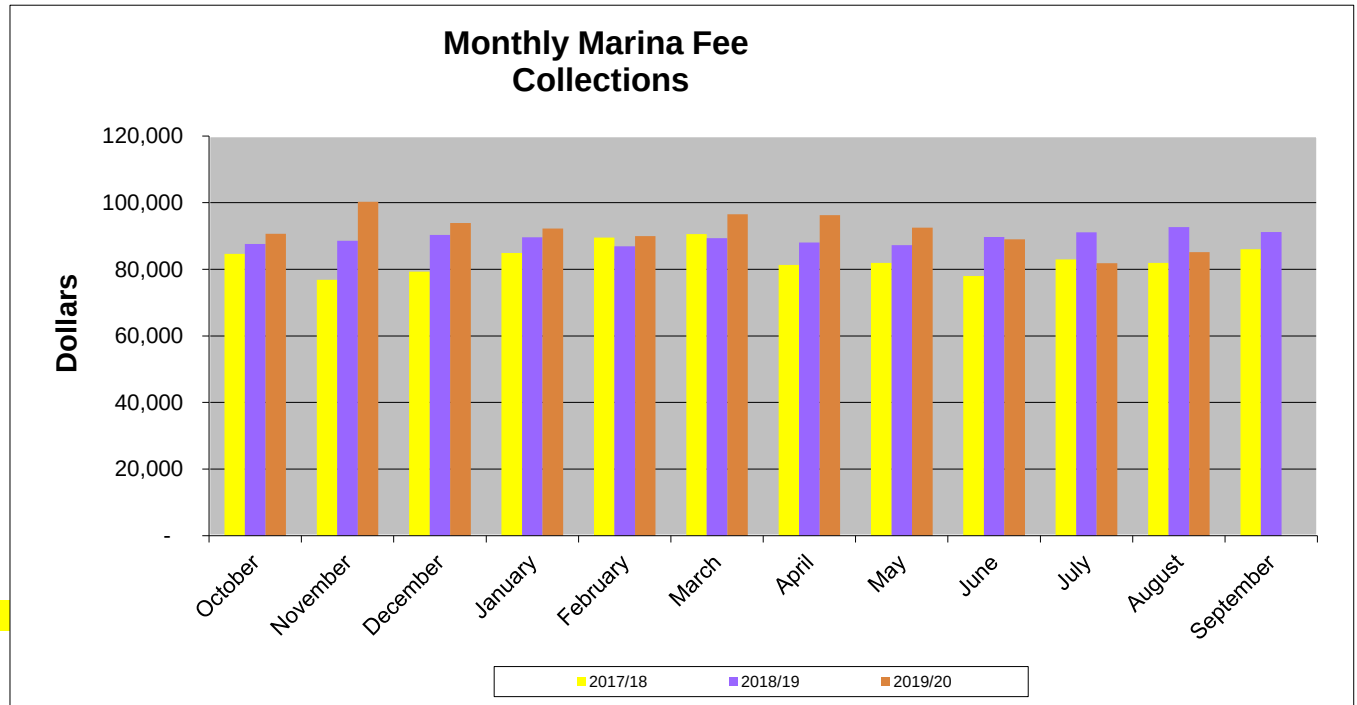
Marina Fee Collections

	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
Monthly			
October	84,584	87,598	90,680
November	76,865	88,582	100,295
December	79,263	90,299	93,879
January	84,868	89,569	92,197
February	89,519	86,889	89,948
March	90,612	89,350	96,527
April	81,275	88,013	96,264
May	81,878	87,281	92,452
June	77,981	89,733	89,025
July	82,954	91,052	81,799
August	81,919	92,686	85,158
September	86,021	91,173	
Total	<u>997,737</u>	<u>1,072,225</u>	<u>1,008,222</u>

Marina closed towards end of march due to COVID 19

	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
Cumulative			
October	84,584	87,598	90,680
November	161,449	176,181	190,975
December	240,711	266,479	284,854
January	325,579	356,049	377,051
February	415,098	442,938	466,999
March	505,710	532,287	563,525
April	586,985	620,301	659,789
May	668,863	707,582	752,241
June	746,843	797,315	841,266
July	829,797	888,367	923,065
August	911,716	981,052	1,008,222
September	997,737	1,072,225	
Budget Goal	<u>1,032,180</u>	<u>1,042,263</u>	<u>1,059,831</u>

Marina Fees - thru August 2020



Governmental Funds Capital Projects
Capital Project Life Cycle
31-Aug-20

Capital Projects Fund	Original Budget	Budget Amendments	Total Amended Budget Funding	Total Expenses & Open P.O.'s	(Return) of Funding on Completed Projects	Remaining Funds Available	Project Status
Beach Revitalization Phase II	\$ 925,000	\$ 651,799	\$ 1,576,799	\$ (849,266)		\$ 727,533	In progress
City Entrance Sign	250,000	113,380	363,380	(362,301)		1,079	In progress
Bus Shelter Program	100,000	-	100,000	(80,739)		19,262	In progress
Oasis XV - SW 25th Terrace	200,000	-	200,000	(200,000)		0	In progress
OASIS Housing Project	500,000	-	500,000	-		500,000	Not Started
Oasis XIV Project	200,000	-	68,960	-		68,960	Not Started
Total Capital Projects (301)			\$ 2,809,139	\$ (1,492,305)	\$ -	\$ 1,316,834	

Enterprise Funds Capital Projects
Capital Project Life Cycle
8/31/2020

Stormwater Fund	Original Budget	Budget Amendments	Total Budget Funding	FY20 Year-to- Date Expenses	Encumbrances	Return of Funding on Completed Projects	Remaining Funding Available	Project Status
SE Stormwater Phase II	6,159,729	124,145	6,283,874	-	-		6,135,757	In-Progress
Taylor Lane Drainage Project	615,000.00	(81,936)	615,000	-	-		25,834	In-Progress
SW 43rd Terrace, SW 40th Court and SW 49th Street Project	1,170,960	-	1,170,960	(16,029)	(55,593)		991,120	In-Progress
Total Stormwater Fund Projects			8,069,834	(16,029)	(55,593)	-	7,152,711	
<u>Water Fund</u>								
NW 1st Ave Water Main Stirling-City Hall	431,730	-	431,730	(13,530.00)	(7,913.75)		375,765	In-Progress
Lime Slaker Refurbishment	80,000			(80,000)	-		20,000.00	In-Progress
Total Water Fund Projects			431,730	(93,530)	(7,914)	-	375,765	
<u>Sewer Fund</u>								
Lift Rehab Projects 5,7,10	1,137,594	-	1,137,594	(33,049)	(510,299)		11,804	In-Progress
SCADA System	257,715	-	257,715	-	(43,218)		(0)	In-Progress
Total Sewer Fund Projects			1,395,309	(33,049)	(553,517)	-	11,804	
<u>Marina Fund</u>								
Marina Dredging Project	150,000	-	150,000	(13,800.00)	-		12,000	Waiting on reimbursement check
Total Marina Fund Projects			150,000	(13,800)	-	-	12,000	
Total Enterprise Projects			10,046,873	(156,408)	(617,024)	-	7,552,281	

