

AGENDA
DANIA BEACH CITY COMMISSION
REGULAR MEETING
TUESDAY, JANUARY 8, 2019 - 7:00 PM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE WITH REGARD TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

LOBBYIST REGISTRATION IS REQUIRED. PRIOR TO ENGAGING IN ANY LOBBYING ACTIVITIES, WHETHER OR NOT COMPENSATION IS PAID OR RECEIVED IN CONNECTION WITH THOSE ACTIVITIES, EACH LOBBYIST SHALL FILE WITH THE CITY CLERK AN ANNUAL REGISTRATION STATEMENT AND PAY AN ANNUAL ONE HUNDRED DOLLARS (\$100.00) REGISTRATION FEE FOR EACH PRINCIPAL OR EMPLOYER. REGISTRATION FORMS ARE AVAILABLE ON THE CITY WEBSITE: WWW.DANIABEACHFL.GOV. (ORDINANCE #2012-019)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY CLERK'S OFFICE, 100 W. DANIA BEACH BOULEVARD, DANIA BEACH, FL 33004, (954) 924-6800 EXTENSION 3624, AT LEAST 48 HOURS PRIOR TO THE MEETING.

IN CONSIDERATION OF OTHERS, WE ASK THAT YOU:

- A. PLEASE TURN CELL PHONES OFF, OR PLACE ON VIBRATE. IF YOU MUST MAKE A CALL, PLEASE STEP OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
 - B. IF YOU MUST SPEAK TO SOMEONE IN THE AUDIENCE, PLEASE SPEAK SOFTLY OR GO OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
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1. CALL TO ORDER/ROLL CALL

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PRESENTATIONS AND SPECIAL EVENT APPROVALS

- 1. Presentation by Dr. Fred Bloetscher of Landmark Award from American Water Works Association (AWWA)
- 2. Update by Dr. Tia Major (Literacy Connection, Inc.), Broward Reads Community Liaison
- 3. Parks and Recreation Department Most Valuable Employee (MVE) Presentations
- 4. Special Event request by the City of Dania Beach to have various Martin Luther King, Jr. Day activities throughout the City on January 19 and 21, 2019. The applicant is requesting the following: Special Event fee waiver of \$150.00; Port-o-lets for CW Thomas Park; BSO Police Escort Detail for the parade; and BSO Security Detail at C.W. Thomas Park for the festivities.

4. PROCLAMATIONS

5. CITIZEN COMMENTS

Addressing the Commission: Comments by Dania Beach citizens, or other interested parties that are not part of the regular agenda, may be made during each Commission meeting during the period set aside for "citizen comments." A thirty (30) minute "citizen comments" period shall be designated on the agenda for citizens and interested persons to speak on matters not scheduled on that day's agenda. Each speaker shall be limited to 3 minutes for his or her comments. Persons desiring to speak during the citizen comment period shall inform the City

Clerk prior to the beginning of the meeting of their intention to speak. If more than 10 speakers express a desire to speak, the Commission shall determine, on a meeting by meeting basis, whether to (a) extend the time allotted for citizen comments to accommodate all speakers, or (b) whether to limit the number of speakers or amount of time per speaker. A speaker's time shall not be transferable to another speaker.

6. PUBLIC SAFETY REPORTS

7. CONSENT AGENDA

1. Minutes:

Approve Minutes of December 11, 2018 City Commission Meeting

2. Travel Requests:

Request from Vice-Mayor Lauren Odman to attend the United States Conference of Mayors 87th Winter Meeting in Washington, D.C., on January 23-26, 2019 (Estimated cost \$2,738.29)

Request from Commissioner Tamara James to attend the United States Conference of Mayors 87th Winter Meeting in Washington, D.C., on January 23-26, 2019 (Estimated cost \$2,738.29)

Request from Commissioner Tamara James to attend the African American Mayors Association (AAMA) 2019 Annual Conference in Houston, Texas, on April 24-27, 2019 (Estimated cost \$1,700.29)

Request from Brad Kaine, Public Services Director, to attend the Florida APWA Executive Committee Meeting in Daytona Beach, Florida, on January 18-19, 2019 (Estimated cost \$250.00)

Request from Joe Husosky, IT Manager, to attend the Florida Local Government Information Systems Association (FLGISA) 2019 Winter Conference in Orlando, Florida, on January 29-31, 2019 (Estimated cost \$836.80)

Request from Darren Greene, Utilities Mechanic II, to attend VT SCADA (Supervisory Control and Data Acquisition System) Training in Orlando, Florida, on February 17-21, 2019 (Estimated cost \$1,059.18)

3. RESOLUTION NO. 2019-001

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AMENDMENT TO THE INTERLOCAL AGREEMENT FOR THE COMMUNITY BUS EXISTING BETWEEN THE CITY OF DANIA BEACH AND BROWARD COUNTY, RELATING TO THE DECREASE IN GRANT FUNDING FOR AN

ANNUAL REDUCTION OF TWELVE THOUSAND TWO HUNDRED FIFTY TWO DOLLARS AND THIRTY CENTS (\$12,252.30); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

4. RESOLUTION NO. 2019-002

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) JOHN DEERE 310SL BACKHOE FOR THE PUBLIC SERVICES DEPARTMENT IN AN AMOUNT NOT TO EXCEED NINETY NINE THOUSAND SEVEN HUNDRED SIXTY FIVE DOLLARS AND TWENTY FIVE CENTS (\$99,765.25) FROM DOBBS EQUIPMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFFS ASSOCIATION (“FSA”) CONTRACT FSA18-VEH16.0; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

5. RESOLUTION NO. 2019-003

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) FORD EXPLORER MIDSIZE SUV FOR THE PARKS AND RECREATION DEPARTMENT AND ONE (1) FORD EXPLORER MIDSIZE SUV AND (1) ONE FORD ESCAPE COMPACT SUV FOR THE COMMUNITY DEVELOPMENT DEPARTMENT, IN AN AMOUNT NOT TO EXCEED SEVENTY FOUR THOUSAND FIVE HUNDRED TWO DOLLARS (\$74,502.00) FROM DUVAL FORD, WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFFS ASSOCIATION (“FSA”) CONTRACT 18-VEL26.0; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

6. RESOLUTION NO. 2019-004

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS BY THE CITY OF DANIA BEACH FOR SERVICES TO BE PURCHASED FROM METRIC ENGINEERING, INC. FOR PROFESSIONAL LANDSCAPE ARBORIST SERVICES FOR FISCAL YEAR 2018-2019 ENDING SEPTEMBER 30, 2019, THAT EXCEED AN ANNUAL VENDOR TOTAL AMOUNT OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING SUCH PURCHASES MADE WITHIN CITY DEPARTMENTS’ APPROVED ANNUAL BUDGET APPROPRIATIONS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7. RESOLUTION NO. 2019-005

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE APPROPRIATION OF FUNDS FOR FISCAL YEAR 2018-2019, RELATING TO ADDITIONAL STAFFING REQUESTS AS WELL AS CAPITAL AND SOFTWARE NEEDS BY THE COMMUNITY DEVELOPMENT DEPARTMENT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

8. RESOLUTION NO. 2019-006

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH WILLIAM SCOTSMAN INC. FOR A TRAILER RENTAL LEASING USING AVAILABLE PRICING UNDER THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE (NIPA) SOLICITATION NO. 16-01 FROM REGION 4 ESC/NATIONAL IPA-TCPN, FOR FISCAL YEAR 2018-2019, WITHOUT COMPETITIVE BIDDING IN AN AMOUNT NOT TO EXCEED FORTY SIX THOUSAND ONE HUNDRED FIFTY SEVEN DOLLARS AND THIRTY THREE CENTS (\$46,157.33); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

9. RESOLUTION NO. 2019-007

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) CHEVROLET SILVERADO 1500 CREW CAB TRUCK FOR THE PUBLIC SERVICES DEPARTMENT, IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND SIX HUNDRED FIFTY TWO DOLLARS AND FIFTY CENTS (\$30,652.50) FROM ALAN JAY CHEVROLET BUICK GMC CADILLAC WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFFS ASSOCIATION (“FSA”) CONTRACT FSA18-VEL26.0; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

10. RESOLUTION NO. 2019-008

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING ADDITIONAL FUNDING FOR PERMIT FEES RELATED TO ROOF REPAIR SERVICES FOR THE BROWARD SHERIFF’S OFFICE (“BSO”) BUILDING LOCATED AT 4601 SOUTHWEST 30TH AVENUE FOR FISCAL YEAR 2018-2019, IN AN AMOUNT NOT TO EXCEED FOUR THOUSAND ONE HUNDRED FIFTY FIVE DOLLARS AND EIGHTY EIGHT CENTS (\$4,155.88); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

8. BIDS AND REQUESTS FOR PROPOSALS

1. RESOLUTION NO. 2019-009

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE AWARD OF A BID RELATED TO INVITATION TO BID (“ITB”) NO. 18-007 FOR THE FABRICATION AND INSTALLATION OF THE CITY WELCOME SIGN AT THE SOUTHWEST CORNER OF THE INTERSECTION OF GRIFFIN ROAD AND U.S. HIGHWAY 1 TO TIGO INC. D/B/A EXPOSE YOURSELF USA, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FORTY FIVE THOUSAND FIVE HUNDRED DOLLARS (\$145,500.00); PROVIDING FOR CONFLICTS; FURTHER PROVIDING FOR AN EFFECTIVE DATE.

9. PUBLIC HEARINGS

10. DISCUSSION AND POSSIBLE ACTION

1. City Attorney - Commissioner James

11. COMMISSION COMMENTS

1. Commissioner Brandimarte
2. Commissioner Harris
3. Commissioner James
4. Vice-Mayor Odman
5. Mayor Lewellen

12. APPOINTMENTS

1. Airport Advisory Board
 - Vice-Mayor Odman - 2 appointments
 - Commissioner Harris - 2 appointments
 - Commissioner James - 2 appointments
2. Green Advisory Board
 - Vice-Mayor Odman - 1 appointment
 - Commissioner Brandimarte - 1 appointment
 - Commissioner James - 1 appointment
 - Appointment of David Simonetta as Ad Hoc member

3. Marine Advisory Board
 - Vice-Mayor Odman - 1 appointment
 - Commissioner Brandimarte - 1 appointment
 - Commissioner James - 1 appointment
4. Parks, Recreation and Community Affairs Advisory Board
 - Vice-Mayor Odman - 2 appointments
 - Commissioner Brandimarte - 2 appointments
 - Commissioner Harris - 1 appointment
 - Commissioner James - 1 appointment
5. Planning & Zoning Board
 - Mayor Lewellen - 1 appointment
 - Vice-Mayor Odman - 1 appointment
 - Commissioner Brandimarte - 1 appointment
 - 2 Alternate Appointments

13. ADMINISTRATIVE REPORTS

1. City Manager
2. City Attorney
3. City Clerk - Reminders

Wednesday, January 9, 2019 - 3:00 p.m.

Workshop - City Manager Candidate
Recommendations

Tuesday, January 22, 2019 - 5:30 p.m.

CRA Board Meeting

Tuesday, January 22, 2019 - 7:00 p.m.

City Commission Meeting

14. ADJOURNMENT

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Special Event

Continued from:

Requested Action (Identify appropriate Action or Motion)

Special Event request by the City of Dania Beach to have various Martin Luther King, Jr. Day activities throughout the City on January 19 and 21, 2019. The applicant is requesting the following: Special Event fee waiver of \$150.00; Port-o-lets for C.W. Thomas Park; BSO Police Escort Detail for the parade; and BSO Security Detail at C.W. Thomas Park for the festivities.

Purchasing Requests ONLY

Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

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Exhibits Attached

Memo to CM - MLK Activities 2019 ., Spec Event App - MLK 2019



CITY OF DANIA BEACH PARKS AND RECREATION DEPARTMENT

MEMORANDUM

TO: Colin Donnelly, Assistant City Manager

FROM: Eric Brown, Parks Director

DATE: January 19 and 21, 2019

SUBJECT: Martin Luther King Activities 2019

EVENT(S): January 19 and 21, 2019

A special event is requested by the Parks and Recreation Department to host the annual Martin Luther King, Jr. Celebration and Parade in the City of Dania Beach on January 19 and 21, 2019.

1. Unity Black Tie Gala at I.T. Parker Community Center on Saturday, January 19, 2019 at 6:00 p.m.
2. MLK Breakfast (free) at C.W. Thomas Park on Monday, January 21, 2019 from 7:00 p.m. to 9:00 a.m.
3. MLK Community Parade starting and ending at C.W. Thomas Park on Monday, January 21, 2019 from 9:00 a.m. to 10:30 a.m. Activities will conclude at C.W. Thomas Park for the Peace in the Park Celebration at 12:00 p.m. to 5:00 p.m.

The applicant is requesting the following:

1. Special Event fee waiver of \$150.00.
2. Port-o-toilets for C.W. Thomas Park.
3. BSO Police Escort Detail for the parade.
4. BSO Security Detail at C.W. Thomas Park for festivities.

Applicant will pay for necessary services recommended below.

Recommendation: Approval with the compliance of the conditions noted below:

Staff	Comments/Conditions	
BSO Fire Dept. -Lt. Suarez	<i>Please see attached Fire Marshal review.</i>	
BSO Police Dept. -Lt. Manfre	Approved as requested.... BSO will provide Parade Traffic Control and security at C.W. Thomas Park. Additional Comments: 1. The special events application does not state the start time of the parade, in years past it started at 9am..... Please confirm. <u>Yes 9am</u> 2. I am recommending that the last leg of the parade route continue W. on NW 1 street and turn North onto NW 10th Court. This recommendation will provide parade participants with a safer ending location and easier access to the park.	
Code Enforcement -Eric Walton	No comments.	
Community Dev. - Eleanor Norena on behalf of Jack Fisher	Building Permits will be required for the following: 1. Tents 2. Stage 3. Bathrooms 4. Generators Additional Comments: A detailed site plan showing access, size and location of tents, location of bathrooms and any gas appliances will be required at permit submittal and will be required to be inspected prior to the event.	
Community Dev. -Corinne Lajoie	No comments.	
City Attorney -Tom Ansbro	No comments.	
HR/Risk Mgmt. - Paula Morrell	No comments.	
Parks & Recreation –Eric Brown	No comments.	
Public Services -Ronnie Navarro	No comments.	

Colin Donnelly, Assistant City Manager

CC: Paula Morrell, Human Resources Director



DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

City of Dania Beach

100 West Dania Beach Blvd., Dania Beach, FL 33004

SPECIAL EVENTS APPLICATION – EVENTS ON PRIVATE / PUBLIC PROPERTY

Please PRINT or TYPE

NOTE: ALL APPLICATIONS MUST BE COMPLETED AND SUBMITTED TO THE CITY FOR APPROVAL 60 DAYS PRIOR TO THE EVENT INCLUDING PAYMENT OF ALL APPLICATION FEES (SEE ATTACHED).

Event Name, Date, and Time:

Martin Luther King Jr. Celebration and Parade - Monday January 21, 2019 from 9 am - 5 pm

*Brief Description of the Event:

Martin Luther King Jr. Celebration and Parade

Address/Location of Event: 100 N.W 8 Avenue

Event Coordinator: Parks and Recreation Department

Telephone #1: 954-924-6800 x 3670

E-mail Address: ebrown@daniabeachfl.gov

Telephone #2: 954-924-6800 x 3626 (Sherie) Fax: 954-924-6813

Additional Contact Person for the Event: Hakeem Ismail

Telephone #1: 954-924-3692

E-mail Address: hismail@daniabeachfl.gov

Telephone #2: 954-924-3881

Fax: _____

Organization or Sponsor of Event: City of Dania Beach

Address: 100 W. Dania Beach Blvd

City, State, Zip Code: Dania Beach, FL 33004

Telephone: 954-924-6800

Fax: _____ Cell: _____

Is this a Non-Profit Organization? ☐ Yes ☒ No Tax ID #: _____

Corporation Name (As it appears in the Articles of Incorporation): _____

Date of Incorporation: _____ State of Incorporation: _____

Federal ID #: _____

Authorizing Official for the Organization: _____

Telephone #1: _____ E-mail Address: _____

Telephone #2: _____

Authorizing Official for the Organization: _____

Telephone #1: _____ E-mail Address: _____

Telephone #2: _____

*Property Owner: City of Dania Beach

***Please Note – A letter of Consent is required from the property owner for the approval of this application.**

Is the letter attached? ☐ Yes ☒ No

Will any portion of this event take place on Public or City Property? ☒ Yes ☐ No

Will there be a charge for admission? ☐ Yes ☒ No If yes, how much? _____

Has this event been held in the past? ☒ Yes ☐ No

If so, indicate the city location of last event: same

Is the event to take place: ☐ Indoors ☐ Outdoors ☒ Both

Number of Expected Daily Attendants: 500 (BSO or Fire Details may be required - refer to page 6)

Please indicate the duration of the event:

DAY	DATE	START TIME	END TIME	TOTAL # OF HOURS
Monday	1/21/2018	7 am	5 pm	10

Anticipated Date and Time to Begin Set-Up: 6 am

Anticipated Date and Time for Completion of Break-Down: 5 pm

*Do you have a site plan for the event to be submitted with this application? ☒ Yes ☐ No

***Please Note –** A site plan indicating the following conditions must accompany the application or the application will be rejected, resulting in a significant time delay. The fire department must have easy access to the special event area. The site plan must include the following: entrances and exits, emergency vehicle access routes, parking, general vehicular drive paths, fire hydrant locations, fire department connections, street closure requests, fenced areas, grandstand, bleacher or other seating locations, tent and stage locations, cooking areas, and locations of any pyrotechnical material, fireworks, etc. In addition, the site plan must include the location of any rides (animal or mechanical), petting zoos, exhibits, DJ's, bands, performers, sanitary facilities, recreation vehicles for overnight housing, etc.

Is there a request for any road closures? ☒ Yes ☐ No

Please identify the street name(s) and/or locations for closure requests: see attached parade route

Please Note – These streets must also be identified on the site plan.

***Are you requesting to fence the event area?** ☐ Yes ☒ No

Please Note – You must identify any fencing area on the site plan.

***Will Canopies (tent structure with no sides) be used for this event?** ☐ Yes ☒ No

Please Note - All tent structures with canopies in excess of 400 square feet [Per NFPA 1: Table 1.12.19(a)] require building permits and inspections. All canopies must be flame retardant. A certificate of flame retardancy and a sample of the canopy fabric for field testing must be submitted for product approval with this application. This information can be obtained from the canopy manufacturer or the canopy rental company. Please apply for the permit at the Building Department located at 100 W. Dania Beach Blvd. Please allow 8-10 working days for permit approvals.

***Will Tents (With Sides) be used for this event?** ☐ Yes ☒ No

Please Note – All tents in excess of 200 square feet [Per NFPA 1: Table 1.12.19(a)] require building permits and inspections. All tents must be flame retardant. A certificate of flame retardancy and a sample of the tent fabric for field testing must be submitted for product approval with this application. This information can be obtained from the tent manufacturer or the tent rental company. If the tents have sides, they are treated as buildings. They must have two separate exits remotely located from each other with electrically illuminated exit signs that have a battery back-up. In addition, they must have emergency egress lighting and fire extinguishers. Provide a life safety plan for these tents indicating the location of all Exits, Exit Signs, Emergency Lighting, Aisle Spacing, Fire Extinguisher locations, etc. Permits must be obtained for all tents and electrical work. Please apply for all permits at the Building Department located at 100 W. Dania Beach Blvd. Please allow 8-10 working days for permit approvals.

***Will electricity be required for this event?**

(for lighting, sound, cooking, other power needs, etc.) ☒ Yes ☐ No

***How will this electricity be supplied?** ☐ On-Site ☐ Generator ☒ Combination of Both

Please Note – The use of generators, temporary wiring, temporary electrical connections, etc. require permits and inspections. Please apply for the permit(s) prior to setting up at the Building Department located at 100 W. Dania Beach Blvd. Events requiring electricity are the responsibility of the applicant and must have a master electrician on site. Please allow 8-10 working days for permit approvals. Any generator less than 5KW does not require a permit.

Will there be live entertainment at this event? ☒ Yes ☐ No

Please indicate the type (Band, DJ, Live Performers, etc.): DJ, Bands and Dancers

Please specify the hours of entertainment:

DAY	DATE	START TIME	END TIME	TOTAL # OF HOURS
Monday	1/21/2019	10 am	5 pm	

***Will a stage(s) be used in this event?** ☒ Yes ☐ No

***Please note Fire Extinguisher Requirement in the next question.**

***Do you have adequate fire extinguishers for this event?** ☒ Yes ☐ No

Please Note - Fire extinguishers must be supplied for each tent, canopy, cooking appliance and stage. They must be accessible from anywhere in the tent or on the stage without having to travel any further than 75 feet for access. Extinguishers must be easily accessible and not obscured from view. Fire extinguishers must be commercial "ABC Multi-Purpose" (minimum 5lbs.) fire extinguishers that are currently certified and tagged by a licensed company. You

need to demonstrate that this requirement will be met by making a note on the site plan indicating compliance with all of the above requirements or providing a letter to the City fire prevention bureau to that effect.

*Will there be concessions or sales of food at this event? ☒ Yes ☐ No

Please specify: Vendors

****Please Note STATE HEALTH INSPECTIONS FOR FOOD: Pursuant to Florida law (Chapter 509, Florida Statutes) event sponsors are required to contact the State Health Inspector no less than 3 days prior to the event. Advance notification of 7 to 10 days is advisable. Please send a fax with your event plans and contact information to Fax Number (954) 956-5699. The Inspector's office will contact you to discuss food vendors and amounts and types of food you plan to make available to the public, whether it is being given away or sold.***

An original Certificate of Liability Insurance and Workers' Compensation Certificate is required from all vendors. You must ensure that the Liability Certificate is for this specific event, has the proper dates, and names the City of Dania Beach as an Additional Insured. No event will be approved without this insurance.

*Will any type of cooking appliances be used by either the Sponsor of the Event or any of its vendors? ☐ Yes ☐ No

*If so, indicate the type of appliance(s) to be used and the number of each appliance to be used:

- ☐ N/A
- ☐ Electric Grill(s); # _____
- ☒ Gas Grill(s); # _____
- ☐ Charcoal Grill(s); # _____
- ☐ Smoker Grills(s); # _____
- ☐ Grease Fryer(s); # _____
- ☐ Oven(s); # _____
- ☐ Electric Range Burner(s); # _____
- ☐ Gas Range Burner(s); # _____

****Please Note*** – Grease Fryers are not permitted indoors unless they are protected with an approved Hood and a UL300 Compliant Wet Chemical Automatic Fire Suppression System in accordance with NFPA 96.

*Does each cooking appliance have its own dedicated Fire Extinguisher? ☒ Yes ☐ No

****Please Note*** - Each cooking appliance must have its own dedicated fire extinguisher. Class K fire extinguishers are required for fryers. You need to demonstrate that this requirement will be met by making a note on the site plan indicating compliance with all of the above requirements or providing a letter to the fire prevention bureau.

*Does each cooking area have the proper clearances from all other event areas? ☒ Yes ☐ No

****Please Note*** - Cooking areas can be located no closer than 30 feet from any tent or canopy structure, event rides, stages, grandstands or bleachers, etc. Ensure that this measurement is demonstrated on the site plan.

*Will there be sales of alcohol at this event? ☐ Yes ☒ No

****Please Note*** – An original certificate of liquor liability insurance naming the City of Dania Beach as additional insured and a 1/2/3 Day Special Sales License is required to be submitted with this application. The license must be obtained from the State of Florida Department of Business and Professional Regulation.

If Yes, Please Specify Types of Alcohol to be Sold: ☒ N/A ☐ Beer ☐ Wine ☐ Liquor
☐ Mixed Drinks ☐ Other: _____

If alcohol is being served, please indicate how the beverages will be served: ☒ N/A
☐ Draft Truck ☐ Cold Plate ☐ Mini-Bar ☐ Beer Tub ☐ Table Service

Other: _____

Will there be alcohol given away at this event? ☐ Yes ☒ No

Please Specify Types of Alcohol to be given away: ☒ N/A ☐ Beer ☐ Wine ☐ Liquor
☐ Mixed Drinks ☐ Other: _____

Will there be retail sales at this event? ☐ Yes ☒ No

Please Specify: _____

***Will there be any carnival rides, mechanical or vehicular rides, or animal rides at this event?**

☒ Yes ☐ No

***If yes, please describe:** Bounce House and Slides

What is the name of the vendor or vendors providing the rides? ☐ N/A

All Star Events

***Please Note** - If carnival rides are to be present, the rides must be inspected by a state inspector, city electrical inspector, and fire inspector 48 hours prior to the rides opening.

Are you providing to us a copy of the ride vendor's Certificate of Liability and Workers' Compensation Insurance with this application? ☒ Yes ☐ No

***Please Note** - An original Certificate of Liability and Workers' Compensation Insurance is required for any and all rides. Ensure that the Certificate is for this specific event, has the proper dates, and names the City of Dania Beach as an Additional Insured. No event will be approved without this insurance.

***Will recreational vehicles be used for temporary overnight housing?** ☐ Yes ☒ No

***Please Note** - Indicate the locations of these on the site plan.

***Will there be any use of pyrotechnics or fireworks displays at this event?** ☐ Yes ☒ No

***Please Note** - Pyrotechnics fireworks displays require special applications, permits and inspections as well as an original Certificate of Liability and Workers' Compensation Insurance. In addition, a Fire Inspector will be required to be present during set-up and displays. This expense will be passed on to the event. (BSO or Fire Details may be required - refer to page 6)

***Will there be use of any Grandstands or Bleachers for seating at this event?** ☒ Yes ☐ No

***Please Note** - Bleachers and Grandstands may have to meet special safety code requirements. Locations must be indicated on the site plan. Plumbing permit is required for portable toilets.

***Are portable, ADA compliant sanitary facilities being provided for this event?** ☒ Yes ☐ No

If so, How many? ⁴⁻⁶ ☐ N/A

***Please Note** - Provide the locations of all sanitary facilities on the site plan.

***Is there a request for any temporary signage for this event?** ☐ Yes ☐ No

***Please Note** - Any questions regarding temporary signage should be directed to City Code Compliance, (954)924-6810.

Are there any services being requested from the City of Dania Beach? ☒ Yes ☐ No

If yes, please explain: Police and Fire participation in parade

Please list any other conditions, terms or relevant information related to this event that may be of interest to the City:

BSO DETAIL REQUIREMENT

Based upon anticipated attendance, site or building size, site location, and ability to assure public safety requirements, a Broward Sheriff's Office Detail may be required.

FIRE WATCH REQUIREMENT

A Fire-Watch may be imposed depending on the type of event, number of persons present and hazards involved. The number of personnel and apparatus required may vary depending on the type of event and hazards involved. Below are the current rates charged for the presence of a fire watch detail, fire inspector or both:

Off-Duty detail assignment services performed by Dania Beach Fire Rescue Personnel will be paid at their current overtime rate of pay with benefits (3 Hour Minimum). In addition, a City administrative fee of 10% will also be charged based on the total cost of personnel and apparatus. Personnel costs are currently estimated to be \$84.42 per hour, per person (3 hour minimum).

The cost of apparatus is as follows:

Rescue Truck - \$32.00 per hour

Engine (1500 gpm) - \$71.00 per hour

Ladder (1500 gpm) - \$80.00 per hour

The City of Dania Beach requires payment 14 days in advance for the detail services and fees are to be made payable to The City of Dania Beach by means of cash advance or a cashier's check. Fees are based on individual employee's overtime rates which vary from person to person. The amount estimated is based on the highest overtime rate currently payable in addition to fees for FICA, Medicare, Worker's Compensation and Administrative fees. In the event that the entire estimated amount is not required for services, the City will refund the money, less the expenses incurred for the service. Should the amount of time required for the fire watch detail exceed that agreed upon before the event, the Event sponsor will be required to pay for any overage based on the actual cost for the Fire Watch. The Event sponsor will be responsible to pay the actual service price incurred.

The information I have provided on this application is true and complete to the best of my knowledge. I understand that approval of this event is contingent upon review and approval of all City Disciplines, the City Attorney's Office and the City Commission.



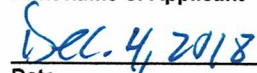
Signature of Applicant



Title



Print name of Applicant



Date

STATE OF FLORIDA
COUNTY OF BROWARD

MINUTES OF REGULAR MEETING
DANIA BEACH CITY COMMISSION
TUESDAY, DECEMBER 11, 2018 – 7:00 P.M.

1. Call to Order/Roll Call

Mayor Lewellen called the meeting to order at 7:00 p.m.

Present:

Mayor:	Lori Lewellen
Vice-Mayor:	Lauren Odman
Commissioners:	Chickie Brandimarte
	Bill Harris
	Tamara James
City Manager:	Robert Baldwin
City Attorney:	Thomas Ansbro
City Clerk:	Thomas Schneider

2. Moment of Silence and Pledge of Allegiance

Mayor Lewellen called for a moment of silence followed by the Pledge of Allegiance to the United States Flag.

3. Presentations and Special Event Approvals

Addendum

3.1 Presentation by Bobbie H. Grace on MLK Renaissance Corporation festivities

Ms. Grace spoke of the various activities planned for MLK Day and invited everyone to participate. She thanked the City for its sponsorship.

Commissioner Brandimarte motioned to approve the City buying a table for the MLK banquet; seconded by Commissioner James. The motioned carried unanimously.

4. Proclamations

There were no proclamations at this meeting.

5. Citizen Comments

Paul Wiggins, 215 NW 5th Avenue, spoke in support of, and asked the Commission to support, the conveyance of 12 lots to the CRA.

Bryon Veith, 2351 SW 52 Street, president of Ravenswood Association, asked for relief for homeowners being cited for having their storm shutters up too early.

Zachary Lynch, 4510 SW 27 Avenue, spoke about noise from the airport at his home and the noise mitigation program for doors and windows. He complained about treatment he received from Code Enforcement after he requested to participate in the program.

Pat Wright, 4391 SW 34 Lane, spoke about the proposed homebuyers assistance program; she felt Dania Beach should not be in the home business and there are too many questions to be answered.

6. Public Safety Reports

Lieutenant Darryl Stallings, Broward Sheriff's Office, reported on crime activity in the City and spoke of the Shop with the Sheriff event for elementary school students, which was held today. Tomorrow, the Chamber of Commerce will recognize Deputy Matt Robinson, Deputy of the Year. Tomorrow night, BSO will give away 20 bicycles, provided by the Sheriff's Advisory Council, to elementary school students,

7. Consent Agenda

Items removed from Consent Agenda: #7.11, #7.16

7.1 Minutes:

Approve Minutes of November 13, 2018 City Commission Meeting

Approve Minutes of November 19, 2018 Organization Meeting

7.2 Travel Requests:

Request from Ricky Ali, Code Compliance Inspector, to attend the FACA (Florida Animal Control Association) Animal Control Officer Certification Course in Orlando, Florida, on January 27-February 2, 2019 (Estimated Cost \$866.71)

Resolutions

7.3 RESOLUTION #2018-167

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF VARIOUS WATER METER COMPONENT PARTS, UTILITY PIPES AND RELATED APPURTENANCES, TO BE PURCHASED FROM VARIOUS SUPPLY VENDORS UNDER THE SOUTHEAST FLORIDA GOVERNMENT PURCHASING COOPERATIVE GROUP CONTRACT PRICING FOR FISCAL YEAR 2018-2019, WHICH MAY EXCEED AN

ANNUAL SINGLE VENDOR TOTAL AMOUNT OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00), AND FURTHER PROVIDING THAT SUCH PURCHASES ARE TO BE MADE WITHIN THE RESPECTIVE DEPARTMENTS' APPROVED BUDGET APPROPRIATIONS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.4 RESOLUTION #2018-168

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING AND APPROVING THE LOCAL AGENCY AGREEMENT (LAP) AGREEMENT BETWEEN THE CITY OF DANIA BEACH AND THE FLORIDA DEPARTMENT OF TRANSPORTATION ("FDOT") FOR THE PURPOSE OF FDOT'S PARTICIPATION IN THE PROJECT NAMED "DANIA BEACH CITYWIDE IMPROVEMENTS - VARIOUS LOCATIONS"; PROVIDING FOR FUNDING IN THE AMOUNT OF THREE HUNDRED FORTY FOUR THOUSAND THREE HUNDRED SEVENTY NINE DOLLARS (\$344,379.00), WHICH IS THE MAXIMUM FEDERAL FUNDS AVAILABLE FOR REIMBURSEMENT; PROVIDING FOR CONFLICTS; PROVIDING FOR FUNDING; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.5 RESOLUTION #2018-169

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF VARIOUS WATER TREATMENT PLANT CHEMICALS (INCLUDING BUT NOT LIMITED TO FLUORIDE, ANTI-SCALANT, ZINC ORTHOPHOSPHATE, SODIUM HYPOCHLORITE, POLYPHOSPHATE, SODIUM HYDROXIDE, SULFURIC ACID, CALCIUM OXIDE-QUICKLIME) TO BE PURCHASED FROM VARIOUS CHEMICAL SUPPLY VENDORS UNDER THE SOUTHEAST FLORIDA GOVERNMENT PURCHASING COOPERATIVE GROUP CONTRACT, FOR FISCAL YEAR 2018-2019, WHICH MAY EXCEED ANNUAL SINGLE VENDOR TOTALS OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00), AND FURTHER PROVIDING THAT SUCH PURCHASES ARE TO BE MADE WITHIN THE WATER DIVISION'S APPROVED CHEMICAL BUDGET APPROPRIATIONS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.6 RESOLUTION #2018-170

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS BY THE PUBLIC SERVICES DEPARTMENT FOR SERVICES TO BE PURCHASED FROM CALVIN GIORDANO AND ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES FOR FISCAL YEAR 2018-2019, THAT EXCEED AN ANNUAL VENDOR TOTAL AMOUNT OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING SUCH PURCHASES TO BE MADE WITHIN THE RESPECTIVE DEPARTMENTS' APPROVED ANNUAL BUDGET APPROPRIATIONS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.7 RESOLUTION #2018-171

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE TWO (2) FORD TRANSIT 350 VANS AND TWO (2) FORD F-150 PICKUP TRUCKS FOR THE PARKS AND RECREATION DEPARTMENT, AND FOUR (4) FORD F-250 PICKUP TRUCKS FOR THE PUBLIC SERVICES DEPARTMENT, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED TWENTY SEVEN THOUSAND ONE HUNDRED EIGHTY EIGHT DOLLARS (\$227,188.00) FROM COGGIN FORD WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFF'S ASSOCIATION ("FSA") CONTRACT 18-VEL26.0; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.8 RESOLUTION #2018-172

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS BY VARIOUS CITY DEPARTMENTS FOR SERVICES TO BE PURCHASED FROM PUBLIC UTILITY MANAGEMENT PLANNING SERVICES, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR FISCAL YEAR 2018-2019 (ENDING SEPTEMBER 30, 2019), THAT EXCEED AN ANNUAL VENDOR TOTAL AMOUNT OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING SUCH PURCHASES TO BE MADE WITHIN THE RESPECTIVE DEPARTMENTS' APPROVED ANNUAL BUDGET APPROPRIATIONS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.9 RESOLUTION #2018-173

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH P.C. CONTROLS, INC. FOR REPAIR AND CALIBRATION OF FLOW METERS AND RELATED DEVICES FOR WATER TREATMENT PLANT AND SEWER FACILITIES USING AVAILABLE PRICING FROM THE CITY OF POMPANO BEACH RFP L-51-16 WITH P.C. CONTROLS, INC. FOR FISCAL YEAR 2018-2019, FOR FUTURE REPAIRS THAT EXCEED AN ANNUAL VENDOR TOTAL AMOUNT OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00), WITHOUT COMPETITIVE BIDDING AND AUTHORIZING SUCH PURCHASES THAT ARE TO BE MADE WITHIN THE PUBLIC SERVICES DEPARTMENT'S APPROVED ANNUAL BUDGET APPROPRIATION; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.10 RESOLUTION #2018-174

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO PURCHASE SERVICES FROM ALL PRO PAINTING & WATERPROOFING, INC. IN THE AMOUNT OF TWENTY SEVEN THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$27,450.00) FOR PAINTING AND REPAIR OF CITY HALL WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, FOR A PROJECT THAT WILL EXCEED THE ANNUAL VENDOR THRESHOLD OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) FOR A SINGLE VENDOR IN A FISCAL YEAR; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.12 RESOLUTION #2018-176

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE A SECOND AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL AQUATIC FACILITIES MANAGEMENT SERVICES, WHICH AGREEMENT EXISTS BETWEEN THE CITY AND JEFF ELLIS MANAGEMENT LLC, RELATING TO A MONTH-TO-MONTH EXTENSION UNDER THE SAME PRICING, TERMS, AND CONDITIONS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.13 RESOLUTION #2018-177

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO APPROVE CHANGE ORDER NO. 2 IN THE AMOUNT OF EIGHTY ONE THOUSAND NINE HUNDRED THIRTY FIVE DOLLARS AND ONE CENT (\$81,935.01) AND CLOSE THE PROJECT FOR CONSTRUCTION CONTRACT RELATED TO EVERGLADES CONTRACTING, LLC FOR THE TAYLOR LANE DRAINAGE IMPROVEMENTS PROJECT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.14 RESOLUTION #2018-178

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE A SETTLEMENT AGREEMENT BETWEEN ENVIRO DRILL, INC. AND THE CITY FOR EMERGENCY REPAIRS OF A DAMAGED GRAVITY SEWER LINE ON AN ALLEYWAY BETWEEN SOUTHEAST 3RD AVENUE AND SOUTHEAST 4TH AVENUE; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

7.15 RESOLUTION #2018-179

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING AND RATIFYING A CONTRACT TO PROCURE CONSTRUCTION REPAIR SERVICES FOR A DAMAGED GRAVITY SEWER LINE ON AN ALLEYWAY BETWEEN SOUTHEAST 3RD STREET AND SOUTHEAST 4TH STREET FROM SULLIVAN BROS, LLC, WITHOUT COMPETITIVE BIDDING OR ADVERTISEMENT FOR BIDS FOR FISCAL YEAR 2018-2019, IN AN AMOUNT NOT TO EXCEED THREE HUNDRED FIVE THOUSAND NINE HUNDRED EIGHTY SEVEN DOLLARS (\$305,987.00); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Harris motioned to adopt the Consent Agenda, with the exception of Item #7.11 and #7.16; seconded by Commissioner James. The motion carried on the following 5-0 Roll Call vote:

Commissioner Brandimarte	Yes	Vice-Mayor Odman	Yes
Commissioner Harris	Yes	Mayor Lewellen	Yes
Commissioner James	Yes		

7.11 RESOLUTION #2018-175

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH MAD 4 MARKETING INCORPORATED FOR ADVERTISING SERVICES FOR CITY REBRANDING EFFORTS RELATED TO REQUEST FOR PROPOSAL (RFP) NO. 18-015 IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THOUSAND DOLLARS (\$200,000.00); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2018-175.

Mayor Lewellen asked if the company would be doing all of the rebranding, and what specifically they would be doing with the \$200,000.00.

Rickelle Williams, CRA Director, responded they will be doing a portion of rebranding related to advertising and marketing services. There are other vendors that are doing the other parts. She explained half of the value is for their administrative costs, and described the various aspects of their services including strategic planning and campaign development, graphic design work, video production and media planning and buying.

Mayor Lewellen motioned to adopt Resolution #2018-175; seconded by Commissioner James. The motion carried unanimously.

7.16 RESOLUTION #2018-180

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH COLLIERS INTERNATIONAL SOUTH FLORIDA, LLC AND THE COMMUNITY REDEVELOPMENT AGENCY ("CRA") OF THE CITY OF DANIA BEACH, FLORIDA, FOR REAL ESTATE BROKERAGE AND LEASE MANAGEMENT SERVICES USING AVAILABLE PRICING FROM THE CITY OF FORT LAUDERDALE, UNDER BID 975-11940 FOR REAL ESTATE BROKERAGE SERVICES DATED APRIL 7, 2017, FOR FISCAL YEAR 2018-2019, WITHOUT COMPETITIVE BIDDING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2018-180.

Mayor Lewellen asked if this item is the same as what was discussed at the CRA Board meeting.

Rickelle Williams, CRA Director, responded yes and explained it is a tri-party agreement between the CRA, the City and Colliers International for the City Center Redevelopment project.

Commissioner James motioned to adopt Resolution #2018-180; seconded by Mayor Lewellen. The motion carried unanimously.

8. Bids and Requests for Proposals

8.1 RESOLUTION #2018-181

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AGREEMENTS WITH ADVANCED MULTI SIGN CORP. AND DON BELL SIGNS LLC FOR SIGNAGE PRODUCTION AND REPLACEMENT FOR CITY REBRANDING EFFORTS RELATED TO CITY REQUEST FOR QUALIFICATIONS (RFQ) NO. 18-013; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2018-181.

Commissioner Lewellen motioned to adopt Resolution #2018-181; seconded by Commissioner James. The motion carried unanimously.

8.2 RESOLUTION #2018-182

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AWARDING A CONTRACT RELATED TO REQUEST FOR QUALIFICATIONS ("RFQ") NO. 18-005 TO ARCHITECT1.COM, LLC, FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR THE HISTORIC NYBERG-SWANSON HOUSE; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Ansbro read the title of Resolution #2018-182.

Commissioner James motioned to adopt Resolution #2018-182; seconded by Mayor Lewellen. The motion carried unanimously.

9. Public Hearings and Site Plans

There were no public hearings at this meeting.

10. Discussion and Possible Action

10.1 RESOLUTION NO. 2018-158

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA AUTHORIZING THE CONVEYANCE OF TWELVE (12) PARCELS OF CITY-OWNED LAND ("PROPERTY") WITHIN THE DANIA BEACH COMMUNITY REDEVELOPMENT AREA AT A PRICE OF TEN DOLLARS (\$10.00) PER PARCEL TO THE DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY ("CRA") FOR THE PURPOSE OF USING THE PROPERTY TO FACILITATE SINGLE-FAMILY HOUSING DEVELOPMENT IN THE COMMUNITY REDEVELOPMENT AREA; AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE DEEDS AND RELATED DOCUMENTS FOR EACH PARCEL FOR THIS PURPOSE; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE. *(Continued from October 23, 2018 and November 13, 2018)*

City Attorney Ansbro read the title of Resolution #2018-158.

Commissioner Harris noted there was a lot of discussion on this issue. He spoke to CRA Director Williams today; we are going to do the program, but instead of 12 parcels, we would like to do five parcels that are in a cluster off of Phippen Road. This would be only a \$60,000.00 investment; once we do the six well, we will do five more well. This is a compromise we could go with.

CRA Director Williams clarified that Commissioner Harris spoke to her today and suggested we not do all 12 and do a smaller number. She described the five lots, valued at a total of \$60,000.00, whereas the larger group of 12 has a value of \$586,550.00.

Commissioner James asked if the five parcels are zoned single-family and whether we would do the same thing with them as we are doing with the six.

Director Williams responded there could be several approaches because of the nature of the lots; it does not necessarily have to be single-family affordable housing. This is something we can look at and bring back some alternatives for how it could be developed.

Commissioner Harris suggested managing all of the development of the five parcels and come up with an excellent neighborhood plan to revitalize the neighborhood. He noted he is trying to take an incremental approach to avoid an excessive amount of risk.

Commissioner Brandimarte questioned if we are talking about the same thing, as we had agreed on six lots as a pilot program to see how it goes. She asked if this is about adding more parcels to the six.

Commissioner Harris explained instead of the 12 parcels, they had a discussion and compromised at five to start the additional program, which would be a different developer. It would be a separate program from the initial six parcels.

Director Williams suggested if there is conveyance that the CRA be given time to do additional research and come back to the Board with a plan or alternative approaches that would be feasible.

Mayor Lewellen asked what the status is of developing the six parcels as a pilot program.

Director Williams responded the plans have been submitted; those lots requiring variances will go to the Planning & Zoning Board in January. The Notice of Public Disposition will allow us to entertain proposals from developers who we will negotiate and contract with. We are at 40%-50% of the way to where we need to be.

Mayor Lewellen confirmed individuals have not applied yet for qualifying nor do we know how many people are going to qualify for the program.

Director Williams explained once we have applicants who have been income-certified and have gone through homebuyer education and housing counseling, they will be placed into the lottery system.

Mayor Lewellen said her concern is that we do not know where we are going yet; there is a plan in place, but there are a lot of questions. Since we have six properties, she feels we are putting the cart before the horse even with putting five additional parcels out there. Her thought is to continue this for 5-6 months to see what happens and then we can come back and possibly add more properties. These additional properties are not going anywhere and she does not understand the rush to convey them to the CRA.

Director Williams added the pilot program we are doing now is curtailed toward the type of properties that we have. Any additional properties could take on a whole different makeup of the program.

Commissioner James explained why she supports giving the 12 parcels to the CRA. She spoke with Broward County Mayor Beam Furr and he advised there is no money in the trust fund we were trying to seek money from. If we do not have the lots, we cannot sell our story to anyone to champion our program. She will take five parcels instead of 12, although just because we would be conveying them does not mean they would be built at the same time. We can learn from the first six and apply that to the additional lots.

Commissioner Brandimarte wished everyone was at the previous meeting; the CRA Board was happy with the six parcels in the pilot program. There is no system in place for this housing program and there are many questions to be answered. No one asked about giving an additional five parcels. Two people said they had a meeting, but she was not there; this is all new to her. Nothing was agreed to accept the pilot program. At the CRA Board meeting, Attorney Brady gave the worst case scenario; there are rusty spots in this program. We will become landlords

and the City should not be in the housing business. She does not support additional parcels until after she sees the cost to the taxpayers by doing the six. She agreed with the Mayor; let it wait.

Director Williams addressed the CRA Plan adopted in 2015. She noted that the CRA Board asked for the 12 additional lots to be put on the Commission agenda.

Commissioner Harris said he is willing to take the risk for the additional five properties in order to revitalize the community and help first-time homebuyers. There are many funding sources out there that we have not looked at.

Commissioner Harris motioned to start the process to convey the five lots, not the 12; seconded by Commissioner James.

Mayor Lewellen commented we do not know what is going on with the pilot program. This is the first time we are hearing of the compromise and we do not know which five properties these are. We need more information before we vote to convey five properties; she is not comfortable with voting to convey them at this point.

Commissioner Harris withdrew his motion. Discussion ensued regarding continuing the item until the January 8, 2019 City Commission meeting.

Commissioner James said the Mayor wants to wait six months and Commissioner Brandimarte wants the pilot program completed before more parcels are conveyed. Pushing back the vote on conveyance does nothing except for putting it back on the agenda; nothing will have changed. She wants clarity for pushing it back for two weeks.

Mayor Lewellen said ideally she would like it pushed back for six months to see what is going to happen with the program; however, Commissioner Harris suggested a potential compromise and there is nothing wrong with exploring that. If we push this back at least one meeting, we can get more information on the additional parcels.

Further discussion ensued.

Commissioner Harris motioned to convey the 5 properties to the CRA; seconded by Commissioner James. The motion carried on the following 3-2 Roll Call vote:

Commissioner Brandimarte	No	Vice-Mayor Odman	Yes
Commissioner Harris	Yes	Mayor Lewellen	No
Commissioner James	Yes		

10.2 Dania Beach Grill - Commissioner Harris

Commissioner Harris said the lease is coming up and there have been questions about the property and its condition. Before we enter into another long-term agreement with a tenant, we should look at all the interested parties and at the property. After we have done our homework, we should do an RFP for the property.

Kellen Barth, operator of the Dania Beach Grill, noted the building needs work and business is suffering, especially after the hurricane. The best thing they can do to attract crowds is live music; it is a destination place and is sometimes difficult to make ends meet with all of the operating costs involved.

Commissioner James said our residents love the place; there is opportunity there to have a lot of fun. Because of the condition of the park next to the grill, it is hard for families to want to come. She thinks it is a great business and is okay reviewing anything, but she knows this is a very valuable place in the community. It is a very old business and building; she does not want us to forget our uniqueness because a lot of people enjoy and frequent the business regularly.

Commissioner Brandimarte asked if the grill is part of Phase III for the beach, to include the moving of the grill. We have a lot of work to do at the beach, so we will not be able to renovate the grill.

City Manager Baldwin responded it is part of the conceptual design, but there has not been a definitive decision on how to deal with it.

City Attorney Ansbro said the lease is up in two months. Phase III could be a couple years off. The tenant has asked him if the City is interested in month to month or a renewal of the lease. We could put it out to bid and go month-to-month if they are willing to do that. Alternatively, they could close it down at the end of the lease and it would set vacant during the RFP process until someone else took it over. There is some interest in it, including the current tenant.

Commissioner Brandimarte noted that we have had to address complaints about loud music and they were cited for numerous code violations. She felt we should discuss this some other time so that the new Commissioners can be brought up to speed. She is in favor of going out to bid.

Mayor Lewellen said her concern that it is a very popular place to go for the locals and a lot of people would be disappointed if it became something fancier and more expensive instead of a local establishment where you can come to directly from the beach.

City Attorney Ansbro noted interior inspections were unable to be done. He suggested doing the inspections and bringing the matter back early next year. The lessee should let us know if they want to go month to month.

10.3 Charter Review Board - Commissioner James

Commissioner James said we have an old charter that needs to be revised. She would like to see a 4-year mayor and there are a lot of things to look at. The decision needs to go to the voters. Also, we need to do away with term limits; if the people do not want you to serve, they will not vote for you.

Mayor Lewellen commented we had a Charter review in 2015. It has only been three years and she thinks some of the same issues were addressed by the last Charter Review Board.

Commissioner James said it was ineffective and some issues were not considered because the Commission did not want to meet with them.

Mayor Lewellen commented it seems premature at this time.

Commissioner Brandimarte said the voters should never get rid of term limits. If the elected officials cannot get the job done in two years, the voters did not need them to begin with.

Commissioner James motioned to reconvene the Charter Review Board; seconded by Vice-Mayor Odman. The motion failed on the following 2-3 Roll Call vote:

Commissioner Brandimarte	No	Vice-Mayor Odman	Yes
Commissioner Harris	No	Mayor Lewellen	No
Commissioner James	Yes		

10.4 Food Truck Ordinance Amendment - Commissioner James

Commissioner James said she is unsure of the food truck ordinance. There are certain hotels with limited service that want to have food trucks on their property without being shut down or being required to have a permit 60 days in advance or be limited to two times per year. We have an antiquated ordinance that needs to be looked at and revised so it serves the community and people frequenting the hotels.

Marc LaFerrier, Director of Community Development, explained the ordinance being discussed relates to the Special Event provision in the Code. Other than that provision in the code, we have no other way to allow for food trucks or other similar vendors in the City. We would need to amend the Code to have a special rule for food trucks.

Commissioner Harris noted he raised the issue a couple of weeks ago; we need to have a more contemporary ordinance.

Commissioner James asked if an ordinance that is more modern could be brought back.

The Commission consensus was to have a food truck ordinance brought to the Commission.

10.5 Review and approve City Commission meeting dates for 2019 - City Clerk

City Clerk Schneider addressed the four Commission meeting dates impacted by major holidays.

Commissioner James motioned to approve the Commission meeting dates for 2019, as amended to cancel the April 23, 2019, November 26, 2019 and December 24, 2019 meetings and to change the October 8, 2019 meeting date to Monday, October 7, 2019; seconded by Mayor Lewellen. The motion carried unanimously.

10.6 Discussion concerning City Manager selection process - Mayor Lewellen

Mayor Lewellen noted she spoke with Renee Narloch, the City Manager recruiter, this week about the process, and she is prepared to send the Commission resumes. Mayor Lewellen proposed that they be sent before the holidays to be reviewed during the holidays, and to set up a meeting with Ms. Narloch for either the first or second week of January. She noted Ms. Narloch agreed to do it by telephone, and we can move along from there.

Commissioner James agreed, and noted the conversation she had with City Manager Baldwin is that he is leaving January 1st. We should accept any resignation he gives to us and support any of his endeavors.

Commissioner Harris commented the sooner we meet or get the information to review, the better.

Vice-Mayor Odman said she has not heard from Ms. Narloch, and questioned the process for the City Manager leaving, such as the date and what happens from there.

Mayor Lewellen responded she does not have a definitive date, only sometime in January. If he resigns, we would accept his resignation and Assistant City Manager Donnelly would fill in. She added she expects the process will move along quickly, and would like to see someone in the seat no later than March 1st.

Vice-Mayor Odman asked who would serve in the interim and if it automatically follows that Assistant City Manager Donnelly becomes the City Manager.

City Attorney Ansbro noted the Assistant City Manager acts as the City Manager in the City Manager's absence. He explained the Charter provision for an Acting City Manager in the event of a prolonged absence or disability of the City Manager, which does not apply to a resignation.

Commissioner James thinks we should accept whatever resignation City Manager Baldwin gives us. This process has been long and drawn out, and we have been very comfortable with City Manager Baldwin's service.

Commissioner James motioned to accept the resignation of City Manager Baldwin and employment terminates with an effective date of January 1st; seconded by Vice-Mayor Odman.

Mayor Lewellen said procedurally, we cannot accept his resignation since he has not officially given it. We do need to move forward with determining who our new City Manager is going to be and look at dates when we can hold a workshop; this can be done whether or not he has resigned.

The motion carried on the following 3-2 Roll Call vote:

Commissioner Brandimarte	No	Vice-Mayor Odman	Yes
Commissioner Harris	Yes	Mayor Lewellen	No
Commissioner James	Yes		

City Attorney Ansbro noted the value of the motion is unknown because City Manager Baldwin has not given a date; if he agrees with the motion, then the issue is moot. If he does not agree, it will have to be dealt with at the January 8th meeting.

The Commission consensus was to meet with Renee Narloch on Monday, January 7, 2019 at 3:00 p.m.

Vice-Mayor Odman said getting a new City Manager on board is not a quick process. Her concern is with Assistant City Manager Donnelly assuming the role and responsibilities of the City Manager since he did not apply for nor express any interest in the position. She questioned if it is unreasonable to look at the other candidate who did apply and has expressed continued interest in the position, as only an Acting City Manager while we are in this process.

