

MINUTES OF FIRST BUDGET PUBLIC HEARING
DANIA BEACH CITY COMMISSION
THURSDAY, SEPTEMBER 12, 2019 – 5:01 P.M.

1. Call to Order/Roll Call

Mayor Lewellen called the meeting to order at 5:01 p.m.

Present:

| | |
|----------------|--|
| Mayor: | Lori Lewellen |
| Vice-Mayor: | Lauren Odman |
| Commissioners: | Chickie Brandimarte Bill Harris Tamara James |
| City Manager: | Ana M. Garcia, ICMA-CM |
| City Attorney: | James White |
| City Clerk: | Thomas Schneider |

2. Presentations

City Manager Garcia recapped the proposed budget, where we started with a deficit of nearly \$2 million. Our budget team worked to overcome challenges and we were able to balance the budget. She thanked the Commission for their direction in the budget preparation.

Nicki Satterfield, Director of Finance, presented an overview of the recommended budget, which is attached to and incorporated into these minutes.

3. Public Hearings

Attorney White announced:

The OPERATING MUNICIPAL MILLAGE will be 5.9998 MILLS, which reflects no change from the City's current fiscal year millage rate. This operating millage rate represents a 1.17% increase over the rolled back rate of 5.9305 MILLS as computed in accordance with the provisions of Section 200.065(1), Florida Statutes.

The voter-approved debt service millage rate is 0.1690 mills in accordance with the provisions of law pursuant to Chapter 200, Florida Statutes.

The City's aggregate millage rate is 6.1688 Mills (5.9998 Mills for operating and 0.1690 Mills for debt service).

The final hearing for the Budget and ad valorem tax Millage will be held at:

Dania Beach City Hall
100 West Dania Beach Boulevard, Dania Beach, FL
Monday, September 23, 2019
5:01 p.m.

3.1 RESOLUTION NO. 2019-103

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING THE PROPOSED MILLAGE RATE NECESSARY TO BE LEVIED FOR THE FISCAL YEAR 2019-2020 FOR OPERATING PURPOSES; ESTABLISHING THE DEBT MILLAGE APPROVED BY THE ELECTORATE; PROVIDING FOR A PUBLIC HEARING WHEN AND WHERE OBJECTIONS MAY BE HEARD AND QUESTIONS CONCERNING THE SAME WILL BE ANSWERED; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Attorney White read the title of Resolution #2019-103.

Mayor Lewellen opened the Public Hearing. Seeing as there was no one to speak in favor or opposition, she closed the Public Hearing.

Commissioner James motioned to adopt Resolution #2019-103; seconded by Commissioner Harris. The motion carried on the following 5-0 Roll Call vote:

| | | | |
|---------------------------------|------------|-------------------------|------------|
| Commissioner Brandimarte | Yes | Vice-Mayor Odman | Yes |
| Commissioner Harris | Yes | Mayor Lewellen | Yes |
| Commissioner James | Yes | | |

3.2 RESOLUTION #2019-104

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE IMPOSITION OF FIRE RESCUE ASSESSMENTS AND PROVISION OF FIRE PROTECTION SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF DANIA BEACH, FLORIDA; REIMPOSING FIRE RESCUE ASSESSMENTS WITH UPDATED ASSESSMENT RATES AGAINST ASSESSED PROPERTY LOCATED WITHIN THE CITY OF DANIA BEACH FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019; APPROVING THE RATES OF ASSESSMENT; APPROVING THE FINAL ASSESSMENT ROLL; CONFIRMING AND SUPPLEMENTING THE PRELIMINARY RATE RESOLUTION; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING AN EFFECTIVE DATE.

Attorney White read the title of Resolution #2019-104.

Mayor Lewellen opened the Public Hearing. Seeing as there was no one to speak in favor or opposition, she closed the Public Hearing.