Grant Fund
8/31/2020

Grant	Grant Amount	City Match/Funds	Revenue Received	Remaining Revenue	Total Expenses & Open P.O.'s	Remaining Expense	Project Status	Grant Expiration
TAP Grant	\$ 344,379	\$ 327,088	\$ 216	\$ 671,467	\$ (801,201)	\$ (129,734)	Waiting on reimbursement	
CDBG 43 & CDBG 44 Solar Lighting Project	326,155	-	129,870	196,285	(293,600)	162,425	Reimbursement request #1 Received	8/31/2020
		Total Remaining Revenue		<u>\$ 671,467</u>				

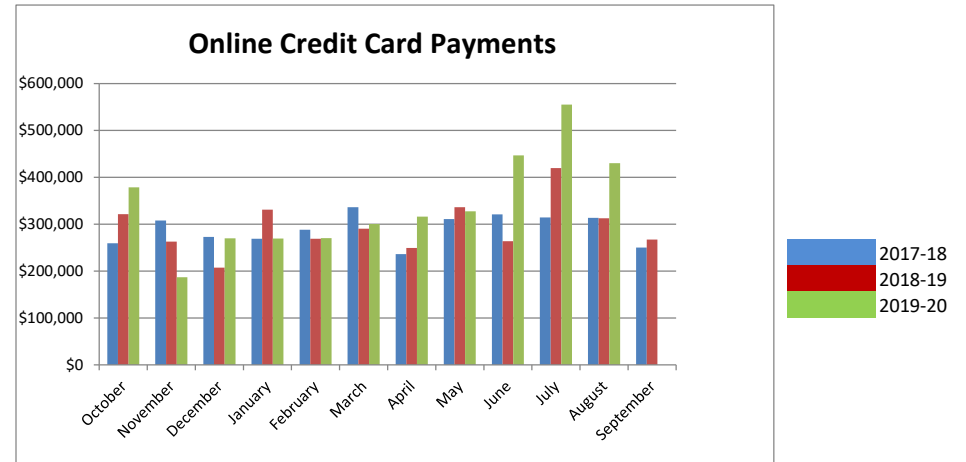
USDA Grant CRA
Grant Life Cycle
31-Aug-20

PATCH Fund	Original Budget	Budget Amendments	Total Amended Budget Funding	Total Expenses & Open P.O.'s	(Return) of Funding on Completed Projects	Remaining Funds Available	Revenue Received	Grant Status
USDA CRA Grant	\$ 248,872	\$ -	\$ 248,872	\$ (194,963)		\$ 53,909	\$ 164,854	Pending Reimbursement # 10 (\$10,484)
Total CRA Grant			\$ 248,872	\$ (194,963)	\$ -	\$ 53,909		

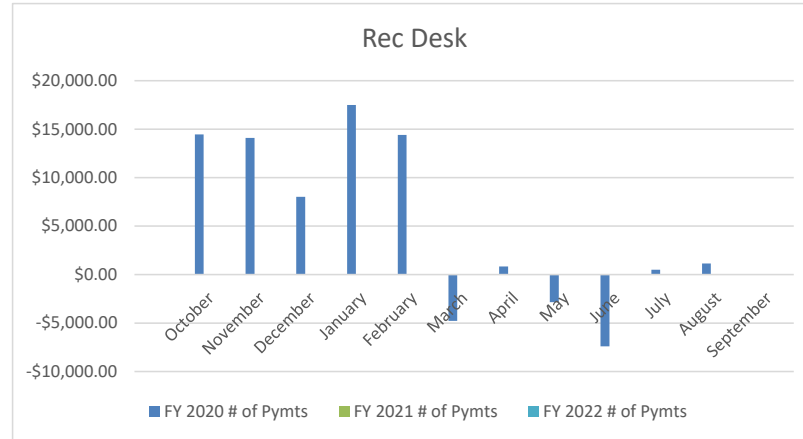
Miscellaneous Funds For Projects
31-Aug-20

Projects	Original Budget	Remaining Funds Available	Project Status
City Hall Renovation	\$ 30,000	\$ 30,000	Not Started
Oasis Project	200,000	200,000	Not Started
Total Funds		\$ 230,000.00	

	FY 2018		FY 2019		FY 2020	
	<u># of Pymts</u>	<u>\$ Value</u>	<u># of Pymts</u>	<u>\$ Value</u>	<u># of Pymts</u>	<u>\$ Value</u>
October	1,339	\$259,372	1,571	\$321,462	1,695	\$378,828
November	1,398	\$307,722	1,427	\$262,899	1,293	\$186,710
December	1,464	\$272,976	1,311	\$207,256	1,453	\$270,094
January	1,402	\$268,847	1,550	\$330,919	1,378	\$269,347
February	1,319	\$288,241	1,424	\$268,905	1,403	\$270,127
March	1,537	\$336,443	1,506	\$290,206	1,481	\$300,421
April	1,256	\$236,332	1,317	\$249,172	1,742	\$316,140
May	1,515	\$310,746	1,525	\$336,388	1,505	\$327,643
June	1,472	\$320,795	1,346	\$263,574	1,766	\$446,782
July	1,568	\$314,391	1,788	\$419,858	2,054	\$555,309
August	1,581	\$313,434	1,627	\$312,880	1,899	\$430,281
September	1,334	\$250,301	1,410	\$267,102		