Mayor Lewellen felt it makes more sense to meet with Ms. Narloch first to get a better sense of where we are; it is not appropriate at this point to go through a preliminary testing of the waters to come up with an Acting City Manager, which would require four votes as well. The previous applicant did not receive four votes at that time. If it appears after meeting with Ms. Narloch that it will be a lengthier process, we can then perhaps address this. For now, we should go forward with the process and allow Assistant City Manager Donnelly to remain as Assistant City Manager and fill in when there is no City Manager in place, as he has been doing all along for the last several years.

Commissioner James asked for clarification regarding a special meeting in 2008 where Assistant City Manager Donnelly was appointed by a resolution to act as the Acting City Manager.

City Attorney Ansbro responded the resolution would have required four votes, and he read the Charter provision regarding appointment of a City Manager. He noted an Interim City Manager is not addressed in the Charter, but it would require four votes to appoint one.

Commissioner James said there is a lot of interpretation in the Charter, depending on who you speak to; nothing addresses an Interim City Manager.

City Attorney Ansbro again explained the City Manager provision in the Charter.

Commissioner Odman asked if there is anything that precludes the Commission from voting for somebody other than the Assistant City Manager.

City Attorney Ansbro said no, and it would take four votes.

Vice-Mayor Odman commented when we are talking about moving the City forward and in a new direction, she is hesitant to not put up the other candidate who has expressed repeated interest, has the qualifications and has the same degree as City Manager Baldwin, even if it is only for a short period of time, until the meeting comes about with Ms. Narloch.

Commissioner Harris felt we do not need to take any action on this now based on the fact it is only 23 days, less the holidays, until we meet with Ms. Narloch.

11. Commission Comments

11.1 Commissioner Brandimarte

Commissioner Brandimarte noted she is kind of disgusted with her own Commission.

11.2 Commissioner Harris

Commissioner Harris commented on the earlier action to convey five parcels to the CRA and on home ownership.

11.3 Commissioner James

Commissioner James spoke of her participation in Parks & Recreation's chaperoning 45 kids to the University of Miami versus New Orleans women's basketball game. She noted the holiday lighting has continued to draw people to our City Center; the event needs to celebrate more than one holiday.

11.4 Vice-Mayor Odman

Vice-Mayor Odman said when new people come onto the Commission, there is a whole different vibe and change that comes about; she feels disappointed Commissioner Brandimarte felt disgusted. This is a Commission that is looking to bring about change; change is hard and is uncomfortable. She hopes that moving forward, things get better.

11.5 Mayor Lewellen

Mayor Lewellen thanked everyone for coming and participating in the process. It has been very busy since the swearing in, and this is a big change to the Commission. She commented there are a lot of good things coming up in the City, and asked everyone to be patient with the Commission; we are starting to work together.

Commissioner James said we need to take a look at everyone we are governing as a Commission. She thinks we should look at the CRA and City Manager and City Attorney's offices to see if changes need to be made to make them better and more economical for the City. She would like to have a workshop to discuss all of the contracts we have and all of the money we are spending, especially in the Legal Department because we contract a lot of work out.

Mayor Lewellen suggested bringing up a workshop at the January 8th meeting.

Vice-Mayor Odman commented there are certain things that have urgency to them; when you are bleeding out money and you see where it may be coming from, you want to address that. She asked if it is unreasonable for us to come up with a date when we can address these things.

Commissioner James clarified that she is suggesting we take a look at the City Attorney's office to see if a law firm or someone else could stop all of the outsourcing and one firm that can do a lot of the work that the City Attorney's office is doing.

Vice-Mayor Odman said if a Commissioner wants to have a workshop to look at these things, which is a discussion well worth having, and if the middle ground is to set a workshop date, we should do that.

Mayor Lewellen noted she prefers waiting until the January 8th meeting; we should do one thing at a time.

Commissioner James motioned to get an RFP out to look at their services for what they can bring to the City of Dania Beach in our Legal Department; seconded by Vice-Mayor Odman. The motion failed on the following 2-3 Roll Call vote:

Commissioner Brandimarte	No	Vice-Mayor Odman	Yes
Commissioner Harris	No	Mayor Lewellen	No
Commissioner James	Yes		

12. Appointments

12.1 Airport Advisory Board

Commissioner Brandimarte appointed: Randy Wright and Gary Luedtke

Mayor Lewellen appointed: Dean Harley and Keith Roberts

12.2 Creative Arts Council Advisory Board

Vice-Mayor Odman appointed: Luis Rimoli

Mayor Lewellen appointed: Rich Aube

12.3 Education Advisory Board

Commissioner Harris appointed: Bonnie Carlton

Vice-Mayor Odman appointed: Kayla Gardner

Mayor Lewellen appointed: Bob Adams

12.4 Green Advisory Board

Mayor Lewellen appointed: Lilly Schipper

12.5 Marine Advisory Board

Vice-Mayor Odman appointed: Dean Grant

Mayor Lewellen appointed: Clive Taylor and Sharon Malone

12.6 Parks, Recreation and Community Affairs Advisory Board

Commissioner Harris appointed: Claire Frost

Commissioner James appointed: Jeff Hansen

Mayor Lewellen appointed: Morris Goldwire and Terri Shermett Rock

12.7 Planning & Zoning Board

Commissioner Harris appointed: Dr. Quinn Robertson

Commissioner James appointed: Bobbie H. Grace

Commissioner Harris motioned to approve the appointments; seconded by Mayor Lewellen. The motion carried unanimously.

13. Administrative Reports

13.1 City Manager

Assistant City Manager Donnelly distributed the City Manager's project report, and advised the cost for the table at the MLK Unity Dinner would come out of the Commission contingency account.

Commissioner James motioned to take the cost of the table from Commission contingency; seconded by Mayor Lewellen. The motion carried unanimously.

13.2 City Attorney

City Attorney Ansbro expressed holiday wishes to everyone.

13.3 City Clerk - Reminders

Tuesday, January 8, 2019 - 5:30 p.m.
Tuesday, January 8, 2019 - 7:00 p.m.
Tuesday, January 22, 2019 - 7:00 p.m.

CRA Board Meeting
City Commission Meeting
City Commission Meeting

14. Adjournment

Mayor Lewellen adjourned the meeting at 9:18 p.m.

ATTEST:

CITY OF DANIA BEACH

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

Request from Vice-Mayor Lauren Odman to attend the United States Conference of Mayors 87th Winter Meeting in Washington, D.C., on January 23-26, 2019 (Estimated cost \$2,738.29)

Request from Commissioner Tamara James to attend the United States Conference of Mayors 87th Winter Meeting in Washington, D.C., on January 23-26, 2019 (Estimated cost \$2,738.29)

Request from Commissioner Tamara James to attend the African American Mayors Association (AAMA) 2019 Annual Conference in Houston, Texas, on April 24-27, 2019 (Estimated cost \$1,700.29)

Request from Brad Kaine, Public Services Director, to attend the Florida APWA Executive Committee Meeting in Daytona Beach, Florida, on January 18-19, 2019 (Estimated cost \$250.00)

Request from Joe Husosky, IT Manager, to attend the Florida Local Government Information Systems Association (FLGISA) 2019 Winter Conference in Orlando, Florida, on January 29-31, 2019 (Estimated cost \$836.80)

Request from Darren Greene, Utilities Mechanic II, to attend VT SCADA (Supervisory Control and Data Acquisition System) Training in Orlando, Florida, on February 17-21, 2019 (Estimated cost \$1,059.18)

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

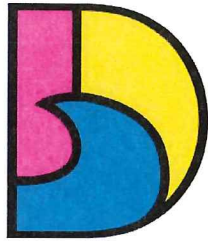
Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Memo FY2018-2019 City Commission Travel and Per Diem Budget - January 8 2019
Agenda, Travel Request - Vice Mayor Lauren Odman to attend the United States Conference of Mayor 87th Winter Meeting in Washington DC Jan 23-26 2019, Travel Request - Commissioner Tamara James to attend the United States Conference of Mayors 87th Winter

Meeting in Washington DC Jan 23-26 2019, Travel Request - Commissioner Tamara James
2019 AAMA Conference April 24-27, 2019, Travel Request - Brad Kaine Florida APWA
Executive Committee Meeting, January 18-19, 2019, Travel Request - Joe Husosky, IT
Manager FLGISA 2019 Winter Conference, January 29-31, 2019, Travel Request - Darren
Greene VT SCADA Training, February 17-21, 2019



DANIA BEACH
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**CITY OF DANIA BEACH
OFFICE OF THE CITY COMMISSION**

MEMORANDUM

DATE: January 8, 2019

TO: Mayor Lori Lewellen
Vice Mayor Lauren Odman
Commissioner Chickie Brandimarte
Commissioner Bill Harris
Commissioner Tamara James

FROM: Colin Donnelly, Assistant City Manager *cd*

By: Christine Lottier, Executive Assistant to the City Manager *CL*

SUBJECT: FY2018-2019 City Commission Travel and Per Diem Budget

For FY2018-2019 the City Commission Travel and Per Diem account 001-1101-511-40-10 was budgeted at \$18,000.00 for travel related expenses. As of December 2018 the remaining balance is \$14,126.99.

For your consideration you will find three travel requests:

Vice Mayor Lauren Odman – request to attend the United States Conference of Mayors 87th Winter Meeting in Washington, DC, January 23-26, 2019. Estimated cost: \$2,738.29.

Commissioner Tamara James – request to attend the United States Conference of Mayors 87th Winter Meeting in Washington, DC, January 23-26, 2019. Estimated cost: \$2,738.29.

Commissioner Tamara James – request to attend the African American Mayors Association 2019 Annual Conference in Houston, Texas, April 24- 27, 2019. Estimated cost: \$1,700.29.

Approval of the above travel requests will leave a remaining estimated travel balance for FY2018-2019 of \$6,950.12.



**CITY OF DANIA BEACH
PRE-APPROVED CONFERENCE OR TRAINING AUTHORIZATION/RECONCILIATION**

EMPLOYEE: Vice Mayor Lauren Odman DEPARTMENT: City Commission

LOCATION: Washington, DC TRIP/TRAINING DATE: January 23-26, 2018

PURPOSE: Attend the United States Conference USCM 87th Winter Meeting in Washington, DC

☒ Overnight ☐ Out of State ☐ Air Travel

TRAVEL EXPENSES ESTIMATED: (Policy #2002-10-1)

REGISTRATION (attach conference brochure) (with membership)	\$ <u>✓ 700.00</u>
LODGING (# of nights <u>3</u>)	<u>✓ 1,088.30</u>
MEALS (per diem)	<u>✓ 216.60</u>
OTHER INCIDENTAL EXPENSES:	
AIRFARE	<u>✓ 583.39</u>
GAS/TOLLS (round trip)	<u> </u>
OTHER TRANSPORTATION (<u>Urber/Lyft/Taxi - estimate</u>)	<u>✓ 150.00</u>
SUPPLIES/MATERIALS	<u> </u>
TOTAL ESTIMATED EXPENSES:	\$ <u>✓ 2,738.29</u>

This seminar is required for:

☐ Certification

☐ General

☐ License

☐ Oth

Note any overnight or out of state travel events attended in the last 12 months:

Employee Signature: _____

TRAVEL AUTHORIZATION:

Department Director

D. Sapp
Asst Finance Director

Bill Dorelli
City Manager

12/20/18

If payment is made through City's credit card, please indicate "credit card" under "Date" Column

Check Payee:			Amount:	Date:	RECONCILIATION	
					Actual	Differences
Registration:	Conference Registration		\$ 700.00			
Lodging:	Capital Hilton - Washington DC		\$ 1,088.30			
Transportation:	Airline		\$ 583.39			
Traveler:	Per Diem		\$ 216.60			
Others:	Uber/Lift/Taxi (estimate)		\$ 150.00			
Account #:	001-1101-511.40-10		\$ 2,738.29			

Name: Vice Mayor Lauren Odman
Location: Washington, DC Jan 23-26, 2019
Purpose: US Mayors Conference Washington DC

M&IE

IRS Pub 1542 \$76.00 (obtain from Per diem from gsa.gov website)

	1/23/2019	1/24/2019	1/25/2019	1/26/2019	Total Est Exps
Meal Provided:	*Travel day	Breakfast	Breakfast Lunch	*Travel day	
Per Diem	\$ 57.00	\$64.60	\$38.00	\$57.00	\$ 216.60
Lodging	\$ 362.77	\$ 362.77	\$ 362.77		\$ 1,088.30
Uber/Lyft/Taxi*					\$ 150.00
Registration					\$ 700.00
Airlines					\$ 583.39
					\$ 2,738.29

* Travel day@75%

per diem reductions

Breakfast (B) 15% **\$11.40**
 Lunch (L) 35% **\$26.60**
 Dinner (D) 50% **\$38.00**



The United States Conference of Mayors

87th Winter Meeting

January 23-25, 2019

Capital Hilton Hotel

Washington, DC

DRAFT AGENDA

Subject to change based on USCM priorities

Updated October 22, 2018

KEY INFORMATION FOR ATTENDEES

Participation

Unless otherwise noted, all plenary sessions, concurrent sessions, committee meetings, task force meetings, workshops and social events are open to all mayors and other officially-registered attendees. Official functions and conference services are located in the Capital Hilton Hotel, unless otherwise noted. (Please refer to your program for specific locations.)

Media Coverage

Unless otherwise noted, plenary sessions, concurrent sessions, committee meetings, task force meetings and workshops are all open to press registrants. All social/evening events are CLOSED to press registrants wishing to cover the meeting for their news agency.

All plenary sessions are streamed live on our Facebook page at facebook.com/usmayors.

The hashtag for the meeting is #USCMwinter19.

Working Press Registration

All press must register to gain access to Winter Meeting events at the registration desk located in the lower lobby opposite hotel registration. Press room facilities are provided for accredited news media representatives covering the Winter Meeting. Press credentials may be picked up beginning at 8:00 a.m., Wednesday, January 23, 2019.

Mobile App

Download the official mobile app to view the agenda, proposed resolutions, attending mayors and more. You can find it at usmayors.org/app. Available on the App Store and Google Play.

Social Media Filming

During the 87th Winter Meeting, mayors are invited to take part and film short social media clips, sharing their thoughts on how mayoral leadership is making a difference on our key priority issues we are working on in Washington, such as infrastructure and immigration. If you'd like to schedule a time to film your video, please contact David Burns at dburns@usmayors.org. Videos are being filmed in () on Wednesday and in () on Thursday and Friday during meeting hours.



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Registration

The Conference Registration Desk is located in the LOWER LOBBY opposite the hotel registration area near the gift shop. The Registration Desk hours are:

- Tuesday, January 22, 2019: 3:00 p.m. to 7:00 p.m.
- Wednesday, January 23, 2019: 7:00 a.m. to 6:00 p.m.
- Thursday, January 24, 2019: 7:00 a.m. to 6:00 p.m.
- Friday, January 25, 2018: 7:00 a.m. to 2:00 p.m.

Badges

It is required that all delegates, participants and guests wear their registration badges to enter the sessions, meeting areas and social events. The badge is the official identification for admission to all scheduled events. Failure to wear the badge for viewing by security may cause inconvenience to participants.

Badges

GOLD	MAYOR
PURPLE	BUSINESS COUNCIL MEMBER
GRAY	BUSINESS COUNCIL PLATINUM MEMBER
BROWN	SPONSOR
RED	STAFF
ORANGE	PRESS
BLUE	SPOUSES, PARTNERS, CHILDREN
GREEN	EXHIBITOR

Ribbons

BLUE	MEMBER MAYOR
RED	SERVICE CITY MEMBER MAYOR
YELLOW	NON-MEMBER MAYOR
BLACK	BUSINESS COUNCIL MEMBER
USCM	USCM STAFF

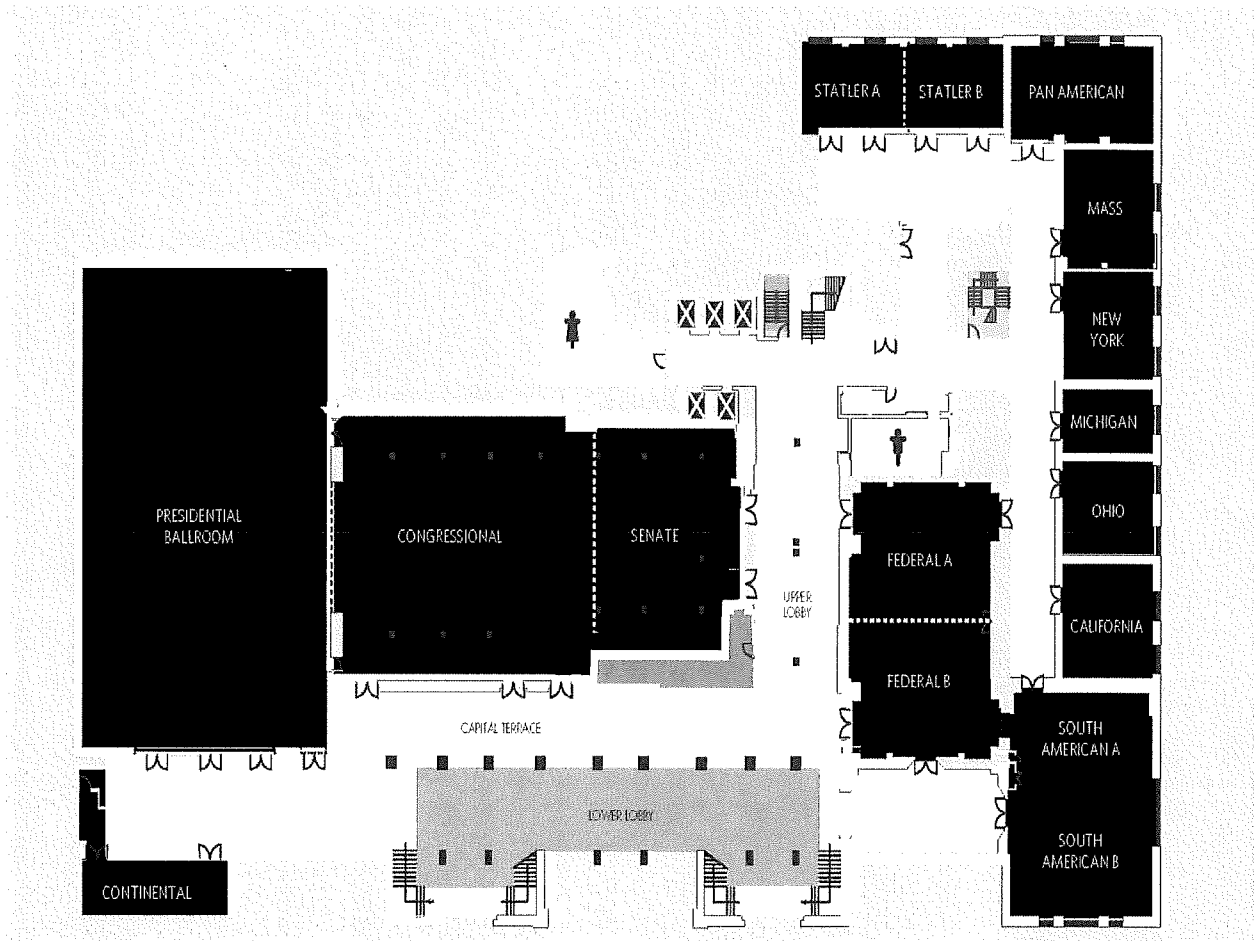


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CAPITAL HILTON - 2nd FLOOR ROOM MAP



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TUESDAY, JANUARY 22

Registration

3:00 p.m. - 7:00 p.m.

Lobby, First Floor

WEDNESDAY, JANUARY 23

Registration

7:00 a.m. - 6:00 p.m.

Lobby, First Floor

Orientation/Membership Meeting for New Mayors and New Members

8:30 a.m. - 10:00 a.m.

The U.S. Conference of Mayors welcomes its newly-elected mayors, new members, and first-time attendees to this informative session. Connect with fellow mayors and learn how to take full advantage of what the Conference has to offer.

Presiding TOM COCHRAN
CEO and Executive Director
The United States Conference of Mayors

BRIAN C. WAHLER
Mayor of Piscataway
Chair, Membership Standing Committee

Mayors Water Council

9:00 a.m. - 10:30 a.m.

Co-Chairs DAVID BERGER
Mayor of Lima

JILL TECHEL
Mayor of Napa

Council on Metro Economies and the New American City

9:30 a.m. - 11:00 a.m.

Chair GREG FISCHER
Mayor of Louisville

Concurrent Working Sessions

11:00 a.m. - 12:00 p.m.

Opening Press Conference

11:30 a.m. - 12:15 p.m.

Remarks by USCM Officers



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WEDNESDAY, JANUARY 23

OPENING PLENARY LUNCHEON

12:30 p.m. - 2:30 p.m.

Presidential Ballroom

Presiding STEVE BENJAMIN
Mayor of Columbia, SC
President

Concurrent Working Sessions

2:45 p.m. - 3:45 p.m.

WOMEN MAYORS LEADERSHIP ALLIANCE OF THE U.S. CONFERENCE OF MAYORS PLENARY SESSION

4:00 p.m. - 5:15 p.m.

Presidential Ballroom

This meeting is open to all 87th Winter Meeting participants.

Chair PAULINE CUTTER
Mayor of San Leandro

Concurrent Working Sessions

5:30 p.m. - 6:30 p.m.

OPENING RECEPTION: Capital Hilton Hotel

6:30 p.m. - 8:00 p.m.

Presidential Ballroom

All 87th Winter Meeting participants are invited.



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THURSDAY, JANUARY 24

Registration

7:00 a.m. - 6:00 p.m.

Lobby, First Floor

MAYORS AND BUSINESS LEADERS PLENARY BREAKFAST

7:30 a.m. - 9:00 a.m.

Presidential Ballroom

Presiding CAROLYN G. GOODMAN
Mayor of Las Vegas
Chair, Mayors Business Council

Concurrent Working Sessions

9:15 a.m. - 10:15 a.m.

PLENARY SESSION

10:30 a.m. - 11:30 a.m.

Presidential Ballroom

Presiding STEVE BENJAMIN
Mayor of Columbia, SC
President

Concurrent Working Sessions

11:30 a.m. - 12:30 p.m.

CHILDHOOD OBESITY PREVENTION LUNCHEON

1:00 p.m. - 2:30 p.m.

Presidential Ballroom

Sponsored by American Beverage Association

Presiding STEVE BENJAMIN
Mayor of Columbia, SC
President

Concurrent Working Sessions

3:00 p.m. - 4:00 p.m.

U.S. Conference of Mayors Executive Committee (Closed)

3:00 p.m. - 4:00 p.m.



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THURSDAY, JANUARY 23 (Continued)

Concurrent Working Sessions

4:15 p.m. - 5:15 p.m.

Community Leaders of America (CLA) Republican Mayor Caucus (Closed)

5:30 p.m. - 6:30 p.m.

Chair MICHAEL BODKER
Mayor of Johns Creek

National Conference of Democratic Mayors (Closed)

5:30 p.m. - 6:30 p.m.

President MICHAEL B. HANCOCK
Mayor of Denver

Washington, DC Welcome Reception

Location and Times TBA

All 87th Winter Meeting participants are invited.

LATE-NIGHT RECEPTION: St. Regis Hotel

9:30 p.m. - 11:30 p.m.

Astor Ballroom, St. Regis Hotel

All 87th Winter Meeting participants are invited.



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FRIDAY, JANUARY 25

Registration

7:00 a.m. - 2:00 p.m.

Lobby, First Floor

PLENARY BREAKFAST: Honoring Leadership in the Arts

7:30 a.m. - 9:00 a.m.

Presidential Ballroom

Hosted by The U.S. Conference of Mayors and Americans for the Arts

Moderator HILLARY SCHIEVE

Mayor of Reno

Chair, Tourism, Arts, Parks, Entertainment and Sports Standing Committee

Concurrent Working Sessions

9:15 a.m. - 10:15 a.m.

PLENARY SESSION

10:30 a.m. - 11:30 a.m.

Presidential Ballroom

Presiding STEVE BENJAMIN

Mayor of Columbia, SC

President

Concurrent Working Sessions

11:45 a.m. - 12:45 p.m.

CLOSING PLENARY LUNCHEON

1:00 p.m. - 2:30 p.m.

Presidential Ballroom

Presiding STEVE BENJAMIN

Mayor of Columbia, SC

President



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WORKFORCE DEVELOPMENT COUNCIL (WDC)

The Workforce Development Council is an affiliate organization of The U.S. Conference of Mayors.

WEDNESDAY, JANUARY 23

Workforce Development Council Board/Winter Meeting

8:00 a.m. - 3:00 p.m.

JUDY McDONALD

Executive Director

Workforce Solutions for Tarrant County, Fort Worth

WDC President

THURSDAY, JANUARY 24

Workforce Development Council Annual Meeting

8:00 a.m. - 3:00 p.m.



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THE U.S. CONFERENCE OF MAYORS PRESIDENTS

STEPHEN K. BENJAMIN, Columbia, SC 2018-Current (76th)
MITCHELL J. LANDRIEU, New Orleans, 2017-2018 (75th)
MICK CORNETT, Oklahoma City 2016-2017 (74th)
STEPHANIE RAWLINGS-BLAKE, Baltimore 2015-2016 (73rd)
KEVIN JOHNSON, Sacramento 2014-2015 (72nd)
SCOTT SMITH, Mesa 2013-2014 (71st)
MICHAEL A. NUTTER, Philadelphia 2012-2013 (70th)
ANTONIO R. VILLARAIGOSA, Los Angeles 2011-2012 (69th)
ELIZABETH B. KAUTZ, Burnsville 2009-2011 (68th)
GREG NICKELS, Seattle 2009 (67th)
MANUEL A. DIAZ, Miami 2008-2009 (66th)
DOUGLAS H. PALMER, Trenton 2006-2008 (65th)
MICHAEL A. GUIDO, Dearborn 2006 (64th)
BEVERLY O'NEILL, Long Beach 2005-2006 (63rd)
DONALD L. PLUSQUELLIC, Akron 2004-2005 (62nd)
JAMES A. GARNER, Hempstead 2003-2004 (61st)
THOMAS M. MENINO, Boston 2002-2003 (60th)
MARC H. MORIAL, New Orleans 2001-2002 (59th)
H. BRENT COLES, Boise 2000-2001 (58th)
WELLINGTON E. WEBB, Denver 1999-2000 (57th)
DEEDEE CORRADINI, Salt Lake City 1998-1999 (56th)
PAUL HELMKE, Fort Wayne 1997-1998 (55th)
RICHARD M. DALEY, Chicago 1996-1997 (54th)
NORMAN B. RICE, Seattle 1995-1996 (53rd)
VICTOR ASHE, Knoxville 1994-1995 (52nd)
JERRY E. ABRAMSON, Louisville 1993-1994 (51st)
WILLIAM J. ALTHAUS, York 1992-1993 (50th)
RAYMOND L. FLYNN, Boston 1991-1992 (49th)
ROBERT M. ISAAC, Colorado Springs 1990-1991 (48th)
KATHRYN J. WHITMIRE, Houston 1989-1990 (47th)
ARTHUR J. HOLLAND, Trenton 1988-1989 (46th)
RICHARD L. BERKLEY, Kansas City 1987-1988 (45th)
JOSEPH P. RILEY, JR., Charleston 1986-1987 (44th)
ERNEST N. MORIAL, New Orleans 1985-1986 (43rd)
HERNAN PADILLA, San Juan 1984-1985 (42nd)
RICHARD H. FULTON, Nashville 1983-1984 (41st)
COLEMAN A. YOUNG, Detroit 1982-1983 (40th)
HELEN G. BOOSALIS, Lincoln 1981-1982 (39th)
RICHARD G. HATCHER, Gary 1980-1981 (38th)
RICHARD E. CARVER, Peoria 1979-1980 (37th)
WILLIAM H. McNICHOLS, JR., Denver 1978-1979 (36th)
LEE ALEXANDER, Syracuse 1977-1978 (35th)
KENNETH A. GIBSON, Newark 1976-1977 (34th)
MOON LANDRIEU, New Orleans 1975-1976 (33rd)
JOSEPH L. ALIOTO, San Francisco 1974-1975 (32nd)
ROY B. MARTIN, JR., Norfolk 1973-1974 (31st)
LOUIE WELCH, Houston 1972-1973 (30th)
HENRY W. MAIER, Milwaukee 1971-1972 (29th)
JAMES H.J. TATE, Philadelphia 1970-1971 (28th)
JACK D. MALTESTER, San Leandro 1969-1970 (27th)
TERRY D. SCHRUNK, Portland, OR 1968-1969 (26th)
JOSEPH M. BARR, Pittsburgh 1967-1968 (25th)



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JEROME P. CAVANAUGH, Detroit 1966-1967 (24th)
NEAL S. BLAISDELL, Honolulu 1965-1966 (23rd)
RAYMOND R. TUCKER, St. Louis 1963-1965 (22nd)
ARTHUR L. SELLAND, Fresno 1963 (21st)
RICHARD C. LEE, New Haven 1962-1963 (20th)
ANTHONY J. CELEBREEZE, Cleveland 1962 (19th)
HAYDON BURNS, Jacksonville 1961-1962 (18th)
RICHARDSON DILWORTH, Philadelphia 1960-1961 (17th)
RICHARD J. DALEY, Chicago 1959-1960 (16th)
NORRIS POULSON, Los Angeles 1958-1959 (15th)
ROBERT F. WAGNER, New York 1957-1958 (14th)
JOHN B. HYNES, Boston 1955-1957 (13th)
ELMER E. ROBINSON, San Francisco 1953-1955 (12th)
THOMAS A. BURKE, Cleveland 1953 (11th)
MARTIN H. KENNELLY, Chicago 1952-1953 (10th)
DAVID L. LAWRENCE, Pittsburgh 1950-1952 (9th)
W. COOPER GREEN, Birmingham 1949-1950 (8th)
GEORGE W. WELSH, Grand Rapids 1947-1949 (7th)
EDWARD J. KELLY, Chicago 1945-1947 (6th)
FIORELLO H. LAGUARDIA, New York 1935-1945 (5th)
DANIEL W. HOAN, Milwaukee 1934-1935 (4th)
T. SEMMES WALMSLEY, New Orleans 1933-1934 (3rd)
JAMES M. CURLEY, Boston 1933 (2nd)
FRANK MURPHY, Detroit 1933 (1st)



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87th Winter Meeting Registration Fees

Early Registration	Registration fees paid on or before Friday, December 14, 2018
Late Registration	Registration fees paid between Saturday, December 15 and January 22, 2018
Onsite Registration	Registration fees paid after January 22, and/or onsite.

Conference Registration Fee and Payment Information

The US Conference of Mayors **must** receive the registration fees in full by the dates listed above in order to qualify for early/late/onsite registration rates. If you are an organization paying by purchase order, **the check** (not the purchase order) must be received by the dates below. If a form is submitted after early registration dates are passed, the late registration fee will automatically be charged. There will be no exceptions made.

<u>Membership Category</u>	Early Registration	Late Registration	Onsite Registration
Member Mayor <i>(No day pass offered)</i>	\$700	\$900	\$1100
Non-Member Mayor <i>(No day pass offered)</i>	\$1900	\$2100	\$2300
Federal Agencies <i>(No day pass offered)</i>	\$700	\$900	\$1100
Washington Representatives <i>(No day pass offered)</i>	\$700	\$900	\$1100
City Official Member (if Mayor is a Member) <i>(No day pass offered)</i>	\$700	\$900	\$1100
City Official Non-Member (Mayor is not a Member) <i>(No day pass offered)</i>	\$1900	\$2100	\$2300
Business Council/Platinum/Sponsor <i>(See below for day pass offerings)</i>	\$1900	\$2100	\$2300
Day Pass for: Business Council/Platinum/Sponsor Only (Includes day/night events for 1 day, must select day at time of registration)	\$1400	\$1600	\$1800
Workforce Development Council (WDC) Member <i>(No day pass offered)</i>	\$700	\$900	\$1100
Workforce Development Council (WDC) Non-Member <i>(No day pass offered)</i>	\$1900	\$2100	\$2300

Day passes will only be available for Business Council/Platinum Members/Sponsors. No other categories have a day pass option.

Registration Fee Refund Policy

Refunds, less a \$250.00 fee per person, for cancellations received in writing no later than Friday, December 14, 2018. The cancellation request can be emailed to the US Conference of Mayors Meeting Department, Attention: Jonathan Godfrey at jgodfrey@usmayors.org. Cancellation requests will not be accepted over the phone. No refunds will be made after Friday, December 14, 2018. No exceptions will be made. Unfortunately, registration fees are unable to be transferred to a future meeting.

Name Badge Reprint Fee

In the event that your name badge is stolen/lost/damaged, or you do not bring your badge, there will be a reprint fee for a replacement badge. To have a replacement badge printed, please go to registration with your identification, and one will be reprinted. **Reprint badge fees are \$50.00**, and no exceptions will be made. All major credit cards and checks made out to the US Conference of Mayors will be accepted. Name badges will be required to access any meeting space.

Lottier, Christine

From: paypal@usmayors.org
Sent: Wednesday, December 19, 2018 1:36 PM
To: Lottier, Christine
Subject: Order Confirmation

Order ID: AQ0AFBCC9303
Invoice: 19Winter96962
Order Placed: Wednesday, December 19, 2018 10:36:16 AM PDT

Shipping Amount: \$0.00
Tax Amount: \$0.00
Amount of Transaction: \$700.00
Payment Type: Visa

BILL TO

Christine Lottier
100 West Dania Beach Blvd
Dania Beach
Florida
33004
Unit
954-924-6800
clottier@daniabeachfl.gov

SHIP TO

US

ORDER DESCRIPTION:

87th Winter Meeting

Lottier, Christine

From: USCM/Globetrotter Travel <jgodfrey@usmayors.org>
Sent: Wednesday, December 19, 2018 1:28 PM
To: Lottier, Christine; jgodfrey@usmayors.org; Odman, Lauren
Subject: 87th Winter Meeting Confirmation



THE UNITED STATES CONFERENCE OF MAYORS

87th Winter Meeting

January 23-25, 2019

Washington, DC

Your Registration Confirmation Number: 19Winter43382

Lauren Odman

Vice Mayor

City of Dania Beach

100 West Dania Beach Blvd

Dania Beach, Florida 33004

954-924-6800

clottier@daniabeachfl.gov

lodman@daniabeachfl.gov

Registration Information

Registration Date/Time: 12/19/2018 1:09:47 PM

Registration Type: CityOfficial

First Time?: No

Special Accommodations?: No

Registration Payment Amount: \$700

Payment Method: CreditCard

Paid?: Yes

Hotel Information

The Capital Hilton

16th & K Streets, NW, Washington, DC 20036

(202) 393-1000

Room: Single/Double (\$316 per night)

Arrival Date: 1/23/2019

Departure Date: 1/26/2019

Card Type: Visa

Expiration Date: 10/21

King Bed: Yes

Notes: The hotel reservation is for: Vice Mayor Lauren Odman City of Dania Beach 100 West Dania Beach Blvd. Dania Beach, FLorida 33004 She is

attending the US Conference of Mayors 87th Winter Meeting

Additional Information

Changes in arrival and departure dates may be made online [here](#)
or you may contact Globetrotter Travel by fax at 301-570-9514 or by
phone at 1-888-29 MAYOR / 1-888-296-2967

U.S. Conference of Mayors 2019 Mid-Winter Meeting



HOTEL ACKNOWLEDGMENT



GLOBETROTTER

PLEASE CHECK ALL DETAILS FOR ACCURACY.
UNREPORTED ERRORS ARE THE RESPONSIBILITY OF THE ATTENDEE.
ANY CHANGES OR CANCELLATIONS MAY BE MADE BY EMAILING
JGODFREY@USMAYORS.ORG OR FAXING (301) 570-9514.
IF YOU DO NOT HAVE EMAIL OR FAX ACCESS, CALL 800-322-7032 AND
PRESS 2 FOR HOUSING.
INTERNATIONAL PLEASE CALL (301) 570-0800.

Lauren Odman

Vice Mayor
City of Dania Beach
Office of the Vice Mayor
100 West Dania Beach Boulevard
Dania Beach, FL 33004

19 December, 2018

Log#: 135

Fax:

Phone: 954 924-6800

Ref#: J0B-96A-1F8

***** AIRFARE BULLETIN *****

AIRFARE DISCOUNTS AVAILABLE

Call 888-29MAYOR or 301-570-0800 and Press 1

Thank you for booking your room reservation through Globetrotter Travel.
Below you will find the details of your room reservation.

Capital Hilton
1001 16th Street NW
Washington, DC 20036
202-393-1000 - Tel

Room type: Single - Deluxe Double/Double
Wednesday Saturday
Arrive/Depart: 01/23/2019 - 01/26/2019
Room Rate: 316.00 Tax Not Included
Deposit: Gtd by - VI
of Nights: 3

Special Request(s):

Request near Tamara James, please

Check-In 4PM Check-Out 11AM

Hotel Amenities: 100% Non-Smoking, ATM, Baggage Storage, Business Center, Complimentary Printing Service, Concierge Desk, Fitness Center, Gift Shop/News Stand, Lounge, Restaurant, Room Service, Spa.
Room Amenities: Black-Out Curtains, MP3 Clock Radio, Complimentary HBO, Coffee Maker, Hairdryer, High Speed Internet Access, Iron & Ironing Board, Laptop Sized In-Room Safe.

Tax is currently 14.8% (Subject to change without notice).

Cancellations must be received at least 3 DAYS prior to arrival to receive a refund of deposit. If your flights are delayed or canceled, call your hotel immediately. If you do not show up at your hotel on your arrival date, you will be charged a No-Show fee, and your reservation will be canceled.

ALL CANCELLATIONS MUST BE EMAILED OR FAXED.

You have been waitlisted for the following: , , ,

Globetrotter Travel - 18121 Georgia Avenue - Suite 104 - Olney, MD 20832
Toll Free US 800-322-7032 Press 2 for Hotel - International 301-570-0800 Press 2 for Hotel
Fax 301-570-9514 - Email: jgodfrey@usmayors.org

Itinerary confirmation

Download to calendar PRINT ITINERARY

You're all set to jet!

Confirmation code: **YMUUZB**

MANAGE BOOKING >

Travelers

Mrs. Lauren Beth Odman

Flight	Ticket number	2792115360174	
		FLL ↔ DCA DCA ↔ FLL	
	Seat	14D	14D
	Checked bags included	1 bag	1 bag

Your flights

Fort Lauderdale, FL (FLL) Wed Jan 23 2019, 6:38 AM E190	Washington-National, DC (DCA) Wed Jan 23 2019, 9:02 AM	Flight 1680 JetBlue	Fare: Blue Plus Nonstop
Washington-National, DC (DCA) Sat Jan 26 2019, 1:39 PM E190	Fort Lauderdale, FL (FLL) Sat Jan 26 2019, 4:20 PM	Flight 1379 JetBlue	Fare: Blue Plus Nonstop

Fare breakdown

Passenger Type	Base Fare per person	Taxes & fees per person	Total Fare per person	Number of travelers	Total Fare
Adult	\$434.41	\$60.98	\$495.39	x 1	\$495.39 USD

+ FLL - DCA: Blue Plus details

+ DCA - FLL: Blue Plus details

Total fare: **\$495.39 USD**

Extras

+ Seats

+ Even More Speed

Total Extras:

\$88.00 USD

Charged to Visa ending in 2569

\$583.39 USD

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Information

- CARRY-ON BAGGAGE RULES: JetBlue flights** - Each customer may bring one bag that fits in the overhead bin plus one personal item (purse, briefcase, laptop, etc.) that fits under the seat in front free of charge. Any excess carry-on baggage will be checked baggage. Visit our baggage page and the TSA website for more information. **Connecting on our partner airlines (including Cape Air)** - The carry-on rules of a partner airline apply when checking in to a JetBlue flight that is connecting to the partner. See our partner page for more information. While JetBlue may allow additional carry-ons as a courtesy to customers connecting to our partner airline, JetBlue cannot guarantee that those bags will be accepted for in-cabin travel on the partner. Customers are encouraged to abide by partner's rules for their entire journey to avoid additional checked baggage fees if their carry-ons do not meet size/weight restrictions. **CHECKED BAG ALLOWANCE/FEES (fares booked before 8/27/18)** For Blue fares, the first checked bag fee is \$25 and the second checked bag is \$35. For Blue Plus fares, one checked bag is included and the second checked bag fee is \$35. For Blue Flex fares, two checked bags are included. For Mint fares: two checked bags are included. **CHECKED BAGGAGE ALLOWANCE/FEES (fares booked on or after 8/27/18)**: For Blue fares, the first checked bag fee is \$30 and the second checked bag is \$40. For Blue Plus fares, one checked bag is included and the second checked bag fee is \$40. For Blue Flex fares, two checked bags are included. For Mint fares: two checked bags are included. **Additional Baggage Terms (all fares)**: Additional bags (over two) are \$150 each. Weight and size limits and exceptions for itineraries including flights operated or marketed by other airlines also apply. Excess baggage rules and size/weight restrictions may vary depending on load availability and country restrictions. See our baggage page for more information. **Travel on our partner airlines (excluding Cape Air*)** - Baggage rules and fees vary by partner airline and destination. JetBlue will follow our partner airlines' fees when customers are traveling on an itinerary including one of our partner airlines. Excess baggage rules and size/weight restrictions may vary depending on load availability. See our partner page for more information. *For itineraries with a connection only to/from Cape Air, JetBlue's standard fees apply.
- Legroom based on average fleet-wide seat pitch of U.S. airlines.
- DIRECTV® and SiriusXM Radio® services are not available on flights outside the contiguous United States; however, where applicable, movies from JetBlue Features™ are offered complimentary on these routes.
- Certain flights will require more points to redeem award travel based on, among other things, the flight chosen and peak travel periods. TrueBlue Members are responsible for taxes and fees applicable to Award Flights, including (a) Passenger Facility Charges of up to \$9.00 each way, (b) September 11th Security Fees of up to \$11.20 per enplanement at a U.S. originating airport and (c) Federal Segment Taxes of \$4.00 per domestic segment (a segment is a takeoff and landing). Government taxes/fees are subject to change as required by law, see <http://www.jetblue.com/about/legal/taxes.asp>. Advertised rates are based on trips between airports and downtown metropolitan area locations in an economy class vehicle. Rates do not include additional charges that may be applicable, such as charges for tolls, extra stops, parking fees, telephone usage, pets, extra in-car bags, car seats, waiting time, or custom requests. Rates include local and state taxes and fees, except in NY, NJ, and CT; passengers in these states are responsible for taxes and fees (including, in NY, a 2% NYC workmen's compensation charge and 8.875% state and local sales taxes). Rates include gratuity, except in NY, NJ, and CT; passengers traveling in these states are encouraged to provide appropriate gratuity based on the service received.

Economy pricing may not be available at all times, during the day or during certain weather conditions. Advertised rates only apply to bookings made online at limos.jetblue.com or by calling 1-888-478-8190.

5. If you find the same hotel and dates of stay at a lower rate, Hotels.com will, at its choice, either match the lower rate or cancel the reservation without a cancellation fee. See <http://hotels.jetblue.com/index.jsp?pageName=guarantee>.

6. Hotels.com does not charge a change or cancel fee; but each property has independent penalties for changes/cancellations. See hotel details.

Customer concerns

Any customer inquiries or concerns can be addressed here, emailed to dearjetblue@jetblue.com, or sent to JetBlue Airways, 6322 South 3000 East, Suite G10, Salt Lake City, UT 84121.

Notice of Increased Government Tax or Fee

JetBlue reserves the right to collect additional payment after a fare has been paid in full and tickets issued for any additional government taxes or fees assessed or imposed.



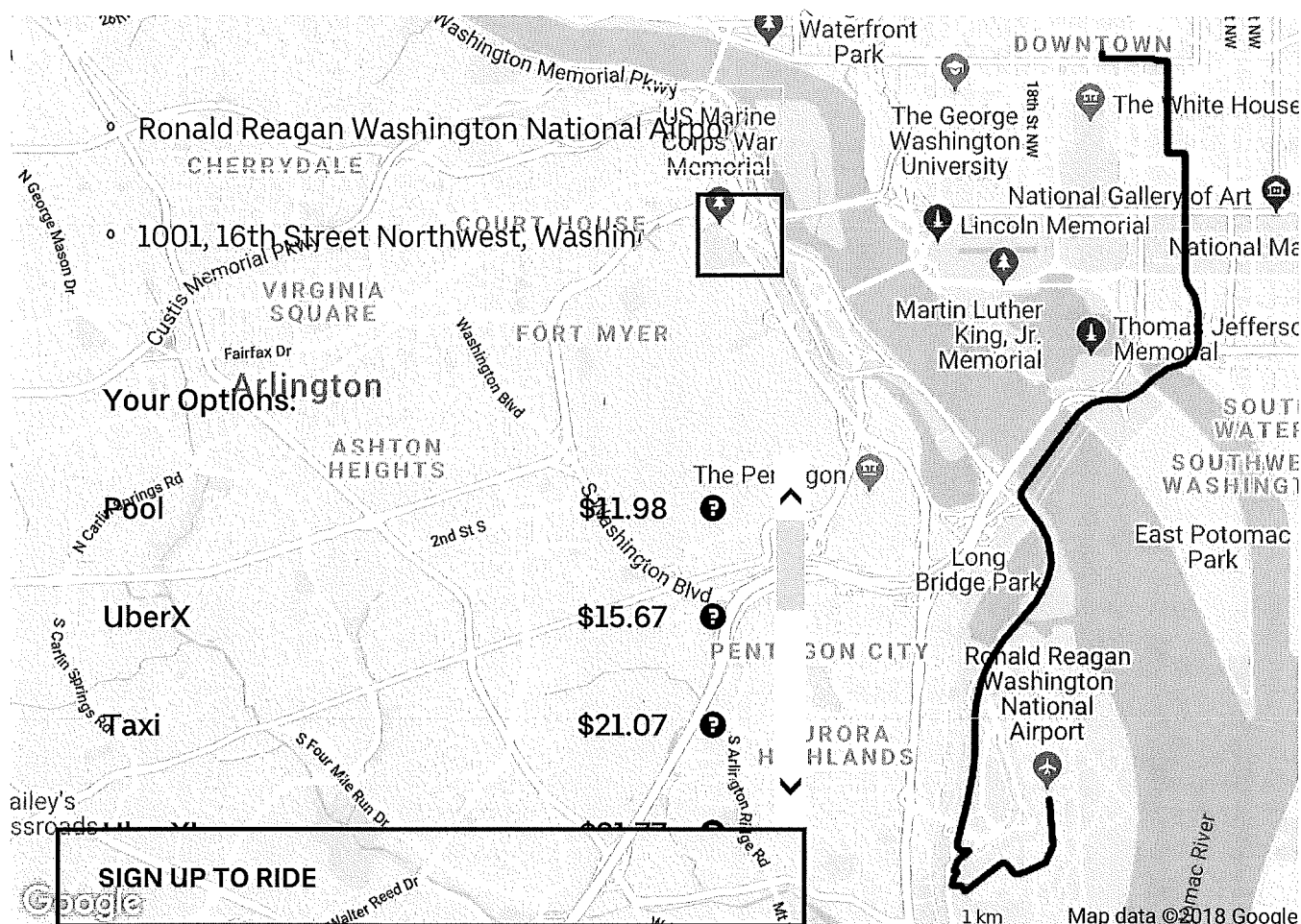


U.S. General Services Administration

FY 2019 Per Diem Rates for ZIP 20036

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$76	\$18	\$19	\$34	\$5	\$57.00

[Log in](#) [Sign up](#)

*Sample Rider fares are estimates only and do not reflect variations due to discounts, traffic delays or other factors. Flat rates and minimum fares may apply. Actual Rider fares may vary. US Partners: Rates used to calculate partner fares are published at partners.uber.com and require an active partner account to view.

We're here to help

Support is just a few taps away. You can also get your questions answered by using our help section.

[Get help >](#)

Lottier, Christine

From: Jgaboton@gaboton-group.com
Sent: Tuesday, December 04, 2018 9:52 AM
To: Lewellen, Lori; Odman, Lauren; James, Tamara; Harris, Bill; Brandimarte, Chickie
Cc: Baldwin, Robert; Donnelly, Colin
Subject: U.S. Conference of Mayors Upcoming Winter Meeting in Washington, DC
Attachments: US Conference of Mayors - 2019 Winter Meeting Agenda.pdf

Importance: High

Good Morning Members of the Dania Beach City Commission,

As you may know, the United States Conference of Mayors' (USCM) 87th Winter Meeting will take place January 23-25, 2019 in Washington, DC.

This is an opportune time for City leaders to come to Washington and meet with your colleagues to openly discuss subject matters of concerns to communities nationwide such as transportation, infrastructure, healthcare and housing reform and economic development to name a few.

In addition, this is also a great time to convene "meet & great" meetings with Members of your Congressional Delegation and discuss issues of serious concerns to you.

While the Executive Committee of the USCM are still in the process of confirming meetings, attached is a Draft Agenda which includes detailed and specific information relating to the Conference. The final agenda is typically finalized the week prior to the start of the Conference.

Please feel free to contact me should you have any additional questions or concerns

I look forward to hearing from you.

Josh

*Joshua J. Gaboton, President
The Gaboton Group, LLC
Federal Government and Public Affairs Consultants
601 Pennsylvania Ave, NW Suite 900
Washington, DC 20004
Main Office: (202) 220-3151
Direct: (202) 285-5002
Cell: (703) 307-0063
Jgaboton@gaboton-group.com*

LYFT FARE COSTS

Ride duration: ~15min ← **new estimate** (<https://estimatefares.com>)

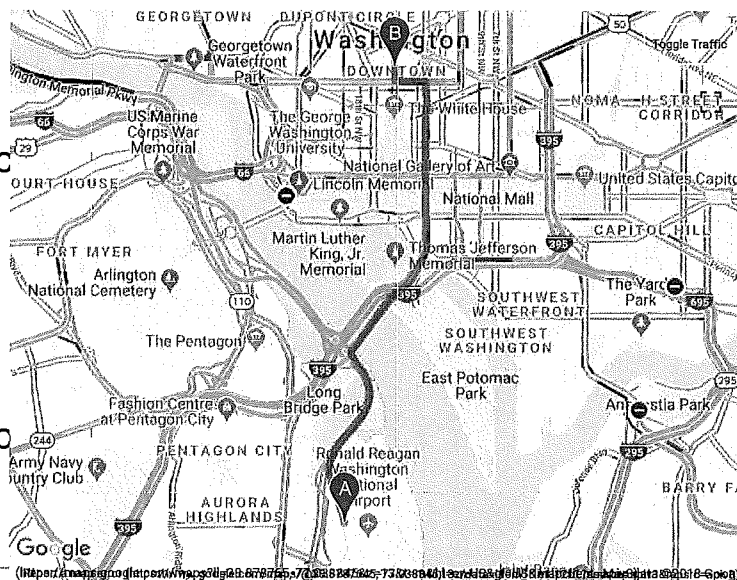
First Class to Ireland

We Have Special Discounts to Get You 70% off First Class Tickets
alphaflightguru.com/Ireland

OPEN

Lyft: \$11.24
Lyft Plus
 (<https://estimatefares.com>
 is-lyft-plus): **\$17.40**
Lux SUV: \$17.40
Premier: \$19.11
Lyft Line
 (<https://estimatefares.com>
 is-lyft-line): **<\$10.99**

Optimal distance: 4.1 miles



Washington Rates - Breakdown > (<https://estimatefares.com/rates/washington>)

From: Ronald Reagan Washington National Airport (DCA), 2401 S Smith Blvd, Arlington, Virginia 22202

To: 1101 16th Street Northwest, Washington, District of Columbia 20005

Calculate Another Ride > (<https://estimatefares.com>)

new to **Lyft?**

Here's \$20 ride credit.
(It's to get you started. And it's free.)

DOWNLOAD & RIDE

(<https://estimatefares.com/freebie>)

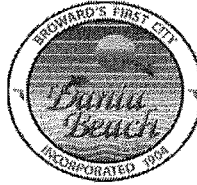
We've calculated your fare based off of the current Lyft rates for the Washington, D.C. Area & their currently available car services.

Keep in mind that this is just an estimate and real prices may vary due to factors like: Route taken by driver, Traffic jams & crashes, Prime Time Surges (<https://help.lyft.com/hc/en-us/articles/213818898-Prime-Time-Passenger>) and more. The optimal driving route and distance are obtained directly from Google - City rates are always up to date.

