

MINUTES OF SPECIAL BUDGET MEETING  
DANIA BEACH CITY COMMISSION  
TUESDAY, JULY 30, 2019 – 5:01 P.M.

1. Call to Order/Roll Call

Mayor James called the meeting to order at 5:03 p.m.

Present:

Mayor:	Lori Lewellen
Vice-Mayor:	Lauren Odman
Commissioners:	Chickie Brandimarte Bill Harris Tamara James
City Manager:	Ana M. Garcia, ICMA-CM
City Attorney:	Thomas Ansbro
City Clerk:	Thomas Schneider

2. Presentations

City Manager Garcia thanked everyone involved in the Budget Committee; staff worked diligently and we were able to balance the budget. It is a very lean budget, but it focuses on service delivery for our residents.

Nicki Satterfield, Director of Finance, presented a PowerPoint of the proposed budget, which is attached to and incorporated into these minutes.

Commissioner Harris questioned funding of the Police pension plan.

Finance Director Satterfield noted there are no new people going into the plan on either side and it is more funded than it was last year.

Commissioner Harris noted regarding the shuttle bus, he thinks MPO has put some funds aside for transportation issues around the County that we may be able to capture because of the one penny sales tax initiative; funds would be available in January 2020.

Finance Director Satterfield reviewed the overall plan for tonight's meeting and for one-on-one budget discussions during the month leading up to the budget workshop.

Commissioner James felt the second floor renovation should be workshopped as she does not recall having a consensus to have it in the budget. The Commission does not even have any offices.

Finance Director Satterfield noted everything that is approved in the budget would have to come back to the Commission for approval.

Commissioner James said regarding the Chief Procurement Officer, we could start with a Procurement Manager rather than a chief. Regarding the City Attorney, we are in limbo with what we are doing as we have an RFP out. She added we do not need an Assistant Parks & Recreation Director at this time, and she does not see the med unit that had been discussed.

Commissioner Brandimarte noted she will not meet with the City Manager or anybody one-on-one on this; she will meet with all of the Commission together. She questioned setting the millage rate lower, perhaps a half percent, to give a small tax relief to the taxpayers, and asked Finance Director Satterfield to come back with that information. She does not agree with a lot of the things in the budget and has many questions, but she wants to discuss it in an open, transparent setting.

City Manager Garcia reminded everyone that the new revenue we received this year was \$850,000.00; out of that, \$1.2 million automatically went to Fire and Police. We are at 60% and we keep focusing on public safety. Setting the millage rate today does not mean we cannot, through the process, lower it.

### 3. Public Hearings

#### 3.1 RESOLUTION NO. 2019-066

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE IMPOSITION OF FIRE RESCUE ASSESSMENTS AND THE PROVISION OF FIRE SERVICES, FACILITIES AND PROGRAMS WITHIN THE CITY OF DANIA BEACH, FLORIDA; PROVIDING AUTHORITY; AFFIRMING THE PROVISIONS AND FINDINGS OF RESOLUTION NOS. 2017-084 AND 2017-105; PROVIDING PURPOSE, EFFECT AND DEFINITIONS; PROVIDING FOR PROVISION AND FUNDING OF FIRE SERVICES; PROVIDING FOR IMPOSITION AND COLLECTION OF SUCH ASSESSMENTS; PROVIDING LEGISLATIVE DETERMINATIONS OF SPECIAL BENEFIT AND FAIR APPORTIONMENT; PROVIDING UPDATED ASSESSMENT METHODOLOGY AND CALCULATIONS; ESTABLISHING PRELIMINARY NOT-TO-EXCEED ASSESSMENT RATES FOR FIRE ASSESSMENTS TO PROVIDE FOR THE PROVISION OF FIRE SERVICES, FACILITIES AND PROGRAMS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019; DIRECTING THE PREPARATION OF A PRELIMINARY ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF MAILED AND PUBLISHED NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2019-066.

Mayor Lewellen opened the Public Hearing.

Bobbie Grace, 110 NW 8<sup>th</sup> Avenue, felt everything included in the budget should not be in there, such as the positions that were requested. She sees nothing in the budget for the general employees.

Seeing as there was no one else to speak in favor or opposition, Mayor Lewellen closed the Public Hearing.