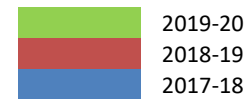
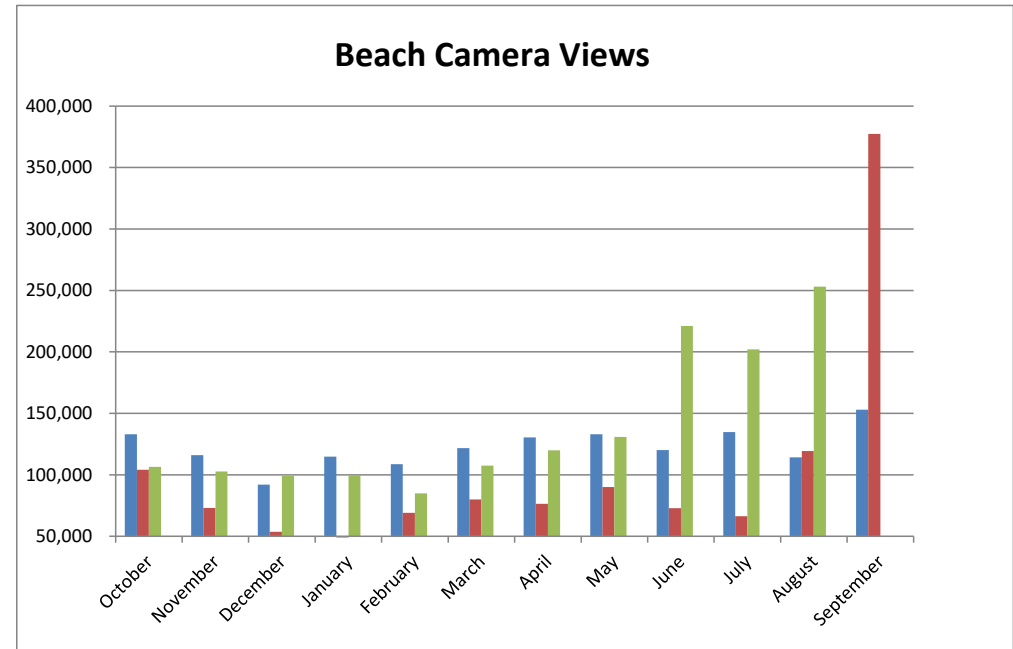


	FY 2020		FY 2021		FY 2022	
	<u># of</u>		<u># of</u>		<u># of</u>	
	<u>Pymts</u>	<u>\$ Value</u>	<u>Pymts</u>	<u>\$ Value</u>	<u>Pymts</u>	<u>\$ Value</u>
October	158	\$14,447				
November	94	\$14,092				
December	98	\$8,024				
January	150	\$17,493				
February	130	\$14,408				
March	143	-\$4,766				
April	23	\$844				
May	4	-\$2,843				
June	75	-\$7,413				
July	30	\$506				
August	29	\$1,144				
September						



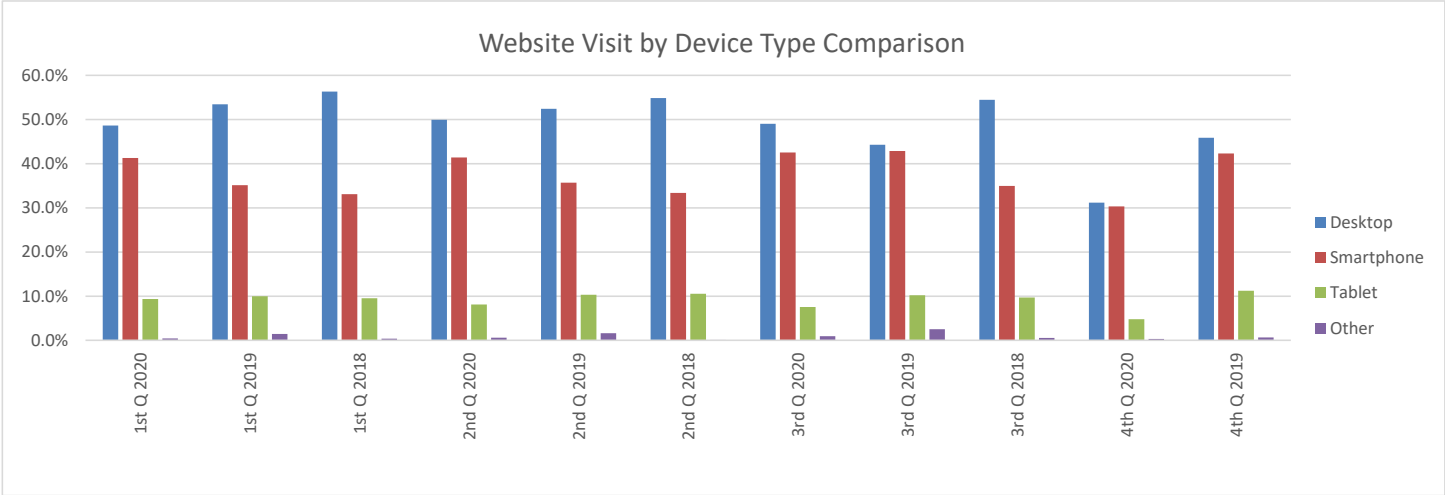
2019-20

	FY 2018	FY2019	FY 2020
October	133,092	104,200	106,500
November	116,060	73,000	102,700
December	92,078	53,667	99,400
January	114,768	49,000	99,700
February	108,672	69,100	84,900
March	121,724	80,013	107,500
April	130,501	76,400	119,982
May	132,974	90,000	130,800
June	120,235	72,900	221,100
July	134,800	66,300	202,000
August	114,188	119,400	253,200
September	153,000	377,340	