234

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**CITY OF DANIA BEACH
PRE-APPROVED CONFERENCE OR TRAINING AUTHORIZATION/RECONCILIATION**

EMPLOYEE: Commissioner Tamara James DEPARTMENT: City Commission

LOCATION: Washington, DC TRIP/TRAINING DATE: January 23-26, 2018

PURPOSE: Attend the United States Conference USCM 87th Winter Meeting in Washington, DC

☒ Overnight ☐ Out of State ☐ Air Travel

TRAVEL EXPENSES ESTIMATED: (Policy #2002-10-1)

REGISTRATION (attach conference brochure) (with membership)	\$ <u>✓</u> 700.00
LODGING (# of nights <u>3</u>)	<u>✓</u> 1,088.30
MEALS (per diem)	<u>✓</u> 216.60
OTHER INCIDENTAL EXPENSES:	
AIRFARE	<u>✓</u> 583.39
GAS/TOLLS (round trip)	
OTHER TRANSPORTATION (Uber/Lyft/Taxi - estimate)	<u>✓</u> 150.00
SUPPLIES/MATERIALS	
TOTAL ESTIMATED EXPENSES:	\$ <u>✓</u> 2,738.29

This seminar is required for:

☐ Certification ☐ General
☐ License ☐ Oth

Note any overnight or out of state travel events attended in the last 12 months:

FLC Annual Conference, Hollywood FL August 2018, Legislative Meetings, Washington DC October 2018

Employee Signature: _____

TRAVEL AUTHORIZATION:

Department Director

[Signature]
Finance Director

[Signature] 12/20/18
Asst City Manager

If payment is made through City's credit card, please indicate "credit card" under "Date" Column

			RECONCILIATION	
Check Payee:	Amount:	Date:	Actual	Differences
Registration: Conference Registration	\$ 700.00			
Lodging: Capital Hilton - Washington DC	\$ 1,088.30			
Transportation: Airline	\$ 583.39			
Traveler: Per Diem	\$ 216.60			
Others: Uber/Lift/Taxi (estimate)	\$ 150.00			
Account #:	001-1101-511.40-10	\$ 2,738.29		

Name: Commissioner Tamara James
Location: Washington, DC Jan 23-26, 2019
Purpose: US Mayors Conference Washington DC

M&IE

IRS Pub 1542 **\$76.00** (obtain from Per diem from gsa.gov website)

	1/23/2019	1/24/2019	1/25/2019	1/26/2019	Total Est Exps
	*Travel		Breakfast	*Travel	
Meal Provided:	day	Breakfast	Lunch	day	
Per Diem	\$ 57.00	\$64.60	\$38.00	\$57.00	\$ 216.60
Lodging	\$ 362.77	\$ 362.77	\$ 362.77		\$ 1,088.30
Uber/Lyft/Taxi*					\$ 150.00
Registration					\$ 700.00
Airlines					\$ 583.39
					\$ 2,738.29

* Travel day@75%

per diem reductions

Breakfast (B) 15% **\$11.40**
 Lunch (L) 35% **\$26.60**
 Dinner (D) 50% **\$38.00**



The United States Conference of Mayors

87th Winter Meeting

January 23-25, 2019

Capital Hilton Hotel

Washington, DC

DRAFT AGENDA

Subject to change based on USCM priorities

Updated October 22, 2018

KEY INFORMATION FOR ATTENDEES

Participation

Unless otherwise noted, all plenary sessions, concurrent sessions, committee meetings, task force meetings, workshops and social events are open to all mayors and other officially-registered attendees. Official functions and conference services are located in the Capital Hilton Hotel, unless otherwise noted. (Please refer to your program for specific locations.)

Media Coverage

Unless otherwise noted, plenary sessions, concurrent sessions, committee meetings, task force meetings and workshops are all open to press registrants. All social/evening events are CLOSED to press registrants wishing to cover the meeting for their news agency.

All plenary sessions are streamed live on our Facebook page at facebook.com/usmayors.

The hashtag for the meeting is #USCMwinter19.

Working Press Registration

All press must register to gain access to Winter Meeting events at the registration desk located in the lower lobby opposite hotel registration. Press room facilities are provided for accredited news media representatives covering the Winter Meeting. Press credentials may be picked up beginning at 8:00 a.m., Wednesday, January 23, 2019.

Mobile App

Download the official mobile app to view the agenda, proposed resolutions, attending mayors and more. You can find it at usmayors.org/app. Available on the App Store and Google Play.

Social Media Filming

During the 87th Winter Meeting, mayors are invited to take part and film short social media clips, sharing their thoughts on how mayoral leadership is making a difference on our key priority issues we are working on in Washington, such as infrastructure and immigration. If you'd like to schedule a time to film your video, please contact David Burns at dburns@usmayors.org. Videos are being filmed in () on Wednesday and in () on Thursday and Friday during meeting hours.



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Registration

The Conference Registration Desk is located in the LOWER LOBBY opposite the hotel registration area near the gift shop. The Registration Desk hours are:

- Tuesday, January 22, 2019: 3:00 p.m. to 7:00 p.m.
- Wednesday, January 23, 2019: 7:00 a.m. to 6:00 p.m.
- Thursday, January 24, 2019: 7:00 a.m. to 6:00 p.m.
- Friday, January 25, 2018: 7:00 a.m. to 2:00 p.m

Badges

It is required that all delegates, participants and guests wear their registration badges to enter the sessions, meeting areas and social events. The badge is the official identification for admission to all scheduled events. Failure to wear the badge for viewing by security may cause inconvenience to participants.

Badges

	MAYOR
PURPLE	BUSINESS COUNCIL MEMBER
GRAY	BUSINESS COUNCIL PLATINUM MEMBER
BROWN	SPONSOR
RED	STAFF
ORANGE	PRESS
BLUE	SPOUSES, PARTNERS, CHILDREN
GREEN	EXHIBITOR

Ribbons

BLUE	MEMBER MAYOR
RED	SERVICE CITY MEMBER MAYOR
	NON-MEMBER MAYOR
BLACK	BUSINESS COUNCIL MEMBER
	USCM STAFF

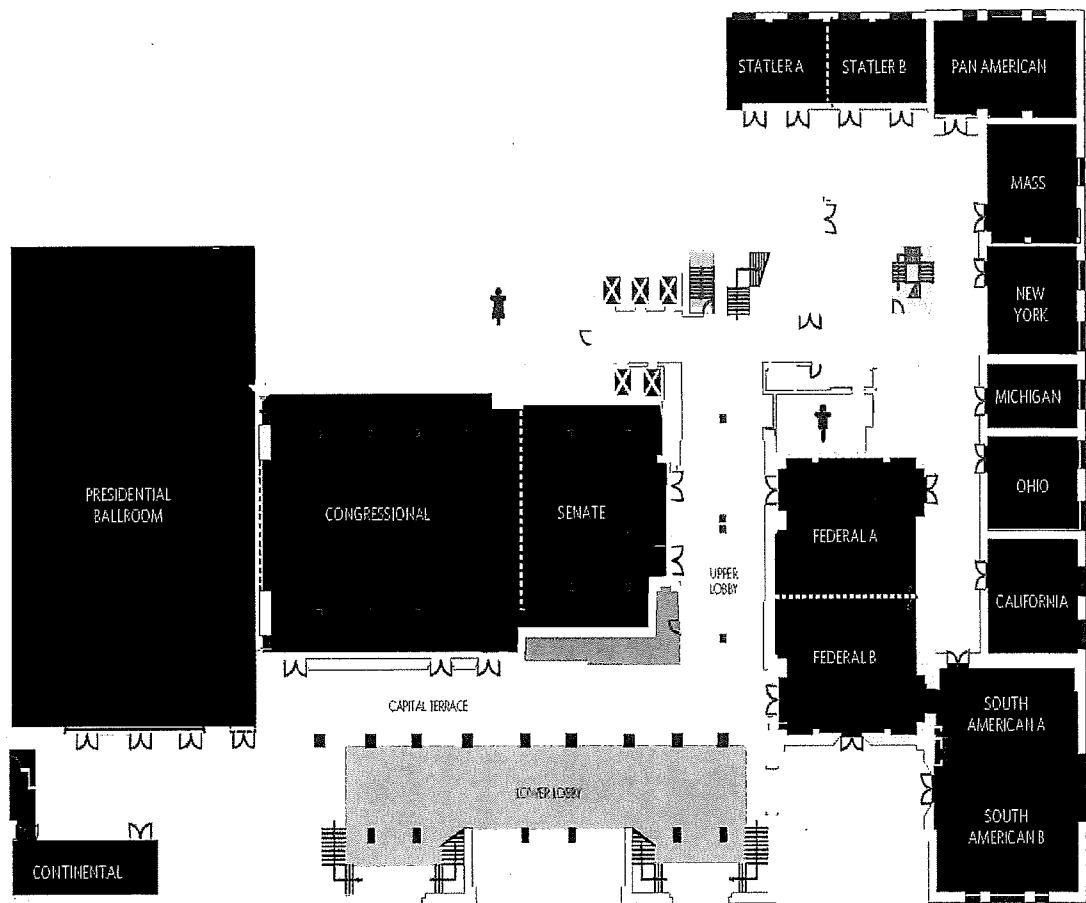


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CAPITAL HILTON - 2nd FLOOR ROOM MAP



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Initiative**

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TUESDAY, JANUARY 22

Registration

3:00 p.m. - 7:00 p.m.

Lobby, First Floor

WEDNESDAY, JANUARY 23

Registration

7:00 a.m. - 6:00 p.m.

Lobby, First Floor

Orientation/Membership Meeting for New Mayors and New Members

8:30 a.m. - 10:00 a.m.

The U.S. Conference of Mayors welcomes its newly-elected mayors, new members, and first-time attendees to this informative session. Connect with fellow mayors and learn how to take full advantage of what the Conference has to offer.

Presiding TOM COCHRAN
CEO and Executive Director
The United States Conference of Mayors

BRIAN C. WAHLER
Mayor of Piscataway
Chair, Membership Standing Committee

Mayors Water Council

9:00 a.m. - 10:30 a.m.

Co-Chairs DAVID BERGER
Mayor of Lima

JILL TECHEL
Mayor of Napa

Council on Metro Economies and the New American City

9:30 a.m. - 11:00 a.m.

Chair GREG FISCHER
Mayor of Louisville

Concurrent Working Sessions

11:00 a.m. - 12:00 p.m.

Opening Press Conference

11:30 a.m. - 12:15 p.m.

Remarks by USCM Officers



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**WELLS
FARGO**

WEDNESDAY, JANUARY 23

OPENING PLENARY LUNCHEON

12:30 p.m. - 2:30 p.m.

Presidential Ballroom

Presiding STEVE BENJAMIN
Mayor of Columbia, SC
President

Concurrent Working Sessions

2:45 p.m. - 3:45 p.m.

WOMEN MAYORS LEADERSHIP ALLIANCE OF THE U.S. CONFERENCE OF MAYORS PLENARY SESSION

4:00 p.m. - 5:15 p.m.

Presidential Ballroom

This meeting is open to all 87th Winter Meeting participants.

Chair PAULINE CUTTER
Mayor of San Leandro

Concurrent Working Sessions

5:30 p.m. - 6:30 p.m.

OPENING RECEPTION: Capital Hilton Hotel

6:30 p.m. - 8:00 p.m.

Presidential Ballroom

All 87h Winter Meeting participants are invited.



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THURSDAY, JANUARY 24

Registration

7:00 a.m. - 6:00 p.m.

Lobby, First Floor

MAYORS AND BUSINESS LEADERS PLENARY BREAKFAST

7:30 a.m. - 9:00 a.m.

Presidential Ballroom

Presiding CAROLYN G. GOODMAN
Mayor of Las Vegas
Chair, Mayors Business Council

Concurrent Working Sessions

9:15 a.m. - 10:15 a.m.

PLENARY SESSION

10:30 a.m. - 11:30 a.m.

Presidential Ballroom

Presiding STEVE BENJAMIN
Mayor of Columbia, SC
President

Concurrent Working Sessions

11:30 a.m. - 12:30 p.m.

CHILDHOOD OBESITY PREVENTION LUNCHEON

1:00 p.m. - 2:30 p.m.

Presidential Ballroom

Sponsored by American Beverage Association

Presiding STEVE BENJAMIN
Mayor of Columbia, SC
President

Concurrent Working Sessions

3:00 p.m. - 4:00 p.m.

U.S. Conference of Mayors Executive Committee (Closed)

3:00 p.m. - 4:00 p.m.



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THURSDAY, JANUARY 23 (Continued)

Concurrent Working Sessions

4:15 p.m. - 5:15 p.m.

Community Leaders of America (CLA) Republican Mayor Caucus (Closed)

5:30 p.m. - 6:30 p.m.

Chair MICHAEL BODKER
Mayor of Johns Creek

National Conference of Democratic Mayors (Closed)

5:30 p.m. - 6:30 p.m.

President MICHAEL B. HANCOCK
Mayor of Denver

Washington, DC Welcome Reception

Location and Times TBA

All 87th Winter Meeting participants are invited.

LATE-NIGHT RECEPTION: St. Regis Hotel

9:30 p.m. - 11:30 p.m.

Astor Ballroom, St. Regis Hotel

All 87th Winter Meeting participants are invited.



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FRIDAY, JANUARY 25

Registration

7:00 a.m. - 2:00 p.m.

Lobby, First Floor

PLENARY BREAKFAST: Honoring Leadership in the Arts

7:30 a.m. - 9:00 a.m.

Presidential Ballroom

Hosted by The U.S. Conference of Mayors and Americans for the Arts

Moderator HILLARY SCHIEVE

Mayor of Reno

Chair, Tourism, Arts, Parks, Entertainment and Sports Standing Committee

Concurrent Working Sessions

9:15 a.m. - 10:15 a.m.

PLENARY SESSION

10:30 a.m. - 11:30 a.m.

Presidential Ballroom

Presiding STEVE BENJAMIN

Mayor of Columbia, SC

President

Concurrent Working Sessions

11:45 a.m. - 12:45 p.m.

CLOSING PLENARY LUNCHEON

1:00 p.m. - 2:30 p.m.

Presidential Ballroom

Presiding STEVE BENJAMIN

Mayor of Columbia, SC

President



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WORKFORCE DEVELOPMENT COUNCIL (WDC)

The Workforce Development Council is an affiliate organization of The U.S. Conference of Mayors.

WEDNESDAY, JANUARY 23

Workforce Development Council Board/Winter Meeting

8:00 a.m. - 3:00 p.m.

JUDY McDONALD

Executive Director

Workforce Solutions for Tarrant County, Fort Worth

WDC President

THURSDAY, JANUARY 24

Workforce Development Council Annual Meeting

8:00 a.m. - 3:00 p.m.



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THE U.S. CONFERENCE OF MAYORS PRESIDENTS

STEPHEN K. BENJAMIN, Columbia, SC 2018-Current (76th)
MITCHELL J. LANDRIEU, New Orleans, 2017-2018 (75th)
MICK CORNETT, Oklahoma City 2016-2017 (74th)
STEPHANIE RAWLINGS-BLAKE, Baltimore 2015-2016 (73rd)
KEVIN JOHNSON, Sacramento 2014-2015 (72nd)
SCOTT SMITH, Mesa 2013-2014 (71st)
MICHAEL A. NUTTER, Philadelphia 2012-2013 (70th)
ANTONIO R. VILLARAIGOSA, Los Angeles 2011-2012 (69th)
ELIZABETH B. KAUTZ, Burnsville 2009-2011 (68th)
GREG NICKELS, Seattle 2009 (67th)
MANUEL A. DIAZ, Miami 2008-2009 (66th)
DOUGLAS H. PALMER, Trenton 2006-2008 (65th)
MICHAEL A. GUIDO, Dearborn 2006 (64th)
BEVERLY O'NEILL, Long Beach 2005-2006 (63rd)
DONALD L. PLUSQUELLIC, Akron 2004-2005 (62nd)
JAMES A. GARNER, Hempstead 2003-2004 (61st)
THOMAS M. MENINO, Boston 2002-2003 (60th)
MARC H. MORIAL, New Orleans 2001-2002 (59th)
H. BRENT COLES, Boise 2000-2001 (58th)
WELLINGTON E. WEBB, Denver 1999-2000 (57th)
DEEDEE CORRADINI, Salt Lake City 1998-1999 (56th)
PAUL HELMKE, Fort Wayne 1997-1998 (55th)
RICHARD M. DALEY, Chicago 1996-1997 (54th)
NORMAN B. RICE, Seattle 1995-1996 (53rd)
VICTOR ASHE, Knoxville 1994-1995 (52nd)
JERRY E. ABRAMSON, Louisville 1993-1994 (51st)
WILLIAM J. ALTHAUS, York 1992-1993 (50th)
RAYMOND L. FLYNN, Boston 1991-1992 (49th)
ROBERT M. ISAAC, Colorado Springs 1990-1991 (48th)
KATHRYN J. WHITMIRE, Houston 1989-1990 (47th)
ARTHUR J. HOLLAND, Trenton 1988-1989 (46th)
RICHARD L. BERKLEY, Kansas City 1987-1988 (45th)
JOSEPH P. RILEY, JR., Charleston 1986-1987 (44th)
ERNEST N. MORIAL, New Orleans 1985-1986 (43rd)
HERNAN PADILLA, San Juan 1984-1985 (42nd)
RICHARD H. FULTON, Nashville 1983-1984 (41st)
COLEMAN A. YOUNG, Detroit 1982-1983 (40th)
HELEN G. BOOSALIS, Lincoln 1981-1982 (39th)
RICHARD G. HATCHER, Gary 1980-1981 (38th)
RICHARD E. CARVER, Peoria 1979-1980 (37th)
WILLIAM H. McNICHOLS, JR., Denver 1978-1979 (36th)
LEE ALEXANDER, Syracuse 1977-1978 (35th)
KENNETH A. GIBSON, Newark 1976-1977 (34th)
MOON LANDRIEU, New Orleans 1975-1976 (33rd)
JOSEPH L. ALIOTO, San Francisco 1974-1975 (32nd)
ROY B. MARTIN, JR., Norfolk 1973-1974 (31st)
LOUIE WELCH, Houston 1972-1973 (30th)
HENRY W. MAIER, Milwaukee 1971-1972 (29th)
JAMES H.J. TATE, Philadelphia 1970-1971 (28th)
JACK D. MALTESTER, San Leandro 1969-1970 (27th)
TERRY D. SCHRUNK, Portland, OR 1968-1969 (26th)
JOSEPH M. BARR, Pittsburgh 1967-1968 (25th)



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WELLS
FARGO

JEROME P. CAVANAUGH, Detroit 1966-1967 (24th)
 NEAL S. BLAISDELL, Honolulu 1965-1966 (23rd)
 RAYMOND R. TUCKER, St. Louis 1963-1965 (22nd)
 ARTHUR L. SELLAND, Fresno 1963 (21st)
 RICHARD C. LEE, New Haven 1962-1963 (20th)
 ANTHONY J. CELEBREEZE, Cleveland 1962 (19th)
 HAYDON BURNS, Jacksonville 1961-1962 (18th)
 RICHARDSON DILWORTH, Philadelphia 1960-1961 (17th)
 RICHARD J. DALEY, Chicago 1959-1960 (16th)
 NORRIS POULSON, Los Angeles 1958-1959 (15th)
 ROBERT F. WAGNER, New York 1957-1958 (14th)
 JOHN B. HYNES, Boston 1955-1957 (13th)
 ELMER E. ROBINSON, San Francisco 1953-1955 (12th)
 THOMAS A. BURKE, Cleveland 1953 (11th)
 MARTIN H. KENNELLY, Chicago 1952-1953 (10th)
 DAVID L. LAWRENCE, Pittsburgh 1950-1952 (9th)
 W. COOPER GREEN, Birmingham 1949-1950 (8th)
 GEORGE W. WELSH, Grand Rapids 1947-1949 (7th)
 EDWARD J. KELLY, Chicago 1945-1947 (6th)
 FIORELLO H. LAGUARDIA, New York 1935-1945 (5th)
 DANIEL W. HOAN, Milwaukee 1934-1935 (4th)
 T. SEMMES WALMSLEY, New Orleans 1933-1934 (3rd)
 JAMES M. CURLEY, Boston 1933 (2nd)
 FRANK MURPHY, Detroit 1933 (1st)



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87th Winter Meeting Registration Fees

Early Registration	Registration fees paid on or before Friday, December 14, 2018
Late Registration	Registration fees paid between Saturday, December 15 and January 22, 2018
Onsite Registration	Registration fees paid after January 22, and/or onsite.

Conference Registration Fee and Payment Information

The US Conference of Mayors **must** receive the registration fees in full by the dates listed above in order to qualify for early/late/onsite registration rates. If you are an organization paying by purchase order, **the check** (not the purchase order) must be received by the dates below. If a form is submitted after early registration dates are passed, the late registration fee will automatically be charged. There will be no exceptions made.

Membership Category	Early Registration	Late Registration	Onsite Registration
Member Mayor (<i>No day pass offered</i>)	\$700	\$900	\$1100
Non-Member Mayor (<i>No day pass offered</i>)	\$1900	\$2100	\$2300
Federal Agencies (<i>No day pass offered</i>)	\$700	\$900	\$1100
Washington Representatives (<i>No day pass offered</i>)	\$700	\$900	\$1100
City Official Member (if Mayor is a Member) (<i>No day pass offered</i>)	\$700	\$900	\$1100
City Official Non-Member (Mayor is not a Member) (<i>No day pass offered</i>)	\$1900	\$2100	\$2300
Business Council/Platinum/Sponsor (<i>See below for day pass offerings</i>)	\$1900	\$2100	\$2300
Day Pass for: Business Council/Platinum/Sponsor Only (Includes day/night events for 1 day, must select day at time of registration)	\$1400	\$1600	\$1800
Workforce Development Council (WDC) Member (<i>No day pass offered</i>)	\$700	\$900	\$1100
Workforce Development Council (WDC) Non-Member (<i>No day pass offered</i>)	\$1900	\$2100	\$2300

Day passes will only be available for Business Council/Platinum Members/Sponsors. No other categories have a day pass option.

Registration Fee Refund Policy

Refunds, less a \$250.00 fee per person, for cancellations received in writing no later than Friday, December 14, 2018. The cancellation request can be emailed to the US Conference of Mayors Meeting Department, Attention: Jonathan Godfrey at jgodfrey@usmayors.org. Cancellation requests will not be accepted over the phone. No refunds will be made after Friday, December 14, 2018. No exceptions will be made. Unfortunately, registration fees are unable to be transferred to a future meeting.

Name Badge Reprint Fee

In the event that your name badge is stolen/lost/damaged, or you do not bring your badge, there will be a reprint fee for a replacement badge. To have a replacement badge printed, please go to registration with your identification, and one will be reprinted. **Reprint badge fees are \$50.00**, and no exceptions will be made. All major credit cards and checks made out to the US Conference of Mayors will be accepted. Name badges will be required to access any meeting space.

Lottier, Christine

From: paypal@usmayors.org
Sent: Wednesday, December 19, 2018 1:36 PM
To: Lottier, Christine
Subject: Order Confirmation

Follow Up Flag: Follow up
Flag Status: Flagged

Order ID: AQ0AFBCC9303
Invoice: 19Winter96962
Order Placed: Wednesday, December 19, 2018 10:36:16 AM PDT

Shipping Amount: \$0.00
Tax Amount: \$0.00
Amount of Transaction: \$700.00
Payment Type: Visa

BILL TO

Christine Lottier
100 West Dania Beach Blvd
Dania Beach
Florida
33004
Unit
954-924-6800
clottier@daniabeachfl.gov

SHIP TO

US

ORDER DESCRIPTION:

87th Winter Meeting

Lottier, Christine

From: USCM/Globetrotter Travel <jgodfrey@usmayors.org>
Sent: Wednesday, December 19, 2018 1:42 PM
To: Lottier, Christine; jgodfrey@usmayors.org; James, Tamara
Subject: 87th Winter Meeting Confirmation



THE UNITED STATES CONFERENCE OF MAYORS

87th Winter Meeting

January 23-25, 2019

Washington, DC

Your Registration Confirmation Number: 19Winter96962

Tamara James
Commissioner
City of Dania Beach
100 West Dania Beach Blvd

Dania Beach, Florida 33004
954-924-6800
clottier@daniabeachfl.gov
tamarajames@daniabeachfl.gov

Registration Information

Registration Date/Time: 12/19/2018 1:29:26 PM
Registration Type: CityOfficial
First Time?: No
Special Accommodations?: No
Registration Payment Amount: \$7 00
Payment Method: CreditCard
Paid?: Yes

Hotel Information

The Capital Hilton

16th & K Streets, NW, Washington, DC 20036
(202) 393-1000

Room: Single/Double (\$316 per night).
Arrival Date: 1/23/2019
Departure Date: 1/26/2019
Card Type: Visa
Expiration Date: 10/21
King Bed: Yes
Notes: Hotel reservation is for: Commissioner Tamara James City of Dania Beach 100 West Dania Beach Blvd Dania Beach, Florida 33004 She will be

attending the US Conference of Mayors 87th Annual Winter Meeting

Additional Information

Changes in arrival and departure dates may be made online [here](#)
or you may contact Globetrotter Travel by fax at 301-570-9514 or by
phone at 1-888-29 MAYOR / 1-888-296-2967

U.S. Conference of Mayors 2019 Mid-Winter Meeting



HOTEL ACKNOWLEDGMENT



GLOBETROTTER

PLEASE CHECK ALL DETAILS FOR ACCURACY.
UNREPORTED ERRORS ARE THE RESPONSIBILITY OF THE ATTENDEE.
ANY CHANGES OR CANCELLATIONS MAY BE MADE BY EMAILING
JGODFREY@USMAYORS.ORG OR FAXING (301) 570-9514.
IF YOU DO NOT HAVE EMAIL OR FAX ACCESS, CALL 800-322-7032 AND
PRESS 2 FOR HOUSING.
INTERNATIONAL PLEASE CALL (301) 570-0800.

Tamara James

Commissioner
City of Dania Beach
Office of the Commissioner
100 West Dania Beach Boulevard
Dania Beach, FL 33004

19 December, 2018

Log#: 135

Fax:

Phone: 954 924-6800

Ref#: J0B-6V1-P14

***** AIRFARE BULLETIN *****

AIRFARE DISCOUNTS AVAILABLE

Call 888-29MAYOR or 301-570-0800 and Press 1

Thank you for booking your room reservation through Globetrotter Travel.
Below you will find the details of your room reservation.

Capital Hilton
1001 16th Street NW
Washington, DC 20036
202-393-1000 - Tel

Room type:	Single - Deluxe Double/Double
	Wednesday Saturday
Arrive/Depart:	01/23/2019 - 01/26/2019
Room Rate:	316.00 Tax Not Included
Deposit:	Gtd by - VI
# of Nights:	3

Special Request(s):

Request near Lauren Odman, please

Check-In 4PM Check-Out 11AM

Hotel Amenities: 100% Non-Smoking, ATM, Baggage Storage, Business Center, Complimentary Printing Service, Concierge Desk, Fitness Center, Gift Shop/News Stand, Lounge, Restaurant, Room Service, Spa.
Room Amenities: Black-Out Curtains, MP3 Clock Radio, Complimentary HBO, Coffee Maker, Hairdryer, High Speed Internet Access, Iron & Ironing Board, Laptop Sized In-Room Safe.

Tax is currently 14.8% (Subject to change without notice).

Cancellations must be received at least 3 DAYS prior to arrival to receive a refund of deposit. If your flights are delayed or canceled, call your hotel immediately. If you do not show up at your hotel on your arrival date, you will be charged a No-Show fee, and your reservation will be canceled.

ALL CANCELLATIONS MUST BE EMAILED OR FAXED.

You have been waitlisted for the following: , , ,

Globetrotter Travel - 18121 Georgia Avenue - Suite 104 - Olney, MD 20832
Toll Free US 800-322-7032 Press 2 for Hotel - International 301-570-0800 Press 2 for Hotel
Fax 301-570-9514 - Email: jgodfrey@usmayors.org

Itinerary confirmation

Download to calendar [PRINT ITINERARY](#)

You're all set to jet!

Confirmation code: **YPMBGY**

[MANAGE BOOKING](#) >

Travelers

Ms. Tamara Ellen James

Flight	Ticket number	2792115360883	
		FLL ↔ DCA DCA ↔ FLL	
	Seat	13D	13D
	Checked bags included	1 bag	1 bag

Your flights

Fort Lauderdale, FL (FLL) Wed Jan 23 2019, 6:38 AM E190	Washington-National, DC (DCA) Wed Jan 23 2019, 9:02 AM	Flight 1680 JetBlue	Fare: Blue Plus Nonstop
Washington-National, DC (DCA) Sat Jan 26 2019, 1:39 PM E190	Fort Lauderdale, FL (FLL) Sat Jan 26 2019, 4:20 PM	Flight 1379 JetBlue	Fare: Blue Plus Nonstop

Fare breakdown

Passenger Type	Base Fare per person	Taxes & fees per person	Total Fare per person	Number of travelers	Total Fare
Adult	\$434.41	\$60.98	\$495.39	x 1	\$495.39 USD

+ FLL - DCA: Blue Plus details

+ DCA - FLL: Blue Plus details

Total fare: \$495.39 USD

Extras

+ Seats

+ Even More Speed

Total Extras:

\$88.00 USD

Charged to Visa ending in 2569

\$583.39 USD

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Information

- CARRY-ON BAGGAGE RULES:** JetBlue flights - Each customer may bring one bag that fits in the overhead bin plus one personal item (purse, briefcase, laptop, etc.) that fits under the seat in front free of charge. Any excess carry-on baggage will be checked baggage. Visit our baggage page and the TSA website for more information. **Connecting on our partner airlines (including Cape Air)** - The carry-on rules of a partner airline apply when checking in to a JetBlue flight that is connecting to the partner. See our partner page for more information. While JetBlue may allow additional carry-ons as a courtesy to customers connecting to our partner airline, JetBlue cannot guarantee that those bags will be accepted for in-cabin travel on the partner. Customers are encouraged to abide by partner's rules for their entire journey to avoid additional checked baggage fees if their carry-ons do not meet size/weight restrictions. **CHECKED BAG ALLOWANCE/FEES (fares booked before 8/27/18)** For Blue fares, the first checked bag fee is \$25 and the second checked bag is \$35. For Blue Plus fares, one checked bag is included and the second checked bag fee is \$35. For Blue Flex fares, two checked bags are included. For Mint fares, two checked bags are included. **CHECKED BAGGAGE ALLOWANCE/FEES (fares booked on or after 8/27/18):** For Blue fares, the first checked bag fee is \$30 and the second checked bag is \$40. For Blue Plus fares, one checked bag is included and the second checked bag fee is \$40. For Blue Flex fares, two checked bags are included. For Mint fares, two checked bags are included. **Additional Baggage Terms (all fares):** Additional bags (over two) are \$150 each. Weight and size limits and exceptions for itineraries including flights operated or marketed by other airlines also apply. Excess baggage rules and size/weight restrictions may vary depending on load availability and country restrictions. See our baggage page for more information. **Travel on our partner airlines (excluding Cape Air*)** - Baggage rules and fees vary by partner airline and destination. JetBlue will follow our partner airlines' fees when customers are traveling on an itinerary including one of our partner airlines. Excess baggage rules and size/weight restrictions may vary depending on load availability. See our partner page for more information. *For itineraries with a connection only to/from Cape Air, JetBlue's standard fees apply.
- Legroom based on average fleet-wide seat pitch of U.S. airlines.
- DIRECTV® and SiriusXM Radio® services are not available on flights outside the contiguous United States; however, where applicable, movies from JetBlue Features™ are offered complimentary on these routes.
- Certain flights will require more points to redeem award travel based on, among other things, the flight chosen and peak travel periods. TrueBlue Members are responsible for taxes and fees applicable to Award Flights, including (a) Passenger Facility Charges of up to \$9.00 each way, (b) September 11th Security Fees of up to \$11.20 per enplanement at a U.S. originating airport and (c) Federal Segment Taxes of \$4.00 per domestic segment (a segment is a takeoff and landing). Government taxes/fees are subject to change as required by law, see <http://www.jetblue.com/about/legal/taxes.asp>. Advertised rates are based on trips between airports and downtown metropolitan area locations in an economy class vehicle. Rates do not include additional charges that may be applicable, such as charges for tolls, extra stops, parking fees, telephone usage, pets, extra in-car bags, car seats, waiting time, or custom requests. Rates include local and state taxes and fees, except in NY, NJ, and CT; passengers in these states are responsible for taxes and fees (including, in NY, a 2% NYC workmen's compensation charge and 8.875% state and local sales taxes). Rates include gratuity, except in NY, NJ, and CT; passengers traveling in these states are encouraged to provide appropriate gratuity based on the service received.

Economy pricing may not be available at all times, during the day or during certain weather conditions. Advertised rates only apply to bookings made online at limos.jetblue.com or by calling 1-888-478-8190.

5. If you find the same hotel and dates of stay at a lower rate, Hotels.com will, at its choice, either match the lower rate or cancel the reservation without a cancellation fee. See <http://hotels.jetblue.com/index.jsp?pageName=guarantee>.

6. Hotels.com does not charge a change or cancel fee; but each property has independent penalties for changes/cancellations. See hotel details.

Customer concerns

Any customer inquiries or concerns can be addressed here, emailed to dearjetblue@jetblue.com, or sent to JetBlue Airways, 6322 South 3000 East, Suite G10, Salt Lake City, UT 84121.

Notice of Increased Government Tax or Fee

JetBlue reserves the right to collect additional payment after a fare has been paid in full and tickets issued for any additional government taxes or fees assessed or imposed.



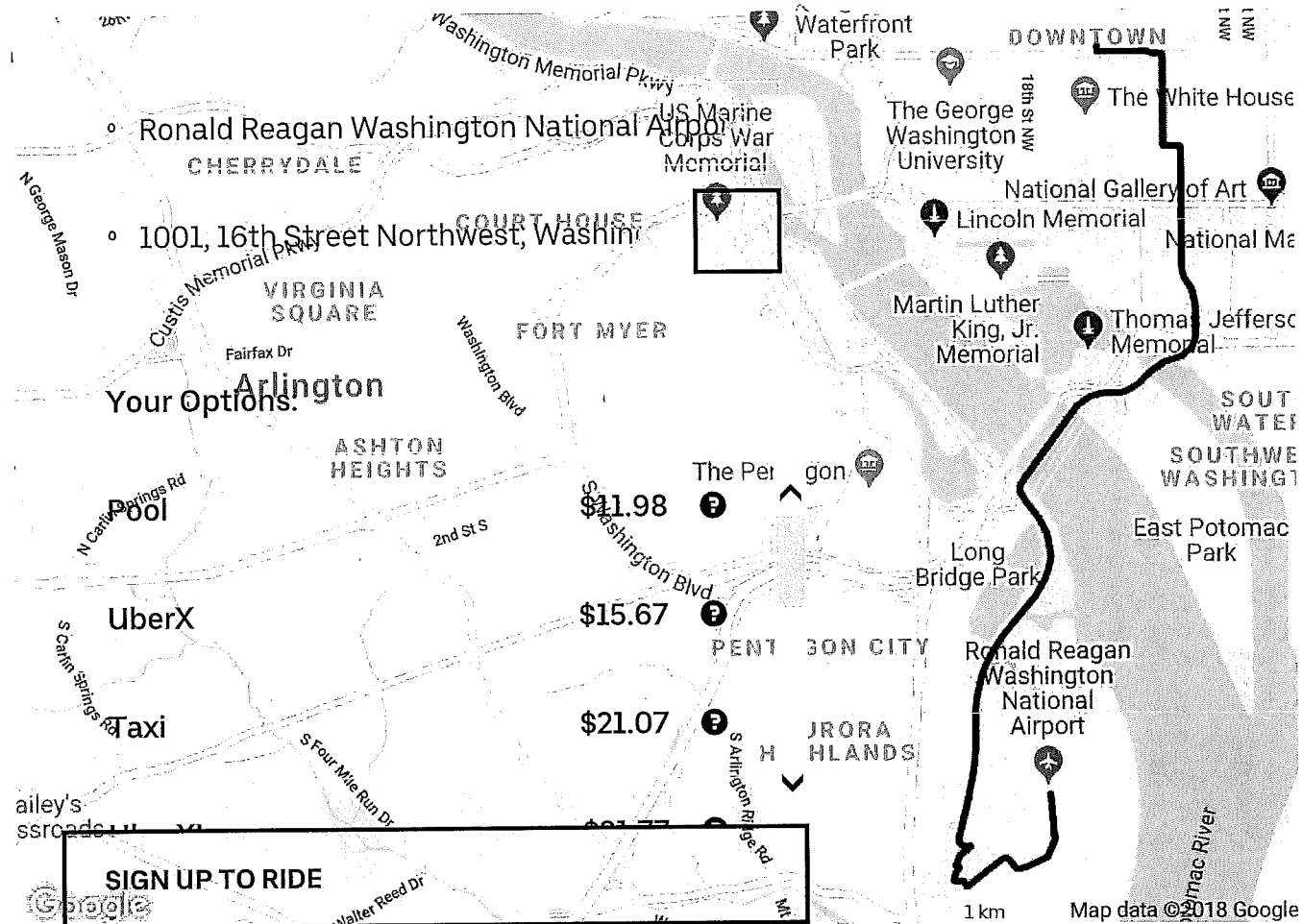


U.S. General Services Administration

FY 2019 Per Diem Rates for ZIP 20036

Meals & Incidentals (M&I) Breakdown

Primary Destination	County	M&I Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$76	\$18	\$19	\$34	\$5	\$57.00

[Log in](#) [Sign up](#)


*Sample Rider fares are estimates only and do not reflect variations due to discounts, traffic delays or other factors. Flat rates and minimum fares may apply. Actual Rider fares may vary. US Partners: Rates used to calculate partner fares are published at partners.uber.com and require an active partner account to view.

We're here to help

Support is just a few taps away. You can also get your questions answered by using our help section.

[Get help >](#)

LYFT FARE COSTS

Ride duration: ~15min ← **new estimate** (<https://estimatefares.com>)

▷ ✕

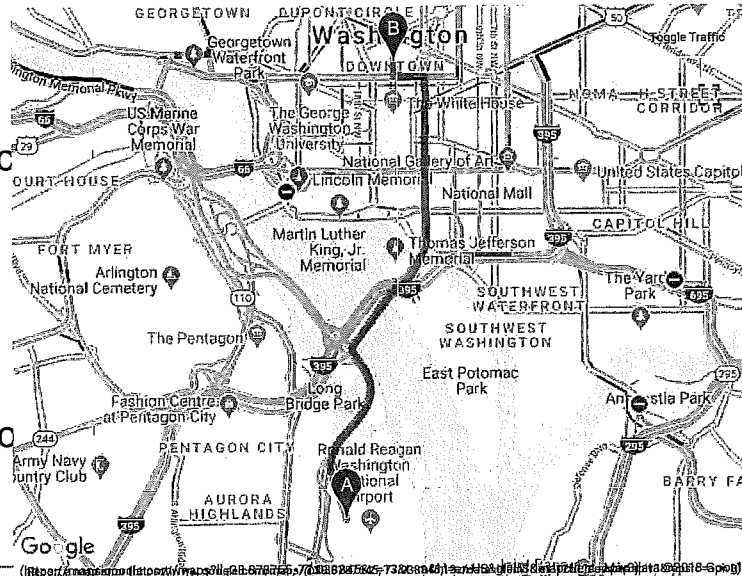
First Class to Ireland

We Have Special Discounts to Get You 70% off First Class Tickets
alphaflightguru.com/Ireland

OPEN

Lyft: \$11.24
Lyft Plus
 (<https://estimatefares.com>
 is-lyft-plus): **\$17.40**
Lux SUV: \$17.40
Premier: \$19.11
Lyft Line
 (<https://estimatefares.com>
 is-lyft-line): **<\$10.99**

Optimal distance: 4.1 miles



Washington Rates - Breakdown ▷ (<https://estimatefares.com/rates/washington>)

From: Ronald Reagan Washington

National Airport (DCA), 2401 S Smith
 Blvd, Arlington, Virginia 22202

To: 1101 16th Street Northwest,
 Washington, District of Columbia
 20005

Calculate Another Ride ▷ (<https://estimatefares.com>)

new to **Lyft?**

Here's **\$20** ride credit.
 (It's to get you started. And it's free.)

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(<https://estimatefares.com/freebie>)

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234

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Lottier, Christine

From: Jgaboton@gaboton-group.com
Sent: Tuesday, December 04, 2018 9:52 AM
To: Lewellen, Lori; Odman, Lauren; James, Tamara; Harris, Bill; Brandimarte, Chickie
Cc: Baldwin, Robert; Donnelly, Colin
Subject: U.S. Conference of Mayors Upcoming Winter Meeting in Washington, DC
Attachments: US Conference of Mayors - 2019 Winter Meeting Agenda.pdf

Importance: High

Good Morning Members of the Dania Beach City Commission,

As you may know, the United States Conference of Mayors' (USCM) 87th Winter Meeting will take place January 23-25, 2019 in Washington, DC.

This is an opportune time for City leaders to come to Washington and meet with your colleagues to openly discuss subject matters of concerns to communities nationwide such as transportation, infrastructure, healthcare and housing reform and economic development to name a few.

In addition, this is also a great time to convene "meet & great" meetings with Members of your Congressional Delegation and discuss issues of serious concerns to you.

While the Executive Committee of the USCM are still in the process of confirming meetings, attached is a Draft Agenda which includes detailed and specific information relating to the Conference. The final agenda is typically finalized the week prior to the start of the Conference.

Please feel free to contact me should you have any additional questions or concerns

I look forward to hearing from you.

Josh

*Joshua J. Gaboton, President
The Gaboton Group, LLC
Federal Government and Public Affairs Consultants
601 Pennsylvania Ave, NW Suite 900
Washington, DC 20004
Main Office: (202) 220-3151
Direct: (202) 285-5002
Cell: (703) 307-0063
Jgaboton@gaboton-group.com*

CITY OF DANIA BEACH TRAVEL AUTHORIZATION

EMPLOYEE: Commissioner Tamara James
DEPARTMENT: City Commission
LOCATION: Houston, Texas
TRIP/TRAINING DATE: April 24 - April 27, 2019
PURPOSE: Attend 2019 AAMA Annual Conference

CHECK ONE
☐ Certification
☐ General Training
☐ License
☒ Other

Note any overnight or out of state travel events attended in the last 12 months:

2018 FLC Conference Diplomat Beach Resort, Hollywood, FL, Aug. 2018
 US Mayors Conference, Washington, DC, Jan. 2019

ACCOUNT NO: 001-11-01-511-40-10

COST SUMMARY		
Expense	Description	Estimate
Registration	AAMA	\$ 400.00
Lodging (3 nights @ \$209.43)	Hilton Americas - Houston	\$ 628.29
Airfare	United Airlines	\$ 400.00
Uber/Lyft/Taxi	Estimate	\$ 150.00
Per Diem	Tamara James	\$ 122.00
TOTAL EXPENSES		\$ 1,700.29

TOTAL ESTIMATED TRAVEL COST **\$ 1,700.29**

I hereby certify that travel as shown above is to be incurred in connection with official business of the City of Dania Beach.

Traveler (print)	Signature	Date
Tamara James		
Department Director (print)	Signature	Date
Finance Director (print)	Signature	Date
Adam Segal	<i>[Signature]</i>	12/14/18
City Manager (print)	Signature	Date
Colin Donnelly	<i>[Signature]</i>	12/14/18

TO BE COMPLETED BY FINANCE

Preparer (print name)	Signature	Date
Tania Stevens	<i>TAS</i>	12/14/18

eventbrite

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« Back to African American Mayors Association (AAMA): 2019 Annual Conference and 5th Year Anniversary Celebration

You're going to African American Mayors Association (AAMA): 2019 Annual Conference and 5th Year Anniversary Celebration !

Add to calendar

Share with friends



Tweet



LinkedIn



Facebook



Email

Your order has been saved to My Tickets

✓ Order #871900906 1 ticket of \$400.00

✓ Your ticket has been sent to clottier@daniabeachfl.gov

[Go To My Tickets](#)

Hi Tamara,

Message from the organizer.

See you at the event!



Thanks,

AAMA



AAMA

[Follow](#)

Questions about this event?

[Contact Organizer](#)

[View organizer profile](#)

REFUND POLICY

Refunds up to 7 days before event

AAMA - 2019 Conference

Apr 23, 2019 - Apr 26, 2019

Reservation Details

ACKNOWLEDGEMENT NUMBER:32LHSF32

**HILTON AMERICAS-HOUSTON**

1600 Lamar Street, Houston, TX 77010, UNITED STATES

houcv-reservations@hilton.com

www.americashouston.hilton.com

1 KING BED

DATES: Apr 24, 2019 - Apr 27, 2019

3 nights, 1 adult, 0 children

RATES

USD 537.00

TAXES & FEES

USD 91.29

TOTAL ROOM PRICE

USD 628.29

ADD-ONS**SUBTOTAL**

USD 628.29

GUEST SUMMARY**MS TAMARA ELLEN JAMES**

100 West Dania Beach Blvd,

Dania Beach, FL, 33004

US

clottier@daniabeachfl.gov

954-924-6800

Apr 24, 2019 - Apr 27, 2019

PAYMENT INFORMATION

Credit Card

VISA

*****2569

** / **

BILLING ADDRESS**Ms Tamara Ellen James**

100 West Dania Beach Blvd,

Dania Beach, FL, 33004

US

954-924-6800

RATES

Apr 24, 2019 - USD 179.00

Apr 25, 2019 - USD 179.00

Apr 26, 2019 - USD 179.00

OTHER INFORMATION

SMOKING PREFERENCE: No Preference

ACCESSIBLE: No

POLICIES**ROOM POLICIES**

- Tax is not included

TAX POLICY

Room rates shown do not include 17% Hotel Room Tax Per Night (subject to change). Total charges presented on the website will include all room fees and taxes.

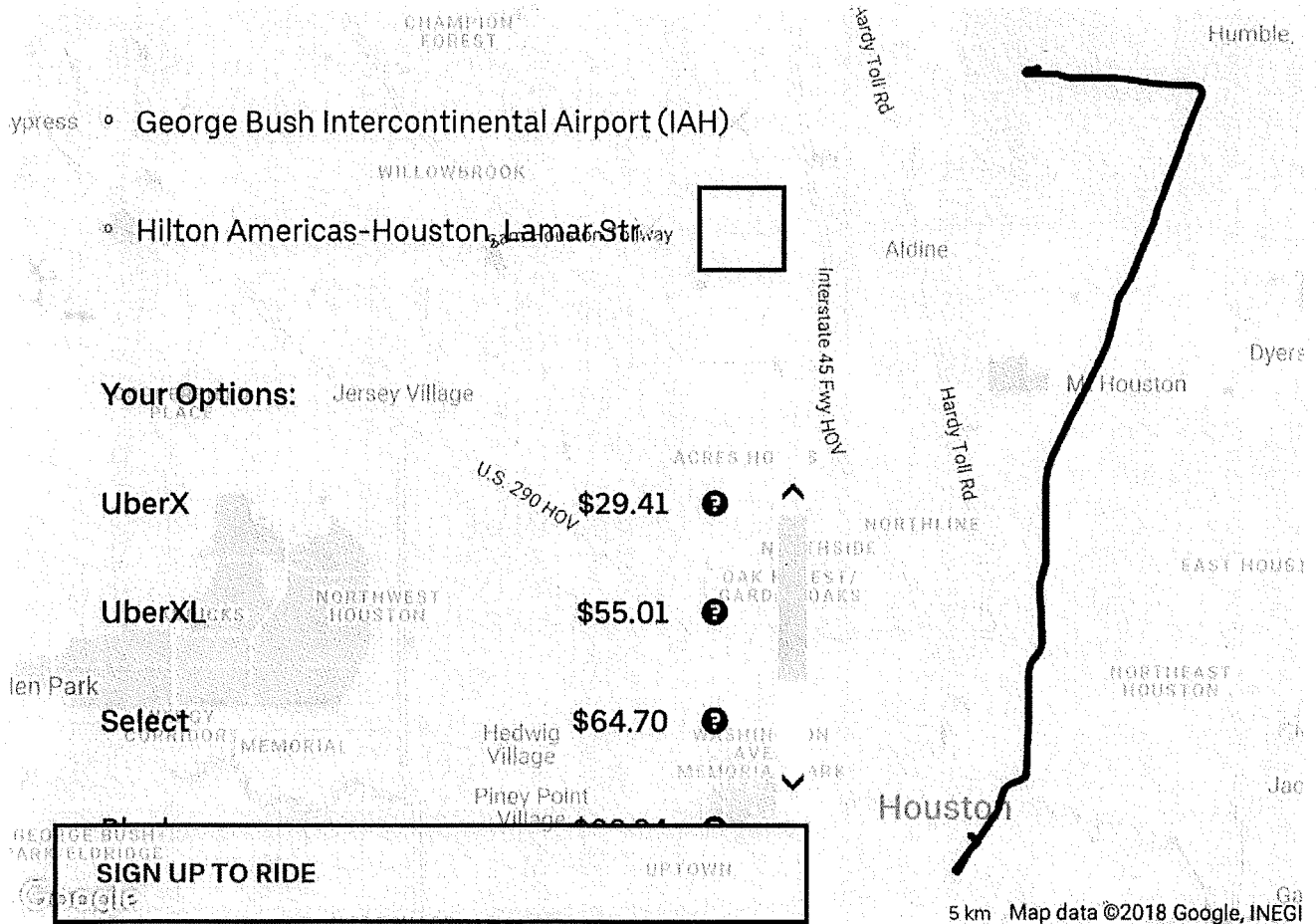
CANCEL POLICY

A one night room and tax deposit is required at the time of booking with this reservation. Cancellations made within 48 hours of arrival will forfeit one night's room and tax.

CHILDREN POLICY

Children 18 years or younger will stay free of charge in their parent's room.

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Privacy Policy (PPSDN-27/112018-prod book04b)

[Log in](#)[Sign up](#)

*Sample Rider fares are estimates only and do not reflect variations due to discounts, traffic delays or other factors. Flat rates and minimum fares may apply. Actual Rider fares may vary. US Partners: Rates used to calculate partner fares are published at partners.uber.com and require an active partner account to view.

We're here to help

Support is just a few taps away. You can also get your questions answered by using our help section.

[Get help >](#)

Lyft Fare Estimator

Calculate the cost of your next Lyft ride. Enter your pickup and dropoff location to view a fare estimate.

From

George Bush Intercontinental Airport, Houston Texas

To

Hilton Americas – Houston, Texas

Available Ride Types

Lyft

4 seats

\$30-35

XL

6 seats

\$50-60

Lux

4 seats, high-end

\$60-70

Lux Black

4 seats, black car

\$90-105

Lux Black XL

6 seats, black car

\$105-120

City of Dania Beach
Travel Per Diem Calculator

Traveler Name: Commissioner Tamara James

Description of Trip: Attend 2019 AAMA Annual Conference

FY 19 Per Diem Rate: \$ 61.00

Destination: Houston, Texas

First Date of Travel 24-Apr-19

Last Date of Travel 27-Apr-19

	Travel		Travel				
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date			24-Apr-19	25-Apr-19	26-Apr-19	27-Apr-19	
Breakfast 15%				\$ -	\$ 9.15		
Lunch 35%				\$ -	\$ 21.35		
Dinner 50%				\$ -	\$ -		
Total Daily total =			\$ 45.75	\$ -	\$ 30.50	\$ 45.75	

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date							
Breakfast 15%							
Lunch 35%							
Dinner 50%							
Total Daily total =							

Pro-rating Per Diem for Travel Date of Departure/Return: \$ 45.75

Total Per Diem Due to Traveler \$ 122.00

Meal Exclusions		
Date	Meal Provided	Amount
25-Apr	Breakfast	\$ 9.15
25-Apr	Lunch	\$ 21.35
25-Apr	Dinner	\$ 30.50
26-Apr	Dinner	\$ 30.50
Total Exclusions		\$ 91.50



U.S. General Services Administration

FY 2019 Per Diem Rates for Texas

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Houston (L.B. Johnson Space Center)	Montgomery / Fort Bend / Harris	\$61	\$14	\$16	\$26	\$5	\$45.75
Standard Rate	Applies for all locations without specified rates	\$55	\$13	\$14	\$23	\$5	\$41.25



2019 CONFERENCE AGENDA
April 24-26, 2019
Marriott Marquis Hotel, Houston, TX

Wednesday, April 24th		
Time	Session	Details / Location
11:00 AM – 4:00 PM	(Optional) Site Visits to Houston Locations • Ex. Historic Sites • Galveston	
5:00pm – 7:00pm	Board Meeting Dinner	Off-Site Houston Restaurant
7:00pm – 9:00pm	Welcome Reception	

Thursday, April 25th		
Time	Session	Details / Location
7:45am-9:30am	Business Council Breakfast	Marriott All Participants
9:30am – 10:30am	Nomination Committee Meeting	Nominating Committee Members Only
10:30am – 12:00pm	Registration	All
10:30am – 11:30am	Annual Meeting of Mayors	All Member Mayors
10:30am – 11:30am	Business Council Member Meeting	All Business Council Members
11:30am – 12:00pm	Break	
12:00pm – 1:30pm	Welcome Luncheon • Presiding: President Oliver Gilbert	All Participants
1:30pm – 1:45pm	Break	Nominating Committee Members only
1:45pm – 5:30pm	Workforce Development Summit (Panels/ Fireside Chats) • Session 1: Technology • Session 2: Education (Focus on HBCUs) • Session 3: Future of Work (Google)	
5:30pm – 6:30pm	Break	
6:30pm-7:30pm	Cocktail Reception	
7:30pm – 10:00pm	Awards Dinner • Mayor Oliver Gilbert Presiding • Entertainment • Awardees	
10:00pm – 12:00am	(Optional) Late Night Reception: Hosting by the Women Mayors' Committee	

FRIDAY, APRIL 26, 2018		
Time	Session	Details / Location

8:00am -- 10:00am	Gospel Breakfast • Gospel Choir • Keynote / Sermon	All Participants
10:00am – 12:30pm	Black Professional Organizational Roundtable (15-20 organizations and businesses, and audience) • Sponsor Remarks • Topics ○ Workforce Preparedness/ Retraining / Role of Workforce Development Board ○ Private Public Partnerships	All Participants
12:00pm – 2:00pm	Closing Gavel Luncheon Moderator: President Oliver Gilbert Sponsor Remarks: • Hot Topics (4 Speakers): ○ 5 min presentations on topics not otherwise covered	All Participants /
2:00PM	Meeting Adjourns	

Lottier, Christine

From: Demarius Love <demarius@ourmayors.org>
Sent: Tuesday, December 04, 2018 1:31 PM
To: Lottier, Christine
Subject: Re: Request for information FW: AAMA 2019 Annual Conference- April 24-26 (Houston, TX)
Attachments: image002.jpg; image003.jpg; image004.jpg; image006.jpg; 2019 Conference Public Agenda Draft.docx

Please see the tentative skeletal agenda that outlines the conference attached. The meals that are included will be the business council breakfast, welcome luncheon, the awards gala, gospel breakfast, closing gavel luncheon, and receptions listed on the agenda.

Demarius K. Love

Operations Manager

African American Mayors Association. Inc.