Commissioner James motioned to adopt Resolution #2019-104; seconded by Commissioner Harris. The motion carried on the following 5-0 Roll Call vote:

| | | | |
|---------------------------------|------------|-------------------------|------------|
| Commissioner Brandimarte | Yes | Vice-Mayor Odman | Yes |
| Commissioner Harris | Yes | Mayor Lewellen | Yes |
| Commissioner James | Yes | | |

3.3 RESOLUTION #2019-105

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE PROVISION OF STORMWATER MANAGEMENT SERVICES IN THE CITY OF DANIA BEACH, FLORIDA; IMPOSING AND RE-IMPOSING STORMWATER ASSESSMENTS AGAINST PROPERTY LOCATED WITHIN THE CITY OF DANIA BEACH FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019; APPROVING THE RATE OF ASSESSMENT; APPROVING THE ASSESSMENT ROLL; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Attorney White read the title of Resolution #2019-105.

Mayor Lewellen opened the Public Hearing. Seeing as there was no one to speak in favor or opposition, she closed the Public Hearing.

Commissioner James motioned to adopt Resolution #2019-105; seconded by Commissioner Harris. The motion carried on the following 5-0 Roll Call vote:

| | | | |
|---------------------------------|------------|-------------------------|------------|
| Commissioner Brandimarte | Yes | Vice-Mayor Odman | Yes |
| Commissioner Harris | Yes | Mayor Lewellen | Yes |
| Commissioner James | Yes | | |

3.4 RESOLUTION #2019-106

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE PROVISION OF SOLID WASTE SERVICE ASSESSMENTS IN THE CITY OF DANIA BEACH, FLORIDA; RE-IMPOSING SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE BOUNDARIES OF THE CITY OF DANIA BEACH FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019; APPROVING THE RATE OF ASSESSMENT; APPROVING THE ASSESSMENT ROLL; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Attorney White read the title of Resolution #2019-106.

Mayor Lewellen opened the Public Hearing. Seeing as there was no one to speak in favor or opposition, she closed the Public Hearing.

Commissioner James motioned to adopt Resolution #2019-106; seconded by Commissioner Harris. The motion carried on the following 5-0 Roll Call vote:

| | | | |
|---------------------------------|------------|-------------------------|------------|
| Commissioner Brandimarte | Yes | Vice-Mayor Odman | Yes |
| Commissioner Harris | Yes | Mayor Lewellen | Yes |
| Commissioner James | Yes | | |

3.5 RESOLUTION #2019-107

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING A TENTATIVE ANNUAL BUDGET FOR THE CITY FOR THE FISCAL YEAR 2019-2020; PROVIDING FOR A PUBLIC HEARING WHEN OBJECTIONS WILL BE HEARD AND QUESTIONS CONCERNING THE

BUDGET WILL BE ANSWERED; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Attorney White read the title of Resolution #2019-107.

Mayor Lewellen opened the Public Hearing. Seeing as there was no one to speak in favor or opposition, she closed the Public Hearing.

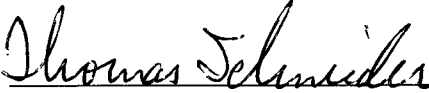
Commissioner James motioned to adopt Resolution #2019-107, as amended; seconded by Vice-Mayor Odman. The motion carried on the following 5-0 Roll Call vote:

| | | | |
|---------------------------------|------------|-------------------------|------------|
| Commissioner Brandimarte | Yes | Vice-Mayor Odman | Yes |
| Commissioner Harris | Yes | Mayor Lewellen | Yes |
| Commissioner James | Yes | | |

4. Adjournment

Mayor Lewellen adjourned the meeting at 5:18 p.m.

