

MINUTES OF VIRTUAL MEETING
DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, APRIL 28, 2020 – 6:00 P.M.

1. Call to Order/Roll Call

Chair Lewellen called the meeting to order at 6:00 p.m.

Present:

Chair:	Lori Lewellen
Vice-Chair:	Lauren Odman
Board Members:	Chickie Brandimarte
	Bill Harris
	Tamara James
Executive Director:	Rickelle Williams
City Attorney:	Thomas Ansbro
CRA Secretary:	Thomas Schneider

Motion to adopt resolution adopting public meeting procedures utilizing Communications Media Technology during declared public health emergency

1. RESOLUTION NO. 2020-CRA-002

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY ("CRA"), OF THE CITY OF DANIA BEACH, FLORIDA, PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER 20-69, AND FLORIDA STATUTES SECTION 120.45(5)(b)(2), ADOPTING A PROCESS AND RULES FOR THE USE OF COMMUNICATIONS MEDIA TECHNOLOGY FOR PUBLIC MEETINGS DURING THE DECLARED PUBLIC HEALTH EMERGENCY (COVID-19); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2020-CRA-002.

Chair Lewellen motioned to adopt Resolution #2020-CRA-002; seconded by Vice-Chair Odman. The motion carried unanimously.

2. Citizen Comments

There were no comments at this meeting.

3. Administrative Reports

3.1 Administrative Report Memo

Director Williams reviewed the information included in the agenda packet. She addressed budget related concerns regarding the COVID-19 pandemic and online ordering at the PATCH. She noted she met today with the County regarding the Trion project; she plans to have an item for this on the May 12th agenda.

Board Member James asked if we have sorted everything out regarding the Trion project and the quasi-judicial proceedings during a virtual meeting.

Director Williams felt there should not be an issue with moving forward with the quasi-judicial hearing.

City Attorney Ansbro noted we will be prepared to move forward with quasi-judicial hearings on May 12th.

Director Williams said a loan to grant agreement for the parking garage will be brought forward to both the CRA Board and City Commission. She addressed citizen and business inquiries regarding assistance during the pandemic and noted there will be two presentations on this at the May 12th CRA Board meeting. Additionally, an update will be given on the At Home Dania Beach program.

Chair Lewellen asked how many people are inquiring to participate in the At Home Dania Beach program weekly.

Director Williams explained we get six to seven people a week interested in the program.

Chair Lewellen asked if there are any numbers available with online-ordering from the PATCH.

Director Williams noted since it was started, we have received about 12 orders. She explained how the online ordering process has been working.

Board Member James confirmed there is a free online course for the At Home Dania Beach program and asked that information be provided.

Director Williams noted she would send the information to all the Board Members.

Board Member Brandimarte said residents should be informed that the online ordering for the PATCH is only open two days per week for pickup.

4. Presentations

There were no presentations on this agenda.

5. Consent Agenda

Items Removed from Consent Agenda: #5.3

- 5.1 Minutes:
Approve Minutes of March 10, 2020 CRA Board Meeting
- 5.2 Travel Requests: None

Board Member Harris motioned to approve the Consent Agenda, with the exception of Item #5.3; seconded by Board Member James. The motion carried unanimously.

5.3 RESOLUTION NO. 2020-CRA-003

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY ("CRA") OF THE CITY OF DANIA BEACH, FLORIDA APPROVING THE ANNUAL REPORT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2020-CRA-003.

Chair Lewellen noted there are financial numbers in the report that are unaudited.

Director Williams explained the numbers came from the Finance Department and how the audit regulations apply.

Chair Lewellen asked about the deadline for submission to the County and the City.

Director Williams responded the reports were provided by the March 31st deadline.

Board Member James motioned to adopt Resolution #2020-CRA-003; seconded by Vice-Chair Odman. The motion carried unanimously.

6. Proposals and Bids

There were no proposals on this agenda.

7. Discussion and Possible Action

- 7.1 Budgeting concerns - Chair Lewellen

Chair Lewellen noted items 7.1 and 7.2 go hand-in-hand and could be discussed in tandem.

- 7.2 Marketing events, budget impacts and alternatives

Director Williams reviewed the information included in the agenda packet. She recommended the major marketing events for the remainder of the fiscal year be cancelled in order to not have these expenditures.

Vice-Chair Odman noted Art in the Hall has a different structure to it as it is not an outdoor event and asked if there was a way to save it.

Director Williams explained each event has a different structure. The Art in the Hall event is supported by the larger Dania After Dark event; however, we could talk through holding it.

Board Member Brandimarte said an inside event is more dangerous than an outside event and she disagrees with holding Art in the Hall.

Chair Lewellen questioned if the CRA has looked at online conferences and contracts, such as Rebuilding Together Broward County.

Director Williams noted they have looked into the contracts and how they can be reconstructed, in particular the Rebuilding Together contract.

Chair Lewellen added she does not want to get to the point of cutting salaries so we should look at other areas.

Director Williams felt the virtual training would be utilized as we are looking at ways to be safe, and cut back on those things we could perhaps defer to next year.

Board Member James asked if the FRA Academy would offer a virtual class in order for her to stay on track.

Director Williams noted the FRA has not communicated whether they have developed a strategy during the pandemic. She also noted CRA Board travel is not addressed in her report; she was addressing CRA staff travel only.

Board Member James motioned to cancel the Arts & Seafood Festival, Dania After Dark, and Art in the Hall for the remaining of this fiscal year; seconded by Vice-Chair Odman. The motion carried unanimously.

8. Board Member Comments

Board Member Brandimarte felt we have cancelled a lot of things for the right reasons.

Board Member Harris thanked the Board for their efforts.

Board Member James wanted to ensure if we continue doing virtual meetings that we address hard stops to a meeting.

9. Information Items

There were no items on this agenda.

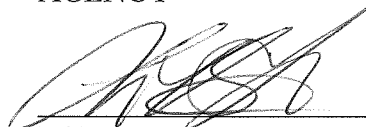
10. Adjournment

Chair Lewellen adjourned the meeting at 6:44 p.m.

ATTEST:


THOMAS SCHNEIDER, CMC
CRA SECRETARY

COMMUNITY REDEVELOPMENT
AGENCY


LORI LEWELLEN
CHAIR – CRA