Website Visit by Device Type Comparison

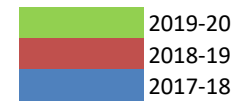
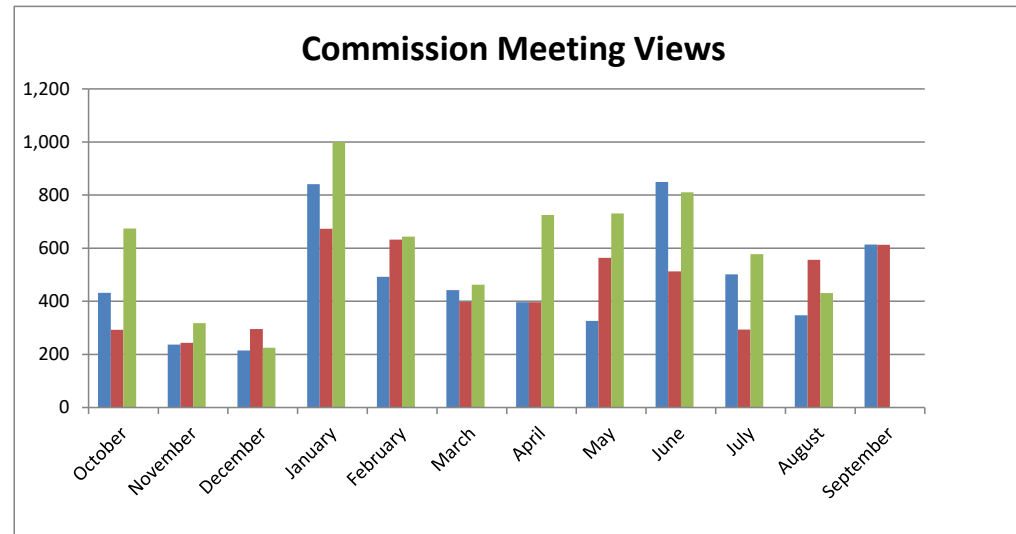
	1st Q 2020	1st Q 2019	1st Q 2018	2nd Q 2020	2nd Q 2019	2nd Q 2018	3rd Q 2020	3rd Q 2019	3rd Q 2018	4th Q 2020	4th Q 2019	4th Q 2018
Desktop	48.6%	53.4%	56.3%	49.9%	52.4%	54.9%	49.0%	44.3%	54.4%	31.2%	45.9%	52.1%
Smartphone	41.3%	35.1%	33.1%	41.4%	35.7%	33.4%	42.5%	42.9%	34.9%	30.3%	42.3%	37.2%
Tablet	9.3%	10.0%	9.5%	8.1%	10.3%	10.6%	7.6%	10.2%	9.7%	4.8%	11.2%	9.4%
Other	0.4%	1.4%	0.4%	0.6%	1.6%	0.1%	0.9%	2.5%	0.5%	0.3%	0.7%	0.9%



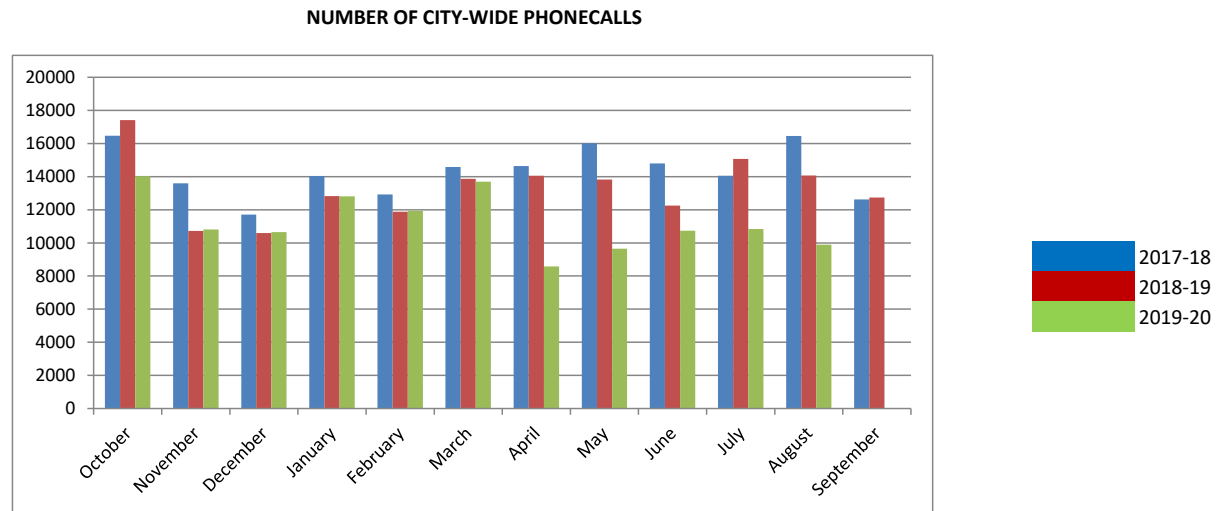
TikiLIVE & YouTube Channel

FY 2018 FY 2019 FY20

October	432	293	674
November	237	244	318
December	215	296	225
January	841	673	1,000
February	492	632	644
March	442	398	463
April	397	397	725
May	326	564	731
June	850	513	811
July	502	294	578
August	348	556	431
September	614	613	