80 M St. SE, Suite 1

Washington, D.C. 20003

Main: (202) 670-2018

Fax: (202) 548-7425

Cell: (615) 335-6274

Demarius@ourmayors.org

www.OurMayors.org



On Tue, Dec 4, 2018 at 1:11 PM Lottier, Christine <clottier@daniabeachfl.gov> wrote:

Good Afternoon Demarius,

Lottier, Christine

From: James, Tamara
Sent: Wednesday, November 28, 2018 4:05 PM
To: Lottier, Christine
Subject: Fwd: AAMA 2019 Annual Conference- April 24-26 (Houston, TX)

Good Afternoon,

Please sign me up for this.

Thank You,
Commissioner James

Sent from my iPhone

Begin forwarded message:

From: Demarius Love <demarius@ourmayors.org>
Date: November 28, 2018 at 2:42:54 PM EST
To: undisclosed-recipients;;
Subject: AAMA 2019 Annual Conference- April 24-26 (Houston, TX)

Dear Mayor,

Join us in **Houston, TX**, where southern hospitality meets city chic, for the **2019 African American Mayors Association's Annual Conference and 5th Year Anniversary Celebration**, Hosted by *Mayor Sylvester Turner* (Houston, TX). The Conference will take place **Wednesday, April 24- Friday, April 26th, 2019** at the Hilton Americas-Houston Hotel. We urge you to take advantage of the early bird registration and save \$175. Our early bird special ends on December 31st.

Registration: <https://aama2019.eventbrite.com>

Hotel Reservation link: <https://book.passkey.com/go/AAMA2019Conference>



Host Hotel: Hilton Americas- Houston
1600 Lamar St.
Houston, TX 77010

Local Airports: William P. Hobby International Airport (HOU)
George Bush Intercontinental Airport (IAH)

We look forward to seeing you in Houston! Please contact Demarius Love, demarius@ourmayors.org or 202.670.2018 with any questions.

Save up to \$175 on Registration



[HTTPS://AAMA2019.EVENTBRITE.COM](https://aama2019.eventbrite.com)

Demarius K. Love
Operations Manager
African American Mayors Association. Inc.
80 M St. SE, Suite 1
Washington, D.C. 20003
Main: (202) 670-2018
Fax: (202) 548-7425
Cell: (615) 335-6274
Demarius@ourmayors.org
www.OurMayors.org



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You received this message because you are subscribed to the Google Groups "All Mayors" group.

To unsubscribe from this group and stop receiving emails from it, send an email to aama-mayors+unsubscribe@ourmayors.org.

CITY OF DANIA BEACH TRAVEL AUTHORIZATION

EMPLOYEE: Brad Kaine
DEPARTMENT: Public Services
LOCATION: Daytona Beach, Florida
TRIP/TRAINING DATE: January 18 -19, 2019
PURPOSE: Florida APWA - Executive Committee Meeting 2019

CHECK ONE

- ☐ Certification
☐ General Training
☐ License
☒ Other

Note any overnight or out of state travel events attended in the last 12 months:

APWA Conference, Long Boat Key, FL, Oct. 20-21, 2018
 APWA Expo, Jacksonville, FL April 2018

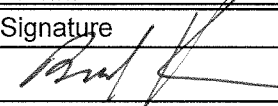
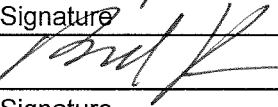
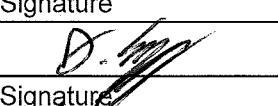
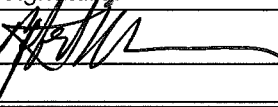
ACCOUNT NO: 001-39-01-533-55-10

COST SUMMARY		
Expense	Description	Estimate
Lodging (1 night @ \$149.00)	Hilton Daytona Beach Oceanfront Resort	\$ 149.00
Parking (1 night @ \$17.00)	Hilton Daytona Beach Oceanfront Resort	\$ 17.00
Per Diem (M&IE) Allowance		\$ 84.00
TOTAL EXPENSES		\$ 250.00

TOTAL ESTIMATED TRAVEL COST

\$ 250.00

I hereby certify that travel as shown above is to be incurred in connection with official business of the City of Dania Beach.

Traveler (print)	Signature	Date
Brad Kaine		12/14/18
Department Director (print)	Signature	Date
Brad Kaine		12-14-18
Asst. Finance Director (print)	Signature	Date
ADAM SEGAL		12/14/18
City Manager (print)	Signature	Date
Robert Baldwin		12/14/18

TO BE COMPLETED BY FINANCE

Preparer (print name)	Signature	Date
Tania Stevens	TAS	12/14/18



FLORIDA CHAPTER

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Home : APWA Florida Chapter: Executive Committee Meeting - January 2019

APWA FLORIDA CHAPTER: EXECUTIVE COMMITTEE ME**Description :**

The next Executive Committee Meeting will be held at the Hilton Daytona Beach Oceanfront Resort. We have reserved a block of rooms for the APWA group. The group rate is \$149.00 single/double occupancy per night.

Reservations must be made by January 5, 2019 to get the group rate. Call 866-536-8477 and let them know you are with *APWA Florida Chapter to get the group rate.* A late check-out time has been requested for you on Saturday, but you must also request it when you check-in. Late check-out is subject to availability. 'Pre' and 'Post' accommodations may be secured on a space available basis at the group rate 3 days prior and/or 3 days following the night of January 17th.

Hotel Information:

Check-In: 4:00 pm

Check-Out: 11:00 am

Parking Rates:

Valet Service: \$24.00 + tax - per car, per day

Self-Parking: \$17.00 + tax - per car, per day

Daily Visitor Parking Rates:*(no in/out privileges)*

Valet Service: \$17.00 includes tax - per car, per day

Self-Parking: \$15.00 Includes tax - per car, per day

Hilton Daytona Beach Oceanfront Resort

100 N. Atlantic Avenue

Daytona Beach, FL 32118

Phone: 386-254-8200

To visit the Hilton Daytona Beach Oceanfront Resort website, click on this link.

There is no charge for Executive Committee Members. The cost for guests is \$25.00 and includes Friday's Dinner & Breakfast morning. Please make checks payable to APWA Florida Chapter and give them to Rick Keeney at the function. In an effort to save the Florida Chapter wasted revenue, cancellations made after Monday, October 14th, as well as no-shows, will be billed at \$25.00 per person (members and guests).

If you have any questions, please do not hesitate to contact Plan Ahead Events @ 727-544-1400 or you can email them info@pae-tampabay.com.

Click here to register now: <https://paetampabay.eventsair.com/apwa-florida-chapter-2019-executive-committee-meeting---january/registration>

The Agenda, Minutes, and Reports can be found by clicking here.

Event Date & Time:

1/18/2019 9:00 AM - 1/19/2019 12:00 PM

Venue :

Hilton Daytona Beach Oceanfront Resort

100 N. Atlantic Avenue

Daytona Beach , FL , 32118

Contact Person :

Amea Zunic

Email : info@pae-tampabay.com

Phone : (727) 544-1400

Company : Plan Ahead Events - Tampa Bay

Title : Event Planner


[Join Now](#) | [Membership Overview](#) | [National Contacts](#) | [APWA Legal Notice](#)

© 2018 American Public Works Association

**City of Dania Beach
Travel Per Diem Calculator**

Traveler Name: Brad Kaine

Description of Trip: Florida APWA - Executive Committee Meeting 2019

FY 19 Per Diem Rate: \$ 56.00

Location Daytona Beach, Florida

First Date of Travel 18-Jan-19

Last Date of Travel 19-Jan-19

					Travel	Travel	
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date					18-Jan-19	19-Jan-19	
Breakfast 15%							
Lunch 35%							
Dinner 50%							
Total Daily total =					\$ 42.00	\$ 42.00	

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date							
Breakfast 15%							
Lunch 35%							
Dinner 50%							
Total Daily total =							

Pro-rating Per Diem for Travel Date of Departure/Return: \$ 42.00

Total Per Diem Due to Traveler \$ 84.00

Meal Exclusions		
Date	Meal Provided	Amount
N/A		



U.S. General Services Administration

FY 2019 Per Diem Rates for Daytona Beach, Florida

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Daytona Beach	Volusia	\$56	\$13	\$15	\$23	\$5	\$42.00

100 North Atlantic Avenue, Daytona Beach, Florida, 32118, USA
+1-386-254-8200



Reservation Confirmation # 3508493328

Hotel

Hilton Daytona Beach Oceanfront Resort
100 North Atlantic Avenue
Daytona Beach, Florida 32118
USA
Phone: +1-386-254-8200

[Maps and directions](#), [Local guide](#)

Room and Plan Selection

DETAILS	(USD)
1 KING BED OCEANFRONT 	
APWA FL CHAPTER	
Price:	\$149.00
Taxes:	\$18.63
Total for stay:	\$167.63

Stay Information

Arrival: Friday, 18 Jan 2019
Departure: Saturday, 19 Jan 2019
1 room for 1 night
1 adult

Early check-in cannot be guaranteed. Contact the hotel to inquire about early check-in or late check-out. Hotel check-in time is 4:00 pm and check-out is at 11:00 am.

Guest Information

Guest name: BRADFORD KAINA
Additional Guests:
Address type: Home
Address: On file
Email: On file
Phone: On file
Comments: On file

Payment Information

Card type: Visa
Card number: *****9975
Expiration: Jan 2020

BRADFORD KAINA, you're eligible for an upgrade!

Premium rooms may go unsold and can be offered at check-in for as little as \$24 extra per night!

Upgrade

Driving directions

To our hotel: See directions below to our Daytona hotel in 100 North Atlantic Avenue. We are connected to the Ocean Walk Village shops and restaurants and across A1A from Ocean Center Daytona Beach Convention Center.

From North: Take I-95 South to Daytona Beach Exit 261-A. Go East on International Speedway Boulevard. (Route 92) 6.5 miles/10.4 kilometers. Turn left (North) on Atlantic Avenue (A1A). Hotel is five blocks on the right.

From South: I-95 North To Daytona Beach Exit 261. East on International Speedway Boulevard. (Route 92) 6.5 miles/ 10.4 kilometers. Turn left (north) on Atlantic Avenue (A1A), and the hotel is five blocks on the right.

From West: I-4 east to I-95 North Exit 261. East on International Speedway Boulevard. (Route 92) 6.5 miles/ 10.4 kilometers. Turn left (north) on Atlantic Avenue (A1A), and the hotel is five blocks on the right.

From Daytona Beach Regional Airport: Take a right (East) onto International Speedway Boulevard (Route 92) 5 miles/3 kilometers. Turn left (north) on Atlantic Avenue (A1A) Hotel is five blocks on the right.

Rules & Restrictions

Taxes

- 12.50 % per room per night

Guarantee Policy

This reservation requires a credit card deposit of \$167.63 USD which will be charged to your card.

If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.

Cancellation Policy

If you wish to cancel, please do so 3 days prior to arrival to avoid cancellation penalties.

At check in, the front desk will verify your check-out date. Rates quoted are based on check-in date and length of stay. Should you choose to depart early, price is subject to change.

We reserve the right to cancel or modify reservations where it appears that a customer has engaged in fraudulent or inappropriate activity or under other circumstances where it appears that the reservations contain or resulted from a mistake or error.

Totals listed here are estimated based on current taxes and exchange rates (if applicable) and do not include additional fees/charges that may be incurred during your stay.

Daily Resort Charge will be added to the room rate and includes: Guest Internet Access/\$5 food credit/15% off facial or massage/15% off gift shop reg priced clothes/1hr board or bike rental/1 select D-Dawgs arts-crafts/Breakfast free 12 and under off kid menu with parent/local-toll free calls.

Optional services for an additional charge

- Parking charges: Self parking - \$17.00. Valet parking - \$24.00
- Pets allowed, \$100.00 Non-refundable fee, 75 lbs maximum

Booking Terms & Conditions



**CITY OF DANIA BEACH
DEPARTMENT OF FINANCE
MEMORANDUM**

TO: Honorable Mayor & Commissioners Memo #: DFA-19-004

FROM: Robert Baldwin, City Manager

VIA: Colin Donnelly, Assistant City Manager

BY:  Nicki Satterfield, Finance Director

DATE: December 10, 2018

SUBJECT: Florida Local Government Information Systems Association – Annual Conference 2018
Jan 29, 2019 - Jan 31, 2019.

The FLGSIA (Florida Local Government Information Systems Association) is holding their annual conference Jan 29, 2019 - Jan 31, 2019 this year. This conference is open to all local government employees and technology professionals. The conference provides 12 hours of continuing education hours as well as offering training, networking with other government agencies, and updates regarding the latest technology trends.

Training sessions range from effective communication, IT policies, web security, and disaster recovery.

Joe Husosky attended last year's conference which was held locally in West Palm Beach. This will be the his fourth year in attendance.

The City's FY 2019 budget is planned for and has sufficient funding for attending this conference.

Commission approval is recommended to allow the IT Manager to attend this annual Government Technology conference.

CITY OF DANIA BEACH TRAVEL AUTHORIZATION

EMPLOYEE: Joe Husosky
DEPARTMENT: Information Systems
LOCATION: Orlando, FL
TRIP/TRAINING DATE: January 29 - 31, 2019
PURPOSE: FLGISA 2019 Winter Conference

CHECK ONE
☒ Certification
☒ General Training
☐ License
☐ Other

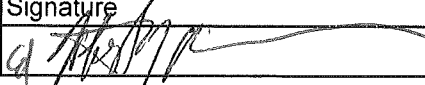
Note any overnight or out of state travel events attended in the last 12 months: _____

ACCOUNT NO: 001-17-04-516-40-10

COST SUMMARY		
Expense	Description	Estimate
Registration Fee	FLGISA	\$ 150.00
Lodging (2 @ \$167 per night)	Embassy Suites Lake Bueva Vista South	\$ 334.00
Per Diem	J. Husosky	\$ 132.00
TOTAL EXPENSES		\$ 616.00

MILEAGE DETAIL - PERSONAL VEHICLE (attach MapQuest or Google Maps mileage calculation)		
Departure/Destination	Standard Mileage Calculation	
City of Dania Beach City Hall, Dania Beach, FL	Cost per Mile	Round Trip Mileage
Embassy Suites Lake Buena Vista South, Orlando, FL	0.545	405.2
TOTAL MILEAGE CALCULATION		\$ 220.80

TOTAL ESTIMATED TRAVEL COST **\$ 836.80**

I hereby certify that travel as shown above is to be incurred in connection with official business of the City of Dania Beach.		
Traveler (print)	Signature	Date
Joe Husosky		12/10/18
Department Director (print)	Signature	Date
Nicki Satterfield		12/10/18
Finance Director (print)	Signature	Date
Nicki Satterfield		12/10/18
City Manager (print)	Signature	Date
Robert Baldwin		12/10/18

TO BE COMPLETED BY FINANCE		
Preparer (print name)	Signature	Date
Tania Stevens	TAS	12/10/18



Advance Registration Procedure

All participants are encouraged to register in advance to avoid any delays at the registration desk. Your name badge and other information will be available at the registration desk upon your arrival.

Online Registration

Online registration is available through the FLGISA event website. We accept VISA, Mastercard and AMEX. You can also select to send a check to the address noted online, by selecting the Pay Later option, or you can pay directly with a credit card.

Please note that Visa, MasterCard and AMEX credit card payments will only be accepted with online registration. Credit card payments cannot be accepted by fax or email. Registrations submitted and paid online via credit card will automatically be marked as paid and you will receive your confirmation by email.

Online registration is available until January 25, 2019. If you are unable to meet this registration deadline, please bring your registration form with you to register on-site at the event.

Registration Fees

Conference registration is open to all Florida local government agency technology professionals. Registration fees are:

Registration Fees	Fee Up to January 21	Fee After January 21
Member	\$150	\$200
Non-Member	\$150	\$200

Non-FLGISA eligible members who register AND attend the conference will receive a complimentary membership for the remainder of the fund year (thru September 30, 2019). This promotion does not apply to former members.

Event Details

Registration Fees

Sponsor Showcase

Refund Policy

Questions?
Contact us!



Your Event Coordinator:

Rebecca Brennan

(407) 367-1737

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Hotel Information



The **Embassy Suites Lake Buena Vista South** will serve as the winter conference hotel. The conference **hotel room rate of \$167 per night** plus tax is available to participants. For reservations, you may [click on the online link here](#) or call the hotel at (407) 597-4000 and use group code (LGI). Please reserve your room by **January 6, 2019**. Reservations made after this date will be accepted on space and rate availability. A credit card will be required to guarantee your room but will not be charged until check-in.

- The FLGISA is paying for self-parking on Tuesday and Wednesday nights (FLGISA membership eligible only). For those driving in daily you will receive a voucher each day.
- Complimentary wireless in guest room and meeting rooms
- Group rate is available three days pre/post event
- [Embassy Suites Lake Buena Vista South Website](#)
- [Embassy Suites Lake Buena Vista W9 Form](#)
- Hotel Check-In Time is 4:00 pm, Check-Out Time is 11:00 am

Husosky, Joe

From: Embassy Suites Orlando - Lake Buena Vista South <groupcampaigns@pkghlrss.com>
Sent: Thursday, December 06, 2018 9:11 AM
To: Husosky, Joe
Subject: The Embassy Suites Orlando - Lake Buena Vista South Reservation Confirmation



Reservation Confirmation

FLGISA

**Embassy Suites by Hilton Orlando Lake Buena Vista
South**

Jan 27, 2019 to Jan 31, 2019

We are pleased to confirm your reservation at Embassy Suites by Hilton Orlando Lake Buena Vista South. The staff at Embassy Suites by Hilton Orlando Lake Buena Vista South is looking forward to your arrival for FLGISA. Below you will find details of your reservation. If your travel plans change and you need to modify your reservation, please click [here](#).

Online Confirmation	94133799
Date Booked	Dec 6, 2018
Reservation Name	JOSEPH HUSOSKY
Arrival Date	Jan 29, 2019
Departure Date	Jan 31, 2019
Room Type	Two Queen Beds
Number of Rooms	1
Number of Guests	1

	Date	Guest(s)	Status	Rate
	Jan 29, 2019	1	Confirmed	167.00
	Jan 30, 2019	1	Confirmed	167.00
Night by Night Rate	Additional Guest		Rate	
	Second Guest		0.00	
	Third Guest		10.00	
	Fourth Guest		10.00	
	Fifth Guest		10.00	
Total Charge	334.00			
Tax Disclosure	Room rates shown do not include 13.5% Hotel Tax per night (subject to change). Total charges presented on the website will include all room fees and taxes.			
Add-Ons	Parking is at a fee			
Cancel Policy	Cancellations made within 72 hours of arrival will forfeit one night's room and tax.			



EMBASSY SUITES®

Orlando-Lake Buena Vista South

**Embassy Suites by Hilton Orlando Lake Buena Vista South | 4955 Kyngs
Heath Rd | Kissimmee, FL 34746
407-597-4000**

This transmission is not a digital or electronic signature and cannot be used to form, document, or authenticate a contract. Embassy Suites accepts no liability arising in connection with this transmission.



FLGISA 2019 Winter Conference

Embassy Suites Lake Buena Vista South, Kissimmee, Florida

Tuesday, January 29, 2019		
9:00 am - 11:00 am	FLGISA Board of Directors Meeting	
1:00 pm - 5:00 pm	Registration Desk Open	Pre-Conference Area
3:00 pm - 5:00 pm	Pre-Conference:	Speaker:
5:15 pm - 6:00 pm	Disaster Recovery Committee Update	Moderated by Ken Watson, Sarasota County
Wednesday January 30, 2019		
7:00 am - 5:00 pm	Registration Desk Open	Registration Desk
7:30 am - 8:30 am	Light Breakfast	Inside Sponsor Showcase
8:30 am - 8:45 am	Welcome	Welcome Speaker:
8:45 am - 10:00 am	Keynote Session: The Business Value of IT	Keynote Speaker: Michael Daniel, Cybersecurity Advisor to President Barack Obama (2012 - 2016) & President, Cyber Threat Alliance
10:00 am - 10:30 am	Refreshment Break	Inside Sponsor Showcase
10:30 am - 11:15 am	Session: Managing Risk	Speaker: Adam Losey, Losey Law PLLC
10:30 am - 11:15 am	Session: Drone Policy	Speaker: Lakeland Public Safety
11:30 am - 11:45 am	Association Update	Moderated by President Desjardins
11:45 am - 1:00 pm	Networking Lunch	
1:00 pm - 2:15 pm	Roundtable Discussion (Management)	Moderator: President Desjardins
1:00 pm - 2:15 pm	Roundtable Discussion (Technical)	Moderator: Vice President Nowlin
2:30 pm - 3:15 pm	Session: Accessibility of Local Government Websites to People with Disabilities Panel	Speakers: Reps Galusha, Orange County Clerk of Courts and Jenna Reardon, Promet Source
2:30 pm - 3:15 pm	Session: GIS Strategy for the State of Florida	Speaker: Ekaterina Fitos, Florida Dept of Environmental Protection
3:15 pm - 3:45 pm	Refreshment Break	Inside Sponsor Showcase
3:45 pm - 5:00 pm	Closing Keynote: Perform Better, Achieve More!	Speaker: Jon Petz, CSP
5:30 pm - 7:00 pm	Networking Reception	
Thursday, January 31, 2019		
7:00 am - 12:00 pm	Registration Desk Open	Registration Desk
7:30 am - 8:30 am	Light Breakfast	Inside Sponsor Showcase
8:30 am - 8:45 am	Welcome	Moderated by President Desjardins
8:45 am - 10:00 am	Session: Overcoming Cybersecurity Staffing and Skill Shortages	Speaker: Neil Wynne, Gartner
10:00 am - 10:30 am	Refreshment Break	Inside Sponsor Showcase
10:30 am - 12:00 pm	Closing Keynote: Dedication, Pride & Commitment: Leadership Lessons From Black Hawk Down For Business & For Life	Speaker: First Sergeant Matt Eversmann (Ret.)

Sessions Titles and Session Times are subject to change

City of Dania Beach
Travel Per Diem Calculator

Traveler Name: Joe Husosky

Description of Trip: FLGISA Winter Conference 2019

FY 19 Daily Per Diem Rate: \$ 66.00

Destination: Orlando, FL

First Date of Travel 29-Jan-19

Last Date of Travel 31-Jan-19

		Travel		Travel			
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date		29-Jan-19	30-Jan-19	31-Jan-19			
Breakfast 15%							
Lunch 35%							
Dinner 50%			\$ 33.00				
Total Daily total =		\$ 49.50	\$ 33.00	\$ 49.50			

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date							
Breakfast 15%							
Lunch 35%							
Dinner 50%							
Total Daily total =							

Pro-rating Per Diem for Travel Date of Departure/Return: \$ 49.50

Total Per Diem Due to Traveler \$ 132.00

Meal Exclusions		
Date	Meal Provided	Amount
30-Jan-19	Breakfast	\$ 9.90
30-Jan-19	Lunch	\$ 23.10

FY 2019 Per Diem Rates for Orlando, Florida



Lodging by month (excluding taxes) | October 2018 - September 2019

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACo) website (a non-federal website).

Meals & Incidentals (M&IE) Rates

View Rates

Search:

Primary Destination ⓘ	County ⓘ	2018 Oct	Nov	Dec	2019 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Orlando	Orange	\$122	\$122	\$122	\$152	\$152	\$152	\$122	\$122	\$122	\$122	\$122	\$122

Showing 1 to 1 of 1 entries



Meals & Incidentals (M&IE) Breakdown ⓘ

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. $M\&IE\ Total = Breakfast + Lunch + Dinner + incidentals$. Sometimes meal amounts must be deducted from trip voucher. See [More Information](#)

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Search:

Primary Destination ⓘ	County ⓘ	M&IE Total	Continental Breakfast/ Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⓘ
Orlando	Orange	\$66	\$16	\$17	\$28	\$5	\$49.50

Showing 1 to 1 of 1 entries

YOUR TRIP:Total Route: **6 hr 25 min - 405 miles**

Est. Fuel cost: \$26.60 - IRS Reimbursement: \$220.80

Print a full health report of your car with HUM
vehicle diagnostics (800) 906-2501

100 W Dania Beach Blvd, Dania, FL 33004-3643



1. Start out going east on W Dania Beach Blvd toward Park Ave.

Then 0.09 miles



2. Turn left onto Broward County A1A Scenic Highway/N Federal Hwy/US-1 N/FL-A1A/FL-5.

Then 0.48 miles



3. Turn left onto Old Griffin Rd.

Then 1.19 miles



4. Turn left to stay on Old Griffin Rd.

Then 0.01 miles



5. Turn right onto Griffin Rd/FL-818.

Then 0.13 miles



6. Merge onto I-95 N toward W Palm Bch.

Then 8.44 miles



7. Take the FL-870/Commercial Blvd exit, EXIT 32.

Then 0.41 miles



8. Keep left at the fork in the ramp.

Then 0.08 miles



9. Turn left onto W Commercial Blvd/FL-870.

Then 0.25 miles



10. Turn right onto Powerline Rd/FL-845. Continue to follow FL-845.

Then 2.95 miles



11. Turn left onto W Atlantic Blvd/FL-814.

Then 0.53 miles



12. Turn right onto NW 31st Ave.

Then 1.06 miles

 **13.** Merge onto Florida's Turnpike/FL-91 N toward Orlando (Portions toll).

Then 21.60 miles

 **14.** Keep right at the fork to go on Florida's Turnpike (Portions toll).

Then 152.87 miles

 **15.** Take the US-192/US-441 exit, EXIT 242, toward Kissimmee/St Cloud.

Then 0.35 miles

 **16.** Keep left to take the ramp toward Kissimmee/Disney World/Osceola Co Stadium.

Then 0.03 miles

 **17.** Turn left onto E Irlo Bronson Memorial Hwy/US-441 N/US-192 W. Continue to follow US-192 W.

Then 11.47 miles

 **18.** Turn right onto Vineland Rd/FL-535.

Then 0.20 miles

 **19.** Turn left onto Kyngs Heath Rd.

Then 0.09 miles

 **20.** 4955 KYNGS HEATH RD is on the right.

 **4955 Kyngs Heath Rd, Kissimmee, FL 34746-5512**

This leg: 3 hr 12 min - 202.22 miles

 **1.** Start out going east on Kyngs Heath Rd toward Vineland Rd/FL-535.

Then 0.07 miles

 **2.** Turn right onto Vineland Rd/FL-535.

Then 0.19 miles

 **3.** Turn left onto W Irlo Bronson Memorial Hwy/US-192 E. Continue to follow US-192 E.

Then 9.61 miles

 **4.** Turn left to take the Florida's Tpke N/Florida's Tpke S ramp.

Then 0.15 miles

 **5.** Merge onto Florida's Turnpike/FL-91 S (Portions toll).

Then 154.88 miles

 **6.** Keep right at the fork to go on Florida's Turnpike (Portions toll).

Then 21.86 miles

 **7. Take EXIT 67 toward ML King Blvd/Coconut Creek Parkway.**

 **Then 0.65 miles**

 **8. Keep left to take the Atlantic Blvd ramp toward FL-814/Pompano Beach/Harness Track.**

 **Then 0.03 miles**

 **9. Stay straight to go onto NW 31st Ave.**

 **Then 0.97 miles**

 **10. Turn left onto W Atlantic Blvd/FL-814.**

 **Then 0.54 miles**

 **11. Turn right onto S Pompano Pkwy/FL-845. Continue to follow FL-845.**

 **Then 2.94 miles**

 **12. Turn left onto W Commercial Blvd/FL-870.**

 **Then 0.12 miles**

 **13. Merge onto I-95 S toward Miami.**

 **Then 7.96 miles**

 **14. Take the FL-818/Griffin Rd exit, EXIT 23.**

 **Then 0.94 miles**

 **15. Keep left to take the ramp toward Jai Alai/Dania Beach/Airport Terminal.**

 **Then 0.03 miles**

 **16. Turn left onto Griffin Rd/FL-818.**

 **Then 0.25 miles**

 **17. Merge onto Old Griffin Rd.**

 **Then 1.14 miles**

 **18. Turn right onto Broward County A1A Scenic Highway/N Federal Hwy/US-1 S/FL-A1A/FL-5.**

 **Then 0.48 miles**

 **19. Turn right onto W Dania Beach Blvd.**

 **Then 0.09 miles**



20. 100 W DANIA BEACH BLVD is on the left.



100 W Dania Beach Blvd, Dania, FL 33004-3643

This leg: 3 hr 12 min - 202.93 miles



Standard Mileage Rates for 2018 Up from Rates for 2017

IR-2017-204, Dec. 14, 2017

WASHINGTON — The Internal Revenue Service today issued the 2018 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2018, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 54.5 cents for every mile of business travel driven, up 1 cent from the rate for 2017.
- 18 cents per mile driven for medical or moving purposes, up 1 cent from the rate for 2017.
- 14 cents per mile driven in service of charitable organizations.

The business mileage rate and the medical and moving expense rates each increased 1 cent per mile from the rates for 2017. The charitable rate is set by statute and remains unchanged.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously. These and other requirements are described in Rev. Proc. 2010-51.

Notice 2018-03, posted today on [IRS.gov](https://www.irs.gov), contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

Page Last Reviewed or Updated: 14-Dec-2017

CITY OF DANIA BEACH TRAVEL AUTHORIZATION

EMPLOYEE: Darren Greene
DEPARTMENT: Public Services/Utilities
LOCATION: Orlando, FL
TRIP/TRAINING DATE: February 17 - 21, 2019
PURPOSE: VT SCADA Training

CHECK ONE
☐ Certification
☒ General Training
☐ License
☐ Other

Note any overnight or out of state travel events attended in the last 12 months:

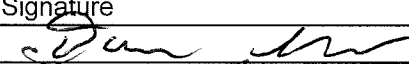
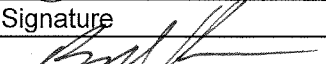
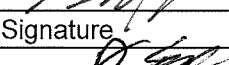
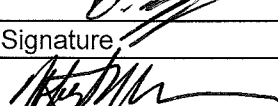
SCADA Training, Dec. 2 - 7, 18-Cancelled

ACCOUNT NO: 402-35-02-535-40-10

COST SUMMARY		
Expense	Description	Estimate
Registration Fee		\$ -
Lodging (4 nights)	Four Points by Sheraton Orlando	\$ 531.00
Per Diem (M&IE) Allowance	Darren Greene	\$ 297.00
TOTAL EXPENSES		\$ 828.00

MILEAGE DETAIL - PERSONAL VEHICLE (attach MapQuest or Google Maps mileage calculation)		
Departure/Destination	Standard Mileage Calculation	
Dania Beach, FL	Cost per Mile	Round Trip Mileage
Orlando, FL	0.545	424.2
TOTAL MILEAGE CALCULATION		\$ 231.18
TOTAL ESTIMATED TRAVEL COST		\$ 1,059.18

I hereby certify that travel as shown above is to be incurred in connection with official business of the City of Dania Beach.

Traveler (print)	Signature	Date
Darren Greene		12/14/18
Department Director (print)	Signature	Date
Brad Kaine		12/14/18
Finance Director (print)	Signature	Date
B. Adam SEGAL		12/14/18
City Manager (print)	Signature	Date
Robert Baldwin		12/14/18

TO BE COMPLETED BY FINANCE		
Preparer (print name)	Signature	Date
Tania Stevens	TAS	12/14/18

Operation & Configuration Training Course



Feb 18 - Feb 21, 2019

Orlando, FL

Course Overview:

Operators and developers will learn about the many features of the VTScada monitoring and control software by creating a working, full-featured application from start to finish. This course will explain how to use the native display screens, connect to hardware, build new displays, work with alarms, configure security and much more.

Time/Date:

Monday February 18th to Thursday February 21st, 9:00am to 5:00pm

Location:

Trihedral's Training Facility, Millenia Lakes One, 4700 Millenia Blvd., Suite 260, Orlando, FL, 32839-6014

More Information:

Email bryan.sinkler@trihedral.com or call 407-403-3785

Register Online

Organization Information

ORGANIZATION

ADDRESS

CITY

STATE/PROVINCE

COUNTRY

PHONE

FAX

Contact Person

NAME

TITLE

EMAIL

Attendees

ATTENDEE #1 NAME

TITLE

EMAIL

Payment Method - \$1,000.00 per attendee (plus applicable taxes)

☒ Credit Card (Once you receive an invoice, please contact Lynne Erickson at 1.800.463.2783 ext 236 with your credit card details.)

☐ Purchase Order

☐ Mailed Cheque

Cost is being covered by
Custom Controls
AKS
12/14/18

Johnson, Antoine

From: no-reply@marriott.com
Sent: Wednesday, December 12, 2018 3:00 PM
To: Johnson, Antoine
Subject: Darren Greene (ajohnson@daniabeachfl.gov) sent you an email from <https://protect-us.mimecast.com/s/XzwTC0ROZQTYRwmuwDsyD>

This Marriott.com reservation email has been forwarded to you by Darren Greene
(ajohnson@daniabeachfl.gov)

Four Points by Sheraton Orlando International Drive
5905 International Drive
Orlando, Florida 32819
USA
+14073512100
Fax: +14073455249

Guest name: Darren Greene
Confirmation Number: 87692321
Check-in: Sunday, February 17, 2019
Check-out: Thursday, February 21, 2019
Number of guests: 1
Number of rooms: 1

Room Preferences & Description:
Guest room, 1 Queen

This hotel has a smoke-free policy

Summary of Charges:

1room(s) for 4night(s)

Sunday, February 17, 2019 - 119.00
Monday, February 18, 2019 - 134.00
Tuesday, February 19, 2019 - 139.00
Wednesday, February 20, 2019 - 139.00

Total cash rate-531.00

Estimated government taxes and fees - 66.38

Total for stay in hotel's currency - 597.38 USD

Complimentary on-site parking

Rate Rules:

Cancelling Your Reservation

You may cancel your reservation for no charge until February 15, 2019 (2 day[s] before arrival). Please note that we will assess a fee of 133.88 USD if you must cancel after this deadline. If you have made a prepayment, we will retain all or part of your prepayment. If not, we will charge your credit card.

Modifying Your Reservation

Please note that a change in the length or dates of your reservation may result in a rate change.

City of Dania Beach **Travel Per Diem Calculator**

Traveler Name: Darren Greene

Description of Trip: VT SCADA Training

FY 19 Daily Per Diem Rate: \$ 66.00

Location Orlando,FL

First Date of Travel 17-Feb-19

Last Date of Travel 21-Feb-19

							Travel
							Sunday
Date							17-Feb-19
Breakfast 15%							
Lunch 35%							
Dinner 50%							
Total Daily total =							\$ 49.50

				Travel			
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date	18-Feb-19	19-Feb-19	20-Feb-19	21-Feb-19			
Breakfast 15%	\$ 9.90	\$ 9.90	\$ 9.90				
Lunch 35%	\$ 23.10	\$ 23.10	\$ 23.10				
Dinner 50%	\$ 33.00	\$ 33.00	\$ 33.00				
Total Daily total =	\$ 66.00	\$ 66.00	\$ 66.00	\$ 49.50			

Pro-rating Per Diem for Travel Date of Departure/Return: \$ 49.50

Total Per Diem Due to Traveler **\$ 297.00**

Meal Exclusions		
Date	Meal Provided	Amount
No Meals Provided		



U.S. General Services Administration

FY 2019 Per Diem Rates for Orlando, Florida

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Orlando	Orange	\$66	\$16	\$17	\$28	\$5	\$49.50

YOUR TRIP:Total Route: **6 hr 25 min - 424 miles**Est. Fuel cost: **\$27.60 - IRS Reimbursement: \$231.18**Print a full health report of your car with HUM
vehicle diagnostics (800) 906-2501**100 W Dania Beach Blvd, Dania, FL 33004-3643****1. Start out going west on W Dania Beach Blvd toward NW 3rd Ave.**

Then 0.03 miles

**2. Turn left onto SW 3rd Ave.**

Then 0.25 miles

**3. Turn right onto Stirling Rd/FL-848.**

Then 0.91 miles

**4. Merge onto I-95 N toward W Palm Bch.**

Then 64.37 miles

**5. Merge onto W Indiantown Rd/FL-706 W via EXIT 87B toward Okeechobee.**

Then 0.87 miles

**6. Merge onto FL-91 N toward Orlando (Portions toll).**

Then 143.24 miles

**7. Merge onto I-4 W via EXIT 259 toward Tampa.**

Then 1.46 miles

**8. Merge onto S Kirkman Rd/FL-435 S via EXIT 75B toward International Dr.**

Then 1.20 miles

**9. Turn right onto International Dr.**

Then 0.17 miles

**10. 5905 INTERNATIONAL DRIVE is on the right.****Four Points by Sheraton Orlando International Drive**

This leg: 3 hr 13 min - 212.50 miles

**1. Start out going west on International Dr toward American Way.**

Then 0.10 miles

➤ 2. Turn right onto Universal Blvd.

Then 0.24 miles

⚡ 3. Merge onto I-4 E.

Then 1.25 miles

⚡ 4. Merge onto FL-91 S via EXIT 77 toward Miami (Portions toll).

Then 143.59 miles

⚡ 5. Take the FL-706 exit, EXIT 116, toward Jupiter.

Then 0.52 miles

⚡ 6. Turn left onto W Indiantown Rd/FL-706.

Then 0.14 miles

⚡ 7. Merge onto I-95 S toward W Palm Beach.

Then 64.12 miles

⚡ 8. Take the FL-848/Stirling Rd exit, EXIT 22.

Then 0.39 miles

⚡ 9. Keep left to take the ramp toward Dania Beach.

Then 0.02 miles

⚡ 10. Turn left onto Stirling Rd/FL-848.

Then 1.01 miles

⚡ 11. Turn slight left onto SW 3rd Ave.

Then 0.27 miles

➤ 12. Turn right onto W Dania Beach Blvd.

Then 0.03 miles

📍 13. 100 W DANIA BEACH BLVD is on the right.

📍 100 W Dania Beach Blvd, Dania, FL 33004-3643

This leg: 3 hr 12 min - 211.69 miles



Standard Mileage Rates for 2018 Up from Rates for 2017

IR-2017-204, Dec. 14, 2017

WASHINGTON — The Internal Revenue Service today issued the 2018 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2018, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 54.5 cents for every mile of business travel driven, up 1 cent from the rate for 2017.
- 18 cents per mile driven for medical or moving purposes, up 1 cent from the rate for 2017.
- 14 cents per mile driven in service of charitable organizations.

The business mileage rate and the medical and moving expense rates each increased 1 cent per mile from the rates for 2017. The charitable rate is set by statute and remains unchanged.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously. These and other requirements are described in Rev. Proc. 2010-51.

Notice 2018-03, posted today on IRS.gov, contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

Page Last Reviewed or Updated: 14-Dec-2017

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AMENDMENT TO THE INTERLOCAL AGREEMENT FOR THE COMMUNITY BUS EXISTING BETWEEN THE CITY OF DANIA BEACH AND BROWARD COUNTY, RELATING TO THE DECREASE IN GRANT FUNDING FOR AN ANNUAL REDUCTION OF TWELVE THOUSAND TWO HUNDRED FIFTY TWO DOLLARS AND THIRTY CENTS (\$12,252.30)

Purchasing Requests ONLY

Dept:

Acct #:

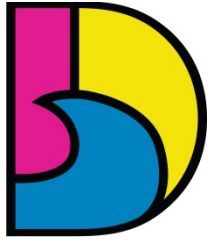
Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Memo to CC re ILA Amendment for Community Bus, R-2019- BC Community Bus Service
Amendment to ILA for Decrease in Grant Funding, R-2019- BC Community Bus Service
Amendment to ILA for Decrease in Grant Funding Attachment



DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

CITY OF DANIA BEACH PARKS AND RECREATION DEPARTMENT

MEMORANDUM

TO: Honorable Mayor and Commissioners

THRU: Colin Donnelly, Assistant City Manager

THRU: Nicki Satterfield, Finance Director

FROM: Eric Brown, Director

DATE: January 8, 2018

SUBJECT: First Amendment to Interlocal agreement with Broward County for the Community Shuttle

The Parks & Recreation Director recommends the City Commission authorize a Resolution to amend the Interlocal Agreement with Broward County for the Community Shuttle retroactive to July 1, 2018. This amendment is necessary due to the City's being unable to maintain a 7.1 Passenger Per Hour average on the West Route.

This equates to an annual reduction in revenues of \$12,252.30. The FY2018-2019 already addresses the reduction in revenues. ~~in the General Fund Account 001-72-XX-XXX-XX-XX.~~

RESOLUTION NO. 2019-001

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AMENDMENT TO THE INTERLOCAL AGREEMENT FOR THE COMMUNITY BUS EXISTING BETWEEN THE CITY OF DANIA BEACH AND BROWARD COUNTY, RELATING TO THE DECREASE IN GRANT FUNDING FOR AN ANNUAL REDUCTION OF TWELVE THOUSAND TWO HUNDRED FIFTY TWO DOLLARS AND THIRTY CENTS (\$12,252.30); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Dania Beach, Florida (the “City”) and Broward County (the “County”) entered into an Interlocal Agreement for Community Bus Service on September 30, 2014; and

WHEREAS, the City currently uses County-owned vehicles to provide Community Bus Services and provides a West Route (green) and an East Route (blue) and has received financial assistance from the County for both routes; and

WHEREAS, on May 11, 2018, the County notified the City that the West Route was no longer in compliance with Article 2, Section 2.8 of the Agreement due to the inability to maintain an average of 7.1 passengers per hour during any twelve (12) month rolling period; and

WHEREAS, both parties desire to enter into this First Amendment to allow the City to continue operating the West Route on a lease-only basis and to eliminate the financial assistance provided for the West Route by the County;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the proper City officials are authorized to execute an Amendment to the Interlocal Agreement for Community Bus Service dated September 30, 2014, existing between the City and Broward County, which is attached and made a part of this Resolution.

Section 3. That the City Manager and City Attorney are authorized to make minor revisions to the Amendment which are deemed necessary and proper and in the best interests of the City.

Section 4. That effective beginning as of July 1, 2018, the City no longer received financial assistance from the County for the West Route.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to such extent of such conflict.

Section 6. That this Resolution shall be in force and take effect retroactive to July 1, 2018.

PASSED AND ADOPTED on January 8, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY



FIRST AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND CITY OF DANIA BEACH FOR COMMUNITY BUS SERVICE

This First Amendment to the Interlocal Agreement Between Broward County and City of Dania Beach for Community Bus Service ("First Amendment") is entered into between Broward County ("County") and City of Dania Beach ("City") (collectively the "Parties").

RECITALS

- A. The Parties entered into an Interlocal Agreement for Community Bus Service dated September 30, 2014 ("Agreement").
- B. City currently utilizes County-owned vehicles to provide Community Bus Services and runs a West route (green route) and an East route (blue route) and receives financial assistance for both routes.
- C. On May 11, 2018, County notified City that the West route was in breach Article 2, Section 2.8 of the Agreement due to failure to maintain an average 7.1 Passengers Per Hour during any twelve-month rolling period.
- D. The Parties desire to enter into this First Amendment to allow City to continue operating the West route on a lease-only basis and to eliminate the financial assistance provided by County for the West route.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

- 1. Except as expressly modified herein, all terms and conditions of the Agreement remain in full force and effect. Amendments made to the Agreement by this First Amendment are indicated by use of strikethroughs to indicate deletions and bold/underlining to indicate additions, unless otherwise stated.
- 2. Effective July 1, 2018, the first day the fourth quarter of County's fiscal year, City will receive no financial assistance from County for the West Route.
- 3. The Parties agree that the West Route will be operated on a lease-only basis for the remainder of the term of the Agreement.
- 4. Exhibit F is hereby modified to reflect the reduction of financial assistance for the West Route as provided for in the attached amended Exhibit F.
- 5. The effective date of this First Amendment shall be the date of complete execution by both parties. This First Amendment represents the final and complete understanding of

the Parties regarding the subject matter of the items addressed herein, and together with the remainder of the Agreement, supersedes all prior and contemporaneous negotiations and discussions regarding that subject matter. There is no commitment, agreement, or understanding concerning the subject matter of this First Amendment that is not contained in this written document or the Agreement.

6. This First Amendment may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

[Remainder of this page is intentionally blank]

IN WITNESS WHEREOF, the Parties hereto have made and executed this First Amendment to Interlocal Agreement: Broward County through its Board of County Commissioners, signing by and through its County Administrator, authorized to execute same by Board action on the 12th day of August 2014, and City of Dania Beach, signing by and through its City Manager, duly authorized to execute same.

BROWARD COUNTY

WITNESS:

BROWARD COUNTY, by and through
its County Administrator

(Signature)

By _____
County Administrator

(Print Name of Witness)

____ day of _____, 2018

(Signature)

Approved as to form by
Andrew J. Meyers
Broward County Attorney
Governmental Center, Suite 423
115 South Andrews Avenue
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600
Telecopier: (954) 357-7641

(Print Name of Witness)

Insurance requirements
approved by Broward County
Risk Management Division

By _____
Claudia Capdesuner (Date)
Assistant County Attorney

By _____
Signature (Date)

By _____
Angela J. Wallace (Date)
Deputy County Attorney

Print Name and Title above

CC/hb
Dania Beach Community Bus First Amendment.doc
10/1/2018
#358169v1

CITY

ATTEST:

CITY OF DANIA BEACH

CITY CLERK

By: _____
CITY MANAGER

Print Name

_____ day of _____, 2018

I HEREBY CERTIFY that I have approved
this First Amendment as to form and legal
sufficiency subject to execution by the parties:

City Attorney

AMENDED EXHIBIT "F"

City of Dania Beach Operating Funding

Fiscal Year 2018

Community Bus Service - (15.00/Hour)

Buses	Service	Span of Service	Frequency	Daily Service Hours	Days	Funding Per Revenue Hour	Annual Funding
2	Weekday	9:00a-5:55p	60 min	17.28	256	\$15.00	\$ 66,355.20
2	Saturdays	9:00a-5:55p	60 min	17.28	52	\$15.00	\$ 13,478.40
<u>2</u>	<u>Weekday</u>	<u>9:00a-5:55p</u>	<u>60 min</u>	<u>17.28</u>	<u>178</u>	<u>\$15.00</u>	<u>\$ 46,137.60</u>
<u>2</u>	<u>Saturdays</u>	<u>9:00a-5:55p</u>	<u>60 min</u>	<u>17.28</u>	<u>36</u>	<u>\$15.00</u>	<u>\$ 9,331.20</u>
<u>1</u>	<u>Weekday</u>	<u>9:00a-5:55p</u>	<u>60 min</u>	<u>8.5</u>	<u>79</u>	<u>\$15.00</u>	<u>\$ 10,072.50</u>
<u>1</u>	<u>Saturdays</u>	<u>9:00a-5:55p</u>	<u>60 min</u>	<u>8.5</u>	<u>16</u>	<u>\$15.00</u>	<u>\$ 2,040.00</u>
Total Annual Funding							\$ 67,581.30
Previous Annual Funding							\$ 79,833.60
Decreased Annual Cost of Amendment							\$ (12,252.30)

Words in ~~struck through~~ type are deletions from existing text.

Words in underscored type are additions to existing text

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

TO APPROVE AND ADOPT A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) JOHN DEERE 310SL BACKHOE FOR THE PUBLIC SERVICES DEPARTMENT IN AN AMOUNT NOT TO EXCEED NINETY NINE THOUSAND SEVEN HUNDRED SIXTY FIVE DOLLARS AND TWENTY FIVE CENTS (\$99,765.25) FROM DOBBS EQUIPMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFFS ASSOCIATION ("FSA") CONTRACT FSA 18-VEH16.0; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Memo - 2019 Dobbs jd 310 sl unit 703 (Fin Review 12-7-18), R-2019- Dobbs Equipment John Deere 310SL Backhoe Purchase, Exhibit A- Contract FSA18-VEH16.0 John Deere 310SL 4x4 Loader Backhoe w Canopy



**CITY OF DANIA BEACH
PUBLIC SERVICES DEPARTMENT**

MEMORANDUM

DATE: December 3, 2018

TO: The Honorable Mayor and Commissioners

From: Colin Donnelly, Assistant City Manager

BY: Brad Kaine, Public Services Director
Ronnie S. Navarro, P.E., Deputy Director/City Engineer

SUBJECT: Approval of resolution to allow the purchase of a backhoe for the Public Services Department from Dobbs Equipment using FSA Contract FSA18-VEH16.0.

The approved 2019 budget includes \$100,000 to replace unit 703 a 2001 Case 580M backhoe in the Public Services department. This unit has exceeded its cost effective lifespan and is therefore being phased out for replacement. The existing unit will be traded in towards the purchase of the replacement piece of equipment.

Vehicle No.	Current Vehicle type	VIN/Serial Number	Funding source	Procurement cost	Replacement Vehicle Type
703	2001 Case 580M backhoe	JJG0308324	401-33-02-533-64-30 402-35-02-535-64-30 403-38-01-538-64-30 Ea. @ 33%	\$ 99,765.25	John Deere 310SL Backhoe
Total				\$ 99,765.25	

Recommendation:

Staff recommends that the City Commission approves the resolution for the purchase of this backhoe from Dobbs Equipment by utilizing the pricing under the FSA Contract FSA18-VEH16.0 the terms and conditions therein and authorize the City Manager to execute same.

RESOLUTION NO. 2019-002

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) JOHN DEERE 310SL BACKHOE FOR THE PUBLIC SERVICES DEPARTMENT IN AN AMOUNT NOT TO EXCEED NINETY NINE THOUSAND SEVEN HUNDRED SIXTY FIVE DOLLARS AND TWENTY FIVE CENTS (\$99,765.25) FROM DOBBS EQUIPMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFFS ASSOCIATION ("FSA") CONTRACT FSA18-VEH16.0; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Charter of the City of Dania Beach, Part III, Article 3, Section 4, Subsection (j), authorizes the City Manager to purchase supplies, services, equipment and materials for the City government in amounts in excess of the established monetary threshold without competitive bidding and without advertisement for bids if he is authorized to do so in advance by a resolution adopted by the City Commission and if such purchases are made pursuant to a competitive bid obtained within the last eighteen (18) months by other government agencies such as the federal government, state of Florida or a Florida municipality or county; and

WHEREAS, the Dania Beach Code of Ordinances, Chapter 2, Article 1, Section 2-10, "Monetary thresholds for certain purchases and payment disbursement authorizations", Subsection (a), sets the monetary threshold or limitation at \$25,000.00; and

WHEREAS, the Director of the Public Services Department has determined that a John Deere Backhoe can be purchased as the least cost to the City from Dobbs Equipment by utilizing the pricing under the FSA Contract FSA18-VEH16.0, attached as Exhibit "A," a copy of which is made apart of and is incorporated into this Resolution by this reference;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing "Whereas" clauses are ratified and confirmed as being true and correct and they are made a specific part of and incorporated into this Resolution by this reference.

Section 2. That the City Manager is authorized to purchase one (1) John Deere 310SL Backhoe for the Public Services Department by utilizing the pricing under the Florida Sheriffs Association (FSA) Contract FSA18-VEH16.0 valid through September 30, 2019.

