

AGENDA
DANIA BEACH CITY COMMISSION
REGULAR MEETING
TUESDAY, JANUARY 22, 2019 - 7:00 PM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE WITH REGARD TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

LOBBYIST REGISTRATION IS REQUIRED. PRIOR TO ENGAGING IN ANY LOBBYING ACTIVITIES, WHETHER OR NOT COMPENSATION IS PAID OR RECEIVED IN CONNECTION WITH THOSE ACTIVITIES, EACH LOBBYIST SHALL FILE WITH THE CITY CLERK AN ANNUAL REGISTRATION STATEMENT AND PAY AN ANNUAL ONE HUNDRED DOLLARS (\$100.00) REGISTRATION FEE FOR EACH PRINCIPAL OR EMPLOYER. REGISTRATION FORMS ARE AVAILABLE ON THE CITY WEBSITE: WWW.DANIABEACHFL.GOV. (ORDINANCE #2012-019)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY CLERK'S OFFICE, 100 W. DANIA BEACH BOULEVARD, DANIA BEACH, FL 33004, (954) 924-6800 EXTENSION 3624, AT LEAST 48 HOURS PRIOR TO THE MEETING.

IN CONSIDERATION OF OTHERS, WE ASK THAT YOU:

- A. PLEASE TURN CELL PHONES OFF, OR PLACE ON VIBRATE. IF YOU MUST MAKE A CALL, PLEASE STEP OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
 - B. IF YOU MUST SPEAK TO SOMEONE IN THE AUDIENCE, PLEASE SPEAK SOFTLY OR GO OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
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1. CALL TO ORDER/ROLL CALL

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PRESENTATIONS AND SPECIAL EVENT APPROVALS

- 1. Special Event Request from the Community Redevelopment Agency for the "Dania Beach 2019 Arts and Seafood Celebration", to be held on March 30-31, 2019, at Frost Park from 11:00 a.m. - 8:00 p.m. on Saturday and from 11:00 a.m. - 6:00 p.m. on Sunday. The applicant is requesting BSO Police and Fire Services, and road closure for Fronton Boulevard from N.E. 2nd Street to N.E. 1st Street.
- 2. Special Event request from Dania Beach Lions Club for their Moonlight Classic Car Show to be held at Frost Park on February 23, 2019 from 6:00 p.m. - 10:00 p.m. The applicant is requesting Special Event fee waiver of \$150.00, Port-o-toilets for Frost Park, and BSO Police Escort and Security Details for the event.
- 3. Special Event request by the South Florida Regional Transportation Authority (Tri-Rail) to have their annual "Rail Fun Day" to be held at 500 Gulf Stream Way on January 26, 2019 from 11:00 a.m. - 3:00 p.m.

4. PROCLAMATIONS

- 1. Deputy Louis Bautista - Captain Daniel Marks, BSO District Chief

5. CITIZEN COMMENTS

Addressing the Commission: Comments by Dania Beach citizens, or other interested parties that are not part of the regular agenda, may be made during each Commission meeting during the period set aside for "citizen comments." A thirty (30) minute "citizen comments" period shall be designated on the agenda for citizens and interested persons to speak on matters not scheduled on that day's agenda. Each speaker shall be limited to 3 minutes for his or her comments. Persons desiring to speak during the citizen comment period shall inform the City Clerk prior to the beginning of the meeting of their intention to speak. If more than 10 speakers express a desire to speak, the Commission shall determine, on a meeting by meeting basis, whether to (a) extend the time allotted for citizen comments to accommodate all speakers, or (b) whether to limit the number of speakers or amount of time per speaker. A speaker's time shall not be transferable to another speaker.

6. PUBLIC SAFETY REPORTS

7. CONSENT AGENDA

1. Minutes:

Approve Minutes of January 8, 2019 City Commission Meeting
Approve Minutes of January 9, 2019 Workshop - City Manager Candidate
Recommendations

2. Travel Requests:

Request from Commissioner Bill Harris to attend the 2019 National League of Cities Congressional Cities Conference in Washington, D.C., on March 8-12, 2019 (Estimated cost \$2,944.42)

3. RESOLUTION NO. 2019-010

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH PATTERSON POPE, INC. FOR A RADIO FREQUENCY IDENTIFICATION ("RFID") SYSTEM TO TRACK THE LOCATIONS OF BUILDING PERMITS AND PLANS, USING AVAILABLE PRICING FROM PALM BEACH COUNTY SHERIFF'S OFFICE RFP #14-0507-330/KS IN AN AMOUNT NOT TO EXCEED FIFTY FOUR THOUSAND TWO HUNDRED FIFTY DOLLARS (\$54,250.00), FOR FISCAL YEAR 2018-2019, WITHOUT COMPETITIVE BIDDING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

4. RESOLUTION NO. 2019-011

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA AUTHORIZING THE RELEASE OF CODE ENFORCEMENT LIENS, CITY LIENS AND OTHER ENCUMBRANCES FOR ELEVEN (11) PARCELS OF LAND CONVEYED OR APPROVED FOR CONVEYANCE BY THE CITY TO THE DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY ("CRA") FOR THE PURPOSE OF AFFORDABLE HOUSING DEVELOPMENT; AUTHORIZING THE PROPER CITY OFFICIALS TO PREPARE AND RECORD RELEASES AND RELATED DOCUMENTS FOR EACH PARCEL FOR THIS PURPOSE;

PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

8. BIDS AND REQUESTS FOR PROPOSALS

9. PUBLIC HEARINGS

1. ORDINANCE NO. 2019-001

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, TO AMEND CHAPTER 28, OF THE “LAND DEVELOPMENT CODE,” OF THE CITY’S CODE OF ORDINANCES BY AMENDING ARTICLE 110 “USE REGULATIONS FOR COMMERCIAL AND MIXED-USE DISTRICTS,” AMENDING ARTICLE 265 “OFF-STREET PARKING REQUIREMENTS,” AMENDING ARTICLE 303 “DISTRICT DEVELOPMENT STANDARDS,” AND AMENDING ARTICLE 635 “SITE PLANS,” PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR INCLUSION IN THE CODE; FURTHER PROVIDING FOR AN EFFECTIVE DATE. **(FIRST READING)**

2. ORDINANCE NO. 2019-002

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, APPROVING THE REQUEST MADE BY THE PROPERTY OWNERS MICHAEL GARRAMONE, ELIZABET BARREIRO, AND LUIS LARCO TO REZONE PROPERTY GENERALLY LOCATED AT 36 – 54 SW 16 STREET IN THE CITY OF DANIA BEACH, FLORIDA, AS LEGALLY DESCRIBED IN EXHIBIT “A”, A COPY OF WHICH IS ATTACHED TO THIS ORDINANCE; CHANGING THE CURRENT ZONING CLASSIFICATION OF THE PROPERTY FROM RESIDENTIAL OFFICE (RO) TO SOUTH FEDERAL HIGHWAY – MIXED USE (SFED-MU) (RZ-56-18) SUBJECT TO CERTAIN RESTRICTIONS, PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND FURTHER, PROVIDING FOR AN EFFECTIVE DATE. **(FIRST READING)**

10. DISCUSSION AND POSSIBLE ACTION

1. Dania Beach Grill - Assistant City Manager Donnelly
2. RESOLUTION NO. 2019-012

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, ADOPTING A YOUTH INTERNSHIP PROGRAM FOR HIGH SCHOOL AND COLLEGE STUDENTS; PROVIDING FOR CONFLICTS; FURTHER PROVIDING FOR AN EFFECTIVE DATE.

3. Deferred utility payments for furloughed Federal employees - Vice-Mayor Odman

11. COMMISSION COMMENTS

1. Commissioner Brandimarte
2. Commissioner Harris
3. Commissioner James
4. Vice-Mayor Odman
5. Mayor Lewellen

12. APPOINTMENTS

1. Airport Advisory Board
 - Vice-Mayor Odman - 2 appointments
 - Commissioner Harris - 2 appointments
 - Commissioner James - 2 appointments
2. Green Advisory Board
 - Vice-Mayor Odman - 1 appointment
 - Commissioner Brandimarte - 1 appointment
 - Commissioner James - 1 appointment
3. Marine Advisory Board
 - Vice-Mayor Odman - 1 appointment
 - Commissioner Brandimarte - 1 appointment
 - Commissioner James - 1 appointment
4. Parks, Recreation and Community Affairs Advisory Board
 - Vice-Mayor Odman - 2 appointments
 - Commissioner Brandimarte - 2 appointments
 - Commissioner Harris - 1 appointment
 - Commissioner James - 1 appointment
5. Planning & Zoning Board
 - 1 Alternate Appointment

13. ADMINISTRATIVE REPORTS

1. City Manager
2. City Attorney

3. City Clerk - Reminders

Monday, January 28, 2019 - 9:45 a.m.

Tuesday, February 12, 2019 - 5:30 p.m.

Tuesday, February 12, 2019 - 7:00 p.m.

Wednesday, February 13, 2019 - 9:45 a.m.

Tuesday, February 26, 2019 - 7:00 p.m.

Workshop - City Manager Candidate
Selection

CRA Board Meeting

City Commission Meeting

Workshop - City Manager Interviews

City Commission Meeting

14. ADJOURNMENT

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Special Event

Continued from:

Requested Action (Identify appropriate Action or Motion)

Special Event Request from the Community Redevelopment Agency for the "Dania Beach 2019 Arts and Seafood Celebration", to be held on March 30-31, 2019, at Frost Park from 11:00 a.m. - 8:00 p.m. on Saturday and from 11:00 a.m. - 6:00 p.m. on Sunday. The applicant is requesting BSO Police and Fire Services, and road closure for Fronton Boulevard from N.E. 2nd Street to N.E. 1st Street.

Purchasing Requests ONLY

Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

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Exhibits Attached

Memo to CM - 2019 Arts and Seafood Festival, B 2018 Arts and Seafood Celebration Special Events Permit Application 12-11-2018



CITY OF DANIA BEACH PARKS AND RECREATION DEPARTMENT

MEMORANDUM

TO: Colin Donnelly, Assistant City Manager

FROM: Eric Brown, Parks & Recreation Director

DATE: January 15, 2019

SUBJECT: Dania Beach 2019 Arts and Seafood Celebration

EVENT(S): March 30, 2019 and March 31, 2019

A special event is requested by the Dania Beach Community Redevelopment Agency to have their annual Dania Beach 2019 Arts and Seafood Celebration in the City of Dania Beach on March 30 & March 31, 2019 at Frost Park from 11:00 a.m. to 8:00 p.m. Saturday and 11:00 a.m. to 6:00 p.m. Sunday. This will be a free community event with entertainment, food vendors, fine artists, crafters, sponsor booths, local restaurants, and children's activities.

The applicant is requesting the following:

1. BSO Police Services.
2. BSO Fire Services.
3. Road closure for Fronton Boulevard from N.E. 2nd Street to N.E. 1st Street.

Applicant will pay for necessary services recommended below.

Recommendation: Approval with the compliance of the conditions noted below:

Staff	Comments/Conditions	
BSO Fire Dept. -Fire Prevention Officer Dunckell	<i>Please see attached Fire Marshal review.</i> Please have applicant provide a set number of food trucks to be in attendance. They will also have to schedule the propane vendor for testing the gas systems of the food trucks. Without the propane vendor to	

	inspect the trucks, the trucks will not be allowed to use propane. A fire inspection detail will be required and will be billed to the applicant.	
BSO Police Dept. -Lt. Stallings	BSO Detail of one (1) Supervisor and eight (8) deputies both days—11 a.m. to 8 p.m. Saturday and 11 a.m. to 6 p.m. Sunday. Increased staffing may occur based upon selection of entertainment /bands.	
Code Enforcement -Eric Walton	No concerns raised.	
Community Dev. - Jack Fisher	Permit applications and plans are required for tents and stages (building permit), generators and associated electrical wiring (electrical permit), port-a-potties and gas (plumbing permit).	
Community Dev. -Corinne Lajoie	Please have the applicants identify the location of parking and provide written authorization from property owners regarding permission to park on private property.	
City Attorney -Tom Ansbro	No concerns raised.	
HR/Risk Mgmt. - Paula Morrell	No concerns raised. Need COI's.	
Parks & Recreation –Eric Brown	No concerns raised.	
Public Services –Brad Kaine	No concerns raised.	

Colin Donnelly, Assistant City Manager

CC: Paula Morrell, Human Resources Director



City of Dania Beach

100 West Dania Beach Blvd., Dania Beach, FL 33004

SPECIAL EVENTS APPLICATION – EVENTS ON PRIVATE / PUBLIC PROPERTY

Please PRINT or TYPE

NOTE: ALL APPLICATIONS MUST BE COMPLETED AND SUBMITTED TO THE CITY FOR APPROVAL 60 DAYS PRIOR TO THE EVENT INCLUDING PAYMENT OF ALL APPLICATION FEES (SEE ATTACHED).

Event Name, Date, and Time:

Dania Beach 2019 Arts and Seafood Celebration March 30th. 11:00 am - 8:00 pm March 31st 11:00 am - 6:00 pm

***Brief Description of the Event:**

Arts and Seafood Event featuring Entertainment, Food Vendors, Fine Artists, Sponsor Booths, Kids Activities

Address/Location of Event: Frost Park, 300 N.E. 2nd Street, Dania Beach, FL 33004

Event Coordinator: Standing Ovations, Stewart Auville and the Dania Beach CRA

Telephone #1: 561-951-4443 E-mail Address: saawpb@gmail.com

Telephone #2: Fax:

Additional Contact Person for the Event: Kathleen A. Weekes, CRA Manager

Telephone #1: 954-924-6801 ext 3739 E-mail Address: kweekes@daniabeachfl.gov

Telephone #2: Fax: 954-921-2604

Organization or Sponsor of Event: Dania Beach Community Redevelopment Agency (CRA)

Address: 100 W.Dania Beach Boulevard

City, State, Zip Code: Dania Beach FL 33004

Telephone: 954-924-6801 Fax: 954-921-2604 Cell:

Is this a Non-Profit Organization? ☒ Yes ☐ No Tax ID #:

Corporation Name (As it appears in the Articles of Incorporation):

Date of Incorporation: State of Incorporation:

Federal ID #:

Authorizing Official for the Organization:

Telephone #1: E-mail Address:

Telephone #2:

Authorizing Official for the Organization:

Telephone #1: _____ E-mail Address: _____

Telephone #2: _____

*Property Owner: City of Dania Beach

***Please Note – A letter of Consent is required from the property owner for the approval of this application.**

Is the letter attached? ☐ Yes ☐ No

Will any portion of this event take place on Public or City Property? ☒ Yes ☐ No

Will there be a charge for admission? ☐ Yes ☒ No If yes, how much? _____

Has this event been held in the past? ☒ Yes ☐ No

If so, Indicate the city location of last event: Frost Park, 300 N.E. 2nd Street Dania Beach

Is the event to take place: ☐ Indoors ☒ Outdoors ☐ Both

Number of Expected Daily Attendants: 8,000 (BSO or Fire Details may be required - refer to page 6)

Please indicate the duration of the event:

DAY	DATE	START TIME	END TIME	TOTAL # OF HOURS
Saturday	March 30, 2019	11:00 am	8:00 pm	9
Sunday	March 31, 2019	11:00 am	6:00pm	7

Anticipated Date and Time to Begin Set-Up: Wednesday March, 27, 2019

Anticipated Date and Time for Completion of Break-Down: Monday April, 1, 2019 - 5:00 pm

*Do you have a site plan for the event to be submitted with this application? ☒ Yes ☐ No

***Please Note** – A site plan indicating the following conditions must accompany the application or the application will be rejected, resulting in a significant time delay. The fire department must have easy access to the special event area. The site plan must include the following: entrances and exits, emergency vehicle access routes, parking, general vehicular drive paths, fire hydrant locations, fire department connections, street closure requests, fenced areas, grandstand, bleacher or other seating locations, tent and stage locations, cooking areas, and locations of any pyrotechnical material, fireworks, etc. In addition, the site plan must include the location of any rides (animal or mechanical), petting zoos, exhibits, DJ's, bands, performers, sanitary facilities, recreation vehicles for overnight housing, etc.

Is there a request for any road closures? ☒ Yes ☐ No

Please identify the street name(s) and/or locations for closure requests: Fronton Boulevard from N.E. 2nd Street to N.E. 1st. Street

Please Note – These streets must also be identified on the site plan.

***Are you requesting to fence the event area?** ☒ Yes ☐ No

Please Note – You must identify any fencing area on the site plan.

***Will Canopies (tent structure with no sides) be used for this event?** ☒ Yes ☐ No

Please Note - All tent structures with canopies in excess of 400 square feet [Per NFPA 1: Table 1.12.19(a)] require building permits and inspections. All canopies must be flame retardant. A certificate of flame retardancy and a sample of the canopy fabric for field testing must be submitted for product approval with this application. This information can be obtained from the canopy manufacturer or the canopy rental company. Please apply for the permit at the Building Department located at 100 W. Dania Beach Blvd. Please allow 8-10 working days for permit approvals.

***Will Tents (With Sides) be used for this event?** ☒ Yes ☐ No

Please Note – All tents in excess of 200 square feet [Per NFPA 1: Table 1.12.19(a)] require building permits and inspections. All tents must be flame retardant. A certificate of flame retardancy and a sample of the tent fabric for field testing must be submitted for product approval with this application. This information can be obtained from the tent manufacturer or the tent rental company. If the tents have sides, they are treated as buildings. They must have two separate exits remotely located from each other with electrically illuminated exit signs that have a battery back-up. In addition, they must have emergency egress lighting and fire extinguishers. Provide a life safety plan for these tents indicating the location of all Exits, Exit Signs, Emergency Lighting, Aisle Spacing, Fire Extinguisher locations, etc. Permits must be obtained for all tents and electrical work. Please apply for all permits at the Building Department located at 100 W. Dania Beach Blvd. Please allow 8-10 working days for permit approvals.

***Will electricity be required for this event?**

(for lighting, sound, cooking, other power needs, etc.) ☒ Yes ☐ No

***How will this electricity be supplied?** ☐ On-Site ☒ Generator ☐ Combination of Both

Please Note – The use of generators, temporary wiring, temporary electrical connections, etc. require permits and inspections. Please apply for the permit(s) prior to setting up at the Building Department located at 100 W. Dania Beach Blvd. Events requiring electricity are the responsibility of the applicant and must have a master electrician on site. Please allow 8-10 working days for permit approvals. Any generator less than 5KW does not require a permit.

Will there be live entertainment at this event? ☒ Yes ☐ No

Please indicate the type (Band, DJ, Live Performers, etc.): Bands and DJ

Please specify the hours of entertainment:

DAY	DATE	START TIME	END TIME	TOTAL # OF HOURS
Saturday	March 30, 2019	11:00 am	8:00 pm	9
Sunday	March 31, 2019	11:00 am	6:00pm	7

***Will a stage(s) be used in this event?** ☒ Yes ☐ No

***Please note** Fire Extinguisher Requirement in the next question.

***Do you have adequate fire extinguishers for this event?** ☒ Yes ☐ No

Please Note - Fire extinguishers must be supplied for each tent, canopy, cooking appliance and stage. They must be accessible from anywhere in the tent or on the stage without having to travel any further than 75 feet for access. Extinguishers must be easily accessible and not obscured from view. Fire extinguishers must be commercial "ABC Multi-Purpose" (minimum 5lbs.) fire extinguishers that are currently certified and tagged by a licensed company. You

need to demonstrate that this requirement will be met by making a note on the site plan indicating compliance with all of the above requirements or providing a letter to the City fire prevention bureau to that effect.

*Will there be concessions or sales of food at this event? ☒ Yes ☐ No

Please specify: _____

****Please Note STATE HEALTH INSPECTIONS FOR FOOD: Pursuant to Florida law (Chapter 509, Florida Statutes) event sponsors are required to contact the State Health Inspector no less than 3 days prior to the event. Advance notification of 7 to 10 days is advisable. Please send a fax with your event plans and contact information to Fax Number (954) 956-5699. The Inspector's office will contact you to discuss food vendors and amounts and types of food you plan to make available to the public, whether it is being given away or sold.***

An original Certificate of Liability Insurance and Workers' Compensation Certificate is required from all vendors. You must ensure that the Liability Certificate is for this specific event, has the proper dates, and names the City of Dania Beach as an Additional Insured. No event will be approved without this insurance.

*Will any type of cooking appliances be used by either the Sponsor of the Event or any of its vendors? ☐ Yes ☐ No

*If so, indicate the type of appliance(s) to be used and the number of each appliance to be used:

- ☐ N/A
- ☒ Electric Grill(s); # _____
- ☒ Gas Grill(s); # _____
- ☒ Charcoal Grill(s); # _____
- ☒ Smoker Grills(s); # _____
- ☒ Grease Fryer(s); # _____
- ☒ Oven(s); # _____
- ☒ Electric Range Burner(s); # _____
- ☒ Gas Range Burner(s); # _____

****Please Note*** – Grease Fryers are not permitted indoors unless they are protected with an approved Hood and a UL300 Compliant Wet Chemical Automatic Fire Suppression System in accordance with NFPA 96.

*Does each cooking appliance have its own dedicated Fire Extinguisher? ☒ Yes ☐ No

****Please Note*** - Each cooking appliance must have its own dedicated fire extinguisher. Class K fire extinguishers are required for fryers. You need to demonstrate that this requirement will be met by making a note on the site plan indicating compliance with all of the above requirements or providing a letter to the fire prevention bureau.

*Does each cooking area have the proper clearances from all other event areas? ☒ Yes ☐ No

****Please Note*** - Cooking areas can be located no closer than 30 feet from any tent or canopy structure, event rides, stages, grandstands or bleachers, etc. Ensure that this measurement is demonstrated on the site plan.

*Will there be sales of alcohol at this event? ☒ Yes ☐ No

****Please Note*** – An original certificate of liquor liability insurance naming the City of Dania Beach as additional insured and a 1/2/3 Day Special Sales License is required to be submitted with this application. The license must be obtained from the State of Florida Department of Business and Professional Regulation.

If Yes, Please Specify Types of Alcohol to be Sold: ☐ N/A ☒ Beer ☒ Wine ☐ Liquor

☒ Mixed Drinks ☐ Other: _____

If alcohol is being served, please indicate how the beverages will be served: ☐ N/A

☒ Draft Truck ☐ Cold Plate ☒ Mini-Bar ☐ Beer Tub ☐ Table Service

Other: _____

Will there be alcohol given away at this event? ☒ Yes ☐ No

Please Specify Types of Alcohol to be given away: ☐ N/A ☒ Beer ☒ Wine ☐ Liquor
☐ Mixed Drinks ☐ Other: _____

Will there be retail sales at this event? ☒ Yes ☐ No

Please Specify: Local and Travelling Artists and Crafters of Art and Related Products

***Will there be any carnival rides, mechanical or vehicular rides, or animal rides at this event?**

☒ Yes ☐ No

If yes, please describe: Catabella Express Train Ride

What is the name of the vendor or vendors providing the rides? ☐ N/A

Catabella Express LLC

***Please Note** - If carnival rides are to be present, the rides must be inspected by a state inspector, city electrical inspector, and fire inspector 48 hours prior to the rides opening.

Are you providing to us a copy of the ride vendor's Certificate of Liability and Workers' Compensation Insurance with this application? ☒ Yes ☐ No

***Please Note** - An original Certificate of Liability and Workers' Compensation Insurance is required for any and all rides. Ensure that the Certificate is for this specific event, has the proper dates, and names the City of Dania Beach as an Additional Insured. No event will be approved without this insurance.

***Will recreational vehicles be used for temporary overnight housing?** ☐ Yes ☒ No

***Please Note** - Indicate the locations of these on the site plan.

***Will there be any use of pyrotechnics or fireworks displays at this event?** ☐ Yes ☒ No

***Please Note** - Pyrotechnics fireworks displays require special applications, permits and inspections as well as an original Certificate of Liability and Workers' Compensation Insurance. In addition, a Fire Inspector will be required to be present during set-up and displays. This expense will be passed on to the event. (BSO or Fire Details may be required - refer to page 6)

***Will there be use of any Grandstands or Bleachers for seating at this event?** ☐ Yes ☒ No

***Please Note** - Bleachers and Grandstands may have to meet special safety code requirements. Locations must be indicated on the site plan. Plumbing permit is required for portable toilets.

***Are portable, ADA compliant sanitary facilities being provided for this event?** ☒ Yes ☐ No

If so, How many? 5 ☐ N/A

***Please Note** - Provide the locations of all sanitary facilities on the site plan.

***Is there a request for any temporary signage for this event?** ☒ Yes ☐ No

***Please Note** - Any questions regarding temporary signage should be directed to City Code Compliance, (954)924-6810.

Are there any services being requested from the City of Dania Beach? ☒ Yes ☐ No

If yes, please explain: BSO Police and BSO Fire Services

Please list any other conditions, terms or relevant information related to this event that may be of interest to the City:

BSO DETAIL REQUIREMENT

Based upon anticipated attendance, site or building size, site location, and ability to assure public safety requirements, a Broward Sheriff's Office Detail may be required.

FIRE WATCH REQUIREMENT

A Fire-Watch may be imposed depending on the type of event, number of persons present and hazards involved. The number of personnel and apparatus required may vary depending on the type of event and hazards involved. Below are the current rates charged for the presence of a fire watch detail, fire inspector or both:

Off-Duty detail assignment services performed by Dania Beach Fire Rescue Personnel will be paid at their current overtime rate of pay with benefits (3 Hour Minimum). In addition, a City administrative fee of 10% will also be charged based on the total cost of personnel and apparatus. Personnel costs are currently estimated to be \$84.42 per hour, per person (3 hour minimum).

The cost of apparatus is as follows:

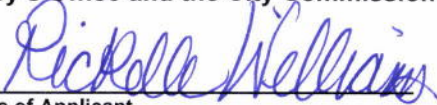
Rescue Truck - \$32.00 per hour

Engine (1500 gpm) - \$71.00 per hour

Ladder (1500 gpm) - \$80.00 per hour

The City of Dania Beach requires payment 14 days in advance for the detail services and fees are to be made payable to The City of Dania Beach by means of cash advance or a cashier's check. Fees are based on individual employee's overtime rates which vary from person to person. The amount estimated is based on the highest overtime rate currently payable in addition to fees for FICA, Medicare, Worker's Compensation and Administrative fees. In the event that the entire estimated amount is not required for services, the City will refund the money, less the expenses incurred for the service. Should the amount of time required for the fire watch detail exceed that agreed upon before the event, the Event sponsor will be required to pay for any overage based on the actual cost for the Fire Watch. The Event sponsor will be responsible to pay the actual service price incurred.

The information I have provided on this application is true and complete to the best of my knowledge. I understand that approval of this event is contingent upon review and approval of all City Disciplines, the City Attorney's Office and the City Commission.



Signature of Applicant

CRA Executive Director

Title

Rickelle Williams

Print name of Applicant

December 10, 2018

Date

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me on DECEMBER 10, 20018.
by Rickelle Williams, who is personally known to me, or, if not, such person produced the
following form of identification: _____.

NOTARY PUBLIC

Kathleen A. Weekes

My Commission expires: July 6, 2019

My Commission number: FF246955

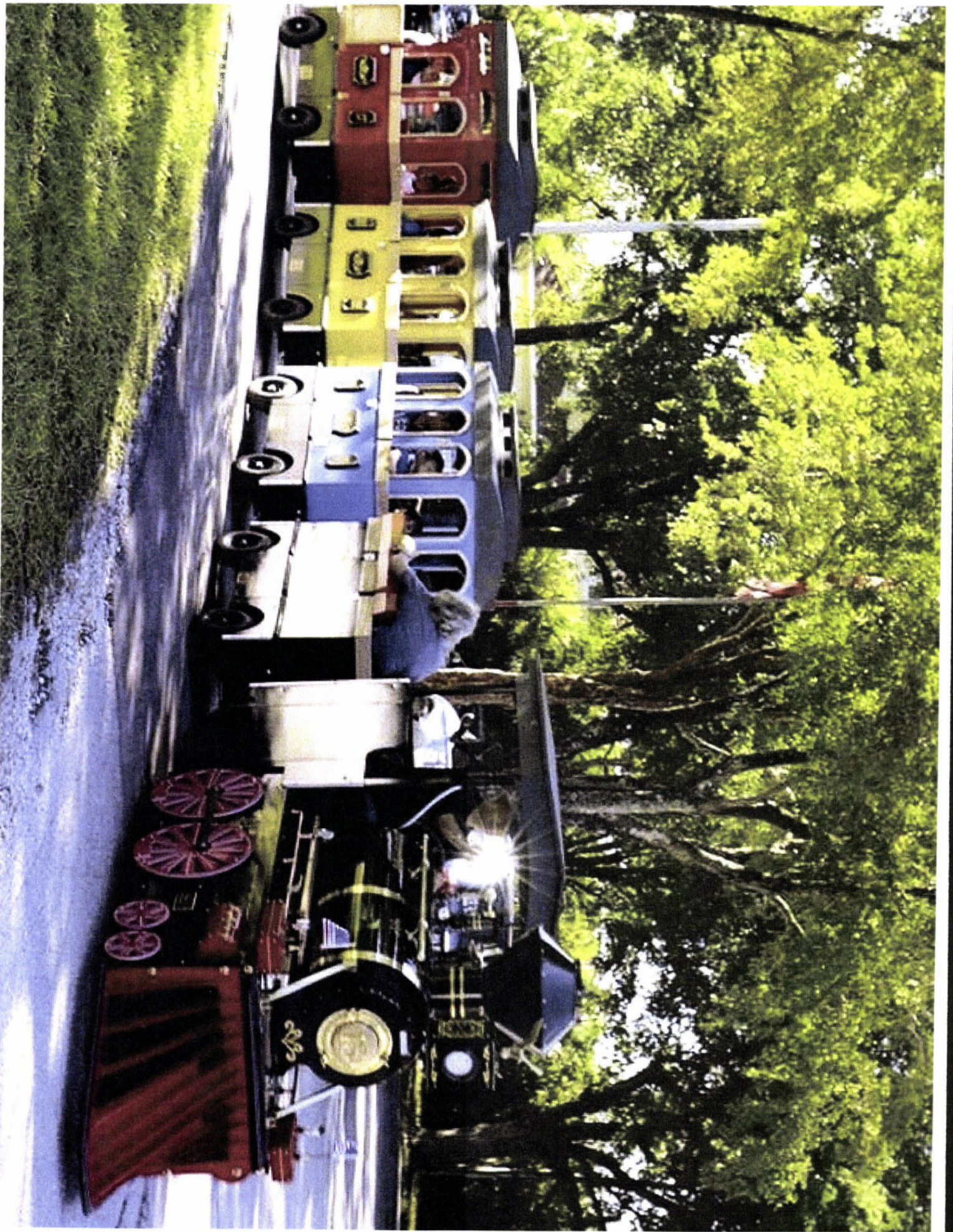






KEY FACTORS

- **GREEN TECHNOLOGY - TRAIN IS FILLED WITH STATE OF THE ART ELECTRIC VEHICLE TECHNOLOGIES.**
- **INDOOR/OUTDOOR ACCESSIBILITY (ALL TERRAIN) NO GRASS**
- **28 PASSENGERS CAPACITY PER RIDE**
- **ADA ACCESS (WHEELCHAIR) [HTTP://WWW.ADA.GOV/](http://www.ada.gov/)**
- **TRAIN MEASURES APPROX. 38 FEET LONG AND 2 FEET WIDE (LOCOMOTIVE, COAL CAR, 2 WAGONS, AND CABOOSE)**
- **MANUFACTURED ENTIRELY IN THE US WITH THE AUTHENTIC AMERICAN 4-40 LOOK. TRAIN IS HAND-CRAFTED, DEPENDABLE, DURABLE AND FOLLOW STRICT SAFETY GUIDELINES. MANUFACTURER HAS MADE THESE TRAINS FOR SEAWORLD, BUSCH GARDENS, THE RITZ CARLTON, RADIO CITY, AND MANY MORE ESTABLISHMENTS AROUND THE WORLD.**
- **FULLY INSURED**
- **WILL COME TO ANY EVENT SUCH AS:**
 - **BIRTHDAY PARTIES**
 - **HOLIDAY PARTIES**
 - **CORPORATE EVENTS**
 - **SCHOOLS**
 - **HOSPITALS**
 - **CARNIVALS**
 - **NON-PROFIT SPONSORSHIPS**
 - **ANY EVENT**
- **THE CATABELLA EXPRESS USES A TOP OF THE LINE SOUND SYSTEM ABLE TO PLAY YOUR FAVORITE CHILDREN SONGS.**
- **THE CATABELLA EXPRESS WAS MADE TO BLOW OUT FAKE SMOKE AND HAS AN ANTIQUE WHISTLE TO MAKE IT AS CLOSE AS POSSIBLE TO THE RAIL TRAIN RIDE EXPERIENCE.**
- **FREE DELIVERY. IT'S A LARGE UNIT, WILL SAFELY DELIVERY THE UNIT TO YOU AT FREE OF CHARGE.**
- **WILL BE OPERATED BY OWNER AT ALL TIMES**



[illegible]

- ☐ ARTIST
☐ GATE
☐ SPONSOR
☐ FOOD TRUCK
☐ KIDS ACTIVITIES
☐ FOOD BOOTHS
☐ BAR
☐ YOUTH ART
☐ RESTROOM
☐ RESTROOM TRAILER
☐ FENCE

“2019 DANIA BEACH ARTS AND SEAFOOD CELEBRATION” EVENT
RELEASE AND HOLD HARMLESS AGREEMENT

COMPANY: CATABELLA EXPRESS, LLC

NAME: CARLOS COLLAZOS

In exchange for permission granted to the Participant identified below by the City of Dania Beach, Florida (“City”) and the Dania Beach Community Redevelopment Agency (“CRA”), such terms also including each of their elected and appointed officials, employees, agents, attorneys, and all persons and entities directly or indirectly associated with them in connection with the “2019 Dania Beach Arts and Seafood Celebration” Event (“Event”) promoted by the CRA, which is to be held at Frost Park in the City of Dania Beach on March 30 and March 31, 2019, and for other good and valuable consideration, the adequacy and receipt of which are acknowledged, the Participant and the Participant’s successors, assigns, agents, representatives, attorneys, and any person and any entity of any kind claiming by, through or under him or her, remise, release, acquit, satisfy and forever discharge both City and CRA from every and any manner of action and actions, cause and causes of action, damages, suits, claims and demands whatsoever, whether known or unknown, in law or in equity, which Participant ever had, now has, or which Participant or anyone claiming by, through or under Participant subsequently can, shall or may have against either or both City and CRA, upon or by reason of any matter, cause or thing whatsoever, specifically including, but in no way limited to, all matters arising from or relating to the authorization granted by both City and CRA to Participant for permission to participate in the Event, whether or not Participant is allowed or paid by anyone (including the CRA) to provide any services, things or items of any kind in connection with the Event. Participant also specifically agrees to hold harmless City and CRA from any claim, liability, damage, loss, (including, but not limited to any attorney fees, court costs or both) arising out of Participants participation in the Event.

It is further understood and agreed to by and between the parties identified in this Release and Hold Harmless Agreement that no promise, assurance, warranty, representation or agreement not expressed in this document has been made by the parties to it.

This document shall be governed by and construed in accordance with the laws of the State of Florida.

IN WITNESS OF THE FOREGOING, the undersigned executed this document on November 6, 2018.

WITNESSES:

[Signature]

Signature

Daniel Guzman
PRINT Name

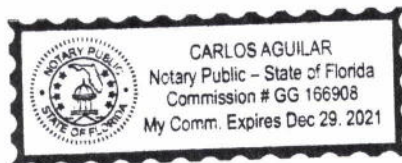
[Signature]

Signature

Ingrid Torres
PRINT Name

STATE OF FLORIDA)
COUNTY OF BROWARD)

I CERTIFY that on November 6th, 2018, before me, an officer duly authorized in the State aforesaid, appeared Carlos A. Collazos, an individual, who is personally known to me, or who has provided Florida Driver License as identification, and who executed it and he/she acknowledged before me that he/she executed the same only for the purposes expressed in it.



My Commission Expires: Dec 29, 2021

PARTICIPANT:

[Signature]

SIGNATURE of Participant (identify full legal name of individual)

Carlos Collazos
PRINT Name

[Signature]

NOTARY PUBLIC

State of Florida at Large

Carlos Aguilar

PRINT Name of Notary Public



CERTIFICATE OF LIABILITY INSURANCE

DATE
11/6/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER

Cossio Insurance Agency
PO Box 5987
Greenville, SC 29606
(864) 688-0121

Contact Name: Larry Cossio

Phone (A/C, No, Ext): (864) 688-0121

Fax (A/C, No):

E-Mail: tammy@cossioinsurance.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED

Catabella Express LLC
7958 Pines Blvd #429
Pembroke Pines, FL 33024

INSURER A: NATIONWIDE MUTUAL INS CO

23787

INSURER B: Berkley Life & Health Insurance Company

64890

INSURER C:

INSURER D:

INSURER E:

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y/N N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE ☐ OTH-ER ☐
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Party Equipment Rentals Operations located at 7958 Pines Blvd #429 Pembroke Pines, FL 33024. Certificate Holder is listed as additional insured per form CG2011. The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured
Amusement devices on file with company for special events dated 3/30/2019 to 3/31/2019 located at 100 West Dania Beach Boulevard, Dania Beach, FL 33004.

CERTIFICATE HOLDER:

City of Dania Beach CRA
100 West Dania Beach Boulevard
Dania Beach, FL 330044

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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CERTIFICATE HOLDER:

Standing Ovations, LLC
 2607 West End Road
 West Palm Beach, FL 33406

CANCELLATION

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AUTHORIZED REPRESENTATIVE

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Special Event

Continued from:

Requested Action (Identify appropriate Action or Motion)

Special Event request from Dania Beach Lions Club for their Moonlight Classic Car Show to be held at Frost Park on February 23, 2019 from 6:00 p.m. - 10:00 p.m. The applicant is requesting Special Event fee waiver of \$150.00, Port-o-toilets for Frost Park, and BSO Police Escort and Security Details for the event.

Purchasing Requests ONLY

Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

--

Exhibits Attached

Memo to CM - Classic Car Show, Spec Event App-Lions Moonlight Classic Carshow, BSO Fire Marshall Report



CITY OF DANIA BEACH PARKS AND RECREATION DEPARTMENT

MEMORANDUM

TO: Colin Donnelly, Assistant City Manager

FROM: Eric Brown, Parks & Recreation Director

DATE: January 15, 2019

SUBJECT: Dania Beach Lion's Moonlight Classic Car Show

EVENT(S): February 23, 2019

A special event is requested by the Parks and Recreation Department to host the annual Dania Beach Lion's Moonlight Classic Car Show in the City of Dania Beach on February 23, 2019.