ATTEST:


THOMAS SCHNEIDER, CMC
CITY CLERK



CITY OF DANIA BEACH


LORI LEWELLEN
MAYOR

Approved: September 23, 2019

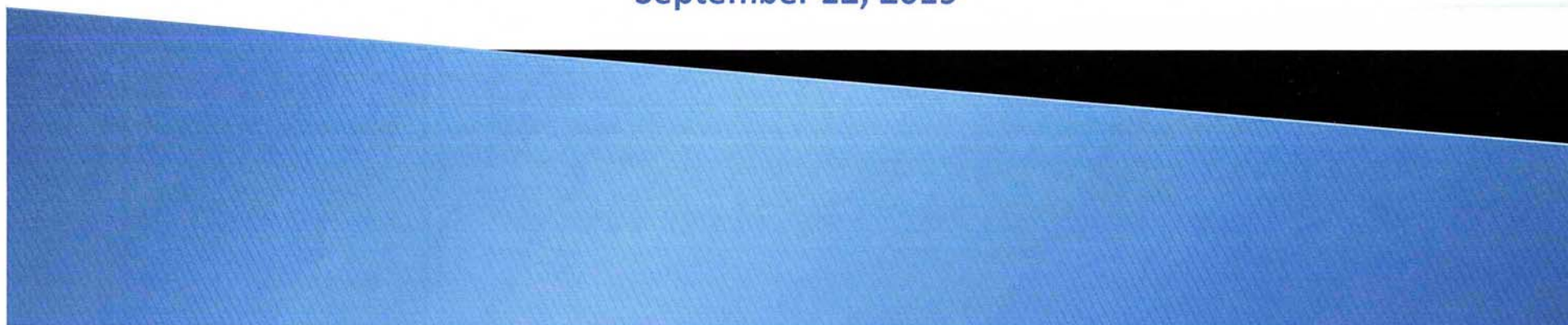


City of Dania Beach

**City Manager's Recommended
FY 2020 Budget**

**Investing in Our Future
Clear Bold Vision for Dania Beach**

**First Budget Public Hearing
September 12, 2019**





Preliminary Budget Actions Tonight

- Taxes = maintain existing millage **5.9998 mills**