Section 3. That funding for this purchase is available and appropriated in the FY 2018-2019 budget from their respective funding sources and allocations:

Vehicle No.	Current Vehicle type	VIN/Serial Number	Funding source	Procurement cost	Replacement Vehicle Type
703	2001 Case 580M backhoe	JJG0308324	401-33-02-533-64-30 402-35-02-535-64-30 403-38-01-538-64-30 Ea. @ 33%	\$ 99,765.25	John Deere 310SL Backhoe
Total				\$ 99,765.25	

Section 4. That the City Manager is authorized to purchase the John Deere 310SL Backhoe for the Public Services Department from Dobbs Equipment as stipulated above, and the City Commission authorizes the proper City officials to execute such documents as are necessary for the purchase of the equipment.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED on January 8, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

Name of Dealership	Type of Vehicle	Zone	Base Unit Price
<u>4X4 LOADER BACKHOE WITH CANOPY (STANDARD STICK) (Specification #28)</u>			
Trekker Tractor	2019 Case 580 SN	Western	\$76,429.00
	2019 Case 580 SN	Western	-- NB --
Trekker Tractor	2019 Case 580 SN	Northern	\$72,790.00
	2019 Case 580 SN	Northern	-- NB --
Trekker Tractor	2019 Case 580 SN	Central	\$72,790.00
	2019 Case 580 SN	Central	-- NB --
Trekker Tractor	2019 Case 580 SN	Southern	\$72,790.00
	2019 Case 580 SN	Southern	-- NB --
Ring Power Corporation	2019 Caterpillar 416	★ Western	\$69,703.00
	2019 Caterpillar 416	Western	-- NB --
Ring Power Corporation	2019 Caterpillar 416	★ Northern	\$69,703.00
	2019 Caterpillar 416	Northern	-- NB --
Ring Power Corporation	2019 Caterpillar 416	★ Central	\$69,703.00
	2019 Caterpillar 416	Central	-- NB --
Kelly Tractor Co	2019 Caterpillar 416	★ Southern	\$69,973.00
	2019 Caterpillar 416	Southern	-- NB --
Dobbs Equipment LLC	2019 John Deere 310SL	Western	\$71,865.00
	2019 John Deere 310SL	Western	-- NB --
Dobbs Equipment LLC	2019 John Deere 310SL	Northern	\$71,865.00
	2019 John Deere 310SL	Northern	-- NB --
Dobbs Equipment LLC	2019 John Deere 310SL	Central	\$70,725.00
	2019 John Deere 310SL	Central	-- NB --
Dobbs Equipment LLC	2019 John Deere 310SL	Southern	\$70,725.00
	2019 John Deere 310SL	Southern	-- NB --



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

4X4 LOADER BACKHOE WITH CANOPY (STANDARD STICK) SPECIFICATION #28

2019 John Deere 310SL

The John Deere 310SL purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$71,865.00	\$71,865.00	\$70,725.00	\$70,725.00

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

VEHICLE:	310SL			
DEALER:	Dobbs Equipment LLC	Dobbs Equipment LLC	Dobbs Equipment LLC	Dobbs Equipment LLC
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$71,865.00	\$71,865.00	\$70,725.00	\$70,725.00

Order Code	Delete Options	All Zones
3035 ¹	Optional equipment - specify <i>Downgrade to 2-wheel drive, ILO 4-wheel drive. ¹</i>	\$6,400.00 ¹
JD 310L EP ¹	Optional equipment - specify <i>Downgrade to John Deere model 310L EP 4x4 backhoe. ¹</i>	\$3,880.00 ¹
JD 310L ¹	Optional equipment - specify <i>Downgrade to John Deere model 310L 4x4 backhoe. ¹</i>	\$1,130.00 ¹
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
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	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
	Optional equipment - specify	NA
Non-Specified Option Discount 25% ¹	Optional equipment - specify <i>Discount Option: A discount of 25% off manufacturers current published list price (MSRP) will be applied to all non-specified factory options. This discount would apply to both base units, and optional models. ¹</i>	NA ¹

Order Code	Add Options	All Zones
JD 310SL HL ¹	Optional equipment - specify <i>Upgrade to John Deere model 310SL HL 4x4 backhoe.</i> ¹	\$7,575.00 ¹
JD 410L ¹	Optional equipment - specify <i>Upgrade to John Deere model 410L 4x4 backhoe.</i> ¹	\$18,075.00 ¹
JD 710L ¹	Optional equipment - specify <i>Upgrade to John Deere model 710L 4x4 backhoe.</i> ¹	\$58,225.00 ¹

VEHICLE:	310SL			
DEALER:	Dobbs Equipment LLC	Dobbs Equipment LLC	Dobbs Equipment LLC	Dobbs Equipment LLC
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$71,865.00	\$71,865.00	\$70,725.00	\$70,725.00
JD 210L ¹	Optional equipment - specify <i>Upgrade to John Deere model 210L 4x4 box blade tractor, equipped with enclosed cab and air conditioning.</i> ¹			\$23,500.00 ¹
9110 ¹	Optional equipment - specify <i>Ride control</i> ¹			\$1,260.00 ¹
9917 ¹	Optional equipment - specify <i>AM/FM/WB Radio</i> ¹			\$559.00 ¹
3095 ¹	Optional equipment - specify <i>Auto-shift transmission, with limited slip differential.</i> ¹			\$1,895.00 ¹
9905 ¹	Optional equipment - specify <i>Add rotating strobe light.</i> ¹			\$379.00 ¹
2035 ¹	Optional equipment - specify <i>Enclosed cab, with heater and air conditioning.</i> ¹			\$9,998.00 ¹
6020-1 ¹	Optional equipment - specify <i>Extendable dipper stick, for use on John Deere 310 through 410 model backhoes.</i> ¹			\$5,492.00 ¹
6020-1 ¹	Optional equipment - specify <i>Extendable dipper stick, for use on John Deere 710 model backhoes.</i> ¹			\$6,982.00 ¹
6230 ¹	Optional equipment - specify <i>Auxiliary hydraulics, 2-way flow.</i> ¹			\$2,993.00 ¹
6220 ¹	Optional equipment - specify <i>Auxiliary hydraulics, 1-way flow.</i> ¹			\$1,785.00 ¹
5285 ¹	Optional equipment - specify <i>Pilot joystick controls, 2-lever, with pattern selection.</i> ¹			\$1,686.00 ¹
7080 ¹	Optional equipment - specify <i>Third function loader hydraulics.</i> ¹			\$2,267.00 ¹
7085 ¹	Optional equipment - specify <i>Front loader coupler, third function hydraulics, and ride control.</i> ¹			\$6,610.00 ¹
7685 ¹	Optional equipment - specify <i>Multi-purpose loader bucket, 1.32 cubic yard capacity.</i> ¹			\$4,804.00 ¹
1025 ¹	Optional equipment - specify <i>Add premium LED light package.</i> ¹			\$792.00 ¹
PT-07 ¹	Optional equipment - specify <i>Power-Tilt backhoe mounted swinger/coupler for backhoe bucket.</i> ¹			\$7,492.00 ¹
9230 ¹	Optional equipment - specify <i>Hydraulic 4-tine backhoe thumb, only for use on backhoes equipped with an extendable dipper stick. Note: This option also requires two-way auxiliary hydraulics, option code 6230.</i> ¹			\$4,465.00 ¹
	Temporary tag			NA
	Transfer existing registration (must provide tag number)			NA
	New state tag (specify state, county, city, sheriff, etc.)			NA
	Maintenance Plan - specify <i>Please call dealer for quote.</i> ¹			NA ¹
	Maintenance Plan - specify <i>Please call dealer for quote.</i> ¹			NA ¹

VEHICLE:	310SL			
DEALER:	Dobbs Equipment LLC	Dobbs Equipment LLC	Dobbs Equipment LLC	Dobbs Equipment LLC
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$71,865.00	\$71,865.00	\$70,725.00	\$70,725.00
	Extended Warrant Plan – specify <i>Please call dealer for quote.</i> ¹			NA ¹
	Extended Warrant Plan – specify <i>Please call dealer for quote.</i> ¹			NA ¹



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

4X4 LOADER BACKHOE WITH CANOPY (STANDARD STICK) SPECIFICATION #28

2019 John Deere 310SL

(Alternate Dealer Option)

The John Deere 310SL purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	Western	Northern	Central	Southern
BASE PRICE:	-- No bid --	-- No bid --	-- No bid --	-- No bid --

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

VEHICLE:	310SL (ALTERNATE DEALERS)			
DEALER:				
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	-- No bid --	-- No bid --	-- No bid --	-- No bid --

[illegible][illegible]

VEHICLE: 310SL (ALTERNATE DEALERS)
DEALER:
ZONE: Western Northern Central Southern
BASE PRICE: -- No bid -- -- No bid -- -- No bid -- -- No bid --

	Optional equipment - specify	
	Optional equipment - specify	
	Optional equipment - specify	
	Optional equipment - specify	
	Optional equipment - specify	
	Optional equipment - specify	
	Optional equipment - specify	
	Optional equipment - specify	
	Optional equipment - specify	
	Optional equipment - specify	
	Optional equipment - specify	
	Optional equipment - specify	
	Temporary tag	
	Transfer existing registration (must provide tag number)	
	New state tag (specify state, county, city, sheriff, etc.)	
	Maintenance Plan - specify	
	Maintenance Plan - specify	
	Extended Warrant Plan – specify	
	Extended Warrant Plan – specify	

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

TO APPROVE AND ADOPT A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) FORD EXPLORER MIDSIZE SUV FOR THE PARKS AND RECREATION DEPARTMENT AND ONE (1) FORD EXPLORER MIDSIZE SUV AND (1) ONE FORD ESCAPE COMPACT SUV FOR THE COMMUNITY DEVELOPMENT DEPARTMENT, IN AN AMOUNT NOT TO EXCEED SEVENTY FOUR THOUSAND FIVE HUNDRED TWO DOLLARS (\$74,502.00) FROM DUVAL FORD, WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFFS ASSOCIATION ("FSA") CONTRACT 18-VEL26.0; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Purchasing Requests ONLY

Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

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Exhibits Attached

Memo - 2019 Duval Ford Fleet Procurment (Fin Review 12-7-18), R-2019- Duval Ford 2 Ford Explorer Midsize & 1 Escape Compact SUVs Purchase, Exhibit A- Contract FSA 18 VEH6.0 Ford Escape & Ford Explorer



**CITY OF DANIA BEACH
PUBLIC SERVICES DEPARTMENT**

MEMORANDUM

DATE: January 8, 2018

TO: The Honorable Mayor and Commissioners

FROM: Colin Donnelly, Assistant City Manager

BY: Brad Kaine, Public Services Director
Ronnie S. Navarro, P.E., Deputy Director/City Engineer

SUBJECT: Approval of a Resolution to Purchase Vehicles for the Parks & Recreation and Community Development Departments from Duval Ford using FSA Contract 18-VEL26.0.

The approved 2019 budget includes \$81,000 to replace vehicles in the Parks and Community Development departments. All vehicles have exceeded their cost effective lifespan and are therefore being phased out for replacement. The approved budget provided for two (2) Ford F-150's and one (1) Small SUV. After further consideration, the Public Service Director has determined that two (2) Ford Explorer's and one (1) Ford Escape would be best for their department. The replacement vehicles will be an SUV configuration to better suit the needs of the respective departments. The existing vehicles will be taken out of service and sold. The following vehicles have been budgeted for purchase:

Vehicle No.	Current Vehicle type	VIN/Serial Number	Funding source	Procurement cost	Replacement Vehicle Type
105	2003 Ford f150	2FTRX17W43CB12901	107-15-02-524-64-20	\$19,884	Ford escape
104	1998 Ford Ranger	1FTYR44UX3TA46743	404-45-02-545-64-20	\$27,309	Ford explorer
100	1998 Ford Ranger	1FTYR14UXWPB12431	001-72-01-572-64-20	\$27,309	Ford explorer
Total				\$74,502	

Recommendation:

Staff recommends that the City Commission approves a Resolution for the purchase of vehicles from Duval Ford by utilizing the pricing under the FSA Contract 18-VEL26.0 under the terms and conditions therein and authorize the City Manager to execute same.

RESOLUTION NO. 2019-003

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) FORD EXPLORER MIDSIZE SUV FOR THE PARKS AND RECREATION DEPARTMENT AND ONE (1) FORD EXPLORER MIDSIZE SUV AND (1) ONE FORD ESCAPE COMPACT SUV FOR THE COMMUNITY DEVELOPMENT DEPARTMENT, IN AN AMOUNT NOT TO EXCEED SEVENTY FOUR THOUSAND FIVE HUNDRED TWO DOLLARS (\$74,502.00) FROM DUVAL FORD, WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFFS ASSOCIATION ("FSA") CONTRACT 18-VEL26.0; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Charter of the City of Dania Beach, Part III, Article 3, Section 4, Subsection (j), authorizes the City Manager to purchase supplies, services, equipment and materials for the City government in amounts in excess of the established monetary threshold without competitive bidding and without advertisement for bids if he is authorized to do so in advance by a resolution adopted by the City Commission and if such purchases are made pursuant to a competitive bid obtained within the last eighteen (18) months by other government agencies such as the federal government, state of Florida or a Florida municipality or county; and

WHEREAS, the Dania Beach Code of Ordinances, Chapter 2, Article 1, Section 2-10, "Monetary thresholds for certain purchases and payment disbursement authorizations", Subsection (a), sets the monetary threshold or limitation at \$25,000.00; and

WHEREAS, the Director of the Public Services Department has determined that vehicles needed by the City can be purchased as the least cost to the city from Duval Ford by utilizing the pricing under the FSA Contract 18-VEL26.0, attached as Exhibit "A," a copy of which is made a part of and is incorporated into this Resolution by this reference; and

WHEREAS, the approved budget provided for two (2) Ford F-150 trucks and one (1) small SUV; and

WHEREAS, after further consideration, the Public Services Department Director has determined that two (2) Ford Explorers and one (1) Ford Escape are better suited to the needs of the respective departments;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing “Whereas” clauses are ratified and confirmed as being true and correct and they are made a specific part of and incorporated into this Resolution by this reference.

Section 2. That the City Manager is authorized to purchase two (2) Ford Explorer midsize SUV’s for the Parks and Recreation Department and the Community Development Department, and one Ford Escape compact SUV for the Community Development Department by utilizing the pricing under the Florida Sheriffs Association (FSA) Contract 18-VEL26.0 valid through September 30, 2019.

Section 3. That funding for this purchase is available and appropriated in the FY 2018-2019 budget from the following sources:

Vehicle No.	Current Vehicle type	VIN/Serial Number	Funding source	Procurement cost	Replacement Vehicle Type
105	2003 Ford F150	2FTRX17W43CB12901	107-15-02-524-64-20	\$19,884.00	Ford Escape
104	1998 Ford Ranger	1FTYR44UX3TA46743	404-45-02-545-64-20	\$27,309.00	Ford Explorer
100	1998 Ford Ranger	1FTYR14UXWPB12431	001-72-01-572-64-20	\$27,309.00	Ford Explorer
Total				\$74,502.00	

Section 4. That the City Manager is authorized to purchase the vehicles from Duval Ford as stipulated above, and the City Commission authorizes the proper City officials to execute such documents as are necessary for the purchase of such vehicles.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED on January 8, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

Name of Dealership	Type of Vehicle	Zone	Base Unit Price
<u>SMALL SIZE 4-DOOR UTILITY VEHICLES - 4X2 (Specification #27)</u>			
Alan Jay Chevrolet Buick GMC Cadillac	2019 Chevrolet Equinox LS (1XP26)	Western	\$20,494.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 Chevrolet Equinox LS (1XP26)	Western	\$20,778.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 Chevrolet Equinox LS (1XP26)	Northern	\$20,244.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 Chevrolet Equinox LS (1XP26)	Northern	\$20,578.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 Chevrolet Equinox LS (1XP26)	Central	\$20,244.00
ALT - Auto Nation Chevrolet Pembroke Pines	2019 Chevrolet Equinox LS (1XP26)	Central	\$20,629.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 Chevrolet Equinox LS (1XP26)	Southern	\$20,344.00
ALT - Auto Nation Chevrolet Pembroke Pines	2019 Chevrolet Equinox LS (1XP26)	Southern	\$20,429.00
AutoNation CDJR Pembroke Pines	2019 Dodge Journey SE FWD (JCDH49)	Western	\$18,235.00
ALT - Beck Chevrolet. Buick GMC	2019 Dodge Journey SE FWD (JCDH49)	Western	\$18,570.00
AutoNation CDJR Pembroke Pines	2019 Dodge Journey SE FWD (JCDH49)	Northern	\$18,235.00
ALT - Garber Chrysler Dodge Truck, Inc.	2019 Dodge Journey SE FWD (JCDH49)	Northern	\$18,438.00
AutoNation CDJR Pembroke Pines	2019 Dodge Journey SE FWD (JCDH49)	Central	\$18,235.00
ALT - Beck Chevrolet. Buick GMC	2019 Dodge Journey SE FWD (JCDH49)	Central	\$18,488.00
AutoNation CDJR Pembroke Pines	2019 Dodge Journey SE FWD (JCDH49)	Southern	\$18,299.00
ALT - Beck Chevrolet. Buick GMC	2019 Dodge Journey SE FWD (JCDH49)	Southern	\$18,570.00
Duval Ford LLC	2019 Ford EcoSport S FWD (P1R)	Western	\$18,196.00
ALT - Bozard Ford	2019 Ford EcoSport S FWD (P1R)	Western	\$18,200.00
Duval Ford LLC	2019 Ford EcoSport S FWD (P1R)	Northern	\$17,996.00
ALT - Bozard Ford	2019 Ford EcoSport S FWD (P1R)	Northern	\$18,200.00
Duval Ford LLC	2019 Ford EcoSport S FWD (P1R)	Central	\$18,296.00
ALT - Bozard Ford	2019 Ford EcoSport S FWD (P1R)	Central	\$18,300.00
Duval Ford LLC	2019 Ford EcoSport S FWD (P1R)	Southern	\$18,346.00
ALT - Bozard Ford	2019 Ford EcoSport S FWD (P1R)	Southern	\$18,400.00
Duval Ford LLC	2019 Ford Escape S FWD (U0F)	Western	\$18,420.00
ALT - Coggin Auto (Ford)	2019 Ford Escape S FWD (U0F)	Western	\$18,737.00
Bozard Ford	2019 Ford Escape S FWD (U0F)	Northern	\$18,292.00

ALT - Garber Ford Inc	2019 Ford Escape S FWD (U0F)	Northern	\$18,660.00
Duval Ford LLC	2019 Ford Escape S FWD (U0F)	Central	\$18,572.00
ALT - Prestige Ford	2019 Ford Escape S FWD (U0F)	Central	\$18,596.00
Duval Ford LLC	2019 Ford Escape S FWD (U0F)	Southern	\$18,572.00
ALT - Prestige Ford	2019 Ford Escape S FWD (U0F)	Southern	\$18,725.00
Duval Ford LLC	2019 Ford Escape SE FWD (U0G)	Western	\$22,588.00
ALT - Coggin Auto (Ford)	2019 Ford Escape SE FWD (U0G)	Western	\$22,652.00
Bozard Ford	2019 Ford Escape SE FWD (U0G)	Northern	\$22,110.00
ALT - Garber Ford Inc	2019 Ford Escape SE FWD (U0G)	Northern	\$22,644.00
Prestige Ford	2019 Ford Escape SE FWD (U0G)	Central	\$22,490.00
ALT - Coggin Auto (Ford)	2019 Ford Escape SE FWD (U0G)	Central	\$22,652.00
Prestige Ford	2019 Ford Escape SE FWD (U0G)	Southern	\$22,620.00
ALT - Coggin Auto (Ford)	2019 Ford Escape SE FWD (U0G)	Southern	\$22,752.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 GMC Terrain SLE (TXL26)	Western	\$22,314.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 GMC Terrain SLE (TXL26)	Western	\$22,378.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 GMC Terrain SLE (TXL26)	Northern	\$22,064.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 GMC Terrain SLE (TXL26)	Northern	\$22,178.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 GMC Terrain SLE (TXL26)	Central	\$22,064.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 GMC Terrain SLE (TXL26)	Central	\$22,278.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 GMC Terrain SLE (TXL26)	Southern	\$22,164.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 GMC Terrain SLE (TXL26)	Southern	\$22,378.00
AutoNation CDJR Pembroke Pines	2019 Jeep Compass Latitude (MPTM74)	Western	\$20,246.00
ALT - Garber Chrysler Dodge Truck, Inc.	2019 Jeep Compass Latitude (MPTM74)	Western	\$20,648.00
AutoNation CDJR Pembroke Pines	2019 Jeep Compass Latitude (MPTM74)	Northern	\$20,246.00
ALT - Garber Chrysler Dodge Truck, Inc.	2019 Jeep Compass Latitude (MPTM74)	Northern	\$20,448.00
AutoNation CDJR Pembroke Pines	2019 Jeep Compass Latitude (MPTM74)	Central	\$20,246.00
ALT - Garber Chrysler Dodge Truck, Inc.	2019 Jeep Compass Latitude (MPTM74)	Central	\$20,548.00
AutoNation CDJR Pembroke Pines	2019 Jeep Compass Latitude (MPTM74)	Southern	\$20,246.00
ALT - Garber Chrysler Dodge Truck, Inc.	2019 Jeep Compass Latitude (MPTM74)	Southern	\$20,648.00
Weston Nissan	2019 Nissan Rogue S (22119)	Western	\$19,471.00
ALT - Terry Taylor DeLand Nissan	2019 Nissan Rogue S (22119)	Western	\$19,573.00
Coggin Nissan	2019 Nissan Rogue S (22119)	Northern	\$19,406.00
ALT - Weston Nissan	2019 Nissan Rogue S (22119)	Northern	\$19,471.00
Coggin Nissan	2019 Nissan Rogue S (22119)	Central	\$19,446.00
ALT - Weston Nissan	2019 Nissan Rogue S (22119)	Central	\$19,471.00
Weston Nissan	2019 Nissan Rogue S (22119)	Southern	\$19,346.00
ALT - Terry Taylor DeLand Nissan	2019 Nissan Rogue S (22119)	Southern	\$19,458.00

Weston Nissan	2019 Nissan Rogue Sport S (27119)	★ Western	\$17,825.00
ALT - Terry Taylor DeLand Nissan	2019 Nissan Rogue Sport S (27119)	Western	\$17,992.00
Weston Nissan	2019 Nissan Rogue Sport S (27119)	★ Northern	\$17,825.00
ALT - Terry Taylor DeLand Nissan	2019 Nissan Rogue Sport S (27119)	Northern	\$17,871.00
Weston Nissan	2019 Nissan Rogue Sport S (27119)	★ Central	\$17,825.00
ALT - Alan Jay Nissan, Inc.	2019 Nissan Rogue Sport S (27119)	Central	\$17,844.00
Weston Nissan	2019 Nissan Rogue Sport S (27119)	★ Southern	\$17,700.00
ALT - Alan Jay Nissan, Inc.	2019 Nissan Rogue Sport S (27119)	Southern	\$17,844.00
Coggin Toyota	2019 Toyota Rav4 LE (4430)	Western	\$22,980.00
ALT - Alan Jay Toyota	2019 Toyota Rav4 LE (4430)	Western	\$23,614.00
Coggin Toyota	2019 Toyota Rav4 LE (4430)	Northern	\$22,688.00
ALT - Alan Jay Toyota	2019 Toyota Rav4 LE (4430)	Northern	\$23,564.00
Coggin Toyota	2019 Toyota Rav4 LE (4430)	Central	\$22,785.00
ALT - Alan Jay Toyota	2019 Toyota Rav4 LE (4430)	Central	\$23,414.00
Coggin Toyota	2019 Toyota Rav4 LE (4430)	Southern	\$22,980.00
ALT - Alan Jay Toyota	2019 Toyota Rav4 LE (4430)	Southern	\$23,514.00



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

SMALL SIZE 4-DOOR UTILITY VEHICLES - 4X2 SPECIFICATION #27

2019 Ford Escape S FWD (U0F)

The Ford Escape S FWD (U0F) purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,420.00	\$18,292.00	\$18,572.00	\$18,572.00

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

VEHICLE:	Escape S FWD (U0F)			
DEALER:	Duval Ford LLC	Bozard Ford	Duval Ford LLC	Duval Ford LLC
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,420.00	\$18,292.00	\$18,572.00	\$18,572.00

Order Code	Delete Options	Western & Central & Southern	Northern
	Cruise control <i>DUVALFORD; 1</i>	NA ¹	NA
	On-Star <i>DUVALFORD; 1</i>	NA ¹	NA
	Satellite radio <i>DUVALFORD; 1</i>	NA ¹	NA
	Tilt steering wheel <i>DUVALFORD; 1</i>	NA ¹	NA

Order Code	Add Options	Western & Central & Southern	Northern
	Battery, 650-cca or greater <i>DUVALFORD; 1</i>	NA ¹	NA
	Bi-fuel model - specify <i>DUVALFORD; 1</i>	NA ¹	NA
	CNG model - specify <i>DUVALFORD; 1</i>	NA ¹	NA
	CNG conversion (discuss with dealer) <i>DUVALFORD; 1</i>	NA ¹	NA
	Engine upgrade - specify <i>DUVALFORD; 1</i>	NA ¹	NA
	Factory external engine oil cooler <i>DUVALFORD; 1</i>	NA ¹	NA
	LPG conversion (discuss with dealer) <i>DUVALFORD; 1</i>	NA ¹	NA
	Limited slip differential <i>DUVALFORD; 1</i>	NA ¹	NA
	AM/FM radio with single CD <i>DUVALFORD; 1</i>	NA ¹	Std
85T ¹ 85T ²	Cargo area cover <i>DUVALFORD; For cargo mat code 50Q use \$89. For Fleet Cargo Management System I with 110V/150W AC Power Outlet (replaces the rear center console Powerpoint port), Perimeter Alarm, Roof-Rack Side Rails – Black code 62S use \$394 1</i>	\$134.00 ¹	\$134.00 ²
NS ¹ 5" R-DL ²	5" round dome lamp between sunvisors <i>DUVALFORD; 1</i>	\$146.00 ¹	\$196.00 ²
	Manufacturer's model upgrade package (specify pkg. bid) <i>DUVALFORD; 1</i>	NA ¹	NA
50C ¹ 50C ²	Heavy duty rubber floor mats <i>DUVALFORD; For Weather Tech laser cut use \$365 1</i>	\$124.00 ¹	\$124.00 ²

VEHICLE:	Escape S FWD (U0F)			
DEALER:	Duval Ford LLC	Bozard Ford	Duval Ford LLC	Duval Ford LLC
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,420.00	\$18,292.00	\$18,572.00	\$18,572.00
924 ¹ 924 ²	Privacy glass, factory installed <i>DUVALFORD; Privacy Glass – Second Row Side and Liftgate. add \$95 for front windows and \$385 for limo tint for undercover.</i> ¹		\$274.00 ¹	\$274.00 ²
	Rear window defogger <i>DUVALFORD;</i> ¹		Std ¹	Std
	Rear window washer/wiper with intermittent feature <i>DUVALFORD;</i> ¹		Std ¹	Std
	Side air protection (may affect cage availability) <i>DUVALFORD;</i> ¹		Std ¹	Std
TREMCO ¹ TREM-AT ²	Tremco anti-theft - foot activated, dealer installed <i>DUVALFORD; Product Specifications The Anti-Theft system will turn on automatically every time the vehicle shift lever is placed in the "park" position. The system shall not require a key or switch to activate, since quick departures are common in police procedures. This technology enhances 100% usage. With the motor running and the Anti-Theft system activated, the automatic transmission shift lever won't move out of the "park" position. The motor of a parked vehicle with the Anti-Theft system will be capable of starting, but the shift lever won't move out of the "park" position as in #2. The Anti-Theft system shall be deactivated by means of a not easily identifiable covert hidden floor switch system made of rubber material that has no electrical wires to sustain water damage.</i> ¹		\$228.00 ¹	\$296.00 ²
942 ¹ 942 ²	Daytime running lights <i>DUVALFORD;</i> ¹		\$44.00 ¹	\$44.00 ²
153 ¹ 153 ²	Front license bracket <i>DUVALFORD;</i> ¹		NC ¹	NC ²
	Fog lamps <i>DUVALFORD;</i> ¹		NA ¹	NA
	Immobilize daytime running lights <i>DUVALFORD;</i> ¹		Std ¹	NA
N2 ¹ NFT ²	Nitrogen filled tires including spare tire <i>DUVALFORD; Replacing the air in your tires, and properly maintaining them with NitroFill can increase your tire life by as much as 50%, increase your fuel economy as much as 10% and decrease your chances of experiencing a tire failure by as much as 75% (source: nitrofill.com)</i> ¹		\$225.00 ¹	\$196.00 ²
RS ¹ RS-FS ²	Rainshields - flange style <i>DUVALFORD;</i> ¹		\$175.00 ¹	\$175.00 ²
	Running boards <i>DUVALFORD;</i> ¹		NA ¹	NA
	Tow hooks <i>DUVALFORD;</i> ¹		NA ¹	NA
	Outside tire carrier <i>DUVALFORD;</i> ¹		NA ¹	NA
VV ¹ VV-ST ²	Vent visors - stick-on style <i>DUVALFORD;</i> ¹		\$175.00 ¹	\$175.00 ²
3K ¹	Optional equipment - specify <i>DUVALFORD; For 1 additional programmed key with remote.</i> ¹		\$350.00 ¹	NA
MISC OPT ¹	Optional equipment - specify <i>DUVALFORD; Troy or Havis laptop stand universal. For inverter USE \$400. SAFET FirstAid, Fire Extinguisher and DOT LED rechargeable warning lights use \$525. For Back up alarm use \$130. Ford OEM options; reverse sensing code 60S \$244. Roof-Rail Crossbars – Black code 61X \$144 included with 17E. HDTOW heavy duty trailer tow package with 2" ball and bar use \$725.</i> ¹		\$695.00 ¹	NA

VEHICLE:	Escape S FWD (U0F)			
DEALER:	Duval Ford LLC	Bozard Ford	Duval Ford LLC	Duval Ford LLC
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,420.00	\$18,292.00	\$18,572.00	\$18,572.00
APPEARANCE ¹	Optional equipment - specify <i>DUVALFORD: Base decal package. For 2tone paint doors only use \$1200. For roof add \$200. For Ruby Red paint code RR use \$394. For undercoating use \$650.</i> ¹		\$350.00 ¹	NA
TEMP ¹ TEMP TAG ²	Temporary tag <i>DUVALFORD: Includes administrative costs associated with the filing, transfer, acquisition, and installation of appropriate registration & Plate per option description allowed by section 3.23 Terms and Conditions</i> ¹		\$108.00 ¹	\$16.00 ²
TX ¹ TRANSFER ²	Transfer existing registration (must provide tag number) <i>DUVALFORD: Includes administrative costs associated with the filing, transfer, acquisition, and installation of appropriate registration & Plate per option description allowed by section 3.23 Terms and Conditions. [ALT D] Per terms and conditions section 3.22 INSPECTION AND ACCEPTANCE: an Alternative Delivery Destination charge per vehicle of \$487 will be applied to all purchase orders where inspection and acceptance occurs away from the end user's registered address within the state of Florida. For destinations where inspection and acceptance are located outside the Sunshine State contact dealer. This cost derivation is founded using computationally intensive statistical analysis utilizing data inputs such as cost of capital, interest carry on bad debt, delivery variance with outside location, tertiary damage, and fluctuating fuel costs.</i> ¹		\$185.00 ¹	\$100.00 ²
TAG ¹ NST ²	New state tag (specify state, county, city, sheriff, etc.) <i>DUVALFORD: Includes administrative costs associated with the filing, transfer, acquisition, and installation of appropriate registration & Plate per option description allowed by section 3.23 Terms and Conditions</i> ¹		\$230.00 ¹	\$185.00 ²
MPP575 ¹ GMP 6/100 ²	Maintenance Plan - specify <i>"DUVALFORD: 5 Year 75,000 mile Premium Maintenance Plan. 15 service visits at 5000 mile intervals for vehicles with Gas Engine, zero deductible. SURCHARGE: \$300 Emergency (fire, ambulance, police pursuit units – except Ford Police Interceptor)"</i> ¹ <i>Gas Premium Maint. Plan 6 year/100,000 mi. 5000 mi Intervals 20 SVC visits \$0 Deductible. Contact Dealer for available miles/ years / interval & synthetic oil options</i> ²		\$1,860.00 ¹	\$2,400.00 ²
MPP675 ¹	Maintenance Plan - specify <i>"DUVALFORD: 6 Year 75,000 mile Premium Maintenance Plan. 15 service visits at 5000 mile intervals for vehicles with Gas Engine, zero deductible. SURCHARGE: \$300 Emergency (fire, ambulance, police pursuit units – except Ford Police Interceptor)"</i> ¹		\$1,905.00 ¹	NA
MPP610 ¹	Maintenance Plan - specify <i>"DUVALFORD: 6 Year 100,000 mile Premium Maintenance Plan. 20 service visits at 5000 mile intervals for vehicles with Gas Engine, zero deductible. SURCHARGE: \$500 Emergency (fire, ambulance, police pursuit units – except Ford Police Interceptor)"</i> ¹		\$2,400.00 ¹	NA
CB575 ¹ 6/100-P ²	Warranty - specify <i>DUVALFORD: 5 Yr 75,000 mile zero deductible BASECare plan. 5 Yr 100,000 mile zero deductible use \$2130. Complete pricing schedule available upon request. Prices quoted per FordMoCo Florida Retail ESP August 1st 2018 Pricing Guide</i> ¹ <i>6 year/ 100,000 mile Ford Power train Care Warranty \$0 Deductible</i> ²		\$1,605.00 ¹	\$1,900.00 ²
CE575 ¹ 6/100-B ²	Warranty - specify <i>DUVALFORD: 5 Yr 75,000 mile zero deductible EXTRACare plan. 5 Yr 100,000 mile zero deductible use \$2560. Complete pricing schedule available upon request. Prices quoted per FordMoCo Florida Retail ESP August 1st 2018 Pricing Guide</i> ¹ <i>6 year /100,000 mile Ford Base Care Warranty \$0 Deductible</i> ²		\$1,845.00 ¹	\$2,290.00 ²
CP575 ¹ 6/100-E ²	Warranty - specify <i>DUVALFORD: 5 Yr 75,000 mile zero deductible PREMIUMCare plan. 5 Yr 100,000 mile zero deductible use \$3595. Complete pricing schedule available upon request. Prices quoted per FordMoCo Florida Retail ESP August 1st 2018 Pricing Guide</i> ¹ <i>6 year/ 100,000 mile Ford Extra Care Warranty \$0 Deductible</i> ²		\$2,535.00 ¹	\$2,745.00 ²



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

SMALL SIZE 4-DOOR UTILITY VEHICLES - 4X2 SPECIFICATION #27

2019 Ford Escape S FWD (U0F)

(Alternate Dealer Option)

The Ford Escape S FWD (U0F) purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,737.00	\$18,660.00	\$18,596.00	\$18,725.00

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

VEHICLE:	Escape S FWD (U0F) (ALTERNATE DEALERS)			
DEALER:	Coggin Auto (Ford)	Garber Ford Inc	Prestige Ford	Prestige Ford
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,737.00	\$18,660.00	\$18,596.00	\$18,725.00

Order Code	Delete Options	Western	Northern	Central & Southern
	Cruise control	NA	NA	NA
	On-Star	NA	NA	NA
	Satellite radio	NA	NA	NA
	Tilt steering wheel	NA	NA	NA

Order Code	Add Options	Western	Northern	Central & Southern
	Battery, 650-cca or greater	NA	NA	NA
	Bi-fuel model - specify	NA	NA	NA
	CNG model - specify	NA	NA	NA
	CNG conversion (discuss with dealer)	NA	NA	NA
	Engine upgrade - specify	NA	NA	NA
	Factory external engine oil cooler <i>Transmission Oil Cooler is Standard</i> ²	NA	NA ²	NA
	LPG conversion (discuss with dealer)	NA	NA	NA
	Limited slip differential <i>AdvanceTrac® with RSC® (Roll Stability Control™) IS STANDARD</i> ²	NA	NA ²	NA
	AM/FM radio with single CD	Std	NA	NA
85T ¹ 85T ²	Cargo area cover <i>Interior Cargo Cover</i> ¹	\$134.00 ¹	\$134.00 ²	NA
NS ¹	5" round dome lamp between sunvisors	\$200.00 ¹	NA	\$125.00
U0G/200A ¹	Manufacturer's model upgrade package (specify pkg. bid) <i>Equipment Group 200A Includes: -Engine: 1.5L EcoBoost Includes auto start-stop technology. -Transmission: 6-Speed Automatic w/SelectShift -3.21 Axle Ratio -GVWR: TBD -Tires: P235/55R17 A/S BSW Low-Rolling-Resistance. Includes mini spare. -Wheels: 17" Sparkle Silver-Painted Aluminum -Heated Unique Cloth Front Bucket Seats Includes 10-way power driver seat (includes power lumbar and power recline) and 4-way manual front passenger (fore/aft with manual recline).</i> ¹	\$2,395.00 ¹	NA	NA
50C ¹ 50C ² 50C ³	Heavy duty rubber floor mats <i>All-weather floor mats - set of 4 (VP)</i> ²	\$124.00 ¹	\$124.00 ²	\$124.00 ³
924 ² 924 ³	Privacy glass, factory installed	Std	\$274.00 ²	\$274.00 ³
	Rear window defogger	Std	Std	NC
	Rear window washer/wiper with intermittent feature	Std	Std	Std
	Side air protection (may affect cage availability)	Std	Std	Std

VEHICLE:	Escape S FWD (U0F) (ALTERNATE DEALERS)			
DEALER:	Coggin Auto (Ford)	Garber Ford Inc	Prestige Ford	Prestige Ford
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,737.00	\$18,660.00	\$18,596.00	\$18,725.00

TREM ¹ TREM ²	Tremco anti-theft - foot activated, dealer installed	\$350.00 ¹	\$245.00 ²	\$395.00
942 ¹ 942 ² 942 ³	Daytime running lights	\$44.00 ¹	\$44.00 ²	\$44.00 ³
153 ¹ 153 ²	Front license bracket	NC ¹	NC ²	NC
	Fog lamps	Std	NA	NA
	Immobilize daytime running lights	Std	NA	NA
	Nitrogen filled tires including spare tire	NA	NA	\$200.00
R/V-F ¹ VVF ²	Rainshields - flange style <i>FRONT 2 DOORS~//~SUPER OR CREW CABS ADD \$49¹</i>	\$169.00 ¹	\$126.00 ²	\$295.00
	Running boards	NA	NA	NA
	Tow hooks	NA	NA	NA
	Outside tire carrier	NA	NA	NA
R/V-S ¹ VVS ²	Vent visors - stick-on style <i>VENT VISORS-STICK-ON STYLE¹</i>	\$160.00 ¹	\$126.00 ²	\$295.00
C/STD ¹ 63D ²	Optional equipment - specify <i>COMPUTER/LAPTOP STAND WITH LAPTOP TRAY ~//~ FOR POWER INVERTER ADD \$489.¹</i> <i>REMOTE START²</i>	\$850.00 ¹	\$494.00 ²	NA
4CS ¹ 60S ²	Optional equipment - specify <i>4 CORNER STROBES¹</i> <i>REVERSE SENSING SYSTEM²</i>	\$785.00 ¹	\$244.00 ²	NA
RS/RK ¹ 63S ²	Optional equipment - specify <i>DOT ROAD SIDE SAFETY KIT=5LBS ABC FIRE EXTINGUISHER,FRIST AID KIT & THREE (3)ROAD SIDE REFLECTIVE TRIANGLE IN A CASE¹</i> <i>SPLASH GUARDS²</i>	\$269.00 ¹	\$209.00 ²	NA
TEMP ¹ TTAG ²	Temporary tag <i>Add \$25 if Overnight Shipping Required²</i>	\$45.00 ¹	\$6.00 ²	\$15.00
TRANS ¹ TRAN ²	Transfer existing registration (must provide tag number) <i>TAGS ARE PRICED ACCORDINGLY, HOWEVER THE WEIGHT OF THIS VEHICLE MAY CHANGE THE PRICE FORM THE DMV PLEASE CONTACT DEALER FOR ACCURACY. PLEASE PROVIDE PLATE NUMBER FOR TRANSFER¹</i> <i>Add \$25 if Overnight Shipping Required²</i>	\$189.00 ¹	\$86.00 ²	\$100.00
NEW ¹ YTAG ²	New state tag (specify state, county, city, sheriff, etc.) <i>TAGS ARE PRICED ACCORDINGLY, HOWEVER THE WEIGHT OF THIS VEHICLE MAY CHANGE THE PRICE FORM THE DMV PLEASE CONTACT DEALER FOR ACCURACY.¹</i> <i>Add \$25 if Overnight Shipping Required²</i>	\$215.00 ¹	\$116.55 ²	\$165.00
MP ¹	Maintenance Plan - specify <i>MULTIPLE VEHICLE PLANS AVAILABLE PER MILES AND YEARS, PLEASE ASK DEALER FOR DETAILS.²</i>	NA ¹	NA ²	NA
MP ¹	Maintenance Plan - specify <i>MULTIPLE VEHICLE PLANS AVAILABLE PER MILES AND YEARS, PLEASE ASK DEALER FOR DETAILS.²</i>	NA ¹	NA ²	NA

VEHICLE:	Escape S FWD (U0F) (ALTERNATE DEALERS)				
DEALER:	Coggin Auto (Ford)	Garber Ford Inc	Prestige Ford	Prestige Ford	
ZONE:	Western	Northern	Central	Southern	
BASE PRICE:	\$18,737.00	\$18,660.00	\$18,596.00	\$18,725.00	
MP ¹	Maintenance Plan - specify <i>MULTIPLE VEHICLE PLANS AVAILABLE PER MILES AND YEARS, PLEASE ASK DEALER FOR DETAILS. ²</i>		NA ¹	NA ²	NA
WAR ¹ PT ³	Warranty - specify <i>MULTIPLE VEHICLE PLANS AVAILABLE PER MILES AND YEARS, PLEASE ASK DEALER FOR DETAILS. ²</i> <i>FORD PROTECTS 5/75 BASE ³</i>		NA ¹	NA ²	\$1,610.00 ³
WAR ¹ PT ³	Warranty - specify <i>MULTIPLE VEHICLE PLANS AVAILABLE PER MILES AND YEARS, PLEASE ASK DEALER FOR DETAILS. ²</i> <i>FORD PROTECTS 5/75 EXTRA ³</i>		NA ¹	NA ²	\$1,845.00 ³
WAR ¹ PT ³	Warranty - specify <i>MULTIPLE VEHICLE PLANS AVAILABLE PER MILES AND YEARS, PLEASE ASK DEALER FOR DETAILS. ²</i> <i>FORD PROTECTS 5/75 PREMIUM ³</i>		NA ¹	NA ²	\$2,535.00 ³



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

Name of Dealership	Type of Vehicle	Zone	Base Unit Price
<u>SMALL SIZE 4-DOOR UTILITY VEHICLES - 4X2 (Specification #27)</u>			
Alan Jay Chevrolet Buick GMC Cadillac	2019 Chevrolet Equinox LS (1XP26)	Western	\$20,494.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 Chevrolet Equinox LS (1XP26)	Western	\$20,778.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 Chevrolet Equinox LS (1XP26)	Northern	\$20,244.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 Chevrolet Equinox LS (1XP26)	Northern	\$20,578.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 Chevrolet Equinox LS (1XP26)	Central	\$20,244.00
ALT - Auto Nation Chevrolet Pembroke Pines	2019 Chevrolet Equinox LS (1XP26)	Central	\$20,629.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 Chevrolet Equinox LS (1XP26)	Southern	\$20,344.00
ALT - Auto Nation Chevrolet Pembroke Pines	2019 Chevrolet Equinox LS (1XP26)	Southern	\$20,429.00
AutoNation CDJR Pembroke Pines	2019 Dodge Journey SE FWD (JCDH49)	Western	\$18,235.00
ALT - Beck Chevrolet. Buick GMC	2019 Dodge Journey SE FWD (JCDH49)	Western	\$18,570.00
AutoNation CDJR Pembroke Pines	2019 Dodge Journey SE FWD (JCDH49)	Northern	\$18,235.00
ALT - Garber Chrysler Dodge Truck, Inc.	2019 Dodge Journey SE FWD (JCDH49)	Northern	\$18,438.00
AutoNation CDJR Pembroke Pines	2019 Dodge Journey SE FWD (JCDH49)	Central	\$18,235.00
ALT - Beck Chevrolet. Buick GMC	2019 Dodge Journey SE FWD (JCDH49)	Central	\$18,488.00
AutoNation CDJR Pembroke Pines	2019 Dodge Journey SE FWD (JCDH49)	Southern	\$18,299.00
ALT - Beck Chevrolet. Buick GMC	2019 Dodge Journey SE FWD (JCDH49)	Southern	\$18,570.00
Duval Ford LLC	2019 Ford EcoSport S FWD (P1R)	Western	\$18,196.00
ALT - Bozard Ford	2019 Ford EcoSport S FWD (P1R)	Western	\$18,200.00
Duval Ford LLC	2019 Ford EcoSport S FWD (P1R)	Northern	\$17,996.00
ALT - Bozard Ford	2019 Ford EcoSport S FWD (P1R)	Northern	\$18,200.00
Duval Ford LLC	2019 Ford EcoSport S FWD (P1R)	Central	\$18,296.00
ALT - Bozard Ford	2019 Ford EcoSport S FWD (P1R)	Central	\$18,300.00
Duval Ford LLC	2019 Ford EcoSport S FWD (P1R)	Southern	\$18,346.00
ALT - Bozard Ford	2019 Ford EcoSport S FWD (P1R)	Southern	\$18,400.00
Duval Ford LLC	2019 Ford Escape S FWD (U0F)	Western	\$18,420.00
ALT - Coggin Auto (Ford)	2019 Ford Escape S FWD (U0F)	Western	\$18,737.00
Bozard Ford	2019 Ford Escape S FWD (U0F)	Northern	\$18,292.00

ALT - Garber Ford Inc	2019 Ford Escape S FWD (U0F)	Northern	\$18,660.00
Duval Ford LLC	2019 Ford Escape S FWD (U0F)	Central	\$18,572.00
ALT - Prestige Ford	2019 Ford Escape S FWD (U0F)	Central	\$18,596.00
Duval Ford LLC	2019 Ford Escape S FWD (U0F)	Southern	\$18,572.00
ALT - Prestige Ford	2019 Ford Escape S FWD (U0F)	Southern	\$18,725.00
Duval Ford LLC	2019 Ford Escape SE FWD (U0G)	Western	\$22,588.00
ALT - Coggin Auto (Ford)	2019 Ford Escape SE FWD (U0G)	Western	\$22,652.00
Bozard Ford	2019 Ford Escape SE FWD (U0G)	Northern	\$22,110.00
ALT - Garber Ford Inc	2019 Ford Escape SE FWD (U0G)	Northern	\$22,644.00
Prestige Ford	2019 Ford Escape SE FWD (U0G)	Central	\$22,490.00
ALT - Coggin Auto (Ford)	2019 Ford Escape SE FWD (U0G)	Central	\$22,652.00
Prestige Ford	2019 Ford Escape SE FWD (U0G)	Southern	\$22,620.00
ALT - Coggin Auto (Ford)	2019 Ford Escape SE FWD (U0G)	Southern	\$22,752.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 GMC Terrain SLE (TXL26)	Western	\$22,314.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 GMC Terrain SLE (TXL26)	Western	\$22,378.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 GMC Terrain SLE (TXL26)	Northern	\$22,064.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 GMC Terrain SLE (TXL26)	Northern	\$22,178.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 GMC Terrain SLE (TXL26)	Central	\$22,064.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 GMC Terrain SLE (TXL26)	Central	\$22,278.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 GMC Terrain SLE (TXL26)	Southern	\$22,164.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 GMC Terrain SLE (TXL26)	Southern	\$22,378.00
AutoNation CDJR Pembroke Pines	2019 Jeep Compass Latitude (MPTM74)	Western	\$20,246.00
ALT - Garber Chrysler Dodge Truck, Inc.	2019 Jeep Compass Latitude (MPTM74)	Western	\$20,648.00
AutoNation CDJR Pembroke Pines	2019 Jeep Compass Latitude (MPTM74)	Northern	\$20,246.00
ALT - Garber Chrysler Dodge Truck, Inc.	2019 Jeep Compass Latitude (MPTM74)	Northern	\$20,448.00
AutoNation CDJR Pembroke Pines	2019 Jeep Compass Latitude (MPTM74)	Central	\$20,246.00
ALT - Garber Chrysler Dodge Truck, Inc.	2019 Jeep Compass Latitude (MPTM74)	Central	\$20,548.00
AutoNation CDJR Pembroke Pines	2019 Jeep Compass Latitude (MPTM74)	Southern	\$20,246.00
ALT - Garber Chrysler Dodge Truck, Inc.	2019 Jeep Compass Latitude (MPTM74)	Southern	\$20,648.00
Weston Nissan	2019 Nissan Rogue S (22119)	Western	\$19,471.00
ALT - Terry Taylor DeLand Nissan	2019 Nissan Rogue S (22119)	Western	\$19,573.00
Coggin Nissan	2019 Nissan Rogue S (22119)	Northern	\$19,406.00
ALT - Weston Nissan	2019 Nissan Rogue S (22119)	Northern	\$19,471.00
Coggin Nissan	2019 Nissan Rogue S (22119)	Central	\$19,446.00
ALT - Weston Nissan	2019 Nissan Rogue S (22119)	Central	\$19,471.00
Weston Nissan	2019 Nissan Rogue S (22119)	Southern	\$19,346.00
ALT - Terry Taylor DeLand Nissan	2019 Nissan Rogue S (22119)	Southern	\$19,458.00

Weston Nissan	2019 Nissan Rogue Sport S (27119)	★ Western	\$17,825.00
ALT - Terry Taylor DeLand Nissan	2019 Nissan Rogue Sport S (27119)	Western	\$17,992.00
Weston Nissan	2019 Nissan Rogue Sport S (27119)	★ Northern	\$17,825.00
ALT - Terry Taylor DeLand Nissan	2019 Nissan Rogue Sport S (27119)	Northern	\$17,871.00
Weston Nissan	2019 Nissan Rogue Sport S (27119)	★ Central	\$17,825.00
ALT - Alan Jay Nissan, Inc.	2019 Nissan Rogue Sport S (27119)	Central	\$17,844.00
Weston Nissan	2019 Nissan Rogue Sport S (27119)	★ Southern	\$17,700.00
ALT - Alan Jay Nissan, Inc.	2019 Nissan Rogue Sport S (27119)	Southern	\$17,844.00
Coggin Toyota	2019 Toyota Rav4 LE (4430)	Western	\$22,980.00
ALT - Alan Jay Toyota	2019 Toyota Rav4 LE (4430)	Western	\$23,614.00
Coggin Toyota	2019 Toyota Rav4 LE (4430)	Northern	\$22,688.00
ALT - Alan Jay Toyota	2019 Toyota Rav4 LE (4430)	Northern	\$23,564.00
Coggin Toyota	2019 Toyota Rav4 LE (4430)	Central	\$22,785.00
ALT - Alan Jay Toyota	2019 Toyota Rav4 LE (4430)	Central	\$23,414.00
Coggin Toyota	2019 Toyota Rav4 LE (4430)	Southern	\$22,980.00
ALT - Alan Jay Toyota	2019 Toyota Rav4 LE (4430)	Southern	\$23,514.00



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

SMALL SIZE 4-DOOR UTILITY VEHICLES - 4X2 SPECIFICATION #27

2019 Ford Escape S FWD (U0F)

The Ford Escape S FWD (U0F) purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,420.00	\$18,292.00	\$18,572.00	\$18,572.00

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

VEHICLE:	Escape S FWD (U0F)			
DEALER:	Duval Ford LLC	Bozard Ford	Duval Ford LLC	Duval Ford LLC
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,420.00	\$18,292.00	\$18,572.00	\$18,572.00

Order Code	Delete Options	Western & Central & Southern	Northern
	Cruise control <i>DUVALFORD; 1</i>	NA ¹	NA
	On-Star <i>DUVALFORD; 1</i>	NA ¹	NA
	Satellite radio <i>DUVALFORD; 1</i>	NA ¹	NA
	Tilt steering wheel <i>DUVALFORD; 1</i>	NA ¹	NA

Order Code	Add Options	Western & Central & Southern	Northern
	Battery, 650-cca or greater <i>DUVALFORD; 1</i>	NA ¹	NA
	Bi-fuel model - specify <i>DUVALFORD; 1</i>	NA ¹	NA
	CNG model - specify <i>DUVALFORD; 1</i>	NA ¹	NA
	CNG conversion (discuss with dealer) <i>DUVALFORD; 1</i>	NA ¹	NA
	Engine upgrade - specify <i>DUVALFORD; 1</i>	NA ¹	NA
	Factory external engine oil cooler <i>DUVALFORD; 1</i>	NA ¹	NA
	LPG conversion (discuss with dealer) <i>DUVALFORD; 1</i>	NA ¹	NA
	Limited slip differential <i>DUVALFORD; 1</i>	NA ¹	NA
	AM/FM radio with single CD <i>DUVALFORD; 1</i>	NA ¹	Std
85T ¹ 85T ²	Cargo area cover <i>DUVALFORD; For cargo mat code 50Q use \$89. For Fleet Cargo Management System I with 110V/150W AC Power Outlet (replaces the rear center console Powerpoint port), Perimeter Alarm, Roof-Rack Side Rails – Black code 62S use \$394 1</i>	\$134.00 ¹	\$134.00 ²
NS ¹ 5" R-DL ²	5" round dome lamp between sunvisors <i>DUVALFORD; 1</i>	\$146.00 ¹	\$196.00 ²
	Manufacturer's model upgrade package (specify pkg. bid) <i>DUVALFORD; 1</i>	NA ¹	NA
50C ¹ 50C ²	Heavy duty rubber floor mats <i>DUVALFORD; For Weather Tech laser cut use \$365 1</i>	\$124.00 ¹	\$124.00 ²

VEHICLE:	Escape S FWD (U0F)			
DEALER:	Duval Ford LLC	Bozard Ford	Duval Ford LLC	Duval Ford LLC
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,420.00	\$18,292.00	\$18,572.00	\$18,572.00
924 ¹ 924 ²	Privacy glass, factory installed <i>DUVALFORD; Privacy Glass – Second Row Side and Liftgate. add \$95 for front windows and \$385 for limo tint for undercover.</i> ¹		\$274.00 ¹	\$274.00 ²
	Rear window defogger <i>DUVALFORD;</i> ¹		Std ¹	Std
	Rear window washer/wiper with intermittent feature <i>DUVALFORD;</i> ¹		Std ¹	Std
	Side air protection (may affect cage availability) <i>DUVALFORD;</i> ¹		Std ¹	Std
TREMCO ¹ TREM-AT ²	Tremco anti-theft - foot activated, dealer installed <i>DUVALFORD; Product Specifications The Anti-Theft system will turn on automatically every time the vehicle shift lever is placed in the "park" position. The system shall not require a key or switch to activate, since quick departures are common in police procedures. This technology enhances 100% usage. With the motor running and the Anti-Theft system activated, the automatic transmission shift lever won't move out of the "park" position. The motor of a parked vehicle with the Anti-Theft system will be capable of starting, but the shift lever won't move out of the "park" position as in #2. The Anti-Theft system shall be deactivated by means of a not easily identifiable covert hidden floor switch system made of rubber material that has no electrical wires to sustain water damage.</i> ¹		\$228.00 ¹	\$296.00 ²
942 ¹ 942 ²	Daytime running lights <i>DUVALFORD;</i> ¹		\$44.00 ¹	\$44.00 ²
153 ¹ 153 ²	Front license bracket <i>DUVALFORD;</i> ¹		NC ¹	NC ²
	Fog lamps <i>DUVALFORD;</i> ¹		NA ¹	NA
	Immobilize daytime running lights <i>DUVALFORD;</i> ¹		Std ¹	NA
N2 ¹ NFT ²	Nitrogen filled tires including spare tire <i>DUVALFORD; Replacing the air in your tires, and properly maintaining them with NitroFill can increase your tire life by as much as 50%, increase your fuel economy as much as 10% and decrease your chances of experiencing a tire failure by as much as 75% (source: nitrofill.com)</i> ¹		\$225.00 ¹	\$196.00 ²
RS ¹ RS-FS ²	Rainshields - flange style <i>DUVALFORD;</i> ¹		\$175.00 ¹	\$175.00 ²
	Running boards <i>DUVALFORD;</i> ¹		NA ¹	NA
	Tow hooks <i>DUVALFORD;</i> ¹		NA ¹	NA
	Outside tire carrier <i>DUVALFORD;</i> ¹		NA ¹	NA
VV ¹ VV-ST ²	Vent visors - stick-on style <i>DUVALFORD;</i> ¹		\$175.00 ¹	\$175.00 ²
3K ¹	Optional equipment - specify <i>DUVALFORD; For 1 additional programmed key with remote.</i> ¹		\$350.00 ¹	NA
MISC OPT ¹	Optional equipment - specify <i>DUVALFORD; Troy or Havis laptop stand universal. For inverter USE \$400. SAFET FirstAid, Fire Extinguisher and DOT LED rechargeable warning lights use \$525. For Back up alarm use \$130. Ford OEM options; reverse sensing code 60S \$244. Roof-Rail Crossbars – Black code 61X \$144 included with 17E. HDTOW heavy duty trailer tow package with 2" ball and bar use \$725.</i> ¹		\$695.00 ¹	NA