1. The requested event will be held at Frost Park from 6:00 p.m. to 10:00 p.m. on Saturday, February 23, 2019.
2. The set-up for the event will begin at 12:00 p.m. on February 23, 2019 and break-down will begin at 11:30 p.m.

The applicant is requesting the following:

1. Special Event fee waiver of \$150.00.
2. Port-o-toilets for Frost Park.
3. BSO Police Escort Detail for the event.
4. BSO Security Detail at Frost Park for the event.

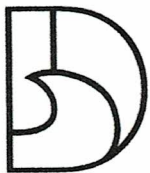
Applicant will pay for necessary services recommended below.

Recommendation: Approval with the compliance of the conditions noted below:

Staff	Comments/Conditions	
BSO Fire Dept. -Fire Prevention Officer Dunckell	<i>Please see attached Fire Marshal review.</i> Please have applicant provide a set number of food trucks to be in attendance. They will also have to schedule the propane vendor for testing the gas systems of the food trucks. Without the propane vendor to inspect the trucks, the trucks will not be allowed to use propane. A fire inspection detail will be required and will be billed to the applicant.	
BSO Police Dept. -Lt. Stallings	No concerns raised. Deputy Eric Hoff (Dania Beach) will be delivering the vehicle and providing security.	
Code Enforcement -Eric Walton	No concerns raised.	
Community Dev. - Jack Fisher	No concerns raised.	
Community Dev. -Corinne Lajoie	Please have applicant identify where 500 attendees will park and permission from property owner to use land for parking.	
City Attorney -Tom Ansbro	No concerns raised.	
HR/Risk Mgmt. - Paula Morrell	No concerns raised.	
Parks & Recreation –Eric Brown	No concerns raised.	
Public Services –Brad Kaine	No concerns raised.	

Colin Donnelly, Assistant City Manager

CC: Paula Morrell, Human Resources Director



DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

City of Dania Beach

100 West Dania Beach Blvd., Dania Beach, FL 33004

SPECIAL EVENTS APPLICATION – EVENTS ON PRIVATE / PUBLIC PROPERTY

Please PRINT or TYPE

NOTE: ALL APPLICATIONS MUST BE COMPLETED AND SUBMITTED TO THE CITY FOR APPROVAL 60 DAYS PRIOR TO THE EVENT INCLUDING PAYMENT OF ALL APPLICATION FEES (SEE ATTACHED).

Event Name, Date, and Time: DANIA BEACH LIONS MOONLIGHT CLASSIC CAR SHOW
SATURDAY FEB 23, 2018 6pm-10pm

*Brief Description of the Event: CLASSIC CAR SHOW to Benefit the Nicholas
JAMES COSTELLO DANIA LIONS SCHOLARSHIP FUND

Address/Location of Event: 300 N.E 2ND ST, DANIA BEACH FL 33004 (Frost Park)

Event Coordinator: JAMES SILVERNALE

Telephone #1: 954-648-6905 E-mail Address: Silvfoster@att.net

Telephone #2: 954-983-3160 Fax: _____

Additional Contact Person for the Event: RON COSTELLO

Telephone #1: 954-920-4592 E-mail Address: Chefrunc@bellsouth.net

Telephone #2: 954-303-0623 Fax: _____

Organization or Sponsor of Event: DANIA BEACH LIONS CLUB

Address: 501 S.W 4th AVE (P.O. Box 681)

City, State, Zip Code: DANIA BEACH FL 33004

Telephone: 954-383-1373 Fax: _____ Cell: _____

Is this a Non-Profit Organization? ☒ Yes ☐ No Tax ID #: 65-0692229

Corporation Name (As it appears in the Articles of Incorporation):

DANIA BEACH LIONS CLUB INC

Date of Incorporation: 11-29-82 State of Incorporation: FLORIDA

Federal ID #: 65-0692229

Authorizing Official for the Organization: Jim Silvernale

Telephone #1: 954-648-6905 E-mail Address: Silvfoster@att.net

Telephone #2: 954-383-1373

Authorizing Official for the Organization: RON COSTELLO

Telephone #1: 954-303-0623
Telephone #2: 954-920-4592

E-mail Address: chevrunc@bellsouth.net

*Property Owner: Frost Park 300 N.E 2nd St. DANIA BEACH, FL

***Please Note – A letter of Consent is required from the property owner for the approval of this application.**

Is the letter attached? ☐ Yes ☒ No

Will any portion of this event take place on Public or City Property? ☒ Yes ☐ No

Will there be a charge for admission? ☐ Yes ☒ No If yes, how much? _____

Has this event been held in the past? ☒ Yes ☐ No

If so, Indicate the city location of last event: 151 N. BEACH RD (DANIA BEACH MARINA)

Is the event to take place: ☐ Indoors ☒ Outdoors ☐ Both

Number of Expected Daily Attendants: 500 (BSO or Fire Details may be required - refer to page 6)

Please indicate the duration of the event:

DAY	DATE	START TIME	END TIME	TOTAL # OF HOURS
SATURDAY	FEB 23, 2019	6pm	10pm	4

Anticipated Date and Time to Begin Set-Up: FEB 23, 2019, 12:00PM

Anticipated Date and Time for Completion of Break-Down: FEB 23, 2019, 11:30PM

*Do you have a site plan for the event to be submitted with this application? ☒ Yes ☐ No

***Please Note –** A site plan indicating the following conditions must accompany the application or the application will be rejected, resulting in a significant time delay. The fire department must have easy access to the special event area. The site plan must include the following: entrances and exits, emergency vehicle access routes, parking, general vehicular drive paths, fire hydrant locations, fire department connections, street closure requests, fenced areas, grandstand, bleacher or other seating locations, tent and stage locations, cooking areas, and locations of any pyrotechnical material, fireworks, etc. In addition, the site plan must include the location of any rides (animal or mechanical), petting zoos, exhibits, DJ's, bands, performers, sanitary facilities, recreation vehicles for overnight housing, etc.

Is there a request for any road closures? ☐ Yes ☒ No

Please identify the street name(s) and/or locations for closure requests: _____

need to demonstrate that this requirement will be met by making a note on the site plan indicating compliance with all of the above requirements or providing a letter to the City fire prevention bureau to that effect.

*Will there be concessions or sales of food at this event? ☒ Yes ☐ No

Please specify: FOOD TRUCKS, DRINKS SODA BY HAND

***Please Note STATE HEALTH INSPECTIONS FOR FOOD:** Pursuant to Florida law (Chapter 509, Florida Statutes) event sponsors are required to contact the State Health Inspector no less than 3 days prior to the event. Advance notification of 7 to 10 days is advisable. Please send a fax with your event plans and contact information to Fax Number (954) 956-5699. The Inspector's office will contact you to discuss food vendors and amounts and types of food you plan to make available to the public, whether it is being given away or sold.

An original Certificate of Liability Insurance and Workers' Compensation Certificate is required from all vendors. You must ensure that the Liability Certificate is for this specific event, has the proper dates, and names the City of Dania Beach as an Additional Insured. No event will be approved without this insurance.

*Will any type of cooking appliances be used by either the Sponsor of the Event or any of its vendors? ☐ Yes ☒ No

*If so, indicate the type of appliance(s) to be used and the number of each appliance to be used:

- ☒ N/A
☐ Electric Grill(s); # _____
☐ Gas Grill(s); # _____
☐ Charcoal Grill(s); # _____
☐ Smoker Grills(s); # _____
☐ Grease Fryer(s); # _____
☐ Oven(s); # _____
☐ Electric Range Burner(s); # _____
☐ Gas Range Burner(s); # _____

***Please Note** – Grease Fryers are not permitted indoors unless they are protected with an approved Hood and a UL300 Compliant Wet Chemical Automatic Fire Suppression System in accordance with NFPA 96.

*Does each cooking appliance have its own dedicated Fire Extinguisher? ☒ Yes ☐ No

***Please Note** - Each cooking appliance must have its own dedicated fire extinguisher. Class K fire extinguishers are required for fryers. You need to demonstrate that this requirement will be met by making a note on the site plan indicating compliance with all of the above requirements or providing a letter to the fire prevention bureau.

*Does each cooking area have the proper clearances from all other event areas? ☒ Yes ☐ No

***Please Note** - Cooking areas can be located no closer than 30 feet from any tent or canopy structure, event rides, stages, grandstands or bleachers, etc. Ensure that this measurement is demonstrated on the site plan.

*Will there be sales of alcohol at this event? ☐ Yes ☒ No

***Please Note** – An original certificate of liquor liability insurance naming the City of Dania Beach as additional insured and a 1/2/3 Day Special Sales License is required to be submitted with this application. The license must be obtained from the State of Florida Department of Business and Professional Regulation.

If Yes, Please Specify Types of Alcohol to be Sold: ☒ N/A ☐ Beer ☐ Wine ☐ Liquor
☐ Mixed Drinks ☐ Other: SOFT DRINK & WATER

If alcohol is being served, please indicate how the beverages will be served: ☒ N/A
☐ Draft Truck ☐ Cold Plate ☐ Mini-Bar ☐ Beer Tub ☐ Table Service

Other: _____

Will there be alcohol given away at this event? ☐ Yes ☒ No

Please Specify Types of Alcohol to be given away: ☒ N/A ☐ Beer ☐ Wine ☐ Liquor

☐ Mixed Drinks ☐ Other: _____

Will there be retail sales at this event? ☐ Yes ☒ No

Please Specify: _____

*Will there be any carnival rides, mechanical or vehicular rides, or animal rides at this event?

☐ Yes ☒ No

*If yes, please describe: _____

What is the name of the vendor or vendors providing the rides? ☒ N/A

***Please Note** - If carnival rides are to be present, the rides must be inspected by a state inspector, city electrical inspector, and fire inspector 48 hours prior to the rides opening.

Are you providing to us a copy of the ride vendor's Certificate of Liability and Workers' Compensation Insurance with this application? ☐ Yes ☒ No *NA*

***Please Note** - An original Certificate of Liability and Workers' Compensation Insurance is required for any and all rides. Ensure that the Certificate is for this specific event, has the proper dates, and names the City of Dania Beach as an Additional Insured. No event will be approved without this insurance.

*Will recreational vehicles be used for temporary overnight housing? ☐ Yes ☒ No

***Please Note** - Indicate the locations of these on the site plan.

*Will there be any use of pyrotechnics or fireworks displays at this event? ☐ Yes ☒ No

***Please Note** - Pyrotechnics fireworks displays require special applications, permits and inspections as well as an original Certificate of Liability and Workers' Compensation Insurance. In addition, a Fire Inspector will be required to be present during set-up and displays. This expense will be passed on to the event. (BSO or Fire Details may be required - refer to page 6)

*Will there be use of any Grandstands or Bleachers for seating at this event? ☐ Yes ☒ No

***Please Note** - Bleachers and Grandstands may have to meet special safety code requirements. Locations must be indicated on the site plan. Plumbing permit is required for portable toilets.

*Are portable, ADA compliant sanitary facilities being provided for this event? ☒ Yes ☐ No

If so, How many? 3 ☐ N/A

***Please Note** - Provide the locations of all sanitary facilities on the site plan.

*Is there a request for any temporary signage for this event? ☐ Yes ☒ No

***Please Note** - Any questions regarding temporary signage should be directed to City Code Compliance, (954)924-6810.

Are there any services being requested from the City of Dania Beach? ☒ Yes ☐ No

If yes, please explain: DANIA BEACH HAS ALWAYS BEEN A CO SPONSOR IN THE PAST
HELPED WITH SRO TO HELP WITH FAMILIES @ THIS EVENT & TO WAIVE FEES TO
Please list any other conditions, terms or relevant information related to this event that may be of interest to use
the City: THE DANIA BEACH LIONS CLUB HAS BEEN A SERVICE ORGANIZATION PARK
IN DANIA BEACH FOR 70 YEARS & HELP PROMOTE & VOLUNTEER TO ETC
HELP THE CITY WITH COMMUNITY SERVICE

I would like the RELATIONSHIPS continue to
provide HELP to the Citizens in DANIA BEACH

BSO DETAIL REQUIREMENT

Based upon anticipated attendance, site or building size, site location, and ability to assure public safety requirements, a Broward Sheriff's Office Detail may be required.

FIRE WATCH REQUIREMENT

A Fire-Watch may be imposed depending on the type of event, number of persons present and hazards involved. The number of personnel and apparatus required may vary depending on the type of event and hazards involved. Below are the current rates charged for the presence of a fire watch detail, fire inspector or both:

Off-Duty detail assignment services performed by Dania Beach Fire Rescue Personnel will be paid at their current overtime rate of pay with benefits (3 Hour Minimum). In addition, a City administrative fee of 10% will also be charged based on the total cost of personnel and apparatus. Personnel costs are currently estimated to be \$84.42 per hour, per person (3 hour minimum).

The cost of apparatus is as follows:

Rescue Truck - \$32.00 per hour

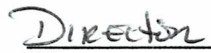
Engine (1500 gpm) - \$71.00 per hour

Ladder (1500 gpm) - \$80.00 per hour

The City of Dania Beach requires payment 14 days in advance for the detail services and fees are to be made payable to The City of Dania Beach by means of cash advance or a cashier's check. Fees are based on individual employee's overtime rates which vary from person to person. The amount estimated is based on the highest overtime rate currently payable in addition to fees for FICA, Medicare, Worker's Compensation and Administrative fees. In the event that the entire estimated amount is not required for services, the City will refund the money, less the expenses incurred for the service. Should the amount of time required for the fire watch detail exceed that agreed upon before the event, the Event sponsor will be required to pay for any overage based on the actual cost for the Fire Watch. The Event sponsor will be responsible to pay the actual service price incurred.

The information I have provided on this application is true and complete to the best of my knowledge. I understand that approval of this event is contingent upon review and approval of all City Disciplines, the City Attorney's Office and the City Commission.


Signature of Applicant


Title

JAMES Jim Silvernale
Print name of Applicant

12-16-18
Date

STATE OF FLORIDA
COUNTY OF BROWARD



- - DJ music ● CLASSIC CAR TT- Port A toilet
 wavy Lions Popuptents □ Food Trucks
 X - Registration Entrance CLASSIC CARS

DANIA BEACH LIONS CLASSIC CAR SHOW
FEB-23, 2019
6pm-10pm



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/18/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DSP Insurance 1900 E. Golf Road, Suite 650 Schaumburg, IL 60173	CONTACT NAME: John Adams		
	PHONE (A/C, No, Ext): 1-800-316-6705	FAX (A/C, No): 847-934-6186	
	E-MAIL ADDRESS: lionsclubs@dspins.com		
INSURED Dania Beach Lions Club District 35N Dania Beach Florida	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: ACE American Insurance Company		22667
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Agg. Per Named Insured is \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER ☒ POLICY ☐ PROJ-JECT ☐ LOC			HDOG71094972	09/01/2018	09/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			ISAH25159226	09/01/2018	09/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATU-TORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Provisions of the policy apply to the named insureds participation in the following activity during the policy period shown above: Dania Beach Lions Club Moonlight Classic Car Show to benefit the Nicholas James Costello Dania Lions Scholarship Fund . February 23, 2019

City of Dania Beach, Broward Sheriffs Office, Cobra Joe Productions, Rockin Rich Bedford Dania Beach Lions Club is included as an Additional Insured(s), but only with respect to General Liability arising out of the issuance of permit(s) to the Insured shown above and not out of the sole negligence of said additional insured.

PROVISIONS OF THE POLICY DO NOT APPLY TO THE SALE OR SERVING OF ALCOHOLIC BEVERAGES

CERTIFICATE HOLDER**CANCELLATION**

City of Dania Beach
100 W Dania Beach Blvd
Dania Beach Florida 33004

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Department of Fire Rescue & Emergency Services - Fire Marshal's Office Dania Beach District

103 West Dania Beach Blvd. • Dania Beach, Florida 33004
Office: (954)342-4262 • Fax: (954)342-4265

SPECIAL EVENT APPLICATION REVIEW / COMMENTS

Event Name: Dania Lion's Club Moonlight Classic Car Show

Event Date(s): Saturday 2/23/19 1800-2200hrs

Event Location: Frost Park, 300 NE 2nd Street, Dania Beach

Event Reviewed By: Brett Dunckel

Date of Review: 1/10/19

☐ EVENT IS APPROVED ☒ EVENT IS APPROVED WITH CONDITIONS (See Below)
☐ EVENT CANNOT BE APPROVED UNTIL FURTHER INFORMATION HAS BEEN PROVIDED (See Below) ☐ EVENT HAS BEEN DENIED BY THE FIRE MARSHAL

Special Event Applicant must address any and all checked items below.

☐ **Insurance Rider Required** – Provide a legible copy of the liability insurance rider naming the Broward Sheriff's Office/ 2601 West Broward Boulevard / Ft. Lauderdale, FL 33312.

☐ **Site Plan Required** - A site plan indicating the following conditions must accompany the application or the application will be rejected, resulting in a significant time delay. The fire department must have easy access to the special event area. The site plan must include the following: entrances and exits, emergency vehicle access routes, parking, general vehicular drive paths, fire hydrant locations, fire department connections, street closure requests, fenced areas, grandstand, bleacher or other seating locations, tent and stage locations, cooking areas, and locations of any pyrotechnical material, fireworks, etc. In addition, the site plan must include the location of any rides (animal or mechanical), petting zoos, exhibits, DJ's, bands, performers, sanitary facilities, recreation vehicles for overnight housing, etc.

☐ **Crowd Control / Management Plan** – Provide a written plan as to how crowd management will be obtained. Include the number of personnel being utilized to achieve maintaining the Maximum Capacity within the structure and the locations where these personnel will be stationed. Include the locations of all ingress and egress locations for the structure / building. In addition, provide the mechanism or method that will be utilized for maintaining an accurate count of the number of persons inside the structure at all times. Please be sure to include the Maximum Capacity assigned to the structure or building on this plan and ensure that adequate signs are obscurely posted in the structure of building. This Crowd Control / Management Plan must be approved by the Fire Marshal prior to the event.

☒ **Fire extinguishers Required** – Fire extinguishers must be supplied for each tent, canopy, cooking appliance and stage. They must be accessible from anywhere in the tent or on the stage without having to travel any further than 75 feet for access. Extinguishers must be easily accessible and not obscured from view. Fire extinguishers must be commercial "ABC Multi-Purpose" (minimum 5lbs.) fire extinguishers that are currently certified and tagged by a licensed company.

☐ **Tent/Canopy Permits Required** - Obtain permits from the City of Dania Beach Building Department. (Note: Minimum spacing requirements between tents utilized for cooking shall be 10 feet).

☐ **Tent/Canopy Egress Plan Required** – Provide an egress plan for Tents / Canopies to indicate all the following: Locations of Exits, Locations of all exit signs and emergency lighting, aisle spacing, table and seating arrangements (Including spacing between tables, chairs, etc.), locations of any service area including but not limited to bars and food, locations of any stage, DJ, band, etc.

BSO FMO SPECIAL EVENT APPLICATION REVIEW (Continued)

- ☐ **Generator Permits May Be Required** – Confirm with City of Dania Beach Building Department for determination.
- ☒ **Power cords** shall be sufficiently protected from water and shall not create a trip hazard for patrons and/or event workers.
- ☐ **Gas Grills** (other than those with a UL Listing and typically bought at Home Depot, Lowes, etc. for home grilling, non-commercial use) must be permitted and pass a fire inspection and drop test (performed by a licensed Gas Company). Obtain permits from the City of Dania Beach Building Department.
- ☐ **LP Gas Containers** must be secured in an approved method and cordoned off from patron access in an approved method. The LP Gas containers must be a minimum of 10 feet from any heat source or open flame. "NO SMOKING" signs shall be posted at all LP Gas Container locations.
- ☐ **Fire Department Access (or additional access) required** - Contact the Fire Marshal's Office at (954)342-4262.
- ☐ **Street Closure Conflict** - Contact the Fire Marshal's Office at (954)342-4262.
- ☐ **Fenced Area Conflict** - Contact the Fire Marshal's Office at (954)342-4262.
- ☐ **Stages** - Identify the type of construction (Wood, Metal, Stage made from a Trailer, etc.). Plans & Permits may be required.
- ☐ **Grandstands / Bleachers** - Identify the type of construction (Wood, Metal, Grandstands/Bleachers made from a Trailer, etc.) (Plans & Permits may be required)
- ☒ **Any trailer or vehicle used in the preparation of food that creates grease laden vapors** must have a UL-300 compliant automatic fire suppression system. This suppression system must be tagged and currently certified by a Florida licensed, automatic fire suppression system contractor
- ☒ **Grease Fryers**
- Grease Fryers are not permitted indoors** unless they are protected with an approved a UL-300 compliant automatic fire suppression system. This suppression system must be tagged and currently certified by a Florida licensed, automatic fire suppression system contractor.
- Grease Frying Areas must have a Class K Fire Extinguisher** that has is currently certified and tagged by a licensed company. Any grease frying area that does not have a currently certified and tagged Class K Fire Extinguisher will not be permitted to operate or be put in use. All grease fryers must be secured in an area located away from the general public access.
- ☒ **Food Trucks** that utilize cooking appliances for foods that create grease-laden vapors must be equipped with a currently certified and tagged Automatic Fire Suppression System and must pass a fire inspection prior to use.
- ☐ **No overnight lodging** is permitted at the event unless the lodging is in an "RV" or other approved accommodation and the location of the "RV" or other accommodation has been approved by the Fire Marshal's Office.
- ☐ **Amusement Rides must be currently tagged** by the Florida Department of Agriculture & legible copies of the amusement ride inspections shall be provided to the Fire Marshal's Office at the time of Fire Inspection. Any amusement ride that does not pass Florida Department of Agriculture Inspection(s), City Electrical Inspection(s) and Fire Inspection(s) shall not be permitted to open. Those rides not passing any of the above inspections shall remain closed to patrons until such time as the inspections have been approved. The rides shall be cordoned off with Fire Line Tape
- ☐ **Each individual amusement ride must have a dedicated fire extinguisher.** The fire extinguisher(s) must be commercial, "ABC" Multi-purpose type fire extinguisher(s) (Minimum 5 lbs.), and be currently tagged and certified by a Florida-licensed fire extinguisher contractor. The fire extinguisher(s) must be easily accessible and not obscured from view.

BSO FMO SPECIAL EVENT APPLICATION REVIEW (Continued)

☐ The use of pyrotechnics and/or fireworks display is not permitted at this location.

☐ The use of pyrotechnics and/or fireworks display shall comply with the currently adopted edition of the Florida Fire Prevention Code.

☐ Other Requirements and/or Special Notes:

Propane vendor capable of testing propane gas systems of food truck vendors must be on site during fire inspection.

Event applicant is responsible for the coordination and costs of required propane vendor.

INSPECTION AND/OR DETAIL REQUIREMENTS

Pre-Event Inspections Required:

☐ NO ☒ YES

☐ N/A ☐ (Dates & Times): 2/23/2019 1600-2000hrs

TYPE OF INSPECTION REQUIRED:

☐ Normal Inspection Hours

☒ After-Hours (4-Hours or Less)

☐ After Hours (Greater than 4 Hours)

Fire Inspector Stand-By Detail Required:

☒ NO ☐ YES

☐ N/A ☐ (Dates & Times): _____

Operational Detail Required:

☒ NO ☐ YES

Type: _____

Dates & Times: _____

☐ N/A ☒ INVOICE TO FOLLOW FOR PRE-EVENT INSPECTIONS AND/OR DETAILS.

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Special Event

Continued from:

Requested Action (Identify appropriate Action or Motion)

Special Event request by the South Florida Regional Transportation Authority (Tri-Rail) to have their annual "Rail Fun Day" to be held at 500 Gulf Stream Way on January 26, 2019 from 11:00 a.m. - 3:00 p.m.

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Tri-Rail Rail Fun Day 2019 Special Event Application2, Tri-Rail Rail Fun Day 2019 Site Plan, Memo to CM - 2019 Rail Fun Day, Fire Review Report



City of Dania Beach

100 West Dania Beach Blvd., Dania Beach, FL 33004

SPECIAL EVENTS APPLICATION – EVENTS ON PRIVATE / PUBLIC PROPERTY

Please PRINT or TYPE

NOTE: ALL APPLICATIONS MUST BE COMPLETED AND SUBMITTED TO THE CITY FOR APPROVAL 60 DAYS PRIOR TO THE EVENT INCLUDING PAYMENT OF ALL APPLICATION FEES (SEE ATTACHED).

Event Name, Date, and Time:

Rail Fun Day January 26, 2019 11 am - 3 pm

*Brief Description of the Event: Free family fun day in celebration of Tri-Rail at the Dania Beach

Tri-Rail station.

Address/Location of Event: 500 Gulf Stream Way Dania Beach, FL

Event Coordinator: Robert Wagenseil - Goodman Public Relations, Inc.

Telephone #1: 954-446-0813

E-mail Address: robert@goodmanpr.com

Telephone #2: 941-224-7357

Fax: 954-446-0801

Additional Contact Person for the Event: Michael Goodman - Goodman Public Relations Inc.

Telephone #1: 954-446-0806

E-mail Address: michael@goodmanpr.com

Telephone #2: 954-806-2869

Fax: 954-446-0801

Organization or Sponsor of Event: South Florida Regional Transportation Authority (Tri-Rail)

Address: 801 NW 33rd St.

City, State, Zip Code: Pompano Beach, FL 33064

Telephone: 954-788-7915

Fax: _____

Cell: _____

Is this a Non-Profit Organization? ☐ Yes ☒ No Tax ID #: _____

Corporation Name (As it appears in the Articles of Incorporation):

South Florida Regional Transportation Authority

Date of Incorporation: 7/1/2003

State of Incorporation: Florida

Federal ID #: 65-0002789

Authorizing Official for the Organization: Diane Hernandez Delcalvo

Telephone #1: 954-788-7915

E-mail Address: hernandezdelcalvod@sfrta.fl.gov

Telephone #2: _____

Authorizing Official for the Organization: _____

Telephone #1: _____ E-mail Address: _____

Telephone #2: _____

*Property Owner: _____

***Please Note – A letter of Consent is required from the property owner for the approval of this application.**

Is the letter attached? ☐ Yes ☐ No

Will any portion of this event take place on Public or City Property? ☐ Yes ☒ No

Will there be a charge for admission? ☐ Yes ☒ No If yes, how much? _____

Has this event been held in the past? ☒ Yes ☐ No

If so, Indicate the city location of last event: Dania Beach, FL

Is the event to take place: ☐ Indoors ☒ Outdoors ☐ Both

Number of Expected Daily Attendants: 2,500 (BSO or Fire Details may be required - refer to page 6)

Please indicate the duration of the event:

DAY	DATE	START TIME	END TIME	TOTAL # OF HOURS
Saturday	January 26, 2019	11:00 AM	3:00 PM	4

Anticipated Date and Time to Begin Set-Up: 5 AM

Anticipated Date and Time for Completion of Break-Down: 6 PM

*Do you have a site plan for the event to be submitted with this application? ☒ Yes ☐ No

***Please Note** – A site plan indicating the following conditions must accompany the application or the application will be rejected, resulting in a significant time delay. The fire department must have easy access to the special event area. The site plan must include the following: entrances and exits, emergency vehicle access routes, parking, general vehicular drive paths, fire hydrant locations, fire department connections, street closure requests, fenced areas, grandstand, bleacher or other seating locations, tent and stage locations, cooking areas, and locations of any pyrotechnical material, fireworks, etc. In addition, the site plan must include the location of any rides (animal or mechanical), petting zoos, exhibits, DJ's, bands, performers, sanitary facilities, recreation vehicles for overnight housing, etc.

Is there a request for any road closures? ☐ Yes ☒ No

Please identify the street name(s) and/or locations for closure requests: _____

Please Note – These streets must also be identified on the site plan.

*Are you requesting to fence the event area? ☐ Yes ☒ No

Please Note – You must identify any fencing area on the site plan.

*Will Canopies (tent structure with no sides) be used for this event? ☒ Yes ☐ No

Please Note - All tent structures with canopies in excess of 400 square feet [Per NFPA 1: Table 1.12.19(a)] require building permits and inspections. All canopies must be flame retardant. A certificate of flame retardancy and a sample of the canopy fabric for field testing must be submitted for product approval with this application. This information can be obtained from the canopy manufacturer or the canopy rental company. Please apply for the permit at the Building Department located at 100 W. Dania Beach Blvd. Please allow 8-10 working days for permit approvals.

*Will Tents (With Sides) be used for this event? ☒ Yes ☐ No

Please Note – All tents in excess of 200 square feet [Per NFPA 1: Table 1.12.19(a)] require building permits and inspections. All tents must be flame retardant. A certificate of flame retardancy and a sample of the tent fabric for field testing must be submitted for product approval with this application. This information can be obtained from the tent manufacturer or the tent rental company. If the tents have sides, they are treated as buildings. They must have two separate exits remotely located from each other with electrically illuminated exit signs that have a battery back-up. In addition, they must have emergency egress lighting and fire extinguishers. Provide a life safety plan for these tents indicating the location of all Exits, Exit Signs, Emergency Lighting, Aisle Spacing, Fire Extinguisher locations, etc. Permits must be obtained for all tents and electrical work. Please apply for all permits at the Building Department located at 100 W. Dania Beach Blvd. Please allow 8-10 working days for permit approvals.

*Will electricity be required for this event?

(for lighting, sound, cooking, other power needs, etc.) ☒ Yes ☐ No

*How will this electricity be supplied? ☐ On-Site ☐ Generator ☒ Combination of Both

Please Note – The use of generators, temporary wiring, temporary electrical connections, etc. require permits and inspections. Please apply for the permit(s) prior to setting up at the Building Department located at 100 W. Dania Beach Blvd. Events requiring electricity are the responsibility of the applicant and must have a master electrician on site. Please allow 8-10 working days for permit approvals. Any generator less than 5KW does not require a permit.

Will there be live entertainment at this event? ☒ Yes ☐ No

Please indicate the type (Band, DJ, Live Performers, etc.): DJ and live performers

Please specify the hours of entertainment:

DAY	DATE	START TIME	END TIME	TOTAL # OF HOURS
Saturday	January 26, 2019	11:00 AM	3:00 PM	4

*Will a stage(s) be used in this event? ☒ Yes ☐ No

*Please note Fire Extinguisher Requirement in the next question.

*Do you have adequate fire extinguishers for this event? ☒ Yes ☐ No

Please Note - Fire extinguishers must be supplied for each tent, canopy, cooking appliance and stage. They must be accessible from anywhere in the tent or on the stage without having to travel any further than 75 feet for access. Extinguishers must be easily accessible and not obscured from view. Fire extinguishers must be commercial "ABC Multi-Purpose" (minimum 5lbs.) fire extinguishers that are currently certified and tagged by a licensed company. You

*Will there be concessions or sales of food at this event? ☒ Yes ☐ No

***Please Note** STATE HEALTH INSPECTIONS FOR FOOD: Pursuant to Florida law (Chapter 509, Florida Statutes) event sponsors are required to contact the State Health Inspector no less than 3 days prior to the event. Advance notification of 7 to 10 days is advisable. Please send a fax with your event plans and contact information to Fax Number (954) 956-5699. The Inspector's office will contact you to discuss food vendors and amounts and types of food you plan to make available to the public, whether it is being given away or sold.

*Will any type of cooking appliances be used by either the Sponsor of the Event or any of its vendors? ☒ Yes ☐ No

☐ N/A

☐ Electric Grill(s); # _____

☐ Gas Grill(s); # _____

☐ Charcoal Grill(s); # _____

☐ Smoker Grills(s); # _____

☐ Grease Fryer(s); # _____

☐ Oven(s); # _____

☐ Electric Range Burner(s); # _____

☐ Gas Range Burner(s); # _____

*Does each cooking appliance have its own dedicated Fire Extinguisher? ☒ Yes ☐ No

*Does each cooking area have the proper clearances from all other event areas? ☒ Yes ☐ No

*Will there be sales of alcohol at this event? ☐ Yes ☒ No

If Yes, Please Specify Types of Alcohol to be Sold: ☐ N/A ☐ Beer ☐ Wine ☐ Liquor
☐ Mixed Drinks ☐ Other: _____

If alcohol is being served, please indicate how the beverages will be served: ☐ N/A
☐ Draft Truck ☐ Cold Plate ☐ Mini-Bar ☐ Beer Tub ☐ Table Service

Other: _____

Will there be alcohol given away at this event? ☐ Yes ☒ No

Please Specify Types of Alcohol to be given away: ☐ N/A ☐ Beer ☐ Wine ☐ Liquor

☐ Mixed Drinks ☐ Other: _____

Will there be retail sales at this event? ☐ Yes ☐ No

Please Specify: _____

***Will there be any carnival rides, mechanical or vehicular rides, or animal rides at this event?**

☐ Yes ☒ No

***If yes, please describe:** _____

What is the name of the vendor or vendors providing the rides? ☐ N/A

***Please Note** - If carnival rides are to be present, the rides must be inspected by a state inspector, city electrical inspector, and fire inspector 48 hours prior to the rides opening.

Are you providing to us a copy of the ride vendor's Certificate of Liability and Workers' Compensation Insurance with this application? ☐ Yes ☒ No

***Please Note** - An original Certificate of Liability and Workers' Compensation Insurance is required for any and all rides. Ensure that the Certificate is for this specific event, has the proper dates, and names the City of Dania Beach as an Additional Insured. No event will be approved without this insurance.

***Will recreational vehicles be used for temporary overnight housing?** ☐ Yes ☒ No

***Please Note** - Indicate the locations of these on the site plan.

***Will there be any use of pyrotechnics or fireworks displays at this event?** ☐ Yes ☒ No

***Please Note** - Pyrotechnics fireworks displays require special applications, permits and inspections as well as an original Certificate of Liability and Workers' Compensation Insurance. In addition, a Fire Inspector will be required to be present during set-up and displays. This expense will be passed on to the event. (BSO or Fire Details may be required - refer to page 6)

***Will there be use of any Grandstands or Bleachers for seating at this event?** ☐ Yes ☒ No

***Please Note** - Bleachers and Grandstands may have to meet special safety code requirements. Locations must be indicated on the site plan. Plumbing permit is required for portable toilets.

***Are portable, ADA compliant sanitary facilities being provided for this event?** ☒ Yes ☐ No

If so, How many? 1 ☐ N/A

***Please Note** - Provide the locations of all sanitary facilities on the site plan.

***Is there a request for any temporary signage for this event?** ☐ Yes ☒ No

***Please Note** - Any questions regarding temporary signage should be directed to City Code Compliance, (954)924-6810.

Are there any services being requested from the City of Dania Beach? ☐ Yes ☒ No

If yes, please explain: _____

Please list any other conditions, terms or relevant information related to this event that may be of interest to the City:

BSO DETAIL REQUIREMENT

Based upon anticipated attendance, site or building size, site location, and ability to assure public safety requirements, a Broward Sheriff's Office Detail may be required.

FIRE WATCH REQUIREMENT

A Fire-Watch may be imposed depending on the type of event, number of persons present and hazards involved. The number of personnel and apparatus required may vary depending on the type of event and hazards involved. Below are the current rates charged for the presence of a fire watch detail, fire inspector or both:

Off-Duty detail assignment services performed by Dania Beach Fire Rescue Personnel will be paid at their current overtime rate of pay with benefits (3 Hour Minimum). In addition, a City administrative fee of 10% will also be charged based on the total cost of personnel and apparatus. Personnel costs are currently estimated to be \$84.42 per hour, per person (3 hour minimum).

The cost of apparatus is as follows:

Rescue Truck - \$32.00 per hour

Engine (1500 gpm) - \$71.00 per hour

Ladder (1500 gpm) - \$80.00 per hour

The City of Dania Beach requires payment 14 days in advance for the detail services and fees are to be made payable to The City of Dania Beach by means of cash advance or a cashier's check. Fees are based on individual employee's overtime rates which vary from person to person. The amount estimated is based on the highest overtime rate currently payable in addition to fees for FICA, Medicare, Worker's Compensation and Administrative fees. In the event that the entire estimated amount is not required for services, the City will refund the money, less the expenses incurred for the service. Should the amount of time required for the fire watch detail exceed that agreed upon before the event, the Event sponsor will be required to pay for any overage based on the actual cost for the Fire Watch. The Event sponsor will be responsible to pay the actual service price incurred.

The information I have provided on this application is true and complete to the best of my knowledge. I understand that approval of this event is contingent upon review and approval of all City Disciplines, the City Attorney's Office and the City Commission.


Robert Wagenseil

Digitally signed by Robert Wagenseil
DN: cn=Robert Wagenseil, o, ou,
email=robert@goodmanpr.com, c=US
Date: 2018.10.18 11:21:20 -04'00'

PR Representative

Signature of Applicant

Title

Robert Wagenseil

Print name of Applicant

10/18/2018

Date

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me on January 16, 2019.
by Robert Wagenseil who is personally known to me, or, if not, such person produced the
following form of identification: FL Driver License.