 - “rolled back” millage rate - 5.9305 mills
- Voter Approved Debt millage **.1690 mills**
- Set 2nd Budget Public Hearing

Monday 9/23/2019 @ 5:01 p.m. at Dania Beach City Hall

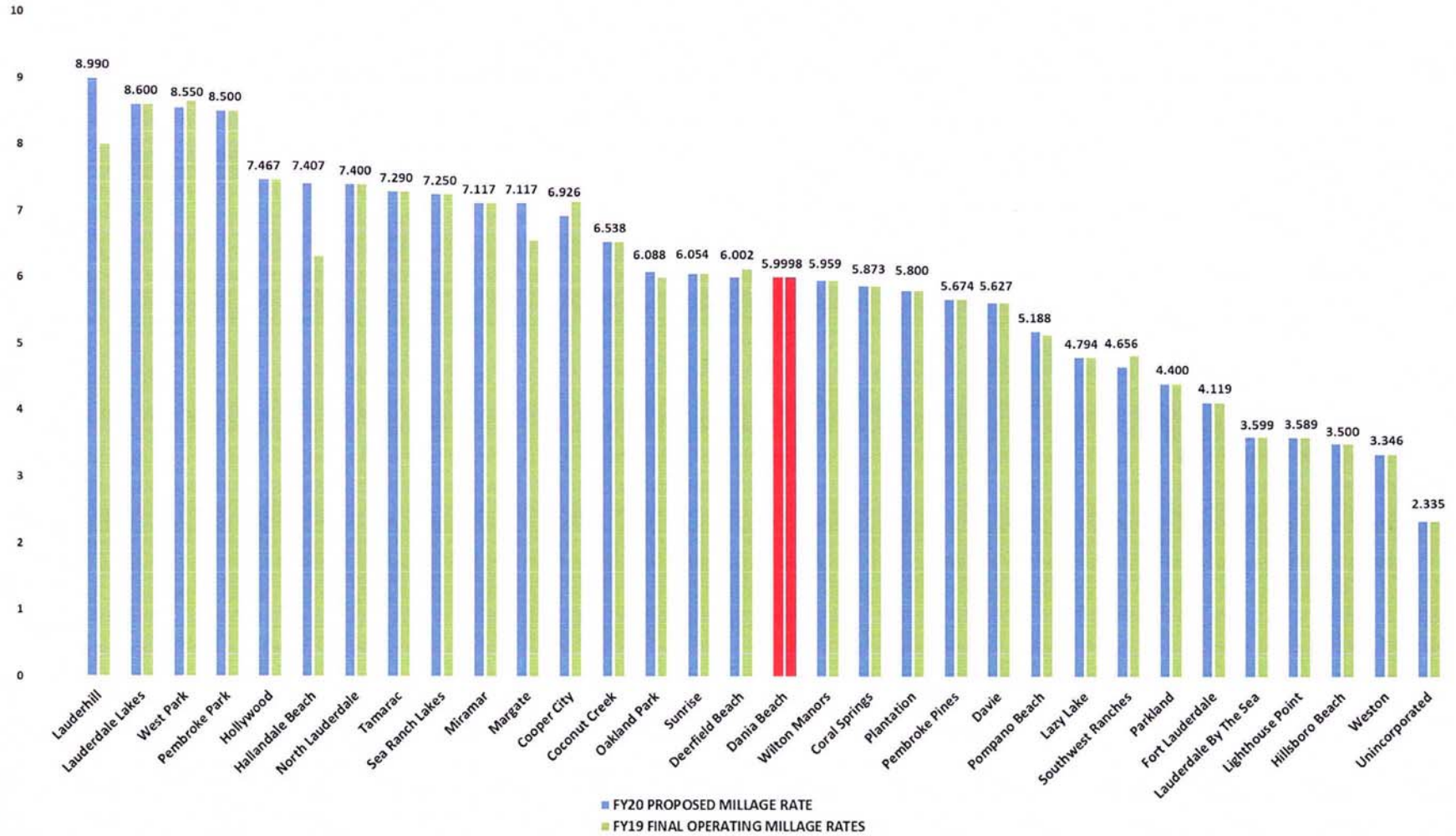
- Fire-Rescue Assessment (no change) **\$ 223.75 yr.**
(provides appx same revenue as last year; 69% of fire protection costs)
- Stormwater Assessment (no change) **\$ 40.00 yr.**
- Residential Solid Waste (adj. of \$7.08 yr.) **\$ 365.52 yr.**





