

AGENDA
COMMUNITY REDEVELOPMENT AGENCY
REGULAR MEETING
TUESDAY, FEBRUARY 14, 2017 - 6:00 PM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE WITH REGARD TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

LOBBYIST REGISTRATION IS REQUIRED. PRIOR TO ENGAGING IN ANY LOBBYING ACTIVITIES, WHETHER OR NOT COMPENSATION IS PAID OR RECEIVED IN CONNECTION WITH THOSE ACTIVITIES, EACH LOBBYIST SHALL FILE WITH THE CITY CLERK AN ANNUAL REGISTRATION STATEMENT AND PAY AN ANNUAL ONE HUNDRED DOLLARS (\$100.00) REGISTRATION FEE FOR EACH PRINCIPAL OR EMPLOYER. REGISTRATION FORMS ARE AVAILABLE ON THE CITY WEBSITE: WWW.DANIABEACHFL.GOV. (ORDINANCE #2012-019)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY CLERK'S OFFICE, 100 W. DANIA BEACH BOULEVARD, DANIA BEACH, FL 33004, (954) 924-6800 EXTENSION 3624, AT LEAST 48 HOURS PRIOR TO THE MEETING.

IN CONSIDERATION OF OTHERS, WE ASK THAT YOU:

- A. PLEASE TURN CELL PHONES OFF, OR PLACE ON VIBRATE. IF YOU MUST MAKE A CALL, PLEASE STEP OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
 - B. IF YOU MUST SPEAK TO SOMEONE IN THE AUDIENCE, PLEASE SPEAK SOFTLY OR GO OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
-

1. CALL TO ORDER/ROLL CALL

2. CITIZEN COMMENTS

Addressing the Commission: Comments by Dania Beach citizens, or other interested parties that are not part of the regular agenda, may be made during each Commission meeting during the period set aside for "citizen comments." A thirty (30) minute "citizen comments" period shall be designated on the agenda for citizens and interested persons to speak on matters not scheduled on that day's agenda. Each speaker shall be limited to 3 minutes for his or her comments. Persons desiring to speak during the citizen comment period shall inform the City Clerk prior to the beginning of the meeting of their intention to speak. If more than 10 speakers express a desire to speak, the Commission shall determine, on a meeting by meeting basis, whether to (a) extend the time allotted for citizen comments to accommodate all speakers, or (b) whether to limit the number of speakers or amount of time per speaker. A speaker's time shall not be transferable to another speaker.

3. ADMINISTRATIVE REPORTS

- 1. DBCRA Project Updates - January 2017

4. PRESENTATIONS

- 1. Redevelopment Best Practices and Update on City Center RFQ - Kim Briesemeister, Principal with RMA, LLC

5. CONSENT AGENDA

- 1. Minutes:
Approve Minutes of January 10, 2016 CRA Board Meeting

2. Travel Requests:

Request from Emily Safran, PATCH Market Manager, to attend the Florida Organic Growers FAB (Fresh Access Bucks) Training in Orlando, Florida, on September 7-8, 2016 (Estimated cost \$77.95)

3. Approve the Commercial Property Improvement Grant Application for Nelson Wu, on behalf of Bake Shack, in an amount not to exceed \$20,000.00. *(Continued from January 10, 2017)*

6. PROPOSALS AND BIDS

7. DISCUSSION AND POSSIBLE ACTION

8. BOARD MEMBER COMMENTS

9. ADJOURNMENT

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Staff Report

Continued from:

Requested Action (Identify appropriate Action or Motion)		
DBCRA Project Updates - January 2017		

Purchasing Requests ONLY		
Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

Exhibits Attached
DBCRA Project Updates - January 2017, DBCRA Project Updates Staff Assignments Sheet - January 2017

To: Chair, Vice Chair and Board of Commissioners
From: Rachel Bach, Executive Director
Date: February 14, 2017
Re: **DBCRA Project Updates – January 2017**

Attached please find an updated Project Staff Assignment report. The following is a summary of highlights

Chester Byrd Park Upgrades (CRA/Parks and Rec. cost share)

- Landscape removal/maintenance and new sod
- Resurfacing of walking track
- Installation of picnic benches
- Installation of bike “Fix It” station
- Extension of sidewalk to entry on Phippen Waiters Road
- Installation of art panels, Chester Byrd portrait and entry mural on Phippen Waiters Road
- New park signage

Events

- Vintage Motorcycle Show/MKTG – January 28
- Chester Byrd Park Rededication and Art Installation/H CZ – February 4
- Creative Arts Council City Hall Gallery Reception/CAC – February 5

Downtown

- Conducting door to door merchant surveys
- Updated (field checking) asset and available space inventory
- City Center RFQ circulating for final comment – To CRA Board March 14, 2017

PATCH

- New Market Hours: ***M-Th 8 – 10 a.m.; Fri 4 – 8 p.m.; and, Sat 9 – 1 p.m.***
- Orchard Hardware Supply Grand Opening (Fort Lauderdale); PATCH presented \$5,000 – January 13
- Neighborhood Nights @ the PATCH (screened Secret Life of Pets) – January 13
- New Year/New You Event @ PATCH – January 21

Arts and Seafood Celebration

- Still awaiting confirmation of a National band from the Casino
- Promoting Youth Art Competition and Kids “Name the Lobster” Contest
- Finalized agreement with Food concessionaire
- Sponsorship discount for Chamber of Commerce members \$750 for booth or 10% of other sponsor levels
- Completed promotional video and 30 second TV commercial (spots this year on Comcast)

Miscellaneous

Broward County Redevelopment Program loan forgiveness tentatively approved by County staff *in the amount of \$2,841,629.00*, which forgives 3 of the 4 notes on the property.

DBCRA 16/17 Staff Assignments

	Categories	Tasks	Staff Member	Status	Start Date	End Date	Completed	Category	Notes
1									
2	DBCRA Events						☐		
3		Chester Byrd Park Rededication	RB/SB/AH/KS	Scheduled for February 4th. Art project with Attucks students; Living Well; fitness demonstrations; picnic; press around Black History month	12/05/16	02/04/17	☒	HCZ	Gate widened for truck to go through; repair drive way; no trespassing affidavit/sign; activate the GFI's for electricity; Mark to repair track and install benches; outreach to the churches and college gardens apartments; Event feature in Westside Gazette;
4		Neighborhood Ambassador	SB/KP	Dates scheduled: 2/23, 5/25, 9/28	12/12/16	09/28/17	☐		Next one Dania Beach Boatyard Tiki Bar; Dan reaching out to DCOTA for September
5		Motorcycle Show	SB/KP/KW/DM	January 28th, have booth and bring Larry for pictures	01/01/17	01/28/17	☐		PATCH recipe box; Larry; DBASC save the dates
6	Capital Projects						☐		
7		FEC Pedestrian Crossing	RB	Authorized cost estimate through FEC; awaiting costs for 1 or 2 crossings			☐	HCZ	Waiting on a tight cost estimate
8		Chester Byrd Park	RB	Completed sidewalk and opening on Phippen/Waiters; ordering new signage and minor sidewalk repairs			☒	HCZ	
9		JA Ely Blvd. Sidewalk and Crosswalks	RB/Com. Dev.	Coordinating with UHP for Safe Routes to Schools Grant also looking at CDBG Funding			☐	HCZ	Rachel needs assistance from Dan on this; joint application with Hollywood; Rachel set up meeting and Dan do follow-up; goal to improve sidewalks and walking conditions;
10		Sun Garden Isles Pedestrian Improvements	RB/Public Svcs.	Awaiting City Comm. Approval; scheduling meeting with FDOT (still need City MPO staff rep for TAC)			☐		
11		Crosswalks/Bus Loop at Collins Elementary	RB/Public Svcs.				☐		
12									
13	Downtown						☐		
14		Business Surveys	SB	Surveys complete, schedule sometime in Jan 2017 to walk downtown to hand out to business owners	12/01/16	01/31/17	☒		Add info for being listed on DBCRA website directory; Dan will start on Friday 1/27; Dan wants a map to calculate total acreage; Re-send to Dan
15		Asset and Available Space Inventory	DM/SB	Business inventory partially complete; Dan still updating	12/01/16	01/16/17	☐		
16		Analyze CC and EDBB Zoning and CRA Design Guidelines	RB/Com. Dev.	TBD	01/23/17	02/03/17	☐		Rachel has a proposal; review the scope of work with community development by Feb 3
17		NW/SW 1st Avenue Streetscape	RB	Design street and parking improvements as part of the Downtown Master Plan			☐		EDSA do a concept plan; a big waterline needs to go in along NW 1st before any design can be done; Wyndham paying for a portion - trying to do a joint contract for Wyndham to pay for all
18		Downtown Branding and Positioning	SB/DM/RB	TBD			☐		On hold; want to give the mayor 3 different tag lines to be able to choose from
19		City Center RFQ	RB/RMA	Under review with City staff and Attorney; changes being made			☐		Scheduled meetings in Jan w/ Kim and Chris and board meetings
20									
21	The PATCH						☐		
22		Market Operations, ordering and set up	ES				☐		
23		Market Manager Training	JC	BHRPC/PATCH Collaborative developing manager training program for the PATCH			☐		
24		Farm Management, planting and harvesting	LC/IG	1st Harvest end of October/early November			☐		
25		Community Garden Management	LC	Still have plots available			☐		need to fill plots
26		Volunteer Coordination	LC	Saturday mornings sign up through "Hands on Broward"			☐		Volunteer appreciation day in june
27		3rd Saturday Event Planning/Oversight	JC/KP/SB	1/20 - Get Fit for the New Year			☐		Beginning bi-weekly event planning meetings; discuss community plots during event and have Mr. Leon give tours
28		Neighborhood Nights	JC/KP/SB	(monthly event 2nd Friday, from 5 - 9 p.m)			☐		Movie Schedule: Feb - Gnomeo and Juliet; March - The Jungle Book; April - Finding Dory; May - Pete's Dragon
29		PATCH Fall Cookbook	JC/SB	Community cookbook committee.October; Launch Fall recipe collection November 11; deadlines for recipe is Feb. 1st			☐		Send flyer to Kathleen to put on commission boxes; send out newsletter reminder; need to reach out to churches again; Kathleen send to Randi; Rachel talk to Chickie about speaking at the seniors club
30		Weekly PATCH e-newsletter; website and Facebook	SB/RTMG	Ongoing			☒		Sarah and Emily work on updating PATCH website; Sarah add PATCH logo to newsletter heading