**Commissioner James motioned to adopt Resolution #2019-066; seconded by Vice-Mayor Odman. The motion carried unanimously.**

### 3.2 RESOLUTION NO. 2019-067

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE COLLECTION AND DISPOSAL OF SOLID WASTE IN THE CITY OF DANIA BEACH, FLORIDA; ESTABLISHING THE NOT TO EXCEED ASSESSMENT RATE FOR SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN BOUNDARIES OF THE CITY OF DANIA BEACH, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2019-067.

Mayor Lewellen opened the Public Hearing. Seeing as there was no one to speak in favor or opposition, she closed the Public Hearing.

**Commissioner James motioned to adopt Resolution #2019-067; seconded by Vice-Mayor Odman. The motion carried unanimously.**

### 3.3 RESOLUTION NO. 2019-068

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE PROVISION OF STORMWATER SERVICES, FACILITIES AND PROGRAMS WITHIN THE CITY OF DANIA BEACH, FLORIDA; ESTABLISHING THE NOT TO EXCEED ASSESSMENT RATE FOR STORMWATER ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019; DIRECTING THE PREPARATION OF RESPECTIVE ASSESSMENT ROLLS; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2019-068.

Mayor Lewellen opened the Public Hearing. Seeing as there was no one to speak in favor or opposition, she closed the Public Hearing.

**Commissioner James motioned to adopt Resolution #2019-068; seconded by Commissioner Harris. The motion carried unanimously.**

### 3.4 RESOLUTION NO. 2019-069

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING THE PROPOSED MILLAGE RATE NECESSARY TO BE LEVIED FOR THE FISCAL YEAR 2019-2020 FOR OPERATING PURPOSES; ESTABLISHING THE DEBT MILLAGE APPROVED BY THE ELECTORATE; PROVIDING FOR A PUBLIC HEARING WHEN OBJECTIONS MAY BE HEARD AND QUESTIONS

CONCERNING SAME WILL BE ANSWERED; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2019-069.

Mayor Lewellen opened the Public Hearing. Seeing as there was no one to speak in favor or opposition, she closed the Public Hearing.

**Commissioner James motioned to adopt Resolution #2019-069; seconded by Vice-Mayor Odman. The motion carried unanimously.**

4. Adjournment

Mayor Lewellen adjourned the meeting at 5:44 p.m.

ATTEST:

  
THOMAS SCHNEIDER, CMC  
CITY CLERK



CITY OF DANIA BEACH

  
LORI LEWELLEN  
MAYOR

Approved: August 27, 2019



# City of Dania Beach

**City Manager's Recommended  
FY 2020 Budget**

**Investing in Our Future  
Clear Bold Vision for Dania Beach**

**July 30, 2019**



# Preliminary Budget Actions Tonight

- Taxes = maintain existing millage **5.9998 mills**
  - “rolled back” millage rate - 5.9305 mills
- Voter Approved Debt millage **.1690 mills**
- Set 1<sup>st</sup> Budget Public Hearing

Thursday 9/12/2019 @ 5:01 p.m. at Dania Beach City Hall

- **Fire-Rescue Assessment** (no change) **\$ 223.75 yr.**  
(provides appx same revenue as last year; 69% of fire protection costs)
- **Stormwater Assessment** (no change) **\$ 40.00 yr.**
- **Residential Solid Waste** (adj. of \$7.08 yr.) **\$ 365.22 yr.**



# City Property Values

## *Steady Growth*

**City Property Values  
increasing for the seventh  
consecutive year**

▶ 2009 values	3,142,559,344	(-6.8%)
▶ 2010	2,939,189,103	(-8.1%)
▶ 2011	2,688,806,173	(-1.9%)
▶ 2012	2,550,120,331	(-1.8%)
▶ 2013	2,671,694,774	(5.40%)
▶ 2014	2,791,734,052	(4.49%)
▶ 2015	2,968,068,927	(7.49%)
▶ 2016	3,210,803,862	(9.90%)
▶ 2017	3,851,792,288	(20.68%)
▶ 2018	4,126,098,540	(7.12%)
▶ 2019	4,275,390,819	(4.54%)