VEHICLE:	Escape S FWD (U0F)			
DEALER:	Duval Ford LLC	Bozard Ford	Duval Ford LLC	Duval Ford LLC
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,420.00	\$18,292.00	\$18,572.00	\$18,572.00
APPEARANCE ¹	Optional equipment - specify <i>DUVALFORD: Base decal package. For 2tone paint doors only use \$1200. For roof add \$200. For Ruby Red paint code RR use \$394. For undercoating use \$650.</i> ¹		\$350.00 ¹	NA
TEMP ¹ TEMP TAG ²	Temporary tag <i>DUVALFORD: Includes administrative costs associated with the filing, transfer, acquisition, and installation of appropriate registration & Plate per option description allowed by section 3.23 Terms and Conditions</i> ¹		\$108.00 ¹	\$16.00 ²
TX ¹ TRANSFER ²	Transfer existing registration (must provide tag number) <i>DUVALFORD: Includes administrative costs associated with the filing, transfer, acquisition, and installation of appropriate registration & Plate per option description allowed by section 3.23 Terms and Conditions. [ALT D] Per terms and conditions section 3.22 INSPECTION AND ACCEPTANCE: an Alternative Delivery Destination charge per vehicle of \$487 will be applied to all purchase orders where inspection and acceptance occurs away from the end user's registered address within the state of Florida. For destinations where inspection and acceptance are located outside the Sunshine State contact dealer. This cost derivation is founded using computationally intensive statistical analysis utilizing data inputs such as cost of capital, interest carry on bad debt, delivery variance with outside location, tertiary damage, and fluctuating fuel costs.</i> ¹		\$185.00 ¹	\$100.00 ²
TAG ¹ NST ²	New state tag (specify state, county, city, sheriff, etc.) <i>DUVALFORD: Includes administrative costs associated with the filing, transfer, acquisition, and installation of appropriate registration & Plate per option description allowed by section 3.23 Terms and Conditions</i> ¹		\$230.00 ¹	\$185.00 ²
MPP575 ¹ GMP 6/100 ²	Maintenance Plan - specify <i>"DUVALFORD: 5 Year 75,000 mile Premium Maintenance Plan. 15 service visits at 5000 mile intervals for vehicles with Gas Engine, zero deductible. SURCHARGE: \$300 Emergency (fire, ambulance, police pursuit units – except Ford Police Interceptor)"</i> ¹ <i>Gas Premium Maint. Plan 6 year/100,000 mi. 5000 mi Intervals 20 SVC visits \$0 Deductible. Contact Dealer for available miles/ years / interval & synthetic oil options</i> ²		\$1,860.00 ¹	\$2,400.00 ²
MPP675 ¹	Maintenance Plan - specify <i>"DUVALFORD: 6 Year 75,000 mile Premium Maintenance Plan. 15 service visits at 5000 mile intervals for vehicles with Gas Engine, zero deductible. SURCHARGE: \$300 Emergency (fire, ambulance, police pursuit units – except Ford Police Interceptor)"</i> ¹		\$1,905.00 ¹	NA
MPP610 ¹	Maintenance Plan - specify <i>"DUVALFORD: 6 Year 100,000 mile Premium Maintenance Plan. 20 service visits at 5000 mile intervals for vehicles with Gas Engine, zero deductible. SURCHARGE: \$500 Emergency (fire, ambulance, police pursuit units – except Ford Police Interceptor)"</i> ¹		\$2,400.00 ¹	NA
CB575 ¹ 6/100-P ²	Warranty - specify <i>DUVALFORD: 5 Yr 75,000 mile zero deductible BASECare plan. 5 Yr 100,000 mile zero deductible use \$2130. Complete pricing schedule available upon request. Prices quoted per FordMoCo Florida Retail ESP August 1st 2018 Pricing Guide</i> ¹ <i>6 year/ 100,000 mile Ford Power train Care Warranty \$0 Deductible</i> ²		\$1,605.00 ¹	\$1,900.00 ²
CE575 ¹ 6/100-B ²	Warranty - specify <i>DUVALFORD: 5 Yr 75,000 mile zero deductible EXTRACare plan. 5 Yr 100,000 mile zero deductible use \$2560. Complete pricing schedule available upon request. Prices quoted per FordMoCo Florida Retail ESP August 1st 2018 Pricing Guide</i> ¹ <i>6 year /100,000 mile Ford Base Care Warranty \$0 Deductible</i> ²		\$1,845.00 ¹	\$2,290.00 ²
CP575 ¹ 6/100-E ²	Warranty - specify <i>DUVALFORD: 5 Yr 75,000 mile zero deductible PREMIUMCare plan. 5 Yr 100,000 mile zero deductible use \$3595. Complete pricing schedule available upon request. Prices quoted per FordMoCo Florida Retail ESP August 1st 2018 Pricing Guide</i> ¹ <i>6 year/ 100,000 mile Ford Extra Care Warranty \$0 Deductible</i> ²		\$2,535.00 ¹	\$2,745.00 ²



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

SMALL SIZE 4-DOOR UTILITY VEHICLES - 4X2 SPECIFICATION #27

2019 Ford Escape S FWD (U0F)

(Alternate Dealer Option)

The Ford Escape S FWD (U0F) purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,737.00	\$18,660.00	\$18,596.00	\$18,725.00

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

VEHICLE:	Escape S FWD (U0F) (ALTERNATE DEALERS)			
DEALER:	Coggin Auto (Ford)	Garber Ford Inc	Prestige Ford	Prestige Ford
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,737.00	\$18,660.00	\$18,596.00	\$18,725.00

Order Code	Delete Options	Western	Northern	Central & Southern
	Cruise control	NA	NA	NA
	On-Star	NA	NA	NA
	Satellite radio	NA	NA	NA
	Tilt steering wheel	NA	NA	NA

Order Code	Add Options	Western	Northern	Central & Southern
	Battery, 650-cca or greater	NA	NA	NA
	Bi-fuel model - specify	NA	NA	NA
	CNG model - specify	NA	NA	NA
	CNG conversion (discuss with dealer)	NA	NA	NA
	Engine upgrade - specify	NA	NA	NA
	Factory external engine oil cooler <i>Transmission Oil Cooler is Standard</i> ²	NA	NA ²	NA
	LPG conversion (discuss with dealer)	NA	NA	NA
	Limited slip differential <i>AdvanceTrac® with RSC® (Roll Stability Control™) IS STANDARD</i> ²	NA	NA ²	NA
	AM/FM radio with single CD	Std	NA	NA
85T ¹ 85T ²	Cargo area cover <i>Interior Cargo Cover</i> ¹	\$134.00 ¹	\$134.00 ²	NA
NS ¹	5" round dome lamp between sunvisors	\$200.00 ¹	NA	\$125.00
U0G/200A ¹	Manufacturer's model upgrade package (specify pkg. bid) <i>Equipment Group 200A Includes: -Engine: 1.5L EcoBoost Includes auto start-stop technology. -Transmission: 6-Speed Automatic w/SelectShift -3.21 Axle Ratio -GVWR: TBD -Tires: P235/55R17 A/S BSW Low-Rolling-Resistance. Includes mini spare. -Wheels: 17" Sparkle Silver-Painted Aluminum -Heated Unique Cloth Front Bucket Seats Includes 10-way power driver seat (includes power lumbar and power recline) and 4-way manual front passenger (fore/aft with manual recline).</i> ¹	\$2,395.00 ¹	NA	NA
50C ¹ 50C ² 50C ³	Heavy duty rubber floor mats <i>All-weather floor mats - set of 4 (VP)</i> ²	\$124.00 ¹	\$124.00 ²	\$124.00 ³
924 ² 924 ³	Privacy glass, factory installed	Std	\$274.00 ²	\$274.00 ³
	Rear window defogger	Std	Std	NC
	Rear window washer/wiper with intermittent feature	Std	Std	Std
	Side air protection (may affect cage availability)	Std	Std	Std

VEHICLE:	Escape S FWD (U0F) (ALTERNATE DEALERS)			
DEALER:	Coggin Auto (Ford)	Garber Ford Inc	Prestige Ford	Prestige Ford
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$18,737.00	\$18,660.00	\$18,596.00	\$18,725.00

TREM ¹ TREM ²	Tremco anti-theft - foot activated, dealer installed	\$350.00 ¹	\$245.00 ²	\$395.00
942 ¹ 942 ² 942 ³	Daytime running lights	\$44.00 ¹	\$44.00 ²	\$44.00 ³
153 ¹ 153 ²	Front license bracket	NC ¹	NC ²	NC
	Fog lamps	Std	NA	NA
	Immobilize daytime running lights	Std	NA	NA
	Nitrogen filled tires including spare tire	NA	NA	\$200.00
R/V-F ¹ VVF ²	Rainshields - flange style <i>FRONT 2 DOORS~//~SUPER OR CREW CABS ADD \$49¹</i>	\$169.00 ¹	\$126.00 ²	\$295.00
	Running boards	NA	NA	NA
	Tow hooks	NA	NA	NA
	Outside tire carrier	NA	NA	NA
R/V-S ¹ VVS ²	Vent visors - stick-on style <i>VENT VISORS-STICK-ON STYLE¹</i>	\$160.00 ¹	\$126.00 ²	\$295.00
C/STD ¹ 63D ²	Optional equipment - specify <i>COMPUTER/LAPTOP STAND WITH LAPTOP TRAY ~//~ FOR POWER INVERTER ADD \$489.¹</i> <i>REMOTE START²</i>	\$850.00 ¹	\$494.00 ²	NA
4CS ¹ 60S ²	Optional equipment - specify <i>4 CORNER STROBES¹</i> <i>REVERSE SENSING SYSTEM²</i>	\$785.00 ¹	\$244.00 ²	NA
RS/RK ¹ 63S ²	Optional equipment - specify <i>DOT ROAD SIDE SAFETY KIT=5LBS ABC FIRE EXTINGUISHER,FRIST AID KIT & THREE (3)ROAD SIDE REFLECTIVE TRIANGLE IN A CASE¹</i> <i>SPLASH GUARDS²</i>	\$269.00 ¹	\$209.00 ²	NA
TEMP ¹ TTAG ²	Temporary tag <i>Add \$25 if Overnight Shipping Required²</i>	\$45.00 ¹	\$6.00 ²	\$15.00
TRANS ¹ TRAN ²	Transfer existing registration (must provide tag number) <i>TAGS ARE PRICED ACCORDINGLY, HOWEVER THE WEIGHT OF THIS VEHICLE MAY CHANGE THE PRICE FORM THE DMV PLEASE CONTACT DEALER FOR ACCURACY. PLEASE PROVIDE PLATE NUMBER FOR TRANSFER¹</i> <i>Add \$25 if Overnight Shipping Required²</i>	\$189.00 ¹	\$86.00 ²	\$100.00
NEW ¹ YTAG ²	New state tag (specify state, county, city, sheriff, etc.) <i>TAGS ARE PRICED ACCORDINGLY, HOWEVER THE WEIGHT OF THIS VEHICLE MAY CHANGE THE PRICE FORM THE DMV PLEASE CONTACT DEALER FOR ACCURACY.¹</i> <i>Add \$25 if Overnight Shipping Required²</i>	\$215.00 ¹	\$116.55 ²	\$165.00
MP ¹	Maintenance Plan - specify <i>MULTIPLE VEHICLE PLANS AVAILABLE PER MILES AND YEARS, PLEASE ASK DEALER FOR DETAILS.²</i>	NA ¹	NA ²	NA
MP ¹	Maintenance Plan - specify <i>MULTIPLE VEHICLE PLANS AVAILABLE PER MILES AND YEARS, PLEASE ASK DEALER FOR DETAILS.²</i>	NA ¹	NA ²	NA

VEHICLE:	Escape S FWD (U0F) (ALTERNATE DEALERS)				
DEALER:	Coggin Auto (Ford)	Garber Ford Inc	Prestige Ford	Prestige Ford	
ZONE:	Western	Northern	Central	Southern	
BASE PRICE:	\$18,737.00	\$18,660.00	\$18,596.00	\$18,725.00	
MP ¹	Maintenance Plan - specify <i>MULTIPLE VEHICLE PLANS AVAILABLE PER MILES AND YEARS, PLEASE ASK DEALER FOR DETAILS. ²</i>		NA ¹	NA ²	NA
WAR ¹ PT ³	Warranty - specify <i>MULTIPLE VEHICLE PLANS AVAILABLE PER MILES AND YEARS, PLEASE ASK DEALER FOR DETAILS. ²</i> <i>FORD PROTECTS 5/75 BASE ³</i>		NA ¹	NA ²	\$1,610.00 ³
WAR ¹ PT ³	Warranty - specify <i>MULTIPLE VEHICLE PLANS AVAILABLE PER MILES AND YEARS, PLEASE ASK DEALER FOR DETAILS. ²</i> <i>FORD PROTECTS 5/75 EXTRA ³</i>		NA ¹	NA ²	\$1,845.00 ³
WAR ¹ PT ³	Warranty - specify <i>MULTIPLE VEHICLE PLANS AVAILABLE PER MILES AND YEARS, PLEASE ASK DEALER FOR DETAILS. ²</i> <i>FORD PROTECTS 5/75 PREMIUM ³</i>		NA ¹	NA ²	\$2,535.00 ³

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Resolution

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS BY THE CITY OF DANIA BEACH FOR SERVICES TO BE PURCHASED FROM METRIC ENGINEERING, INC. FOR PROFESSIONAL LANDSCAPE ARBORIST SERVICES FOR FISCAL YEAR 2018-2019 ENDING SEPTEMBER 30, 2019, THAT EXCEED AN ANNUAL VENDOR TOTAL AMOUNT OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING SUCH PURCHASES MADE WITHIN CITY DEPARTMENTS' APPROVED ANNUAL BUDGET APPROPRIATIONS

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Metric staff report, R-2019- Metric Engineering, Inc. Landscape Arborist Services Agreement & Authorization to Exceed 25K, CITY OF DANIA BEACH WORK ORDER



**CITY OF DANIA BEACH
COMMUNITY DEVELOPMENT DEPARTMENT
STAFF REPORT**

DATE: January 8, 2019

TO: Robert Baldwin, City Manager

VIA: Marc LaFerrier, AICP, Director 

FROM: Corinne Lajoie, AICP, Planning and Zoning Manager 

SUBJECT: Approval of a resolution to procure professional landscape arborist services from Metric Engineering, Inc.

The action requested by staff is a regular and usual part of the annual budget and procurement processes. Upon the adoption of the new budget in September by the City Commission, staff requests City Commission approval in advance to procure goods and services whose annual expenditures are expected to exceed limits established in the City's Purchasing Policy.

The Community Development Department has been engaging the professional services of Metric Engineering, Inc. for various projects, including site plan review, tree removal permit review and other arborist services. Metric Engineering, Inc. was prequalified as one of fifteen firms awarded as an approved engineering consultant by the City Commission on October 25, 2016 under RFD 16-004 under Resolution No, 2016-142.

The Community Development Department is requesting City Commission approval to exceed the City's \$25,000 annual per vendor threshold due to various projects including, but no limited to site plan review, tree removal permit, and other tree related services needed by the City. The combination of these tasks will exceed the \$25,000 threshold; therefore the Community Development Department is seeking approval this one time, rather than on a project by project basis.

Funding is available within the Department's annual budget appropriations and in accordance with the City of Dania Beach's purchasing policy for each fiscal year.

RECOMMENDATION

Approve the resolution to exceed the City's \$25,000 threshold for Metric Engineering, Inc.

RESOLUTION NO. 2019-004

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS BY THE CITY OF DANIA BEACH FOR SERVICES TO BE PURCHASED FROM METRIC ENGINEERING, INC. FOR PROFESSIONAL LANDSCAPE ARBORIST SERVICES FOR FISCAL YEAR 2018-2019 ENDING SEPTEMBER 30, 2019, THAT EXCEED AN ANNUAL VENDOR TOTAL AMOUNT OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00); AUTHORIZING SUCH PURCHASES MADE WITHIN CITY DEPARTMENTS' APPROVED ANNUAL BUDGET APPROPRIATIONS; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Charter of the City of Dania Beach, Part III, Article 3, Section 4, Subsection (j), authorizes the City Manager to purchase supplies, services, equipment and materials for the City government in amounts in excess of the established monetary threshold without competitive bidding and without advertisement for bids if he is authorized to do so in advance by a resolution adopted by the City Commission; and

WHEREAS, the Dania Beach Code of Ordinances, Chapter 2, Article 1, Section 2-10, "Monetary thresholds for certain purchases and payment disbursement authorizations", subsection (a), sets the monetary threshold at Twenty Five Thousand Dollars (\$25,000.00) for a vendor for each fiscal year; and

WHEREAS, the Community Development Department will purchase landscape arborist services from Metric Engineering, Inc. during the 2018-2019 fiscal year, which services for various engineering services may exceed the annual Twenty Five Thousand Dollars (\$25,000.00) City threshold for a single vendor and, therefore, City Commission approval is required; and

WHEREAS, Metric Engineering, Inc. was chosen as one of fifteen firms designated as an approved engineering consultant by the City Commission on October 25, 2016 and formally approved in connection with RFQ 16-004 under Resolution No. 2016-142; and

WHEREAS, the Community Development Department is seeking approval to exceed Twenty Five Thousand Dollars (\$25,000.00) for services for Fiscal Year 2018-2019 provided funding is available and appropriated in the current budget year and made in accordance with the City of Dania Beach Purchasing Policy for each fiscal year;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the above “WHEREAS” clauses are ratified and confirmed, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the City Commission authorizes professional services by Metric Engineering, Inc. exceeding the annual amount of the Twenty Five Thousand Dollars (\$25,000.00) purchase threshold for a single vendor.

Section 3. That all Department purchases shall be subject to and made within the respective Departments’ approved level of their respective annual budget appropriations and in accordance with the City of Dania Beach Purchasing Policy for each fiscal year.

Section 4. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 5. That this Resolution shall become effective upon its passage and adoption.

PASSED and ADOPTED on January 8, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

**CITY OF DANIA BEACH, FLORIDA
WORK ORDER**

This is a Work Order, dated _____, 20____, issued by the City of Dania Beach, Florida (the “City”) to Metric Engineering, Inc. (the “Consultant”), in connection with an Agreement dated November 14, 2016, existing between the City and the Consultant, which Agreement is incorporated by this reference.

The Consultant shall perform work (the “Work”) for the City as described in Exhibit One, a copy of which is attached and incorporated by this reference. The Work Order and any and all timeframes pertinent to the Work are specified in that Exhibit.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.

ATTEST:

**CITY:
CITY OF DANIA BEACH, FLORIDA
a Florida Municipal Corporation**

THOMAS SCHNEIDER
CITY CLERK

CITY MANAGER

APPROVED FOR FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

CONSULTANT:

**METRIC ENGINEERING, INC.,
a Florida corporation**

WITNESSES:

SIGNATURE

PRINT Name

SIGNATURE

PRINT Name

SIGNATURE

PRINT Name

Title

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me on _____ 20____,
by _____, as _____ of _____, a
Florida _____, on behalf of the _____. He/she is
personally known to me or produced _____ as
identification and did (did not) take an oath.

NOTARY PUBLIC
State of Florida

My Commission Expires:

EXHIBIT ONE

(Description of work to be performed, approximate time frame, cost.)

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDS FOR FISCAL YEAR 2018-2019, RELATING TO ADDITIONAL STAFFING REQUESTS AS WELL AS CAPITAL AND SOFTWARE NEEDS BY THE COMMUNITY DEVELOPMENT DEPARTMENT

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Signed Memo CD budget amend, R-2019- Community Development Budget Adjustment - Additional Staffing-Capital-Software, Exhibit A - Community Development Organizational Chart, exhibit b, COMMUNITY GROWTH CHART



**CITY OF DANIA BEACH
COMMUNITY DEVELOPMENT DEPARTMENT
MEMORANDUM**

DATE: January 8, 2019

TO: Colin Donnelly, Assistant City Manager

FROM: Marc LaFerrier, AICP, Director of Community Development 

SUBJECT: Budget Amendment for the Community Development Department

The City Commission's adopted 2018-2019 Budget for the Community Development Department included \$1,675,267 in the Building Reserve account #107-00-00-389-9001 for additional staffing and \$364,926 in the Building Contingency account #107-15-02-524-99-10 for capital expenditures. Funds approved in these accounts recognize the continued increase of workload and productivity in the Department and the service requirements related to the significant development activity in the City.

This agenda item requests approval of a Budget Amendment for the Community Development Department that will provide the funding, staffing and equipment/facilities necessary to meet the service demands of the community.

BACKGROUND

During the past five (5) years, the City of Dania Beach has been engaged in significant activities related to new development, redevelopment and infrastructure. This activity has been the result of numerous years of planning, budgeting and approvals by the City that will create new economic development, housing, jobs, and tax base for the City. It is anticipated that the current construction cycle will continue at an intense pace and scale into the near future. The related increase in the tax base will in time, enable the City to improve public services and facilities for our citizens, businesses and visitors.

The performance of the Community Development has been critical to the success of the recent economic and development activity in the City. The performance of the Department has been responsive, accurate and complete in their work. Development entitlements, permits, inspections and other departmental responsibilities have increased significantly from 2012 to 2018/18. The increased workload and productivity for each division during this time frame is summarized below:

Building Division

- Value of construction: increased from \$51M to \$532M
- Number of inspections: increased from 3K to 56K
- Permit revenues: increase from \$1.5M to \$8.4M
- Number of staff: increased from 10 to 34

Planning Division

- Site plans and hearings: increased from 65 to 148

- Fee revenues: increased from \$165K to \$550K
- Number of staff: increased from 1 to 3

Code and Parking Enforcement Division

- Notice of violations: increased from 1,131 to 1,608
- Code revenues collected: increased from \$283K to \$510K
- Parking revenues collected: increase from \$197K to \$1.6M
- Number of staff: increased from 10 to 12

Attached are graphs that illustrate the unprecedented community development activity in the City and the productivity of the Department.

PROPOSED BUDGET AMENDMENT

The Department's proposed budget amendment is limited to the revisions needed to the organization of the Department as well as certain capital expenditures. The Department's growth in workload and responsibilities has been met with additional technical and administrative staff, however no managerial staff has been added to the organization. Furthermore, the facilities, work space and technology in the Department has received only marginal improvements. The proposed budget amendment will provide additional managerial structure to the organization and a more contemporary work environment in the office. These improvements can be fully funded with existing revenues and are proposed only in response to the heavy workload and productivity of the Department.

Organizational Structure: The productivity of the Department correlates with staffing and it's ability to be responsive accurate, and complete in carrying out it's responsibilities. Because the Building Division's responsibilities are technical, sequential and progressive; high performance in all components of the work is necessary for success. The overall staffing for the Building Division has increased to meet the workload demand. However, the managerial component of the workload has remained unchanged, with only two (2) managers, (Building Official and Operations Manager). This managerial structure has remained unchanged over the years.

In order to properly manage the Building Division staff and activities, I am requesting a Records Specialist position, two (2) Permit Supervisor positions, and an Assistant Director position as a re-class with specific responsibilities as the Flood Plan and Operations Manager.

I am also requesting a position for a Building Official/Chief Plans Examiner for the Building Division. This position is currently being provided by our contractors (Broward County and CAP). This request recognizes that the Building Official/Chief Plan Examiner positions are critical to the function and success of a Building Department. However available, and qualified Building Official/Chief Plans Examiner professionals in the region are extremely limited. Approval of this position would allow the City to recruit and retain a qualified Building Official/Chief Plans Examiner as a City employee only if needed.

In addition, I am requesting approval for a new Code Enforcement Officer in the Code and Parking Enforcement Division. This position will be funded with General Fund and Parking Fund revenues with the existing budgeted funds. The new Code Enforcement Officer will enable the Department to add more resources to the western areas of the City and also

increase the Division's capacity to conduct more proactive, community-based Code Enforcement programs.

The proposed organizational structure of the Community Development Department is illustrated by the attached organizational chart.

Capital Expenditures: The Department continues to seek procedures and processes to streamline and improve services. The role of technology and the work space environment has an important affect on productivity and efficiency.

I am requesting approval of funds to purchase the technology and facilities needed to provide an improved environment for our staff. Examples of proposed upcoming improvements included: a RFID (radio frequency identifier) system that provides for electronic plan and review tracking, and work space improvements with modified offices, new furniture, file storage, and equipment. In addition, a construction trailer office will be needed at Dania Pointe to provide convenient and proper work space for our inspectors. A vehicle for the new Code Enforcement Officer, if approved, will also be needed.

The purchase of these capital expenditures will be requested as a separate agenda item for the City Commission's consideration and action.

RECOMMENDATION:

Approve the proposed resolution and Budget Amendment for the Community Development Department.

RESOLUTION NO. 2019-005

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE APPROPRIATION OF FUNDS FOR FISCAL YEAR 2018-2019, RELATING TO ADDITIONAL STAFFING REQUESTS AS WELL AS CAPITAL AND SOFTWARE NEEDS BY THE COMMUNITY DEVELOPMENT DEPARTMENT; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Dania Beach approved a budget for Fiscal Year 2018-2019 in September, 2018; and

WHEREAS, during the budget review process, the City Commission requested that the Community Development Department evaluate and bring back a recommendation for the Department's staffing needs to ensure that the City can meet the increased demands of new development; and

WHEREAS, the proposed staffing needs, attached and incorporated into this Resolution as Exhibit "A", will require an appropriation of Building Fund reserves which has an estimated available reserve balance of One Million Six Hundred Seventy Five Thousand Two Hundred Sixty Seven Dollars (\$1,675,267.00) after maintaining the twenty-five percent recommended reserve balance of One Million One Hundred Thousand Dollars (\$1,100,000.00); and

WHEREAS, proposed capital and software needs, attached and incorporated into this Resolution as Exhibit "B", will require the use of Building Fund contingency which has a current balance of Three Hundred Sixty Four Thousand Nine Hundred Twenty Six Dollars (\$364,926.00);

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing "Whereas" clauses are true and correct, and they are made a part of and are incorporated into this Resolution by this reference.

Section 2. That Fund appropriations and transfers as outlined below are approved:

<u>Fund</u>	<u>Account</u>	<u>Description</u>	<u>Increase / (Use)</u>
Building	107-15-02-524-12-10 to 22-30	Salary & Benefits	\$514,000.00 #1
Building	107-00-00-389-90-01	Building Reserves	(\$514,000.00)

<u>Fund</u>	<u>Account</u>	<u>Description</u>	<u>Increase / (Use)</u>
Building	107-15-02-524-64-40	M & E Office	\$160,000.00 #2
Building	107-15-02-524-52-30	Software	\$ 50,000.00
Building	107-15-02-524-46-40	Repair & Maint. Bldgs.	\$ 30,000.00
Building	107-15-02-524-42-20	Rental & Leases – Trailers	\$ 60,000.00
Building	107-15-02-524-99-10	Contingency	(\$ 300,000.00)

Section 3. That the City Manager is authorized to add the requested staff positions as outlined in Exhibit “A”, to the City’s current personnel staffing level.

Section 4. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 5. That this Resolution shall be in full force and take effect upon its passage and adoption.

PASSED AND ADOPTED on January 8, 2019.

ATTEST:

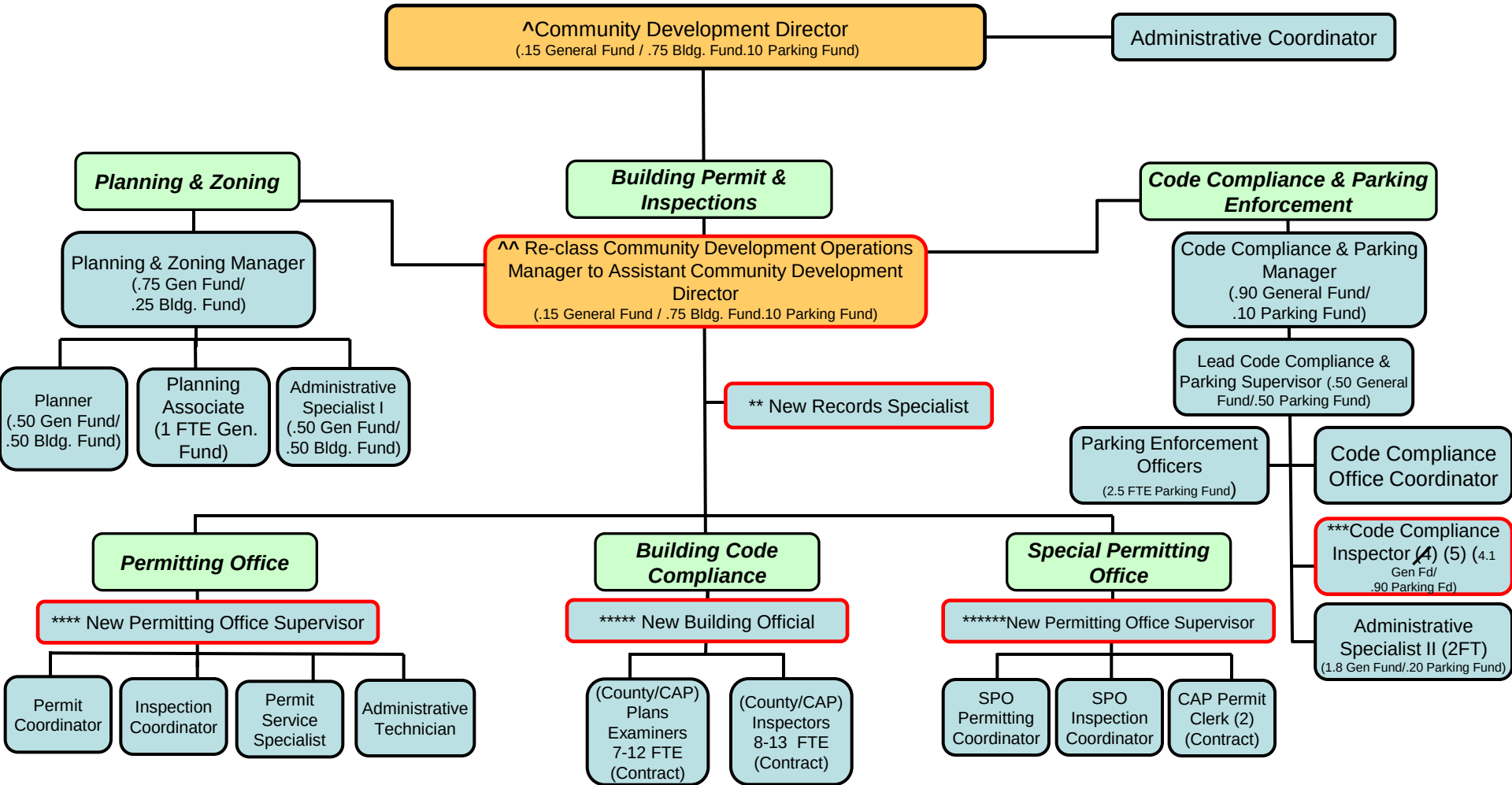
THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

Community Development FY 2018-2019



** New Records Specialist
 *** New Code Compliance Inspector
 **** New Permitting Supervisor
 ***** New Building Official
 ***** New Permitting Supervisor
 ^ Funding distribution changed from .50 Gen/.25 Bldg/.25 Pk to .15 Gen/.75 Bldg/.10 Pk
 ^^ Funding distribution changed from .75 Bldg/.25 Gen to .15 Gen/.75 Bldg/.10 Pk

	FY 2018/19 (Approved)	18/19 (Proposed)
Zoning -	4.50	4.05
Code -	7.40	8.30
Building Fund -	8.25	12.75
Contract -	20.00	26.00
Parking Fund-	<u>4.35</u>	<u>4.40</u>
Total Staff FTE -	44.50	55.50

EXHIBIT B

2018/2019 Budget Request - Community Development

Capital Request -Technology, Facilities & Furnishings

- **Newly remodeled work space in Building Division**

Estimated amount: \$160,000

Account #:107-15-02-524-64-40

- **Plan tracking and storage system**

Estimated amount: \$50,000

Account#:107-15-02-524-52-20

- **Replace AC unit and duct work and office modifications in the SPO**

Estimated amount: \$45,000

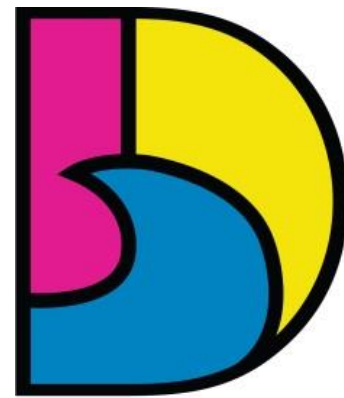
Account#:107-15-02-524-64-40

- **On-Site Trailer rental at Dania Pointe**

Estimated amount: \$60,000

Account#:107-15-02-524-64-40

COMMUNITY DEVELOPMENT GROWTH 2012+



DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

BUILDING DIVISION (2012-2019)

- Workload

- Staffing & Supervisors

PLANNING AND ZONING (2012-2018)

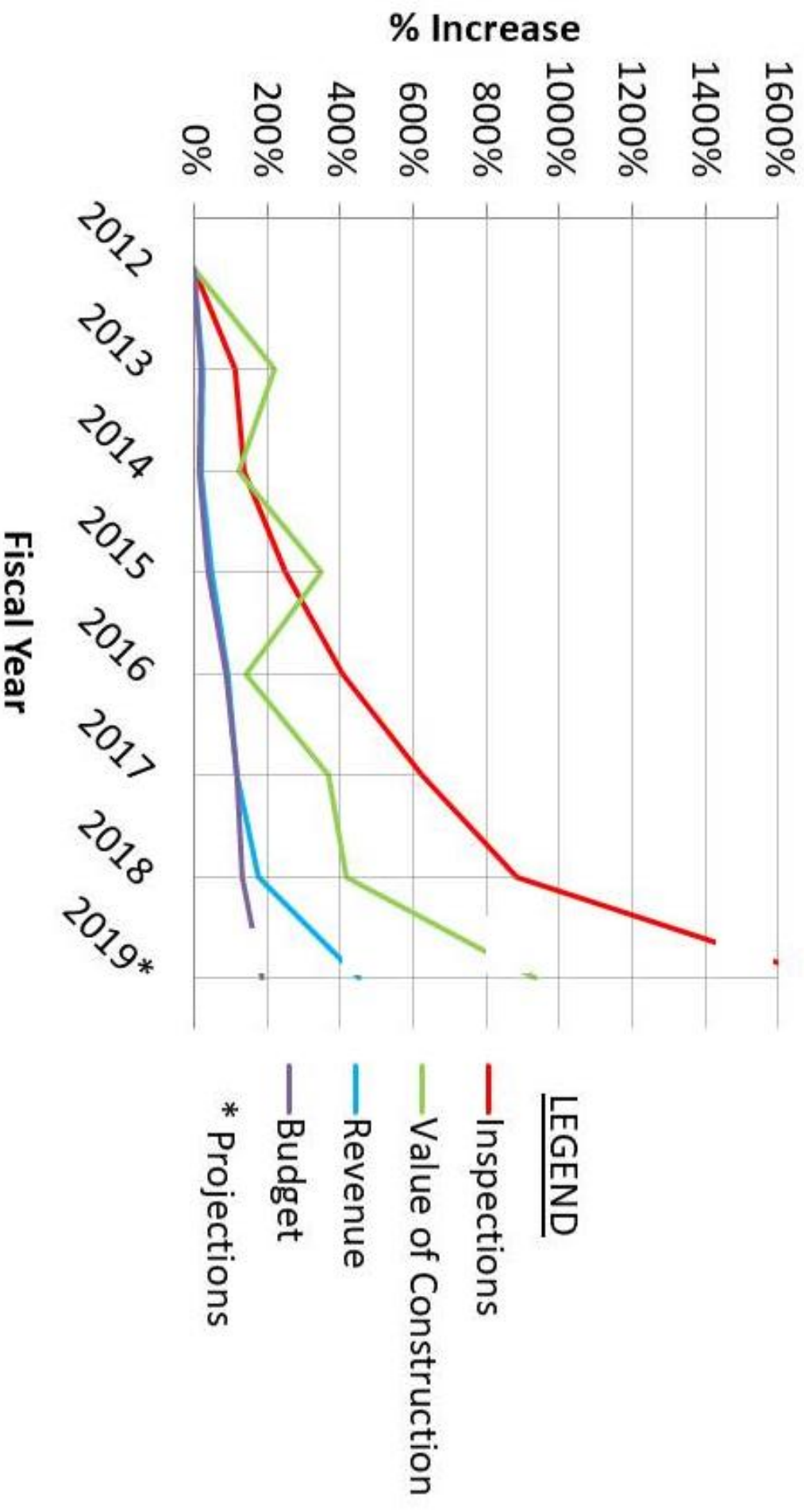
- Workload & Staffing

PARKING ENFORCEMENT (2012-2017)

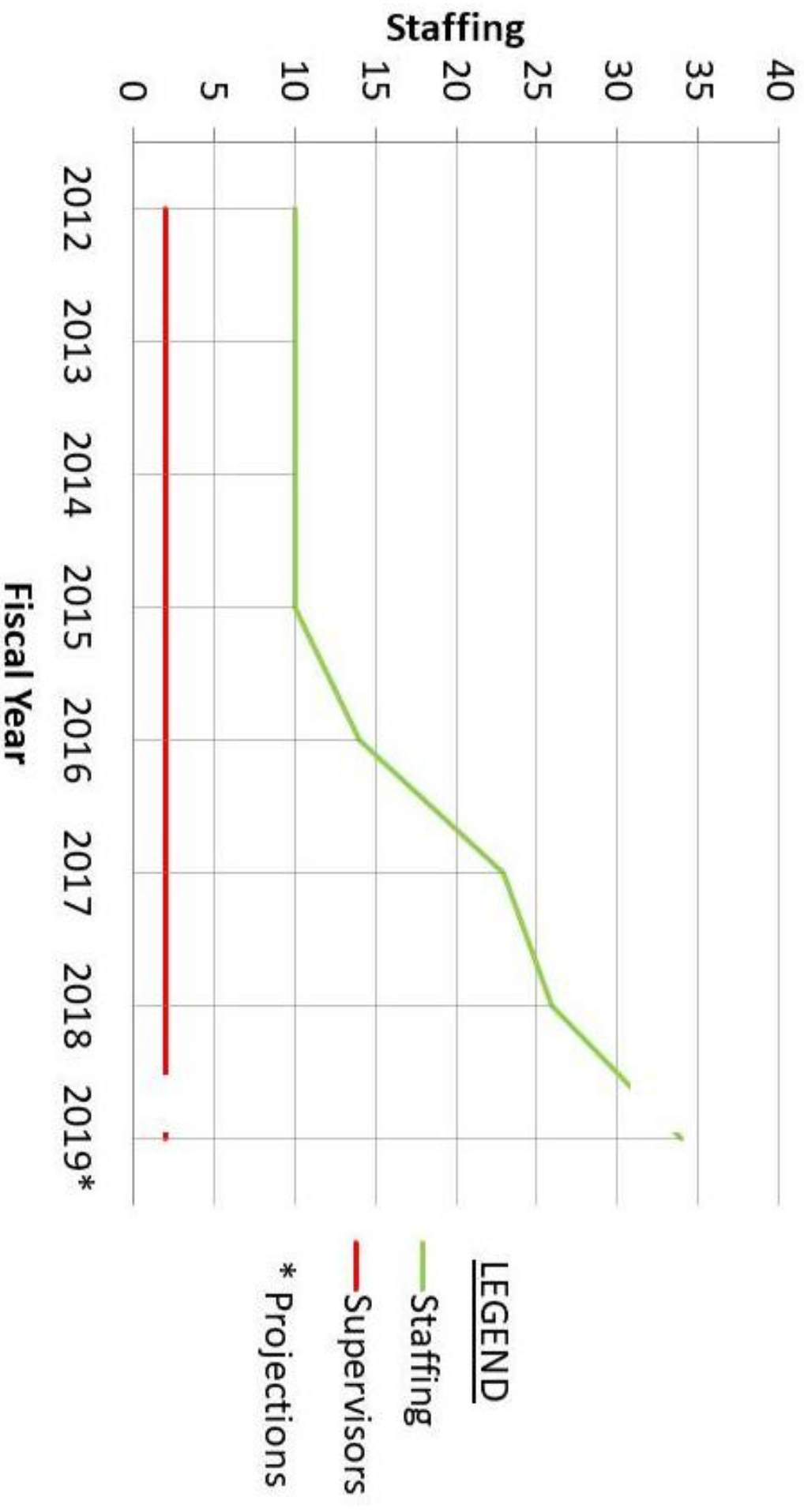
- Staffing & Revenue

CITY OF
DANIA BEACH

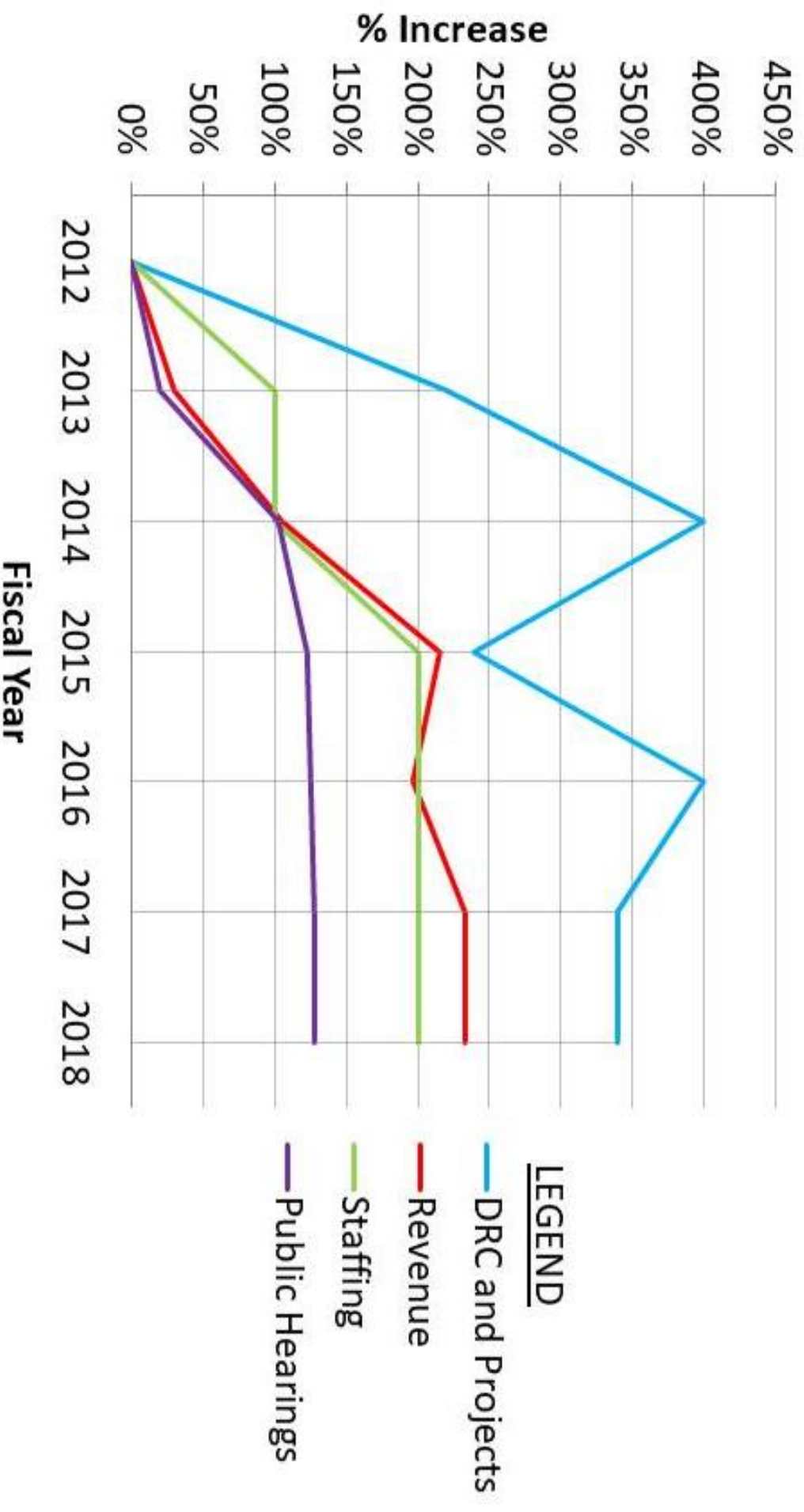
BUILDING DIVISION: WORKLOAD



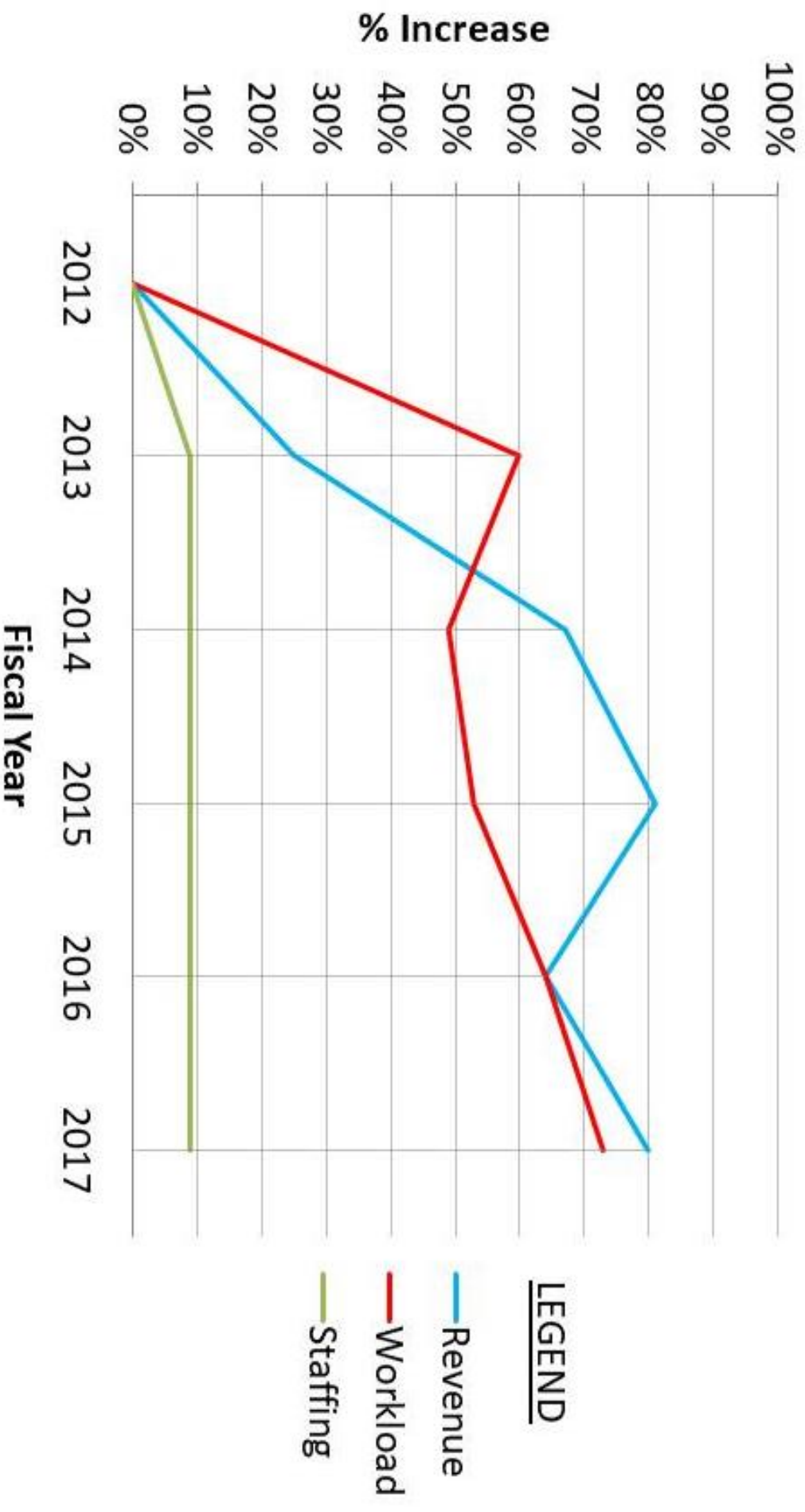
BUILDING DIVISION: STAFFING & SUPERVISORS



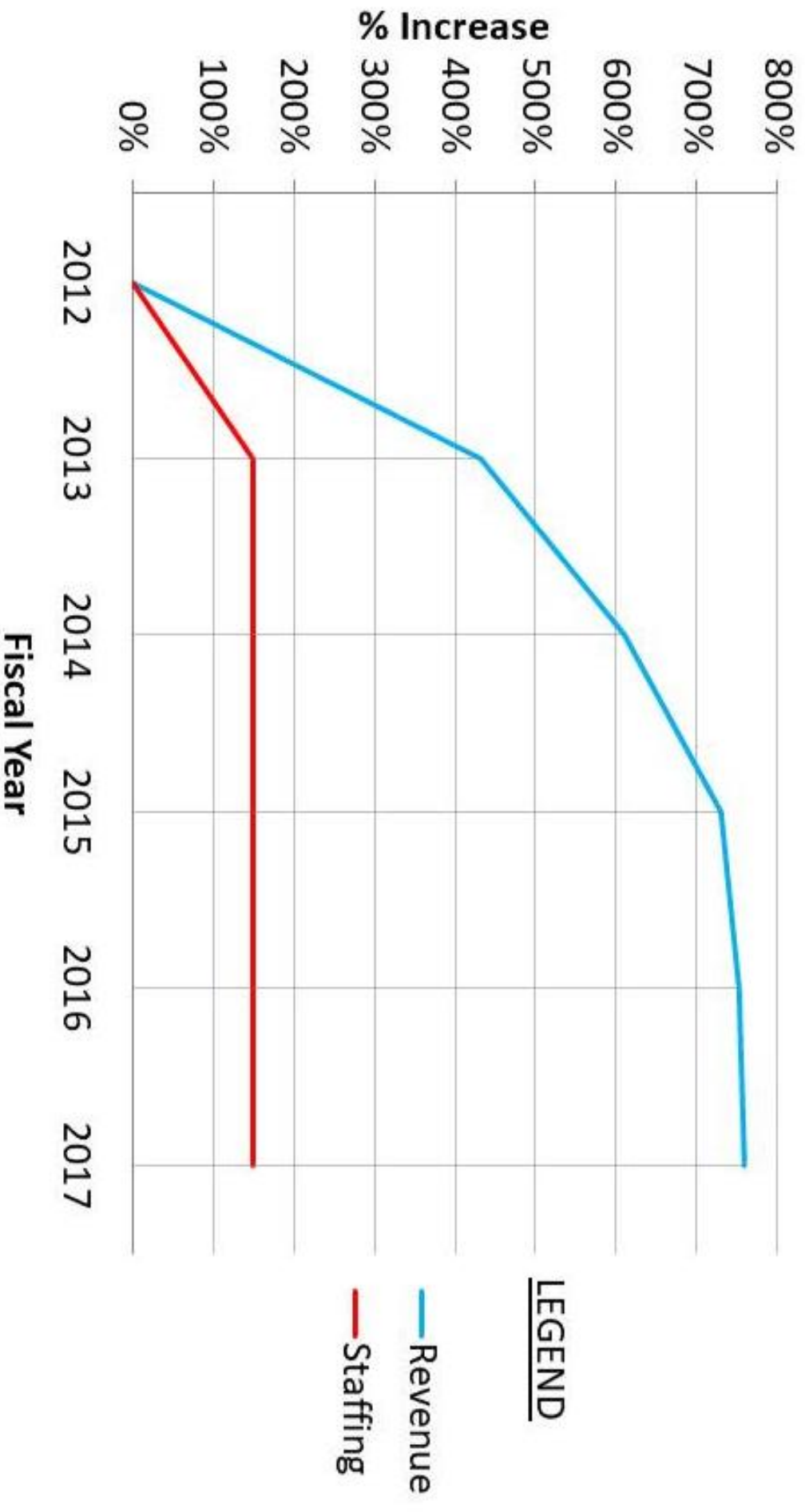
PLANNING AND ZONING: WORKLOAD & STAFFING



CODE ENFORCEMENT: WORKLOAD, STAFFING & REVENUES



PARKING ENFORCEMENT: STAFFING & REVENUE



CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH WILLIAM SCOTSMAN INC. FOR A TRAILER RENTAL LEASING USING AVAILABLE PRICING UNDER THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE (NIPA) SOLICITATION NO. 16-01 FROM REGION 4 ESC/NATIONAL IPA-TCPN, FOR FISCAL YEAR 2018-2019, WITHOUT COMPETITIVE BIDDING IN AN AMOUNT NOT TO EXCEED FORTY SIX THOUSAND ONE HUNDRED FIFTY SEVEN DOLLARS AND THIRTY THREE CENTS (\$46,157.33)

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Signed memo Trailer reso, R-2019- Williams Scotsman Trailer Rental Leasing Agreement, R-2019- Williams Scotsman Trailer Rental Leasing Agreement Exhibit A, 949824 - Exhibit B



**CITY OF DANIA BEACH
COMMUNITY DEVELOPMENT DEPARTMENT
MEMORANDUM**

DATE: January 8, 2019

TO: Colin Donnelly, Assistant City Manager

FROM: Marc LaFerrier, AICP, Director of Community Development

SUBJECT: Construction Rental Trailer for the Building Division

The Building Division is in the process of reviewing and approving permits for the hotel, apartments, and commercial build-outs in Phase II of Dania Pointe. The construction related to these permits will commence in the second quarter of 2019. The inspection services required for the construction of phase II will increase significantly during the upcoming twenty-four (24) to thirty-six (36) months. During this construction, the demand for our inspection staff will be needed full time, continuously and regularly on-site.