	Categories	Tasks	Staff Member	Status	Start Date	End Date	Completed	Category	Notes
31		Buyer's Club	JC	Hired Emily's Sister part time			☐		bi-weekly buyers club for City staff; buy patch bags one time and re-use it; buy anything over \$20 and get bag for free or pay \$5 for bag for anything under a \$20 purchase; Sarah to make a general flyer; order branded CRA luggage tags
32	DBASC 2017 Marketing						☐		
33		Event Planning; site planning	SO	Finalizing site plan; researching outsource of beverage sales			☐		
34		New Sponsorships	DM	Reaching out to new sponsors/corporate - targeted list and letters to go out mid-November			☐		
35		Returning Sponsors	KP/SB	Sponsorship package updated, Kisha contacting last year's sponsors			☒		
36		Promotions, Publicity and Advertising	SB/RTMG				☐		
37		Collateral material and advertsing design	SB/CH	Save the Date cards completed			☒		
38		Casino @ Dania Beach	SO/KW/RB	Casino to provide national act; 500 parking spaces; media buying assistance			☐		
39		Poster Artist	ASC comm.	Henriette will be doing the poster artwork			☐		unveil at the March CRA board meeting
40									
41	Commercial Grants						☐		
42		Stix Cigar Lounge	DM	Merchant Assistance (15K) - Requested an extension to March 2016			☐		Interior; not sure about before pictures?
43		Premier Mobile	DM	Façade (20K) - Almost complete			☒		Waiting until parking is complete to write a press release; maybe do a ribbon cutting
44		TNT Fireworks	DM	Façade (20K) - under construction	12/12/16	01/09/17	☒		Take pictures; waiting on one side of the building to be painted; did nothing to landscaping
45		Dockers	DM	Façade (20K) - for approval 10/10			☐		waiting on check
46		Collins Market	DM	Façade (20K) - for approval 10/10			☐		Waiting for it to be signed and place restricted covenant
47		Revisions to Façade and Merchant Programs	RB/DM	For approval 10/10			☒		
48		Angela's Haven	DM				☐		Document goes back to attorney today
49	Communications and Marketing						☐		
50		CRA Website Update	KW	Completed and live; schedule meeting with Sandra to discuss updating website remotley			☐		
51		CRA Promotional Video	KP	Recording video clips and testimonials right now			☐		Neighborhood Ambassador up on website; Rachel update welcome speech; HCZ video - put on channel 17 and website
52		Monthly Business E-newsletter	SB	Ongoing; includes business tips			☐		
53		Weekly "Happening's" e-newsletter	SB	Ongoing; business promotions, special events, etc.			☒		Make sure to check eventbrite for events in the area
54		Monthly CRA e-newsletter	KW	Ongoing; news and updates on CRA activities			☐		
55		Quarterly Merchant Meeting	DM	Ongoing; schedule decided; Nov. 11, Feb. 16, May 18, Aug 24th			☐		
56		Guide to Doing Business	DM/SB	Create and publish a "Guide to doing Business" with the City of Dania Beach			☐		Sarah created the table of contents waiting on review. Bring samples for Rachel; on hold
57		Co-op seasonal Advertising (shared cost ad)	SB	Create a shared cost cooperative advertising with local retailers and restaurants with Sun-Sentinel Start in Summer of 2017			☐		
58		Outside event marketing (CRA and PATCH)	SB	Represent Dania Beach at outside events as vendor			☐		
59									
60	Business Attraction						☐		
61		Banker/Broker Event	DM/SB	TBD - Hold a Banker/Broker event to showcase development opportunities in the City (follow up from ICSC 2016)			☐		
62		Participate in Annual NAIOP Broward Bus Tour	DM/SB	TBD - Mid Year (July 2017) partner with local property owners			☐		
63		Florida ICSC Conference	DM/SB	Aug-17			☐		
64		Create and maintain an inventory of developable property	DM	Initial phase for Downtown; the CRA wide			☐		

	Categories	Tasks	Staff Member	Status	Start Date	End Date	Completed	Category	Notes
65		Create a "targeted" public relations campaign based on inventory	DM/SB	Analyze targeted industries and availability of space to identify and advertise/promote to that specific sector			☐		
66		Partner with local organizations to host a Job Skills/Training Fair	RB/DM/SB	TBD - Career Source; OIC; MIA SF; local unions and technical schools to showcase training programs			☐		
67									
68	Business Retention						☐		
69		Welcome packet for new businesses	DM/KW	Send out monthly welcome packets to new businesses (via BTR) and add to our mailing lists			☐		
70		Participate in Marine Industry networking	DM	Participate in MIA SF and/or Port meetings and events			☐		
71		Create a monthly business visitation/meet up program	DM	Continue communications with key business leaders			☐		
72									
73	Miscellaneous						☐		
74		Broward County Loan Forgiveness	RB	Met with County staff 9/29/16 awaiting revised forgiveness calculations for Casino and Place @ Dania Beach			☐		
75		Creative Arts Council	DM	next mtg. 1/17/17 at 4:00 p.m.			☐		Talk with AI about being liaison; create an action plan with dollar amounts; AI to discuss children's projects
76		Ombudsman/Community Liasion	RB/DM	Ongoing			☐		
77		Create a Homebuyer Assistance Programs	RB/Urb. Lea.	Partner with BHRPC and Urban League to create a H2H homebuyers Club and initiate IDA program			☐	HCZ	
78		Diabetes Prevention/Maintenance Program	RB	Launching Diabetes Programs (sponsored by the Y) in 2017			☐	HCZ	
79		Great American Clean Up Sun Garden Isles		Coordinating with Dania Beach Improvement Community and Katia; can get equipment from the County for free			☐		ON HOLD

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Presentation

Continued from:

Requested Action (Identify appropriate Action or Motion)

Presentation: Redevelopment Best Practices and Update on City Center RFQ

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Executive Director Memo on Presentation: Redevelopment Best Practices and Update on City Center RFQ



100 W. Dania Beach Blvd.
Dania Beach, Florida 33004

tel (954) 924-6801
fax (954) 921-2604
www.DaniaBeachCRA.org

To: Chair, Vice Chair and Board of Commissioners

From: Rachel Bach, Interim Executive Director

Date: February 14, 2017

Re: Presentation: Redevelopment Best Practices and Update on City Center RFQ

Kim Briesemeister, Principal with RMA, LLC and former President of the Florida Redevelopment Association will provide a brief presentation to the CRA Board regarding the purpose of Community Redevelopment Agencies; limitation and exercise of powers; and examples of best practices throughout the State and Nation.