**City revenues providing  
funds for community**

	<u>Property Taxes</u>
▶ 2009 revenues	\$16,798,253
▶ 2010	\$16,750,836
▶ 2011	\$15,872,847
▶ 2012	\$15,604,005
▶ 2013	\$16,102,658
▶ 2014	\$16,749,846
▶ 2015	\$17,807,820
▶ 2016	\$18,387,922
▶ 2017	\$22,085,125
▶ 2018	\$23,517,978
▶ 2019	\$24,368,916



# City Property Values

## *Steady Growth*

### Tax Base by Classification

	<u>2017</u>	<u>2018</u>	<u>2019</u>
▶ Residential	50.7%	51.2%	50.4%
▶ Hotels	7.9%	8.2%	9.4%
▶ Commercial	23.9%	23.0%	23.0%
▶ Industrial	15.9%	15.9%	15.6%
▶ Other	1.6%	1.6%	1.5%

### Average Home Values

	Single Family (5,228)	Condominiums (3,340)
Market Value	\$270,778	\$143,349
Assessed Value	\$192,490	\$123,321
Taxable Value	\$158,482	\$105,167

*\*Approximately 38% of properties are homesteaded. Other remaining 62% are non-homesteaded, commercial, industrial*



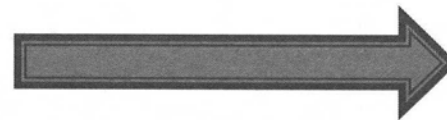
# City Property Values

## *Steady Growth*

What does this mean overall for the City?

- ▶ \$185M increase in taxable values over last year
- ▶ \$138M is due to new construction, addition, major rehabilitation
- ▶ \$850K increased revenue to General Fund for FY 20

TRANSLATION





# A Challenging Budget

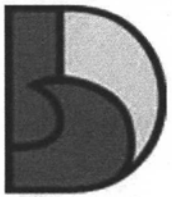
## “Providing More with Less”

- ▶ Staggered growth (timing is everything!)
- ▶ Original General Fund budget deficit (\$1.8M)
- ▶ \$850M increase in property tax revenue immediately consumed by annual public safety cost increases of \$1.2M (annual fire & police operating increases, fire chief, radios)
- ▶ Budget team overcame challenge through strategic planning and is pleased to present a balanced budget



# Budget Focus & Major Initiatives

- ▶ Investment in City Team
  - Key additional positions, implementation of comp & class, rising health care
- ▶ City appearance, beautification & infrastructure
  - Improvement to roadways, street lighting, cemetery, city buildings, city parks, pier, water, sewer, & stormwater
- ▶ Public Safety
  - Fire chief, contract costs, police & fire radios communications
- ▶ Capital Plan & Strategic Plan Initiatives
- ▶ Sustaining funding of pension plans & OPEB costs



DANIA BEACH  
SEA IT. LIVE IT. LOVE IT.

# Pension Plans

- ▶ **Police Pension Plan \$820K** *(increase of \$39K)*
  - \$2.9M Unfunded Liability → \$2.4M
  - 59.6% Funded → 66.3%
- ▶ **Fire Pension Plan \$5.48M** *(increase of \$22K)*
  - \$19.3M Unfunded Liability → \$15.2M
  - 71.0% Funded → 77.8%
  - 15 Active, 13 Drop, 62 Retirees (Combined Police & Fire)
- ▶ **General Pension Plan \$1.36M** *(decrease of 435K)*
  - \$6.22M Unfunded Liability → \$5.08M
  - 77.6% Funded → 82.0%
  - 16 Active, 3 Drop, 1 Non-Active Vested, 77 Retirees
- ▶ **Florida Retirement System \$996K** *(increase of 187K)*
  - 88% of employees covered by FRS (134 FRS Employees)
  - \$40.6B City's Share (\$6.7M) 86.3% Funded → 86.7%
- ▶ **OPEB Health Care Liability** *(FY20 \$200K all funds)*
  - Separate cost from pension and separate annual funding
  - \$26M Unfunded Liability → \$23.5M



# Pension Plans

## Three Basic Guidelines

- Retirement Cost should be recognized during working years
- Total Pension Liability – this is an estimate  
Impacted by both actuarial & management estimates, pension investments, economy
- Elective bodies now choose how & when to provide funding

## Funding for FY 2019/2020

- Propose budget provides for continued funding annual pensions requirements from operating – \$8.8M Funded across all funds