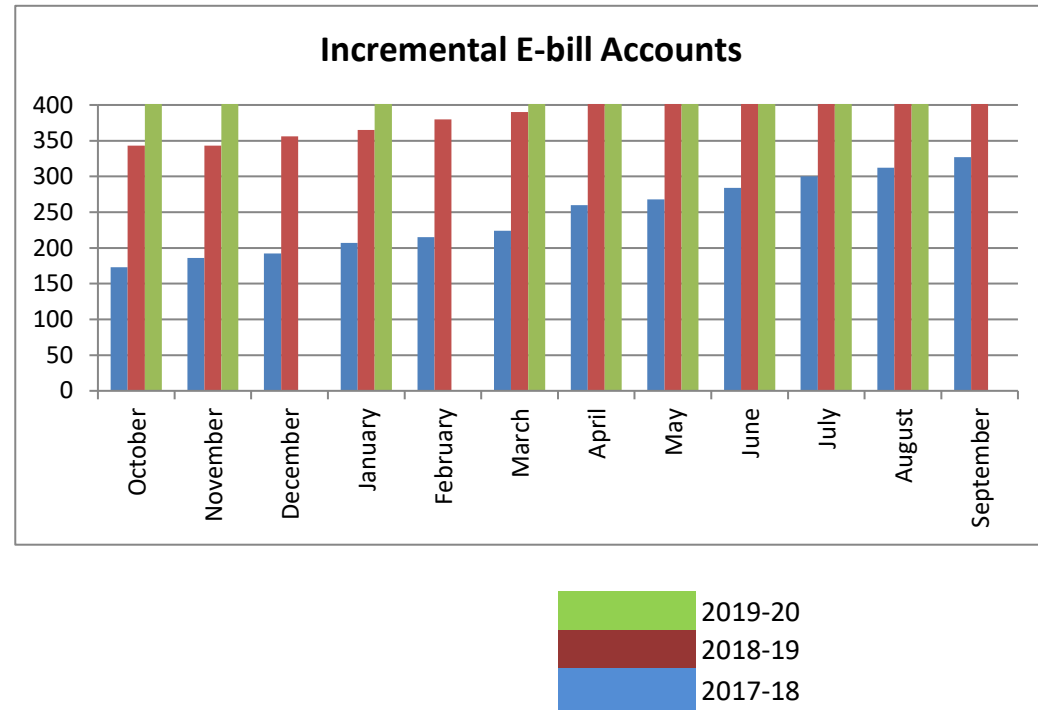


	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
October	16,465	17,408	14,022
November	13,593	10,726	10,812
December	11,711	10,601	10,652
January	14,044	12,818	12,810
February	12,928	11,883	11,945
March	14,587	13,870	13,698
April	14,643	14,061	8,583
May	16,017	13,832	9,648
June	14,800	12,246	10,734
July	14,057	15,070	10,836
August	16,456	14,064	9,898
September	12,622	12,742	



Number of e-bill users by month

	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY20</u>
October	173	343	487
November	186	343	495
December	192	356	
January	207	365	506
February	215	380	
March	224	390	549
April	260	420	555
May	268	430	561
June	284	436	570
July	300	449	577
August	312	464	584
September	327	473	



Business Tax Receipt Activity - August 2020

Out of Business/Inactive	# of BTRs	Dollar Amount
Alexandre Larouche	1	\$ 31.50
Bertio, John & Barbara	1	\$ 31.50
CJGT LLC	1	\$ 236.25
Dania Shoe Repair	1	\$ 131.25
Carole Mclane	1	\$ 236.25
GO-2 Vacations Florida	1	\$ 346.25
JJ Kelly Used Bus & Equipment Inc	1	\$ 309.37
Jordan Yacht & Ship Company	1	\$ 425.00
Julian K Garvin	1	\$ 31.50
Griffin Graphics	1	\$ 372.50
Schettino, Anthony	1	\$ 63.00
Total Quality Logistics LLC	1	\$ 511.75
Total Out of Business/Inactive	12	\$ 2,726.12

New Approved Applications	# of BTRs	Dollar Amount
325 SE 4 AVE LLC	1	\$ 31.50
7-Eleven Store #38068A	1	\$ 940.00
Anatomic Health LLC	1	\$ 52.50
Meyers Group Dania Pointe LLC	1	\$ 3,737.00
Boats Rental Miami LLC	1	\$ 65.63
EM Salon	1	\$ 372.50
Executive Mortgage Group of Florida LLC	1	\$ 533.13
Herc Rentals Inc	1	\$ 1,493.75
Insurance by K & A LLC	1	\$ 506.88
Taryag 613 LLC	1	\$ 1,465.00
Levana Cohen	1	\$ 31.50
Modern Lift Elevator Services	1	\$ 480.63
PF Rental Development	2	\$ 63.00
Solu-Med Inc	1	\$ 105.00
Sutton Park Capital LLC	2	\$ 1,701.26
Tex-Cote LLC	1	\$ 467.50
ICR Group Inc	1	\$ 105.00
Xverum LLC	1	\$ 480.63
Total New Applications	20	\$ 12,632.41

BTR Status	# of BTRs	Total Dollar Amount
Open Renewals- Current Year	139	\$ 42,203.83
Paid Renewals	3,206	\$ 1,062,799.52
Total BTRs as of 07/31/2020	3,345	\$ 1,105,003.35 **

**includes license fee, fire inspection & solid waste registration

Miscellaneous Billing Invoice Aging Report

Aging Date 08/31/2020

Report By Invoice Type

	Description	Current	1-30	31-60	61-90	90+	Total
Invoice Type - CEM - Cemetery							
# 4652 - Eric L Wilson	Reservation of Burial Plot	.00	.00	.00	.00	7570.00	7,570.00
# 5474 - Cokenya D West	Reservation of Burial Plot	.00	.00	.00	.00	250.00	250.00
# 4179 - AJ Manuel Funeral Home	Reservation of Burial Plot	.00	10280.00	.00	.00	1500.00	11,780.00
# 5736 - Sands, Carolyn	Reservation of Burial Plot	.00	.00	.00	.00	3000.00	3,000.00
# 5756 - Rahming Poitier Funeral Home	Reservation of Burial Plot	.00	.00	.00	4750.00	.00	4,750.00
# 5755 - McPherson, Eddie Dean	Reservation of Burial Plot	.00	.00	.00	400.00	.00	400.00
# 5757 - Fuller Funeral Home	Reservation of Burial Plot	.00	.00	990.00	.00	.00	990.00
# 5673 - Agape Funeral and Cremation	Reservation of Burial Plot	.00	.00	.00	.00	6720.00	6,720.00
# 5477 - Paradise Funeral Home, LLC	Reservation of Burial Plot	.00	.00	.00	.00	1680.00	1,680.00
# 3946 - Eric S George Funeral Home	Reservation of Burial Plot	.00	3180.00	.00	.00	.00	3,180.00
# 4569 - Clark & Norris Funeral Home	Reservation of Burial Plot	.00	1680.00	.00	.00	.00	1,680.00
# 4159 - Nakia Ingraham Funeral Home	Reservation of Burial Plot	.00	3950.00	.00	.00	.00	3,950.00
# 4786 - Dillard Josephine	Reservaton of Burial Plot	.00	.00	.00	.00	200.00	200.00
Cemetery Totals		\$0.00	\$19,090.00	\$990.00	\$5,150.00	\$20,920.00	\$46,150.00
Invoice Type - ART & SEAFOOD - Arts & Seafood Festival							
# 5472 - Meyers Group LLC	Arts and Seafood Sponsorship	.00	.00	.00	.00	5000.00	\$ 5,000.00
# 4900 - Storm Tight Windows	Arts and Seafood Sponsorship	.00	.00	.00	.00	2,500.00	2,500.00
Arts & Seafood Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00	\$7,500.00
Invoice Type -CRA - Misc CRA							
# 4918 - Arnold & Sharon Nearn	Millennium Facase Grant	.00	.00	.00	.00	6000.00	6,000.00
Misc CRA Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
Invoice Type FA- False Alarm							
Miscellaneous FA Customers	BSO & Fire False Alarms	.00	.00	.00	.00	2,000.00	2,000.00
False Alarm Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
Invoice Type FI - Fire Inspection							
3065 - Keynorth Townhomes	Annual Inspection FY 11	.00	.00	.00	.00	1,700.00	1,700.00
3072 - Atlantis Management	Annual Inspection FY 11 & FY 12	.00	.00	.00	.00	7,800.00	7,800.00
1012 - Gulfstream Apts.	Annual Inspection FY 11 & FY 12	.00	.00	.00	.00	2,800.00	2,800.00
# 4466 - Meadowbrook Condo	Annual Inspection FY 13	.00	.00	.00	.00	1,000.00	1,000.00
4644 - Oakbridge Townhomes	Annual Inspection FY 14	.00	.00	.00	.00	4,000.00	4,000.00
Miscellaneous FI Customers	Annual & Re-Inspections	.00	29,070.00	.00	.00	194,985.00	224,055.00
Fire Inspection Totals		\$0.00	\$29,070.00	\$0.00	\$0.00	\$212,285.00	\$241,355.00
Invoice Type LM - Lake Maintenance							
Miscellaneous LM Customers	Lake Maintenance	.00	.00	.00	.00	275.36	275.36
Lake Maintenance Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$275.36	\$275.36
Invoice Type MS - Miscellaneous							
# 4647 - Palmetto Hospitality of Dania	Water Impact Fees	.00	.00	.00	.00	20,242.00	20,242.00
Misc. Customers	Misc. Customers	.00	780.00	11,340.00	.00	16,505.15	28,625.15
Miscellaneous Totals		\$0.00	\$780.00	\$11,340.00	\$0.00	\$36,747.15	\$48,867.15
Grand Totals							
		\$0.00	\$48,940.00	\$12,330.00	\$5,150.00	\$285,727.51	\$352,147.51