Ms. Briesemeister will also give a brief update on the schedule for release of the City Center Request for Qualifications (RFQ).

MINUTES OF MEETING
DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, JANUARY 10, 2017 – 6:00 P.M.

1. Call to Order/Roll Call

Chairman James called the meeting to order at 6:00 p.m.

Present:

Chairman:	Tamara James
Vice-Chairman:	Bill Harris
Board Members:	Chickie Brandimarte Bobbie H. Grace Marco A. Salvino, Sr.
Executive Director:	Rachel Bach
City Attorney:	Thomas Ansbro
CRA Secretary:	Louise Stilson

2. Citizen Comments

There were no citizen comments at this meeting.

3. Administrative Reports

3.1 CRA Executive Director Report

Director Bach reviewed the information that was provided in the agenda packet.

Chairman James questioned if we distribute the information for the Neighborhood Nights to the local schools and Education Advisory Board. Director Bach noted it has been done in the past, and will look to see if it is still happening.

Director Bach provided an updated site plan for the Arts and Seafood Festival. She asked the board to discuss appointing someone to participate on the Planning Committee.

Board Member Grace cautioned they need friendly people to be volunteers because she will not tolerate nonsense this year.

Board Member Salvino questioned how the VIP area would work this year.

Director Bach noted the volunteer area will be completely separate from the VIP area this year. Additionally, if the budget permits, there will be a hired host/hostess working the door who will only allow access to those with a band.

Board Member Salvino suggested we install more tents and seating areas, which would likely eliminate problems in the VIP tent and increase food sales.

There was discussion as to why a Board Member should attend the planning meetings. The Board generally concurred that they should not participate this year, but perhaps beginning next year.

4. Presentations

There were no presentations on this agenda.

5. Consent Agenda

Items Removed from Consent Agenda: #5.3

- 5.1 Minutes:
Approve Minutes of December 13, 2016 CRA Board Meeting

- 5.2 Travel Requests: None

Board Member Grace motioned to approve the Consent Agenda, with the exception of Item #5.3; seconded by Board Member Brandimarte. The motion carried unanimously.

- 5.3 Approval of the Commercial Property Improvement Grant Application for Bake Shack, located at 238 South Federal Highway, in an amount not to exceed \$20,000.00

Board Member Grace noted we do not want to run into the same problems we have had in the past because the business has not been in business for two years. She questioned why the application is in the business' name and not the owner's name.

Director Bach noted the owner of the property has owned it for over two years and the grant agreement would be with the owner. The permanent improvements would remain with the building regardless of who the tenant may be.

Board Member Brandimarte questioned the outside dining and parking.

Director Bach responded the plan was reviewed by the zoning department and ample parking is available.

There was discussion on whether or not the business or property owner should apply for the grant.

Director Bach suggested the Board defer the item and she would re-review the agreement for the next meeting.

Vice-Chairman Harris motioned to continue the Grant Application for Bake Shack until the next CRA Board Meeting on February 14, 2017; seconded by Board Member Salvino. The motion carried on the following 5-0 Roll Call vote:

Board Member Brandimarte	Yes	Vice-Chairman Harris	Yes
Board Member Grace	Yes	Chairman James	Yes
Board Member Salvino	Yes		

6. Proposals and Bids

There were no proposals on this agenda.

7. Discussion and Possible Action

There were no discussion items on this agenda.

8. Board Member Comments

Board Member Grace commented on the Arts & Seafood Festival, and expressed her concern with parking for the event. She asked if we reached out to the Church for additional parking.

Director Bach responded we need to promote the use of the trolley and the use of the parking garage this year since fewer spaces would be available from the casino.

Chairman James questioned if there were any opportunities for marketing and advertising the Arts & Seafood Festival. She has contacts that she can recommend for someone local, if the budget allows.

Director Bach agreed that getting the information out is difficult, and encouraged the Board to assist with getting the word out.

9. Adjournment

Chairman James adjourned the meeting at 6:47 p.m.

ATTEST:

COMMUNITY REDEVELOPMENT
AGENCY

LOUISE STILSON, CMC
CRA SECRETARY

TAMARA JAMES
CHAIRMAN – CRA

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)
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Approve request from Emily Safran, PATCH Market Manager, to attend the Florida Organic Growers FAB (Fresh Access Bucks) Training in Orlando, Florida, on September 7-8, 2016 (Estimated cost \$77.95)

Purchasing Requests ONLY		
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Dept:	Acct #:	Amt:
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Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Emily Safran Travel Request



**CITY OF DANIA BEACH
PRE-APPROVED CONFERENCE OR TRAINING AUTHORIZATION/RECONCILIATION**

EMPLOYEE: Emily Safran DEPARTMENT: CRA

LOCATION: ORLANDO FLORIDA TRIP/TRAINING DATE: September 7 -8 2016

PURPOSE: FAB Training

☒ Overnight

☐ Out of State

☐ Air Travel

TRAVEL EXPENSES ESTIMATED: (Policy #2002-10-1)

REGISTRATION (attach conference brochure) _____

LODGING (# of nights 1) _____

MEALS (per diem) _____

OTHER INCIDENTAL EXPENSES: _____

GAS _____

49.27

TOLLS _____

28.68

OTHER TRANSPORTATION (Shuttle/Taxi/Parking) _____

SUPPLIES/MATERIALS _____

-

TOTAL ESTIMATED EXPENSES:

\$ 77.95

This seminar is required for:

☐ Certification

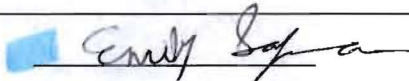
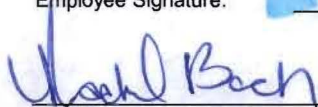
☒ General Training

☐ License

☐ Other _____

Note any overnight or out of state travel events attended in the last 12 months:

Employee Signature: _____



Department Director

TRAVEL AUTHORIZATION:


Finance Director TDS

City Manager

If payment is made through City's credit card, please indicate "credit card" under "Date" Column

	Check Payee:	Amount:	Date:	RECONCILIATION	
				Actual	Differences
Registration:					
Lodging:					
Car Rental					
Traveler: Per Diem					
Gas		49.27		\$ 49.27	
tolls		\$ 28.68		\$ 28.68	
Account #:					

Total actual travel expense

\$ 77.95

The City paid up front

Total reimbursement to Traveler

\$77.95

FUNDED BY FLORIDA CERTIFIED ORGANIC GROWERS & CONSUMERS, INC (FOG) GRANT



CITY OF DANIA BEACH
Per Diem Calculator

Name: Emily Safran
Location: ORLANDO FLORIDA
Purpose: FAB Training

IRS Pub 1542 **M&IE**
\$51.00 (obtain from Per diem form on City's Intranet)
Conference Hours

Day	9/7/2016	9/8/2016	Total Est Exps
Meal Provided:	Travel		
Per Diem			
Lodging			
Gas			\$ 49.27
Tolls			\$ 28.68
Taxi			
Conf Fees			
			<u>\$77.95</u>

*** Travel day**

per diem reductions
Breakfast (B) 15% \$8.85
Lunch (L) 35% \$20.65
Dinner (D) 50% \$29.50

Mileage to and from Orlando

FUNDED BY FLORIDA CERTIFIED ORGANIC GROWERS & CONSUMERS, INC (FOG) GRANT



INVOICE # 122016

Name: Emily Safran emilysaf@aol.com
One Time Payment: \$77.95
Position: Market Manager for FAB Training
Time Period: 09/7- 09/8, 2016

RB
12/19/14

Best Practices at Farmers' Markets – Improving Food Safety and Market Growth

Educational Workshop for Farmers' Market Managers and Vendors

AGENDA

August 16, 2016, 9:00 am to 3:00 pm

UF/IFAS Orange County Extension Education Center, Orlando, FL

9:00 am Registration

Morning Session

9:20 am Welcome and Introduction (Soo Ahn, UF/IFAS; LuAnn Duncan, OC Extension)