# General Fund Highlights

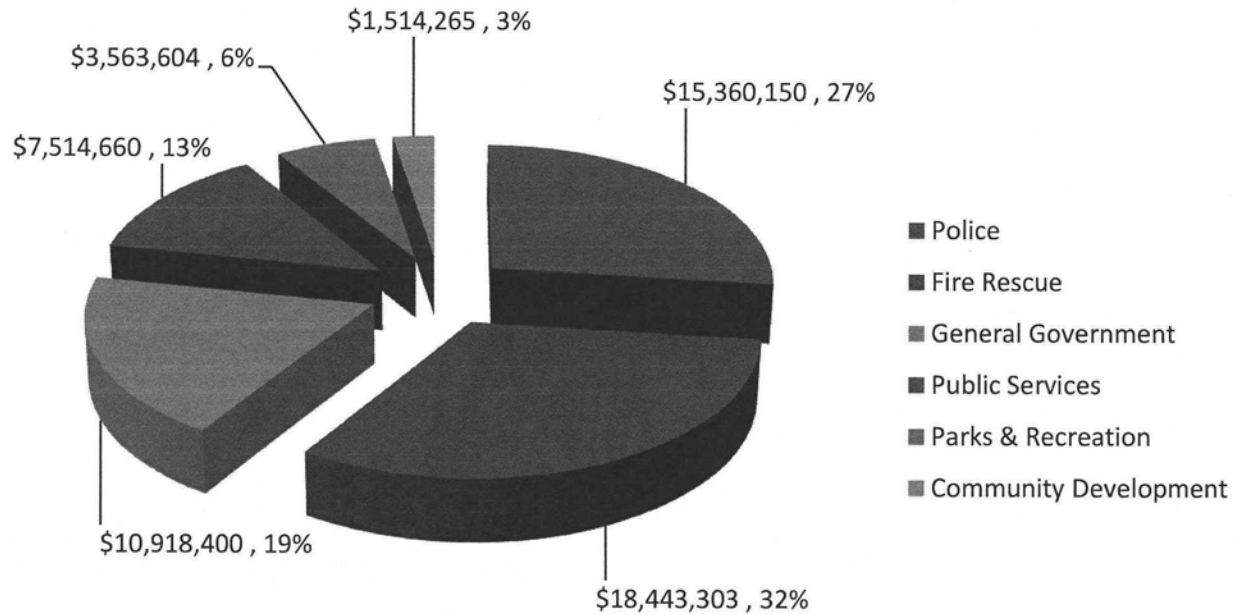
## What's Included?

- ❖ No increase to operating property tax rate
- ❖ Use of \$300k undesignated fund balance:
  - \$200K for Oasis XVI Project
  - \$100K City Hall 2<sup>nd</sup> Floor Renovations

### Public Safety Contract Cost \$26.2M

- Police services \$13.9M to \$14.4M ~3.2% (includes radios)
- Fire Rescue services \$12.1M to \$12.9M ~7.3% (includes radios & fire chief)

## General Fund Expenditures by Function



Total General Fund Budget \$57,314,382

\*Public Safety ~ \$33.8M or 59% of the General Fund Budget  
(includes police & fire contract cost and pension obligations)



# General Fund Highlights

## What's Included?

### City Commission

▶ Grant Writer (Contractual)	\$ 35K
▶ Aids to Private Organizations	\$ 40K
▶ Chamber Funding (Incl. \$5k for Directory)	\$ 45K
▶ Legislative Consultant	\$ 55K
▶ Lobbyist Consultant	\$ 45K
▶ Expense Allowance (approved by CC)	\$ 20K
▶ Travel Expenses (based on FY 19 actual)	\$ 36K
▶ Commission Contingency	\$100K



# General Fund Highlights

## What's Included?

### Parks & Recreation

▶ Lifeguard Radios	\$ 44K
▶ Adler Park – Tables & Benches	\$ 10K
▶ PJ Meli Pool Heaters	\$ 41K
▶ Dania Beach Seniors	\$ 30K
▶ Gracefully Aging Seniors	\$ 30K
▶ MLK Funding	\$ 15K
▶ Athletic Program Funds (Football, Baseball, Soccer, Etc.)	\$ 39K
▶ Community Bus*	\$222K
▶ Holiday Lighting	\$ 18K