NOTARY PUBLIC

My Commission expires: April 16, 2022

My Commission number: GG 207698

SPECIAL EVENT APPLICATION / PERMIT FEES

\$100.00 Beach Weddings

\$150.00 All Other Events

\$280.00 Special Events Involving Fire Inspections

\$100.00 Private Parties (over 26 participants)

\$50.00 Small Parties (under 25 participants)

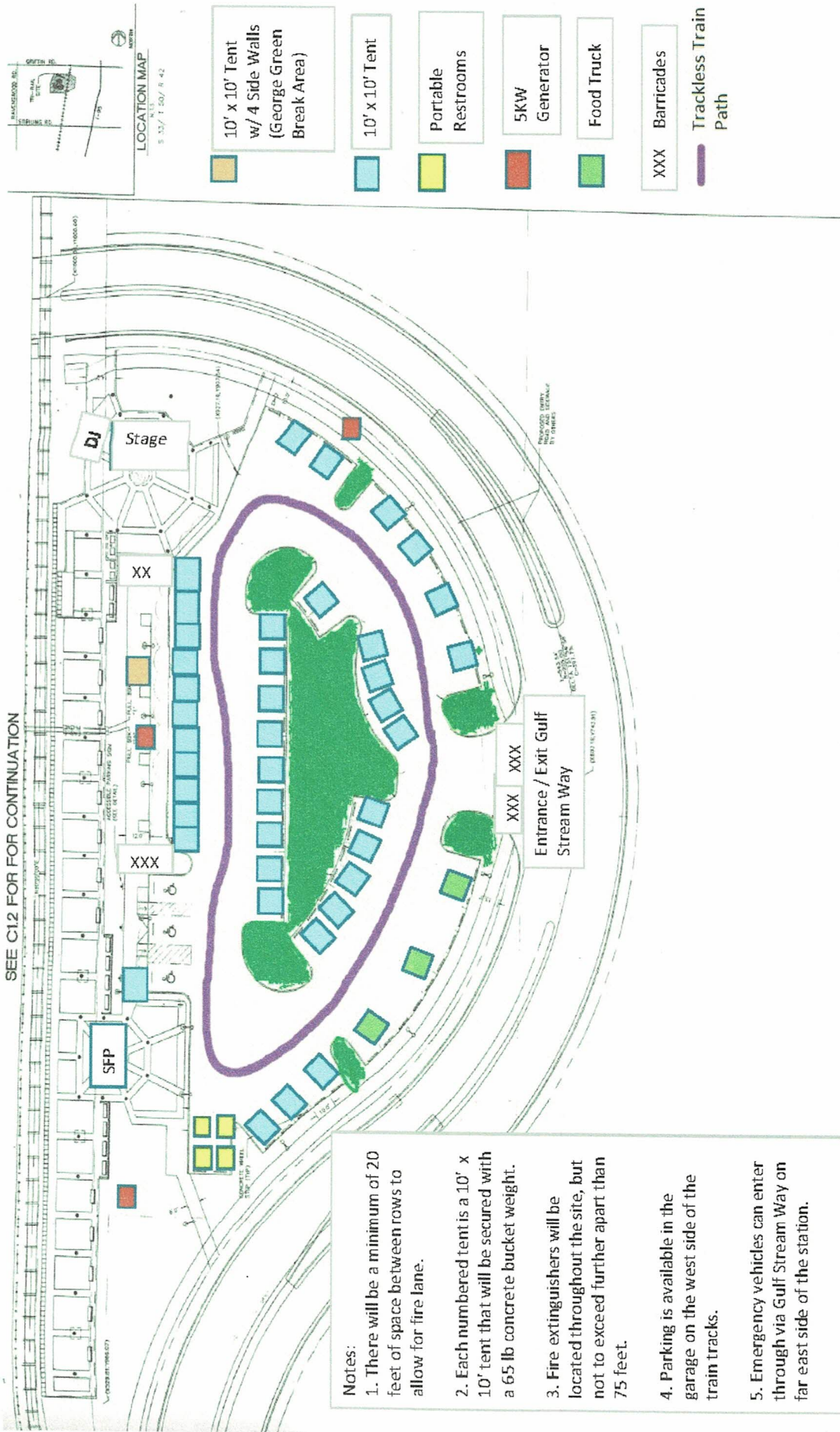
Special events requiring the use of Broward Sheriff's Office shall require advance payment of the applicable special detail rate.

Special Events requiring the use of personnel from the Fire Department or the use of City Lifeguards shall require advance payment of the applicable overtime rate.

A late fee of \$75.00 will be assessed for any application that is received by the City sixty (60) days or less before the date (or starting date) of the event.

Rental rates are subject to the applicable 6% sales tax.

SEE C12 FOR FOR CONTINUATION





es:
 here will be a minimum of 20
 of space between rows to
 w for fire lane.

each numbered tent is a 10' x
 tent that will be secured with
 5 lb concrete bucket weight.

fire extinguishers will be
 ted throughout the site, but
 to exceed further apart than
 eet.

arking is available in the
 age on the west side of the
 n tracks.

emergency vehicles can enter
 ough via Gulf Stream Way on
 east side of the station.

LOCATION MAP
 S 33/ T 50/ R 42

10' x 10' Tent
 w/ 4 Side W
 (George Gre
 Break Area)

10' x 10' Tent

Portable
 Restrooms

5KW
 Generator

Food Truck

XXX Barricades

Trackless
 Path



CITY OF DANIA BEACH PARKS AND RECREATION DEPARTMENT

MEMORANDUM

TO: Colin Donnelly, Assistant City Manager

FROM: Eric Brown, Parks & Recreation Director

DATE: January 16, 2019

SUBJECT: 2019 Rail Fun Day

EVENT(S): January 26, 2019

A special event is requested by the South Florida Regional Transportation Authority (Tri-Rail) to host the annual Rail Fun Day at 500 Gulf Stream Way, Dania Beach, FL in the City of Dania Beach to be held on January 26, 2019 from 11:00 a.m. to 3:00 p.m.

Applicant will pay for necessary services recommended below.

Recommendation: Approval with the compliance of the conditions noted below:

Staff	Comments/Conditions	
BSO Fire Dept. -Fire Prevention Officer Dunckell	<i>See attached Fire Review</i>	
BSO Police Dept. -Lt. Stallings	Recommending a Detail of one (1) Supervisor and five (5) Deputies.	
Code Enforcement -Eric Walton	No concerns raised.	
Community Dev. - Jack Fisher	Building Department approves the event, Electrical , Plumbing and Building permits will be required.	
Community Dev. -Corinne Lajoie	No concerns raised.	
City Attorney -Tom Ansbro	No concerns raised.	
HR/Risk Mgmt. - Paula Morrell	No concerns raised.	
Parks & Recreation –Eric Brown	No concerns raised.	
Public Services –Brad Kaine	Please clarify how food is being prepared. Are the hot dogs, tacos, and ice cream additional to the food trucks? If so, please check the appliances to be used. Please notarize the last page of the application.	

	Additional Comments: I will defer to the building Department and BSO, respectively, regarding requirements for building or electrical permits and regarding fire safety issues such as the need for fire extinguishers at each tent, cooking appliance, and stage.	
--	--	--

Colin Donnelly, Assistant City Manager

CC: Paula Morrell, Human Resources Director



Department of Fire Rescue & Emergency Services - Fire Marshal's Office Dania Beach District

103 West Dania Beach Blvd. • Dania Beach, Florida 33004

Office: (954)342-4262 • Fax: (954)342-4265

SPECIAL EVENT APPLICATION REVIEW / COMMENTS

Event Name: Tri Rail Fun Day

Event Date(s): Saturday, January 26, 2019 – 11:00am – 3:00pm

Event Location: Tri Rail Station – 500 Gulf Stream Way

Event Reviewed By: Brett Dunckel

Date of Review: 10/30/18

☐ EVENT IS APPROVED ☒ EVENT IS APPROVED WITH CONDITIONS (See Below)
☐ EVENT CANNOT BE APPROVED UNTIL FURTHER INFORMATION HAS BEEN PROVIDED (See Below) ☐ EVENT HAS BEEN DENIED BY THE FIRE MARSHAL

Special Event Applicant must address any and all checked items below.

☒ **Insurance Rider Required** – Provide a legible copy of the liability insurance rider naming the Broward Sheriff's Office/ 2601 West Broward Boulevard / Ft. Lauderdale, FL 33312.

☐ **Site Plan Required** - A site plan indicating the following conditions must accompany the application or the application will be rejected, resulting in a significant time delay. The fire department must have easy access to the special event area. The site plan must include the following: entrances and exits, emergency vehicle access routes, parking, general vehicular drive paths, fire hydrant locations, fire department connections, street closure requests, fenced areas, grandstand, bleacher or other seating locations, tent and stage locations, cooking areas, and locations of any pyrotechnical material, fireworks, etc. In addition, the site plan must include the location of any rides (animal or mechanical), petting zoos, exhibits, DJ's, bands, performers, sanitary facilities, recreation vehicles for overnight housing, etc.

☐ **Crowd Control / Management Plan** – Provide a written plan as to how crowd management will be obtained. Include the number of personnel being utilized to achieve maintaining the Maximum Capacity within the structure and the locations where these personnel will be stationed. Include the locations of all ingress and egress locations for the structure / building. In addition, provide the mechanism or method that will be utilized for maintaining an accurate count of the number of persons inside the structure at all times. Please be sure to include the Maximum Capacity assigned to the structure or building on this plan and ensure that adequate signs are obscurely posted in the structure of building. This Crowd Control / Management Plan must be approved by the Fire Marshal prior to the event.

☒ **Fire extinguishers Required** – Fire extinguishers must be supplied for each tent, canopy, cooking appliance and stage. They must be accessible from anywhere in the tent or on the stage without having to travel any further than 75 feet for access. Extinguishers must be easily accessible and not obscured from view. Fire extinguishers must be commercial "ABC Multi-Purpose" (minimum 5lbs.) fire extinguishers that are currently certified and tagged by a licensed company.

☒ **Tent/Canopy Permits Required** - Obtain permits from the City of Dania Beach Building Department. (Note: Minimum spacing requirements between tents utilized for cooking shall be 10 feet).

☐ **Tent/Canopy Egress Plan Required** – Provide an egress plan for Tents / Canopies to indicate all the following: Locations of Exits, Locations of all exit signs and emergency lighting, aisle spacing, table and seating arrangements (Including spacing between tables, chairs, etc.), locations of any service area including but not limited to bars and food, locations of any stage, DJ, band, etc.

BSO FMO SPECIAL EVENT APPLICATION REVIEW (Continued)

- ☒ **Generator Permits May Be Required** – Confirm with City of Dania Beach Building Department for determination.
- ☒ **Power cords** shall be sufficiently protected from water and shall not create a trip hazard for patrons and/or event workers.
- ☒ **Gas Grills** (other than those with a UL Listing and typically bought at Home Depot, Lowes, etc. for home grilling, non-commercial use) must be permitted and pass a fire inspection and drop test (performed by a licensed Gas Company). Obtain permits from the City of Dania Beach Building Department.
- ☒ **LP Gas Containers** must be secured in an approved method and cordoned off from patron access in an approved method. The LP Gas containers must be a minimum of 10 feet from any heat source or open flame. “NO SMOKING” signs shall be posted at all LP Gas Container locations.
- ☐ **Fire Department Access (or additional access) required** - Contact the Fire Marshal’s Office at (954)342-4262.
- ☐ **Street Closure Conflict** - Contact the Fire Marshal’s Office at (954)342-4262.
- ☐ **Fenced Area Conflict** - Contact the Fire Marshal’s Office at (954)342-4262.
- ☒ **Stages** - Identify the type of construction (Wood, Metal, Stage made from a Trailer, etc.). Plans & Permits may be required.
- ☐ **Grandstands / Bleachers** - Identify the type of construction (Wood, Metal, Grandstands/Bleachers made from a Trailer, etc.) (Plans & Permits may be required)
- ☒ **Any trailer or vehicle used in the preparation of food that creates grease laden vapors** must have a UL-300 compliant automatic fire suppression system. This suppression system must be tagged and currently certified by a Florida licensed, automatic fire suppression system contractor
- ☒ **Grease Fryers**
- Grease Fryers are not permitted indoors** unless they are protected with an approved a UL-300 compliant automatic fire suppression system. This suppression system must be tagged and currently certified by a Florida licensed, automatic fire suppression system contractor.
- Grease Frying Areas must have a Class K Fire Extinguisher** that has is currently certified and tagged by a licensed company. Any grease frying area that does not have a currently certified and tagged Class K Fire Extinguisher will not be permitted to operate or be put in use. All grease fryers must be secured in an area located away from the general public access.
- ☒ **Food Trucks** that utilize cooking appliances for foods that create grease-laden vapors must be equipped with a currently certified and tagged Automatic Fire Suppression System and must pass a fire inspection prior to use.
- ☐ **No overnight lodging** is permitted at the event unless the lodging is in an “RV” or other approved accommodation and the location of the “RV” or other accommodation has been approved by the Fire Marshal’s Office.
- ☐ **Amusement Rides must be currently tagged** by the Florida Department of Agriculture & legible copies of the amusement ride inspections shall be provided to the Fire Marshal’s Office at the time of Fire Inspection. Any amusement ride that does not pass Florida Department of Agriculture Inspection(s), City Electrical Inspection(s) and Fire Inspection(s) shall not be permitted to open. Those rides not passing any of the above inspections shall remain closed to patrons until such time as the inspections have been approved. The rides shall be cordoned off with Fire Line Tape
- ☐ **Each individual amusement ride must have a dedicated fire extinguisher.** The fire extinguisher(s) must be commercial, “ABC” Multi-purpose type fire extinguisher(s) (Minimum 5 lbs.), and be currently tagged and certified by a Florida-licensed fire extinguisher contractor. The fire extinguisher(s) must be easily accessible and not obscured from view.

BSO FMO SPECIAL EVENT APPLICATION REVIEW (Continued)

☐ The use of pyrotechnics and/or fireworks display is not permitted at this location.

☐ The use of pyrotechnics and/or fireworks display shall comply with the currently adopted edition of the Florida Fire Prevention Code.

☒ Other Requirements and/or Special Notes:

Fire inspection and on-site fire inspector detail required. Invoice for inspector will be provided.

INSPECTION AND/OR DETAIL REQUIREMENTS

Pre-Event Inspections Required:

☐ NO ☒ YES
☐ N/A ☒ (Dates & Times): January 26, 2019 at 9:00am

TYPE OF INSPECTION REQUIRED:

☐ Normal Inspection Hours
☒ After-Hours (4-Hours or Less)
☐ After Hours (Greater than 4 Hours)

Fire Inspector Stand-By Detail Required:

☐ NO ☒ YES
☐ N/A ☒ (Dates & Times): January 26, 2019 at 9:00am – 3:00pm

Operational Detail Required:

☒ NO ☐ YES
Type: _____
Dates & Times: _____

☐ N/A ☒ INVOICE TO FOLLOW FOR PRE-EVENT INSPECTIONS AND/OR DETAILS.



**OFFICE OF THE MAYOR
CITY OF DANIA BEACH, FLORIDA**

PROCLAMATION

WHEREAS, Louis Bautista, in 1979, at the age 24 years, was hired by the City of Dania Beach Police Department; and

WHEREAS, he worked various assignments as an Officer on Road Patrol and a Detective in the Criminal Investigation Unit and Narcotics Unit; and

WHEREAS, Louis Bautista garnered several awards for Officer of the Month, multiple letters of commendations and 5 times Officer of the Year for his outstanding police work and professionalism while patrolling the streets of Dania Beach; and

WHEREAS, on September 30, 1988, the Dania Beach Police Department merged with the Broward Sheriff's Office where he continued his career and currently serves the citizens of Dania Beach in the capacity of Deputy Sheriff; and

WHEREAS, Louis Bautista continued to exhibit the same commitment to outstanding service to the citizens of Dania Beach as a Deputy with the Broward Sheriff's Office Dania Beach District; and

WHEREAS, Detective Bautista was detached to the DEA to investigate narcotics trafficking cases linked to South Florida, and

WHEREAS, Detective Bautista also assisted agents in the FBI Miami-Dade Field Office investigating serious violent offenders in the South Florida area, and

WHEREAS, he remained for the next 31 years of his law enforcement career with the BSO Dania Beach District, and

WHEREAS, with the exception of his time detached with the DEA and FBI, Deputy Louis Bautista has spent his entire career serving the City of Dania Beach and its residents; and

WHEREAS, on January 11, 2019, Deputy Louis Bautista retired from the Broward Sheriff's Office Dania Beach District after providing more than 39 years of continued and honorable service;

NOW, THEREFORE, the City Commission of the City of Dania Beach, Florida, recognizes

Deputy Louis Bautista

on the occasion of his retirement from the Broward Sheriff's Office, after giving over 39 years to his career, co-workers, and the Dania Beach community.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

Dania Beach City Commission: Mayor Lori Lewellen, Vice-Mayor Lauren Odman,
Commissioner Chickie Brandimarte, Commissioner Bill Harris, Commissioner Tamara James

MINUTES OF REGULAR MEETING
DANIA BEACH CITY COMMISSION
TUESDAY, JANUARY 8, 2019 – 7:00 P.M.

1. Call to Order/Roll Call

Mayor Lewellen called the meeting to order at 7:00 p.m.

Present:

Mayor:	Lori Lewellen
Vice-Mayor:	Lauren Odman
Commissioners:	Chickie Brandimarte
	Bill Harris
	Tamara James
Assistant City Manager:	Colin Donnelly
City Attorney:	Thomas Ansbro
City Clerk:	Thomas Schneider

2. Moment of Silence and Pledge of Allegiance

Mayor Lewellen called for a moment of silence followed by the Pledge of Allegiance to the United States Flag.

3. Presentations and Special Event Approvals

3.1 Presentation by Dr. Fred Bloetscher of Landmark Award from American Water Works Association (AWWA)

Dr. Bloetscher presented the Landmark Award from AWWA in recognition of the improvements to and achievements of the Water Treatment Plant.

3.2 Update by Dr. Tia Major (Literacy Connection, Inc.), Broward Reads Community Liaison

Dr. Major was not present at the meeting.

3.3 Parks and Recreation Department Most Valuable Employee (MVE) Presentations

Eric Brown, Director of Parks and Recreation described the MVE Program and recognized nominees Shannon Johnson, Darius Green, and Leslie Lavat. He presented the Most Valuable Employee (MVE) award for the first quarter to Douglas Guzman, who is a lifeguard at the beach.

- 3.4 Special Event request by the City of Dania Beach to have various Martin Luther King, Jr. Day activities throughout the City on January 19 and 21, 2019. The applicant is requesting the following: Special Event fee waiver of \$150.00; Port-o-lets for C.W. Thomas Park; BSO Police Escort Detail for the parade; and BSO Security Detail at C.W. Thomas Park for the festivities.

Assistant City Manager Donnelly noted BSO has safety concerns with the parade route.

Commissioner James motioned to approve the Special Event request for the Martin Luther King Jr. Day activities, including the fee waiver, port-o-lets, and BSO services; seconded by Vice-Mayor Odman. The motion carried unanimously.

4. Proclamations

There were no proclamations at this meeting.

5. Citizen Comments

Peter Flint, 1 Oakwood Boulevard, Suite 70, Hollywood, Florida, Kimco Realty, thanked the Commission for their leadership and vision with the development of Dania Pointe. He spoke in support of Item #7.7 on the Consent Agenda.

Bobbie Grace, 110 NW 8th Avenue, thanked the Commission for approval of the MLK Special Event request and encouraged everyone to participate in the gala and other events. She spoke in support of departments hiring worker bees and felt the employees already working should be elevated.

6. Public Safety Reports

Captain Daniel Marks, BSO Chief of Police thanked everyone for their support during his recent absence from work, and reported on crime activity in the City. He reviewed various crime prevention tips.

Deputy Chief Gregory Holness, BSO Fire Rescue, introduced Chief Eric Busenbarrick, BSO Fire Prevention, and spoke of the Dania Pointe project. He noted they are awaiting data in order to provide a trending report to the Commission. Chief Busenbarrick reviewed fire prevention statistics.

7. Consent Agenda

Items removed from Consent Agenda: #7.2, #7.7

- 7.1 Minutes:
Approve Minutes of December 11, 2018 City Commission Meeting

Resolutions

7.3 RESOLUTION #2019-001

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AMENDMENT TO THE INTERLOCAL AGREEMENT FOR THE COMMUNITY BUS EXISTING BETWEEN THE CITY OF DANIA BEACH AND BROWARD COUNTY, RELATING TO THE DECREASE IN GRANT FUNDING FOR AN ANNUAL REDUCTION OF TWELVE THOUSAND TWO HUNDRED FIFTY TWO DOLLARS AND THIRTY CENTS (\$12,252.30); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.4 RESOLUTION #2019-002

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) JOHN DEERE 310SL BACKHOE FOR THE PUBLIC SERVICES DEPARTMENT IN AN AMOUNT NOT TO EXCEED NINETY NINE THOUSAND SEVEN HUNDRED SIXTY FIVE DOLLARS AND TWENTY FIVE CENTS (\$99,765.25) FROM DOBBS EQUIPMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFFS ASSOCIATION ("FSA") CONTRACT FSA18-VEH16.0; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.5 RESOLUTION #2019-003

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) FORD EXPLORER MIDSIZE SUV FOR THE PARKS AND RECREATION DEPARTMENT AND ONE (1) FORD EXPLORER MIDSIZE SUV AND (1) ONE FORD ESCAPE COMPACT SUV FOR THE COMMUNITY DEVELOPMENT DEPARTMENT, IN AN AMOUNT NOT TO EXCEED SEVENTY FOUR THOUSAND FIVE HUNDRED TWO DOLLARS (\$74,502.00) FROM DUVAL FORD, WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFFS ASSOCIATION ("FSA") CONTRACT 18-VEL26.0; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.6 RESOLUTION #2019-004

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS BY THE CITY OF DANIA BEACH FOR SERVICES TO BE PURCHASED FROM METRIC ENGINEERING, INC. FOR PROFESSIONAL LANDSCAPE ARBORIST SERVICES FOR FISCAL YEAR 2018-2019 ENDING SEPTEMBER 30, 2019, THAT EXCEED AN ANNUAL VENDOR TOTAL AMOUNT OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING SUCH PURCHASES MADE WITHIN CITY DEPARTMENTS' APPROVED ANNUAL BUDGET APPROPRIATIONS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.8 RESOLUTION #2019-006

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH WILLIAM SCOTSMAN INC. FOR A TRAILER RENTAL LEASING USING AVAILABLE PRICING UNDER THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE (NIPA) SOLICITATION NO. 16-01 FROM

REGION 4 ESC/NATIONAL IPA-TCPN, FOR FISCAL YEAR 2018-2019, WITHOUT COMPETITIVE BIDDING IN AN AMOUNT NOT TO EXCEED FORTY SIX THOUSAND ONE HUNDRED FIFTY SEVEN DOLLARS AND THIRTY THREE CENTS (\$46,157.33); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.9 RESOLUTION #2019-007

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) CHEVROLET SILVERADO 1500 CREW CAB TRUCK FOR THE PUBLIC SERVICES DEPARTMENT, IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND SIX HUNDRED FIFTY TWO DOLLARS AND FIFTY CENTS (\$30,652.50) FROM ALAN JAY CHEVROLET BUICK GMC CADILLAC WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFFS ASSOCIATION ("FSA") CONTRACT FSA18-VEL26.0; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.10 RESOLUTION #2019-008

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING ADDITIONAL FUNDING FOR PERMIT FEES RELATED TO ROOF REPAIR SERVICES FOR THE BROWARD SHERIFF'S OFFICE ("BSO") BUILDING LOCATED AT 4601 SOUTHWEST 30TH AVENUE FOR FISCAL YEAR 2018-2019, IN AN AMOUNT NOT TO EXCEED FOUR THOUSAND ONE HUNDRED FIFTY FIVE DOLLARS AND EIGHTY EIGHT CENTS (\$4,155.88); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Harris motioned to adopt the Consent Agenda, with the exception of Item #7.2 and #7.7; seconded by Commissioner James. The motion carried unanimously.

7.2 Travel Requests:

Request from Vice-Mayor Lauren Odman to attend the United States Conference of Mayors 87th Winter Meeting in Washington, D.C., on January 23-26, 2019 (Estimated cost \$2,738.29)

Request from Commissioner Tamara James to attend the United States Conference of Mayors 87th Winter Meeting in Washington, D.C., on January 23-26, 2019 (Estimated cost \$2,738.29)

Request from Commissioner Tamara James to attend the African American Mayors Association (AAMA) 2019 Annual Conference in Houston, Texas, on April 24-27, 2019 (Estimated cost \$1,700.29)

Request from Brad Kaine, Public Services Director, to attend the Florida APWA Executive Committee Meeting in Daytona Beach, Florida, on January 18-19, 2019 (Estimated cost \$250.00)

Request from Joe Husosky, IT Manager, to attend the Florida Local Government Information Systems Association (FLGISA) 2019 Winter Conference in Orlando, Florida, on January 29-31, 2019 (Estimated cost \$836.80)

Request from Darren Greene, Utilities Mechanic II, to attend VT SCADA (Supervisory Control and Data Acquisition System) Training in Orlando, Florida, on February 17-21, 2019 (Estimated cost \$1,059.18)

Mayor Lewellen noted she has some concerns about the requests for travel to the Mayors Conference in Washington, D.C. We had to pay a membership fee to the organization in order to attend the conference, and the trip is very expensive per person. It is taking up a significant amount of our travel budget in January without having a significant value to the City.

Commissioner Brandimarte said we should not oppose travel by another Commissioner. She is not against any traveling expenses for anyone seated on the Commission.

Vice-Mayor Odman explained how continuing education is a part of her job as a nurse and now it is a part of her job as a Commissioner. Everyone should continue their education; all Commissioners should be doing it.

Commissioner James spoke of traveling alone while she was Mayor as we did not have a Commission that wanted to travel along. We were the only City where she was at conferences by herself. These things are very important in making and developing relationships.

Commissioner Harris spoke of conferences in Washington being expensive and he feels it is very important that Commissioners travel to this market. He supports the travel; it just happens to be an expensive market.

Mayor Lewellen further described the travel and her opposition to it. She does not understand the purpose of having two Commissioners go instead of just one; one can go and report back to the Commission. These are taxpayers' dollars and she is trying to be conservative with the money we are spending. She is concerned that this is not something that is an added value as we were never involved with the Conference of Mayors before. If we are going to send someone, we should only send one.

Vice-Mayor Odman described the arrangements made for the travel and participation in the programs offered. Travel was not a big part of past Commissions. There are very relevant issues covered in the programs offered at the conference.

Commissioner Brandimarte felt both Vice-Mayor Odman and Commissioner James should go together because of safety concerns with Washington, D.C. She spoke of the knowledge she has gained at conferences.

Commissioner Harris commended them for wanting to travel and noted he would expect a full report when they get back.

Commissioner James motioned to approve the travel requests; seconded by Commissioner Brandimarte. The motion carried on the following 4-1 Roll Call vote:

Commissioner Brandimarte	Yes	Vice-Mayor Odman	Yes
Commissioner Harris	Yes	Mayor Lewellen	No
Commissioner James	Yes		

7.7 RESOLUTION #2019-005

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE APPROPRIATION OF FUNDS FOR FISCAL YEAR 2018-2019, RELATING TO ADDITIONAL STAFFING REQUESTS AS WELL AS CAPITAL AND SOFTWARE NEEDS BY THE COMMUNITY DEVELOPMENT DEPARTMENT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2019-005.

Marc LaFerrier, Director of Community Development, gave an overview of the staffing and capital requests.

Commissioner James noted she pulled this because it came to the Commission in October; three Commissioners had received a letter and she felt offended because it was as if we were not hiring enough staff. She recalled the Commission asked for more worker bees and this item does not do that. She spoke of people's mistrust of City Hall, and waiting to reclassify positions until the Class and Compensation Study is complete. If we are going to have an Assistant Director of the Community Development Department, it should be open to others, such as someone with 15 years of experience. She does not appreciate this and how the process is inconsistent here. She favors having a records specialist, code compliance officer, Building Official, and one permit office supervisor if it is an internal opportunity for someone to grow.

Commissioner Brandimarte questioned whether the positions are union positions. She never wants an employee to come back and say they left the protection of the union to become part of management; management is on their own as supervisors are not in the union.

Community Development Director LaFerrier noted the records specialist would not be a supervisory job.

Commissioner Brandimarte wants it made clear to the employees that they could leave the union and then lose their management job. She supports all of the positions requested; this is not only about Dania Pointe as there are a lot of things going on in the City. Sometime worker bees do not know how to do a job. If she were an employee, she would stay in the union.

Mayor Lewellen noted the jobs themselves and the hiring process are not under the purview of the City Commission; it is under the City Manager and Department Head.

Commissioner James said the Commission does discuss how the process works and the structure of the different departments. We have not told anyone who to hire, but we have had input in the past on how the structure has worked. When we start reclassifying positions without being consistent throughout the City, we open ourselves up to liability. This needs to be a very

transparent process; there has been tampering in this process. The Commission has the right and duty because it is the taxpayers' dollars that are going to be paying for this; the Commission makes those decisions for these positions.

Commissioner Brandimarte referred to a negative email all of the Commissioners received and noted she is one of the few Commissioners who refuses to meet with developers; if she has, she has not been alone in the meeting. New Commissioners should not meet with anyone without having a witness.

Vice-Mayor Odman asked if the Assistant Director position was an open position.

Community Development Director LaFerrier said it would be the current Operations Manager, and explained how the reclassification works. The other positions would be open internally, which has been the policy of the Commission and administration.

Assistant City Manager Donnelly noted the Code Compliance Officer is a union position. Community Development Director LaFerrier is the best person to make the decision of who will work very closely with him. The other positions would be open competitively. Regarding the timing, we try to be as flexible as we can. If Community Development Director LaFerrier needs worker bees, he expects him to come to administration and tell them. This current item cannot be put off much longer in order to get the technology in there and hire the people.

Mayor Lewellen confirmed the person to be reclassified has already been doing the job. We need appropriate supervisors in the Community Development Department to deal with quality control. With all of the growth and development going on in the City, we need management as well as worker bees. We cannot afford to have something slip through the cracks.

Commissioner Harris noted he supports everything Community Development Director LaFerrier wants to do and does not want to think that the Commission is micromanaging the department.

Commissioner James asked if a supervisor would be allowed to be in the union if they did not have the responsibility of hiring and firing.

Assistant City Manager Donnelly explained the process the union could follow to challenge the determination of a new position being established outside of the collective bargaining agreement.

Commissioner James noted we did turn down positions in other departments from being reclassified and she thinks this is inequitable. She does not want to be a part of any repercussion for this.

Commissioner James motioned to hold off on the reclassification of the position until mid-year, when the other positions are to be reclassified, and approve the remaining requests.

Commissioner James spoke of her understanding about positions being reclassified relative to the Class and Compensation study results.

Assistant City Manager Donnelly clarified the study is done and was given to the Commission; individual meetings with the Commissioners are being held. The Commission will be asked how they want to implement it; it has nothing to do with a re-class and does not have anything to do with the reclassification of this position.

Commissioner James asked if there was a position in Public Services to be reclassified that was delayed until mid-year.

Assistant City Manager Donnelly explained the report shows a number of outliers about positions that need to be put in line where they should be, which will require a discussion by the Commission. Typically, we do reclassifications at mid-year through the budget process. The Building Department and this process are special; we should not wait to do this at mid-year as we need to meet these development needs now.

Commissioner James' motion died for lack of a second.

Commissioner Brandimarte motioned to adopt Resolution #2019-005; seconded by Commissioner Harris. The motion carried on the following 4-1 Roll Call vote:

Commissioner Brandimarte	Yes	Vice-Mayor Odman	Yes
Commissioner Harris	Yes	Mayor Lewellen	Yes
Commissioner James	No		

8. Bids and Requests for Proposals

8.1 RESOLUTION #2019-009

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE AWARD OF A BID RELATED TO INVITATION TO BID ("ITB") NO. 18-007 FOR THE FABRICATION AND INSTALLATION OF THE CITY WELCOME SIGN AT THE SOUTHWEST CORNER OF THE INTERSECTION OF GRIFFIN ROAD AND U.S. HIGHWAY 1 TO TIGO INC. D/B/A EXPOSE YOURSELF USA, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FORTY FIVE THOUSAND FIVE HUNDRED DOLLARS (\$145,500.00); PROVIDING FOR CONFLICTS; FURTHER PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2019-009.

Commissioner James motioned to adopt Resolution #2019-009; seconded by Commissioner Harris. The motion carried unanimously.

9. Public Hearings and Site Plans

There were no public hearings at this meeting.

10. Discussion and Possible Action

10.1 City Attorney - Commissioner James

Commissioner James said we are growing up in the City and our needs are becoming greater. She noted we have never had an RFP for legal services, and questioned if we are doing the best practice, getting the most, and being as effective as possible. She wanted to see if there is support to put out an RFP to see what services a firm could do for us. If it shows we are getting the most that we can get for what we are doing, great for us.

Vice-Mayor Odman asked if the City has done an RFP for legal already.

City Attorney Ansbro explained he was selected 21 years ago in a competitive process while he was with a law firm; 13 years ago he became full-time.

Mayor Lewellen felt now is not the time to do this. We are meeting tomorrow regarding a City Manager, and we should take care of that first. She does think there should be some negotiation with the law firms we outsource with to try to reduce some of the expenses going out. We may want to revisit an RFP after we select a City Manager.

Commissioner Brandimarte commented she realizes there are times our City Attorney has to get outside help. We are looking at the wrong spot by looking at City Attorney Ansbro; he does a fantastic job. We should be negotiating with the outside attorneys; that is where the problem lies.

City Attorney Ansbro noted he has spoken to the outside law firms to have a meeting about their billing and maybe he can do the Code work. In 21 years, there has never been a construction litigation case and only one land-use case, which is a pretty good record.

Commissioner Brandimarte said every time he got an increase was when the employees got an increase.

Commissioner James commented City Attorney Ansbro has done a good job and this has nothing to do with him; she just wants to do due diligence. She does not see a big deal with putting an RFP out. This is independent from the City Manager search, and we can do more than one thing at a time. We ought to be diligent; we have not had an RFP in 13 years.

Vice-Mayor Odman noted she sees nothing wrong with an RFP; the responsible thing to do is an RFP. This is how you remain fiscally responsible and accountable.

Commissioner Harris commented the laws have changed in 21 years; laws in development have changed too. He felt that in another month, after we have a City Manager in place, we could look at it.

Mayor Lewellen repeated right now is not the right time; let us get a City Manager in place now. These are two separate and very important positions, and we may not get a new City Manager in a month.

Commissioner James motioned to get an RFP written and put out there and delay a decision on anything of the RFP until we get a City Manager at least; seconded by Vice-Mayor Odman.

Commissioner James clarified that the first draft of the RFP is to come back in 30 days so there is time to put it out.

Mayor Lewellen noted that would be assuming it can be done in 30 days; it might take longer.

Commissioner James said we can piggy back off of RFPs other cities have done that will not make it go for a very long time, but at any rate, not make any decisions until we get a new City Manager.

Commissioner Harris confirmed no decisions would be made until we get a City Manager.

The motion carried on the following 3-2 Roll Call vote:

Commissioner Brandimarte	No	Vice-Mayor Odman	Yes
Commissioner Harris	Yes	Mayor Lewellen	No
Commissioner James	Yes		

11. Commission Comments

11.1 Commissioner Brandimarte

Commissioner Brandimarte noted she supports any and all children's activities in Dania Beach. Our programs do not address children with special needs. We have a wrestling school in the City that accepts and trains special needs children. She wants the City to provide a place for the children to perform and asked the CRA or Parks & Recreation to step up. She asked for a City donation for the shows at the Casino presented by Gangrel's Wrestling Asylum, the first of which is on February 23rd

Mayor Lewellen said we can put it on the next agenda so they have an opportunity to make a presentation.

Vice-Mayor Odman questioned if we could make a small donation tonight.

Mayor Lewellen noted she attended the Gangrel's toy drive; the toys were donated to children in need in Dania Beach.

Commissioner Brandimarte motioned to approve a \$1,000.00 donation to Gangrel's Wrestling Asylum to help put on the shows; seconded by Commissioner James.

Assistant City Manager Donnelly noted the funds could come from the City Commission contingency. He reminded the Commission they have a policy for donations to charitable organizations, which is done through the budget.

The motion carried unanimously.

11.2 Commissioner Harris

Commissioner Harris spoke of geo-fencing and geo-coding relative to AirBnbs, and rewriting our ordinance to eliminate the bad geo-coding things we have in our ordinance to eliminate some of the complaints we are having from AirBnbs.

Commissioner Harris noted he had complaints about the park ranger on the weekends and holidays; the restrooms at Frost Park were locked on New Year's Day.

Commissioner James questioned the status of the Parks & Recreation maintenance workers.

Commissioner Harris noted the Dania Beach Lions Club called him about a Special Event application for the car show on February 23rd at Frost Park that they submitted on December 19th, which has not been approved yet.

Commissioner Harris reported the entrance sign to the City at Sheridan and US-1, in front of Miami Subs, looks like a car drove through it. Also, the landscaping at the corner is atrocious.

11.3 Commissioner James

Commissioner James announced the NW 1st Street Bridge has been repaired and is reopened. There will be a closure at Bryan Road and Old Griffin Road for improvements and enhancements.

Commissioner James challenged Parks & Recreation to be innovative and think about special needs children with regard to improvements and equipment. She would like to incorporate this in our Parks & Recreation Master Plan study.

Commissioner James noted there has been an influx of people walking up and down US-1 because of the hotels; this is why we need to make our downtown a destination place. She would like to add a bike sharing program with our revitalization program; at Dania Pointe, in front of City Hall and at the beach.

Commissioner Brandimarte said customers at the Fish Grill asked her if the City could put customer satisfaction survey cards in the hotels to rate the City.

Assistant City Manager Donnelly noted he could talk to the Chamber of Commerce.

Commissioner Harris suggested the CRA and the Chamber do an app for the survey.

11.4 Vice-Mayor Odman

Vice-Mayor Odman had no comments.

11.5 Mayor Lewellen

Mayor Lewellen noted the road closed sign on Griffin Road approaching Old Griffin Road is obscured by another road sign which makes it hard to see.

Mayor Lewellen said she would like to replace Randie Shane, who resigned some time ago, with Donna Peplin on the Airport Part 150 Committee.

Mayor Lewellen motioned to approve the appointment of Donna Peplin on the Airport Part 150 Committee; seconded by Commissioner James. The motion carried unanimously.

Mayor Lewellen suggested everyone go to Dania Pointe and continue going there as it is developed.

Mayor Lewellen congratulated Commissioner Harris on his appointment to the 2019 Transportation and Infrastructure Services Federal Advocacy Committee.

12. Appointments

12.1 Airport Advisory Board – no appointments

12.2 Green Advisory Board

Commissioner James appointed David Simonetta as an Ad Hoc member.

12.3 Marine Advisory Board – no appointments

12.4 Parks, Recreation and Community Affairs Advisory Board – no appointments

12.5 Planning & Zoning Board

Commissioner Brandimarte appointed: Tony Suriani

Vice-Mayor Odman appointed: Charles Murphy

Mayor Lewellen appointed: Kenya Peterman

The Commission appointed Charlotte Sloboda as an Alternate member.

Commissioner James motioned to approve the appointments; seconded by Commissioner Harris. The motion carried unanimously.

13. Administrative Reports

13.1 City Manager

Assistant City Manager Donnelly noted he distributed a memo to the Commission on the Dania Beach Grill regarding options we have. He will be reaching out to the Commissioners during the week to discuss it.