9:30 am Overview of Florida Farmers' Markets: Current Status and Future (Danielle Treadwell, Jose Perez, UF/IFAS)

10:00 am Food Safety Issues Associated with Farmers' Markets (Soo Ahn, UF/IFAS)

10:20 am Break

10:35 am Farmers' Market Food Safety 101 (Keith Schneider, UF/IFAS)

11:05 am Safety Guidelines for Growers and Vendors of Farmers' Markets (Bob Hochmuth, UF/IFAS)

11:35 am Safety Guidelines for Consumers of Farmers' Markets (Amy Simonne, UF/IFAS)

12:05 pm Catered lunch and networking

Afternoon Session

1:15 pm Farmers' Markets: What Matters Most to the Customers? (Claire Mitchell, Haile Plantation Market, Gainesville, FL)

1:45 pm Multiple Payment Options for Farmers Markets / EBT/ SNAP (Mary Hathaway, FOG)

2:15 pm Farmers Market Operation: How to Ensure Products Are in Compliance (FDACS – pre-recorded video)

2:45 pm Open Discussion, Question and Answer session

3:00 pm Evaluation/Adjourn

WELCOME

00014248050-10
M & D FOOD INC.
3518 Curry Ford Ro
ORLANDO FL

VISA
*****6346
REF # 9800040021 2

DATE 09/08/16 17:35
PUMP # 02
SERVICE LEVEL: SELF
PRODUCT: UNLD
APPROVAL # 008632
GALLONS: 6.967
PRICE/G: \$ 2.079
FUEL SALE \$ 14.48

THANK YOU
HAVE A NICE DAY

743

DAVIE FOOD MARKET

00038919188
DAVIE FOOD MARKET LLC
3690 Davie Rd
DAVIE FL 33314

< DUPLICATE RECEIPT >

Description	Qty	Amount
REG CA #02	7.0326	15.46
SELF @ 2.199/ G		

Subtotal	15.46
Tax	0.00
TOTAL	15.46
CREDIT \$	15.46

TRANS TYPE: SALE
CARD TYPE: VISA
Acct: 6346
Pymnt TIME: 21:31:08
AUTH: 008464
Ref #: 95000020131

DEALER#: 00038919188 Term ID: 08

954-652-1644
ST# AB123 TILL XXXX DR# 1 TRAN# 1010295
CSH: 1 09/08/16 21:31:12

RB

308594 Costco 91
1890 S University Dr
Davis

Member# 111842819985
Invoice # 90070
Date 09/07/16
Time 19:58
Auth # 007707

UI Acct #
XXXXXXXXXXXX6346

Pump	Gallons	Price
03	9.120	\$ 2.119

Product	Amount
Unleaded	\$ 19.33

Total Sale \$ 19.33

SALE - Card Swiped
APPROVED
TransID#27312

Kirkland Signature
Gasoline meets and
exceeds TopTier(tm)
performance
standards.
Learn more at
Costco.com
"enough fuel"

Posted Date	Transaction Date	Activity Description	Transaction Type	Amount	B
09/08/2016 09:16:38 PM	09/08/2016 09:14:58 PM	Transponder 119774350110 on 09/08/2016 09:14:58 PM at SR91 Griffin Rd SBOff MP53 lane 60S Agency Turnpike District with 02 axles.	TTOL	(\$0.26)	
09/08/2016 09:09:20 PM	09/08/2016 09:05:31 PM	Transponder 119774350110 on 09/08/2016 09:05:31 PM at SR91 CypressCreek Main SB MP63 lane 60S Agency Turnpike District with 02 axles.	TTOL	(\$1.06)	
09/08/2016 08:49:11 PM	09/08/2016 08:44:16 PM	Transponder 119774350110 on 09/08/2016 08:44:16 PM at Lantana lane 08Z Agency Turnpike District with 02 axles.	XTKT	(\$12.21)	
09/08/2016 06:38:42 PM	09/08/2016 06:30:15 PM	Transponder 119774350110 on 09/08/2016 06:30:15 PM at Three Lakes lane 03Y Agency Turnpike District with 02 axles.	ETKT	\$0.00	
09/08/2016 06:25:49 PM	09/08/2016 06:09:24 PM	Transponder 119774350110 on 09/08/2016 06:09:24 PM at Beachline West - ORT West lane 02S Agency Turnpike District with 02 axles.	TTOL	(\$1.88)	
09/07/2016 10:50:01 PM	09/07/2016 10:50:01 PM	Replenishment - Credit Card	REPLENISH	\$25.00	
09/07/2016 10:48:10 PM	09/07/2016 10:41:15 PM	Transponder 119774350110 on 09/07/2016 10:41:15 PM at Three Lakes lane 07Z Agency Turnpike District with 02 axles.	XTKT	(\$12.21)	
09/07/2016 08:39:09 PM	09/07/2016 08:34:10 PM	Transponder 119774350110 on 09/07/2016 08:34:10 PM at Lantana lane 06Y Agency Turnpike District with 02 axles.	ETKT	\$0.00	
09/07/2016 08:16:15 PM	09/07/2016 08:11:42 PM	Transponder 119774350110 on 09/07/2016 08:11:42 PM at SR91 CypressCreek Main NB MP63 lane 50S Agency Turnpike District with 02 axles.	TTOL	(\$1.06)	

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from: January 10, 2017

Requested Action (Identify appropriate Action or Motion)

Approve Application for Bake Shack Façade Grant

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Memo on Bake Shack Application for Commercial Property Improvement Grant, Bake Shack Application for Commercial Property Improvement Grant, Estimate from Click RCS Inc. for Bake Shack Application for Commercial Property Improvement Grant, Estimate from Gold Coast for Bake Shack Application for Commercial Property Improvement Grant, Estimate from Coastal Contracting for Bake Shack Application for Commercial Property Improvement Grant

To: CRA Board Members

From: Dan Murphy, Economic Development Manager

Date: February 14, 2017

Re: COMMERCIAL PROPERTY IMPROVEMENT GRANT PROGRAM: Bake Shack

Background:

At the January 10, 2017 Community Redevelopment Agency meeting, consideration of a Commercial Property Improvement Grant for Nelson Wu, property owner, on behalf of his tenant The Bake Shack, a restaurant at 238 S. Federal Highway, was continued pending support information regarding eligibility.

Under the Commercial Property Improvement Grant Program the following eligibility criteria apply:

Eligibility Criteria

- a. Property must be located within the Dania Beach CRA priority area.
- b. Primary and principle property use must be commercial. Residential uses are ineligible.
- c. Exterior improvements must adhere to the City of Dania Beach Building Code and Zoning Regulations and all Federal, State, and Local Requirements.
- d. Improvements must support the objectives and goals of the Dania Beach CRA Redevelopment Plan.
- e. Properties “for sale” or listed on the MLS at the time of application are not eligible.
- f. Property Owners may not reapply if they have received the maximum funding amount within a 5 year period under this or any other grant program administered by the Dania Beach CRA.
- g. The property’s use must be a legally conforming use per the City of Dania Beach Zoning Code.
- h. Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan, as determined by the Board. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the Grant Program.

- In prior fiscal years, Merchant Assistance Grants (which were for interior improvements and were directly granted to a business, not property owner) had been awarded only to businesses established three years or more. For FY 2016/17 the CRA deleted the Merchant Assistance Grant Program and adopted the Commercial Property Grant Program, which is a modification of the CRA's previous Façade and Exterior Improvement Program. Under the Commercial Grant Program properties sold with 24 months of receiving grant funds must repay the full amount.

Fiscal Impact

Funding is available and budgeted in CRA Fund Account #106-52-08-552-31-42. Remaining funds for Commercial Property Improvement grants are \$10,000.