\* Possible future reduction via penny sales tax



# General Fund Highlights

## What's Included?

### Public Services Construction Maint. Division

- ▶ Solar Light Maintenance \$ 60K
- ▶ City Hall 2<sup>nd</sup> Floor Renovations (Funded from reserves) \$100K

### Public Services Streets Division

- ▶ Roadway & Alleyway Repaving \$395K
- ▶ Sidewalks (Citywide & 50/50) \$115K
- ▶ Pavement Marking & Signage \$ 35K
- ▶ Bridge Inspections \$ 15K
- ▶ Oasis XVI Improvement Project (Funded from reserves) \$200K

### Public Services Fleet Division

- ▶ John Deere Gator (Streets Division) \$ 12K
- ▶ John Deere Backhoe (25% Gen/25% WA/25% SW/25%STW) \$105K
- ▶ John Deere Mini Excavator (25% Gen/25% WA/25% SW/25%STW) \$ 65K
- ▶ F250 Replace Unit 611 (Parks Maintenance Division) \$ 47K



# Funded Position Requests (7 FTE'S) All Funds

## City Commission

- ▶ Administrative Coordinator \$ 89K

## City Manager

- ▶ Chief Procurement Officer—(centralize purchasing/support for all City depts.)\* \$ 146K

## City Attorney

- ▶ Assistant City Attorney (funded from reduction in contractual) \$ 227K
- ▶ PT Administrative Assistant (funded from reduction in contractual) \$ 23K

## City Clerk

- ▶ Records Specialist – Change PT to FT \$ 37K

## Recreation

- ▶ 2 Recreation Assistant – PT \$ 53K
- ▶ Assistant Parks & Recreation Director \$ 130K

## Public Services

- ▶ Treatment Plant Operator B (Water) \$ 90K

\* Chief Procurement Office is expensed in the General Fund. However, cost is recaptured from various other funds through annual cost allocation plan

\*\*All costs are estimates inclusive of benefits



# Reclass Positions All Funds

## Finance

- ▶ Accounting Assistant Position to Accountant \$ 5K

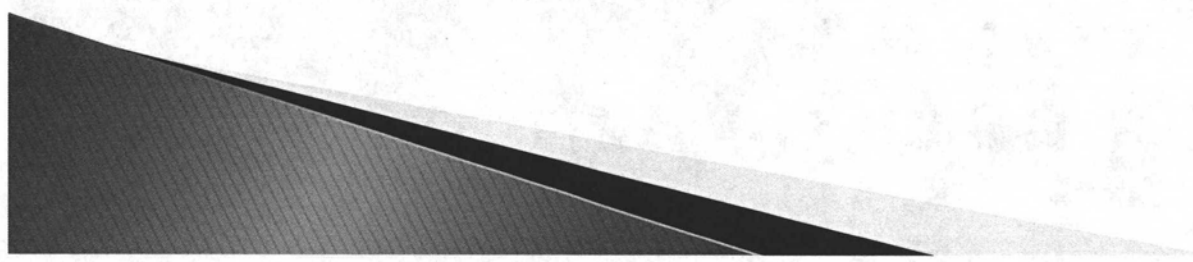
## Public Services

- ▶ Vacant Associate Engineer to CIP & Grants Administrator \$ 24K
  - (25% Gen/25% WA/25% SW/25%STW)
- ▶ Parks Maint. & Landscape Mgr. to Public Works Superintendent \$ 7K

## Community Development

- ▶ Vacant Permit Office Supervisor to GIS Specialist \$ 5K
  - (20% Gen/20% Bldg/20% WA/20% SW/20% STW)

\*\*All costs are estimates inclusive of benefits





# Enterprise Funds

## Water Fund

No rate change since 2011

- ▶ Rate Study completed in FY 2019 – no recommended rate change
- ▶ Projects/Initiatives/Capital

▪ Existing – Watermain NW 1 <sup>st</sup> Street (Stirling to City Hall)	FY 18	\$432K
▪ Existing – Water Plant – Lime Slaker	FY 19	\$100K
▪ Water Distribution Improvements	FY 20	\$180K
▪ John Deere Backhoe (25% of Total Cost \$105K)	FY 20	\$ 26K
▪ John Deere Mini Excavator (25% of Total Cost \$65K)	FY 20	\$ 16K
▪ F350 Replace Unit 509	FY 20	\$ 78K
▪ F250 New Vehicle for Personnel	FY 20	\$ 36K