In order to provide the services required for Dania Pointe Phase II and the facilities needed for our staff, I am requesting approval to rent a construction trailer that will be placed on site. The trailer will be equipped to staff six (6) to eight (8) persons and will include offices, bathrooms, air-conditioning, kitchenette, computers, plan tables, and storage. It is expected that trailer will be used for the two (2) to three (3) years.

In order to contract a rental service for the trailer that is competitively bid, a State contract was used as "piggy-back" bid. The contract that was solicited from the State is with William Scotsman, Inc in the amount of \$46,157.33/year. This amount includes rental of the trailer, delivery, set-up and installation. Computers, equipment and furnishings will be purchased and owned by the Department.

Funds budgeted for this purchase is from account #107-15-02-524-99-10.

Timely approval of this agreement will enable the Department to have the staff and facilities needed on site to respond to the increased inspection workload at Dania Pointe Phase II.

RECOMMENDATION

Approve the attached Resolution

RESOLUTION NO. 2019-006

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH WILLIAM SCOTSMAN INC. FOR A TRAILER RENTAL LEASING USING AVAILABLE PRICING UNDER THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE (NIPA) SOLICITATION NO. 16-01 FROM REGION 4 ESC/NATIONAL IPA~TCPN, FOR FISCAL YEAR 2018-2019, WITHOUT COMPETITIVE BIDDING IN AN AMOUNT NOT TO EXCEED FORTY SIX THOUSAND ONE HUNDRED FIFTY SEVEN DOLLARS AND THIRTY THREE CENTS (\$46,157.33); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Charter of the City of Dania Beach, Part III, Article 3, Section 4, Subsection (j), authorizes the City Manager to purchase supplies, services, equipment and materials for the City government without competitive bidding and without advertisement for bids if he is authorized to do so in advance by a resolution adopted by the City Commission; and

WHEREAS, the NIPA Region 4 ESC/National IPA~TCPN and one of its vendors have given permission to the City of Dania Beach to utilize available pricing under Contract No. R160101, awarded July 1, 2016, a copy of which is attached as Exhibit "A" and which is made a part of and is incorporated into this Resolution by this reference; and

WHEREAS, the City Commission finds it is in the City's best interest to enter into a lease agreement with William Scotsman, Inc. to provide a trailer for a turn-key space solution;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the above "Whereas" clauses are ratified and confirmed as being true and correct, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the proper City officials are authorized to execute an agreement with Williams Scotsman Inc. to provide the trailer rental (per a Lease Agreement attached as Exhibit "B") in an amount not to exceed Forty Six Thousand One Hundred Fifty Seven Dollars and Thirty Three Cents (\$46,157.33), and it is made a part of and is incorporated into this Resolution by this reference.

Section 3. That the City Manager and City Attorney are authorized to make minor revisions to the related documents which are deemed necessary and proper and in the best interest of the City.

Section 4. That funding shall be appropriated from the Building Contingency Fund Account Number 107-15-02-524-99-10.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall be in full force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on January 8, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY



June 16, 2016

Mr. Timothy D. Boswell
Vice President of Finance
Williams Scotsman, Inc.
901 S. Bond Street, Suite 600
Baltimore, Maryland 21231-3357

Re: Award of Contract# R160101

Dear Mr. Boswell:

Per official action taken by the Board of Directors of Region 4 Education Service Center, on June 14, 2016, National IPA~TCPN is pleased to announce that Williams Scotsman has been awarded an annual contract for the following, based on the sealed proposal (RFP# 16-01) submitted on March 10, 2016:

Commodity/Service

Contractor

Modular Buildings, Portable Storage
and Relocatable Walkways

Williams Scotsman

The contract is effective July 1, 2016 and will expire on June 30, 2019. As indicated above, your Contract # is R160101. This contract may be renewed annually for an additional two (2) years if mutually agreed by Region 4 ESC/National IPA~TCPN and William Scotsman.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please feel free to contact Clint Pechacek at 713.554.7349.

Sincerely,

Deborah Bushnell, CTSBO
Contract Manager

225 Meridian Blvd, Suite 300
Franklin, TN 37067



An ALGECO SCOTSMAN Company

Williams Scotsman, Inc.

Modular Buildings, Portable Storage, & Relocatable Walkways
Solicitation Number 16-01



1	TAB 1	– Entire Vendor Contract & Signature Form (Appendix A) – General Terms and Conditions Acceptance Form (Appendix D)
2	TAB 2	– Questionnaire (Appendix E)
3	TAB 3	– Company Profile (Appendix F, excluding References section)
4	TAB 4	– Product / Services (Appendix B)
5	TAB 5	– References (Appendix F)
6	TAB 6	– Pricing (Appendix C)
7	TAB 7	– Value Add (Appendix G)
8	TAB 8	– Required Documents – Additional Required Documents (App.H) – Acknowledgement & Acceptance of Region 4 ESC Open Records Policy (Pg.4)
9	TAB 9	<u>Flash Drive</u> - Complete Electronic Copy of Williams Scotsman's Proposal
10	TAB 10	<u>Flash Drive</u> - Redacted Non-Proprietary Electronic Copy of Williams Scotsman's Proposal



An ALLEGED SCOTSMAN Company



The Cooperative Purchasing Network

	Table of Contents
	Cover Letter
	D.II – Copy of the RFP, Prior to Tabulated Response (All Pages Prior to Appendices)
Tab 1.0	Entire Vendor Contract and Signature Form (pgs. 1-15, Appendix A) General Terms and Conditions Acceptance Form (Appendix D) Vendor Contract & Contract Signature Form Secretary Certificate General Terms and Conditions Acceptance Form WS Standard Lease and Sale Agreements Proposal Clarifications Facility Solutions Special Terms and Conditions – Vendor Acceptance Form Vendor Orientation Commitment
Tab 2.0	Questionnaire (Appendix E) Williams Scotsman Questionnaire
Tab 3.0	Company Profile (Appendix F, excluding References section) Williams Scotsman Company Profile Company Information Marketing / Sales Administration Green Initiatives Vendor Certifications
Tab 4.0	Product / Services (Appendix B) Building Specifications Building Floorplans Approach to Project Sample Work Plan Resumes Subcontract Plan
Tab 5.0	References (Appendix F) References
Tab 6.0	Pricing (Appendix C) Pricing Matrix - Texas State Pricing Coefficient Listing
Tab 7.0	Value Add (Appendix G) Williams Scotsman Value Added Products
Tab 8.0	Required Documents – Additional Required Documents (Appendix H) – Acknowledgement & Acceptance of Region 4 ESC Open Records Policy (Page 4) DOC #1 Clean Air and Water Act DOC #2 Debarment Notice DOC #3 Lobbying Certification DOC #4 Contractors Requirements DOC #5 Antitrust Certification Statement DOC #6 Certification of Interested Parties DOC #7 – 11 Not Applicable – NJ Not Proposed Acknowledgement & Acceptance of Region 4 ESC Open Records Policy



An ALGECO SCOTSMAN Company

March 10, 2016

Mr. Jason Wickel
The Cooperative Purchasing Network
7145 West Tidwell
Houston, TX 77092

RE: ESC REG.4 & TCPN RFP Region 4 ESC & TCPN - Modular Buildings, Portable Storage,
& Relocatable Walkways - Solicitation Number 16-01

Dear Jason Wickel:

Williams Scotsman, the nation's leading supplier of mobile and modular buildings, is pleased to present our response to your RFP for Modular Buildings, Portable Storage, and Relocatable Walkways. We feel confident that after your review of the proposals, Williams Scotsman will prove to be the continued best provider for TCPN member's outstanding value through our combination of product offerings, seasoned sales and management teams, complete geographical coverage, dedication to customer service and competitive pricing.

We appreciate and value the relationship Williams Scotsman has enjoyed with Region 4 and TCPN over the past 14 years. Williams' Mike Aldrich and Mark Prejean, as well as a team of others within Williams, are currently working diligently with TCPN and National IPA to increase training and team marketing in different geographies. We are on track to have a TCPN/National IPA presentation at our WS National Sales Meeting. We look forward to continuing our relationship and to further expanding this contract throughout the nation. Should you have any questions or wish to discuss any aspect of our proposal further, please do not hesitate to call. I can be reached at (817) 457-5300, ext. 45401.

Sincerely,

A handwritten signature in black ink that reads "Douglas O. Robinson".

Douglas O. Robinson
Real Estate Manager, North America



7145 West Tidwell Road ~ Houston, Texas 77092
(713) 462-7708
www.esc4.net

Publication Date: February 11, 2016

NOTICE TO OFFEROR

SUBMITTAL DEADLINE: Thursday, March 10, 2016 @ 2:00 PM CT

Questions regarding this solicitation must be submitted in writing to Jason Wickel at questions@esc4.net or (713) 744-8189 no later than *March 3, 2015 at 5:00 PM CT*. All questions and answers will be posted to both www.esc4.net and www.tcpn.org under Solicitations. Offerors are responsible for viewing either website to review all questions and answers prior to submitting proposals. Please note that oral communications concerning this RFP shall not be binding and shall in no way excuse the responsive Offeror of the obligations set forth in this proposal.

Request for Proposal (RFP)
by

Region 4 Education Service Center ("ESC")

for

Modular Buildings, Portable Storage, and Relocatable Walkways

On behalf of itself, other government agencies and non-profits, made available through The Cooperative Purchasing Network "TCPN."

Solicitation Number 16-01

Note: Envelopes must be sealed, prominently marked with the RFP solicitation number, RFP title, RFP opening time/date and name of vendor. Electronic submissions of the RFP will not be accepted. **Submissions must be received by the Region 4 ESC office at: 7145 West Tidwell Road, Houston, TX 77092 no later than 2:00 pm CT, at which time the bid opening process shall commence. Proposals will be collected in a conference room to be determined by Region 4 ESC and opened and recorded publicly. Any proposal received later than the specified time, whether delivered in person, courier or mailed, shall be disqualified.**

ATTENTION OFFERORS:

Submission of a proposal confers NO RIGHT on an Offeror to an award or to a subsequent contract. Region 4 ESC, in its sole discretion and for any reason or no reason, reserves the rights to reject any or all proposals, accept only a part of any proposal, accept the proposal deemed most advantageous to Region 4 ESC, and waive any technicalities. The issuance of this RFP does not obligate Region 4 ESC to make an award or negotiate or execute a contract. Region 4 ESC reserves the right to amend the terms and provisions of the RFP, negotiate with a proposer, add, delete, or modify the contract and/or the terms of any proposal submitted, extend the deadline for submission of proposals, ask for best and final offers, or withdraw the RFP entirely for any reason solely at Region 4 ESC's discretion. An individual proposal may be rejected if it fails to meet any requirement of this RFP. Region 4 ESC may seek clarification from a proposer at any time, and failure to respond within a reasonable time frame is cause for rejection of a proposal.

Please be advised that all information and documents submitted will be subject to the Public Information Act requirements governed by the State of Texas.

Because contracts are awarded by a governmental entity, all responses submitted are subject to release as public information after contracts are executed. If an Offeror believes that its response, or parts of its response, may be exempted from disclosure, the Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, the Offeror must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s). Offeror must provide this information on the "Acknowledgement and Acceptance to Region 4 ESC's Open Record Policy" form found on the next page of this solicitation. Any information that is unmarked will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 4 Education Service Center ("ESC") must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the Offeror are not acceptable. Region 4 ESC must comply with the opinions of the OAG. Region 4 ESC assumes no responsibility for asserting legal arguments on behalf of any Offeror. Offerors are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

After completion of award, these documents will be available for public inspection.

ACKNOWLEDGMENT AND ACCEPTANCE
OF REGION 4 ESC's OPEN RECORDS POLICY

Signature below certifies complete acceptance of Region 4 ESC's Open Records Policy, except as noted below (additional pages may be attached, if necessary).

Check one of the following responses to the Acknowledgment and Acceptance of Region 4 ESC's Open Records Policy below:

- ☐ We acknowledge Region 4 ESC's Open Records Policy and declare that no information submitted with this proposal, or any part of our proposal, is exempt from disclosure under the Public Information Act.

(Note: All information believed to be a trade secret or proprietary must be listed below. It is further understood that failure to identify such information, in strict accordance with the instructions below, will result in that information being considered public information and released, if requested under the Public Information Act.)

- ☐ We declare the following information to be a trade secret or proprietary and exempt from disclosure under the Public Information Act.

(Note: Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, Offeror must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s).

Date

Authorized Signature & Title

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A. INTRODUCTION

I. Background on Region 4 Education Service Center

Region 4 Education Service Center ("Region 4 ESC" herein "Lead Public Agency") on behalf of itself and all state, local governments, school districts, and higher education institutions in the United States of America, and other government agencies and non-profit organizations (herein "Participating Agencies") solicits proposals from qualified Offerors to enter into a Vendor Contract ("contract") for the goods or services solicited in this proposal.

Contracts are approved and awarded by a single governmental entity, Region 4 ESC, and are only available for use and benefit of all entities complying with state procurement laws and regulations (public and private schools, colleges and universities, cities, counties, non-profits, and all governmental entities). These types of contracts are commonly referred to as being "piggybackable".

Region 4 ESC's purchasing cooperative was established in 1997 as a means to increase their economic and operational efficiency. The purchasing cooperative has since evolved into a National Cooperative used to assist other government and public entities increase their economical and operational efficiency when procuring goods and services.

II. What is the role of The Cooperative Purchasing Network ("TCPN")

The Cooperative Purchasing Network ("TCPN") assists Region 4 ESC in helping other public agencies and non-profits reap the benefits of national leveraged pricing, with no cost to the member. TCPN leverages one of the largest pools of purchasing potential. This is accomplished by competitively soliciting proposals and awarding contracts for commonly purchased products and services. Through the TCPN solicitation process, Region 4 ESC awards contracts covering Facilities, Furniture, Office Supplies & Equipment, Security Systems, and Technology and other goods and services industries.

III. Purpose of TCPN

- Provide governmental and public entities opportunities for greater efficiency and economy in procuring goods and services.
- Take advantage of state-of-the-art purchasing procedures to ensure the most competitive contracts.
- Provide competitive price and bulk purchasing for multiple government or public entities that yields economic benefits unobtainable by the individual entity.
- Provide quick and efficient delivery of goods and services.
- Equalize purchasing power for smaller agencies that are unable to command the best contracts for themselves.
- Help in assisting with use of best business practices.

IV. Customer Service

- TCPN is dedicated to making our contracts successful for both our members and our awarded vendors.
- TCPN is committed to providing our members and awarded vendors with high quality service.
- TCPN has dedicated staff available to answer questions, offer guidance and help in any way possible.

B. SCOPE

It is the intention of Region 4 ESC to establish a contract with vendor(s) for Modular Buildings, Portable Storage, and Relocatable Walkways. Awarded vendor(s) shall perform covered services under the terms of this agreement. Offerors shall provide pricing based on a discount from a manufacturer's price list or catalog, or fixed price, or a combination of both with indefinite quantities. Electronic Catalog and/or price lists must accompany the proposal. Include an electronic copy of the catalog from which discount, or fixed price, is calculated. Multiple percentage discount structure is also acceptable. Please specify where different percentage discounts apply. Additional pricing and/or discounts may be included. If Offeror has existing cooperative contracts in place, Offeror is requested to submit pricing equal or better than those in place.

Each service proposed is to be priced separately with all ineligible items identified. Services may be awarded to multiple vendors. Offerors may elect to limit their proposals to a single service within any category, or multiple services within any or all categories.

Region 4 ESC is seeking a service provider that has the depth, breadth and quality of resources necessary to complete all phases of this contract. In addition, TCPN also requests any value add commodity or service that could be provided under this contract.

While this solicitation specifically covers Modular Buildings, Portable Storage, and Relocatable Walkways, respondents are encouraged to submit an offering on any and all products or services available that they currently perform in their normal course of business.

C. KEY DEFINITIONS

Days: means calendar days.

Lead agency: means the government entity advertising, soliciting, evaluating and awarding the contract. This definition also includes a public agency that meets the definition of a political subdivision, including a county, city, school district, state, public higher education or special district.

Lowest Pricing Available: means the overall lowest not-to-exceed price available for the specified goods or services at the time the vendor submits their proposal.

Procurement: means buying, purchasing, renting, leasing or otherwise acquiring any materials, services or construction. Procurement also includes all functions that pertain to the obtaining of any material, service, or construction, including description of requirements, selection and solicitation of sources, preparation and award of contract and all phases of contract administration.

Responsive Offeror: means a person, company, firm, corporation, partnership or other organization who submits a proposal which conforms in all material respects to the invitation for bids or request for proposals.

Solicitation: means an invitation for bids, a request for technical offers, a request for proposals, a request for quotations or any other Invitation or request by which we invite a person to participate in a procurement.

Specifications: means any description of physical or functional characteristics, or of the nature of a material, service or construction of item. Specifications may include a description or any requirement for inspecting, testing or preparing a material, service or construction item for delivery.

Vendor: means any provider or seller of goods and/or services that has a contractual relationship with Region 4 or TCPN.

D. GENERAL TERMS AND INSTRUCTIONS TO OFFERORS

- I. **Submission of Response:** Unless otherwise specified in the solicitation, all submitted proposals must contain two (2) bound and signed original copies of the solicitation, and two (2) electronic copies on flash drives shall be provided. Please see format requirements below. **Vendor must also submit two (2) electronic proposals free of propriety information to be posted on Vendor information page if awarded a contract.**

Only sealed responses will be accepted. Faxed or electronically transmitted responses will not be accepted. Sealed responses may be submitted on any or all items, unless stated otherwise. Proposal may be rejected for failure to comply with the requirements set forth in this proposal.

Deviations from any terms, conditions and/or specifications must be conspicuously noted in writing by the Offeror and shall be included with the response. (See Appendix D).

- II. **Proposal Format:** Responses must be provided in a three-ring binder or report cover using 8.5 x 11 paper clearly identified with the name of the Offeror's company and the solicitation name and number on both the outside front cover and vertical spine. All forms are to be completed electronically.

Include a copy of the entire RFP document that you are responding to, prior to your tabulated response. This means that all pages prior to the Appendices must be included before Tab 1. Tabs should be used to separate the proposal into sections. The following items identified must be included behind the tabs listed below. Offerors failing to organize in the manner listed may be considered non-responsive and may not be evaluated.

III. **Binder Tabs:**

- Tab 1 – Entire Vendor Contract and Signature Form (pgs. 1-15, Appendix A)
 - General Terms and Conditions Acceptance Form (Appendix D)
- Tab 2 – Questionnaire (Appendix E)
- Tab 3 – Company Profile (Appendix F, excluding References section)
- Tab 4 – Product / Services (Appendix B)
- Tab 5 – References (Appendix F)
- Tab 6 – Pricing (Appendix C)
- Tab 7 – Value Add (Appendix G)
- Tab 8 – Required Documents
 - Additional Required Documents (Appendix H)
 - Acknowledgement & Acceptance of Region 4 ESC Open Records Policy (Page 4).

- IV. **Mailing of Proposals:** All bids and proposals submitted in response to the solicitation must be clearly identified as listed below with the solicitation number, title, name and address of the company responding. All packages must be clearly identified as listed below, sealed and delivered to the Region 4 ESC office no later than the submittal deadline assigned for this solicitation.

From _____
Company _____
Address _____
City, State, Zip _____
Solicitation Name and Number _____ Due Date and Time _____

- V. **Time for Receiving Proposals:** Proposals received prior to the submittal deadline will be time-stamped upon receipt and kept secure and unopened. At the submittal deadline, Region 4 will begin the process of opening all bids publicly by collecting all proposals received before the deadline in the room designated for the bid opening. No proposals received after the submittal time and deadline will be considered. Late proposals will be returned to sender unopened.

VI. **Inquiries and/or Discrepancies:** Questions regarding this solicitation must be submitted in writing to Jason Wickel at questions@esc4.net or (713) 744-8189 no later than *March 3, 2016 at 5:00 pm CT*. All questions and answers will be posted to both www.esc4.net and www.icpn.org under **Solicitations**. Offerors are responsible for viewing either website to review all questions and answers prior to submitting proposals. Please note that oral communications concerning this RFP shall not be binding and shall in no way excuse the responsive Offeror of the obligations set forth in this proposal.

VII. **Restricted and Prohibited Communications with Region 4 ESC:** During the period between the date Region 4 ESC issues this RFP and the selection of the vendor who is awarded a contract by Region 4 ESC, if any, Offerors shall restrict all contact with Region 4 ESC and direct all questions regarding this RFP, including questions regarding terms and conditions, only to the individual identified above in Section "Inquiries and/or Discrepancies" in the specified manner. **Do not contact members of the Board of Directors, other employees of Region 4 ESC or any of Region 4 ESC's agents or administrators. Contact with any of these prohibited individuals after issuance of this RFP and before selection is made, may result in disqualification of the Offeror.**

The communications prohibition shall terminate when the contract is recommended by the administration, considered by the Board of Directors at a noticed public meeting, and a contract has been awarded. In the event the Board of Directors refers the recommendation back to staff for reconsideration, the communications prohibition shall be re-imposed. Additionally, during the time period between the award by the Board of Directors and the execution of the contract, Offerors shall not engage in any prohibited communications as described in this section.

Prohibited communications includes direct contact, discussion, or promotion of any Offeror's response with any member of Region 4 ESC's Board of Directors or employees except for communications with Region 4 ESC's designated representative as set forth in this RFP and only in the course of inquiries, briefings, interviews, or presentations. This prohibition is intended to create a level playing field for all potential Offerors, assure that decisions are made in public, and to protect the integrity of the RFP process. Except as provided in the above stated exceptions, the following communications regarding a particular invitation for bids, requests for proposal, requests for qualifications, or other solicitation are prohibited:

- Communications between a potential vendor, service provider, bidder, offeror, lobbyist or consultant and any member of Region 4 ESC's Board of Directors;
- Communications between any director and any member of a selection or evaluation committee; and
- Communications between any director and administrator or employee.

The communications prohibition shall not apply to the following:

- Communications with Region 4 ESC's purchasing agent specifically named and authorized to conduct and receive such communications under this RFP or upon the request of Region 4 ESC, with Region 4 ESC's legal counsel; and
- Presentations made to the Board of Directors during any duly noticed public meeting.

Nothing contained herein shall prohibit any person or entity from publicly addressing Region 4 ESC's Board of Directors during any duly noticed public meeting, in accordance with applicable Board policies, on a matter other than this RFP or in connection with a presentation requested by Region 4 ESC's representatives.

VIII. Calendar of Events (subject to change):

Event

Issue RFP
Pre-proposal Conference
Deadline for receipt of questions via email
Issue Addendum/a (if required)
Proposal Due Date
Approval from Region 4 ESC
Contract Effective Date

Date:

February 11, 2016
N/A
March 3, 2016
N/A
March 10, 2016
April 19, 2016
July 1, 2016

CONDITIONS OF SUBMITTING PROPOSALS

IX. Amendment of Proposal: A proposal may be amended up to the time of opening by submitting a sealed letter to the location indicated on the front page of this solicitation.

X. Withdrawal of Proposals: Withdrawal of proposals prior to the opening date will be permitted. Withdrawal of response will not be allowed for a period of 120 days following the opening. Pricing will remain firm for 120 days from submittal. However, consideration may be given in cases where Offeror advises that it made a clerical error that is substantially lower than it intended. In such case, Offeror must provide written notice of their desire to withdraw, along with supporting documents, within 3 business days of receiving the acceptance letter or of being requested by Region 4 ESC for clarification of the proposal, whichever is later. Any contracts entered into prior to Region 4 ESC receiving notice must be honored.

No Offeror should assume that their withdrawal request has been accepted unless, and until, they receive written acknowledgment and acceptance of their proposal withdrawal.

XI. Clarifications: Offeror may receive a written request to clarify, in writing, its proposal in order to determine whether a proposal should be considered for award. The process of clarification is not an opportunity for an Offeror to revise or modify its proposal, and any response by an Offeror to a written request for clarification that attempts to revise or modify its proposal shall be given no effect. The purpose of the request for clarification will be solely made for the purpose of eliminating minor irregularities, informalities, or apparent clerical mistakes in the proposal, which may be corrected or waived in the leading agency's sole discretion.

XII. Non-Responsive Proposals: All proposals will be reviewed for responsiveness to the material requirements of the solicitation. A proposal that is not materially responsive shall not be eligible for further consideration for award of the contract, and the Offeror shall receive notice of the rejection of its proposal.

XIII. Negotiations: Region 4 ESC shall determine which responsive proposals are in the competitive range and/or are reasonably susceptible of being selected for award. Proposals not in the competitive range may not be further evaluated. Proposals in the competitive range shall be evaluated on the basis of price and the other evaluation criteria set forth in the solicitation. In the event that Region 4 ESC decides to conduct negotiations, notice shall be provided to each Offeror whose proposal is being considered for award, which notice may identify, in general terms, the elements or factors upon which Region 4 ESC intends to base its negotiations. Offerors will not be assisted, in any way, to bring their proposal up to the level of other proposals through discussions. During the course of negotiations, no Offeror's technical proposal or pricing shall be revealed to any other Offeror or to any other person who is not involved with the evaluation process. Region 4 ESC will also not indicate to Offeror a cost or price that it must meet to either obtain further consideration nor will it provide any information about other Offerors' proposals or prices.

XIV. Best and Final Offer: Region 4 ESC, in its sole discretion, may request all Offerors in the competitive range to submit a Best and Final Offer. Offerors must submit their Best and Final Offers in writing. If an Offeror does not respond to the request for a Best and Final Offer, that Offeror's most recent prior offer will be considered to be its Best and Final Offer.

XV. Specifications: When a solicitation contains a specification that states no substitutions, no deviation from this requirement will be permitted. Offeror must comply with the true intent of the specifications and drawings and not take advantage of any unintentional error or omission. In cases where no type and kind of product is specified, specifications have been developed to indicate minimal standards as to the usage, materials, and contents based on the needs of the members.

References to manufacturer's specifications (Design Guides), when used by Region 4 ESC, are to be considered informative to give the Offeror information as to the general style, type and kind requested. Responses proposing goods, materials or equipment regularly produced by a reputable manufacturer shall be evaluated by Region 4 ESC which will, in its sole discretion, determine whether such proposed goods, materials or equipment are substantially equivalent to the Design Guides, considering quality, workmanship, economy of operation, and suitability for the purpose intended. Offerors should include all documentation required to evaluate whether or not their proposed goods, materials or equipment are substantially equivalent to the Design Guides.

XVI. Quality of Materials or Services: Offeror shall state the brand name and number of the materials being provided. If none is indicated then it is understood that the offeror is quoting on the exact brand name and number specified or mentioned in the solicitation.

However, unless specifically stated otherwise, comparable substitutions will be permitted in cases where the material is equal to that specified, considering quality, workmanship, economy of operation and suitability for the purpose intended.

XVII. Samples: Upon request, samples shall be furnished, free of cost, within seven (7) days after receiving notice of such request. By submitting the proposal Offeror certifies that all materials conform to all applicable requirements of this solicitation and of those required by law. Offeror agrees to bear the costs for laboratory testing, if results show that the sample does not comply with solicitation requirements.

Submissions may be rejected for failing to submit samples as requested.

XVIII. Deviations and Exceptions: Deviations or exceptions stipulated in response may result in disqualification. It is the intent of Region 4 ESC to award a manufacturer's complete line of products, when possible.

XIX. Formation of Contract: A response to this solicitation is an offer to contract with Region 4 ESC based upon the terms, conditions, scope of work, and specifications contained in this request. A solicitation does not become a contract until it is awarded by Region 4 ESC. A contract is formed when Region 4 ESC's board signs the Vendor Contract Signature Form. The prospective vendor must submit a signed Vendor Signature Form with the response thus, eliminating the need for a formal signing process.

XX. Estimated Quantities: Region 4 ESC anticipates that a substantial number of participating members will enter into contracts resulting from this solicitation based on multiple surveys and usage of other contracts that may have included similar services, however, Region 4 ESC makes no guarantee or commitment of any kind concerning quantities or usage of contracts resulting from this solicitation. The volume for this contract is estimated to be from \$2 million a year to \$10 million a year. This information is provided solely as an aid to contract vendors in preparing proposals only. The successful Vendor(s) discount and pricing schedule shall apply regardless of the volume of business under the contract.

XXI. Multiple Awards: membership includes a large number of potential entities which may utilize this contract throughout the nation. In order to assure that any ensuing contract(s) will allow Region 4 ESC

to fulfill current and future needs, Region 4 ESC reserves the right to award contract(s) to multiple vendors. The decision to award multiple contracts, award only one contract, or to make no awards rests solely with Region 4 ESC.

- XXII. **Non-Exclusive:** Any contract resulting from this solicitation shall be awarded with the understanding and agreement that it is for the sole convenience and benefit of participating members. Region 4 ESC and participating entities reserve the right to obtain like goods and services from other sources.

AWARD PROCESS

- XXIII. **Award or Rejection of Proposals:** In accordance with applicable laws, rules, and regulations for public purchasing, award(s) will be made to the prospective vendor whose response is determined to be the most advantageous to participating agencies, price and other factors considered. Region 4 ESC reserves the right to use a "Market Basket Survey" method, based on randomly selected criteria to determine the most advantageous response. To qualify for evaluation, a proposal must have been submitted on time, and satisfy all mandatory requirements identified in this solicitation. Proposals that are materially non-responsive will be rejected and the Offeror will be provided notice of such rejection.

- XXIV. **Evaluation Process:** In evaluating the responses the following predetermined criteria is considered:

Products/Pricing (40 Points)

1. All products and services available
2. Pricing for all available products and services
3. Pricing for warranties on all products and services
4. Auditable pricing for any leasing or rental options submitted
5. Ability of Customers to verify that they received contract pricing
6. Payment methods
7. Other factors relevant to this section as submitted by the proposer

Performance Capability (30 Points)

1. Ability to deliver products and services nationally
2. Response to emergency orders
3. Average Fill Rate
4. Average on time delivery rate
5. Freight charges
6. Return policy and applicable fees
7. History of meeting the delivery and installation timelines
8. Ability to meet service and warranty needs of members
9. Customer service/problem resolution
10. Invoicing process
11. Contract implementation/Customer transition
12. Financial condition of vendor
13. Website ease of use, availability, and capabilities related to ordering, returns and reporting
14. Offeror's safety record
15. Instructional materials
16. Other factors relevant to this section as submitted by the proposer

Qualification and Experience (20 Points)

1. Offeror's reputation in the marketplace
2. Reputation of products and services in the marketplace
3. Past relationship with Region 4 ESC and/or TCPN members
4. Experience and qualification of key employees

5. Location and number of sales persons who will work on this contract
6. Past experience working with the government sector
7. Exhibited understanding of cooperative purchasing
8. Past litigation, bankruptcy, reorganization, state investigations of entity or current officers and directors
9. Minimum of 10 customer references relating to the products and services within this RFP
10. Other factors relevant to this section as submitted by the proposer

Value Add (10 Points)

1. Marketing plan and capability
2. Sales force training
3. Other factors relevant to this section as submitted by the proposer

XXV. Competitive Range: It may be necessary to establish a competitive range. Factors from the predetermined criteria will be used to make this determination. Responses not in the competitive range are unacceptable and do not receive further award consideration.

XXVI. Evaluation: A committee will review and evaluate all responses and make a recommendation for award of contract(s). The recommendation for contract awards will be based on the predetermined criteria factors outlined in this solicitation, where each factor is assigned a point value based on its importance.

XXVII. Past Performance: An Offeror's performance and actions under previously awarded contracts are relevant in determining whether or not the Offeror is likely to provide quality goods and services to TCPN members; including the administrative aspects of performance; the Offeror's history of reasonable and cooperative behavior and commitment to customer satisfaction; and generally, the Offeror's businesslike concern for the interests of the customer.

OPEN RECORDS POLICY

XXVIII. Proprietary Information: Because contracts are awarded by a governmental entity, all responses submitted are subject to release as public information after contracts are executed. If an Offeror believes that its response, or parts of its response, may be exempted from disclosure, the Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, the Offeror must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s). Offeror must provide this information on the "Acknowledge and Acceptance to Region 4 ESC's Open Record Policy" form found at the beginning of this solicitation. Any information that is unmarked will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 4 ESC must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the Offeror are not acceptable. Region 4 ESC must comply with the opinions of the OAG. Region 4 ESC assumes no responsibility for asserting legal arguments on behalf of any Offeror. Offeror is advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

After completion of award, these documents will be available for public inspection.

PROTEST OF NON-AWARD

XXIX. Protest Procedure: Any protest of an award or proposed award must be filed in writing within ten (10) business days from the date of the official award notification and must be received by 5:00 pm CT. No protest shall lie for a claim that the selected Vendor is not a responsible Offeror. Protests shall be filed with Robert Zingelmann and sent to the Region 4 ESC office at: 7145 West Tidwell Road, Houston, TX 77092. Protests shall include the following:

1. Name, address and telephone number of protester
2. Original signature of protester or its representative
3. Identification of the solicitation by RFP number
4. Detailed statement of legal and factual grounds including copies of relevant documents; and the form of relief requested.
5. Any protest review and action shall be considered final with no further formalities being considered.

LIMITATION OF LIABILITY

XXX. Waiver: BY SUBMITTING A PROPOSAL, OFFER EXPRESSLY AGREES TO WAIVE ANY CLAIM IT HAS OR MAY HAVE AGAINST BOTH THE COOPERATIVE PURCHASING NETWORK AND REGION 4 EDUCATION SERVICE CENTER, ITS DIRECTORS, OFFICERS, ITS TRUSTEES, OR AGENTS ARISING OUT OF OR IN CONNECTION WITH (1) THE ADMINISTRATION, EVALUATION, RECOMMENDATION OF ANY PROPOSAL; (2) ANY REQUIREMENTS UNDER THE SOLICITATION, PROPOSAL PACKAGE, OR RELATED DOCUMENTS; (3) THE REJECTION OF ANY PROPOSAL OR ANY PART OF ANY PROPOSAL; AND/OR (4) THE AWARD OF A CONTRACT, IF ANY.

XXXI. NEITHER REGION 4 ESC NOR TCPN SHALL BE RESPONSIBLE OR LIABLE FOR ANY COSTS INCURRED BY PROPOSERS OR THE SELECTED VENDOR IN CONNECTION WITH RESPONDING TO THE RFP, PREPARING FOR ORAL PRESENTATIONS, PREPARING AND SUBMITTING A PROPOSAL, ENTERING OR NEGOTIATING THE TERMS OF A CONTRACT, OR ANY OTHER EXPENSES INCURRED BY A PROPOSER. THE PROPOSER OR SELECTED VENDOR IS WHOLLY RESPONSIBLE FOR ANY SUCH COSTS AND EXPENSES AND SHALL NOT BE REIMBURSED IN ANY MANNER BY REGION 4 ESC OR TCPN.

APPENDIX A

VENDOR CONTRACT AND SIGNATURE FORM

This Vendor Contract and Signature Form ("Contract") is made as of _____, by and between Williams Scotsman, Inc. ("Vendor") and Region 4 Education Service Center ("Region 4 ESC") for the purchase of (Solicitation 16-01) Modular Buildings, Portable Storage & Relocatable Walkways ("the products and services").

RECITALS

WHEREAS, both parties agree and understand that the following pages will constitute the contract between the successful vendor(s) and Region 4 ESC, having its principal place of business at 7145 West Tidwell Road, Houston, TX 77092.

WHEREAS, Vendor agrees to include, in writing, any required exceptions or deviations from these terms, conditions, and specifications; and it is further understood that, if agreed to by Region 4 ESC, said exceptions or deviations will be incorporated into the final contract "Vendor Contract."

WHEREAS, this contract consists of the provisions set forth below, including provisions of all attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any attachment, the provisions set forth below shall control.

WHEREAS, the Vendor Contract will provide that any state, county, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), other government agencies or non-profit organization may purchase products and services at prices indicated in the Vendor Contract upon registering and becoming a member with TCPN; and it being further understood that Region 4 ESC shall act as the Lead Public Agency with respect to all such purchase agreements.

WHEREAS, TCPN has the administrative and legal capacity to administer purchases on behalf of Region 4 ESC under the Vendor Contract with participating public agencies and entities, as permitted by applicable law.

ARTICLE 1- GENERAL TERMS AND CONDITIONS

- 1.1 TCPN shall be afforded all of the rights, privileges and indemnifications afforded to Region 4 ESC under the Vendor Contract, and such rights, privileges and indemnifications shall accrue and apply with equal effect to TCPN, including, without limitation, Vendors obligation to provide insurance and other indemnifications to Lead Public Agency.
- 1.2 Awarded vendor shall perform all duties, responsibilities and obligations, set forth in this agreement, and required under the Vendor Contract.
- 1.3 TCPN shall perform its duties, responsibilities and obligations as administrator of purchases, set forth in this agreement, and required under the Vendor Contract.

1.4 **Purchasing procedure:**

- Purchase orders are issued by participating governmental agencies to the awarded vendor indicating on the PO "**Per TCPN Contract # R_____**".
- Vendor delivers goods/services directly to the participating agency.
- Awarded vendor invoices the participating agency directly.
- Awarded vendor receives payment directly from the participating agency.
- Awarded vendor reports sales monthly to TCPN.

1.5 **Customer Support:** The vendor shall provide timely and accurate technical advice and sales support to Region 4 ESC staff, TCPN staff and participating agencies. The vendor shall respond to such requests within one (1) working day after receipt of the request.

ARTICLE 2- ANTICIPATED TERM OF AGREEMENT

- 2.1 Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed to by Region 4 ESC. Region 4 ESC will notify the vendor in writing if the contract is extended. Awarded vendor shall honor all administrative fees for any sales made based on the contract whether renewed or not.
- 2.2 Region 4 ESC shall review the contract prior to the renewal date and notify the current awarded vendor, no less than ninety (90) days of Region 4 ESC's intent renew the contract. Upon receipt of notice, awarded vendor must notify Region 4 ESC if it elects not to renew. Awarded vendor shall honor the administrative fee for any sales incurred throughout the life of the contract on any sales made based on a Region 4 ESC contract whether awarded a renewal or not. Region 4 ESC reserves the right to exercise each two-year extension annually.

ARTICLE 3- REPRESENTATIONS AND COVENANTS

- 3.1. **Scope:** This contract is based on the need to provide the economic benefits of volume purchasing and reduction in administrative costs through cooperative purchasing to schools and other members. Although contractors may restrict sales to certain public units (for example, state agencies or local government units), any contract that prohibits sales from being made to public school districts may not be considered. Sales without restriction to any Members are preferred. These types of contracts are commonly referred to as being "piggybackable".
- 3.2. **Compliance:** Cooperative Purchasing Agreements between TCPN and its Members have been established under state procurement law.
- 3.3. **Offeror's Promise:** Offeror agrees all prices, terms, warranties, and benefits granted by Offeror to Members through this contract are comparable to or better than the equivalent terms offered by Offeror to any present customer meeting the same qualifications or requirements.

ARTICLE 4- FORMATION OF CONTRACT

- 4.1. **Offeror Contract Documents:** Region 4 ESC will review proposed offeror contract documents. Vendor's contract document shall not become part of Region 4 ESC's contract with vendor unless and until an authorized representative of Region 4 ESC reviews and approves it.
- 4.2. **Form of Contract:** The form of contract for this solicitation shall be the Request for Proposal, the awarded proposal(s) and best and final offer(s), and properly issued and reviewed purchase orders referencing the requirements of the Request for Proposals. If a firm submitting an offer requires Region

4 ESC and/or Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal.

4.3. **Entire Agreement (Parol evidence)**: The contract, as specified above, represents the final written expression of agreement. All agreements are contained herein and no other agreements or representations that materially alter it are acceptable.

4.4. **Assignment of Contract**: No assignment of contract may be made without the prior written approval of Region 4 ESC. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by Region 4 ESC. Awarded vendor is required to notify Region 4 ESC when any material change in operations is made that may adversely affect members (i.e. bankruptcy, change of ownership, merger, etc.).

4.5. **Novation**: If contractor sells or transfers all assets or the entire portion of the assets used to perform this contract, a successor in interest must guarantee to perform all obligations under this contract. Region 4 ESC reserves the right to accept or reject any new party. A simple change of name agreement will not change the contractual obligations of contractor.

4.6. **Contract Alterations**: No alterations to the terms of this contract shall be valid or binding unless authorized and signed by a Region 4 ESC staff member.

4.7. **Order of Precedence**: In the event of a conflict in the provisions of the contract as accepted by Region 4 ESC, the following order of precedence shall prevail:

- Special terms and conditions
- General terms and conditions
- Specifications and scope of work
- Attachments and exhibits
- Documents referenced or included in the solicitation

4.8. **Supplemental Agreements**: The entity participating in the Region 4 ESC contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor. Neither Region 4 ESC, TCPN, its agents, members and employees shall be made party to any claim for breach of such agreement.

4.9. **Adding authorized distributors/dealers**: Awarded vendors are prohibited from authorizing additional distributors or dealers, other than those identified at the time of submitting their proposal, to sell under their contract award without notification and prior written approval from TCPN. Awarded vendors must notify TCPN each time it wishes to add an authorized distributor or dealer. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by TCPN. Pricing provided to members by added distributors or dealers must also be less than or equal to the pricing offered by the awarded contract holder, unless otherwise approved by TCPN.

ARTICLE 5- TERMINATION OF CONTRACT

5.1. **Cancellation for Non-Performance or Contractor Deficiency:** Region 4 ESC may terminate any contract if Members have not used the contract, or if purchase volume is determined to be low volume in any 12-month period. Region 4 ESC reserves the right to cancel the whole or any part of this contract due to failure by contractor to carry out any obligation, term or condition of the contract. Region 4 ESC may issue a written deficiency notice to contractor for acting or failing to act in any of the following:

- i. Providing material that does not meet the specifications of the contract;
- ii. Providing work and/or material that was not awarded under the contract;
- iii. Failing to adequately perform the services set forth in the scope of work and specifications;
- iv. Failing to complete required work or furnish required materials within a reasonable amount of time;
- v. Failing to make progress in performance of the contract and/or giving Region 4 ESC reason to believe that contractor will not or cannot perform the requirements of the contract; and/or
- vi. Performing work or providing services under the contract prior to receiving an authorized purchase order from Region 4 ESC or participating member prior to such work

Upon receipt of a written deficiency notice, contractor shall have ten (10) days to provide a satisfactory response to Region 4 ESC. Failure to adequately address all issues of concern may result in contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by contractor under the contract shall become the property of the Member on demand.

5.2 **Termination for Cause:** If, for any reason, the Vendor fails to fulfill its obligation in a timely manner, or if the vendor violates any of the covenants, agreements, or stipulations of this contract Region 4 ESC reserves the right to terminate the contract immediately and pursue all other applicable remedies afforded by law. Such termination shall be effective by delivery of notice, to the vendor, specifying the effective date of termination. In such event, all documents, data, studies, surveys, drawings, maps, models and reports prepared by vendor for this solicitation may become the property of the participating agency or entity. If such event does occur then vendor will be entitled to receive just and equitable compensation for the satisfactory work completed on such documents.

5.3 **Delivery/Service Failures:** Failure to deliver goods or services within the time specified, or within a reasonable time period as interpreted by the purchasing agent or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the contract to be terminated. In the event that the participating agency or entity must purchase in an open market, contractor agrees to reimburse the participating agency or entity, within a reasonable time period, for all expenses incurred.

5.4 **Force Majeure:** If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; epidemics; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty.

- 5.5 **Standard Cancellation:** Either party may cancel this contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order. Vendor may be requested to provide additional items not already on contract at any time.

ARTICLE 6- LICENSES

- 6.1 **Duty to keep current license:** Vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by vendor. Vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the contract. Region 4 ESC reserves the right to stop work and/or cancel the contract of any vendor whose license(s) expire, lapse, are suspended or terminated.
- 6.2 **Survival Clause:** All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Order Fulfiller shall survive expiration or termination of the Contract.

ARTICLE 7- DELIVERY PROVISIONS

- 7.1 **Delivery:** Vendor shall deliver said materials purchased on this contract to the Member issuing a Purchase Order. Conforming product shall be shipped within 7 days of receipt of Purchase Order. If delivery is not or cannot be made within this time period the vendor must receive authorization from the purchasing agency for the delayed delivery. At this point the participating entity may cancel the order if estimated shipping time is not acceptable.
- 7.2 **Inspection & Acceptance:** If defective or incorrect material is delivered, purchasing agency may make the determination to return the material to the vendor at no cost to the purchasing agency. The vendor agrees to pay all shipping costs for the return shipment. Vendor shall be responsible for arranging the return of the defective or incorrect material.

ARTICLE 8- BILLING AND REPORTING

- 8.1 **Payments:** The entity using the contract will make payments directly to the awarded vendor. Payment shall be made after satisfactory performance, in accordance with all provisions thereof, and upon receipt of a properly completed invoice.
- 8.2 **Invoices:** The awarded vendor shall submit invoices to the participating entity clearly stating "*Per TCPN Contract*". The shipment tracking number or pertinent information for verification shall be made available upon request.
- 8.3 **Tax Exempt Status:** Since this is a national contract, knowing the tax laws in each state is the sole responsibility of the vendor.

8.4 **Reporting:** The awarded vendor shall electronically provide TCPN with a detailed monthly report showing the dollar volume of all sales under the contract for the previous month. Reports shall be sent via e-mail to TCPN offices at reporting@tcpn.org. Reports are due on the **fifteenth (15th)** day after the close of the previous month. It is the responsibility of the awarded vendor to collect and compile all sales under the contract from participating Members and submit one (1) report. The report shall include at least the following information listed below:

- Vendor Name
- TCPN Contract Number
- Reporting Period/Year
- Entity Name
- Entity Address (Including Street, City, State & Zip)
- Entity Purchase Order Number (Individual Purchase Order Numbers)
- Purchase Order Date
- Gross Sale Amount
- Administrative Fee (Based on Gross Sale Amount)
- If there are no sales to report, Vendor is still required to communicate that information via email

ARTICLE 9- PRICING

9.1 **Best price guarantee:** The awarded vendor agrees to provide pricing to Region 4 ESC and its participating entities that are the lowest pricing available and the pricing shall remain so throughout the duration of the contract. Pricing offered to Federal government buying consortiums for goods and services is exempt from this requirement. The awarded vendor, however, agrees to lower the cost of any product purchased through TCPN following a reduction in the manufacturer or publisher's direct cost.

9.2 **Price increase:** Should it become necessary or proper during the term of this contract to make any change in design or any alterations that will increase expense Region 4 ESC must be notified immediately. Price Increases must be approved by Region 4 ESC and no payment for additional materials or services, beyond the amount stipulated in the contract, shall be paid without prior approval. All price increases must be supported by manufacture documentation, or a formal cost justification letter.

Awarded vendor must honor previous prices for thirty (30) days after approval and written notification from Region 4 ESC if requested.

It is the awarded vendor's responsibility to keep all pricing up to date and on file with Region 4 ESC. All price changes must be provided to Region 4 ESC, using the same format as was accepted in the original contract.

9.3 **Additional Charges:** All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.

9.4 **Price reduction and adjustment:** Price reduction may be offered at any time during contract and shall become effective upon notice of acceptance from Region 4 ESC. Special, time-limited reductions are permissible under the following conditions: 1) reduction is available to all Members equally; 2) reduction is for a specific time period, normally not less than thirty (30) days; 3) original price is not exceeded after the time-limit; and 4) Region 4 ESC has approved the new prices prior to any offer of the prices to a Member. Vendor shall offer Region 4 ESC any published price reduction during the contract period.

9.5 **Prevailing Wage:** It shall be the responsibility of the Vendor to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the purchaser (Region 4 ESC or its Members). It shall further be the responsibility of the Vendor to monitor the prevailing wage rates as established by the appropriate department of labor for any increase in rates during the term of this contract and adjust wage rates accordingly.

- 9.6 **Administrative Fees:** All pricing submitted to Region 4 ESC shall include the administrative fee to be remitted to TCPN by the awarded vendor.

The awarded vendor agrees to pay administrative fees to TCPN of **two and one half percent (2.5%)**. (Sales will be calculated for fiscal year of January 1st through December 31st and reset each year)

ARTICLE 10- PRICING AUDIT

- 10.1 **Audit rights:** Vendor shall, at Vendor's sole expense, maintain appropriate due diligence of all purchases made by Region 4 ESC and any entity that utilizes this Agreement. TCPN and Region 4 ESC each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. In the State of New Jersey, this audit right shall survive termination of this Agreement for a period of five (5) years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request. Region 4 ESC shall have the authority to conduct random audits of Vendor's pricing that is offered to eligible entities at Region 4 ESC's sole cost and expense. Notwithstanding the foregoing, in the event that Region 4 ESC is made aware of any pricing being offered to eligible agencies that is materially inconsistent with the pricing under this agreement, Region 4 ESC shall have the ability to conduct an extensive audit of Vendor's pricing at Vendor's sole cost and expense. Region 4 ESC may conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 4 ESC or TCPN.

ARTICLE 11- OFFEROR PRODUCT LINE REQUIREMENTS

- 11.1 **Current products:** Proposals shall be for materials and equipment in current production and marketed to the general public and education/government agencies at the time the proposal is submitted.
- 11.2 **Discontinued products:** If a product or model is discontinued by the manufacturer, vendor may substitute a new product or model if the replacement product meets or exceeds the specifications and performance of the discontinued model and if the discount is the same or greater than the discontinued model.
- 11.3 **New products/Services:** New products and/or services that meet the scope of work may be added to the contract. Pricing shall be equivalent to the percentage discount for other products. Vendor may replace or add product lines to an existing contract if the line is replacing or supplementing products on contract, is equal or superior to the original products offered, is discounted in a similar or to a greater degree, and if the products meet the requirements of the solicitation. No products and/or services may be added to avoid competitive procurement requirements. Region 4 ESC may require additions to be submitted with documentation from Members demonstrating an interest in, or a potential requirement for, the new product or service. Region 4 ESC may reject any additions without cause.
- 11.4 **Options:** Optional equipment for products under contract may be added to the contract at the time they become available under the following conditions: 1) the option is priced at a discount similar to other options; 2) the option is an enhancement to the unit that improves performance or reliability.
- 11.5 **Product line:** Offerors with a published catalog may submit the entire catalog. Region 4 ESC reserves the right to select products within the catalog for award without having to award all contents. Region 4 ESC may reject any addition of equipment options without cause.
- 11.6 **Warranty conditions:** All supplies, equipment and services shall include manufacturer's minimum standard warranty and one (1) year labor warranty unless otherwise agreed to in writing.

- 11.7 **Buy American requirement:** (for New Jersey and all other applicable States) Vendors may only use unmanufactured construction material mined or produced in the United States, as required by the Buy American Act. Where trade agreements apply, to the extent permitted by applicable law, then unmanufactured construction material mined or produced in a designated country may also be used. Vendors are required to check state specific requirements to ensure compliance with this requirement.

ARTICLE 12- SITE REQUIREMENTS

- 12.1 **Cleanup:** Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by Member. Upon completion of the work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.
- 12.2 **Preparation:** Vendor shall not begin a project for which Member has not prepared the site, unless vendor does the preparation work at no cost, or until Member includes the cost of site preparation in a purchase order. Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.
- 12.3 **Registered sex offender restrictions:** For work to be performed at schools, vendor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or are reasonably expected to be present. Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Member's discretion. Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.
- 12.4 **Safety measures:** Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Vendor shall post warning signs against all hazards created by its operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.
- 12.5 **Smoking:** Persons working under the contract shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.
- 12.6 **Stored materials:** Upon prior written agreement between the vendor and Member, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Member prior to payment. Such materials must be stored and protected in a secure location, and be insured for their full value by the vendor against loss and damage. Vendor agrees to provide proof of coverage and/or addition of Member as an additional insured upon Member's request. Additionally, if stored offsite, the materials must also be clearly identified as property of buying Member and be separated from other materials. Member must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary.

Until final acceptance by the Member, it shall be the Vendor's responsibility to protect all materials and equipment. The Vendor warrants and guarantees that title for all work, materials and equipment shall pass to the Member upon final acceptance.

ARTICLE 13- MISCELLANEOUS

- 13.1 **Funding Out Clause:** Any/all contracts exceeding one (1) year shall include a standard "funding out" clause. A contract for the acquisition, including lease, of real or personal property is a commitment of the entity's current revenue only, provided the contract contains either or both of the following provisions:

"Retains to the entity the continuing right to terminate the contract at the expiration of each budget period during the term of the contract and is conditioned on a best efforts attempt by the entity to obtain appropriate funds for payment of the contract."

- 13.2 **Disclosures:** Offeror affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.

Include a complete description of any and all relationships that might be considered a conflict of interest in doing business with participants in TCPN.

The Offeror affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

- 13.3 **Indemnity:** The awarded vendor shall protect, indemnify, and hold harmless both Region 4 ESC and TCPN and its participants, administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the vendor, vendor employees or vendor subcontractors in the preparation of the solicitation and the later execution of the contract, including any supplemental agreements with members. Any litigation involving either Region 4 ESC or TCPN, its administrators and employees and agents will be in Harris County, Texas. Any litigation involving TCPN members shall be in the jurisdiction of the participating agency.

- 13.4 **Franchise Tax:** The Offeror hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes.

- 13.5 **Marketing:** Awarded vendor agrees to allow Region 4 ESC/TCPN to use their name and logo within website, marketing materials and advertisement. Any use of TCPN name and logo or any form of publicity, inclusive of press releases, regarding this contract by awarded vendor must have prior approval from TCPN.

- 13.6 **Certificates of Insurance:** Certificates of insurance shall be delivered to the Region 4 ESC participant prior to commencement of work. The insurance company shall be licensed in the applicable state in which work is being conducted. The awarded vendor shall give the participating entity a minimum of ten (10) days notice prior to any modifications or cancellation of policies. The awarded vendor shall require all subcontractors performing any work to maintain coverage as specified.