Recommendations:

Approval of the Commercial Property Improvement Grant Application for Nelson Wu on behalf of Bake Shack in an amount **not to exceed \$20,000..**

FAÇADE AND EXTERIOR GRANT PROGRAM CHECKLIST

- ☒ Photographs of current condition of site and structures.
- ☒ Architectural renderings of proposed façade improvements in color.
- ☒ A detailed outline of all proposed improvements with cost estimate.
- ☒ If any components of the project pertain to paving, fencing, landscaping, etc., a survey showing location of work is also required.
- ☒ Applicant acknowledges that the property to be improved does not have any delinquent ad valorem taxes and is free of all municipal and county liens, judgments and encumbrances of any kind.
- ☒ Applicant acknowledges that properties that are sold within twenty-four months of receiving grant funding must repay the full amount of the grant and that a **lien** shall be recorded by the CRA against the property in order to secure the right of repayment.
- ☒ Cancelled check of payment to contractor/GC (your 20%). The CRA must receive proof of payment of your 20% via a cancelled check within fifteen (15) days of project start.
- ☒ Applicant must provide the CRA with at least three (3) quotes from a licensed contractor for the proposed work.
- ☒ Both the CRA Façade & Exterior Grant Program application and the CRA Façade & Exterior Grant Program agreement have been signed.
- ☒ Application fee of \$250 has been paid to Community Development Department for a review of proposed project in order to ensure compliance with City codes.
- ☒ **Please Note:** The properly executed Declaration of Restrictive Covenants must be recorded in the Broward County public records and a recorded copy provided to the CRA within ten days of receipt of the executed Program Grant Agreement. No Grant funds will be disbursed for the project before this is done.

Xiao Xia He
Signature

10-11-16
Date

XIAO XIA HE
Printed name

XXH Initial

**Dania Beach Community Redevelopment Agency (CRA)
FAÇADE and Exterior GRANT PROGRAM**

About the Program

The CRA Façade Grant Program is an incentive available to businesses located in the CRA on either side of US-1/Federal Highway from Old Griffin Road to Sheridan Street, and on Dania Beach Blvd from SW 5th Avenue to Gulfstream Road, for aesthetic improvements to the exterior of a commercial building and site. Painting of the building, installation of awnings, new doors/windows, landscaping, and brick pavers are typical improvements covered by the Façade Grant Program.

This program is subject to funding availability. All applications will be scored based on the following criteria and in the event that multiple completed applications are received within a 30 day window, the highest scoring applications shall prevail. The CRA may provide a grant of up to \$20,000 with a 20% match from the business. See example below:

Example

Project Cost:	\$ 25,000
CRA Grant:	\$ 20,000
Owner's Responsibility:	\$ 5,000

Properties that are sold within twenty-four months of receiving grant funding must repay the full amount of the grant. A lien shall be recorded by the CRA against the property in order to secure the right of repayment. Work on the project must begin within sixty (60) days following approval of the grant by the CRA Board. Applicant may reapply if deadline is missed.

- Eligible Improvements include aesthetic improvements to the building structure, such as exterior painting, installation of awnings, new windows and/or doors, and signage.
- Adjoining parking lots, roofs and landscaping are ineligible as stand alone projects however they may be included as a component of the eligible improvements as described above and will only be considered in conjunction with the overall physical facade improvements to the structure.
- Because of limited funding, staff from the CRA will evaluate the submissions and select those projects for submission to the CRA Board that beautify the area, will be a catalyst for economic development.
- All eligible projects will be required to apply for Enterprise Zone funding if applicable.

Please Note

Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board of Commissioners if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.

Scoring

Scoring for applications that are received by the CRA shall be based upon a 100 point value system.

1. Location- 40 Points
Businesses located along US-1/Federal Hwy in the core of the City Center/Downtown area from NW 2nd Street to Stirling Road, and on Dania Beach Blvd from SW 5th Avenue to NE 3rd Avenue shall receive the maximum points allotted in this category. Businesses that are outside of these targeted areas shall receive 20 points.
2. Use of sustainable materials- 20 Points
Sustainable materials might include for example xeriscaping, energy efficient lighting, environmentally sensitive paint or other types of sustainable or green initiatives. The maximum number of points allocated for the category means that the applicant has incorporated numerous green initiatives into their design.

XXH

3. In Business longer than three (3) years- 20 Points

Initial

If the applicant has been in business between 0-1, they receive 0 points; 1-2 years, they receive an automatic 10 points. If they have been in business 3 years or longer then the applicant will receive the maximum number of points for this category

4. Other renovations and business improvements outside of CRA incentives - 20 points.

If applicant contributes funding, (see table below for contribution point scale) above the required 20% match in order to make additional improvements to their business, they may receive up to 20 points.

CONTRIBUTION POINT SCALE

POINTS	EXTRA CONTRIBUTION AMOUNT
5	\$2,500 - \$4,999
10	\$5,000 - \$7,499
15	\$7,500 - \$9,999
20	\$10,000 and above

Initial

SECTION I

The Façade Grant Program benefits are contingent upon funding availability and approval by the CRA Board. Façade Grant Program benefits are not to be construed as an entitlement or right of a property owner or applicant. Grant funding for properties in the designated CRA areas is only available when such funding is consistent with the goals expressed in the CRA Strategic Finance Plan or Community Redevelopment Plan.

Step 1: Application Process

1. Business or property will start the application process by submitting an application to the CRA Staff for initial review. Once submitted to CRA Staff, the applicant must complete the application within thirty (30) calendar days. In conjunction with the initial application submission, a preliminary review of the proposed renovations to the property must be completed by the planning department (see Section II).

A completed application should include:

- A) A photograph of the property showing the area(s) for improvement.
- B) Conceptual design drawing(s) and cost estimate(s) of the proposed improvements. (At this point the CRA may provide conceptual design assistance.)
- C) Once the application is completed, it will initially be reviewed by CRA Staff who will then recommend approval or denial of the application.
- D) The application with a recommendation of approval or denial will be submitted in its entirety to the CRA Board of Commissioners for formal approval or denial.
- E) If the CRA Board approves the project, the CRA will provide the applicant with a Façade Agreement. The property owner shall not begin construction (Grants cannot be applied retroactively for work previously completed) until the Grant Agreement is signed by all parties. Improvements completed prior to approval by the CRA Board, **will not** be eligible for reimbursement.

SECTION II

PLEASE READ THE FOLLOWING PRIOR TO APPLICATION SUBMITTAL

- File complete application with Planning Department for preliminary review with required \$250.00 review fee.
- The application for planning department review must include **all** of the following items: Photographs of current condition of site and structures, architectural renderings of proposed façade improvements in color, a detailed outline of all proposed improvements with cost estimate. If any components of the project pertain to paving, fencing, landscaping, etc. a survey showing location of work is also required.
- Applicants are highly encouraged to address all components of the building façade including but not limited to painting, awnings, window/doors, lighting and signage to compliment the vision of the CRA plan.
- Owners of properties listed for sale may not apply for grant funding. Properties sold within twenty-four months of receiving grant funding **must repay the full amount**.

XXH
Initial

PLEASE READ THE FOLLOWING PRIOR TO APPLICATION SUBMITTAL

- The application must include **all** of the following items: Photographs of current condition of site and structures, architectural renderings of proposed façade improvements in color, a detailed outline of all proposed improvements with cost estimate. If any components of the project pertain to paving, fencing, landscaping, etc. a survey showing location of work is also required.
- Owners of properties listed for sale may not apply for grant funding. Properties sold within twenty-four months of receiving grant funding **must repay the full amount**.
- ✓ After approval by the CRA Board, the CRA will provide the applicant with an approved Grant Agreement for signature. The property owner shall not begin construction (Grants cannot be applied retroactively for work previously completed) until the Grant Agreement is signed by all parties. Improvements completed prior to approval by the CRA Board, will not be eligible for reimbursement.
- If deemed necessary, the CRA reserves the right to have the application and its contents evaluated and analyzed by an outside third party including but not limited to; the proposed business plan, partnership/ownership information with equity positions, mortgage on the property, lease agreements, letter of Intent from lending institution and any other documents provided by the applicant.
- If your site plan or application request includes landscaping, the landscaping must consist of species and varieties of native plants that are drought tolerant require little irrigation and withstand the environmental conditions of Dania Beach. Irrigation systems must prevent over spray and water waste and it is recommended a drip irrigation system be installed.
- Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.

I have read completely and understand the program requirements, including the application guidelines and grant reimbursement process.