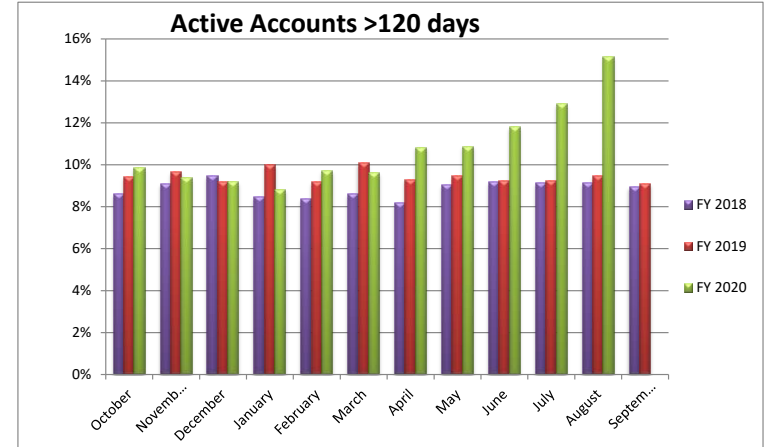
City of Dania Beach
Commercial Solid Waste Report FY 2019-2020
Payments Received

Annual Budget \$ 609,971									
Waste Hauler									
	Choice Waste AKA Waste Connections	Waste Management	All Service Refuse AKA Repucblic Services	S & S National Waste AKA Bicon, Inc.	Sunshine Recycling Services	Panzarella Waste & Recycling Services	Great Waste	EZ Waste & Recycling	COASTAL WASTE & RECYCLING INC
Permit Application Fee	75.00	75.00	75.00	225.00	75.00	75.00		75.00	
Annual Permit Fee	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00		1,000.00	
Monthly Franchise									Monthly Activity
Oct	2,984.89	50,593.70	11,833.40	3,085.20	406.67	356.24	No Remittance	No Remittance	69,260.10
Nov	2,868.68	42,726.09	13,277.90	3,756.07	433.78	809.23	1,860.40	No Remittance	65,732.15
Dec	2,965.17	43,390.08	12,171.37	2,464.47	409.03	279.94	No Remittance	No Remittance	61,939.47
Jan	2,329.04	38,632.88	13,739.23	1,952.29		341.08	1,883.74	No Remittance	59,235.77
Feb	2,956.24	36,900.65	14,710.10	2,740.36	818.06	685.32	2,104.45	No Remittance	61,221.99
Mar	No Remittance	34,833.46	13,182.66	1,952.69	489.28	621.30	3,612.17	No Remittance	55,710.25
Apr	No Remittance	30,440.96	15,054.69	2,172.28	No Remittance	393.34	No Remittance	No Remittance	48,542.50
May	5,052.55	23,213.05	11,293.67	2,353.68	845.81	228.79	1,912.41	No Remittance	45,570.63
Jun	2,448.94	26,967.42	12,309.85	1,855.31	409.03	610.13	1,165.87	No Remittance	46,093.26
Jul	2,413.16	31,651.96	14,592.42	2,370.92	409.03	370.61	1,556.39	No Remittance	53,573.77
Aug	2,902.21	30,661.27	16,074.01	2,622.69	409.03	568.82	3,149.18	No Remittance	56,406.24
Sep									-
Total Mo. Franchise	26,920.88	390,011.52	148,239.30	27,325.96	4,629.72	5,264.80	17,244.61	-	623,286.13
Total Receipts	\$ 27,995.88	\$ 391,086.52	\$ 149,314.30	\$ 28,550.96	\$ 5,704.72	\$ 6,339.80	\$ 17,244.61	\$ 1,075.00	\$ 630,961.13