City Millage Comparison

Operating Millage Rate Comparison FY 2019 Final & FY 2020 Proposed



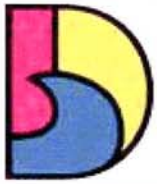


A Challenging Budget

“Providing More with Less”

- ▶ Original General Fund budget deficit (\$1.8M)
- ▶ \$850M increase in property tax revenue immediately consumed by annual public safety cost increases of \$1.2M (annual fire & police operating increases, fire chief, radios)
- ▶ Budget team overcame challenge through strategic planning and is pleased to present a balanced budget
- ▶ FY 2020 Proposed General Fund budget is \$250K less than FY 2019 Adopted Budget





DANIA BEACH
SEA IT LIVE IT LOVE IT

Budget Workshop Adjustments

| | | | Account Description | Increase | Decrease |
|---|---|-----------------------|------------------------------------|----------|-----------|
| 1 | <i>Amendment for Stormwater Revenue Collections</i> | | | | |
| | Decrease to Stormwater Contingency (403-38-01-519-99-10) | Stormwater Fund | Contingency | | (60,156) |
| | Decrease to Stormwater Assessment Revenues (403-00-00-325-20-03) | " " | Stormwater Assessments | | (60,156) |
| 2 | <i>Amendment to Correct Transfer from CRA to GF</i> | | | | |
| | Increase to Commission Contingency (001-18-00-519-99-10) | General Fund | Contingency | 14,018 | |
| | Increase Transfers in from CRA to General Fund (001-00-00-381-11-06) | General Fund | Transfer from CRA | 14,018 | |
| 3 | <i>Amendment to Reduce Appropriated Reserves (City Hall 2nd Floor)</i> | | | | |
| | Decrease Appropriated Fund Balance (001-00-00-389-90-01) | General Fund | Appropriated Fund Balance | | (70,000) |
| | Decrease Transfers to Capital Projects (001-18-00-519-91-35) | General Fund | Transfers Out to Cap Projects Fund | | (70,000) |
| | Decrease Transfer from General Fund (301-00-00-381-00-01) | Capital Projects Fund | Transfers to Capital Projects | | (70,000) |
| | Decrease Capital Projects (City Hall 2nd Floor) (301-18-00-519-62-10) | Capital Projects Fund | Other Gen Gov't | | (70,000) |
| 4 | <i>Amendment to Remove Administrative Assistant (Legal)</i> | | | | |
| | Decrease Part-time Salaries & Wages (001-14-01-514-12-11 to 24-10) | General Fund | Salary & Related Benefits | | (23,345) |
| | Increase to Commission Contingency (001-18-00-519-99-10) | General Fund | Contingency | 23,345 | |
| 5 | <i>Amendment for Additional Contribution to CRA</i> | | | | |
| | Decrease to Eliminate Asst. Recreation Director (001-72-01-572-12-10 to 24-10) | General Fund | Salary & Related Benefits | | (130,476) |
| | Decrease Hire Commission Administrative Coordinator 5/1/20 (001-11-01-511-12-10 to 24-10) | General Fund | Salary & Related Benefits | | (51,974) |
| | Decrease City Commission Promotional Activities (001-11-01-511-481-0) | General Fund | Promotional Activities | | (7,000) |
| | Decrease City Manager - Membership Account (001-12-01-512-54-10) | General Fund | Memberships | | (2,500) |
| | Decrease Commission Contingency (001-18-00-519-99-10) | General Fund | Contingency | | (24,000) |
| | Decrease City Commission Charitable Organizations (001-11-01-511-82-10) | General Fund | Aids to Private Organizations | | (32,500) |
| | Decrease Recreation - Holiday Lighting City Parks (001-72-01-572-48-10) | General Fund | Promotional Activities | | (18,000) |
| | Decrease City Manager - Professional Services (001-12-01-512-31-10) | General Fund | Professional Services | | (10,000) |
| | Decrease City Commission Travel (001-11-01-511-40-10) | General Fund | Travel Expense | | (10,000) |
| | Decrease General Services -115th Year Celebration (001-18-00-511-31-10) | General Fund | Professional Services | | (15,000) |
| | Decrease Finance IT Division - M & E Computer Desktop Replacement (001-17-04-516-64-40) | General Fund | Machinery & Equipment/Computers | | (10,000) |
| | Increase Travel & Per Diem (001-11-01-511-40-10) | General Fund | Travel & Per Diem | 4,000 | |
| | Increase Contributions to CRA (001-18-00-519--91-06) | General Fund | Transfer to CRA | 307,450 | |



Five Year Fire-Rescue Plan

- ▶ District Chief 2019
- ▶ Fiscal 2020 - New Rescue Truck Received in October 2019
- ▶ October 2020 - Purchase 2 more Rescue trucks received in 2021
- ▶ Mid-year May 2021 - Fund personnel for Station 93
- ▶ Mid-year May 2022 -Fund addt'l personnel Station 93
- ▶ Fiscal 2022 - Order Fire Truck Delivery in 2023
- ▶ Fiscal 2023 - Order Fire Truck Deliver in 2024

**** Provides 1 New Station, 3 New Rescue, 2 New Fire Trucks and Personnel - Biggest Responsible Commitment to Fire Rescue Emergency Services in the History of Dania Beach!**





General Fund Highlights

What's Included?