Xiao Xia He
Signature

Date 11-7-16

Xiao Xia He
Printed Name and Title

1. If your contractor agrees to wait for payment until a check is issued by the CRA of Dania Beach, you must submit an invoice for the work for both you and your contractor, a letter from you indicating the work is complete and you are satisfied with the job.
2. If your contractor(s) requires payment upon completion of the work you must pay the invoice. You may then provide the CRA/City of Dania Beach with the paid invoice and/or a copy of *both* sides of the cancelled check. It is also recommended that you obtain a release from your contractor in consideration of final payment
3. A CRA/City of Dania Beach staff member will visit the property and take a photograph of the completed project. A check will be issued in your name.

Xiao Xia He
Signature of Applicant

Please Note

Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.

XXH
Initial

FAÇADE PROGRAM APPLICATION

Date of Application 10-11-16

1. Address of project requesting incentive: 238 S FEDERAL HWY
DANIA FL 33004

2. Name of Applicant: XIAO XIA HE

Address of Applicant: 242 S FEDERAL HWY
DANIA, FL 33004

Phone: (954) 489-8933 Fax: (954) 919-9918

Email: A800954@GMAIL.COM

3. Does the applicant own property? ☒ Yes ☐ No

If "No" box is checked, when will property be in control (own or long-term lease) of applicant?

Indicate the owning entity of the property (i.e. name on property title)

4. Project Description: FACADE AND EXTERIOR
BEAUTIFICATION

5. Total Project Cost 25,800

Total Funding Request 20,000

Initial

Authorized Representative

Xiao Xia He
Business Owner Signature

Property Owner Signature
(If different)

XIAO XIA HE
Print Name

Print Name

The Façade Grant Program benefits are contingent upon funding availability and approval by the CRA Board. Façade Grant Program benefits are not to be construed as an entitlement or right of a property owner or applicant. Grant funding for properties in the CRA boundaries is only available when such funding is consistent with the goals expressed in the CRA Strategic Finance Plan or Community Redevelopment Plan.

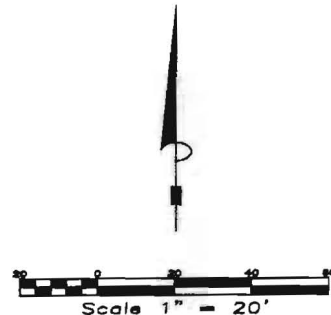
Please Note

Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.

Initial

Architectural renderings of proposed façade improvements in color





Atlantic Coast SURVEYING, INC.

LB NO. 5495

8125 STYRLING RD BROWARD (954)587-2100
DAVE, FLORIDA 33314 PALM BEACH (561)488-8828
FAX (954)587-5418
© 2006 ATLANTIC COAST SURVEYING INC.

LEGEND

--- CONTINUOUS	CONCRETE BLOCK WALL	MONITORING WELL
--- WOOD FENCE	OVERHEAD WIRES	CABLE JUNCTION BOX
--- METAL FENCE	CONCRETE FENCE	POWER/LIGHT POLE
	OUT ANCHOR	WATER METER
	--- DENOTES ELEVATION	PPAL/TEST PAD

I HEREBY CERTIFY THAT THE SURVEY REPRESENTED HEREON MEETS THE MINIMUM TECHNICAL REQUIREMENTS FOR LAND SURVEYS AS SET FORTH IN CHAPTER 119.07, F.S. OF THE FLORIDA ADMINISTRATIVE CODE FOR THE BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS PURSUANT TO SECTION 479.027 OF THE FLORIDA STATUTES.

NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.

BY *[Signature]* DATE 06/22/06 PJS
CLYDE WICKRE, PROFESSIONAL LAND SURVEYOR FLORIDA CERTIFICATION NO. 2861

1. BASIS OF SURVEYING AS INDICATED ON SHEET.
2. LEGAL DESCRIPTION PROVIDED BY CLIENT.
3. THE LAND SURVEY HEREON DOES NOT REPRESENT THE RIGHT-OF-WAY, EASEMENT, OR OTHER INTERESTS OF RECORD.
4. ASSUMPTIONS OF UNLESS OTHERWISE SPECIFIED: FOUNDATIONS, WALLS OR OTHER NON-MOVABLE IMPROVEMENTS WERE NOT LOCATED.
5. BUILDINGS ARE SHOWN ON THE NATIONAL GEODETIC VERTICAL DATUM OF 1989 UNLESS OTHERWISE SHOWN.
6. FENCE HAS BEEN SET TO THE CORNER-TO-CORNER OF THE FACE OF THE WALL.
7. A 30' DISTANCE BETWEEN FENCES OR OTHER NON-MOVABLE IMPROVEMENTS HAS BEEN CONSIDERED TO HAVE BEEN CLOSELY ILLUSTRATED THE RELATIONSHIP BETWEEN FENCES OR OTHER NON-MOVABLE IMPROVEMENTS AND THE FACE OF THE WALL. IN ALL CASES, DIMENSIONS SHALL CONTROL THE LOCATION OF THE IMPROVEMENTS OVER SCALE POSITIONS.
8. THE SURVEYING AND MAPPING WORK HEREON ARE IN SUBSTANTIAL AGREEMENT WITH RECORD PLATS AND RECORD MAPS.
9. PROPERTY LINES ARE SHOWN ON PROPERTY LINES AND ARE SET 5' UNLESS OTHERWISE NOTED.
10. SURVEYING TECHNIQUE, PLANS, CITY RECORDS, PROPERTY LINES, AND RECORD MAPS ARE SHOWN ON RECORD MAPS.
11. UNLESS OTHERWISE SPECIFIED, ALL DIMENSIONS ARE IN FEET AND INCHES.

ABBREVIATIONS

P.R.M.	DENOTES PERMANENT REFERENCE MONUMENT
F.N.D.	DENOTES FOUND NAIL & DISC
F.I.R.	DENOTES FOUND IRON ROD
F.I.P.	DENOTES FOUND IRON PIPE
F.H.	DENOTES FIRE HYDRANT
C.B.	DENOTES CATCH BASIN
P.P.	DENOTES POWER POLE
SAN. MH	DENOTES SANITARY SEWER MANHOLE
S.B. BOX	DENOTES BELLSOUTH TELEPHONE CLOSURE
WM	DENOTES WATER METER
WV	DENOTES WATER VALVE
OH WIRE	DENOTES OVERHEAD WIRES
CLF	DENOTES CHAIN LINK FENCE
N.T.S.	DENOTES NOT TO SCALE
F/C	DENOTES FENCE CORNER
P/L	DENOTES FENCE LINE
E/F	DENOTES END OF FENCE
EP	DENOTES EDGE OF PAVEMENT
H.O.P.	DENOTES HANDICAPPED PARKING SPACE
CONC	DENOTES CONCRETE
BW	DENOTES BACK OF WALK
FN&D	DENOTES FOUND NAIL AND DISC
BC	DENOTES BUILDING CORNER
POC	DENOTES POINT OF COMMENCEMENT
POB	DENOTES POINT OF BEGINNING
PIC	DENOTES POINT OF REVERSE CURVE
CNF	DENOTES CORNER NOT FOUND
PPAL	DENOTES FLORIDA POWER AND LIGHT COMPANY
ORB	DENOTES OFFICIAL RECORDS BOOK
PG	DENOTES PAGE
SPAC	DENOTES SET 1/2" PIN & CAP # 5495
SN&D	DENOTES SET NAIL & DISC # 5495