Assistant City Manager Donnelly noted the County will hold a meeting tomorrow night to go over Segment 3, the sand project. The County is starting regular meetings to discuss Segment 3; the project is important to us because it will rehabilitate our beach. The Army Corps of Engineers' project to put sand on our beach will start at the end of the month, and a schedule of beach closures will be provided.

Mayor Lewellen reported the trash cans in the parking garage at City Hall are overflowing.

13.2 City Attorney

City Attorney Ansbro had no comments.

13.3 City Clerk - Reminders

Wednesday, January 9, 2019 - 3:00 p.m.

Workshop - City Manager Candidate
Recommendations

Tuesday, January 22, 2019 - 5:30 p.m.

CRA Board Meeting

Tuesday, January 22, 2019 - 7:00 p.m.

City Commission Meeting

14. Adjournment

Mayor Lewellen adjourned the meeting at 9:20 p.m.

ATTEST:

CITY OF DANIA BEACH

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

MINUTES OF WORKSHOP
DANIA BEACH CITY COMMISSION
CITY MANAGER CANDIDATE RECOMMENDATIONS
WEDNESDAY, JANUARY 9, 2019 - 3:00 P.M.

1. Call to Order/Roll Call

Mayor Lewellen called the meeting to order at 3:00 p.m.

Present:

Mayor:	Lori Lewellen
Vice-Mayor:	Lauren Odman
Commissioners:	Chickie Brandimarte
	Bill Harris
	Tamara James
City Attorney:	Thomas J. Ansbro
City Clerk:	Thomas Schneider

2. Presentation of City Manager Candidate Recommendations by Renee Narloch, S. Renee Narloch & Associates

Renee Narloch, of the search firm S. Renee Narloch & Associates, noted she will present her recommendations today, which is a different mix of candidates this time. She said she added onto the list of prior candidates; the new ones have an asterisk by their names. The ultimate decision is the Commission's as to who will be interviewed. She would like to move quickly so that the candidates are not hanging out there a long time.

Ms. Narloch reviewed the qualifications of Ana Garcia, former City Manager of the City of North Miami Beach. She is a very credible candidate and is in the market to find her next landing place. She is very energetic and passionate about what she does, and a very dedicated public servant. She is very interested in coming to Dania Beach but does not really want to relocate. She recently competed in Miami Lakes. Her qualifications and abilities make her someone to definitely look at. Her salary range would likely need to be in the \$180-190,000 range.

Commissioner James questioned setting a salary range.

Mayor Lewellen felt we should not lock ourselves in with a salary range.

A brief discussion ensued regarding potential salary the City is willing to pay.

Commissioner Brandimarte noted Ms. Garcia's background is mostly in police work, and she is not sure how she feels about that.

Vice-Mayor Odman commented she does not want to set a cut-off range for the salary; she would rather keep it open.

Ms. Narloch reviewed the qualifications of Caryn Gardner-Young, former City Manager of Parkland and current Assistant City Manager of Delray Beach. She is an attorney, planner and a certified City Manager, and is well-rounded. There was a discrimination charge against her. When she left Parkland, it was the Commissioners' decision to go in a different direction. Ms. Narloch felt the Commission should definitely talk to her.

Commissioner James noted she is impressed by the candidate list because many have longevity where they have served.

Ms. Narloch reviewed the qualifications of Susan Grant, former Deputy City Manager of Coral Springs. She was in Aventura, but it is a different kind of City. She moved up the ranks; if she has a weakness, it may be on the development side. She is one of the most dedicated people, and is very resourceful and strong, administratively speaking. Coral Springs is a very good organization relative to customer service and citizens connecting to the City.

Ms. Narloch reviewed the qualifications of Horace McHugh, CAO of Plantation. Plantation has a strong mayor form of government, which is why he is CAO. He is as well-rounded as a candidate comes. Over time, he has experienced a wide array of situations. There is a new Mayor in Plantation; department directors report to the Mayor so he is a little hand-tied right now. He has consistency and is also ICMA certified.

Ms. Narloch reviewed the qualifications of Alex Rey, Town Manager of Miami Lakes. He had left but the Town of Miami Lakes called him to come back. He is in the DROP program and must retire by March 31st; this will make it a more difficult transition. We would have to look at other options. She included him based on his qualifications.

She noted there is an Other Candidates list in the booklet. She reviewed the qualifications of Jeremy Earle, former CRA Director in Dania Beach, whose resume is not included because the booklets were prepared last week and he was a later applicant. He went to Fort Lauderdale from Dania Beach and subsequently Hallandale Beach recruited him as Assistant City Manager. There was an EEOC complaint in Hallandale Beach filed by a co-worker who thought she should have been promoted instead of Mr. Earle.

Commissioner Harris noted it behooves the Commission to get someone here and asked how soon one-on-ones could be scheduled. Perhaps we could have a target date of February 14th.

Mayor Lewellen felt Valentine's Day is a little premature and March 1st would be more realistic. We could likely start the interviewing process within the next two weeks. She noted she went through all of the applicants and she picked the same five as Ms. Narloch is recommending. She emphasized that the Commission does need to start picking dates.

Ms. Narloch encouraged the Commission to do one-on-ones and a group interview. A lot is learned in a one-on-one and she would accompany any Commissioner who would be more comfortable with her present. Whether before or after the group interview, she wants the one-on-ones grouped with the group interview.

Commissioner Brandimarte favored the way it was done last time; she needs time to look at all of the candidates.

Vice-Mayor Odman questioned if this could be done within two weeks.

Mayor Lewellen noted some of the resumes are from prior candidates.

Vice-Mayor Odman questioned what we are going to do about a City Manager in the meantime and asked if everyone is comfortable with that. She asked if this is not done by February or March, if the Commission is comfortable with Assistant City Manager Donnelly being in the position of Acting City Manager in the meantime.

Mayor Lewellen noted he is not really acting; it is more of a de facto position. The Assistant City Manager takes over the position of the City Manager when the City Manager is absent. She has no problem with it.

City Attorney Ansbro addressed the Charter provision for an Acting City Manager. An interim City Manager would require four votes; there is no provision in the Charter for an interim manager.

Vice-Mayor Odman asked if we have a resignation letter from City Manager Baldwin.

Commissioner James said there is no letter; she is not sure where we stand.

Commissioner Brandimarte commented he is using up his leave time.

Commissioner Harris said the one-on-one is an important vehicle because each Commissioner deals with the City Manager one-on-one.

Vice-Mayor Odman stated for the record, she is not comfortable with Assistant City Manager Donnelly as Acting City Manager or whatever title he holds. What she needs from a City Manager to be a fantastic Commissioner, she does not feel she is getting from him. She has concerns this process will not be done in a timely manner and she feels we are not setting ourselves up in the best place by having Assistant City Manager Donnelly as our City Manager for whatever the period of time is.

Mayor Lewellen noted he is our Assistant City Manager, so once there is no City Manager, he does become a de facto City Manager, unless we are going to get four votes to bring in an Acting City Manager. She does not think that will happen, and said we need to start getting some dates and allow the process to take place as it is supposed to. Her personal experience is that it is very important to not only interview the candidates, but for them to interview the Commission. She encouraged the Commission to do one-on-ones.

Discussion ensued regarding setting a date for the group interviews. The consensus was to schedule the interviews and one-on-ones on Monday, January 28th, at 8:30 a.m.

Ms. Narloch said if there are only three candidates, she would do both the group interviews and one-on-ones in one day. If there are more than three, she recommends doing it over a 2-day period. It would be better to have the group interviews on January 28th; the one-on-ones could be done after.

Commissioner Brandimarte noted she has not read the resumes and needs more time to do so.

Mayor Lewellen said we would have to have another workshop in order to come up with a list to interview.

Further discussion ensued.

Ms. Narloch recommended we wait until Commissioner Brandimarte has had the chance to review the resumes so as not to influence her decision on who she would like to bring forward. This way everyone would make their recommendations at the same time.

Vice-Mayor Odman asked if anything precludes us from contacting a candidate privately before then.

Ms. Narloch responded no, but she does not recommend it. If there is something a Commissioner would like to be conveyed to the candidates, she would be glad to do that. She will do her best to get one-on-ones scheduled as soon after the determination of who the Commission is moving forward; that would be the best time to have the initial conversation with the candidates.

More discussion ensued on a meeting date to select candidates for interviews.

Commissioner Brandimarte repeated she needs more time to review the 35 resumes, which she has not yet received.

Mayor Lewellen asked if we were to give Commissioner Brandimarte until January 28th and schedule interviews the following week, whether we would still be on a good timeline to get this done by March 1-15.

Ms. Narloch said yes.

Mayor Lewellen suggested we wait to do the workshop to select candidates to be interviewed on January 28th.

Ms. Narloch said she would either be here by telephone or in person on January 28th; she would like them to have formulated who they would like to see move forward and be ready for discussion.

Luis Rimoli, 29 S. Federal Highway, commented Commissioner Brandimarte should have the time to review, but the other Commissioners should be able to pick their candidates now.

Mayor Lewellen said they vote as a board who they want to move forward.

Commissioner James noted we are to collectively discuss and decide who to move forward so that there is a consensus on who to select.

The consensus was to schedule the workshop to select candidates to be interviewed on Monday, January 28, 2019 at 9:30 a.m.

Discussion ensued regarding scheduling a meeting for group interviews and one-on-one interviews.

The consensus was to schedule a workshop for group interviews on Tuesday, February 5, 2019 at 8:30 a.m.

Ms. Narloch noted she will be here in person for the interviews. She reminded the Commission there is a lot of fact finding yet to be done and encouraged them to keep an open mind and let the process play out.

3. Adjournment

Mayor Lewellen adjourned the meeting at 4:32 p.m.

ATTEST:

CITY OF DANIA BEACH

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

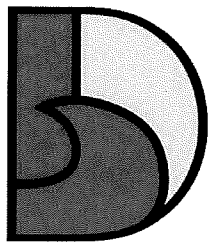
Continued from:

Requested Action (Identify appropriate Action or Motion)		
Request from Commissioner Bill Harris to attend the 2019 National League of Cities Congressional Cities Conference in Washington, D.C., on March 8-12, 2019 (Estimated cost \$2,944.42)		

Purchasing Requests ONLY		
Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

Exhibits Attached
Travel Request - Commissioner Bill Harris - 2019 NLC Congressional Cities Congressional City Conference Washington DC March 8-12 2019



DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

**CITY OF DANIA BEACH
OFFICE OF THE CITY COMMISSION**

MEMORANDUM

DATE: January 22, 2019

TO: Mayor Lori Lewellen
Vice Mayor Lauren Odman
Commissioner Chickie Brandimarte
Commissioner Bill Harris
Commissioner Tamara James

FROM: Colin Donnelly, Assistant City Manager

By: Christine Lottier, Executive Assistant to the City Manager 

SUBJECT: FY2018-2019 City Commission Travel and Per Diem Budget

For FY2018-2019 the City Commission Travel and Per Diem account 001-1101-511-40-10 was budgeted at \$18,000.00 for travel related expenses. The estimated remaining balance after the previously approved travel requests on January 8, 2019 is \$8,898.26.

For your consideration you will find the following travel request:

Commissioner Bill Harris – request to attend the 2019 National League of Cities Congressional Cities Conference in Washington, DC, March 8-12, 2019. Estimated cost: \$2,944.42.

Approval of the above travel request will leave a remaining estimated travel balance for FY2018-2019 of \$5,953.84.

CITY OF DANIA BEACH TRAVEL AUTHORIZATION

EMPLOYEE: Commissioner Bill Harris
DEPARTMENT: City Commission
LOCATION: Washington, D.C.
TRIP/TRAINING DATE: March 9 - 13, 2019
PURPOSE: Attend 2019 NLC Congressional City Conference

CHECK ONE
☐ Certification
☐ General Training
☐ License
☒ Other

Note any overnight or out of state travel events attended in the last 12 months:

2018 FLC Conference Diplomat Beach Resort, Hollywood, FL, Aug. 2018
~~US Mayors Conference, Washington, DC, Jan. 2019~~ *TAS*

ACCOUNT NO: 001-11-01-511-40-10

COST SUMMARY		
Expense	Description	Estimate
Registration	NLC Congressional City Conference	\$ 605.00
Conference Training	NLC Preconference Training Session	\$ 225.00
Lodging (4 nights @ \$289 + tax)	Marriott Wardman Park Hotel	\$ 1,328.82
Airfare	Estimate	\$ 255.00
Uber/Lyft/Taxi	Estimate	\$ 200.00
Per Diem	Bill Harris	\$ 330.60
TOTAL EXPENSES		\$ 2,944.42

TOTAL ESTIMATED TRAVEL COST **\$ 2,944.42**

I hereby certify that travel as shown above is to be incurred in connection with official business of the City of Dania Beach.

Traveler (print)	Signature	Date
Bill Harris		
Department Director (print)	Signature	Date
Finance Director (print)	Signature	Date
Nicki Satterfield	<i>[Signature]</i>	1/14/19
City Manager (print) <i>Asst City Mgr.</i>	Signature	Date
Colin Donnelly	<i>[Signature]</i>	1/14/19

TO BE COMPLETED BY FINANCE		
Preparer (print name)	Signature	Date
Tania Stevens	<i>TAS</i>	1/11/19

**City of Dania Beach
Travel Per Diem Calculator**

Traveler Name: Commissioner Bill Harris

Description of Trip: Attend 2019 NLC Congressional City Conference

FY 19 Per Diem Rate: \$ 76.00

Destination: Washington, D.C.

First Date of Travel ~~24-Apr-19~~ 8-Mar-19

Last Date of Travel ~~27-Apr-19~~ 12-Mar-19

	Travel						
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date					8-Mar-19	9-Mar-19	10-Mar-19
Breakfast 15%						\$ 11.40	\$ 11.40
Lunch 35%						\$ 26.60	\$ 26.60
Dinner 50%						\$ 38.00	\$ 38.00
Total Daily total =					\$ 57.00	\$ 76.00	\$ 76.00

	Travel						
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date	11-Mar-19	12-Mar-19					
Breakfast 15%	\$ -						
Lunch 35%	\$ 26.60						
Dinner 50%	\$ 38.00						
Total Daily total =	\$ 64.60	\$ 57.00					

Pro-rating Per Diem for Travel Date of Departure/Return: \$ 57.00

Total Per Diem Due to Traveler \$ 330.60

Meal Exclusions		
Date	Meal Provided	Amount
11-Mar	Breakfast	\$ 11.40
Total Exclusions		\$ 11.40



U.S. General Services Administration

FY 2019 Per Diem Rates for District of Columbia

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Standard Rate	Applies for all locations without specified rates	\$55	\$13	\$14	\$23	\$5	\$41.25
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$76	\$18	\$19	\$34	\$5	\$57.00



CITY OF DANIA BEACH
PRE-APPROVED CONFERENCE OR TRAINING AUTHORIZATION/RECONCILIATION

EMPLOYEE: Commissioner Bill Harris DEPARTMENT: City Commission
LOCATION: Washington DC TRIP/TRAINING DATE: March 9-13 2019
PURPOSE: To attend the National League of Cities Congressional City Conference in Washington, DC

☒ Overnight ☐ Out of State ☒ Air Travel

TRAVEL EXPENSES ESTIMATED: (Policy #2002-10-1)

REGISTRATION (attach conference brochure)	\$ 605.00
LODGING (# of nights <u>4</u>) (\$289.00 @night +tax)	1,328.82
MEALS (per diem)	330.60
OTHER INCIDENTAL EXPENSES:	
AIRFARE (estimate)	255.00
GAS/TOLLS (round trip)	
OTHER TRANSPORTATION (Uber/Taxi to/from airport - estimate)	200.00
SUPPLIES/MATERIALS (Preconference Training Session)	225.00
TOTAL ESTIMATED EXPENSES:	\$ 2,944.42

This seminar is required for: ☐ Certification ☒ General Training
☐ License ☐ Other _____

Note any overnight or out of state travel events attended in the last 12 months:

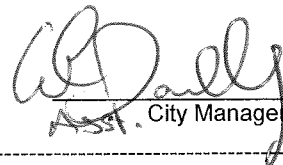
FLC Annual Conference Hollywood, FL Aug 2018

Employee Signature: _____

TRAVEL AUTHORIZATION:

Department Director

Finance Director



City Manager

If payment is made through City's credit card, please indicate "credit card" under "Date" Column

				RECONCILIATION	
Check Payee:		Amount:	Date:	Actual	Differences
Registration:	NLC Congressional City Conference - DC	\$ 605.00			
Conf. Training	NLC Preconference Training Session	225.00			
Lodging:	Marriott Wardman Park Hotel	1,328.82			
Traveler:	Bill Harris - Airline estimate	255.00			
Traveler:	Bill Harris Per Diem	330.60			
Traveler:	Bill Harris - Uber/Taxi - estimate	200.00			
Account #:	001-1101-511.40-10	\$ 2,944.42			

Name: Commissioner Bill Harris
Location: Washington DC - Marriott Wardman Park Hotel
Purpose: NLC Congressional City Conference

M&IE

IRS Pub 1542 \$76.00 (obtain from Per diem from gsa.gov website)

	*Travel day				*Travel day		Total Est Exps
	3/8/2019	3/9/2019	3/10/2019	3/11/2019	3/12/2019		
Meal Provided:				Breakfast			
Per Diem	\$ 57.00	\$76.00	\$76.00	\$64.60	\$57.00	\$	330.60
Lodging	\$289+tax/fees	\$289+tax/fees	\$289+tax/fees	\$289+tax/fees			1,328.82
Parking							
Conf Fees	605.00						605.00
Preconf Training Session			185.00	40.00			225.00
Airlines - Estimate							255.00
Uber/Lyft/taxi/shuttle	100.00			100.00			200.00
						\$	2,944.42

* Travel day@75%

per diem reductions

Breakfast (B) 15% **\$11.40**
 Lunch (L) 35% **\$26.60**
 Dinner (D) 50% **\$38.00**

SCHEDULE AT-A-GLANCE

FRIDAY, MARCH 8, 2019

05:00 PM – Registration, Ask NLC & NLC University Information Desk Open
07:00 PM

SATURDAY, MARCH 9, 2019

07:30 AM –
05:00 PM
09:00 AM – Registration & Ask NLC Open
05:00 PM NLC University Seminars
11:30 AM – Board Executive Committee Meeting Working Luncheon
01:00 PM Board Committee Meetings
01:15 PM – NLC Board of Directors Reception
02:30 PM
05:30 PM –
07:00 PM

SUNDAY, MARCH 10, 2019

07:30 AM –
05:00 PM
07:45 AM –
08:45 AM Registration & Ask NLC Open
08:00 AM – New Member/First Time Welcome Breakfast
12:00 PM NLC Board of Directors Meeting
09:00 AM – NLC University Seminars
12:00 PM Advisory Council Meeting
09:30 AM – NLC Board & Advisory Council Luncheon
11:45 AM Federal Advocacy Committee Meetings
12:00 PM – Evening Events
01:30 PM
01:30 PM –
04:30 PM
05:00 PM

MONDAY, MARCH 11, 2019

07:00 AM – Registration & Ask NLC Open
05:30 PM Celebrate Diversity Breakfast
07:30 AM – Opening General Session
09:00 AM Workshops
09:00 AM – *Break for Lunch*
10:30 AM Member Council Meetings and Cash/Concessional Lunch
10:45 AM – Workshops
12:15 PM Afternoon General Session
12:15 PM – Evening Events
01:30

12:15 PM –

01:30 PM

01:45 PM –

03:15 PM

03:30 PM –

05:00 PM

05:15 PM

TUESDAY, MARCH 12, 2019

07:30 AM –

08:30 AM

07:30 AM –

03:00 PM Democratic Municipal Officials (DMO) Breakfast

09:00 AM – Registration

10:15 AM New Morning General Session

10:45 AM – Workshops (Including Federal Agency Round Table)

12:00 PM *General Session and Delegates Luncheon

12:30 PM – Capitol Steps Performance

02:15 PM

06:00 PM –

07:00 PM

WEDNESDAY, MARCH 13, 2019

08:00 AM NLC Advocacy Day on Capitol Hill

**Indicates conference-wide meal, included in the cost of registration*

REGISTER NOW

SecuRemit™ Web

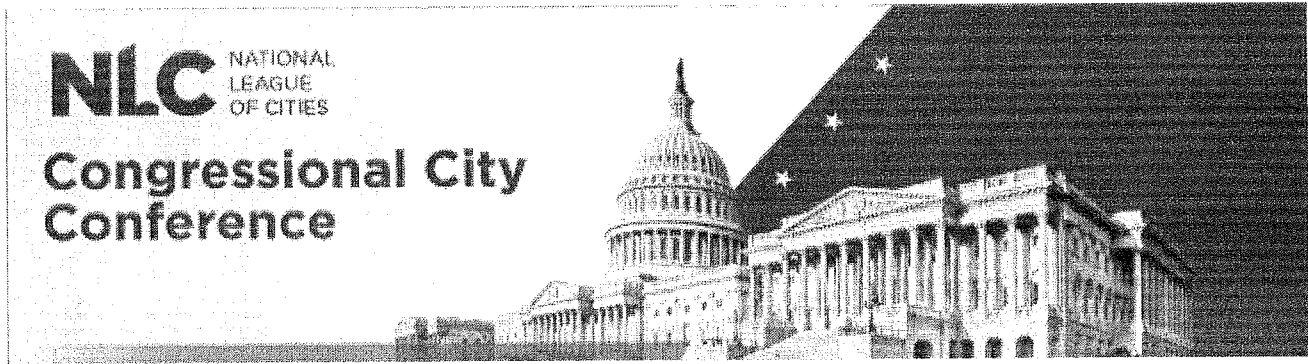
2019 NLC Congressional Cities Conference

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Thank you for registering for the 2018 City Summit.

Profile

Confirmation ID: 2205

Bill Harris

City of Dania Beach

City of Dania Beach

100 W Dania Beach Blvd

Dania Beach, FL 33004-3643

Registration Status Alert

Your registration is pending for the following reasons:

Verifying Registration Category

Payment: NLC accepts Checks/Money Order (payable to NLC), Visa, MasterCard, or American Express.

For check payments, please mail your payment to:

NLC/Experient

5202 Presidents Court, Ste. G100

Frederick, MD 21703

For credit card payments, mail or fax this letter to (301) 694-5124.

Credit Card # _____ Exp Date _____

Signature _____

Registration Details

Bill Harris

Registration Type: Advisory Committee, Early Bird-through January 30, 2019

Description	Item Total
Registration (Qty: 1)	\$605.00
L07-Leadership 101 : REAL Action- Advancing Racial Equity in Local Government Part I (Qty: 1) MAR 9 2019 8:00AM	\$0.00
L02-Leadership: The Ethical Leader: Rules and Tools (Qty: 1) MAR 10 2019 9:00AM	\$185.00
Diversity Awards Breakfast (Qty: 1) MAR 11 2019 7:30AM	\$40.00
L06-Federal Advocacy 101 (Qty: 1) MAR 11 2019 1:45PM	\$0.00
Total Registration Fees:	\$830.00
Total Registration Paid:	(\$830.00)
Current Balance:	\$0.00

Financial Summary

Total of All Fees:	\$830.00
Total Amount Applied to All Fees:	(\$830.00)
Total Balance Due:	\$0.00

Payment History

Payment #1
01/10/2019 — \$830.00 [Payment] Christine Lottier / Visa / *****2569
Payment Totals

Payment #1

Total Payments:	\$830.00
Total Refunds:	\$0.00
Total Net Paid:	\$830.00

Questions?

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Bill ▾  Cart

Dashboard

Registration



Advisory Committee



Add Sessions & Events



My Agenda



Guests



Profile



Demographics

Sessions & Events

Hotel Reservation

Add Room +

Estimated Room Total: \$1,328.82

Marriott Wardman Park Hotel Standard Room, 4 nights



Bill Harris



3/8/19 – 3/12/19



Room Fees



Cancellation Policy



Cancel Room

Financial Summary



Review

Confirmation

Add Another Person

Bill's Financial Summary ↗

✓ Completed Items

\$830.00

Bill's Financial Summary ↗

Total Charges

\$830.00

Payments



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58:19:58:5
days hours min sec

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Mar 10 - 13, 2019 | Washington, DC

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Bill ▼  Cart 1

Show Items

 Dashboard

		Early Through January 30, 2019	Advance January 31 through March 9, 2019	Onsite Starting March 10, 2019	
Add	<u>Asian Pacific American Municipal Officials (APAMO) activity fee (\$50)</u>	\$50.00	\$50.00	\$50.00	\$50.00
Add	<u>Lesbian, Gay, Bisexual, Transgender Local Officials (LGBTLO) activity fee (\$50)</u>	\$50.00	\$50.00	\$50.00	\$50.00
Add	<u>Hispanic Elected Local Officials (HELO) activity fee (\$75)</u>	\$75.00	\$75.00	\$75.00	\$75.00
Add	<u>National Black Caucus of Local Elected Officials (NBC-LEO) activity fee (\$200)</u>	\$200.00	\$200.00	\$200.00	\$200.00
Add	<u>National Black Caucus of Local Elected Officials (NBC-LEO) evening out- Spouse Ticket (\$90)</u>	\$90.00	\$90.00	\$90.00	\$90.00

Add	<u>Women in Municipal Government (WIMG) activity fee (\$100)</u>	\$100.00	\$100.00	\$100.00	\$100.00
		Early Through January 30, 2019	Advance January 31 through March 9, 2019	Onsite Starting March 10, 2019	
	SATURDAY, MARCH 9, 2019 8:00 AM - 5:00 PM				
	Saturday, March 9, 2019 8:00 AM - 5:00 PM				
Add	<u>L07-Leadership 101: REAL Action- Advancing Racial Equity in Local Government Part I</u>	\$0.00	\$0.00	\$0.00	\$0.00
		Early Through January 30, 2019	Advance January 31 through March 9, 2019	Onsite Starting March 10, 2019	
	SATURDAY, MARCH 9, 2019 9:00 AM - 5:00 PM				
	Saturday, March 9, 2019 9:00 AM - 5:00 PM				
Add	<u>L01-Community & Economic Development 201/301: The Urban Plan for Elected Officials</u>	\$285.00	\$285.00	\$285.00	\$285.00
		Early Through January 30, 2019	Advance January 31 through March 9, 2019	Onsite Starting March 10, 2019	
	MONDAY, MARCH 11, 2019 7:30 AM - 9:00 AM				
	Monday, March 11, 2019 7:30 AM - 9:00 AM				
Add	<u>Diversity Awards Breakfast</u>	\$40.00	\$40.00	\$40.00	\$40.00

Attend all four (4) "Leading through disruption" courses and get a discount. Individually each course costs \$100 but attend all four and pay only \$285!

SATURDAY, MARCH 9, 2019 9:00 AM - 10:00 AM

Early
Through
January 30,
2019

Advance
January
31
through
March 9,
2019

Onsite
Starting
March
10, 2019

Saturday, March 9, 2019 9:00 AM - 10:00 AM

Add	<u>L09-Leading through disruption: You don't know what's coming but you know you need to be ready for it</u>	\$100.00	<i>\$100.00</i>	<i>\$100.00</i>	<i>\$100.00</i>
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SATURDAY, MARCH 9, 2019 10:15 AM - 11:45 AM

Early
Through
January 30,
2019

Advance
January
31
through
March 9,
2019

Onsite
Starting
March
10, 2019

Saturday, March 9, 2019 10:15 AM - 11:45 AM

Add	<u>L10-Leading through disruption: Preparing yourself and your staff to be an adaptable leader managing change</u>	\$100.00	<i>\$100.00</i>	<i>\$100.00</i>	<i>\$100.00</i>
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SATURDAY, MARCH 9, 2019 1:00 PM - 2:15 PM

Early
Through
January 30,
2019

Advance
January
31
through
March 9,
2019

Onsite
Starting
March
10, 2019

Saturday, March 9, 2019 1:00 PM - 2:15 PM

Add	<u>L11-Leading through disruption: A case study</u>	\$100.00	<i>\$100.00</i>	<i>\$100.00</i>	<i>\$100.00</i>
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SATURDAY, MARCH 9, 2019 2:30 PM - 4:00 PM

Early
Through
January 30,
2019

Advance
January
31
through
March 9,
2019

Onsite
Starting
March
10, 2019

Saturday, March 9, 2019 2:30 PM - 4:00 PM

Add	<u>L12-Leading through disruption: Tough conversations and effective collaboration</u>	\$100.00	\$100.00	\$100.00	\$100.00
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Early
Through
January 30,
2019

Advance
January
31
through
March 9,
2019

Onsite
Starting
March
10, 2019

SUNDAY, MARCH 10, 2019 8:00 AM - 5:00 PM

Sunday, March 10, 2019 8:00 AM - 5:00 PM

Add	<u>L08-Leadership 201 : REAL Action- Advancing Racial Equity in Local Government Part II</u>	\$0.00	\$0.00	\$0.00	\$0.00
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Early
Through
January 30,
2019

Advance
January
31
through
March 9,
2019

Onsite
Starting
March
10, 2019

SUNDAY, MARCH 10, 2019 9:00 AM - 12:00 PM

Sunday, March 10, 2019 9:00 AM - 12:00 PM

Add	<u>L02-Leadership: The Ethical Leader: Rules and Tools</u>	\$185.00	\$185.00	\$185.00	\$185.00
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Add	<u>L03-Leadership: The First 100 Days in Office – Building An Impact Agenda</u>	\$185.00	\$185.00	\$185.00	\$185.00
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Add	<u>L04-Finance & Budgeting: Budgeting For Economic Inclusivity</u>	\$185.00	\$185.00	\$185.00	\$185.00
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Early
Through
January 30,
2019

Advance
January
31
through
March 9,
2019

Onsite
Starting
March
10, 2019

SUNDAY, MARCH 10, 2019 2:00 PM - 5:00 PM

Sunday, March 10, 2019 2:00 PM - 5:00 PM

Add	<u>L05-Leadership: Civil Discourse: Moving Toward Yes</u>	\$185.00	<i>\$185.00</i>	<i>\$185.00</i>	<i>\$185.00</i>
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Early
Through
January 30,
2019)

Advance
January
31
through
March 9,
2019

Onsite
Starting
March
10, 2019

MONDAY, MARCH 11, 2019 1:45 PM - 3:15 PM

Monday, March 11, 2019 1:45 PM - 3:15 PM

Add	<u>L06-Federal Advocacy 101</u>	\$0.00	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
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Next →

← Back

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days hours min sec

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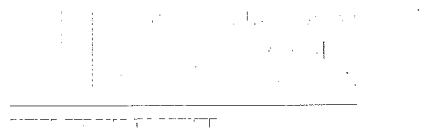
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Trip Summary

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Mar 8, 2019

From **Fort Lauderdale - Hollywood Intl. (FLL)**
To **Ronald Reagan Washington National (DCA)**

jetBlue JetBlue Airways

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9:45am**12:13pm****2h 28m, Nonstop**

FLL

DCA

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From **Ronald Reagan Washington National (DCA)**
To **Fort Lauderdale - Hollywood Intl. (FLL)**

jetBlue JetBlue Airways

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- ☐

Blue Refundable
\$699.⁶⁰

Cabin: Economy/Coach

Checked Bags

Seat Choice

Carry On Bag

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- ☐

Blue Plus Refundable
\$753.⁶⁰

Cabin: Economy/Coach

Checked Bags

Seat Choice

Carry On Bag

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Midsize 2/4Door Car from Budget

1 car Hyundai Elantra

Counter in terminal

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Book later + \$197

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updates**

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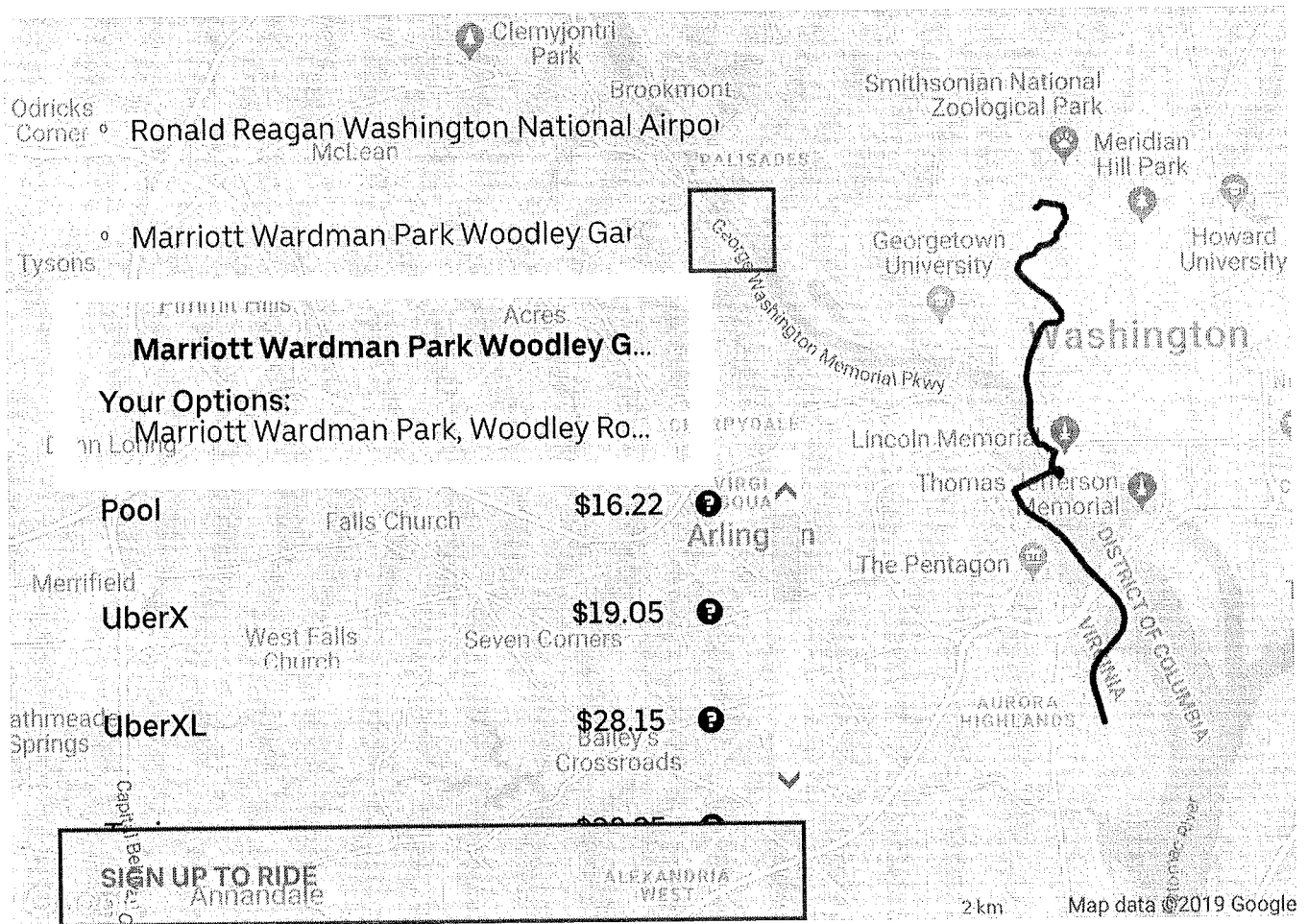
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Available Ride Types

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1-2 seats, shared

< \$18

Lyft

4 seats

\$18-21

XL

6 seats

\$25-30

Lux

4 seats, high-end

\$30-35

Lux Black

4 seats, black car

\$42-49

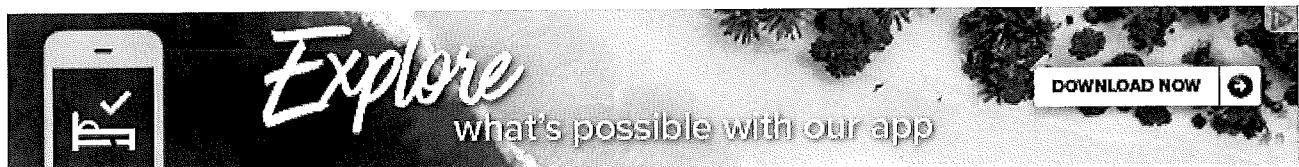
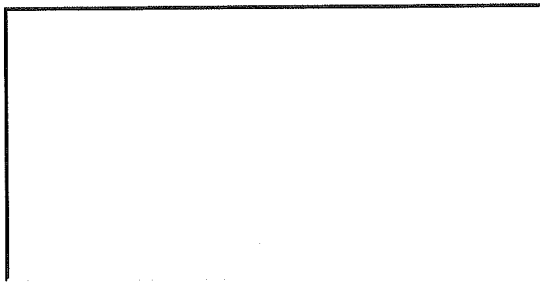
Lux Black XL

6 seats, black car

\$50-60

Sign up and ride

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Airport Information

Ronald Reagan Washington National Airport (DCA)

Airport Phone: +1 703-417-8000

Hotel direction: 7 miles NW

This hotel does not provide shuttle service.

- Estimated taxi fare: 30 USD (one way)
- Subway service, fee: 1.7 USD (one way)

Visit **DCA** airport website

Driving directions

Follow the signs to Washington D.C. (George Washington Parkway). Take I-395 North to Route 1 (Route 1 is the 14th Street Bridge). Merge to the far left lane on the bridge and follow the signs for 14th Street. Take 14th Street for 1 mile. Turn left onto K Street. Continue on K for 5 blocks. Turn right onto Connecticut. Ave. Follow Connecticut. Ave. for 1 mile. Cross over the William Taft Bridge. Make a left turn at the 3rd light after the bridge onto Woodley Rd. The Hotel entrance is on left.

Washington Dulles International Airport (IAD)

Airport Phone: +1 703-572-2700

Hotel direction: 24 miles E

Parking

On-site parking, fee: 48 USD daily

Valet parking, fee: 55 USD daily

Garage height clearance 5 feet 10 inches.