# Enterprise Funds (Cont'd)

## Sewer Fund

### No rate change since 2011

- ▶ Rate Study completed in FY 2019 – no recommended rate change
- ▶ Projects/Initiatives/Capital

▪ Working to complete SCADA System	FY 17	\$ 500K
▪ Working to Complete Lift Station Rehab	FY 18	\$1.137M
▪ Sewer Pump Replacements (Pumps 3 to 4 units)	FY 20	\$ 120K
▪ Sewer Distribution Improvements	FY 20	\$ 305K
▪ John Deere Backhoe (25% of Total Cost \$105K)	FY 20	\$ 26K
▪ John Deere Mini Excavator (25% of Total Cost \$65K)	FY 20	\$ 16K



# Enterprise Funds (Cont'd)

## Stormwater Fund

No rate change recommended

▪ SE improvements Phase II –SRF Loan Pre	FY 18	\$6.0M
▪ Stormwater Improvements (SW 43 <sup>rd</sup> Ter, 40 <sup>th</sup> Ct., 49 <sup>th</sup> St)	FY 18	\$1.2M
▪ Citywide Small Drainage Improvements	FY 20	\$132K
▪ John Deere Backhoe (25% of Total Cost \$105K)	FY 20	\$ 26K
▪ John Deere Mini Excavator (25% of Total Cost \$65K)	FY 20	\$ 16K
▪ F250 New Vehicle for Personnel	FY 20	\$ 36K



# Enterprise Funds (Cont'd)

Parking \$200K surplus to support Beach Improvements (Rev. slight decline 5.7%)

## Pier Westrec Management

- Self supporting pier operation
- Surplus to be used for Pier L/Term maintenance (revenue steady)
- Beach Restaurant & Pier Rehabilitation \$275K FY 19 – Carryover to FY 20  
Funded through Restaurant Rental Revenues & Pier Revenues

## Beach Continued Improvements

- Phase I complete
- Phase II – Funding level currently \$1,119,316 – Electrical Relocations & Lifeguard Bathroom Renovations
- 2014 Beach Master Plan

## Marina Westrec Management

- Self supporting marina operation – including annual loan repayment
- Occupancy and slip rental revenues continue to be steady; demand remains solid
- Slip rental rates to increase October 1<sup>st</sup> appx \$25 mo. to stay in line with market conditions and comply with debt and grant provisions.



# Conclusion

- Recommended Budget presents a strategic, proactive & balanced financial plan investing in our future with a clear bold vision for Dania Beach!
- Thank you to the City Commission, Budget Committee, Departments Heads and City Team for their assistance and cooperation in developing this annual City Budget plan.



# Preliminary Budget Actions Tonight

- Taxes = maintain existing millage **5.9998 mills**
  - “rolled back” millage rate - 5.9305 mills
- Voter Approved Debt millage **.1690 mills**
- Set 1<sup>st</sup> Budget Public Hearing

Thursday 9/12/2019 @ 5:01 p.m. at Dania Beach City Hall

- **Fire-Rescue Assessment** (no change) **\$ 223.75 yr.**  
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- **Stormwater Assessment** (no change) **\$ 40.00 yr.**
- **Residential Solid Waste** (adj. of \$7.08 yr.) **\$ 365.22 yr.**

# Budget Schedule

- ▶ July 30<sup>th</sup> – Set not to exceed millage rate, preliminary assessment rates & provide proposed FY 2020 budget books to Commission
  - ▶ July 31<sup>st</sup> to August 27<sup>th</sup> – Opportunities for one on one budget meetings with City Manager & Budget Committee
  - ▶ August 28<sup>th</sup> – City Commission Budget Workshop 10:00 a.m. City Hall
  - ▶ September 12<sup>th</sup> – hold 1<sup>st</sup> budget hearing to adopt tentative millage & final assessments
  - ▶ September 23<sup>rd</sup> – hold 2<sup>nd</sup> budget hearing to adopt final millage and final budget
- 