LEGAL DESCRIPTION

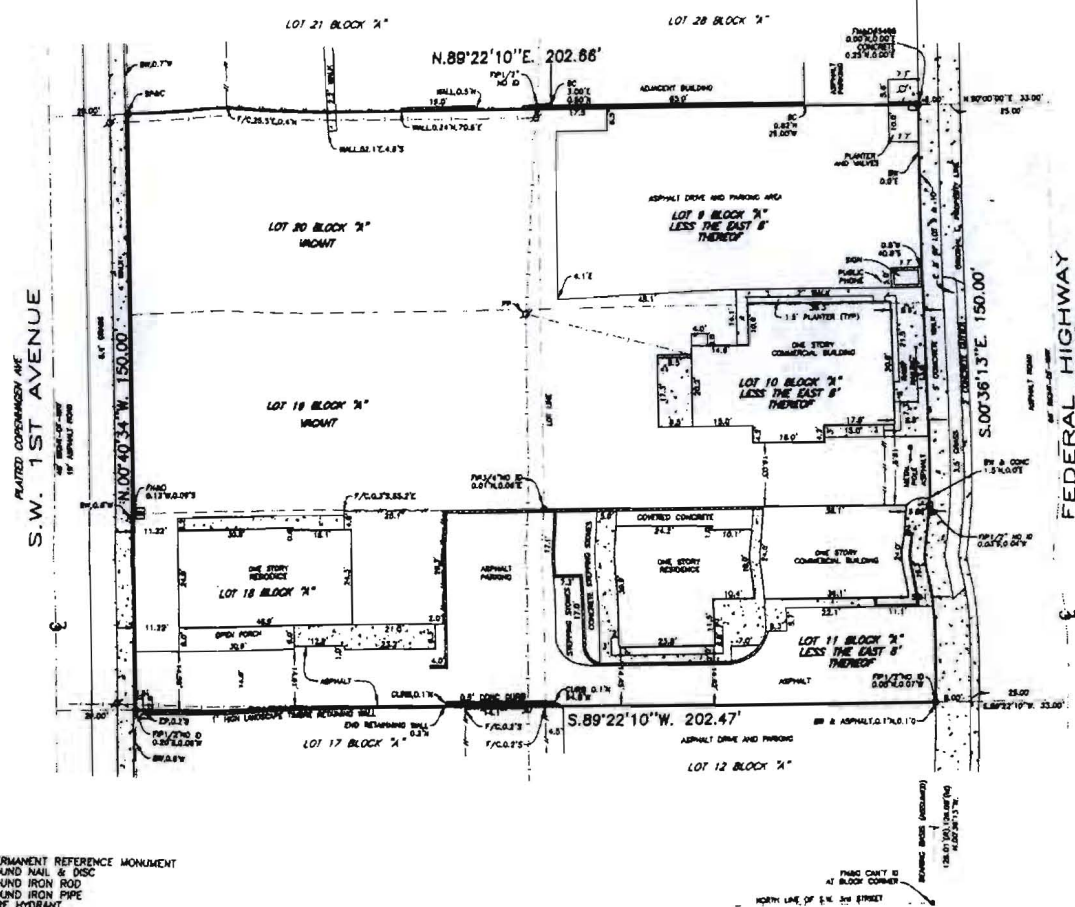
LOT 9, 10, AND 11, LESS STATE ROAD AND LOT 18, LESS THE WEST 80.00 FEET OF THE NORTH 40.00 FEET AND LOTS 19 AND 20, BLOCK A, "PARK HILL AMENDED", ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 1, PAGE 183, OF THE PUBLIC RECORDS OF DADE COUNTY, FLORIDA.

CERTIFIED TO:
LAMBERT HU
RAINBOW INVESTMENT REALTY

PROPERTY ADDRESS:
230 S. FEDERAL HIGHWAY
DADE, FL 33004
Dania, FL 33004

BOUNDARY SURVEY
INVOICE # 28362
SURVEY DATE 06/16/05

FLOOD ZONE X
MAP DATE 10/02/97
MAP NUMBER 120034 0208 F
HB



Photographs of current condition of site and structures



Coastal Contracting & Development, Inc.

2050 SW 17th Drive
Deerfield Beach, FL 33442
754-212-5651
CoastalHollywood@aol.com
CBC 053647

October 3, 2016

Nelson Wu
usaabc@gmail.com

RE: Bake Shack
238 S. Federal Highway
Dania Beach, FL

PROPOSAL

Supervision	1,500.00
Architectural Fee	2,000.00
Grading and pavers for driveway and patio	6,100.00
Front Fence	3,000.00
Double doors to patio area, including structural concrete	3,000.00
Read wall at patio with fence on top section	3,000.00
Awnings	2,900.00
Subtotal	21,500.00
Administrative Fee	2,150.00
Contractor Fee	2,150.00
TOTAL	\$25,800.00

Please let me know if you have any questions.

Sincerely,

Gary McGeddy

Gary J. McGeddy
President

Coastal Contracting & Development, Inc.

2050 SW 17th Drive
Deerfield Beach, FL 33442
754-212-5651
CoastalHollywood@aol.com
CBC 053647

October 3, 2016

Nelson Wu
usaabc@gmail.com

RE: Bake Shack
238 S. Federal Highway
Dania Beach, FL

PROPOSAL

Supervision	1,500.00
Architectural Fee	2,000.00
Grading and paving for driveway and patio	6,100.00
Foliage Front Fence	4,500.00
Double doors to patio area, including structural concrete	3,000.00
Retard wall at patio with fence on top section	3,000.00
Awnings	2,900.00
Subtotal	21,500.00
Administrative Fee	2,150.00
Contractor Fee	2,150.00
TOTAL	\$27,300.00

Please let me know if you have any questions.

Sincerely,

Gary McGeddy

Gary J. McGeddy
President

Coastal Contracting & Development, Inc.

2050 SW 17th Drive
Deerfield Beach, FL 33442
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Please let me know if you have any questions.

Sincerely,

Gary McGeddy

Gary J. McGeddy
President

The Bake Shack- 238 S Federal Hwy

Zoning Designation: SFED-MU

Reviewer: Anne-Christine Carrie, Planner 954-924-6805 x3654

All items reviewed are listed below. Only items in BOLD font need to be further addressed.

1. Code Violations. No violations as of 11/30/16 per Code.
2. Survey: Property survey and measurements are not legible. Submit a legible survey indicating setbacks. A
3. Architectural renderings of proposed façade. At discretion of CRA.
4. Provide dimensions for the façade modification for compliance review.
5. Per Sec. 510-30 (d), provide a pitched roof.
6. Per Sec. 510-30 (E): Reflective and mirrored-type glazing on windows at the ground level are prohibited. Provide details and description of windows.
7. Per Sec. 510-30 (H), provide glassed surface calculation.
8. Per Sec. 510-30 (I) The coloration of all buildings shall be nature blending with a maximum of three (3) colors exclusive of roof. The use of "earth tone" or light pastel colors is encouraged. Semitransparent stains are recommended for application on natural wood finishes.
9. Per Sec. 510-30 (L), heating, ventilation and air conditioning equipment, duct work, air compressors, other fixed operating machinery shall be either screened from view or located so that such items are not visible from the designated arterial, adjacent residential properties or intersecting streets.
10. Per Sec. 235-40 (A), fence height in the front yard may not exceed 4'. Please indicate fence height.
11. Quotes. Only 1 contractor quote was provided
12. Landscaping. Provide a landscape plan identifying the type, location and number of each proposed species.
13. Photographs. Photographs of existing conditions were submitted as required.
14. Use: Per Sec. 110-200, outdoor restaurant seating for this property will require a special exception and variance.
15. New Outdoor dining:
 - Per Section 110-200 provide floor plan of existing restaurant to ensure the existing restaurant is a minimum of 500 square feet of gross floor area.
 - Outdoor dining requires a Special Exception approved by the City Commission. Special Exception application fee is a minimum of \$3,700 plus \$200 per acre or portion of such area and must be submitted with a

completed application and written statement addressing the Special Exception criteria identified in Section 630-50. A site plan will be required.

- Outdoor dining area must provide additional parking of 1 space per 40 square feet of customer service area. Must show parking calculations. If additional parking cannot be provided, request a Variance or provide payment in lieu of parking which is \$6,500 per space.
- A Variance application fee is \$2,000 and must be submitted with a completed application and written statement addressing the Variance criteria identified in Section 625-40.

16. Signage.

- Per Section 505.90, the cumulative square footage of building signage permitted on primary street (Federal Highway) is 1.5 times the linear foot of occupant street frontage. Provide the permitted and proposed signage area calculation (include window signs).
- Additional square footage can be granted as a bonus in accordance with Section 505-210.
- Per Section 505-90 window signs shall not comprise more than 10% of the total window area.