Other Transportation

Car Rentals

At this property:

Enterprise

2660 Woodley Road, NW

Washington, DC 20008

Phone: +1 202-232-4443

Nearby

Hertz

1919 Connecticut Ave Nw

Washington, DC 20009

Bus Station

Union Station

3.5 miles NW from Hotel

Subway Station

Woodley Park-Zoo/Adams Morgan (Red line)

0.1 miles SE from Hotel

Train Station

Union Station

3.5 miles SE from Hotel

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 English

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH PATTERSON POPE, INC. FOR A RADIO FREQUENCY IDENTIFICATION (“RFID”) SYSTEM TO TRACK THE LOCATIONS OF BUILDING PERMITS AND PLANS, USING AVAILABLE PRICING FROM PALM BEACH COUNTY SHERIFF’S OFFICE RFP #14-0507-330/KS IN AN AMOUNT NOT TO EXCEED FIFTY FOUR THOUSAND TWO HUNDRED FIFTY DOLLARS (\$54,250.00), FOR FISCAL YEAR 2018-2019, WITHOUT COMPETITIVE BIDDING

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

signed memo RFID, R-2019- Patterson Pope Radio Frequency ID (RFID) System to Track Building Permits-Plans, PBSO-Patterson Pope Executed RFID Phase I Executed Contract, Agreement for PATTERSON POPE RFID), RFID Quote



**CITY OF DANIA BEACH
COMMUNITY DEVELOPMENT DEPARTMENT
MEMORANDUM**

DATE: January 22, 2019

TO: Colin Donnelly, Assistant City Manager

FROM: Marc LaFerrier, AICP, Director of Community Development 

SUBJECT: RFID Plan Tracking System for the Building Division

The work load in the Building Division has significantly impacted plan review process and records management. In order to improve plan review efficiency and records management within the Building Division, the Community Development Department is requesting to purchase a Radio Frequency Identification System (RFID). The purpose of the RFID system is to track plans and permits submitted for plan review and provide reports such as number of permits currently under review and plan location

The system includes handheld RFID scanners and readers that provide a system capable of preparing an inventory of RFID tagged items, searching and preparing reports. Four fixed readers will be provided, two for the Building Division and two for the Special Permitting Office (SPO). These readers will provide coverage for the front area, as well as the back offices. The RFID Tracking Plus Software will be used to keep track of RFID tagged items and display an audit trail to users.

The Palm Beach County Sheriff's Office has granted permission to the City to piggy-back their contract, awarded May 20, 2015. Funds were allocated in the Building Fund account #107-15-02-524-99-10 and approved at the department's budget request January 8, 2019.

RECOMMENDATION:

Approve resolution

ATTACHMENTS:

Resolution 2019-
City Agreement with Patterson Pope Inc.
Piggy-back Agreement with Palm Beach County

RESOLUTION NO. 2019-010

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH PATTERSON POPE, INC. FOR A RADIO FREQUENCY IDENTIFICATION ("RFID") SYSTEM TO TRACK THE LOCATIONS OF BUILDING PERMITS AND PLANS, USING AVAILABLE PRICING FROM PALM BEACH COUNTY SHERIFF'S OFFICE RFP #14-0507-330/KS IN AN AMOUNT NOT TO EXCEED FIFTY FOUR THOUSAND TWO HUNDRED FIFTY DOLLARS (\$54,250.00), FOR FISCAL YEAR 2018-2019, WITHOUT COMPETITIVE BIDDING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Charter of the City of Dania Beach, Part III, Article 3, Section 4, Subsection (j), authorizes the City Manager to purchase supplies, services, equipment and materials for the City government without competitive bidding and without advertisement for bids if he is authorized to do so in advance by a resolution adopted by the City Commission; and

WHEREAS, the Palm Beach County Sheriff's Office and one of its vendors has granted permission to the City to utilize available pricing under a contract, awarded May 20, 2015, a copy of which is attached as Exhibit "A" and is made a part of and is incorporated into this Resolution by this reference, to track building permits and the location of plans within the various divisions in the Community Development Department; and

WHEREAS, the City Commission finds it is in its best interest to enter into the agreement with Patterson Pope, Inc.;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the above "Whereas" clauses are ratified and confirmed as being true and correct, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the proper City officials are authorized to execute an agreement with Patterson Pope, Inc. to provide an RFID system in an amount not to exceed Fifty Four Thousand Two Hundred Fifty Dollars (\$54,250.00); the Agreement is attached as Exhibit "B", and it is made a part of and is incorporated into this Resolution by this reference.

Section 3. That the City Manager and City Attorney are authorized to make minor revisions to the related documents which are deemed necessary and proper and in the best interest of the City.

Section 4. That funding shall be appropriated from the Building Fund Contingency Account No. 107-15-02-524-9-10.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall be in full force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on January 22, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY



This contract is made this 20th day of May, 2015, by and between Patterson Pope/File Solve having its principal offices at 3001 North Graham Street, Charlotte, North Carolina, 28206, hereinafter referred to as "Contractor", and Ric L. Bradshaw, in his official capacity as the SHERIFF of Palm Beach County, Florida, 3228 Gun Club Road, West Palm Beach, FL 33406-3001 (hereinafter referred to as the "SHERIFF").

WITNESSETH

WHEREAS, the SHERIFF, desires to purchase/the services of a qualified contractor to provide the installation of a Radio Frequency Identification System (RFID) for Evidence at the Headquarters building (Phase I); and

WHEREAS, Contractor warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms and conditions of this Agreement.

WHEREAS, Contractor has the experience, personnel and knowledge necessary to provide these services to the Sheriff.

Now therefore, in consideration of the mutual covenants herein contained, the receipt and sufficiency of which are hereby acknowledged, it is agreed upon as follows:

1. SCOPE OF SERVICE

Detailed Specifications for all sections are defined in Section 5. PROJECT SPECIFICATIONS of RFP 14-0507-330-KS (Exhibit A) and Patterson Proposal – Phases (Exhibit B).

- 1.1. Hardware (Section 5.3 of Exhibit A)
- 1.2. Installation of Administrative Software (Section 5.1 of Exhibit A)
- 1.3. Provide interface with Evidence Tracking Software (Section 5.2 of Exhibit A)
- 1.4. Areas of Installation and Support (Exhibit B – Page 2 Phase I)
- 1.5. Validation (Section 5.5 of Exhibit A)

1.6. Training (Section 5.6 of Exhibit A)

1.7. Collaboration

1.7.1. Section 5.7 of Exhibit A

1.7.2. Patterson Pope will work with PBSO staff to ensure the fields are in the RFID Database that allows end users to search for desired items and get RFID information displayed to them. Once the desired fields are agreed upon and updated in the database, Patterson Pope will provide a Database Schema to PBSO for the RFID Database.

1.7.3. Patterson Pope will work with PBSO staff to create a Crystal Report that can be run out of JusticeTrax. The Crystal Report will allow end users to search by Case Number & Submission Number (or any other field requested that appears in both databases). The resulting report will display information from both the JusticeTrax database as well as the RFID database, allowing users one central report to research evidence.

2. PRICE STRUCTURE

2.1. The SHERIFF agrees to pay Contractor the total purchase price of \$151,000 for Items (Hardware/Software/Tags/Customization/Installation & Training) of Phase I as specified on RFID System Phased Approach (Exhibit B), attached and incorporated herein.

2.2. This is a firm fixed price contract. All prices shall be F.O.B. Destination.

3. DELIVERY

3.1. Kick-off meeting shall be held with both Parties within 30 days of contract execution at the Palm Beach County Sheriff's Office.

3.2. Detailed Project Plan presented and agreed upon by both parties' Project Managers/Team Representative.

3.3. Project Communication

3.3.1. Project shall commence no later than 60 days from date of finalized Project Plan.

3.3.2. Project Plan Status Reports will be submitted weekly to PBSO Project Manager/Team Leader by 10:00 AM Mondays.

3.3.3. PBSO must be notified of any delays or changes to the Project Plan.

3.3.4. Meeting with Key Stakeholders shall be held at the completion of each milestone.

3.4. Delivery and final acceptance will occur at the following location:

Palm Beach County Sheriff's Office
3228 Gun Club Road
West Palm Beach, Florida

4. PAYMENT

- 4.1. The Contractor agrees that payment terms shall be Net 30 from date of each milestone payment outlined in 4.3. Interest penalties will only be paid in accordance with the Local Government Prompt Payment Act, Florida State Statutes 218.70-218.76 (2012).
- 4.2. The Palm Beach County Sheriff's Office will submit payment via Automated Clearing House (ACH), Net 30.
- 4.3. Total purchase price of \$151,000 shall be paid in four (4) equal payments of \$37,750 upon the completion of the following milestones:
 - 4.3.1. Execution of This Contract
 - 4.3.2. Installation of Hardware and Integration of Software
 - 4.3.3. Completion of Testing and Training
 - 4.3.4. Final Signoff - No Pending Issues

5. TERM OF CONTRACT

- 5.1. This contract may be terminated by either party with or without cause upon giving thirty (30) days advance written notice to the other party. Upon receipt of the notice of cancellation the Contractor shall stop work immediately. The Contractor shall submit to the SHERIFF invoices for work performed to the Sheriff's satisfaction up to the date of cancellation.
- 5.2. The Contract to be entered into is contingent upon, and subject to, the appropriation and availability of sufficient County funds.

6. RECORDS RETENTION AND AUDIT

- 6.1. The Contractor shall maintain all financial and non-financial records and reports directly related to the performance of this Contract. Such records shall be maintained for a period of five (5) fiscal years after termination of this contract.
- 6.2. The SHERIFF, or his designee, shall have the right to examine and obtain true duplicate copies of all such records. However, any such records which the Contractor deems trade secret or proprietary shall not be further disclosed without Contractor's consent, except as required by law.
- 6.3. In the event that the SHERIFF should become involved in a legal dispute with a third party arising from performance under this Contract, upon written request of SHERIFF, the Contractor shall extend the period of maintenance of all records relating to the Contract until the resolution of the legal dispute. The Contractor further agrees to provide reasonable cooperation in SHERIFF's defense of any such claim or dispute.

7. ACCESS OF CONTRACTOR'S PERSONNEL

- 7.1. Prior to obtaining access to any Sheriff's Office facility, all employees of the Contractor providing services at any of the Sheriff's Offices facilities must undergo a security screening, in accordance with the Palm Beach County Criminal History Record Check Ordinance and its amendments. Any employee of the Contractor with a disqualifying offense will be denied access to the Sheriff's Office facilities. The Sheriff's Office will also perform an independent background check on persons requesting access to any of its facilities, and reserves the right to deny access to any individual deemed undesirable, regardless of their having met the approval standards of the County ordinance. Persons requesting unescorted access will be required to submit to a Live Scan Fingerprint check prior to access being granted.
- 7.2. Any employee of the Contractor who has completed the Sheriff's Office background check and has been approved for access is required to notify the Sheriff's Office if they are subsequently arrested, charged with a crime or know they are the subject of an investigation. Failure to notify the Sheriff's Office will result in a denial of access. Continued access will be evaluated on an individual basis.
- 7.3. The Palm Beach County Sheriff's Office has the right to reject any person, or firm, and to remove from the site any person or firm employed or engaged by the Contractor.
- 7.4. The Palm Beach County Sheriff's Office reserves the right to conduct a background check of any employee of the Contractor assigned to provide services under this contract and to request any additional investigative background information from the Contractor.
- 7.5. The Contractor agrees that its employees are a reflection of the Palm Beach County Sheriff's Office. Therefore, the Contractor agrees that its employees will conduct themselves in a courteous, orderly, ethical and professional manner at all times.
- 7.6. No employee of the Contractor who is engaged in any way with the requirements of this Contract with the Palm Beach County Sheriff's Office shall be a convicted felon, or convicted of a misdemeanor involving moral turpitude, regardless of whether adjudication was withheld in either case, or be currently on probation for any criminal charges.
- 7.7. The Contractor agrees and understands that its employees shall use neither controlled substance, unless prescribed, illegal substances, nor alcohol while performing the requirements of the Contract.
- 7.8. The Contractor shall be responsible, except as otherwise prohibited by law, for the acts of their employees while on duty. The employees of the Contractor shall be considered at all times its employees, and not the employees or agents of the Palm Beach County Sheriff's Office.
- 7.9. The Contractor agrees to remove from service any assigned employee who, in the opinion of the Palm Beach County Sheriff's Office is not performing the services in a proper manner, or who is incompetent, disorderly, abusive, dangerous, disruptive, or

does not comply with the rules and regulations of the Palm Beach County Sheriff's Office, and all Federal, State and Local rules, laws and regulations. Such removal shall in no way be interpreted to require dismissal or other disciplinary action of the employee by the Contractor.

8. SEVERABILITY

If any term or provision of this Contract shall be found to be illegal or unenforceable by judicial authority, the incompetent provision(s) shall be severed from the Contract, and the remaining provisions shall be in full force and effect, valid and enforceable to the extent permitted by law.

9. LAW AND VENUE

9.1. This Contract shall be deemed to be made in and shall be construed in accordance with the laws of the State of Florida. Any legal action arising from any breach of this Contract shall be brought in the State of Florida, with venue in Palm Beach County, the Fifteenth Judicial Circuit for claims under state law and in the Southern District of Florida for any claims which are justiciable in Federal Court.

9.2. If either party initiates legal action as a result of a breach of this Contract, the prevailing party in any such action shall be entitled to recover reasonable attorney's fees and costs.

10. COMPLIANCE

The Contractor shall maintain all licenses, permits, registrations, authorization, and certifications required by applicable laws, codes, rules and regulations in full force and effect and shall comply with all applicable Federal, State and local laws and regulations relating to the performance of this Contract.

11. INSURANCE

11.1. Workers' Compensation

The contractor shall have and maintain during the life of this contract Workers' Compensation Insurance for all employees who will be working for Contractor in connection with the services associated with this Contract, and in the event any work is sublet, the Contractor shall require that subcontractors provide Workers' Compensation Insurance for subcontractor's employees, unless they are covered by the prime contractor's policy. Such insurance must fully comply with the Florida Workers' Compensation Law. In case any class of employee engaged in work under this contract is not protected under the Workers' Compensation statute, the Contractor shall provide, and cause each subcontractor to provide adequate insurance, acceptable to the Palm Beach County Sheriff's Office, for the protection of employees not otherwise protected.

Workers' Compensation and Employee Liability

- Each Occurrence \$1,000,000
- Each Employee \$1,000,000

11.2. General Liability

- Each Occurrence \$1,000,000

11.3. Excess Liability

- Each Occurrence \$1,000,000

11.4. Professional Liability

\$3,000,000

- Per Occurrence
- Per Person

11.5. Contractor shall maintain motor vehicle liability with limits of not less than \$1,000,000.00 per accident. Such insurance shall cover liability arising out of a motor vehicle including owned, hired, and non-owned motor vehicles.

11.6. Certificates of the above referenced coverage, listing the Palm Beach County Sheriff's Office as an additional insured, shall be forwarded to the Palm Beach County Sheriff's Office upon execution of this Contract.

11.7. Loss Deductibles:

The Palm Beach County Sheriff's Office shall be exempt from, and in no way liable for, any sums of money, which may represent a deductible in any insurance policy. The payment of such deductibles shall be the sole responsibility of the Contractor obtaining such insurance.

11.8. Insurance Cancellation:

In the event that any coverage is terminated, canceled, or modified for any reason, the Palm Beach County Sheriff's Office shall be given immediate written and verbal notice. Cancellation of any of the above referenced insurance coverages shall be grounds for termination of this contract by the Palm Beach County Sheriff's Office.

11.9. Companies providing insurance coverage shall have not less than an "A" rating by the A.M. Best Company of Oldwick, New Jersey.

12. DISCRIMINATION

Neither party shall discriminate against employees, clients, or job applicants due to race, color, religion, sex, national origin, sexual orientation, handicap, gender identity, veteran status, or any other non-merit factor.

13. PUBLIC RECORDS

The Contractor understands that the SHERIFF is a public entity and subject to Florida's public records laws found in Chapter 119, Florida Statutes, et .al.

14. PUBLICITY

Any publicity giving reference to this Contract, whether in the form of press releases, interviews, brochures, photographic or video graphic coverage, or verbal or printed

announcement, shall require the prior, written approval of the Director of Administrative Services, Palm Beach County Sheriff's Office.

15. ASSIGNMENT

The Contractor shall not assign or transfer any interest in this contract (whether by assignment or novation), without the prior written consent of PBSO, which will not be unreasonably withheld.

16. NON-EXCLUSIVITY

Nothing herein is intended nor shall be construed as creating any exclusive arrangement with Contractor. This Contract shall not restrict PBSO from acquiring similar, equal or like services from other entities or sources.

17. INDEMNIFICATION AND HOLD HARMLESS

17.1. The Contractor shall indemnify, save and hold harmless the Sheriff of Palm Beach County, Florida, the Palm Beach County Sheriff's Office and Palm Beach County and their employees, appointees, agents, heirs, officers and assigns, for any and all claims, suits and judgments against the Sheriff of Palm Beach County, Florida, the Palm Beach County Sheriff's Office, Palm Beach County, or their successors, employees, appointees, agents, heirs, officers and assigns, arising out of, relating to or resulting from the negligent, intentional, or wrongful act or omission, or violation of any federal, state, or local law or regulation, by the Contractor or their employees or agents in the performance of this contract. The Contractor expressly understands and agrees that any insurance protection required under the Contract or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify as herein provided.

17.2. The Contractor shall indemnify and save and hold harmless the Sheriff of Palm Beach County, Florida, the Palm Beach County Sheriff's Office and Palm Beach County, and their employees, appointees, agents, heirs, officers and assigns, et al from all suits, claims and actions brought or instituted by any Contractor, or employee of Contractor, any Contractor supplier or laborer hired by Contractor, who has performed work or services, or furnished materials in or about this project, or from any action occasioned by a violation of copyright, trademark or patent rights in manufacturing, producing or selling any materials or services under this Contract.

17.3. Notwithstanding any other provisions of this Contract, the Contractor's duty to indemnify and hold harmless shall survive the termination of this Contract.

18. ENTIRE CONTRACT

This Contract constitutes the entire Contract between the parties and supersedes any prior understanding or representation of any kind preceding the date of this Contract. There are no other promises, conditions, understandings or other contracts, whether oral or written, relating to the subject matter of the Contract. This Contract may be modified in writing and must be signed by both Contractor and the SHERIFF.

19. NOTICES

Any notice required or otherwise given pursuant to this Contract shall be in writing and mailed certified return receipt requested; postage prepaid, or delivered overnight delivery service to:

As to Contractor:

Charles Didden

Patterson Pope
3001 North Graham Street
Charlotte, NC 28206

As to the SHERIFF:

RIC L. BRADSHAW, SHERIFF
Palm Beach County Sheriff's Office
3228 Gun Club Road
West Palm Beach, Florida 33406

-and-

Department of Legal Affairs
Palm Beach County Sheriff's Office
3228 Gun Club Road
West Palm Beach, Florida 33406

IN WITNESS WHEREOF, the Parties hereto have executed the Contract as of the last date all signatures below are affixed.

Palm Beach County Sheriff's Office,
Florida

Patterson Pope

BY: Terence Feeney
Ric L. Bradshaw or Designee

BY: Charles D Didden
Charles Didden

Title: Bureau Director

Title: Senior Sales Representative

DATE: 5/20/15

DATE: 5/20/15



REQUEST FOR PROPOSAL

Radio Frequency Identification (RFID)

RFP #14-0507-330/KS

NOTICE IS HEREBY GIVEN that the Honorable Ric L. Bradshaw, Sheriff of Palm Beach County, Florida, will receive sealed quotes from qualified suppliers at:

Palm Beach County Sheriff's Office, Purchasing Department
3350 Gun Club Road
West Palm Beach, Florida 33406

1. OBJECTIVES

The purpose of this RFP is to obtain competitively priced sealed quotes for providing PBSO with an RFI solution that includes hardware, software, and installation at five (5) facilities located within Palm Beach County as listed in section 5.5.

2. SCHEDULE OF EVENTS

DATE	EVENT
Monday, June 30, 2014 at 4:00 PM	<u>Last day to submit written questions to:</u> Palm Beach County Sheriff's Office Purchasing 3350 Gun Club Road West Palm Beach, FL 33406 Fax: (561) 688-3280 E-mail: sarleyk@pbso.org
Friday, August 8, 2014 at 4:00 P.M.	<u>RFP Due Date</u> All sealed proposals must be sent to: Palm Beach County Sheriff's Office Purchasing 3350 Gun Club Road West Palm Beach, FL 33406

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3. GENERAL INFORMATION

3.1. SUBMISSION OF PROPOSALS

- 3.1.1. Written questions must be submitted by 4:00 P.M., June 30, 2014
- 3.1.2. Responses must be submitted by 4:00 P.M., August 8, 2014
- 3.1.3. All responses must be properly marked with the name of the company and title of the RFP and submitted in an envelope, or suitable container, mailed or delivered to:

Katia Sarley
Palm Beach County Sheriff's Office
Purchasing Department
3350 Gun Club Road
West Palm Beach, Florida 33406

3.2. PROPOSER'S INQUIRIES

Proposer must submit any inquiries in writing (typed or clearly printed) to the Sheriff's Office Purchasing Department. Illegible documents will not receive a response. Inquiries should be sent in either or both of the following methods:

Facsimile to (561) 688-3280

E-mail to: sarleyk@pbso.org

3.3. COMMUNICATIONS WITH PALM BEACH COUNTY SHERIFF'S OFFICE

- 3.3.1. Prior to the award of a contract, all Proposer communications concerning this RFP should be directed in writing to:

Katia Sarley
Purchasing Department
Palm Beach County Sheriff's Office
3350 Gun Club Road
West Palm Beach, Florida 33406
Facsimile: (561) 688-3280, E-mail: sarleyk@pbso.org

- 3.3.2. Prior to the award of a contract, the Purchasing Department is the only one empowered to represent the SHERIFF with respect to this RFP.
- 3.3.3. Proposers who seek to obtain information, clarification, or interpretation from another Sheriff's Office official or employees are advised that such

material is used at the Proposer's own risk, and the SHERIFF will not be bound by any such representations.

- 3.3.4. Any attempt to bypass the authorities designated in this section may be grounds for rejection of the Proposer's quote.
- 3.3.5. Proposers are expressly prohibited from contacting members, personnel, employees, or agents of the Palm Beach County Sheriff's Office or Palm Beach County Government for any purpose designed, calculated or intended to, or with the reasonably discernible, predictable or likely result of influencing, affecting or determining the result of this proposal process. Proposers may pose all legitimate questions as specified herein.

3.4. VERBAL REPRESENTATIONS

The SHERIFF disclaims any responsibility for any verbal representations or information issued or conveyed by any party whomsoever regarding or relating to this RFP.

3.5. RESPONSE TIME FOR INFORMATION

Proposers shall agree to provide any/all additional information and/or changes to the proposal requested by the SHERIFF on a timely basis and/or within the deadlines provided by the SHERIFF so as not to place the SHERIFF in an unfair position of not having "reasonable time" to perform a fair and proper evaluation of information, materials, proposals, etc., submitted to him for his review and consideration. This clause applies to the solicitation, evaluation and negotiation processes. Failure to comply with any and all deadlines set by the SHERIFF as provided for in this clause may be cause for the immediate rejection of your proposal.

3.6. RESPONSE FORMAT

- 3.6.1. It is very important that every Proposer provide a clear and concise proposal for the SHERIFF to review due to the potential complexity of this project. Your ability to accomplish this task will result in the assurance that the SHERIFF understands your written submission and, therefore, is able to do a fair and complete evaluation of your work.
- 3.6.2. Delays caused by any delivery service, including the U.S. Postal Service, will not be grounds for an extension of the RFP due date and time.
- 3.6.3. Proposals received after the due date and time will be rejected and shall not be considered.

- 3.6.4. All Proposal documents (with the exception of the response format tabulation spreadsheet – see section 6.) sent by facsimile or e-mail will not be accepted.
- 3.6.5. Proposers shall execute and return the Original RFP document, and shall also furnish to the SHERIFF, **three (3)** additional hard copies of all proposal documents (copies may be made of the original RFP, after it receives an original signature). Proposers are required to complete and submit all proposal documents and forms furnished by the SHERIFF.
- 3.6.6. All Forms provided by the SHERIFF must be completed in their entirety, and submitted with the Proposal.
- 3.6.7. The SHERIFF reserves the right to issue addenda to this RFP. Any and all Addenda to the RFP, which may be furnished to Proposers by the SHERIFF, must also be duly executed, if required, and included with the proposal documents returned to the SHERIFF.
- 3.6.8. When a corporation is a Proposer, the Corporate Certificate, furnished by the SHERIFF must be executed, attesting to and in evidence of the legal authority of the person signing the proposal or contract to do so.
- 3.6.9. The Proposer is assumed to be familiar with all Federal, State, and Local Laws, Ordinances, Rules and Regulations that in any manner affect the work.
- 3.6.10. Proposers shall have and maintain all licenses, permits, registrations, authorization, and certifications required by applicable laws, codes, rules and regulations in full force and effect at the time the proposal is submitted and throughout the term of agreement.
- 3.6.11. Proposals must be signed in ink by an officer or employee having authority to bind the company or firm.
- 3.6.12. Proposer's acknowledgment, certifying that the Proposer has read, understands and is in agreement with the terms, conditions and specifications, and that Proposer's Proposal fully complies with them except as noted upon the Proposal, must be executed.
- 3.6.13. Proposers shall utilize the Proposer's Exceptions/Variance Forms furnished by the SHERIFF to indicate any variance from specifications, terms and/or conditions regardless of how slight.
- 3.6.14. If variations are not stated in the Proposal, on the specified forms, it will be assumed that the product or service fully complies with the specifications, terms, and conditions stated herein.
- 3.6.15. The SHERIFF reserves the right to require clarification or explanation from the Proposer of any part or aspect of any Proposal received.

- 3.6.16. Proposers are solely responsible for any and all costs associated with preparing and submitting responses to this RFP, including attendance at any site conference, oral interview, presentation or negotiation.
- 3.6.17. All documents and material submitted regarding this RFP become the property of the Palm Beach County Sheriff's Office. All such records are subject to Florida Public Records Laws (Chapter 119).
- 3.6.18. Any omissions of detail specifications stated herein, that would render the materials/service from use as specified, will not relieve the Proposer from responsibility.

4. TERMS AND CONDITIONS

4.1. EVALUATION PROCESS

Proposers will be evaluated on the following criteria:

- 4.1.1. Competitive pricing
- 4.1.2. Ability to respond to the specifications and requirements
- 4.1.3. Previous experience
- 4.1.4. Quality of service based upon references

4.2. AWARD OF CONTRACT

- 4.2.1. The contract shall be awarded to the most responsive, responsible and best qualified Proposer meeting specifications, terms and conditions and the needs of the SHERIFF, in the exclusive determination of the SHERIFF.
- 4.2.2. The SHERIFF reserves the right to waive minor variations to specifications, information, irregularities and technicalities in any Proposals; to reject any or all Proposals in whole or in part with or without cause, and/or make awards either as individual items or as a total combined proposal, and/or to negotiate with Proposers, and/or to accept responses that in his judgment will be in the best interest of the Palm Beach County Sheriff's Office. The SHERIFF specifically reserves the right to reject any conditional proposal, and will normally reject those, which make it impossible to determine the true amount of the Proposal. The SHERIFF shall not be obligated to issue any statement or explanation as to the selection or non-selection of any Proposal.
- 4.2.3. Any Agreement resultant from this RFP shall not be assignable. Proposer may not assign, sublet, convey or transfer its interest in the Contract.

4.3. TERM OF CONTRACT

- 4.3.1. The Contract to be entered into is contingent upon, and subject to the appropriation and availability of sufficient County funds.
- 4.3.2. The Contract to be entered into is for the installation of RFID system which includes validation, training, and maintenance to be completed within six (6) months from the date of fully executed contract.
- 4.3.3. The Sheriff may terminate the Contract with or without cause, upon thirty (30) days written notice to the Proposer.

4.4. INVOICING

- 4.4.1. All invoices shall be submitted to:

Palm Beach County Sheriff's Office
P.O. Box 24681
West Palm Beach, FL 33416

- 4.4.2. Payments are made via ACH (Automated Clearing House) disbursement ONLY.
- 4.4.3. Payment process is based upon invoice receipt date.

4.5. PAYMENT TERMS

Payment terms shall be Net 30.

4.6. TAXES

The Palm Beach County Sheriff's Office is exempt from Federal and State taxes.

4.7. CONTRACT DOCUMENTS

- 4.7.1. The Contract, which results from this RFP, shall be comprised of a Purchase Order and Contract Documents prepared by the SHERIFF. The terms, conditions, specifications and provisions of the Contractual Agreements, the Addenda and Amendments thereto and the RFP shall take precedence over terms, conditions, specifications and provisions expressed in Proposer's response or forms furnished by suppliers and service providers.
- 4.7.2. The SHERIFF reserves the right to reject any or all proposed Contractual Documents furnished by Proposer, or to negotiate the modification of their content with Proposer.

4.8. CHOICE OF LAW

In the event of a dispute over the announcements set forth herein, choice of law shall be Florida with venue in Palm Beach County.

4.9. SEVERABILITY

Should any term, condition or provision of the RFP or the resultant Contract be deemed invalid or unenforceable by judicial authority, the incompetent provision(s) shall be severed from the RFP or Contract, however the remainder of the RFP or Contract shall not be prejudicially affected, and shall remain in full force and effect, valid and enforceable to the extent permitted by law.

4.10. AUTHORIZED SIGNATURE

The authorized representative's signature which is required on the RFP and Contract must be made by an officer of the company.

4.11. REPRESENTATION OF PROPOSER

Proposer by virtue of submitting a proposal represents the Proposer has read, understands and is in agreement with the RFP documents, and the proposal is made in accordance therewith, to the extent not otherwise stated as an exception or variance; the Proposer has become adequately familiar with the local conditions where the work is to be performed; and the Proposer and their subcontractors are qualified and licensed and authorized to do business and to perform this work in Palm Beach County, Florida, prior to the submission of a Proposal. Proposer further represents that Proposer and his subcontractors shall conduct all business in a professional, ethical, orderly, efficient and courteous, businesslike and non-adversarial manner throughout the term of the Agreement.

4.12. ANTI-COLLUSION DECLARATION

The Proposer, by virtue of issuing a proposal certifies the Proposer has not divulged discussed or compared the proposal with other Proposers and has not colluded with any other Proposer or parties to a proposal whomsoever. Proposer further certifies and agrees that premiums, rebates or gratuities are prohibited whether with, prior to, or after any delivery of material or services. Any such violation will result in the cancellation of this contract and the removal of offending parties from all RFP lists.

4.13. CONFLICT OF INTEREST

4.13.1. The Proposer and all sub-contractors shall disclose in writing as part of their response any possible or potential conflicts of interest which are known to, or reasonably should be known to the Proposer or sub-contractors, which may exist between their firms and the SHERIFF.

- 4.13.2. All Proposers and their subcontractors and business partners must disclose with their Proposal, the name of any officer, director, agent or employee who is also an employee or family member of an employee of the Sheriff's Office.
- 4.13.3. Further, the Proposer must disclose the name of any Sheriff's Office employee or family member or any elected official who owns, directly or indirectly, an investment or other proprietary interest, in the firm or any of its parent companies, subsidiaries or affiliates.
- 4.13.4. The Proposer and all sub-contractors and business partners shall disclose in writing as part of their Proposal, any familial, personal or business relationships between members of Proposer's, sub-contractor's or business partner's firms and members of the Palm Beach County Sheriff's Office, whether or not there is any belief that the relationship might constitute a possible conflict of interest.

4.14. PUBLICITY

Any publicity giving reference to this Contract, whether in the form of press releases, interviews, brochures, photographic or video graphic coverage, or verbal or printed announcement, shall require the prior, written approval of the Director of Administrative Services, Palm Beach County Sheriff's Office.

4.15. INDEMNIFICATION AND HOLD HARMLESS

- 4.15.1. The Proposer shall indemnify, save, and hold harmless the Sheriff of Palm Beach County, Florida, the Palm Beach County Sheriff's Office and Palm Beach County and their employees, appointees, agents, heirs, officers and assigns, for any and all claims, suits and judgments against the Sheriff of Palm Beach County, Florida, the Palm Beach County Sheriff's Office, Palm Beach County, or their successors, employees, appointees, agents, heirs, officers and assigns, arising out of, relating to or resulting from the negligent, intentional, or wrongful act or omission, or violation of any federal, state, or local law or regulation, by the Proposer or their employees or agents in the performance of this contract. The Proposer expressly understands and agrees that any insurance protection required under the Contract or otherwise provided by the Proposer shall in no way limit the responsibility to indemnify as herein provided.
- 4.15.2. The Proposer shall indemnify, save, and hold harmless the Sheriff of Palm Beach County, Florida, the Palm Beach County Sheriff's Office and Palm Beach County, and their employees, appointees, agents, heirs, officers and assigns, et al. from all suits, claims and actions brought or instituted by any Proposer or employee of Proposer, any Proposer supplier or laborer hired by Proposer, who has performed work or services, or furnished materials in or about this project, or any action occasioned by a violation of copyright, trademark or patent rights in manufacturing, producing or selling any materials or services under this contract.

4.16. RIGHT TO AUDIT

- 4.16.1. Proposer shall maintain all financial and non-financial records and reports directly related to the performance of this Agreement. Such records shall be maintained for a period of five (5) fiscal years after termination of this contract.
- 4.16.2. The SHERIFF, or his designee, shall have the right to examine and obtain true duplicate copies of all such records. However, any such records which Proposer deems trade secret or proprietary shall not be further disclosed without Proposer's consent unless otherwise ordered by a court of competent jurisdiction.
- 4.16.3. In the event that the SHERIFF should become involved in a legal dispute with a third party arising from performance under this Agreement, upon written request of SHERIFF, Proposer shall extend the period of maintenance of all records relating to the Agreement until the resolution of the legal dispute. The Proposer further agrees to provide reasonable cooperation in SHERIFF's defense of any such claim or dispute.

4.17. DISCLOSURE OF LAWSUITS, CONTRACTS TERMINATED FOR CAUSE, CLAIMS AND OFFICIAL COMPLAINTS

- 4.17.1. Proposer shall disclose in writing with his Proposal the existence of, and all pertinent details including the cause of action, the identities of all of the parties to the action, the date(s), the jurisdiction and location and disposition or current status of any and all lawsuits, litigation, legal actions or judgments, of any sort or character, which have been brought against Proposer, his affiliates, subsidiaries, parent corporations, business partners or subcontractors, or which name or involve any of the officers, principals, owners, employees or agents of said entities, by any party or entity whomsoever, arising from or relating to the provision of the services sought by this RFP.
- 4.17.2. Proposer shall furnish written disclosure of all such actions, which have been brought, filed, litigated or resolved within the past seven (7) years, as well as those which are current, or pending.
- 4.17.3. Proposer shall disclose in writing with his Proposal the existence of, and all pertinent details and date(s) the jurisdiction and location and disposition or current status of any and all complaints of any sort or character which have been registered or filed with any Federal, State or Local government or regulatory agency, inclusive of, but not limited to the Department of Insurance of any State or Territory, which have been brought against Proposer, his affiliates, subsidiaries, parent corporations, business partners or subcontractors, or against any of the officers, principals, owners, employees or agents of said entities, by any party or entity whomsoever, arising from or relating to the provision of the services sought by this RFP.

- 4.17.4. Proposer shall furnish written disclosure of all such complaints which have been brought, filed, or registered, whether resolved or not, during the past seven (7) years, as well as those which are current or pending.
- 4.17.5. Proposer shall also disclose any potential, future Contract terminations regarding which Proposer or his affiliates, subsidiaries, parent corporations, business partners or subcontractors, or any of the officers, principals, owners, employees or agents of said entities have received notice or other indication of the intention of any party or entity to terminate a Contract for cause.
- 4.17.6. Proposer shall disclose in writing with his Proposal the existence of, and all pertinent details including the circumstances and sums involved, the identities of all of the parties, the date(s), the location and disposition or current status of all Debt Defaults involving Proposers, his affiliates, subsidiaries, parent corporations, business partners or subcontractors, or any of the officers, principals, owners, employees or agents of said entities associated with the provision of the services sought by this RFP. Whether or not the matter has or will result in any form of legal action.
- 4.17.7. Proposer shall furnish written disclosure of all such Debt Defaults, whether resolved or not, during the past seven (7) years, as well as those which are current or pending.
- 4.17.8. Proposer shall also disclose any potential, future Debt Defaults regarding which Proposer or his affiliates, subsidiaries, parent corporations, business partners or subcontractors, or any of the officers, principals, owners, employees or agents of said entities have received notice or other indication of the intention of any party to declare a default upon a financial obligation.
- 4.17.9. Proposer's failure to in good-faith, make full, complete and accurate disclosure pursuant to this section, shall constitute cause for rejection of the Proposal as unresponsive, or subsequent termination of contract due to the material breach of the contract.
- 4.18. FINANCIAL STATEMENT AND CORPORATE DOCUMENTS SUCH AS BANK STATEMENTS CERTIFIED FINANCIAL STATEMENTS, ETC.
 - 4.18.1. Proposers shall submit a recently audited, certified annual financial statement/report, identifying assets and liabilities, and the results of its operations.
 - 4.18.2. Proposers shall submit audited, certified annual financial statements/reports, identifying assets and liabilities, and the results of its operations, for the past five (5) years.
 - 4.18.3. All financial statements should be complete, and include the independent auditor's report.

- 4.18.4. Proposers shall submit two (2) bank references, inclusive of the name, address, and telephone number of a specific contact person at each financial institution.
- 4.18.5. Proposers shall submit bank statements for all corporate accounts for the past year.
- 4.18.6. Proposers shall furnish a clear and accurate copy of their Articles of Incorporation, business licenses and other such pertinent documents, which substantiate the legitimacy of the corporation and the corporation's legal capacity to conduct the type of business solicited by this RFP, within the State of Florida.
- 4.18.7. Proposers must clearly indicate and identify any business partner, Proposer or subcontractor, and shall clearly explain the relationship of their organizations.
- 4.18.8. All corporate documents, including financial statements and references, licenses and any and all other such documents and submissions as are required by this RFP must also be furnished by business partners, contractors and subcontractors.

4.19. PROPOSER'S EXPERIENCE AND REFERENCES

- 4.19.1. Proposer shall provide a minimum of three (3) references for evaluation purposes as follows:
 - 4.19.1.1. Agency Name and Mailing Address
 - 4.19.1.2. Agency Head – Name, Telephone Number, Facsimile Number, E-mail Address
 - 4.19.1.3. Contact Person – Name, Telephone Number, Facsimile Number, E-mail Address

4.20. INSURANCE REQUIREMENTS

4.20.1. WORKERS' COMPENSATION

The Proposer shall have and maintain during the life of this contract Workers' Compensation Insurance for all employees who will be working for Proposer in connection with the services associated with this RFP, and in the event any work is sublet, the Proposer shall require that subcontractors provide Workers' Compensation Insurance for subcontractor's employees, unless they are covered by the prime Proposer's policy. Such insurance must fully comply with the Florida Workers' Compensation Law. In case any class of employee engaged in work under this contract is not protected under the Workers' Compensation statute, the Proposer shall provide, and cause each subcontractor to provide adequate insurance, acceptable to the Palm

Beach County Sheriff's Office, for the protection of employees not otherwise protected.