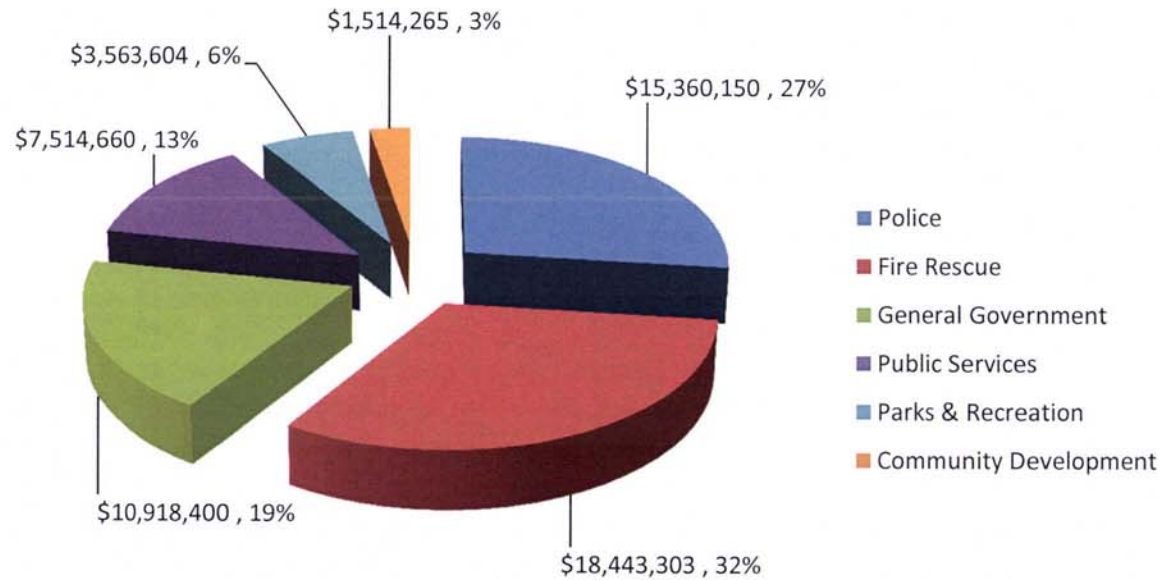
- ❖ No increase to operating property tax rate
- ❖ Use of \$230k undesignated fund balance:
 - \$200K for Oasis XVI Project
 - \$ 30K City Hall 2nd Floor
 - Mold Remediation/Cleanup/Safety Initiatives

Public Safety Contract Cost \$27.3M

- Police services \$13.9M to \$14.4M ~3.2% (includes radios)
- Fire Rescue services \$12.1M to \$12.9M ~7.3% (includes radios & fire chief)



General Fund Investments by Function



Total General Fund Budget \$57,314,382

*Public Safety ~ \$33.8M or 59% of the General Fund Budget
(includes police & fire contract cost and pension obligations)



General Fund Highlights

What's Included?

City Commission

- | | |
|---------------------------------|---------|
| ▶ Aids to Private Organizations | \$ 7.5K |
| ▶ Commission Travel | \$ 40K |
| ▶ Commission Contingency | \$ 113K |
| ◦ Social Media RFP | \$30K |





General Fund Highlights

What's Included?

City Manager

- ▶ Strategic Plan –Set Vision, Mission & Priorities \$25K
- ▶ HR Contractual Support – Overall Personnel Assessment including personnel files to ensure audit recommendations met \$20K

Parks & Recreation

- ▶ Lifeguard Radios \$ 44K
- ▶ Adler Park – Tables & Benches \$ 10K
- ▶ PJ Meli Pool Heaters \$ 41K
- ▶ Dania Beach Seniors \$ 30K
- ▶ Gracefully Aging Seniors \$ 30K
- ▶ MLK Funding \$ 15K
- ▶ Athletic Program Funds (Football, Baseball, Soccer, Etc.) \$ 39K
- ▶ Community Bus* \$222K
- ▶ Holiday Lighting \$ 18K

* Possible future reduction via penny sales tax – future transit/transportation proposed study paid for via penny sales tax





General Fund Highlights

What's Included?