WATER & SEWER UTILITY AGING REPORT

ACTIVE ACCOUNTS

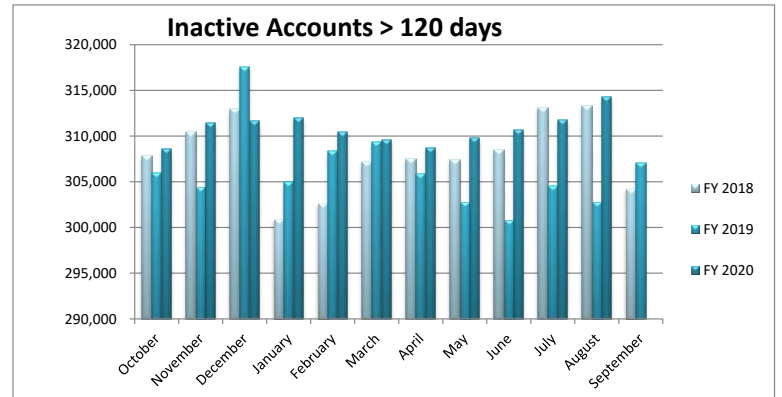
	FY 2018			FY 2019			FY 2020		
	>120 Past Due	Monthly Billings	% DELQ	>120 Past Due	Monthly Billings	% DELQ	>120 Past Due	Monthly Billings	% DELQ
October	91,424	1,064,458	9%	95,365	1,010,211	9%	101,263	\$ 1,028,181	10%
November	96,028	1,058,118	9%	98,732	1,023,885	10%	102,632	1,094,606	9%
December	98,030	1,035,836	9%	99,290	1,080,590	9%	100,463	1,093,753	9%
January	96,781	1,142,339	8%	101,512	1,016,702	10%	101,513	1,151,809	9%
February	98,198	1,171,358	8%	99,383	1,082,970	9%	105,524	1,086,072	10%
March	93,866	1,092,809	9%	101,087	1,003,628	10%	104,516	1,090,084	10%
April	96,141	1,176,512	8%	105,959	1,140,270	9%	107,366	991,898	11%
May	96,759	1,068,986	9%	107,545	1,135,444	9%	113,868	1,048,083	11%
June	98,087	1,069,688	9%	105,858	1,149,476	9%	127,306	1,078,705	12%
July	94,276	1,030,958	9%	102,130	1,106,583	9%	143,126	1,110,772	13%
August	94,350	1,033,403	9%	102,832	1,086,057	9%	157,934	1,041,324	15%
September	95,958	1,075,048	9%	101,787	1,122,546	9%			
Annual Avg	\$ 95,825	\$ 1,084,959	9%	\$ 101,790	\$ 1,079,864	9%	\$ 115,047	\$ 1,074,117	11%



Active Account Graph: Billing data indicates delinquency rate on active accounts remain constant at an average of 1% of billings per month

INACTIVE ACCOUNTS

	FY 2018		FY 2019		FY 2020	
	>120 Past Due	% +/-	>120 Past Due	% +/-	>120 Past Due	% +/-
October	307,799	-1%	305,930	1%	308,582	1%
November	310,450	-2%	304,415	2%	311,477	2%
December	312,970	1%	317,608	-2%	311,598	-2%
January	300,928	1%	304,953	2%	311,938	2%
February	302,687	2%	308,340	1%	310,421	1%
March	307,140	1%	309,318	0%	309,600	0%
April	307,535	-1%	305,857	1%	308,699	1%
May	307,444	-2%	302,754	2%	309,813	2%
June	308,454	-3%	300,799	3%	310,711	3%
July	313,087	-3%	304,591	2%	311,770	2%
August	313,334	-3%	302,839	4%	314,242	4%
September	304,258	1%	307,081			
Annual Avg	\$ 308,007	-1%	\$ 306,207	1%	\$ 310,805	1%



Water Fund
Monthly Utility Account Activity

Building/ New Construction Activity					Delinquent Account Activity								Meter Replacement					New Accts	
Water Impact Fee		Water Tap Fee		Delinquent			Turn-Off			Pulled Meter Reinstall Fee		# of Meters Replaced		Prior Yr.	# per Month	Prior Yr.			
2018-2019	2019-2020	2018-2019	2019-2020	2018-2019	2019-2020	# of Accts	2018-2019	2019-2020	# of Accts	2018-2019	2019-2020	2019-2020							
												5/8"	1" - 1 1/2"	2" and above	Total				
Oct	17,906.00	-	4,750.00	-	2,594.95	2,695.00	539.00	4,180.00	3,120.00	104.00	300.00	300.00	32	1	-	33	102	40	57
Nov	3,893.00	5,450.00	1,550.00	1,550.00	2,910.00	3,060.00	612.00	2,510.00	2,820.00	94.00	100.00	400.00	13	1	1	15	50	31	56
Dec	(12,456.00)	-	(1,750.00)	-	3,155.00	2,735.00	547.00	3,620.00	2,390.00	79.67	-	300.00	4	-	1	5	15	49	49
Jan	33,383.00	-	-	1,550.00	2,910.00	3,265.00	653.00	2,470.00	1,480.00	49.33	100.00	100.00	4	-	-	4	32	50	67
Feb	-	1,557.00	-	3,200.00	2,777.92	2,820.00	564.00	3,440.00	4,810.00	160.33	400.00	400.00	6	1	-	7	132	58	44
Mar	55,274.00	-	4,950.00	2,900.00	2,660.00	725.00	145.00	2,720.00	1,970.00	65.67	400.00	-	5	-	3	8	132	39	63
Apr	4,671.00	-	4,350.00	-	2,845.00	-	-	3,190.00	(30.00)	(1.00)	200.00	-	1	-	-	1	61	34	60
May	1,557.00	-	150.00	-	2,535.00	(5.00)	(1.00)	3,630.00	60.00	2.00	193.32	-	-	1	-	1	97	33	69
Jun	28,026.00	5,450.00	8,550.00	1,450.00	2,980.00	-	-	1,836.86	-	-	100.00	-	6	-	-	6	82	54	66
Jul	-	-	-	1,450.00	2,565.00	-	-	2,660.00	-	-	-	100.00	3	-	1	4	63	47	63
Aug	-	28,194.00	-	1,450.00	2,447.86	-	-	3,010.00	-	-	200.00	100.00	2	-	-	2	13	52	84
Sep	9,342.00		8,700.00		3,040.00		-	2,760.00		-	300.00					-	5		58
Total	\$ 141,596	\$ 40,651	\$ 31,250	\$ 13,550	\$ 33,421	\$ 15,295	\$ 3,059	\$ 36,027	\$ 16,620	554	\$ 2,293	\$ 1,700	Yr-to-Date Total		86	784		487	736