Workers' Compensation and Employee Liability

- Each Occurrence \$1,000,000
- Each Employee \$1,000,000

4.20.2. General Liability

- Each Occurrence \$1,000,000

4.20.3. Excess Liability

- Each Occurrence \$1,000,000

4.20.4. Professional Liability

\$3,000,000

- Per Occurrence
- Per Person

4.20.5. Certificates of the above referenced coverage, listing the Palm Beach County Sheriff's Office as an additional insured, shall be forwarded to the Palm Beach County Sheriff's Office upon execution of the final Agreement.

4.20.6. Loss Deductibles:

The Palm Beach County Sheriff's Office shall be exempt from, and in no way liable for, any sums of money, which may represent a deductible in any insurance policy. The payment of such deductibles shall be the sole responsibility of the Proposer obtaining such insurance.

4.20.7. Insurance Cancellation:

In the event that any coverage is terminated, canceled, or modified for any reason, the Palm Beach County Sheriff's Office shall be given immediate written and verbal notice. Cancellation of any of the above referenced insurance coverage's shall be grounds for termination of this contract by the Palm Beach County Sheriff's Office.

4.20.8. Companies providing insurance coverage shall have not less than an "A" rating by the A.M. Best Company of Oldwick, New Jersey.

4.20.9. Occupational License Requirement:

Any person, firm, corporation or joint venture, with a business location within Palm Beach County and who is submitting a Response under this RFP shall meet all appropriate Occupational License requirements. A copy of the license should be submitted with the response to the RFP.

4.21. ACCESS OF PROPOSER'S PERSONNEL

- 4.21.1. Prior to obtaining access to any Sheriff's Office facility, all employees of the Proposer providing services at any of the Sheriff's Offices facilities must undergo a security screening, in accordance with the Palm Beach County Criminal History Record Check Ordinance and its amendments. Any employee of the Proposer with a disqualifying offense will be denied access to the Sheriff's Office facilities. The Sheriff's Office will also perform an independent background check on persons requesting access to any of its facilities, and reserves the right to deny access to any individual deemed undesirable, regardless of their having met the approval standards of the County ordinance. Persons requesting unescorted access will be required to submit to a Live Scan Fingerprint check prior to access being granted.
- 4.21.2. Any employee of the Proposer who has completed the Sheriff's Office background check and has been approved for access is required to notify the Sheriff's Office if they are subsequently arrested, charged with a crime or know they are the subject of an investigation. Failure to notify the Sheriff's Office will result in a denial of access. Continued access will be evaluated on an individual basis.
- 4.21.3. The Palm Beach County Sheriff's Office has the right to reject any person, or firm, and to remove from the site any person or firm employed or engaged by the Proposer.
- 4.21.4. The Palm Beach County Sheriff's Office reserves the right to conduct a background check of any employee of the Proposer assigned to provide services under this contract and to request any additional investigative background information from the Proposer.
- 4.21.5. The Proposer agrees that its employees are a reflection of the Palm Beach County Sheriff's Office. Therefore, the Proposer agrees that its employees will conduct themselves in a courteous, orderly, ethical and professional manner at all times.
- 4.21.6. No employee of the Proposer who is engaged in any way with the requirements of this Contract with the Palm Beach County Sheriff's Office shall be a convicted felon, or convicted of a misdemeanor involving moral turpitude, regardless of whether adjudication was withheld in either case, or be currently on probation for any criminal charges.
- 4.21.7. The Proposer agrees and understands that its employees shall use neither controlled substance, unless prescribed, illegal substances, nor alcohol while performing the requirements of the Contract.
- 4.21.8. The Proposer shall be responsible, except as otherwise prohibited by law, for the acts of their employees while on duty. The employees of the Proposer shall be considered at all times its employees, and not the employees or agents of the Palm Beach County Sheriff's Office.

4.21.9. The Proposer agrees to remove from service any assigned employee who, in the opinion of the Palm Beach County Sheriff's Office is not performing the services in a proper manner, or who is incompetent, disorderly, abusive, dangerous, disruptive, or does not comply with the rules and regulations of the Palm Beach County Sheriff's Office, and all Federal, State and Local rules, laws and regulations. Such removal shall in no way be interpreted to require dismissal or other disciplinary action of the employee by the Proposer.

4.22. FIRM FIXED PRICING

This is a firm fixed price contract. No other additional costs or fees will be accepted.

4.23. CONFIDENTIALITY

The Proposer acknowledges that the Sheriff's Office is a governmental agency and may be required to disclose certain information pursuant to Florida's Public Records laws, including Chapter 119, Florida Statutes. The Sheriff's Office will give reasonable prior notice to Proposer of any request for records or information marked "proprietary" or "trade secret" by the Proposer. Upon such notice, the Proposer shall immediately seek a protective order or other appropriate remedy, at its own expense, or waive its claim of confidentiality. If such protective order or other remedy is not promptly obtained, or if the Proposer waives its claim of confidentiality, the Sheriff's Office shall disclose the requested records in accordance with Florida's Public Records laws.

5. PROJECT SPECIFICATIONS

5.1. Administration Software

- 5.1.1. Site level administrator to run system for agency-wide use.
- 5.1.2. User administration to allow for user activation/deactivation, password resets, and restrictions by role.
- 5.1.3. Location management to allow for changes in facility layout, additions, and deletions
- 5.1.4. Allow file import/export of data for
 - 5.1.4.1 Item status with description
 - 5.1.4.2 RFID Servers
 - 5.1.4.3 Configuration of email rules for email server, password, login time, history data, and login attempts, etc.
 - 5.1.4.4 Alert engine based on business rules
 - 5.1.4.5 Add Coverage
- 5.1.5. Alert Management – view and edit alerts; view alert log.
- 5.1.6. System Dashboard.
 - 5.1.6.1. Gives system data regarding read size, alerts, tags commissioned, database, users log file, RFID reader status, and item summary.
 - 5.1.6.2. View log file
- 5.1.7. Audit Log

- 5.2. Evidence Tracking - Software
 - 5.2.1. Chain of Custody
 - 5.2.1.1. Field Access – Tags Printable at Crime Location
 - 5.2.1.2. Links and integrates with JusticTrax and SQL based Laboratory Information Management System (LIMS) for receiving packages, uploading manifest, accession case, chain of custody, inventory page, assignment of evidence, and transfer of custody.
 - 5.2.2. Management
 - 5.2.2.1. Display case, item, and tag number
 - 5.2.2.2. Field access – tags printable at crime location
 - 5.2.2.3. Case custody, and history reports
 - 5.2.3. Location Tracking
 - 5.2.3.1. Antenna placement at points of exit, entry and key positions within the vault
 - 5.2.3.2. Mapping of evidence room with feet/inches precision
 - 5.2.3.3. Grid Solution or highest resolution available
 - 5.2.3.4. Portable tracking devices, i.e. hand scanners
- 5.3. Hardware and General
 - 5.3.1. Hand Held Scanner
 - 5.3.1.1. Must Support WiFi – 802.11g/n
 - 5.3.1.2. Must Support WPA2 Encryption
 - 5.3.1.3. Must be GPS Capable
 - 5.3.2. Antenna
 - 5.3.2.1. Must have the ability to determine if a tag is entering or leaving an area
 - 5.3.3. Reader
 - 5.3.3.1. Must support Power over Ethernet (PoE)
 - 5.3.4. Equipment
 - 5.3.4.1. Fifteen (15) barcode printers in thermal resin or compatible
 - 5.3.4.2. Ten (10) hand-held RFID barcode scanners
 - 5.3.4.3. Permanent RFID tags for staff
 - 5.3.4.4. RFID tags
- 5.4. Areas of Installation and Support
 - 5.4.1. Belle Glade
 - 5.4.1.1. Evidence Vault
 - 5.4.1.2. Impound Lot Building
 - 5.4.2. Lake Worth
 - 5.4.2.1. Evidence Vault
 - 5.4.2.2. Homicide Room
 - 5.4.2.3. Office
 - 5.4.3. Stockade
 - 5.4.3.1. Building W
 - 5.4.3.2. Building X
 - 5.4.3.3. Impound Lot
 - 5.4.4. PBSO Head Quarters Building
 - 5.4.4.1. 10 Print
 - 5.4.4.2. Photo Lab

- 5.4.4.3. Latents
- 5.4.4.4. Crime Scene Processing
- 5.4.4.5. Firearms
- 5.4.4.6. Lab Evidence
- 5.4.4.7. Chemistry/Toxicology/FBU Hallway
- 5.4.4.8. Chemistry
- 5.4.4.9. Toxicology
- 5.4.4.10. Forensic Biology
- 5.4.4.11. Crime Scene Office
- 5.4.4.12. Property Evidence
- 5.4.4.13. Drug Building
- 5.4.4.14. Impound Lot
- 5.4.5. Royal Palm Beach Vault
- 5.4.6. Districts Support
 - 5.4.6.1. District 3
 - 5.4.6.2. District 4
 - 5.4.6.3. District 6
 - 5.4.6.4. District 7
 - 5.4.6.5. District 10
 - 5.4.6.6. District 14
 - 5.4.6.7. Airport
 - 5.4.6.8. Auto Theft

5.5. Validation

- 5.5.1. PBSO Crime Lab installation
- 5.5.2. Provide PBSO Crime Lab specific Users' Manual in Microsoft Word compatible format containing all data that supports the efficacy of the system.

5.6. Training

- 5.6.1. To be provided upon the installation, and any subsequent updates.
- 5.6.2. Provide system administrator training
- 5.6.3. Provide staff training

5.7. Collaboration

- 5.7.1. Collaborate with our current supplier - Justice Trax
- 5.7.2. Collaborate with PBSO's internal units - Telecommunications Unit and Information Technology

6.0. PROPOSERS' RESPONSE

- 6.1. Detailed proposal for the fulfillment of specified project.
- 6.2. Provide project outline in Microsoft Project or compatible showing major milestones and interdependencies.
- 6.3. Complete accompanying spreadsheet and submit electronically in Microsoft Excel or compatible document to sarleyk@pbso.org. Example of spreadsheet is shown below.

	# Days*	\$
5.1. Administrative Software		
5.2. Evidence Tracking Software		
5.3. Hardware		
5.4. Areas of Installation and Support		
5.5. Validation		
5.6. Training		
TOTAL		

* It is understood that days for each section may overlap -
Not to be totaled.

6.4. PROPOSER'S EXCEPTION/VARIANCE FORM

PROPOSER NAME: _____

PROPOSER INDICATES THAT THE PROPOSAL IS AT VARIANCE FROM, OR TAKES EXCEPTION WITH THE TERMS, CONDITIONS OR SPECIFICATIONS OF THE RFP, AS SPECIFIED HEREIN (IF NO EXCEPTIONS OR VARIANCE ENTER "NONE"):

SECTION NUMBER	PAGE NUMBER	DETAILS OF EXCEPTION OR VARIANCE

6.5. PROPOSER'S CERTIFICATION

Proposer certifies reading, understanding and agreeing with the terms, conditions, and specifications contained in the RFP, and all attachments and addenda thereto, and further certifies that their Proposal fully complies with them, except as noted upon the Proposal's Exception/Variance Form(s) submitted with the Proposal.

Name/Title (Typed)

Company

Signature

Date

6.6. CORPORATE CERTIFICATE

I, _____, certify:

1. That I am the _____ of the corporation
(OFFICER TITLE)

named: _____

which is chartered under the laws of the State of _____;

and

2. That _____, who signed this RFP
(NAME)

or contract on behalf of the corporation, was then _____
(OFFICER TITLE)

and,

3. That said RFP or contract was duly signed for and in behalf of said corporation by authority of its governing body and bylaws, and that such authority is within the scope of its corporate powers.

SIGNATURE

POST OFFICE ADDRESS: _____

COUNTY: _____

STATE: _____

Corporate Seal

**PALM BEACH COUNTY SHERIFF'S OFFICE
SWORN STATEMENT CONCERNING
PUBLIC ENTITY CRIMES**

The Palm Beach County Sheriff's Office has elected to follow Section 287.133, Florida Statutes, concerning Public Entity Crimes. Accordingly, this form must be signed and sworn to in the presence of a notary public or other official authorized to administer oaths.

1. This sworn statement is submitted to the Palm Beach County Sheriff's Office by

Print individuals name and title

for _____

Print name of entity submitting sworn statement

Whose business address is:

and (if applicable) its Federal Employer Identification Number (FEIN) is:

(if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

-
2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United State, including, but not limited to, any bid or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
- A. A predecessor or successor of a person convicted of a public entity crime; or
 - B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executive, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.

Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. You must indicate which statement applies.

- ☐ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- ☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- ☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the Final Order).

6. I understand that "judgment" as defined in paragraph 55.01, Florida State Statutes, means any sum of money that was awarded by judgment against any person(s) or entity under the control of any natural person who is active in the management of the entity.

Has your entity or person(s) in management had judgment entered against it?

☐ No

☐ Yes (If yes, provide a copy of the judgment)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Signature below represents and warrants that he or she has authority to bind the company on whose behalf he or she has executed this document.

(Signature)

Sworn to and subscribed before me this _____ day of _____, 20__

Personally known _____

Or Produced identification _____

(Type of identification)

Notary Public – State of _____

My Commission Expires _____

(Printed typed or stamped)

Commissioned name of Notary Public

(Notary Public Signature)

DRUG FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

_____ does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under RFP, the employee will abide by the terms of the statement and will notify the employer of any conviction or, plea of guilty or nolo contender to, any violation of Charter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Signature below represents and warrants that he or she has authority to bind the company on whose behalf he or she has executed this document.

Name: _____ Signature: _____ Date: _____

(Print)

Palm Beach County Sheriff Office
Request for Proposal Radio Frequency Identification
RFP #14-0507-330/KS
February 10, 2015

Letter of Transmittal

This updated proposal is the response by Patterson Pope/FileSolve to Palm Beach County Sheriff Office's (PBSO) Radio Frequency Identification System Request for an updated Phase Approach Proposal. We have structured our response based on our understanding of the needs of PBSO. This proposal is a firm offer for 180 calendar days from the date of the opening, and is based on the steps and quantities indicated within our proposal. All prices quoted are firm and fixed for the full contract period and supersede any previous offers.

The information contained in this proposal or any part thereof, including any exhibits, schedules, and other documents and instruments delivered or to be delivered to PBSO, are true, accurate and complete. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead PBSO as to any material facts.

Primary contacts within Patterson Pope/FileSolve for PBSO will be:

Chip Didden - Senior Account Manager, authorized to negotiate

Carlos Jimenez - FileSolve Account Manager, principal contact and service representative

Thank you for the opportunity to respond to this RFP. We look forward to this and future opportunities to meet PBSO's needs.

Best Regards,



Denny Hammack
President, Patterson Pope Inc.
704.716.3950 (Office)
704.523.4499 (Fax)

dhammack@pattersonpope.com

RFID System Phased Approach

Phase I

For Phase I Patterson Pope/FileSolve has included 2 Handheld RFID Scanner, 6 RFID Printers/Encoders, 50k RFID Labels for use with the printers, RFID Tags or Employee Cards for the Crime Lab Employees, and fixed RFID Readers/Antennas to provide coverage for the following areas:

- 2nd Floor Hallway
- 2nd Floor Lab Evidence Window
- 2nd Floor Lab Evidence Main room
- Front Entrance to Property Evidence Vault
- Rear Entrance/Garage Door to Property Evidence Vault
- Entrance to Main Evidence Room (with SpaceSaver Mobile)
- Homicide Evidence
- Long Rifle/Handgun Area
- Main Evidence/SpaceSaver Mobile Aisles

Our RFID Middleware Application will be installed and configured to communicate with the fixed RFID Reader Portals and populate a SQL Database with Tag Reads. Information captured will be tags read (RFID Tag Value as well as Barcode value), Date/Time read, Location of the tag read. This will allow other systems to do a lookup against this database to find last known location of a tagged item as well as view Audit Trail information and Item "movement". A license for each RFID Fixed Reader used will be provided.

The Main Evidence vault area that includes the large SpaceSaver Mobile system will have coverage for the aisle entrances in this phase. This will allow a user to determine which aisle a tagged item was last seen in. After testing and configuration, this can be expanded in Phase II.

Phase I Items (Hardware/Software/Tags/Customization/Install & Training):

ITEM	COST
RFID Hand Held Scanner <i>*2 Scanners Recommended for Phase I</i>	\$8,000
RFID Fixed Readers/Antennas <i>Coverage for Areas Listed</i>	\$65,000
RFID Middleware Software with license for Simple Tracking <i>Application and SQL Database (**See Addendum for Description)</i>	\$9,000
10 Days On-Site Testing, Installation & Training <i>*Days may not be consecutive</i>	\$9,000
50k RFID Tags for use with RFID Printers <i>* Exact model to be selected after on-site testing</i>	\$20,000
RFID Tags or Employee Badges for Crime Lab Employees <i>* Exact model to be selected after on-site testing</i>	Included
6 RFID Printer/Encoders	\$30,000
Professional Services/Programming Charge <i>*Includes integration of RFID Printers with Existing Software, Custom Reports to Lookup Items, Integration of SQL Database with Existing Software Systems</i>	\$10,000
TOTAL SYSTEM PRICE	\$151,000

Phase II

During Phase I Patterson Pope/FileSolve will be testing a new Matrix RFID Portal in the Main Evidence Vault that should help provide grid coverage of tagged items. Phase II will consist mainly of adding additional hardware where needed and desired. PBSO I.T. staff will have been trained in Phase I on how to install and configure hardware so there will not be many professional services hours needed from Patterson Pope/FileSolve. The option will be available to purchase an Enterprise License for the Middleware Application that will remove the \$399 per device middleware license for hardware.

Phase II Items (Hardware/Software):

ITEM	COST
Regular RFID Portal/Read Zone: <i>Includes One 4 port fixed RFID reader, 4 antennas, cables</i>	\$5,500 per Portal
Matrix RFID Portal/Read Zone:	\$6,500 per Portal
RFID Middleware Device License Per Portal	\$399 per Portal <i>*Does not apply if Enterprise License is purchased</i>
RFID Middleware Enterprise License (Unlimited Devices)	\$23,500
5 Days On-Site Testing, Installation & Training <i>*Days may not be consecutive</i>	\$5000

Addendum – Included Software Description

Middleware: The heart of the proposed RFID Solution is our RFID Middleware Application. The RFID Revolutions Express Middleware allows easy integration of hardware (Fixed Readers and Hand Held Scanners/Data Collection Devices) with existing software systems and databases or new software systems and databases. It allows quick deployment of hardware and quick development of custom services and packages for integration into multiple systems. Many of the packages and services already created will be used with this solution such as:

- Importing Data
- Receiving Information from RFID Fixed Readers and Populating a SQL Database
- Communicating with Hand Held RFID Scanners (Wirelessly or Docked)
- Notifications (E-Mail, Visual Alerts, etc.)
- GPIO Devices such as motion detectors

The middleware application runs as a Windows Service on a server and communicates with RFID Hardware to allow you to see status, configuration, etc. The client app for the RFID Revolution Express middleware can be installed on multiple computers.

Simple Tracking Plus Software: Included with the system is an enterprise license of our Simple Tracking Plus Software. The program integrates through the middleware with all RFID hardware to a SQL Database. This allows users to have a front-end application to search the database for a specific item and view the last detected physical location, as well as an audit trail or "chain of custody" for all previous detected locations, along with a date/time stamp.

Simple Tracking Plus also allows users an easy method to edit data in the database either through the front end software installed on the PC, or directly on the RFID Hand Held scanner. All data synchronizes through the middleware to ensure the hand held scanners and SQL database have the same updated information.

AGREEMENT BETWEEN THE CITY OF DANIA BEACH, FLORIDA AND PATTERSON POPE, INC., A FOREIGN CORPORATION AUTHORIZED TO CONDUCT BUSINESS IN FLORIDA, UTILIZING PRICING FROM A PALM BEACH COUNTY REQUEST FOR PROPOSAL ("RFP") NO. 14-0507-330-KS PRESENTLY EXISTING BETWEEN THE CONTRACTOR AND THE PALM BEACH COUNTY SHERIFF FOR THE INSTALLATION OF A RADIO FREQUENCY IDENTIFICATION SYSTEM (RFID)

This is an Agreement ("Agreement") dated _____, 2019, between the City of Dania Beach, Florida, a Florida municipal corporation ("City"), with its principal place of business located at 100 West Dania Beach Boulevard, Dania Beach, Florida 33004 and Patterson Pope, Inc., a foreign corporation authorized to conduct business in Florida ("Contractor"), with its principal mailing address of Post Office Box 790138, Charlotte, North Carolina 28206-7901.

In consideration of the mutual covenants, terms and conditions contained in this Agreement, and other good and valuable consideration, the adequacy and receipt of which are acknowledged and agreed upon, the parties agree to the following:

1. The agreement existing between the Contractor and the Palm Beach County Sheriff and any amendment(s) to it, under an award by Palm Beach County Sheriff of a contract (pursuant to RFP No. 14-0507-330-KS, copies of which documents are attached as composite Exhibit "A", and made a part of and are incorporated into this Agreement by this reference), shall be considered as part of this Agreement between the City and the Contractor; provided, however, that if Contractor contracts with any other governmental agency in the South Florida area and service rates are lower than those afforded to Palm Beach County, or any city in Florida for these same services, then Contractor shall provide such lower service rates to the City.
2. City agrees to pay the Contractor a not to exceed amount of Fifty Four Thousand Two Hundred Fifty Dollars (\$54, 250.00), which will be billed in City monthly increments.
3. That in all other respects, the terms of the Palm Beach County RFP applies to this Agreement.
4. City or Contractor may request changes that increase, decrease or otherwise modify the Work, as described in this Agreement. These changes may affect the compensation, and, if so, they must be described in a written Amendment to this Agreement, executed by the authorized agents of both of the parties, prior to any deviation from the terms of this Agreement. In no event will Contractor deviate or permit deviation from the Work described in Exhibit "B" attached to this Agreement without the City's advance written consent.

IN WITNESS OF THE FOREGOING, the parties have set their hand and seal the day and year first written above.

ATTEST:

CITY:
CITY OF DANIA BEACH, FLORIDA,
a Florida municipal corporation

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND
CORRECTNESS:

COLIN DONNELLY
ASSISTANT CITY MANAGER

THOMAS J. ANSBRO
CITY ATTORNEY

WITNESSES:

Signature

PRINT Name

Signature

PRINT Name

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me on _____, 2019,
by _____, as _____ of Patterson Pope, Inc., a foreign
corporation authorized to conduct business in Florida, on behalf of the company. He/she is
personally known to me or has produced _____
as identification.

My Commission Expires:

CONTRACTOR:

Patterson Pope, Inc., a foreign corporation
authorized to conduct business in Florida

Signature

PRINT Name

Title

Dated: _____, 2019

Notary Public, State of _____

Print Name

RFID TRACKING SYSTEM

The following is an overview of a RFID Tracking System for City of Dania Beach. The purpose of the initial system will be to RFID tag all building permits/plans for tracking purposes.

There will be 3 main features in the initial RFID System:

- RFID tag new permits/plans as they are created
- Inventory RFID Tagged Items on Demand with a handheld scanner
- Track movement of RFID Tagged Items with Fixed Portals

As discussed, future phases can be built upon the foundation set in this initial phase, such as asset management.

Software & Database

- SQL Database with RFID Middleware
- Encoding Software to program RFID Tags
- Tracking Plus Software to View & Search for RFID Tagged Items

The RFID Tracking Plus software will be used to keep track of RFID Tagged items and display an audit trail to users.

The RFID Revolution Express middleware program will be provided to facilitate communication between RFID Hardware, Software GUI's, and the SQL Database.

RFID Hardware

A handheld RFID scanner will be provided with the initial system. The scanner is capable of performing an inventory of RFID tagged items, encoding RFID Tags, and searching for a tagged item. The handheld scanner has been tested and certified to work with all software and middleware.

4 RFID Fixed Readers will be provided as part of the solution. 2 of the readers will be installed in the initial permitting area and will provide coverage for the front area, cabinets and shelves, as well as

back area cubicles and offices area. Up to 8 antennas will be installed in these areas to provide coverage for RFID Tagged items.

2 additional readers will be provided for the second area providing coverage for the intake area, back room, and hallway area in the back. Up to 6 antennas will be installed in these areas to provide coverage.

A 1 year manufacturer's warranty is provided with all hardware.

RFID Tags

RFID Solutions will provide a wet inlay RFID sticker tag that will be compatible with all software and hardware provided. Exact RFID Tag will be chosen after on-site testing is performed to ensure best performing tag is selected.

City of Dania Beach Required Items

The following items are not included in this proposal and are the responsibility of the City of Dania Beach:

- Windows based PC or Server for Middleware Software
- MS SQL Server (SQL Express can be used and is free)
- Network Drops in areas where RFID Readers are to be installed
- Assign Static IP Address for fixed Readers and Encoders

Installation/Configuration/Training

Patterson Pope will perform on-site installation, configuration, and training services for this initial phase. A custom user guide and/or training videos will be provided to assist staff with system use after on-site training is complete. On-going support will be provided via E-Mail, Phone, and GoToMeeting as needed with a valid support contract. 12 month annual maintenance included with initial system purchase.



Proposal

Quote #: Q-15541-1
 Drawing Ver: 315750
 Date: 9/10/2018
 Expires On: 12/4/2018

Patterson Pope

Remit To:

10321 S. Medallion Dr.
 Cincinnati, OH 45241
 Phone: (704) 523-4400
 Fax: (704) 523-4499
Install To
 Eleanor Norena
 City of Dania Beach
 100 W Dania Beach Blvd
 Dania Beach, FL 33004
 (954) 924-6805 ext 3645
 enorena@daniabeachfl.gov

Bill To
 City of Dania Beach
 100 W Dania Beach Blvd
 Dania Beach, FL 33004

SALESPERSON	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Carlos Jimenez	cjimenez@filesolve.com		40% Deposit/Progress Pay

Group Name	Description	Net Total
RFID System	RFID Tracking System for Permits - Includes Tracking Plus Software System - Unlimited User License - 4 RFID Readers & up to 14 Fixed Antennas • 2 Readers in Initial Permitting Area • 2 Readers in additional area - 1 Handheld RFID Scanner - 1 USB Attached RFID Encoding Scanner - 5,000 RFID Tags - On-Site installation and Training - 1 Year Maintenance and Support Included	\$48,450.00
Handheld RFID	Additional Handheld RFID Scanner - Includes license for Tracking Plus Software	\$4,500.00
USB Encoding Scanner	USB Attached Encoding RFID Unit - Includes Tracking Plus Software License	\$1,300.00

Sub Total:	\$54,250.00
Estimated Total Tax:	
Grand Total:	\$54,250.00

Important Proposal Notes

Applicable sales tax and final shipping charges will be added to the invoice if not indicated above.

Patterson Pope requires a purchase order for each individual accepted quote.

40% Deposit with system order, 30% progress payment with hardware installation, balance due after system installation complete.

Signature below indicates acceptance of this proposal and of the attached terms and conditions.

Signature: _____ Effective Date: ____/____/____

Name (Print): _____ Title: _____



Proposal

Quote #:	Q-15541-1
Drawing Ver:	315750
Date:	9/10/2018
Expires On:	12/4/2018

Patterson Pope

Remit To:

10321 S. Medallion Dr.
Cincinnati, OH 45241
Phone: (704) 523-4400
Fax: (704) 523-4499
Please sign and email to Carlos Jimenez at cjimenez@filesolve.com.

THANK YOU FOR YOUR BUSINESS!

Patterson Pope Terms and Conditions The following terms and conditions shall apply to any Deliverables (defined herein) provided by Patterson Pope, Inc. ("Company") to Client.

1. **Acceptance and Agreement:** The provisions on the pricing page, the purchase order and these Terms and Conditions (collectively, the "Agreement") constitute the entire agreement between Company and Client and supersede all other communications between the parties, whether written or oral, regarding the products and services described in this Agreement ("Deliverables"). The terms of this Agreement are expressly limited to those provided herein, and no purported modification, addition, or waiver of the provisions hereof shall be binding on Company for any purposes unless contained in writing, signed by an authorized representative of Company. The provisions hereof shall be deemed to have been accepted by Client's acceptance of all or any part of the Deliverables. All orders or any changes to such orders shall be subject to acceptance by Company. Change orders requested after receipt of Client purchase order may also incur additional charges. If, for any reason, Client cancels the order, any cancellation, restocking and handling charges will be invoiced. Future purchase orders (or similar engagement documents) and associated pricing pages may reference these Terms and Conditions, and by such reference, these Terms and Conditions shall be incorporated therein.
2. **Payment and Pricing:** Pricing quoted on the pricing page supersedes all previously quoted prices and is good for 60 days from the date of this Agreement. The pricing page may or may not include applicable sales or other taxes required by law; such taxes will be billed to Client and are Client's sole responsibility. This system has been custom designed and will be specially manufactured for your unique requirements. A non-refundable down payment of 40% is due upon order, 30% is due at the time of shipment and 30% is due at the time of completion. Client shall have no authority to assert any offsets or discounts against any payment due, except as expressly agreed to by Company in the pricing page or other signed writing. Client represents and warrants to Company that it is solvent at the time this Agreement is made. Client hereby grants a security interest in the product Deliverables to secure payment to Company and consents to Company filing a financing statement to perfect such security.
3. **Space Requirements:** This system has been specially designed to meet Client's specific requirements; as such, most of the equipment is manufactured on a "per job" basis. Client shall allow Company's representative(s) reasonable access to Client's facilities to confirm whether the space where the Deliverables will be installed matches Client's representations. In the event that the space cannot be field verified before the Deliverables must be ordered and the actual space does not match what had been previously represented, Client is responsible for any delays and additional costs incurred to reconfigure the Deliverables to fit actual space (i.e. extra material, labor, and freight). Notwithstanding any field verification by Company, it is Client's responsibility to be certain the space is suitable for the installation of this equipment (i.e. adequate fire protection and floor load capacity).
4. **Acceptance:** Client shall accept the Deliverables which conform to the requirements of specifications under this Agreement. All claims for errors, shortages, or damage ("Non-conformance") must be made in writing to the respective Account Representative within ten (10) days of Client's receipt of any Deliverables, and Company shall have a reasonable period of time, based on the severity and complexity of the Non-conformance, to correct the Non-conformance. If Client uses the Deliverables before acceptance or fails to promptly notify Company of any Non-conformance then the Deliverables shall be considered accepted by the Client.
5. **Freight and Shipping:** Freight and shipping terms are detailed on the pricing page. In the event that Client or one of its agents refuses delivery for whatever reason on or after the estimated delivery date, Client will be responsible for the payments in accordance to Section 2 and the pricing page in addition to any supplemental storage charges incurred by Company as a result of the delay unless the delay is caused by Company, one of its manufacturers, freight carriers, subcontractors, and/or any other agent acting on Company's behalf.
6. **Limited Warranty:** Company warrants its installation services under the Agreement shall be performed with reasonable care in a diligent and competent manner. Company's sole obligation under this warranty shall be to correct any Non-conformance, provided that Client gives Company written notice within ten (10) days after installation is completed. Company does not warrant and is not responsible for any product Deliverables or third party services. Client agrees to look to the third party manufacturer or vendor (and not Company) with respect to all claims regarding such third party products or services as its sole and exclusive remedy. This section is Company's only warranty concerning the product and service Deliverables, and is made expressly in lieu of, and to disclaim, all other warranties and representations, express or implied, including any implied warranties of merchantability, non-infringement, or fitness for a particular purpose, or otherwise.
7. **Limitation of Remedy and Liability:** The maximum liability of Company and Company's principals, directors, officers, agents, employees, personnel, affiliates and their partners shall be the fees Company actually receives under the Agreement for the portion of work giving rise to the liability. In no event shall any of the above be liable to Client or any third party for any indirect, special, incidental, consequential, exemplary or punitive damages of any kind whatsoever in connection with the agreement, including but not limited to lost profits, loss of business opportunity, lost savings, and loss of business information. Client will bear the risk of loss or damage to, or theft of, any Deliverables once delivery has been made to the Client. Any action against Company must be brought within twelve (12) months after the cause of action arises. Neither party shall be liable for any delays or failures in performance due to circumstances beyond its reasonable control, including but not limited to, strikes, riot, war, fire, flood, storm, explosion, accident, or other acts of God. This contract shall be construed in accordance with the laws of the State of North Carolina (without regard to its choice of law provisions). Claims arising out of or requiring the interpretation of this Agreement shall be brought and litigated exclusively in courts located

within Mecklenburg County, North Carolina, or if a federal court, the court whose district includes Mecklenburg County, North Carolina. This Agreement may not be assigned without prior written consent; provided, however, Company may assign this Agreement in whole or in part, without the Client's consent, in connection with a merger, acquisition, corporate reorganization, or sale of substantially all of the Company's assets, and Client agrees that Company shall be released from any further obligations under this Agreement upon such assignment.

Patterson Pope, Inc.

Date

CLIENT

Date

(This Agreement may be signed in counterparts and by facsimile or electronic signature by an authorized representative.)

Purchase Order #_____

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION AUTHORIZING THE RELEASE OF CODE ENFORCEMENT LIENS, CITY LIENS AND OTHER ENCUMBRANCES FOR ELEVEN (11) PARCELS OF LAND CONVEYED OR APPROVED FOR CONVEYANCE BY THE CITY TO THE DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY ("CRA") FOR THE PURPOSE OF AFFORDABLE HOUSING DEVELOPMENT; AUTHORIZING THE PROPER CITY OFFICIALS TO PREPARE AND RECORD RELEASES AND RELATED DOCUMENTS FOR EACH PARCEL FOR THIS PURPOSE

Purchasing Requests ONLY

Dept:

Acct #:

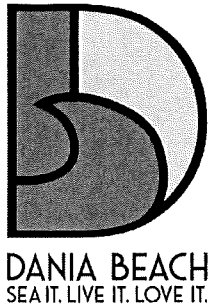
Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

20190117142552851, R-2019- Release of Liens for Parcels Conveyed to CRA, Exhibit A - Estimated Liens as of 1-22-19



**CITY OF DANIA BEACH
COMMUNITY DEVELOPMENT DEPARTMENT**

MEMORANDUM

DATE: January 22, 2019
TO: Colin Donnelly, Assistant City Manager
FROM: Marc LaFerrier, Community Development Director
SUBJECT: Release of City Liens for Community Redevelopment Agency (CRA) Properties

Ownership of the subject properties was conveyed to the City as required by the Broward County and City of Dania Beach Airport Interlocal Agreement. Eleven (11) of these properties were subsequently conveyed from the City to the Dania Beach Community Redevelopment Agency (CRA) for the purpose of developing affordable housing. The eleven (11) properties were previously subject to tax and fine foreclosure processes by Broward County and subsequently escheated. All liens from the County and private parties were released at that time, however City liens, if applicable, remained until certain action by the City Commission.

The subject properties are small residential, vacant lots and the related liens are described in Attachment 'A'.

In order to facilitate the CRA's affordable housing program, the properties will need to be void of all City liens. Approval of the attached resolution will enable the release of the City liens and provide clean title for the eleven (11) CRA properties.

RECOMMENDATION

Approve resolution

Attachments:
Resolution
Attachment "A"

RESOLUTION NO. 2019-011

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA AUTHORIZING THE RELEASE OF CODE ENFORCEMENT LIENS, CITY LIENS AND OTHER ENCUMBRANCES FOR ELEVEN (11) PARCELS OF LAND CONVEYED OR APPROVED FOR CONVEYANCE BY THE CITY TO THE DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY ("CRA") FOR THE PURPOSE OF AFFORDABLE HOUSING DEVELOPMENT; AUTHORIZING THE PROPER CITY OFFICIALS TO PREPARE AND RECORD RELEASES AND RELATED DOCUMENTS FOR EACH PARCEL FOR THIS PURPOSE; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, at the January 23, 2018 City Commission meeting, the City Commission authorized Resolution No. 2018-011 to convey six (6) parcels of vacant, undeveloped land within the Community Redevelopment area to the Dania Beach Community Redevelopment Agency ("CRA") for the purpose of developing affordable housing; and

WHEREAS, at the December 11, 2018 City Commission meeting, the City Commission authorized Resolution No. 2018-158A to convey five (5) parcels of vacant, undeveloped land within the Community Redevelopment area to the CRA for the purpose of developing affordable housing; and

WHEREAS, the intent of the conveyance of the eleven (11) parcels was to transfer the parcels with clean title, free of encumbrances and liens, in order to facilitate affordable housing development; and

WHEREAS, City staff has identified code enforcement and other City liens that were intended to be released prior to conveyance of the eleven (11) parcels to the CRA; and

WHEREAS, the code enforcement and other City liens are fully described in Attachment "A", which is attached and incorporated by this reference; and

WHEREAS, the City Commission agrees that the code enforcement and other City liens are a hindrance to the development process as they are cost prohibitive to public and private development efforts; and

WHEREAS, the City Commission finds that all code enforcement and City liens should be released; and

WHEREAS, all liens related to an Enterprise Fund shall be paid from General Fund Account Number 001-18-00-519-43-10 in an estimated amount of Seven Hundred Fifty-Four

Dollars and Fifty-Four Cents (\$754.54) and all recording fees to release the lien will be charged to General Fund General Administration Miscellaneous Operating Account 001-18-00-519-52-20; and

WHEREAS, the City Commission finds that this action is in the best interest of the City;
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY DANIA BEACH, FLORIDA:

Section 1. That the above “WHEREAS” clauses are ratified and confirmed, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the City Commission authorizes the release or payment of liens related to the eleven (11) parcels as described in Attachment "A".

Section 3. That the proper City officials shall record in the County public records all releases and liens and shall provide a copy of such recorded instruments to the Clerk of the City Commission and CRA Board within thirty (30) days of execution and final acceptance.