Carrie, Anne-Christine

From: Lunkins, Angel
Sent: Wednesday, November 30, 2016 4:05 PM
To: Carrie, Anne-Christine
Subject: RE: Code Check

Sorry for the delay, Thanks

From: Carrie, Anne-Christine
Sent: Wednesday, November 30, 2016 10:05 AM
To: Lunkins, Angel
Subject: Code Check

Good morning Angel:

Are there any code violations at the properties:

238 S Federal Hwy- 514203020070//////// No code cases or liens

242 S Federal Hwy-514203020080 No code cases or liens

Thank you

Anne-Christine Carrie

Planner

City of Dania Beach

100 W. Dania Beach Blvd.

Dania Beach, Florida 33004

(954)924-6800 Ext. 3654

ACarrie@ci.dania-beach.fl.us

"Established in History, Preparing for Tomorrow"



Please Note: Florida has a very broad public records law. Most written communications to or from City Officials regarding City business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

PAYMENT DATE
11/29/2016

COLLECTION STATION
City Hall Window 2

RECEIVED FROM
BAKE SHACK

DESCRIPTION
238 S FEDERAL HWY

City of Dania Beach
100 W. Dania Beach Blvd.
Dania Beach, FL 33004

BATCH NO.
2017-02000172

RECEIPT NO.
2017-00008326

CASHIER
fincashier2

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT						
PSP	Appl Review - Standard CRA FACADE GRANT APP 238 S FEDERAL HWY	\$250.00						
Payments:	<table><tr><th>Type</th><th>Detail</th><th>Amount</th></tr><tr><td>Check</td><td>1276</td><td>\$250.00</td></tr></table>	Type	Detail	Amount	Check	1276	\$250.00	
	Type	Detail	Amount					
Check	1276	\$250.00						
Total Amount:		\$250.00						

Customer Copy

Printed by: fincashier2

Page 1 of 1

11/29/2016 02:53:08 PM



CITY OF DANIA BEACH
COMMUNITY DEVELOPMENT
Payment Receipt

No: 000873

Date: 11/23/16

RECEIVED FROM:

Name: Bake Shack

Address: 238 S FEDERAL HWY

Address 2: _____

City/St/ZIP: Dania Beach, FL 33004

Service or Item	Amount
<u>PSP - Standard Develop/Variance etc Application Fee</u>	<u>\$250.00</u>
_____	_____
_____	_____
_____	_____

P/Z ITEM # CRA FACADE GRANT APPLICATION

LOCATION: 238 S FEDERAL HWY

APPLICANT: Bake Shack

PREPARED BY: Anne-Christine Carrie

TOTAL DUE: \$250.00

Estimate

Click Rcs Inc

7980 N French Dr # 405
Pembroke Pines
FL 33024

754-779-9794
855-512-555
CGC #1522460
MRSR1609
license & insured

Estimate No:
Date:

1617
December 31, 2016

For: **Bake Shack**
238 S Federal Hwy
Dania Beach
FL 33004

Code	Description	Amount
RENOVATION	Job description: Fence: Install 6' high pvc fence on left side of building 20' Lf Paver: Prepare 600 sf of soils to install paver , cleaning , digging , level , lime rock , install paver . Awning : Install awning on front of the building to cover all front Slider door install: Open cbc wall to install french door On the opening for the patio.	\$29,000.00

Customers responsible for the
Plan and permit fee.

Total \$29,000.00

50 % down
50 %when completed.

ESTIMATE



GOLD COAST CONTRACTORS INC.
STATE CERTIFIED GENERAL CONTRACTORS LIC # CGC1516980
ALL FACETS OF RESIDENTIAL / COMMERCIAL CONSTRUCTION & SALES
INTERIOR / EXTERIOR BUILD-OUTS , CUSTOM FINISHES & DESIGN

DATE ESTIMATE
01/27/17 457

BILL TO:
BAKE SHACK
238 S. FEDERAL HWY
DANIA BCH, FL 33004

THIS IS NOT A CONTRACT

PO No. JOB TYPE

#	ITEM	DESCRIPTION	QTY	RATE	AMOUNT
1	01 PERMIT FEE	CITY PERMIT FEE- ALLOWANCE ONLY (FINAL AMOUNT TO BE PAID BY CLIENT) NOTE: ARCHITECTURAL DRAWINGS, DESIGN PLANS, SHOP DRAWINGS, AND ENGINEERING OF ANY TYPE ARE NOT THE RESPONSIBILITY OF GCC. ANY ADDITIONAL FACILITATION TO COORDINATE THESE REQUIRMENTS WILL BE ADDITIONAL CHARGE TO CLIENT IN THE AMOUNT OF 150.00 PER HR.	1	800.00	800.00
2	01.10 NOC	FILE NOTICE OF COMMENCEMENT	1	75.00	75.00
3	01.9 PLANNING FEE	PLANNING FEE- INQUIRY & RESEARCH FOR CONSTRUCTION PROJECT	1	550.00	550.00
4	01.6 PERMIT EXPEDITING FEE	EXPEDITING FEE TO PROCESS PERMIT	1	800.00	800.00
5	26 LANDSCAPING AND PAVING	REMOVAL OF ASPHALT DRIVE AND INSTALL NEW BRICK PAVERS AREA TO BE FINILIZED	1	11,000.00	11,000.00
6	61 DOORS	PROVIDE & INSTALL IMPACT DOUBLE FRENCH DOOR UNIT FOR PATIO ACCESS	1	3,500.00	3,500.00
				TOTAL	

P: (954) - 281-8728 F : (305) - 731-2481 INFO@GCCMIAMI.COM
PO BOX 220617 HOLLYWOOD, FL 33022 WWW.GCCMIAMI.CO

ESTIMATE



GOLD COAST CONTRACTORS INC.
STATE CERTIFIED GENERAL CONTRACTORS LIC # CGC1516980
ALL FACETS OF RESIDENTIAL / COMMERCIAL CONSTRUCTION & SALES
INTERIOR / EXTERIOR BUILD-OUTS , CUSTOM FINISHES & DESIGN

DATE ESTIMATE
01/27/17 457

BILL TO:
BAKE SHACK
238 S. FEDERAL HWY
DANIA BCH, FL 33004

THIS IS NOT A CONTRACT

PO No. JOB TYPE

#	ITEM	DESCRIPTION	QTY	RATE	AMOUNT
7	22 SPECIALTY	SPECIALTIES - 3 X 60"W AWNINGS OVER FRONT WINDOWS, 1 X 3'W AWNING OVER DOOR,	1	3,700.00	3,700.00
8	30 FENCE OR RAILING	FABRICATE WOODEN FENCE APPROX 25' LONG 6' HIGH ITEM DIMENSIONS NEED TO BE VERIFIED	1	2,600.00	2,600.00
9	CLEANING SERVICES	JOB SITE CLEAN UP	1	550.00	550.00
10	PROFIT & OVERHEAD	PROFIT & OVERHEAD	23575	0.20	4,715.00

TOTAL \$28,290.00

P: (954) - 281-8728 F : (305) - 731-2481 INFO@GCCMIAMI.COM
PO BOX 220617 HOLLYWOOD, FL 33022 WWW.GCCMIAMI.CO

Coastal Contracting & Development, Inc.

2050 SW 17th Drive
Deerfield Beach, FL 33442

754-212-5851
CoastalHollywood@aol.com
CBC 053647

October 3, 2016

Nelson Wu
usaabc@gmail.com

RE: Bake Shack
238 S. Federal Highway
Dania Beach, FL

PROPOSAL

Supervision	1,500.00
Architectural Fee	2,000.00
Grading and paving for driveway and patio	6,100.00
Front Fence	3,000.00
Double doors to patio area, including structural concrete	3,000.00
Read wall at patio with fence on top section	3,000.00
Awnings	2,900.00
Subtotal	21,500.00
Administrative Fee	2,150.00
Contractor Fee	2,150.00
TOTAL	\$25,800.00

Please let me know if you have any questions.

Sincerely,

Gary McGeddy

Gary J. McGeddy
President

Coastal Contracting & Development, Inc.

2050 SW 17th Drive
Deerfield Beach, FL 33442

754-212-5651
CoastalHollywood@aol.com
CBC 053647

October 3, 2016

Nelson Wu
usaabc@gmail.com

RE: Bake Shack
238 S. Federal Highway
Dania Beach, FL

PROPOSAL

Supervision	1,500.00
Architectural Fee	2,000.00
Grading and paving for driveway and patio	6,100.00
Foliage Front Fence	4,500.00
Double doors to patio area, including structural concrete	3,000.00
Retard wall at patio with fence on top section	3,000.00
Awnings	2,900.00
	Subtotal
	21,500.00
	Administrative Fee
	2,150.00
	Contractor Fee
	2,150.00
	TOTAL
	\$27,300.00

Please let me know if you have any questions.

Sincerely,

Gary McGeddy

Gary J. McGeddy
President