11%

18%

**11% of City's 4,850 accounts
become delinquent for this period...**

**18% of the delinquent accounts
are turned-off monthly for non-payment**

City of Dania Beach

General Fund

Unassigned Fund Balance - - Contingency

Balance 10/1/19 Audited

(Uses) / Additions:

----- General Fund -----		
	<u>Contingency</u>	<u>Unassigned Fund Balance</u>
Balance 10/1/19 Audited	\$ 113,899	\$ 20,962,373
October	-	(691,069)
November	(41,000)	-
December	-	-
January	(47,410)	-
February	-	-
March	-	(22,912)
April	-	-
May	-	-
June	-	(29,350)
July	-	-
August	-	(162,951)
September	-	-
Sub-Total (Uses) / Additions	<u>(88,410)</u>	<u>(906,282)</u>
Sub-Total Available	25,489	20,056,091
<u>Other Considerations</u>		
GFOA/City Commission 25% Reserve		(12,500,000) est.
Bridge Loans - S.E. Stormwater		(1,000,000)
Estimate of Availability at 09/30/20	<u>\$ 25,489</u>	<u>\$ 6,556,091</u>

24,125	Private equity
30,000	Social media funding

General Fund

Analysis of
Fund Balance

	<u>Balance Per CAFR 10/1/19</u>	20,962,373	
Uses: #389-90-01			
October	(691,069)		Rollover PO's+ City Center funds (71k)
November			
December			
January			
February			
March	(22,912)		Demolition of two buildings at Boisey Waters
April			
May			
June	(29,350)		Virgin Trains USA Safety improvements
July			
August	(162,951)		56,074 Bullet proof glass
September			106,877 City Signage
Total Uses (Sources)	<u>(906,282)</u>		
Estimated Balance Available 09/30/20	<u>\$</u>	<u>20,056,091</u>	
<u>Other Considerations</u>			
GFOA/City Commission 25% Reserve	(12,500,000)	est.	
Bridge Loans - S.E. Stormwater	(1,000,000)		
Estimate of Availability at 09/30/20		<u><u>6,556,091</u></u>	



**CITY OF DANIA BEACH
FINANCE DEPARTMENT
MEMORANDUM**

TO: Ana M. Garcia, City Manager, ICMA-CM

FROM: Adam Segal, Assistant Finance Director DFA-19-029

DATE: September 1, 2020

SUBJECT: Monthly Business Tax Licensing

Manager,

Per your request attached hereto is the Monthly Business Tax Receipt report reflecting new businesses.



Business Listing Report

Business Start Date 08/01/20 - 08/31/20

Report By Business Name

Business	Licensee	Address	Phone	Extension	Start Of Business	End Of Business
325 SE 4 AVE LLC	325 SE 4 AVE LLC	325 SE 4 AVE, Dania Beach, FL 33004	(305) 484-4075		08/11/2020	
7-ELEVEN	7-ELEVEN STORE #38068A	1554 S FEDERAL HWY, Dania Beach, FL 33004	(407) 399-4630		08/20/2020	
ANATOMIC HEALTH LLC	ANATOMIC HEALTH LLC	2281 GRIFFIN RD, FORT LAUDERDALE, FL 33312	(954) 316-1212		08/11/2020	
AVERY DANIA POINTE	MEYERS GROUP DANIA POINTE LLC	121 N COMPASS WAY, DANIA BEACH, FL 33004	(786) 574-2266		08/25/2020	
BOATS RENTAL MIAMI LLC	BOATS RENTAL MIAMI LLC	210 SE 3 PL, Dania Beach, FL 33004	(201) 713-6372		08/12/2020	
EM SALON	EM SALON	2608 GRIFFIN RD, DANIA BEACH, FL 33004	(786) 514-5727		08/12/2020	
EXECUTIVE MORTGAGE GROUP OF FLORIDA LLC	EXECUTIVE MORTGAGE GROUP OF FLORIDA LLC	34 S FEDERAL HWY STE A, DANIA BEACH, FL 33004	(305) 467-7910		08/20/2020	
HERC RENTALS INC	HERC RENTALS INC	3251 SW 26 TER, Dania Beach, FL 33312	(239) 301-1511		08/11/2020	
INSURANCE BY K & A LLC	INSURANCE BY K & A LLC	801 S FEDERAL HWY 815, Dania Beach, FL 33004	(954) 838-5308		08/03/2020	
JUDAICA NEAR ME	TARYAG 613 LLC	4433 STIRLING RD, Dania Beach, FL 33314	(954) 589-0441		08/20/2020	
LEVANA COHEN	LEVANA COHEN	4533 SW 35 AVE, Dania Beach, FL 33312	(954) 673-9983		08/04/2020	
MODERN LIFT ELEVATOR SERVICES	MODERN LIFT ELEVATOR SERVICES	5935 RAVENSWOOD RD E 17-19, DANIA BEACH, FL 33312	(954) 940-2607		08/25/2020	
PF RENTAL DEVELOPMENT	PF RENTAL DEVELOPMENT	209 SW 14 ST, Dania Beach, FL	(954) 842-2999		08/24/2020	
PF RENTAL DEVELOPMENT	PF RENTAL DEVELOPMENT	213 SW 14 ST, Dania Beach, FL 33004	(954) 842-2999		08/19/2020	
SOLU-MED INC	SOLU-MED INC	2281 GRIFFIN RD, FORT LAUDERDALE, FL 33312	(954) 316-1212		08/11/2020	
SUTTON PARK CAPITAL LLC	SUTTON PARK CAPITAL LLC	1855 GRIFFIN RD B-390, DANIA BEACH, FL	(954) 317-1448		08/18/2020	
SUTTON PARK CAPITAL LLC	SUTTON PARK CAPITAL LLC	1855 GRIFFIN RD B354, Dania Beach, FL 33004	(954) 317-1448		08/18/2020	
TEX-COTE LLC	TEX-COTE LLC	4101 RAVENSWOOD RD 218, Dania Beach, FL 33312	(954) 581-0771		08/24/2020	
USA WHOLESALERS	ICR GROUP INC	2281 GRIFFIN RD, FORT LAUDERDALE, FL 33312	(954) 316-1212		08/11/2020	
XVERUM LLC	XVERUM LLC	5911 SW 39 ST # 3, DANIA BEACH, FL 33312	(954) 674-2090		08/18/2020	

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