Section 4. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 5. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on January 22, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

EXHIBIT "A" Estimated Outstanding City Liens as of January 22, 2019

	Address	Code Enforcement Lien	Lot Mowing and/or Debris Removal	Demolition & Clearing of Structure	Water Bill (Enterprise Fund)	Total
1	149 NW 6th Avenue (Folio No. 504234010720)		\$ 17,698.15	\$ 12,845.88	\$ 626.36	\$ 31,170.39
2	135 NW 6th Avenue (Folio No. 504234010760)		\$ 16,548.05			\$ 16,548.05
3	1361 W. Dania Beach Blvd (Folio No. 504233010130)		\$ 10,961.64			\$ 10,961.64
4	19 NW 14th Avenue (Folio No. 5042 33010110)	\$ 51,500.00	\$ 23,296.44	\$ 7,141.43	\$ 50.73	\$ 81,988.60
5	40 NW 14th Avenue (Folio No. 5042 33010190)	\$ 155,558.00				\$ 155,558.00
6	47 NW 14th Avenue (Folio No. 5042 33010060)		\$ 11,545.94	\$ 5,302.67	\$ 77.45	\$ 16,926.06
7	Phippen Rd (Folio No. 504234300200)		\$ 13,422.86			\$ 13,422.86
8	Phippen Rd (Folio No. 504234300220)		\$ 13,422.86			\$ 13,422.86
9	Phippen Rd (Folio No. 504234300230)		\$ 7,887.45			\$ 7,887.45
10	Phippen Rd (Folio No. 504234300240)		\$ 7,887.49			\$ 7,887.49
11	Phippen Rd (Folio No. 504234300250)		\$ 9,278.07			\$ 9,278.07
	Combined Liens 504234300200 504234300220		\$ 3,458.25			\$ 3,458.25
	Combine Liens 504234300230 504234300240 504234300250		\$ 17,960.89			\$ 17,960.89
	Total	\$ 207,058.00	\$ 153,368.09	\$ 25,289.98	\$ 754.54	\$ 386,470.61

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Ordinance

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT ORDINANCE TO AMEND CHAPTER 28, OF THE “LAND DEVELOPMENT CODE,” OF THE CITY’S CODE OF ORDINANCES BY AMENDING ARTICLE 110 “USE REGULATIONS FOR COMMERCIAL AND MIXED-USE DISTRICTS,” AMENDING ARTICLE 265 “OFF-STREET PARKING REQUIREMENTS,” AMENDING ARTICLE 303 “DISTRICT DEVELOPMENT STANDARDS,” AND AMENDING ARTICLE 635 “SITE PLANS **(FIRST READING)**

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

29th TA staff report, O-2019- 29th Text Amendment, 29th Text Amendment app

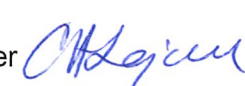


**CITY OF DANIA BEACH
COMMUNITY DEVELOPMENT DEPARTMENT
STAFF REPORT**

DATE: January 22, 2019

TO: Colin Donnelly, Assistant City Manager

VIA: Marc LaFerrier, AICP, Director 

FROM: Corinne Lajoie, AICP, Planning and Zoning Manager 

SUBJECT: **TX-78-18:** The applicant, City of Dania Beach, is requesting several zoning text amendments to the City's Unified Land Development Code, known as OneCode (FIRST READING).

REQUEST

TEXT AMENDMENT

1. To add the permitted use of Retail Pharmacy and section reference; Section 110-20.
2. To add reference to medical marijuana retail center and locational requirement in "minimum separation distances" regulations; Section 110-190.
3. To amend parking requirements for residential and pharmacy uses; Section 265-50.
4. To amend district maps for the Gateway Mixed-Use zoning district to illustrate all property included in the district; Section 303-70.
5. To add a provision to require assembly of land for development of vacant property for commercial use in the South Federal Highway Mixed-Use zoning district; Section 303-80.
6. To add site plan modifications to be included in expiration of site plans; Section 635-100.

On September 14, 2010, the City Commission approved the City's new Land Development Code (LDC) referred to as OneCode. As staff continues to use the new regulations, scrivener's errors, inaccuracies and vague, imprecise or ambiguous language continues to emerge, some of which staff is proposing to address at this time. In addition, over time any set of regulations becomes antiquated unless periodically updated.

The following amendments to the Unified LDC are proposed:

1. RETAIL PHARMACY

This amendment is to add retail pharmacy as a permitted use with a section reference identifying locational requirements already in place.

2. MEDICAL MARIJUANA

This change will add "Medical Marijuana Retail Centers" to the list of uses identified in the locational requirement already in place. The change will also create a provision requiring all retail pharmacies and medical marijuana retail centers to be located only on property fronting arterial roadways.

3. PARKING

This amendment adds a parking requirement for "Multiple Family Dwellings, 2 Bedroom or more" of one and three-quarters (1.75) per dwelling unit, which is the same for property in the CRA form-based district. Currently no requirement is identified. An additional change is eliminating "Medical Marijuana Retail Center" parking requirements, as it has been determined to be illegal. The final change is adding a parking requirement of one (1) parking space per two hundred square feet (200s.f.) for Retail Pharmacy.

4. GATEWAY-MIXED USE

This change will incorporate land currently zoned Gateway Mixed-Use to the illustrations in the LDC. The current figures do not accurately depict all of the parcels in the zoning district.

5. SOUTH FEDERAL HIGHWAY MIXED-USE

This amendment will require any new commercial development occurring in the South Federal Highway Mixed-Use (SFED-MU) zoning district to occur on property fronting Federal Highway or Sheridan Street or be assembled to do so.

6. SITE PLAN MODIFICATIONS

This change adds Site Plan Modifications to the existing provisions discussing the length of Site Plan approvals. Currently the LDC does not identify length of approval period for Site Plan Modifications.

This application requires two (2) public hearings by the City Commission.

PLANNING AND ZONING BOARD RECOMMENDATION

On December 19, 2018 the Planning and Zoning Board, sitting as the Local Planning Agency, recommended approval of the proposed amendments.

CITY COMMISSION ACTION

Approve on first reading.

ORDINANCE NO. 2019-001

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, TO AMEND CHAPTER 28, OF THE “LAND DEVELOPMENT CODE,” OF THE CITY’S CODE OF ORDINANCES BY AMENDING ARTICLE 110 “USE REGULATIONS FOR COMMERCIAL AND MIXED-USE DISTRICTS,” AMENDING ARTICLE 265 “OFF-STREET PARKING REQUIREMENTS,” AMENDING ARTICLE 303 “DISTRICT DEVELOPMENT STANDARDS,” AND AMENDING ARTICLE 635 “SITE PLANS;” PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR INCLUSION IN THE CODE; FURTHER PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Article VIII, Section 2 of the Florida Constitution, and Chapter 166, Florida Statutes, provide municipalities the authority to exercise any power for municipal purposes, except where prohibited by law, and to adopt ordinances in furtherance of such authority; and

WHEREAS, Objective V of the Future Land Use Element of the City of Dania Beach Comprehensive Plan provides that the City of Dania Beach will maintain land development regulations and zoning regulations to implement the City’s Comprehensive Plan; and

WHEREAS, the City Commission of the City of Dania Beach (“City Commission”) finds it periodically necessary to amend its Code of Ordinances and Land Development Code (“Code”) in order to update regulations and procedures to implement municipal goals and objectives; and

WHEREAS, City staff recommends approval of the proposed changes; and

WHEREAS, the Planning and Zoning Board, sitting as the City’s Local Planning Agency, has reviewed this Ordinance, and has determined that it is consistent with the City’s Comprehensive Plan; and

WHEREAS, pursuant to Section 166.041 (c)(2), Florida Statutes, notice has been given by publication in a paper of general circulation in the City, notifying the public of this proposed Ordinance and of the time and dates of the public hearings; and

WHEREAS, two (2) public hearings were held before the City Commission pursuant to the published notice described above; and

WHEREAS, the City Commission finds that adoption of this Ordinance through its police powers will protect the public health, safety, and welfare of the residents of the City, and furthers the purpose, goals, objectives, and policies of the City’s Comprehensive Plan;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA¹:

Section 1. That the preceding “Whereas” clauses are ratified and incorporated as a record of the legislative intent of this Ordinance.

Section 2. That Article 110, entitled “Use Regulations for Commercial and Mixed-use Districts” of Chapter 28, “Land Development Code” of the City Code of Ordinances is amended to read as follows:

ARTICLE 110. - USE REGULATIONS FOR COMMERCIAL AND MIXED-USE DISTRICTS

* * *

Sec. 110-20. - List of permitted, special exception and prohibited uses.

* * *

	INDUSTRIAL	MIXED-USE DISTRICTS					COMMERCIAL ZONING DISTRICTS				
			CRA FORM-BASED DISTRICTS								
<u>Legend</u> P - Permitted P(#) - Permitted subject to numbered footnote A - Permitted accessory use only SE - Permitted special exception use only	Marine	RO (see sec 110-180)	CC	EDBB-MU	SFED-MU	GTWY-MU	NBHD-MU	C-1	C-2	C-3	C-4

* * *

Retail Pharmacy [subject to section 110-190(C)]	NP	NP	P	P	P	P	P	NP	P	P	P
---	----	----	---	---	---	---	---	----	---	---	---

¹ Additions to the text are shown in underline. Deletions to the text are shown in ~~strikethrough~~.

* * *

Sec. 110-190. - Uses subject to minimum separation distances and locational requirements.

- (C) The following locational and distancing requirements shall apply to pain management clinics, ~~and retail pharmacies, and medical marijuana retail centers~~, as these uses are defined in section 725-30 of the code.
- (1) No retail pharmacy or medical marijuana retail center shall be permitted to locate within the same shopping center or within a one-thousand-foot radius of any pain management clinic.
 - (2) No pain management clinic shall be permitted to locate within the same shopping center or within a one-thousand-foot radius of any retail pharmacy or medical marijuana retail center.
 - (3) No retail pharmacy or medical marijuana retail center shall be permitted to locate within a one-thousand-foot radius of another retail pharmacy or medical marijuana retail center.
 - (4) No pain management clinic shall be permitted to locate within a one-thousand-foot radius of another pain management clinic.
 - (5) Retail pharmacies and medical marijuana retail centers shall only be permitted to locate on property with arterial roadway frontage.

Pain management clinics, ~~and retail pharmacies, and medical marijuana retail centers~~ existing on the date of adoption of this subsection that do not comply with these distance separation and locational requirements are not deemed to be nonconforming uses.

* * *

Section 3. That Article 265, entitled “Off-street Parking Requirements” of Chapter 28, “Land Development Code” of the City Code of Ordinances is amended to read as follows:

ARTICLE 265. - OFF-STREET PARKING REQUIREMENTS

* * *

Sec. 265-50. - Off-street parking required; on-street parking credit.

* * *

- (D) *[Abbreviations.]* Abbreviations used in the off-street parking requirement table.

CSA	=	Customer service area
Pkg	=	Parking
Requ.	=	Requirement, required
I/B	=	Inbound
O/B	=	Outbound

SCHEDULE OF MINIMUM OFF-STREET PARKING REQUIREMENTS

Minimum Off-Street Parking Requirement			
Use		All Districts	CRA Form-Based Districts
(A) Residential and Lodging			
5	Multi-family Dwelling		
	- Efficiency/Studio	One (1) per d.u.	One (1) per d.u.
	- One (1) bedroom	One and one-half (1.5) per d.u.	One and one-quarter (1.25) per d.u.
	- Two (2) or more bedroom	<u>One and three-quarters (1.75) per d.u.</u>	One and three-quarters (1.75) per d.u.
		Development with more than ten (10) units, then one (1) per five (5) units (marked guest parking)	Development with more than ten (10) units, then one (1) per five (5) units (marked guest parking)
	* * *	* * *	* * *

41.5	Medical marijuana retail center	One (1) space per 100 square feet of floor area.	
48	Personal service establishments, retail dry cleaner	One (1) per three hundred (300) sf	One (1) per three hundred (300) sf
48.5	Retail Pharmacy	<u>One (1) space per 200 square feet of floor area</u>	<u>One (1) space per 200 square feet of floor area</u>

* * *

Section 4. That Article 303, entitled “District Development Standards” of Chapter 28, “Land Development Code” of the City Code of Ordinances is amended to read as follows:

ARTICLE 303. – DISTRICT DEVELOPMENT STANDARDS

* * *

Sec. 303-70. - GTWY-MU, Beach Gateway Mixed-Use District.

Figure 303-19 GTWY-MU district map.

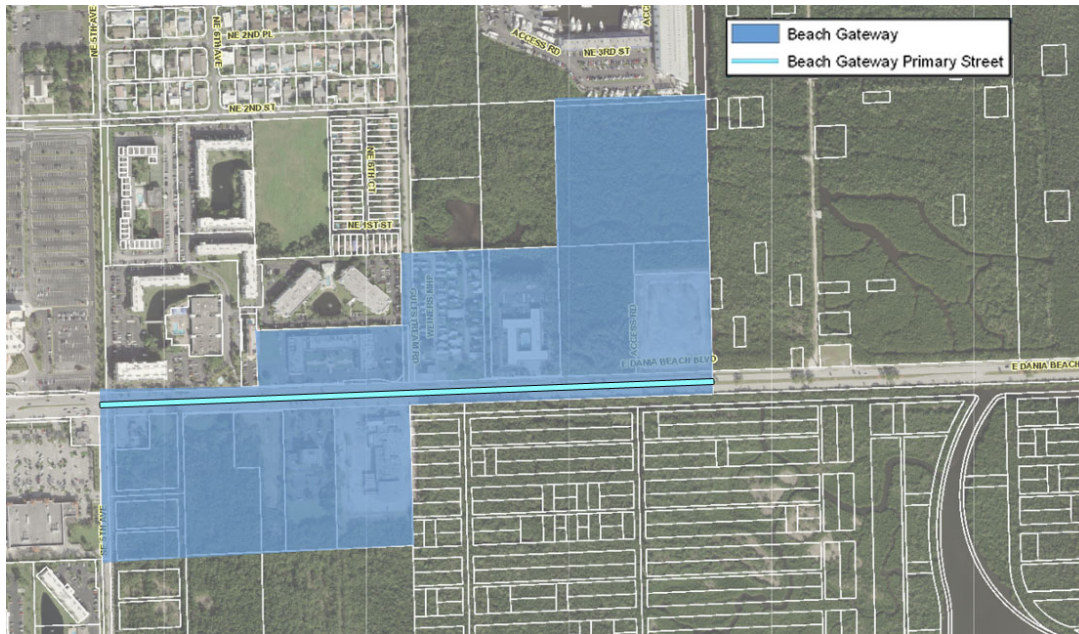
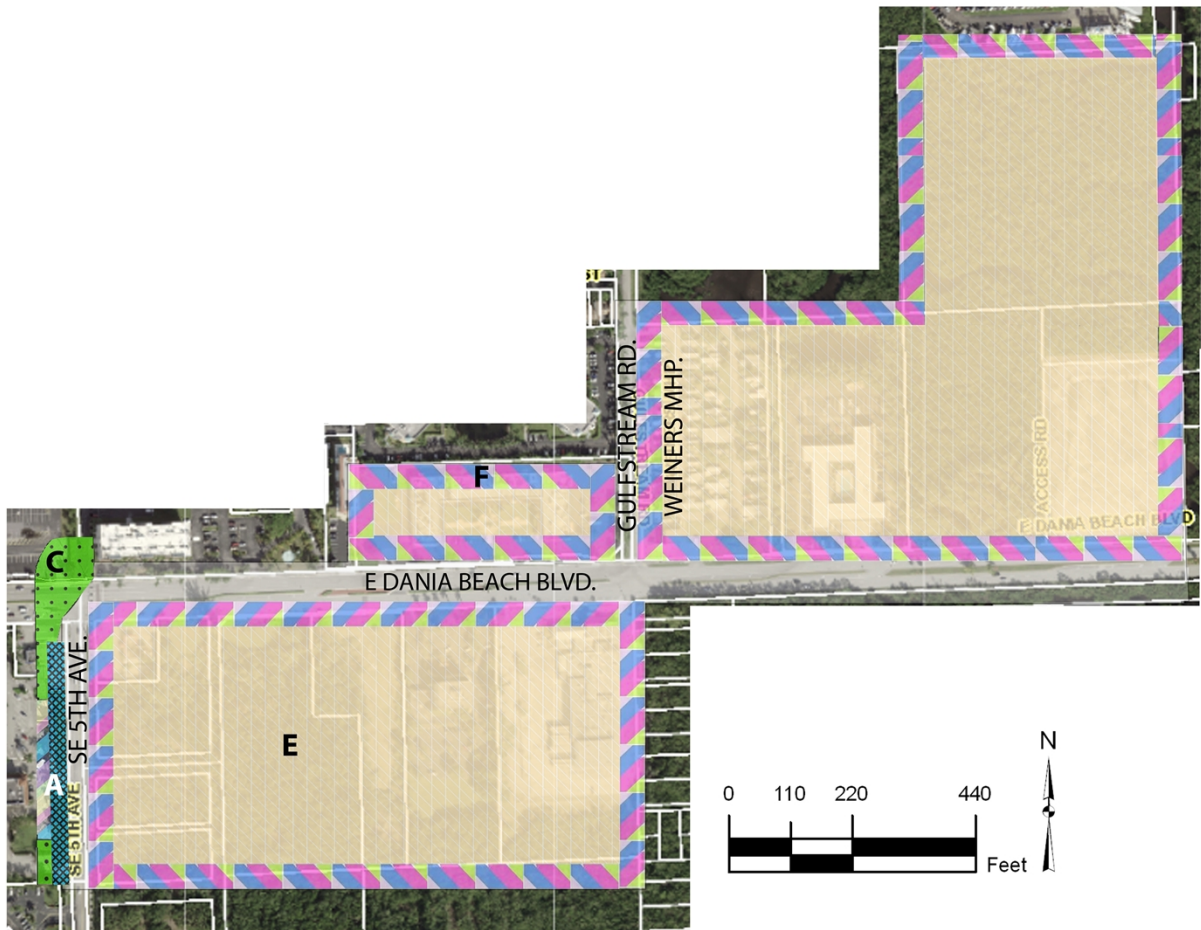


Figure 303-22 GTWY-MU district height map.



Legend

DISTRICT BOUNDARY

MAXIMUM HEIGHT, BY RIGHT + INCENTIVE BONUS (SEE ARTICLE 305 FOR INCENTIVES)

A – 2 stories, 24 ft.

B – 2 stories, 24 ft. by right, and an additional 1 story, 11 ft. with incentives

C – 2 stories, 24 ft. by right, and up to an additional 2 stories, 24 ft. with incentives

D – 3 stories, 35 ft. by right, and up to an additional 3 stories, 35 ft. with incentives

E – 7 stories, 80 ft. by right, and up to an additional 7 stories, 70 ft. with incentives

Transitional Zone (See Transitional Height Provisions)

F – Ranges from 1 story adjacent to a district street up to 7 stories, 80 ft. by right and 14 stories, 150 feet with incentives.

* * *

Sec. 303-80. - SFED-MU, South Federal Highway Corridor Mixed-Use District.

(Q) Development of property for commercial use must be fronting on Federal Highway or Sheridan Street, or must be assembled with properties that are fronting on Federal Highway or Sheridan Street.

* * *

Section 5. That Article 635, entitled “Site Plans” of Chapter 28, “Land Development Code” of the City Code of Ordinances is amended to read as follows:

ARTICLE 635. - SITE PLANS

* * *

Sec. 635-100. – Expiration of site plans; procedures for extension.

- (A) All site plan and site plan modification approvals automatically expire and become null and void unless the applicant filed complete building permit applications with construction drawings for all improvements shown on the site plan within eighteen (18) months from the date of site plan approval, and the permits remain valid until a certificate of occupancy or its equivalent is issued for the improvements.

* * *

Section 6. That if any section, clause, sentence or phrase of this Ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, the holding shall not affect the validity of the remaining portions of this Ordinance.

Section 7. That all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are repealed to such extent of the conflict.

Section 8. That this Ordinance shall be codified in accordance with the foregoing. It is the intention of the City Commission that the provisions of this Ordinance shall become and be made a part of the City of Dania Beach Code of Ordinances; and that the sections of this Ordinance may be renumbered or re-lettered and the word “ordinance” may be changed to “section,” “article” or such other appropriate word or phrase in order to accomplish such intentions.

Section 9. That this Ordinance shall take full effect immediately upon its passage and adoption.

PASSED on first reading on January 22, 2019.

PASSED AND ADOPTED on second reading on _____, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY



City of Dania Beach, Florida
Department of Community Development
Planning and Zoning Division
(954) 924-6805 X3643
(954) 922-2687 Fax

Standard Development Application

- ☐ Administrative Variance
- ☐ Land Use Amendment
- ☐ Plat
- ☐ Rezoning
- ☐ Site Plan
- ☐ Special Exception
- ☐ Variance

Date Rec'd: 11/20/2018

Petition No.: TX-78-18

☒ Other: Text Amendment (SEE APPLICATION TYPE SCHEDULE ON PAGES 3 & 4)

THIS APPLICATION WILL NOT BE ACCEPTED UNTIL IT IS COMPLETE AND SUBMITTED WITH ALL NECESSARY DOCUMENTS. Refer to the application type at the top of this form and "Required Documentation" checklist to determine the supplemental documents required with each application.

For after the fact applications, the responsible contractor of record shall be present at the board hearing. Their failure to attend may impact upon the disposition of your application. As always, the applicant or their authorized legal agent must be present at all meetings. All projects must also obtain a building permit from the City Building Division. For more information please reference the **Dania Beach Land Development Code Part 6, Development Review Procedures and Requirements.**

Location Address: City Wide

Lot(s): _____ Block: _____ Subdivision: _____

Recorded Plat Name: _____

Folio Number(s): _____ Legal Description: _____

Applicant/Consultant/Legal Representative (circle one) City of Dania Beach

Address of Applicant: 100 W Dania Beach Blvd

Business Telephone: _____ Home: _____ Fax: _____

E-mail address: _____

Name of Property Owner: _____

Address of Property Owner: _____

Business Telephone: _____ Home: _____ Fax: _____

Explanation of Request: Text Amendments

For Plats please provide proposed Plat Name for Variances please attach Criteria Statement as per Section 625.40 of the Land Development Code.

Prop. Net Acreage: _____ Gross Acreage: _____ Prop. Square Footage: _____

Existing Use: _____ Proposed Use: _____

Is property owned individually, by a corporation, association, or a joint venture?

AUTHORIZED REPRESENTATIVE

I/we are fully aware of the request being made to the City of Dania Beach. If I/We are unable to be present, I/we hereby authorize _____ (individual/firm) to represent me/us in all matters related to this application. I/we hereby acknowledge that the applicable fee was established to offset administrative costs and is not refundable.

I/we are fully aware that all approvals automatically expire within 12 months of City of Dania Beach Planning and Zoning Board or City Commission approval, or pursuant to the expiration timeframe listed in Part 6 of the Dania Beach Land Development Code.

STATE OF FLORIDA
COUNTY OF BROWARD
The foregoing instrument
was acknowledged

By: _____
(Owner / Agent signature*)

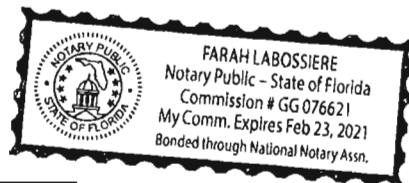
BEFORE ME THIS 12 DAY OF Dec, 20 18

By:

Farah Labossiere
(Print name of person acknowledging)

(Joint owner signature if applicable)

Notary Farah Labossiere
(Signature of Notary Public – State of FL)



Personally known _____ or Produced Identification ☒

Type of identification produced: _____ or Drivers License ☒

***If joint ownership, both parties must sign. If partnership, corporation or association, an authorized officer must sign on behalf of the group. A notarized letter of authorization from the owner of record must accompany the application if an authorized agent signs for the owner(s).**

NO APPLICATION WILL BE AUTOMATICALLY SCHEDULED FOR A MEETING.

***ALL APPLICATIONS MUST BE DETERMINED COMPLETE BY STAFF
BEFORE PROCESSING OCCURS.***

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Ordinance

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT ORDINANCE APPROVING THE REQUEST MADE BY THE PROPERTY OWNERS MICHAEL GARRAMONE, ELIZABET BARREIRO, AND LUIS LARCO TO REZONE PROPERTY GENERALLY LOCATED AT 36 – 54 SW 16 STREET IN THE CITY OF DANIA BEACH, FLORIDA, AS LEGALLY DESCRIBED IN EXHIBIT “A”, A COPY OF WHICH IS ATTACHED TO THIS ORDINANCE; CHANGING THE CURRENT ZONING CLASSIFICATION OF THE PROPERTY FROM RESIDENTIAL OFFICE (RO) TO SOUTH FEDERAL HIGHWAY – MIXED USE (SFED-MU) (RZ-56-18) SUBJECT TO CERTAIN RESTRICTIONS **(FIRST READING)**

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Garramone Rezoning staff report, O-2019- Garramone et al Rezoning (RZ-56-18),
Garramone Rezone App & justification



**CITY OF DANIA BEACH
COMMUNITY DEVELOPMENT DEPARTMENT
STAFF REPORT**

DATE: January 22, 2019

TO: Colin Donnelly, Assistant City Manager

VIA: Marc LaFerrier, AICP, Director 

FROM: Corinne Lajoie, AICP, Planning and Zoning Manager 

SUBJECT: RZ-56-18: The applicants and property owners, Michael Garramone, Elizabet Barreiro, and Luis Larco, are requesting rezoning for the properties located at 36 – 54 SW 16 Street (FIRST READING).

**REQUEST
REZONING**

To allow the rezoning of an entire property from Residential Office (RO) to South Federal Highway – Mixed Use (SFED-MU).

PROPERTY INFORMATION

EXISTING ZONING:	Residential Office (RO)
PROPOSED ZONING	South Federal Highway – Mixed Use (SFED-MU)
LAND USE DESIGNATION:	Regional Activity Center (RAC)

CODE VIOLATIONS

There are no Code Compliance violations or fines on record for the subject property.

PUBLIC HEARING NOTICE

This item was duly advertised, posted, and noticed pursuant to Article 610 of the Land Development Code (LDC).

The subject properties are made up of four (4) lots totaling approximately 36,590 square feet or .84 acre in size. The properties are located on the north side of Sheridan Street, fronting directly on the state roadway. Each of the properties currently has a single family home on the lot, except the property at 42 SW 16 Street, which has a duplex on the property. The applicant is requesting to rezone the properties to allow for redevelopment.

REZONING

The applicant is requesting to change the zoning of the subject property from Residential Office (RO) to South Federal Highway – Mixed Use. The RO zoning district is a very restrictive district, allowing only a single family home or an office use, but not both. The proposed SFED-MU zoning district permits many more commercial uses, excluding drive throughs, and allows mixed use on each property. The SFED-MU zoning district requires a twenty-five foot (25') rear setback and generally allows a two (2) story building height

that may increase at a rate of one (1) foot for each one and two-thirds (1.66) foot of distance from the minimum setback line.

This rezoning, if granted, would result in the entire block south of the alley from Federal Highway west to SW 2 Avenue having the same zoning designation. This is similar to the block east of Federal Highway. The only difference is the lots east of Federal Highway have a street to the north separating them from the adjacent neighborhood, where the subject properties are separated only by an alley.

Per the City's Land Development Code (LDC), the requested rezoning must be reviewed in accordance with the criteria identified in Section 645-40 as shown below in order for the City Commission to approve the request.

- (1) "That the request is consistent with the city's comprehensive plan."
- (2) "The request is consistent with all applicable redevelopment plans, corridor plans, neighborhood plans, and master plans approved by the city commission."
- (3) "The request would not give privileges not generally extended to similarly situated property in the area, or result in an isolated district unrelated to adjacent or nearby districts; and
 - a. the request furthers the city's adopted community redevelopment plan, if applicable; or
 - b. An error or ambiguity must be corrected; or
 - c. There exists changed or changing conditions which make approval of the request appropriate; or
 - d. Substantial reasons exist why the property cannot be used in accordance with the existing zoning; or
 - e. The rezoning is appropriate for the orderly development of the city and is compatible with existing (conforming) adjacent land uses, and planned adjacent land uses."

The applicant has submitted a justification statement addressing these criteria.

This item will require two (2) readings by the City Commission.

PLANNING AND ZONING BOARD RECOMMENDATION

On November 21, 2018 the Planning and Zoning Board, sitting as the Local Planning Agency, recommended approval of this rezoning request.

CITY COMMISSION ACTION

Approve on first reading.

ORDINANCE NO. 2019-002

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, APPROVING THE REQUEST MADE BY THE PROPERTY OWNERS MICHAEL GARRAMONE, ELIZABET BARREIRO, AND LUIS LARCO TO REZONE PROPERTY GENERALLY LOCATED AT 36 – 54 SW 16 STREET IN THE CITY OF DANIA BEACH, FLORIDA, AS LEGALLY DESCRIBED IN EXHIBIT “A”, A COPY OF WHICH IS ATTACHED TO THIS ORDINANCE; CHANGING THE CURRENT ZONING CLASSIFICATION OF THE PROPERTY FROM RESIDENTIAL OFFICE (RO) TO SOUTH FEDERAL HIGHWAY – MIXED USE (SFED-MU) (RZ-56-18) SUBJECT TO CERTAIN RESTRICTIONS, PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 28, the “Land Development Code,” Part 6, “Development Review Procedures And Requirements,” Article 645, “Rezoning” of the City Code of Ordinances (the “City Code”), MICHAEL GARRAMONE, ELIZABET BARREIRO, AND LUIS LARCO the property owners (the “Applicant”), have applied to the City of Dania Beach, Florida (the “City”) for approval of a rezoning for property legally described in Exhibit “A”; and

WHEREAS, the City Planning and Zoning Board, sitting as the Local Planning Agency (the “LPA”), held a duly advertised public hearing on November 21, 2018, and recommended approval of the request for a rezoning; and

WHEREAS, the City Commission conducted two (2) duly noticed public hearings in accordance with law; and

WHEREAS, the City Commission finds that the approval of the proposed rezoning will protect the public health, safety, and welfare of the residents of the City, and furthers the purpose, goals, objectives and policies of the Comprehensive Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. The foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and they are made a specific part of this Ordinance.

Section 2. Pursuant to Chapter 28 “Land Development Code,” Part 6, “Development Review Procedures And Requirements,” Article 645, “Rezoning” of the City Code, the rezoning request (RZ-56-18) from Residential Office (RO) classification to the South Federal Highway – Mixed Use (SFED-MU) classification, for the properties located at 36 – 54 SW 16 Street, as legally described in Exhibit “A,” is hereby approved.

Section 3. Issuance of a development permit by a municipality does not in any way create any right on the part of an applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the municipality for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law.

Section 4. That if any section, clause, sentence or phrase of this Ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, the holding shall not affect the validity of the remaining portions of this Ordinance.

Section 5. That all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

Section 6. This Ordinance shall become effective immediately upon adoption on second reading.

PASSED on first reading January 22, 2019.

PASSED AND ADOPTED on second reading _____, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

EXHIBIT "A"
LEGAL DESCRIPTION:

NORTH HOLLYWOOD 4-1 B LOT 5 E 40 LESS S 15 FOR RD BLK 43

And

NORTH HOLLYWOOD 4-1 B LOT 4 E 50 LESS S 15 FOR RD, 5 W 20 LESS S 15 FOR RD
BLK 43

And

NORTH HOLLYWOOD 4-1 B LOT 3 LESS S 15 FOR RD, 4 W 10 LESS S 15 FOR RD BLK
43

And

NORTH HOLLYWOOD 4-1 B LOT 1 LESS S 15 FOR R/W, 2 LESS S 15 FOR R/W BLK 43

Lajoie, Corinne

From: Michael <akamichaeldania@aol.com>
Sent: Monday, November 19, 2018 10:42 AM
To: Lajoie, Corinne
Subject: Coherent Master Plan Letter

The applicants are requesting a zoning change for the properties located at 36 SW 16th St. 42-48 SW 16th St. 54 SW 16th St., between US 1, and SW 2nd Ave, on Sheridan Street. They are approximately 36, 200 feet collectively, but, considering that they can be developed independently right now, they should not be deemed dependent upon each other, to develop, if zoning were approved. Three and a half corner blocks of the US 1 and Sheridan Street intersection contain Commercial uses with our block containing the half block. We are looking to complement the balance of that block, and location, notably with a lot that recently changed into SFED-MU, from RO, adjoining these properties [30 SW 16th St.] The proposed rezoning is compatible in character with adjacent lots. This is on a street where change has been discussed for over a decade, until talks turn to the widening of Sheridan St, and any discussions about it end. As of last year, Greg Stuart, of the BMPO, and Commissioner Blattner, who was a Chairperson for a number of years with the DOT, both admitted that this widening project is no longer on anyone's list for a number of years, and, that any "covenants" on these properties along this roadway, should no longer exist. The Dania Beach Planning and Zoning Department is well aware of this information. This is another reason for this request at this time.

1. The request is consistent with the City's Master Plan.

The proposed rezoning of these lots from RO to SFED-MU is consistent and compatible to existing zoning along with being compatible with various goals, objectives, and policies of the City's Comprehensive Plan. Along with, and not limited to the following:

- * Policy 1.2- Commercialized activities will be provided to serve the residents of the Community.

The location of these properties makes the use convenient for the neighborhood residents.

- * Policy 5.1- Encourage development to enhance the tax base of the Community.

The rezoning will greatly enhance the tax base of the community.

- * Policy 9.2- All proposed development and future land uses shall be compatible with adjacent land uses.

All adjacent properties have an underlying land use designation of RAC which is designed for a mix of uses in an urban setting to encourage redevelopment along transit corridors.

2. The request is consistent with all applicable redevelopment plans, corridor plans, and master plans approved by the commission.

The properties are located within two major corridors at the southern most boundary of the City. South Federal Highway, and Sheridan Street, which are part of the City's Regional Activity Center. The RAC is designed to encourage development and redevelopment along these corridors. If these lots were to be rezoned to SFED-MU they would be consistent and compatible with the eastern lots on this block. It would also bookend all four corner blocks, on each side of US 1 and complement each other. The entire block on the NE corner of US 1 is already rezoned to SFED-MU on the Dania Beach side. The SFED-MU district also encourages medium intensity redevelopment of the corridor with a mix of uses, with a design emphasis on pedestrian street life in a manner that supports public transit, while creating interest and fostering investment in the immediate neighborhood. The SFED-MU implements the RAC category of the comprehensive plan.

3. The request would not give privileges not generally extended to similarly situated properties in the area or result in an isolated district unrelated to adjacent or nearby districts.

The rezoning of these lots will not provide privileges not generally extended to similarly situated property in the area. The City designated all of the property in this area with a RAC land use, which permits mixed uses including residential to co-exist in an urban environment. These lots will not create an isolated zoning district as the eastern lots adjacent to these lots are already zoned SFED-MU.



City of Dania Beach, Florida
Department of Community Development
Planning and Zoning Division
(954) 924-6805 X3643
(954) 922-2687 Fax

Standard Development Application

- ☐ Administrative Variance
- ☐ Land Use Amendment
- ☐ Plat
- ☒ Rezoning
- ☐ Site Plan
- ☐ Special Exception
- ☐ Variance
- ☐ Other: _____

Date Rec'd: 10/20/18

Petition No.: _____

(SEE APPLICATION TYPE SCHEDULE ON PAGES 3 & 4)

THIS APPLICATION WILL NOT BE ACCEPTED UNTIL IT IS COMPLETE AND SUBMITTED WITH ALL NECESSARY DOCUMENTS. Refer to the application type at the top of this form and "Required Documentation" checklist to determine the supplemental documents required with each application. For after the fact applications, the responsible contractor of record shall be present at the board hearing. Their failure to attend may impact upon the disposition of your application. As always, the applicant or their authorized legal agent must be present at all meetings. All projects must also obtain a building permit from the City Building Division. For more information please reference the **Dania Beach Land Development Code Part 6, Development Review Procedures and Requirements.**

Location Address: 54 SW 16th Street Dania Beach FL 33004

Lot(s): 1 Block: 43 Subdivision: North Hollywood 4-1

Recorded Plat Name: LUIS LARCO

Folio Number(s): 5142 03 105570 Legal Description: North Hollywood 4-1 B LOT 1 LESS 5.15 FOR R/W, 2 LESS 5.15 FOR R/W BLK 43

Applicant/Consultant/Legal Representative (circle one) _____

Address of Applicant: 530 SW 168th Ave Weston, FL 33326

Business Telephone: 954-793-2248 Home: 954-793-2248 Fax: 1-888-225-0893

E-mail address: gretchenrealtor@gmail.com

Name of Property Owner: LUIS LARCO

Address of Property Owner: 530 SW 168th Ave Weston, FL 33326

Business Telephone: 954-793-2248 Home: 954-793-2248 Fax: 1-888-225-0893

Explanation of Request: zoning change

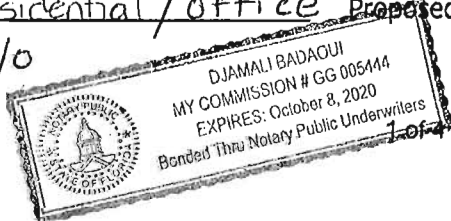
For **Plats** please provide proposed **Plat Name** for **Variances** please attach **Criteria Statement** as per **Section 625.40 of the Land Development Code.**

Prop. Net Acreage: _____ Gross Acreage: _____ Prop. Square Footage: 14,491

Existing Use: Residential / office Proposed Use: Commercial / SFED-MU

*LL
9-22

9/26/18 R/O



Is property owned individually, by a corporation, association, or a joint venture? owned individually

AUTHORIZED REPRESENTATIVE

I/we are fully aware of the request being made to the City of Dania Beach. If I/We are unable to be present, I/we hereby authorize _____ (individual/firm) to represent me/us in all matters related to this application. I/we hereby acknowledge that the applicable fee was established to offset administrative costs and is not refundable.

I/we are fully aware that all approvals automatically expire within 12 months of City of Dania Beach Planning and Zoning Board or City Commission approval, or pursuant to the expiration timeframe listed in Part 6 of the Dania Beach Land Development Code.

STATE OF FLORIDA
COUNTY OF BROWARD
The foregoing instrument
was acknowledged

By: [Signature]
(Owner / Agent signature*)

BEFORE ME THIS 19th DAY OF JUNE, 2018

By:

LUIS LARCO
(Print name of person acknowledging)

(Joint owner signature if applicable)

Notary Anita Charalane Canfield
(Signature of Notary Public – State of Florida)



Anita Charalane Canfield
NOTARY PUBLIC
STATE OF FLORIDA
Comm# GG067867
Expires 3/25/2021

Personally known ☒ or Produced Identification _____

Type of identification produced: _____ or Drivers License _____

***If joint ownership, both parties must sign. If partnership, corporation or association, an authorized officer must sign on behalf of the group. A notarized letter of authorization from the owner of record must accompany the application if an authorized agent signs for the owner(s).**

NO APPLICATION WILL BE AUTOMATICALLY SCHEDULED FOR A MEETING.