Public Services Construction Maint. Division

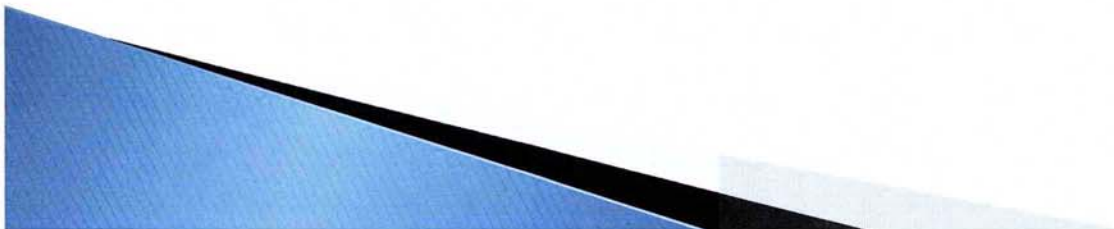
- ▶ Solar Light Maintenance \$ 60K
- ▶ City Hall 2nd Floor Renovations (Funded from reserves) \$ 30K
 - ▶ Mold Mitigation/Cleanup/Safety

Public Services Streets Division

- ▶ Roadway & Alleyway Repaving \$395K
- ▶ Sidewalks (Citywide & 50/50) \$115K
- ▶ Pavement Marking & Signage \$ 35K
- ▶ Bridge Inspections \$ 15K
- ▶ Oasis XVI Improvement Project (Funded from reserves) \$200K

Public Services Fleet Division

- ▶ John Deere Gator (Streets Division) \$ 12K
- ▶ John Deere Backhoe (25% Gen/25% WA/25% SW/25%STW) \$105K
- ▶ John Deere Mini Excavator (25% Gen/25% WA/25% SW/25%STW) \$ 65K
- ▶ F250 Replace Unit 611 (Parks Maintenance Division) \$ 47K





Funded Position Requests (7 FTE'S)

All Funds

City Commission

- ▶ Administrative Coordinator \$ 89K

City Manager

- ▶ Procurement Officer \$ 146K
 - Compliance and Best Practices
 - Centralize Purchasing & Support for all City Departments

City Attorney

- ▶ Assistant City Attorney (funded from reduction in contractual) \$ 227K

City Clerk

- ▶ Records Specialist – Change PT to FT \$ 37K

Recreation

- ▶ 2 Recreation Assistant – PT \$ 53K
- ▶ Assistant Parks & Recreation Director \$ 130K

Public Services

- ▶ Treatment Plant Operator B (Water Fund) \$ 90K

* Procurement Officer is expensed in the General Fund. However, cost is recaptured from various other funds through annual cost allocation plan

**All costs are estimates inclusive of benefits





Enterprise Funds

Water Fund

No rate change since 2011

- ▶ Rate Study completed in FY 2019 – no recommended rate change
- ▶ Projects/Initiatives/Capital

| | | |
|--|-------|--------|
| ▪ Existing – Watermain NW 1 st Street (Stirling to City Hall) | FY 18 | \$432K |
| ▪ Existing – Water Plant – Lime Slaker | FY 19 | \$100K |
| ▪ Water Distribution Improvements | FY 20 | \$180K |



Enterprise Funds (Cont'd)

Sewer Fund

No rate change since 2011

- ▶ Rate Study completed in FY 2019 – no recommended rate change
- ▶ Projects/Initiatives/Capital

| | | |
|--|-------|----------|
| ▪ Working to complete SCADA System | FY 17 | \$ 500K |
| ▪ Working to Complete Lift Station Rehab | FY 18 | \$1.137M |
| ▪ Sewer Pump Replacements (Pumps 3 to 4 units) | FY 20 | \$ 120K |
| ▪ Sewer Distribution Improvements | FY 20 | \$ 305K |





Enterprise Funds (Cont'd)

Stormwater Fund

No rate change recommended

- | | | |
|--|-------|--------|
| ▪ SE improvements Phase II -SRF Loan Pre | FY 18 | \$6.0M |
| ▪ Stormwater Improvements (SW 43 rd Ter, 40 th Ct., 49 th St) | FY 18 | \$1.2M |
| ▪ Citywide Small Drainage Improvements | FY 20 | \$132K |





Conclusion

- Recommended Budget presents a strategic, proactive & balanced financial plan investing in our future with a clear bold vision for Dania Beach!
- Thank you to the City Commission, Budget Committee, Departments Heads and City Team for their assistance and cooperation in developing this annual City Budget plan.