**ALL APPLICATIONS MUST BE DETERMINED COMPLETE BY STAFF
BEFORE PROCESSING OCCURS.**



City of Dania Beach, Florida
Department of Community Development
Planning and Zoning Division
(954) 924-6805 X3643
(954) 922-2687 Fax

Standard Development Application

- ☐ Administrative Variance
- ☐ Land Use Amendment
- ☐ Plat
- ☒ Rezoning
- ☐ Site Plan
- ☐ Special Exception
- ☐ Variance
- ☐ Other: _____

Date Rec'd: 10/20/18

Petition No.: _____

(SEE APPLICATION TYPE SCHEDULE ON PAGES 3 & 4)

THIS APPLICATION WILL NOT BE ACCEPTED UNTIL IT IS COMPLETE AND SUBMITTED WITH ALL NECESARY DOCUMENTS. Refer to the application type at the top of this form and "Required Documentation" checklist to determine the supplemental documents required with each application. For after the fact applications, the responsible contractor of record shall be present at the board hearing. Their failure to attend may impact upon the disposition of your application. As always, the applicant or their authorized legal agent must be present at all meetings. All projects must also obtain a building permit from the City Building Division. For more information please reference the **Dania Beach Land Development Code Part 6, Development Review Procedures and Requirements.**

Location Address: 48 SW 16th St Dania Fl. 33004

Lot(s): 3 Block: 43 Subdivision: North Hollywood

Recorded Plat Name: Michael Garramone

Folio Number(s): 514203105580 Legal Description: Lot 3 and the west 10 feet of lot 4, Block 43, North Hollywood less the South 15 feet thereof for Rd.

Applicant/Consultant/Legal Representative (circle one) _____

Address of Applicant: 48 SW 16th St Dania Fl. 33004

Business Telephone: 954 822 8111 Home: _____ Fax: _____

E-mail address: AKA Michael Dania@aol.com

Name of Property Owner: Michael Garramone

Address of Property Owner: Same as above

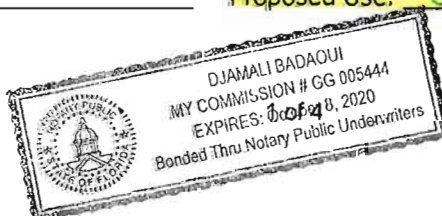
Business Telephone: _____ Home: _____ Fax: _____

Explanation of Request: Rezoning

For **Plats** please provide proposed **Plat Name** for **Variances** please attach **Criteria Statement** as per **Section 625.40 of the Land Development Code.**

Prop. Net Acreage: _____ Gross Acreage: _____ Prop. Square Footage: 8,456

Existing Use: R/O Proposed Use: SFED - MU



Is property owned individually, by a corporation, association, or a joint venture? individually

AUTHORIZED REPRESENTATIVE

I/we are fully aware of the request being made to the City of Dania Beach. If I/We are unable to be present, I/we hereby authorize _____ (individual/firm) to represent me/us in all matters related to this application. I/we hereby acknowledge that the applicable fee was established to offset administrative costs and is not refundable.

I/we are fully aware that all approvals automatically expire within 12 months of City of Dania Beach Planning and Zoning Board or City Commission approval, or pursuant to the expiration timeframe listed in Part 6 of the Dania Beach Land Development Code.

STATE OF FLORIDA
COUNTY OF BROWARD
The foregoing instrument
was acknowledged

By: Michael Garramone
(Owner / Agent signature*)
Michael Garramone

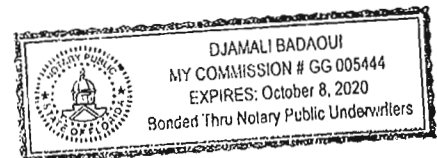
BEFORE ME THIS 18 DAY OF June, 2018

By:

Michael T. Garramone
(Print name of person acknowledging)

N/A
(Joint owner signature if applicable)

Notary [Signature]
(Signature of Notary Public - State of FL)



Personally known _____ or Produced Identification FLDL

Type of identification produced: FLDL or Drivers License G-655-550-63-023-0

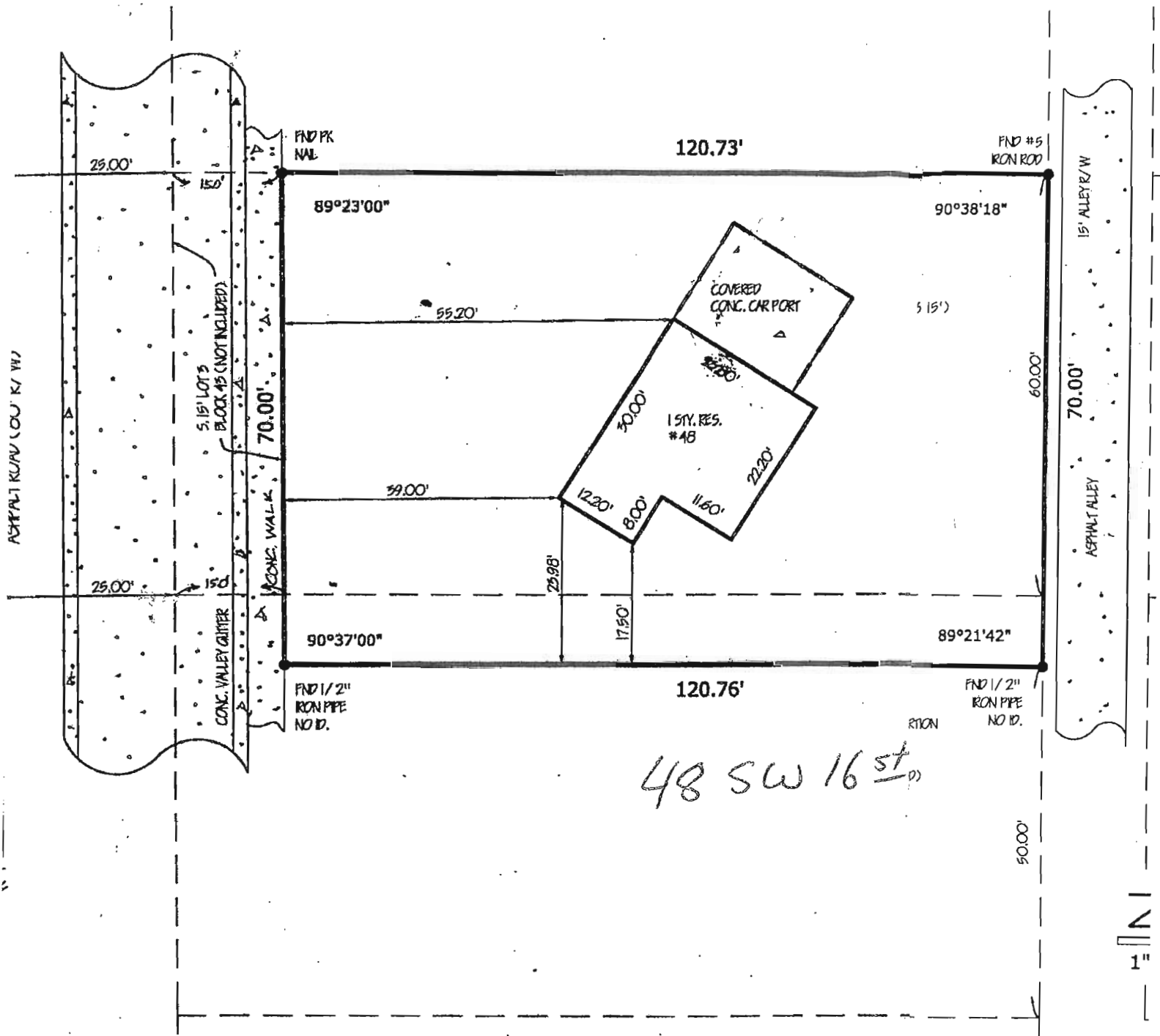
***If joint ownership, both parties must sign. If partnership, corporation or association, an authorized officer must sign on behalf of the group. A notarized letter of authorization from the owner of record must accompany the application if an authorized agent signs for the owner(s).**

NO APPLICATION WILL BE AUTOMATICALLY SCHEDULED FOR A MEETING.

**ALL APPLICATIONS MUST BE DETERMINED COMPLETE BY STAFF
BEFORE PROCESSING OCCURS.**

OF

48SW16



48 SW 16st

1"



City of Dania Beach, Florida
Department of Community Development
Planning and Zoning Division
(954) 924-6805 X3643
(954) 922-2687 Fax

Standard Development Application

- ☐ Administrative Variance
- ☐ Land Use Amendment
- ☐ Plat
- ☒ Rezoning
- ☐ Site Plan
- ☐ Special Exception
- ☐ Variance
- ☐ Other: _____

Date Rec'd: 10/2018

Petition No.: _____

(SEE APPLICATION TYPE SCHEDULE ON PAGES 3 & 4)

THIS APPLICATION WILL NOT BE ACCEPTED UNTIL IT IS COMPLETE AND SUBMITTED WITH ALL NECESARRY DOCUMENTS. Refer to the application type at the top of this form and "Required Documentation" checklist to determine the supplemental documents required with each application. For after the fact applications, the responsible contractor of record shall be present at the board hearing. Their failure to attend may impact upon the disposition of your application. As always, the applicant or their authorized legal agent must be present at all meetings. All projects must also obtain a building permit from the City Building Division. For more information please reference the **Dania Beach Land Development Code Part 6, Development Review Procedures and Requirements.**

Location Address: 425W 16th St Dania Fl. 33004

Lot(s): 4 Block: 43 Subdivision: North Hollywood

Recorded Plat Name: Michael Garramone

Folio Number(s): 5142 0310 5590 Legal Description: East 50 feet of lot 4 and west 20 feet of lot 5, Blk 43 North Hollywood less the South 15 feet thereof

(Applicant) Consultant/Legal Representative (circle one) _____

Address of Applicant: 48 SW 16th St. Dania Fl 33004

Business Telephone: 954 822 8111 Home: _____ Fax: _____

E-mail address: AKA michael.dania @ Aol . com

Name of Property Owner: Michael Garramone

Address of Property Owner: Same as above

Business Telephone: _____ Home: _____ Fax: _____

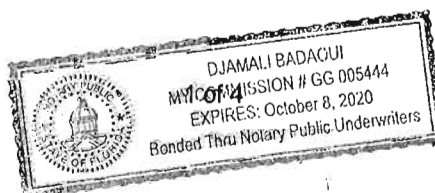
Explanation of Request: Rezoning

For **Plats** please provide proposed **Plat Name** for **Variances** please attach **Criteria Statement** as per **Section 625.40 of the Land Development Code.**

Prop. Net Acreage: _____ Gross Acreage: _____ Prop. Square Footage: 8,458

Existing Use: R/O Proposed Use: SFED - MU

 9/26/18



Is property owned individually, by a corporation, association, or a joint venture? individually

AUTHORIZED REPRESENTATIVE

I/we are fully aware of the request being made to the City of Dania Beach. If I/We are unable to be present, I/we hereby authorize _____ (individual/firm) to represent me/us in all matters related to this application. I/we hereby acknowledge that the applicable fee was established to offset administrative costs and is not refundable.

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STATE OF FLORIDA
COUNTY OF BROWARD
The foregoing instrument
was acknowledged

By: Michael Garramone
(Owner / Agent signature*)

Michael Garramone

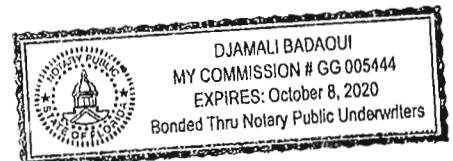
BEFORE ME THIS 18 DAY OF June, 2018

By:

Michael J. Garramone
(Print name of person acknowledging)

N/A
(Joint owner signature if applicable)

Notary [Signature]
(Signature of Notary Public - State of FL)



Personally known _____ or Produced Identification FLDL

Type of identification produced: FLDL or Drivers License G-655-550-63-023-C

*If joint ownership, both parties must sign. If partnership, corporation or association, an authorized officer must sign on behalf of the group. A notarized letter of authorization from the owner of record must accompany the application if an authorized agent signs for the owner(s).

NO APPLICATION WILL BE AUTOMATICALLY SCHEDULED FOR A MEETING.

**ALL APPLICATIONS MUST BE DETERMINED COMPLETE BY STAFF
BEFORE PROCESSING OCCURS.**

THIS IS TO CERTIFY THAT I HAVE RECENTLY SURVEYED THE PROPERTY DESCRIBED IN THE FOREGOING TITLE CAPTION AND HAVE SET OR FOUND MONUMENTS AS INDICATED ON THIS SKETCH AND THAT SAID ABOVE GROUND SURVEY AND SKETCH ARE ACCURATE AND TO THE BEST OF MY KNOWLEDGE AND BELIEF, I FURTHER CERTIFY THAT THIS SURVEY MEETS THE MINIMUM TECHNICAL REQUIREMENTS OF THE FLORIDA BOARD OF LAND SURVEYORS. OCTOBER 1993



City of Dania Beach, Florida
Department of Community Development
Planning and Zoning Division
(954) 924-6805 X3643
(954) 922-2687 Fax

Standard Development Application

- ☐ Administrative Variance
- ☐ Land Use Amendment
- ☐ Plat
- ☐ Rezoning
- ☐ Site Plan
- ☐ Special Exception
- ☐ Variance
- ☐ Other: _____

Date Rec'd: 10/2018

Petition No.: _____

(SEE APPLICATION TYPE SCHEDULE ON PAGES 3 & 4)

THIS APPLICATION WILL NOT BE ACCEPTED UNTIL IT IS COMPLETE AND SUBMITTED WITH ALL NECESSARY DOCUMENTS. Refer to the application type at the top of this form and "Required Documentation" checklist to determine the supplemental documents required with each application. For after the fact applications, the responsible contractor of record shall be present at the board hearing. Their failure to attend may impact upon the disposition of your application. As always, the applicant or their authorized legal agent must be present at all meetings. All projects must also obtain a building permit from the City Building Division. For more information please reference the **Dania Beach Land Development Code Part 6, Development Review Procedures and Requirements.**

Location Address: 36 SW 16th Street, Dania Beach, FL 33004

Lot(s): 5 Block: 43 Subdivision: North Hollywood

Recorded Plat Name: Elizabeth Barreiro

Folio Number(s): 5142 03 105 600 Legal Description: North Hollywood 4-18 lot 5 E
40 Less 5 J15 For RD BIK 43

Applicant/Consultant/Legal Representative (circle one) _____

Address of Applicant: 36 SW 16th Street, Dania Beach, FL 33004

Business Telephone: _____ Home: 786-222-7737 Fax: _____

E-mail address: _____

Name of Property Owner: Elizabeth Barreiro

Address of Property Owner: 36 SW 16th St, Dania Beach, FL 33004

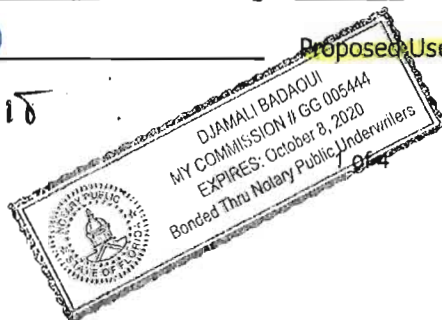
Business Telephone: _____ Home: 786-222-7737 Fax: _____

Explanation of Request: Zoning change

For **Plats** please provide proposed **Plat Name** for **Variances** please attach **Criteria Statement** as per **Section 625.40 of the Land Development Code.**

Prop. Net Acreage: _____ Gross Acreage: _____ Prop. Square Footage: 4834

Existing Use: RD Proposed Use: SFED-MU



Is property owned individually, by a corporation, association, or a joint venture? _____

AUTHORIZED REPRESENTATIVE

I/we are fully aware of the request being made to the City of Dania Beach. If I/We are unable to be present, I/we hereby authorize _____ (individual/firm) to represent me/us in all matters related to this application. I/we hereby acknowledge that the applicable fee was established to offset administrative costs and is not refundable.

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STATE OF FLORIDA
COUNTY OF BROWARD
The foregoing instrument
was acknowledged

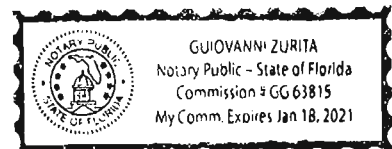
By: Elizabeth Barreiro
(Owner / Agent signature*)

BEFORE ME THIS October DAY OF 25th, 2017

By:

Elizabeth Barreiro
(Print name of person acknowledging) (Joint owner signature if applicable)

Notary [Signature]
(Signature of Notary Public – State of _____)



Personally known _____ or Produced Identification _____

Type of Identification produced: DL or Drivers License B660-200-62-763-7

***If joint ownership, both parties must sign. If partnership, corporation or association, an authorized officer must sign on behalf of the group. A notarized letter of authorization from the owner of record must accompany the application if an authorized agent signs for the owner(s).**

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***ALL APPLICATIONS MUST BE DETERMINED COMPLETE BY STAFF
BEFORE PROCESSING OCCURS.***

ASSOCIATES, Inc.

ENGINEER

PREPARED TO:

DATE:

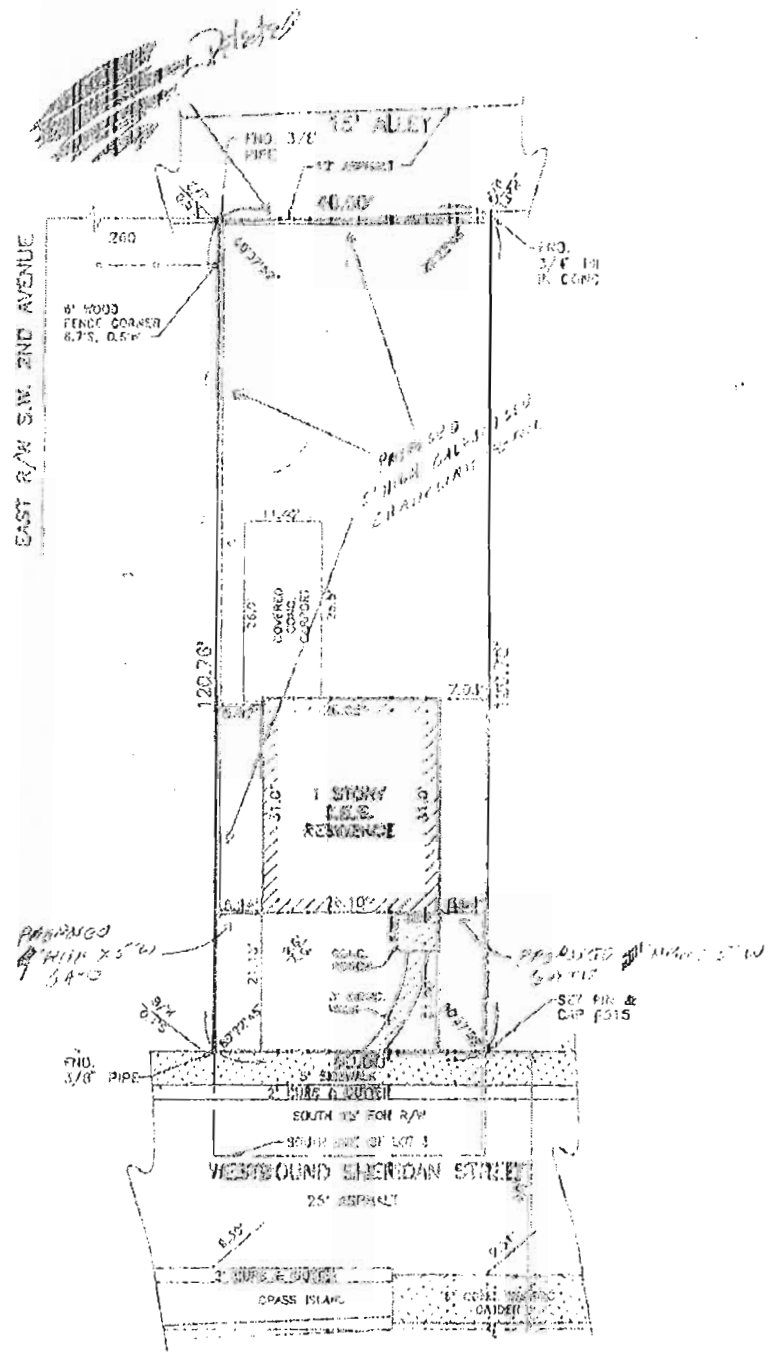
36 SW 16 ST.

2611 Hollywood Blvd
Hollywood, Florida 33020
Phone (305) 932-4579

JOHN 543655
MARY HUNNEDY
36 S.W. 16 ST.
DAWID 04
925 5715



ATMA CONCRETE
2501 COLLEGE AVE.
DAWID, FL 33477
474-7700



DRAW 1



**CITY OF DANIA BEACH
OFFICE OF THE CITY MANAGER**

MEMORANDUM

Date: January 18, 2019

To: Mayor Lori Lewellen
Vice Mayor Lauren Odman
Commissioner Chickie Brandimarte
Commissioner Bill Harris
Commissioner Tamara James

From: Colin Donnelly, Assistant City Manager

Subject: Dania Beach Grill Lease

The Dania Beach Grill lease expires on February 15, 2019. It is recommended that the City should seek a long term tenant through a competitive process. The end of the lease period is an opportune time for the City due to the need to address the condition of the structure, the proposed improvements in the beach master plan and the need to make improvement to Tootie Adler Park following Hurricane Irma.

The City has three options:

1. Re-negotiate the lease with current tenant.
2. Terminate the tenancy of the current tenant and shutter the structure until a new tenant is in place.
3. Issue a Request for Proposals (RFP) for the restaurant and keep the current tenant in place until such time as a new tenant is in place.

The Administration recommends option 3. I have spoken with the current tenant and she is willing to proceed with a month to month tenancy providing that terms of a short term lease are negotiated.

CD:la

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Discussion

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION ADOPTING A YOUTH INTERNSHIP PROGRAM FOR HIGH SCHOOL AND COLLEGE STUDENTS

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

R-2019- Youth Internship Program, Youth Internships Presentation - Revised 03-27-17, internship application 2017-2018 post edits.._, Internship Program Proposal-, Expectations and Process

RESOLUTION NO. 2019-012

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, ADOPTING A YOUTH INTERNSHIP PROGRAM FOR HIGH SCHOOL AND COLLEGE STUDENTS; PROVIDING FOR CONFLICTS; FURTHER PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Commissioner James of the City of Dania Beach would like to develop and implement a Youth Internship Program for both high school and college students; and

WHEREAS, the Youth Internship Program would involve the participation of local businesses along with City staff and elected officials;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the above “Whereas” clauses are ratified and confirmed, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the City Commission adopt a Youth Internship Program in cooperation with local businesses, including the City of Dania Beach.

Section 3. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 4. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED on January 22, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

Scottsdale Mayor's Youth Council

Youth Internships

— Supporting Youth and City —



Mission Statement:

The City of Scottsdale High School Internship Program connects youth with City departments in order to teach youth valuable workforce skills, give youth career experience, and provide Scottsdale with future untapped economic talent.

Scottsdale Mayor's Youth Council (SMYC)

Provides Scottsdale Youth the opportunity to learn about their local government, tour facilities, and share their voice.

Original Concept

Brought up as a Citizen Petition during the Scottsdale Mayor's Youth Council's Simulated Council activity, headed by SMYC members.

Building School Connections

- Saguaro High School's Math and Science Academy requires a STEAM Internship for graduation from the program.
- Other High School Programs
- Work and Career Exploration

Benefits to Scottsdale Youth

1. Work Experience
2. Promotes students to become high achievers
3. Allows for exploration of potential careers
4. Meets high school internship needs
5. Pioneers high school internships

Benefits to City of Scottsdale

1. Strengthens future workforce creating higher quality workers
2. Generates interest in future careers in government sector
3. Builds business profile, economic development, and workforce
4. Allows city to invest in its future
5. Makes Scottsdale a more desirable place for families with students
6. Builds Scottsdale brand in business world by creating more experienced workforce

Conclusion

Scottsdale Youth Internships are an opportunity that benefits not only high school students, but also the City of Scottsdale and its future workforce.



SCOTTSDALE MAYOR'S YOUTH COUNCIL INTERNSHIP APPLICATION 2017-2018

The City of Scottsdale's High School Internship Program connects youth with City Departments in order to teach valuable workforce skills while providing real-life career experience. This internship program will help develop community youth to be prepared for future opportunities after high school.

Name:

Address:

City: _____ Zip: _____ Date of Birth: _____

Phone Number: _____ Cell #: _____ GPA: _____

Why do you want to be in the Internship Program for the City of Scottsdale?

What City department(s) are of interest to you?

How do you think the internship will benefit you?

What will you contribute to the Internship Program?

Return completed application with information to: Tricia Serlin at ps Berlin@scottsdaleaz.gov or mail to Youth and Family Services, 4201 N. Hayden, Scottsdale 85251. **Due July 31st.**

- ❖ Please attach a high school transcript and a letter of recommendation
- ❖ Interviews will be conducted and applicants will be notified in August
- ❖ You need to commit to a minimum of 4 hours, once a week between September 1, 2017 and April 30, 2018.

Hold Harmless and Indemnity Agreement By Parent Or Legal Guardian

In consideration of the City of Scottsdale allowing the above-named child to participate as a member of the Scottsdale Mayor's Youth Council's Internship Program, I hereby agree on behalf of the minor child named above and his/her parents, legal guardian and survivors , as applicable, to defend, indemnify and hold harmless the City of Scottsdale, its agents, officers, officials, and employees from and against any claims, damages, losses and expenses, including attorney's fees and court cost, resulting from, relating to, or arising out of the minor child's participation in all Scottsdale Mayor's Youth Council meeting, events, activities, projects, programs, service work, etc.

City of Scottsdale Photo/Image Release

I hereby grant permission to the City of Scottsdale to use the above named minor child's likeness (i.e. image, picture, etc...) while participating in a City of Scottsdale Mayor's Youth Council event, program, or while participating on the Scottsdale Mayor's Youth Council on informational and promotional materials and reports, in printed, filmed and electronic (web) form, without any obligation or liability to the City, the minor child, or his or her parent or guardian.

Responsibility Of Scottsdale Mayor's Youth Council Members

I understand and acknowledge that it is the responsibility of myself and/or the above named minor to provide transportation, on a timely basis, for the above-named child to and from the location(s) in which the Scottsdale Mayor's Youth Council event(s) are held, unless prearranged transportation using a City van has been arranged.

These sections must be read and sign below by the parent or legal guardian of the person who is applying for the Scottsdale Mayor's Youth Council Internship Program.

Signature of the Parent or Legal Guardian

For questions about the Scottsdale Mayor's Youth Council or the selection process please contact Tricia Serlin via email pserlin@scottsdaleaz.gov or phone (480-312-7922).

Thank you for your interest in the Scottsdale Mayor's Youth Council Internship Program

Scottsdale Mayor's Youth Council

Internship Program Proposal

Mission Statement:

The City of Scottsdale High School Internship Program connects youth with city departments in order to teach valuable workforce skills, give youth career experience and provide Scottsdale with future untapped economic talent.

Process-

- Youth Corp coordinates the program with Youth and Family Services in a support role
- A waiver of liability form is signed by all interns
- Any City of Scottsdale department is able to accept an intern
- Intern supervision occurs within the department assignment, along with support from Youth and Family Services and Youth Corp.

Requirements-

Students must:

1. Be in the Scottsdale Mayor's Youth Council
2. Maintain a 3.0 GPA or higher
3. Complete an online application (short answers)
4. Submit a high school transcript and a letter of recommendation
5. Complete an in-person interview
6. Commit to a minimum of 4 hours once a week between September 1, and April 30th

Sites- possible sites identified:

- City Court
- IT
- Parks and Recreation
- Public Safety- Fire and Police
- City Attorney

Other options:

- Human Services
- City Hall
- Water Treatment.

Scottsdale Mayor's Youth Council Internship Expectations

The City of Scottsdale's High School Internship Program connects youth with City Departments in order to teach valuable workforce skills while providing real-life career experience. This internship program is designed to develop community youth to be prepared for future opportunities after high school.

Youth

You are representing the City!

- Dress first day wear the SMYC shirt then talk to your supervisor to see preferences.
- Attendance – you are expected to be at your department on time with the agreed upon schedule
- Please keep your cell phones out of view and use.
- Ask questions if you are not busy
- Meet with Tricia once a month
- Don't engage in any inappropriate discussions
- If you are not sure ask
- Listen, learn
- Have fun!!!

Department

- Work with the SMYC intern in providing a meaningful experience
- Outline duties and responsibilities along with any expectations
- Provide a work schedule
- Meet with the intern to discuss needs and progress
- Can develop a new project, program with the intern
- Provide hands on experiences
- If any issues call the SMYC Advisor

Advisor

- Communicate the goals, roles and expectation of the Scottsdale Mayor's Youth Council Internship Program to the youth and the City Departments
- Oversee communication
- Conducts reviews, site visits
- Address questions and concerns in the program

Process

- 1) Schedule a meeting with the SMYC Intern, Site Supervisor and SMYC Advisor.
- 2) At the meeting the review position, hours, duties, dress, forms to fill out
- 3) Review the culture of the City and Department itself
- 4) Performance evaluations to Intern and Department staff
- 5) Presentation to the Human Services and Parks and Recreation Commission
- 6) Recognition at the end of the year reception

Outcomes

- ✓ Better informed educational and career choices
- ✓ Learned skills that will be invaluable for the future
- ✓ Establish professional contacts for future employment and mentoring
- ✓ Establish positive work habits and attitudes
- ✓ Learn about Government and the roles in government

**AIRPORT ADVISORY BOARD
MEMBERSHIP
Monday, January 14, 2019**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Luz Ortiz 224 NW 13 Court Dania Beach, FL 33004 754-423-9425 908-290-2564 ortiz.luz46@yahoo.com	February 13, 2018	November 2016 through November 2018	James
Karen Harrington 4641 SW 30 th Way Dania Beach, FL 33312 954-445-0390 rickeyswingstwo@aol.com	January 24, 2017 Reappointed 8/22/2017	November 2016 through November 2018	James
Rick Thomas 809 NW 6 th Avenue Dania Beach, FL 33004	October 24, 2017	November 2016 through November 2018	Salvino
Dean Harley 606 NW 8 th Street Dania Beach, FL 33004-2320 513-652-5140 dharley@broward.edu	December 11, 2018	November 2018 through November 2020	Lewellen
Keith Roberts 4417 SW 27 th Terrace Dania Beach, FL 33312 954-309-5555 bkars2020@aol.com	December 11, 2018	November 2018 through November 2020	Lewellen
Micheline Peacock 60 Cat Cay Court Dania Beach, FL 33004 954-929-0775 954-309-6931 – Cell peacockm60@comcast.net	March 14, 2017 Reappointed 8/22/2017	November 2016 through November 2018	Harris

**AIRPORT ADVISORY BOARD
MEMBERSHIP
Monday, January 14, 2019**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Linda Barber 75 Gulfstream Road, Apt. 305 Dania Beach, FL 33004 954-328-8163 954-940-4969 Linda.barber1103@gmail.com	September 26, 2017	November 2016 through November 2018	Harris
Randy Wright 4391 SW 34 th Lane Ft. Lauderdale, FL 33312 954-983-6920 rcwpaw@juno.com	December 11, 2018	November 2018 through November 2020	Brandimarte
Gary Luedtke 4461 SW 34 Drive Fort Lauderdale, FL 33312-5513 954-966-8013 gluedtke@gmail.com	December 11, 2018	November 2018 through November 2020	Brandimarte
Bruce Hannover 617 NE 2nd Place Dania Beach, FL 33004 954-920-3563 bruceh8552@aol.com	November 21, 2016 Reappointed 8/22/2017	November 2016 through November 2018	Grace

**GREEN ADVISORY BOARD
MEMBERSHIP
Monday, January 14, 2019**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Mimi Donly 354 SE 6 th Street Dania Beach, FL 33004 954-923-2167 954-294-1700 (C) bodonly@aol.com	December 9, 2014	November 2014 through November 2018	Salvino
		November 2018 through November 2020	Brandimarte
		November 2018 through November 2020	James
Patricia Chukerman 545 SE 4 th Court Dania Beach, FL 33004 954-552-9996 (C) 954-929-8289 (H) bykermom@me.com	November 21, 2016	November 2016 through November 2020	Harris
Lilli Schipper 716 SE 3 rd Court Dania Beach, FL 33004 954-347-7402 lillirachel@me.com	December 11, 2018	November 2018 through November 2022	Lewellen
David Simonetta 908 E Las Olas Boulevard Fort Lauderdale, FL 33301 954-837-3090 davidjsimonetta@gmail.com	January 8, 2019	November 2018 through November 2020	Ad Hoc (James)

**MARINE ADVISORY BOARD
MEMBERSHIP
Monday, January 14, 2019**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Antony Thackham 705 NW 8 th Street Dania Beach, FL 33004 954-214-6136 tonythackham@comcast.net	November 21, 2016	November 2016 through November 2018	Salvino
Glenn Harrington 4641 SW 30 th Way Dania Beach, FL 33312 954-393-9318 754-263-7354 glenn.harrington@lmpopro.com	January 24, 2017	November 2016 through November 2018	Salvino
Chris Barile 5099 SW 28 th Avenue Dania Beach, FL 33312 954-989-8260 (Home) 954-494-1920 (Cell) chrisbarile@bellsouth.net	January 10, 2017	November 2016 through November 2020	Brandimarte
		November 2018 through November 2020	Brandimarte
Linda Barber, Secretary 75 Gulfstream Road, Apt. 305 Dania Beach, FL 33004 954-328-8163 954-940-4969 Linda.barber1103@gmail.com	December 13, 2016	November 2016 through November 2020	James
		November 2016 through November 2020	James

**MARINE ADVISORY BOARD
MEMBERSHIP
Monday, January 14, 2019**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Gregory Galyo 4496 SW 37 Avenue Fort Lauderdale, FL 33312 904-476-7252 954-397-1112 ggalyo@gmail.com	January 24, 2017	November 2016 through November 2018	Grace
Clive Taylor 642 NE 3 rd Street Dania Beach, FL 33004 954-923-4439 (Home) 954-830-8855 (Cell) cetriumph@aol.com	December 11, 2018	November 2018 through November 2022	Lewellen
Sharon Malone 111 SE 1st Street #117 Dania Beach, FL 33004 954-662-9537 Sharon@thedestinationconnection.com	December 11, 2018	November 2018 through November 2022	Lewellen
Dean Grant 503 N 2 nd Place Dania Beach, FL 33004 954-868-6247 deanggrant@bellsouth.net	December 11, 2018	November 2018 through November 2022	Odman
Joe White 4541 SW 27 Terrace Dania Beach, FL 33312 954-873-5300 captjoewhite@aol.com	December 13, 2016 (appointment taken over from Salvino)	November 2016 through November 2020	Harris
Richard Croker 186 NE 6th Court Dania Beach, FL 33004 954-662-4874	January 9, 2018	November 2016 through November 2020	Harris

**PARKS, RECREATION & COMMUNITY AFFAIRS
ADVISORY BOARD MEMBERSHIP
Monday, January 14, 2019**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Morris Goldwire 20 NW 13 th Avenue Dania Beach, FL 33004 234-223-6467 Goldwire75@gmail.com	December 11, 2018	November 2018 through November 2020	Lewellen
Terri Shermett Rock 3891 Stirling Road Dania Beach, FL 33312 954-410-4414 954-649-8774 TerriS@bcckids.org	December 11, 2018	November 2018 through November 2020	Lewellen
Samantha Christianson 5815 SW 39 th Way Dania Beach, FL 33312-6254 954-552-7524 SFC924@gmail.com	January 24, 2017	November 2016 through November 2018	Salvino
Jeff Hansen (24 NE 1 st Avenue) PO Box 1597 Dania Beach, FL 33004 954-929-9334 hlwdcahoot@aol.com	December 11, 2018	November 2018 through November 2020	James
		November 2018 through November 2020	James
Clare M. Frost 642 NE 3rd Street Dania Beach, FL 33004 954-923-4439 305-924-4682 treeacat@aol.com	December 11, 2018	November 2018 through November 2020	Harris

**PARKS, RECREATION & COMMUNITY AFFAIRS
ADVISORY BOARD MEMBERSHIP
Monday, January 14, 2019**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
		November 2018 through November 2020	Harris
Jimmie Peterman 717 SW 4 th Terrace Dania Beach, FL 33004 954-925-2417 jimmiepeterman@comcast.net	January 24, 2017	November 2016 through November 2018	Brandimarte
Debra M. McElyea 137 SE 2 nd Court Dania Beach, FL 33004 954-920-6869 (Home) 954-931-5868 (Cell)	February 14, 2017	November 2016 through November 2018	Brandimarte
Veronica Larkins 211 NW 12 th Avenue Dania Beach, FL 33004 954-394-8091 (Cell)	November 21, 2016	November 2016 through November 2018	Grace
A. Ivie Cure 209 NW 14 th Court Dania Beach, FL 33004 954-927-0650 954-558-2775 (Cell)	November 21, 2016	November 2016 through November 2018	Grace

PLANNING & ZONING BOARD
MEMBERSHIP
Monday, January 14, 2019

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Bobbie H. Grace 110 NW 8 th Avenue Dania Beach, FL 33004 954-927-6838 (H) 954-396-0941 (C)	December 11, 2018	November 2018 through November 2020	James
Kenya J. Peterman 732 SW 2 nd Place Dania Beach, FL 33004 954-699-8470 954-251-1398 754-322-6362 (W) mrssunshine01@yahoo.com	January 8, 2019	November 2018 through November 2020	Lewellen
W. Quin Robertson, Phd., GISP 805 Natures Cove Road Dania Beach, FL 33004 732-423-0039 qrobertson@att.net	December 11, 2018	November 2018 through November 2020	Harris
Charles Murphy 34 SW 4 th Avenue Dania Beach, FL 33004 954-218-1069 charles@rm-financial.com	January 8, 2019	November 2018 through November 2020	Odman
Tony Suriani 1341 SE 3 rd Avenue, #207 Dania Beach, FL 33004 954-801-8189 antoniospizza@hotmail.com	January 8, 2019	November 2018 through November 2020	Brandimarte
Charlotte Sloboda 2905 Lakeshore Drive Dania Beach, FL 33312 954-559-5473 csloboda@bellsouth.net	January 8, 2019	November 2018 through November 2020	Alternate
		November 2018 through November 2020	Alternate