- 13.7 **Legal Obligations:** It is the Offeror's responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services identified in this RFP and any awarded contract and shall comply with all while fulfilling the RFP. Applicable laws and regulation must be followed even if not specifically identified herein.

- 13.8 **Open Records Policy:** Because Region 4 ESC contracts are awarded by a governmental entity, responses submitted are subject to release as public information after contracts are executed. If a vendor believes that its response, or parts of its response, may be exempted from disclosure, the vendor must specify page-by-page and line-by-line the parts of the response, which it believes, are

exempt. In addition, the Offeror must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s). Offeror must provide this information on the "Acknowledgement and Acceptance to Region 4 ESC's Open Record Policy" form found at the beginning of this solicitation. Any information that is unmarked will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 4 ESC must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the Offeror are not acceptable. Region 4 ESC must comply with the opinions of the OAG. Region 4 ESC assumes no responsibility for asserting legal arguments on behalf of any vendor. Offeror are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

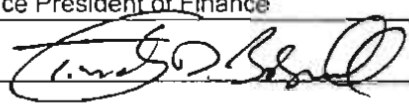
After completion of award, these documents will be available for public inspection.

[Remainder of Page Intentionally Left Blank-Signatures follow on Signature Form]

VENDOR CONTRACT SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: 120 days

Company name WILLIAMS SCOTSMAN, INC.
Address 901 S. Bond Street, Suite 600
City/State/Zip Baltimore, MD 21231-3357
Telephone No. 1-800-782-1500
Fax No. _____
Email address Timothy. Boswell@as.willscot.com
Printed name Timothy D. Boswell
Position with company Vice President of Finance
Authorized signature * 

Accepted by The Cooperative Purchasing Network:

Term of contract _____ to _____

Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed to by Region 4 ESC and the awarded vendor. Awarded vendor shall honor all administrative fees for any sales made based on a contract whether renewed or not.

Region 4 ESC Authorized Board Member

Date

Print Name

Region 4 ESC Authorized Board Member

Date

Print Name

TCPN Contract Number _____

* CONTINGENT UPON TCPN ACCEPTANCE OF
WILLIAMS SCOTSMAN, INC.'S CLARIFICATIONS
AS ATTACHED TO APPENDIX "D", GENERAL
TERMS & CONDITIONS ACCEPTANCE FORM.



WILLIAMS SOCTSMAN, INC.
901 South Bond Street, Suite 600
Baltimore, Maryland 21231
410-931-6000 800-638-6963
FAX 410-933-5940

SECRETARY'S CERTIFICATE

I, Samantha Bishop, hereby certify that I am Corporate Secretary of Williams Scotsman, Inc. ("Williams Scotsman"), a Maryland corporation, and that Douglas Robinson is the North American Real Estate Manager for Williams Scotsman, and is located in Dallas-Ft. Worth, Texas. In this capacity, Mr. Robinson has the corporate authority to execute bid documents for the Region 4 Education Service Center (ESC) and The Cooperative Purchasing Network (TCPN) – RFP for Modular Buildings, Portable Storage and Relocatable Walkways (Solicitation Number 16-01) on behalf of Williams Scotsman.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the Seal of the corporation, this 7th day of March, 2016.

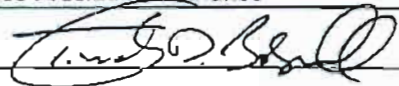

Samantha Bishop
Corporate Secretary
Williams Scotsman, Inc.

(SEAL)

VENDOR CONTRACT SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

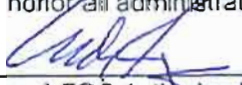
Prices are guaranteed: 120 days

Company name WILLIAMS SCOTSMAN, INC.
Address 901 S. Bond Street, Suite 600
City/State/Zip Baltimore, MD 21231-3357
Telephone No. 1-800-782-1500
Fax No. _____
Email address Timothy.Boswell@as.willscot.com
Printed name Timothy D. Boswell
Position with company Vice President of Finance
Authorized signature * 

Accepted by The Cooperative Purchasing Network:

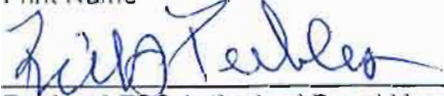
Term of contract July 1, 2016 to June 30, 2019

Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed to by Region 4 ESC and the awarded vendor. Awarded vendor shall honor all administrative fees for any sales made based on a contract whether renewed or not.


Region 4 ESC Authorized Board Member

6/14/2016
Date

Print Name


Region 4 ESC Authorized Board Member

6/14/2016
Date

Print Name

Rick Peebles
TCPN Contract Number 8160101

* CONTINGENT UPON TCPN ACCEPTANCE OF WILLIAMS SCOTSMAN, INC.'S CLARIFICATIONS AS ATTACHED TO APPENDIX "D", GENERAL TERMS & CONDITIONS ACCEPTANCE FORM.



Proposal # _____

Dear Valued TCPN Member/User:

Thank you for your consideration in accessing and potentially using a Region 4-awarded contract. As you are aware, we take each and every awarded vendor through a very transparent and competitive process. Nonetheless, we continue to look for methods to better serve our customers. Most recently, we have implemented a new proposal registration program to provide consistency and faster service for our members. The process will require Facility Contract holders to register and receive a Certified TCPN Proposal Number that must be prominently displayed on each proposal(s) that you receive. This new system will track Facility transactions from the initial proposal stage to the completion of each project. TCPN has assembled an experienced Facilities Management Team that stands ready and willing to assist its vendors in providing quality services to your organization. We support and encourage you to call our TCPN Team to verify the Certified TCPN Proposal Number and ask further questions. Failure to receive the Certified TCPN Proposal Number can result in potential delays to your services. Please see our website at www.tcpn.org to contact our team members in serving your needs.

Thank you for your potential business and remember to only accept proposals with a Certified TCPN Proposal Number.

Sincerely,

The TCPN Facilities Management Team

TCPN Certified Proposal Number Process

Fill out the form on the Facilities page at www.TCPN.org

(Direct link is <http://www.tcpn.org/Pages/Facilities.aspx>)

***Click on TCPN Logo in center of page and a form will pop up.
* Fill out and submit.**

- All proposal numbers requests must be submitted and a proposal number received before you present it to your potential customer.
- You will have a response with a Certified TCPN Proposal Number within 24 hours.
- If you have an emergency and need a proposal number sooner, call any member of the Facility Management team and we will help you.
- Include the proposal number and TCPN Official Contract Holder seal of approval on all proposals. Feel free to use the attached form for your convenience.

FACILITY SOLUTIONS SPECIAL TERMS & CONDITIONS
VENDOR ACCEPTANCE FORM

This document acknowledges that you have received and agree to the details, directions and expectations of the Certified TCPN Proposal Number process.

Date: March 8, 2016

RFP Number: Solicitation Number 16-01

Company Name: Williams Scotsman, Inc.

Printed Name: Douglas O. Robinson

Signature: Douglas O. Robinson



Vendor Orientation

Respondent companies must commit to attending a vendor orientation meeting at Region 4 or TCPN's offices should they be awarded a contract with Region 4 ESC through this RFP. Vendor orientation meetings are meant to establish a good relationship with awarded vendors and help to ensure compliance and effective administration over the life of the contract.

Respondents should indicate below what date they would like to have their vendor orientation and who the participants will be. TCPN highly recommends that the individuals who will handle contract management, reporting and accounting, and marketing all come to the vendor orientation.

Vendor orientations for this RFP will be held between May 1 and June 30, 2016.

If awarded, please provide information on who should be contacted for scheduling:

<u>Williams Scotsman, Inc.</u>	
Vendor	
<u>Mike Aldrich</u>	<u>Mark Prejean</u>
Point of Contact	
<u>N.A. Dir. Inside Sales</u>	<u>Area Manager</u>
Title	
<u>(407)851-9030 x41437</u>	<u>(985)479-3577 x46418</u>
Phone Number	
<u>mcaldric@willscot.com</u>	<u>mjprejea@willscot.com</u>
Email Address	

Signature: Douglas O. Robins Date: March 8, 2016

Appendix E:

QUESTIONNAIRE

Please provide responses to the following questions that address your company's operations, organization, structure and processes for providing products and services.

1. States Covered

Offeror must indicate any and all states where products and services can be offered.

Please indicate the price co-efficient for each state if it varies.

☐ **50 States & District of Columbia** (Selecting this box is equal to checking all boxes below)

- | | |
|--|--|
| ☒ Alabama | ☒ Montana |
| ☐ Alaska | ☒ Nebraska |
| ☒ Arizona | ☒ Nevada |
| ☒ Arkansas | ☒ New Hampshire |
| ☒ California | ☐ New Jersey |
| ☒ Colorado | ☒ New Mexico |
| ☒ Connecticut | ☒ New York |
| ☒ Delaware | ☒ North Carolina |
| ☒ District of Columbia | ☒ North Dakota |
| ☒ Florida | ☒ Ohio |
| ☒ Georgia | ☒ Oklahoma |
| ☐ Hawaii | ☒ Oregon |
| ☒ Idaho | ☒ Pennsylvania |
| ☒ Illinois | ☒ Rhode Island |
| ☒ Indiana | ☒ South Carolina |
| ☒ Iowa | ☒ South Dakota |
| ☒ Kansas | ☒ Tennessee |
| ☒ Kentucky | ☒ Texas |
| ☒ Louisiana | ☒ Utah |
| ☒ Maine | ☒ Vermont |
| ☒ Maryland | ☒ Virginia |
| ☒ Massachusetts | ☒ Washington |
| ☒ Michigan | ☒ West Virginia |
| ☒ Minnesota | ☒ Wisconsin |
| ☒ Mississippi | ☒ Wyoming |
| ☒ Missouri | |

☐ **Territories & Outlying Areas** (Selecting this box is equal to checking all boxes below)

- | | |
|---|--|
| ☐ American Samoa | ☐ Northern Marina Islands |
| ☐ Federated States of Micronesia | ☐ Puerto Rico |
| ☐ Guam | ☐ U.S. Virgin Islands |
| ☐ Midway Islands | |

2. Diversity Programs

- Do you currently have a diversity program or any diversity partners that you do business with? ☐ Yes ☒ No

- If the answer is yes, do you plan to offer your program or partnership through through TCPN ☐ Yes ☐ No

(If the answer is yes, attach a statement detailing the structure of your program, along with a list of your diversity alliances and a copy of their certifications.)

- Will the products accessible through your diversity program or partnership be offered to TCPN members at the same pricing offered by your company?
☐ Yes ☐ No

(If answer is no, attach a statement detailing how pricing for participants would be calculated.)

3. Minority and Women Business Enterprise (MWBE) and (HUB) Participation

It is the policy of some entities participating in TCPN to involve minority and women business enterprises (M/WBE), small and/or disadvantaged business enterprises, disable veterans business enterprises, historically utilized businesses (HUB) and other diversity recognized businesses in the purchase of goods and services. Respondents shall indicate below whether or not they hold certification in any of the classified areas and include proof of such certification with their response.

a. Minority Women Business Enterprise

Respondent certifies that this firm is an MWBE ☐ Yes ☒ No

List certifying agency: _____

b. Small Business Enterprise (SBE) or Disadvantaged Business Enterprise (DBE)

Respondent certifies that this firm is a SBE or DBE ☐ Yes ☒ No

List certifying agency: _____

c. Disabled Veterans Business Enterprise (DVBE)

Respondent certifies that this firm is a DVBE ☐ Yes ☒ No

List certifying agency: _____

d. Historically Underutilized Businesses (HUB)

Respondent certifies that this firm is a HUB ☐ Yes ☒ No

List certifying agency: _____

e. Historically Underutilized Business Zone Enterprise (HUBZone)

Respondent certifies that this firm is a HUBZone ☐ Yes ☒ No

List certifying agency: _____

f. Other

Respondent certifies that this firm is a recognized diversity certificate holder ☐ Yes ☒ No

List certifying agency: _____

4. Residency

Responding Company's principal place of business is in the city of Baltimore State of MD.

7. **Distribution Channel:** Which best describes your company's position in the distribution channel:

- ☐ Manufacturer direct ☐ Certified education/government reseller
☐ Authorized distributor ☐ Manufacturer marketing through reseller
☐ Value-added reseller ☒ Other Lessor & Seller of Modular Buildings, Classrooms,
& Portable Storage.

8. **Pricing Information**

- In addition to the current typical unit pricing furnished herein, the Vendor agrees to offer all future product introductions at prices that are proportionate to Contract Pricing.

☒ Yes ☐ No

(If answer is no, attach a statement detailing how pricing for participants would be calculated.)

- Pricing submitted includes the required administrative fee. ☒ Yes ☐ No

(Fee calculated based on invoice price to customer)

- Additional discounts for purchase of a guaranteed quantity? ☐ Yes ☒ No

9. **Cooperatives**

List any other cooperative or state contracts currently held or in the process of securing

Cooperative/State Agency	Discount Offered	Expires	Annual Sales Volume
GSA	*		*
KCDA	*		*
* Proprietary			

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Customer:

- ❖ Building:
- ❖ Units/Building:
- ❖ Square Feet/Building:

The Cooperative Purchasing Network ESC 4

(1) 68x24 Dry Classroom (64x24 nominal box size)

2

1536 SF

Design Criteria

- ❖ Code: IBC 2015
- ❖ Code: IECC 2015
- ❖ Construction Type: V-B
- ❖ Occupancy Use: Education and Business
- ❖ Floor Live Load: 50 PSF (2000lb concentrated - 100 PSF at corridor)
- ❖ Wind Load (V3s): 130 MPH Exposure - B
- ❖ Roof Live Load: 20 PSF
- ❖ State Eng. Seal: TX
- ❖ State Decal: TX - Texas Department of Licensing and Regulation
- ❖ Accessibility: NFPA 101
- ❖ Accessibility: ADA (ADAAG)
- ❖ Accessibility: TAS

Frame

- ❖ Type: Outrigger - Outriggers and Crossmembers at 48" O.C.
Main beams to be 99.5" O.C.
- ❖ Main Beam: 12" Jr. I-beam
- ❖ Axles: New
- ❖ Axles: Triple 6000# rated with (2) brake (1) tag
- ❖ Hitch: Detachable underslung
- ❖ Tires: New
- ❖ Tires: 8.0 X 14.5 - 10 Ply

Floor

- ❖ Joists: 2X8 #2 SYP, equal or better
- ❖ Framing Type: Transverse
- ❖ Joist Spacing: 16" O.C.
- ❖ Perimeter Rail: Double
- ❖ Decking: 3/4" T & G, U.L. Plywood -single layer.
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Bottom Board:: .040 Simplex bottom board or equal - Fiber reinforced

- ❖ Covering: 1536 SF - 1/8" Commercial Vinyl Composition Tile
Adjacent tile rows shall be offset 50%
- ❖ Covering: Hold back tile 5.5" each side of mateline.
- ❖ Base Trim: 4" Vinyl Cove - Base Color to be: CB-83 Burnt Umber

Exterior Walls

- ❖ Studs: 2X4 #2 SYP, equal or better
- ❖ Stud Spacing: 16"O.C.
- ❖ Top Plate: Double #2 SYP, equal or better
- ❖ Bottom Plate: Single #2 SYP, equal or better
- ❖ Sheathing: 3/8" CDX Plywood minimum
- ❖ Sheathing: 15# Felt Paper
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Siding: 26 ga. Steel with color finish, high rib profile (R-Panel)
Color to be: Light Stone
- ❖ Trim: 26 ga. steel, eave and rake trim, Color to be: Emerald Green
- ❖ Trim: 26 ga. steel, corners windows and doors, Color to be: Light Stone
- ❖ Trim: 26 ga. steel, bottom z-trim, Color to be: Light Stone
- ❖ Covering: Woodgrain paneling -or-
- ❖ Covering: Vinyl covered gypsum
- ❖ Covering: Mfr. to run VCG to mateline; ship loose a vinyl wrapped 4" batten for wall seams
- ❖ Covering Height: 8 FT
- ❖ Battens: Vinyl wrapped - Color to be: Ruff Stuff White
- ❖ Skirting: Option - 26 ga. Steel with color finish, high rib profile (R-Panel)
Color to be: Light Stone

Interior Walls

- ❖ Studs: 2X4 #2 SYP, equal or better
- ❖ Stud Spacing: 16"O.C.
- ❖ Top Plate: Double #2 SYP, equal or better
- ❖ Bottom Plate: Single #2 SYP, equal or better
- ❖ Sheathing: As required by code for shear walls
- ❖ Covering: Woodgrain paneling -or-
- ❖ Covering: Vinyl covered gypsum
- ❖ Covering: Mfr. to run VCG to mateline; ship loose a vinyl wrapped 4" batten for wall seams
- ❖ Covering Height: 8 FT
- ❖ Battens: Vinyl wrapped - Color to be: Ruff Stuff White
- ❖ Insulation: R-11 unfaced fiberglass batt

Roof

Approved by _____
(signature)

- ❖ Rafters: Flat Solid Rafter
- ❖ Rafter Size: 2X6 #2 SYP, equal or better
- ❖ Rafter Spacing: 24"O.C. max.
- ❖ Roof Slope: Complex (peak at mateline), 2" per ft.
- ❖ Mansard: None
- ❖ Mate Beam: Wood Girder Truss
- ❖ Minimum Span: Clear Span in Each Class - No Columns in Rooms
- ❖ Mate Beam Posts: Mate Beam Posts Shall be Concealed in Walls
- ❖ Ceiling: 2 ft. x 4 ft. Standard suspended acoustical ceiling. Armstrong #769 Mineral Fiber Tile installed at factory and secured for Transport
- ❖ Ceiling: T-grid to be terminated into matebeam w/ white prefinished 9" MDF trim
- ❖ Ceiling Height.: 7' - 10-1/2" A.F.F.
- ❖ Sub-Ceiling: None - netting secured to rafters to support insulation
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Sheathing: 7/16" OSB
- ❖ Sheathing: 15# Felt Paper
- ❖ Roofing: 29 ga. Galvalume, high rib profile (R-Panel)
- ❖ Roofing: Flash roof peak at mateline for peel-and-seal closure
- ❖ Roofing: Roof metal shall overhang the sidewall trim 3"
- ❖ Roofing: Shiploose peak caps for rake trim closure at matelines

Exterior Doors

- ❖ Door Type: (2) 36 X 80 Commercial steel door with steel KD or welded frame - Color to be: Kelly Green
- ❖ Brand/Model: SteelCraft 18ga with 16ga KD frame -or-
- ❖ Brand/Model: Tell Manufacturing. Telstar Door, Color: Colonial White
- ❖ Hardware: (2) w/ panic hardware
- ❖ Hardware: (2) w/ pull hardware
- ❖ Hardware: w/ drip cap
- ❖ Hardware: (2) w/ hydraulic closers

Interior Doors

- ❖ Int. Door: None

Windows

- ❖ Window: (4) 48" X 24" Horizontal sliding window
- ❖ Window: Installed 56" AFF

- ❖ Frame Finish: Bronze finish
- ❖ Glazing: Double insulated
- ❖ Glazing: Low E
- ❖ Tinting: Clear
- ❖ Blinds: Horizontal 1" pvc mini blinds
- ❖ Blinds: Color to be: Alabaster

Electrical

- ❖ Service: 120/240 V. 1-Phase 60 HZ, 3-Wire
- ❖ Load Center: (1) 150 Amp Panel
- ❖ Load Center: w/ Main Breaker
- ❖ Load Center: Interior Recessed
- ❖ Service Entrance: EMT Conduit thru floor
- ❖ Raceway: EMT thin wall conduit (#12 min. wire size) - Type THHN with isolated ground
- ❖ Interior Lights: (12) 48" (4) Tube fluorescent w/ diffuser, recessed, T-grid lay-in
- ❖ Interior Lights: Electronic ballasts
- ❖ Interior Lights: T-8 Lamps
- ❖ Interior Lights: Secure lights in T-grid to rafters with tie-wires at 2 opposite corners (min)
- ❖ Ext. Lights: (2) Fluorescent porch light w/photocell
- ❖ Exit/Emerg. Lights: (2) Combination exit light with dual head emergency lights w/battery back-up
- ❖ Receptacle: (10) 20A/125V Duplex
- ❖ Receptacle: (2) 20A/125V Exterior waterproof
- ❖ Switching: 15 Amp, 120 Volt, As required by code
- ❖ Devices/Covers: Ivory devices and cover plates

Plumbing

- ❖ Plumbing: None

HVAC

- ❖ Type: (2) Wall hung package unit. Color to be Beige
- ❖ Cooling: 3.0 ton
- ❖ Heat: 10KW heat strips
- ❖ Supply Duct: 1.5" Foil-faced rigid fiberglass duct board
- ❖ Supply Diffusers: (12) 24"X 24" 4-way t-grid lay-in with adjustable damper
- ❖ Return Duct: None, open return to HVAC unit
- ❖ Return Diffusers: 14"x 30" Register at unit
- ❖ Thermostat: (2) Programmable Thermostat

Millwork

- ❖ Marker Boards (4) 8' X 4' standard white dry-erase marker boards
- ❖ Tack Boards: (2) 4' X 4' standard fabric tack boards

Fire Protection

- ❖ Rated Construction: No exterior or interior fired rated assemblies
- ❖ Fire Alarm: None
- ❖ Fire Sprinkler: None

Customer:

- ❖ Building: (1) 68x24 Wet Classroom (64x24 nominal box size)
- ❖ Units/Building: 2
- ❖ Square Feet/Building: 1536 SF

The Cooperative Purchasing Network ESC 4

Design Criteria

- ❖ Code: IBC 2015
- ❖ Code: IECC 2015
- ❖ Construction Type: V-B
- ❖ Occupancy Use: Education and Business
- ❖ Floor Live Load: 50 PSF (2000lb concentrated - 100 PSF at corridor)
- ❖ Wind Load (V3s): 130 MPH Exposure - B
- ❖ Roof Live Load: 20 PSF
- ❖ State Eng. Seal: TX
- ❖ State Decal: TX - Texas Department of Licensing and Regulation
- ❖ Accessibility: NFPA 101
- ❖ Accessibility: ADA (ADAAG)
- ❖ Accessibility: TAS

Frame

- ❖ Type: Outrigger - Outriggers and Crossmembers at 48" O.C.
Main beams to be 99.5" O.C.
- ❖ Main Beam: 12" Jr. I-beam
- ❖ Axles: New
- ❖ Axles: Triple 6000# rated with (2) brake (1) tag
- ❖ Hitch: Detachable underslung
- ❖ Tires: New
- ❖ Tires: 8.0 X 14.5 - 10 Ply

Floor

- ❖ Joists: 2X8 #2 SYP, equal or better
- ❖ Framing Type: Transverse
- ❖ Joist Spacing: 16" O.C.
- ❖ Perimeter Rail: Double
- ❖ Decking: 3/4" T & G, U.L. Plywood -single layer.
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Bottom Board:: .040 Simplex bottom board or equal - Fiber reinforced

- ❖ Covering: 1536 SF - 1/8" Commercial Vinyl Composition Tile
Adjacent tile rows shall be offset 50%
- ❖ Covering: Hold back tile 5.5" each side of mateline.
- ❖ Base Trim: 4" Vinyl Cove - Base Color to be: CB-83 Burnt Umber

Exterior Walls

- ❖ Studs: 2X4 #2 SYP, equal or better
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- ❖ Top Plate: Double #2 SYP, equal or better
- ❖ Bottom Plate: Single #2 SYP, equal or better
- ❖ Sheathing: 3/8" CDX Plywood minimum
- ❖ Sheathing: 15# Felt Paper
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Siding: 26 ga. Steel with color finish, high rib profile (R-Panel)
Color to be: Light Stone
- ❖ Trim: 26 ga. steel, eave and rake trim, Color to be: Emerald Green
- ❖ Trim: 26 ga. steel, corners windows and doors, Color to be: Light Stone
- ❖ Trim: 26 ga. steel, bottom z-trim, Color to be: Light Stone
- ❖ Covering: Woodgrain paneling -or-
- ❖ Covering: Vinyl covered gypsum
- ❖ Covering: Mfr. to run VCG to mateline; ship loose a vinyl wrapped 4" batten for wall seams
- ❖ Covering Height: 8 FT
- ❖ Battens: Vinyl wrapped - Color to be: Ruff Stuff White
- ❖ Skirting: Option - 26 ga. Steel with color finish, high rib profile (R-Panel)
Color to be: Light Stone

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- ❖ Stud Spacing: 16"O.C.
- ❖ Top Plate: Double #2 SYP, equal or better
- ❖ Bottom Plate: Single #2 SYP, equal or better
- ❖ Sheathing: As required by code for shear walls
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- ❖ Covering Height: 8 FT
- ❖ Battens: Vinyl wrapped - Color to be: Ruff Stuff White
- ❖ Insulation: R-11 unfaced fiberglass batt

Roof

Approved by _____
(signature)

- ❖ Rafters: Flat Solid Rafter
- ❖ Rafter Size: 2X6 #2 SYP, equal or better
- ❖ Rafter Spacing: 24"O.C. max.
- ❖ Roof Slope: Complex (peak at mateline), 2" per ft.
- ❖ Mansard: None
- ❖ Mate Beam: Wood Girder Truss
- ❖ Minimum Span: Clear Span in Each Class - No Columns in Rooms
- ❖ Mate Beam Posts: Mate Beam Posts Shall be Concealed in Walls
- ❖ Ceiling: 2 ft. x 4 ft. Standard suspended acoustical ceiling. Armstrong #769 Mineral Fiber Tile installed at factory and secured for Transport
- ❖ Ceiling: T-grid to be terminated into matebeam w/ white prefinished 9" MDF trim
- ❖ Ceiling Height.: 7' - 10-1/2" A.F.F.
- ❖ Sub-Ceiling: None - netting secured to rafters to support insulation
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Sheathing: 7/16" OSB
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- ❖ Door Type: (2) 36 X 80 Commercial steel door with steel KD or welded frame - Color to be: Kelly Green
- ❖ Brand/Model: SteelCraft 18ga with 16ga KD frame -or-
- ❖ Brand/Model: Tell Manufacturing. Telstar Door, Color: Colonial White
- ❖ Hardware: (2) w/ panic hardware
- ❖ Hardware: (2) w/ pull hardware
- ❖ Hardware: w/ drip cap
- ❖ Hardware: (2) w/ hydraulic closers

Interior Doors

- ❖ Int. Door: None

Windows

- ❖ Window: (4) 48" X 24" Horizontal sliding window
- ❖ Window: Installed 56" AFF

- ❖ Frame Finish: Bronze finish
- ❖ Glazing: Double insulated
- ❖ Glazing: Low E
- ❖ Tinting: Clear
- ❖ Blinds: Horizontal 1" pvc mini blinds
- ❖ Blinds: Color to be: Alabaster

Electrical

- ❖ Service: 120/240 V. 1-Phase 60 HZ, 3-Wire
- ❖ Load Center: (1) 150 Amp Panel
- ❖ Load Center: w/ Main Breaker
- ❖ Load Center: Interior Recessed
- ❖ Service Entrance: EMT Conduit thru floor
- ❖ Raceway: EMT thin wall conduit (#12 min. wire size) - Type THHN with isolated ground
- ❖ Interior Lights: (12) 48" (4) Tube fluorescent w/ diffuser, recessed, T-grid lay-in
- ❖ Interior Lights: Electronic ballasts
- ❖ Interior Lights: T-8 Lamps
- ❖ Interior Lights: Secure lights in T-grid to rafters with tie-wires at 2 opposite corners (min)
- ❖ Ext. Lights: (2) Fluorescent porch light w/photocell
- ❖ Exit/Emerg. Lights: (2) Combination exit light with dual head emergency lights w/battery back-up
- ❖ Receptacle: (10) 20A/125V Duplex
- ❖ Receptacle: (2) 20A/125V Exterior waterproof
- ❖ Switching: 15 Amp, 120 Volt, As required by code
- ❖ Devices/Covers: Ivory devices and cover plates

Plumbing

- ❖ Supply Piping: Type "L" Hard Copper
- ❖ DWV Piping: Schedule 40 PVC with multiple drops, no manifold
- ❖ Water Closet: (2) Handicap tank type
- ❖ Lavatory: (2) White vitreous wall hung w/ADA handles and under sink scald protection
- ❖ Water Heater: (1) Insta-Hot EEMAX, Multiple Sink EX-55
- ❖ RR Accessory: (2) Chrome single-roll toilet paper holder
- ❖ RR Accessory: (2) Set(s) of grab bars for water closets per code
- ❖ RR Accessory: (2) 18" x 36" Mirror with stainless surround

HVAC

- ❖ Type: (2) Wall hung package unit. Color to be Beige
- ❖ Cooling: 3.0 ton

- ❖ Heat: 10KW heat strips
- ❖ Supply Duct: 1.5" Foil-faced rigid fiberglass duct board
- ❖ Supply Diffusers: (12) 24"X 24" 4-way t-grid lay-in with adjustable damper
- ❖ Return Duct: None, open return to HVAC unit
- ❖ Return Diffusers: 14"x 30" Register at unit
- ❖ Thermostat: (2) Programmable Thermostat

Millwork

- ❖ Marker Boards (4) 8' X 4' standard white dry-erase marker boards
- ❖ Tack Boards: (2) 4' X 4' standard fabric tack boards

Fire Protection

- ❖ Rated Construction: No exterior or interior fired rated assemblies
- ❖ Fire Alarm: None
- ❖ Fire Sprinkler: None

Customer:

❖ Building:	The Cooperative Purchasing Network ESC 4 (1) 68x56 Dry 4 Classroom (64x56 nominal box size)
❖ Units/Building:	5
❖ Square Feet/Building:	3584 SF

Design Criteria

❖ Code:	IBC 2015
❖ Code:	IECC 2015
❖ Construction Type:	V-B
❖ Occupancy Use:	Education and Business
❖ Floor Live Load:	50 PSF (2000lb concentrated - 100 PSF at corridor)
❖ Wind Load (V3s):	130 MPH Exposure - B
❖ Roof Live Load:	20 PSF
❖ State Eng. Seal:	TX
❖ State Decal:	TX - Texas Department of Licensing and Regulation
❖ Accessibility:	NFPA 101
❖ Accessibility:	ADA (ADAAG)
❖ Accessibility:	TAS

Frame

❖ Type:	Outrigger - Outriggers and Crossmembers at 48" O.C. Main beams to be 99.5" O.C.
❖ Main Beam:	12" Jr. I-beam
❖ Axles:	New
❖ Axles:	Triple 6000# rated with (2) brake (1) tag
❖ Hitch:	Detachable underslung
❖ Tires:	New
❖ Tires:	8.0 X 14.5 - 10 Ply

Floor

❖ Joists:	2X8 #2 SYP, equal or better
❖ Framing Type:	Transverse
❖ Joist Spacing:	16" O.C.
❖ Perimeter Rail:	Double
❖ Decking	3/4" T & G, U.L. Plywood -single layer.
❖ Insulation:	As required by 2015 IECC Energy Check
❖ Bottom Board::	.040 Simplex bottom board or equal - Fiber reinforced

- ❖ Covering: 1536 SF - 1/8" Commercial Vinyl Composition Tile
Adjacent tile rows shall be offset 50%
- ❖ Covering: Hold back tile 5.5" each side of mateline.
- ❖ Base Trim: 4" Vinyl Cove - Base Color to be: CB-83 Burnt Umber

Exterior Walls

- ❖ Studs: 2X4 #2 SYP, equal or better
- ❖ Stud Spacing: 16"O.C.
- ❖ Top Plate: Double #2 SYP, equal or better
- ❖ Bottom Plate: Single #2 SYP, equal or better
- ❖ Sheathing: 3/8" CDX Plywood minimum
- ❖ Sheathing: 15# Felt Paper
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Siding: 26 ga. Steel with color finish, high rib profile (R-Panel)
Color to be: Light Stone
- ❖ Trim: 26 ga. steel, eave and rake trim, Color to be: Emerald Green
- ❖ Trim: 26 ga. steel, corners windows and doors, Color to be: Light Stone
- ❖ Trim: 26 ga. steel, bottom z-trim, Color to be: Light Stone
- ❖ Covering: 4' Fiberglass reinforced paneling (FRP) wainscot on all restroom walls
- ❖ Covering: Woodgrain paneling -or-
- ❖ Covering: Vinyl covered gypsum
- ❖ Covering: Mfr. to run VCG to mateline; ship loose a vinyl wrapped 4" batten for wall seams
- ❖ Covering Height: 8 FT
- ❖ Battens: Vinyl wrapped - Color to be: Ruff Stuff White
- ❖ Skirting: Option - 26 ga. Steel with color finish, high rib profile (R-Panel)
Color to be: Light Stone

Interior Walls

- ❖ Studs: 2X4 #2 SYP, equal or better
- ❖ Stud Spacing: 16"O.C.
- ❖ Top Plate: Double #2 SYP, equal or better
- ❖ Bottom Plate: Single #2 SYP, equal or better
- ❖ Sheathing: As required by code for shear walls
- ❖ Covering: 4' Fiberglass reinforced paneling (FRP) wainscot on all restroom walls
- ❖ Covering: Woodgrain paneling -or-
- ❖ Covering: Vinyl covered gypsum
- ❖ Covering: Mfr. to run VCG to mateline; ship loose a vinyl wrapped 4" batten for wall seams
- ❖ Covering Height: 8 FT
- ❖ Battens: Vinyl wrapped - Color to be: Ruff Stuff White
- ❖ Insulation: R-11 unfaced fiberglass batt

Roof

- ❖ Rafters: Flat Solid Rafter
- ❖ Rafter Size 2X6 #2 SYP, equal or better
- ❖ Rafter Spacing: 24"O.C. max.
- ❖ Roof Slope: Transverse Ridge, 1/4" per ft.
- ❖ Mansard: None
- ❖ Mate Beam: Plywood -or-
- ❖ Mate Beam: Wood Girder Truss
- ❖ Minimum Span: Clear Span in Each Class - No Columns in Rooms
- ❖ Mate Beam Posts: Mate Beam Posts Shall be Concealed in Walls
- ❖ Ceiling: 2 ft. x 4 ft. Standard suspended acoustical ceiling. Armstrong #769 Mineral Fiber Tile installed at factory and secured for Transport
- ❖ Ceiling: T-grid to be terminated into matebeam w/ white prefinished 9" MDF trim
- ❖ Ceiling Height.: 7' - 10-1/2" A.F.F.
- ❖ Sub-Ceiling: None - netting secured to rafters to support insulation
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Sheathing: 7/16" FR-Deck (block all edges) Mulehide
- ❖ Roofing: 45 mil EPDM (black), Mulehide

Exterior Doors

- ❖ Door Type: (4) 36 X 80 Commercial steel door with steel KD or welded frame - Color to be: Kelly Green
- ❖ Brand/Model: SteelCraft 18ga with 16ga KD frame -or-
- ❖ Brand/Model: Tell Manufacturing. Telstar Door, Color: Colonial White
- ❖ Hardware: (4) w/ panic hardware
- ❖ Hardware: (4) w/ pull hardware
- ❖ Hardware: w/ drip cap
- ❖ Hardware: (4) w/ hydraulic closers

Interior Doors

- ❖ Int. Door: 36 X 80 Prefinished hollow core
- ❖ Int. Door: Set in timely steel jamb or equal
- ❖ Hardware: w/ levered privacy locksets (restroom(s)), Tell Grade II
- ❖ Hardware: Floor door stops

Windows

- ❖ Window: (8) 48" X 24" Horizontal sliding window
- ❖ Window: Manufacturer: Philips, HR or Royal
- ❖ Window: Installed 56" AFF
- ❖ Frame Finish: Bronze finish
- ❖ Glazing: Double insulated
- ❖ Glazing: Low E
- ❖ Tinting: Clear
- ❖ Blinds: Horizontal 1" pvc mini blinds
- ❖ Blinds: Color to be: Alabaster

Electrical

- ❖ Service: 120/240 V. 1-Phase 60 HZ, 3-Wire
- ❖ Load Center: (2) 150 Amp Panel
- ❖ Load Center: w/ Main Breaker
- ❖ Load Center: Interior Recessed
- ❖ Service Entrance: EMT Conduit thru floor
- ❖ Raceway: EMT thin wall conduit (#12 min. wire size) - Type THHN with isolated ground
- ❖ Interior Lights: (24) 48" (4) Tube fluorescent w/ diffuser, recessed, T-grid lay-in
- ❖ Interior Lights: Electronic ballasts
- ❖ Interior Lights: T-8 Lamps
- ❖ Interior Lights: Secure lights in T-grid to rafters with tie-wires at 2 opposite corners (min)
- ❖ Ext. Lights: (4) Fluorescent porch light w/photocell
- ❖ Exit/Emerg. Lights: (4) Combination exit light with dual head emergency lights w/battery back-up
- ❖ Receptacle: (20) 20A/125V Duplex
- ❖ Receptacle: (4) 20A/125V Exterior waterproof
- ❖ Switching: 15 Amp, 120 Volt, As required by code
- ❖ Devices/Covers: Ivory devices and cover plates

Plumbing

- ❖ Plumbing: None

HVAC

- ❖ Type: (4) Wall hung package unit. Color to be Beige
- ❖ Cooling: 3.0 ton
- ❖ Heat: 10KW heat strips
- ❖ Supply Duct: 1.5" Foil-faced rigid fiberglass duct board
- ❖ Supply Diffusers: (24) 24"X 24" 4-way t-grid lay-in with adjustable damper
- ❖ Return Duct: None, open return to HVAC unit

- ❖ Return Diffusers: 14"x 30" Register at unit
- ❖ Thermostat: (4) Programmable Thermostat

Millwork

- ❖ Marker Boards (8) 8' X 4' standard white dry-erase marker boards
- ❖ Tack Boards: (4) 4' X 4' standard fabric tack boards

Fire Protection

- ❖ Rated Construction: No exterior or interior fired rated assemblies
- ❖ Fire Alarm: None
- ❖ Fire Sprinkler: None
- ❖ Fire Extinguishers: None

Customer:

❖ Building:	The Cooperative Purchasing Network ESC 4 (1) 70x56 Wet 4 Classroom (66x56 nominal box size)
❖ Units/Building:	5
❖ Square Feet/Building:	3696 SF

Design Criteria

❖ Code:	IBC 2015
❖ Code:	IECC 2015
❖ Construction Type:	V-B
❖ Occupancy Use:	Education and Business
❖ Floor Live Load:	50 PSF (2000lb concentrated - 100 PSF at corridor)
❖ Wind Load (V3s):	130 MPH Exposure - B
❖ Roof Live Load:	20 PSF
❖ State Eng. Seal:	TX
❖ State Decal:	TX - Texas Department of Licensing and Regulation
❖ Accessibility:	NFPA 101
❖ Accessibility:	ADA (ADAAG)
❖ Accessibility:	TAS

Frame

❖ Type:	Outrigger - Outriggers and Crossmembers at 48" O.C. Main beams to be 99.5" O.C.
❖ Main Beam:	12" Jr. I-beam
❖ Axles:	New
❖ Axles:	Triple 6000# rated with (2) brake (1) tag
❖ Hitch:	Detachable underslung
❖ Tires:	New
❖ Tires:	8.0 X 14.5 - 10 Ply

Floor

❖ Joists:	2X8 #2 SYP, equal or better
❖ Framing Type:	Transverse
❖ Joist Spacing:	16" O.C.
❖ Perimeter Rail:	Double
❖ Decking	3/4" T & G, U.L. Plywood -single layer.
❖ Insulation:	As required by 2015 IECC Energy Check
❖ Bottom Board::	.040 Simplex bottom board or equal - Fiber reinforced

- ❖ Covering: 1536 SF - 1/8" Commercial Vinyl Composition Tile
Adjacent tile rows shall be offset 50%
- ❖ Covering: Hold back tile 5.5" each side of mateline.
- ❖ Base Trim: 4" Vinyl Cove - Base Color to be: CB-83 Burnt Umber

Exterior Walls

- ❖ Studs: 2X4 #2 SYP, equal or better
- ❖ Stud Spacing: 16"O.C.
- ❖ Top Plate: Double #2 SYP, equal or better
- ❖ Bottom Plate: Single #2 SYP, equal or better
- ❖ Sheathing: 3/8" CDX Plywood minimum
- ❖ Sheathing: 15# Felt Paper
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Siding: 26 ga. Steel with color finish, high rib profile (R-Panel)
Color to be: Light Stone
- ❖ Trim: 26 ga. steel, eave and rake trim, Color to be: Emerald Green
- ❖ Trim: 26 ga. steel, corners windows and doors, Color to be: Light Stone
- ❖ Trim: 26 ga. steel, bottom z-trim, Color to be: Light Stone
- ❖ Covering: 4' Fiberglass reinforced paneling (FRP) wainscot on all restroom walls
- ❖ Covering: Woodgrain paneling -or-
- ❖ Covering: Vinyl covered gypsum
- ❖ Covering: Mfr. to run VCG to mateline; ship loose a vinyl wrapped 4" batten for wall seams
- ❖ Covering Height: 8 FT
- ❖ Battens: Vinyl wrapped - Color to be: Ruff Stuff White
- ❖ Skirting: Option - 26 ga. Steel with color finish, high rib profile (R-Panel)
Color to be: Light Stone

Interior Walls

- ❖ Studs: 2X4 #2 SYP, equal or better
- ❖ Stud Spacing: 16"O.C.
- ❖ Top Plate: Double #2 SYP, equal or better
- ❖ Bottom Plate: Single #2 SYP, equal or better
- ❖ Sheathing: As required by code for shear walls
- ❖ Covering: 4' Fiberglass reinforced paneling (FRP) wainscot on all restroom walls
- ❖ Covering: Woodgrain paneling -or-
- ❖ Covering: Vinyl covered gypsum
- ❖ Covering: Mfr. to run VCG to mateline; ship loose a vinyl wrapped 4" batten for wall seams
- ❖ Covering Height: 8 FT
- ❖ Battens: Vinyl wrapped - Color to be: Ruff Stuff White
- ❖ Insulation: R-11 unfaced fiberglass batt

Roof

- ❖ Rafters: Flat Solid Rafter
- ❖ Rafter Size 2X6 #2 SYP, equal or better
- ❖ Rafter Spacing: 24"O.C. max.
- ❖ Roof Slope: Transverse Ridge, 1/4" per ft.
- ❖ Mansard: None
- ❖ Mate Beam: Plywood -or-
- ❖ Mate Beam: Wood Girder Truss
- ❖ Minimum Span: Clear Span in Each Class - No Columns in Rooms
- ❖ Mate Beam Posts: Mate Beam Posts Shall be Concealed in Walls
- ❖ Ceiling: 2 ft. x 4 ft. Standard suspended acoustical ceiling. Armstrong #769 Mineral Fiber Tile installed at factory and secured for Transport
- ❖ Ceiling: T-grid to be terminated into matebeam w/ white prefinished 9" MDF trim
- ❖ Ceiling Height.: 7' - 10-1/2" A.F.F.
- ❖ Sub-Ceiling: None - netting secured to rafters to support insulation
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Sheathing: 7/16" FR-Deck (block all edges) Mulehide
- ❖ Roofing: 45 mil EPDM (black), Mulehide

Exterior Doors

- ❖ Door Type: (4) 36 X 80 Commercial steel door with steel KD or welded frame - Color to be: Kelly Green
- ❖ Brand/Model: SteelCraft 18ga with 16ga KD frame -or-
- ❖ Brand/Model: Tell Manufacturing. Telstar Door, Color: Colonial White
- ❖ Hardware: (4) w/ panic hardware
- ❖ Hardware: (4) w/ pull hardware
- ❖ Hardware: w/ drip cap
- ❖ Hardware: (4) w/ hydraulic closers

Interior Doors

- ❖ Int. Door: 36 X 80 Prefinished hollow core
- ❖ Int. Door: Set in timely steel jamb or equal
- ❖ Hardware: w/ levered privacy locksets (restroom(s)), Tell Grade II
- ❖ Hardware: Floor door stops

Windows

- ❖ Window: (8) 48" X 24" Horizontal sliding window
- ❖ Window: Manufacturer: Philips, HR or Royal
- ❖ Window: Installed 56" AFF
- ❖ Frame Finish: Bronze finish
- ❖ Glazing: Double insulated
- ❖ Glazing: Low E
- ❖ Tinting: Clear
- ❖ Blinds: Horizontal 1" pvc mini blinds
- ❖ Blinds: Color to be: Alabaster

Electrical

- ❖ Service: 120/240 V. 1-Phase 60 HZ, 3-Wire
- ❖ Load Center: (2) 150 Amp Panel
- ❖ Load Center: w/ Main Breaker
- ❖ Load Center: Interior Recessed
- ❖ Service Entrance: EMT Conduit thru floor
- ❖ Raceway: EMT thin wall conduit (#12 min. wire size) - Type THHN with isolated ground
- ❖ Interior Lights: (24) 48" (4) Tube fluorescent w/ diffuser, recessed, T-grid lay-in
- ❖ Interior Lights: Electronic ballasts
- ❖ Interior Lights: T-8 Lamps
- ❖ Interior Lights: Secure lights in T-grid to rafters with tie-wires at 2 opposite corners (min)
- ❖ Ext. Lights: (4) Fluorescent porch light w/photocell
- ❖ Exit/Emerg. Lights: (4) Combination exit light with dual head emergency lights w/battery back-up
- ❖ Receptacle: (20) 20A/125V Duplex
- ❖ Receptacle: (4) 20A/125V Exterior waterproof
- ❖ Switching: 15 Amp, 120 Volt, As required by code
- ❖ Devices/Covers: Ivory devices and cover plates

Plumbing

- ❖ Supply Piping: Type "L" Hard Copper
- ❖ DWV Piping: Schedule 40 PVC with multiple drops, no manifold
- ❖ Water Closet: (4) Handicap tank type
- ❖ Lavatory: (4) White vitreous wall hung w/ADA handles and under sink scald protection
- ❖ Water Heater: (2) Insta-Hot EEMAX, Multiple Sink EX-55
- ❖ RR Accessory: (4) Chrome single-roll toilet paper holder
- ❖ RR Accessory: (4) Set(s) of grab bars for water closets per code
- ❖ RR Accessory: (4) 18" x 36" Mirror with stainless surround

HVAC

Approved by _____
(signature)

- ❖ Type: (4) Wall hung package unit. Color to be Beige
- ❖ Cooling: 3.0 ton
- ❖ Heat: 10KW heat strips
- ❖ Supply Duct: 1.5" Foil-faced rigid fiberglass duct board
- ❖ Supply Diffusers: (24) 24"X 24" 4-way t-grid lay-in with adjustable damper
- ❖ Return Duct: None, open return to HVAC unit
- ❖ Return Diffusers: 14"x 30" Register at unit
- ❖ Thermostat: (4) Programmable Thermostat

Millwork

- ❖ Marker Boards (8) 8' X 4' standard white dry-erase marker boards
- ❖ Tack Boards: (4) 4' X 4' standard fabric tack boards

Fire Protection

- ❖ Rated Construction: No exterior or interior fired rated assemblies
- ❖ Fire Alarm: None
- ❖ Fire Sprinkler: None
- ❖ Fire Extinguishers: None

Customer:

❖ Building:	The Cooperative Purchasing Network ESC 4
❖ Units/Building:	(1) 68x98 Dry 6 Classroom (64x98 nominal box size)
❖ Square Feet/Building:	7
	6272 SF

Design Criteria

❖ Code:	IBC 2015
❖ Code:	IECC 2015
❖ Construction Type:	V-B
❖ Occupancy Use:	Education and Business
❖ Floor Live Load:	50 PSF (2000lb concentrated - 100 PSF at corridor)
❖ Wind Load (V3s):	130 MPH Exposure - B
❖ Roof Live Load:	20 PSF
❖ State Eng. Seal:	TX
❖ State Decal:	TX - Texas Department of Licensing and Regulation
❖ Accessibility:	NFPA 101
❖ Accessibility:	ADA (ADAAG)
❖ Accessibility:	TAS

Frame

❖ Type:	Outrigger - Outriggers and Crossmembers at 48" O.C. Main beams to be 99.5" O.C.
❖ Main Beam:	12" Jr. I-beam
❖ Axles:	New
❖ Axles:	Triple 6000# rated with (2) brake (1) tag
❖ Hitch:	Detachable underslung
❖ Tires:	New
❖ Tires:	8.0 X 14.5 - 10 Ply

Floor

❖ Joists:	2X8 #2 SYP, equal or better
❖ Framing Type:	Transverse
❖ Joist Spacing:	16" O.C.
❖ Perimeter Rail:	Double
❖ Decking	3/4" T & G, U.L. Plywood -single layer.
❖ Insulation:	As required by 2015 IECC Energy Check
❖ Bottom Board::	.040 Simplex bottom board or equal - Fiber reinforced

- ❖ Covering: 1536 SF - 1/8" Commercial Vinyl Composition Tile
Adjacent tile rows shall be offset 50%
- ❖ Covering: Hold back tile 5.5" each side of mateline.
- ❖ Base Trim: 4" Vinyl Cove - Base Color to be: CB-83 Burnt Umber

Exterior Walls

- ❖ Studs: 2X4 #2 SYP, equal or better
- ❖ Stud Spacing: 16"O.C.
- ❖ Top Plate: Double #2 SYP, equal or better
- ❖ Bottom Plate: Single #2 SYP, equal or better
- ❖ Sheathing: 3/8" CDX Plywood minimum
- ❖ Sheathing: 15# Felt Paper
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Siding: 26 ga. Steel with color finish, high rib profile (R-Panel)
Color to be: Light Stone
- ❖ Trim: 26 ga. steel, eave and rake trim, Color to be: Emerald Green
- ❖ Trim: 26 ga. steel, corners windows and doors, Color to be: Light Stone
- ❖ Trim: 26 ga. steel, bottom z-trim, Color to be: Light Stone
- ❖ Covering: Woodgrain paneling -or-
- ❖ Covering: Vinyl covered gypsum
- ❖ Covering: Mfr. to run VCG to mateline; ship loose a vinyl wrapped 4" batten for wall seams
- ❖ Covering Height: 8 FT
- ❖ Battens: Vinyl wrapped - Color to be: Ruff Stuff White
- ❖ Skirting: Option - 26 ga. Steel with color finish, high rib profile (R-Panel)
Color to be: Light Stone

Interior Walls

- ❖ Studs: 2X4 #2 SYP, equal or better
- ❖ Stud Spacing: 16"O.C.
- ❖ Top Plate: Double #2 SYP, equal or better
- ❖ Bottom Plate: Single #2 SYP, equal or better
- ❖ Sheathing: As required by code for shear walls
- ❖ Covering: Woodgrain paneling -or-
- ❖ Covering: Vinyl covered gypsum
- ❖ Covering: Mfr. to run VCG to mateline; ship loose a vinyl wrapped 4" batten for wall seams
- ❖ Covering Height: 8 FT
- ❖ Battens: Vinyl wrapped - Color to be: Ruff Stuff White
- ❖ Insulation: R-11 unfaced fiberglass batt

Roof

Approved by _____
(signature)

- ❖ Rafters: Flat Solid Rafter
- ❖ Rafter Size: 2X8 #2 SYP, equal or better
- ❖ Rafter Spacing: 24"O.C. max.
- ❖ Roof Slope: Transverse Ridge, 1/4" per ft.
- ❖ Mansard: None
- ❖ Mate Beam: Plywood -or-
- ❖ Mate Beam: Wood Girder Truss
- ❖ Minimum Span: Clear Span in Each Class - No Columns in Rooms
- ❖ Mate Beam Posts: Mate Beam Posts Shall be Concealed in Walls
- ❖ Ceiling: 2 ft. x 4 ft. Standard suspended acoustical ceiling. Armstrong #769 Mineral Fiber Tile installed at factory and secured for Transport
- ❖ Ceiling: T-grid to be terminated into matebeam w/ white prefinished 9" MDF trim
- ❖ Ceiling Height.: 7' - 10-1/2" A.F.F.
- ❖ Sub-Ceiling: None - netting secured to rafters to support insulation
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Sheathing: 7/16" FR-Deck (block all edges) Mulehide
- ❖ Roofing: 45 mil EPDM (black), Mulehide

Exterior Doors

- ❖ Door Type: (2) 36 X 80 Commercial steel door with steel KD or welded frame - Color to be: Kelly Green
- ❖ Brand/Model: SteelCraft 18ga with 16ga KD frame -or-
- ❖ Brand/Model: Tell Manufacturing. Telstar Door, Color: Colonial White
- ❖ Hardware: (2) w/ panic hardware
- ❖ Hardware: (2) w/ pull hardware
- ❖ Hardware: w/ drip cap
- ❖ Hardware: (2) w/ hydraulic closers

Interior Doors

- ❖ Int. Door: (6) 36 X 80 Solid core prefinished wood door
- ❖ Int. Door: Set in timely steel jamb or equal
- ❖ Hardware: (6) w/ levered passage locksets, Tell Grade II
- ❖ Hardware: (6) w/ closer hinges
- ❖ Hardware: Floor door stops

Windows

- ❖ Window: (12) 48" X 24" Horizontal sliding window

- ❖ Window: Manufacturer: Philips, HR or Royal
- ❖ Window: Installed 56" AFF
- ❖ Frame Finish: Bronze finish
- ❖ Glazing: Double insulated
- ❖ Glazing: Low E
- ❖ Tinting: Clear
- ❖ Blinds: Horizontal 1" pvc mini blinds
- ❖ Blinds: Color to be: Alabaster

Electrical

- ❖ Service: 120/240 V. 1-Phase 60 HZ, 3-Wire
- ❖ Load Center: (3) 150 Amp Panel
- ❖ Load Center: w/ Main Breaker
- ❖ Load Center: Interior Recessed
- ❖ Service Entrance: EMT Conduit thru floor
- ❖ Raceway: EMT thin wall conduit (#12 min. wire size) - Type THHN with isolated ground
- ❖ Interior Lights: (40) 48" (4) Tube fluorescent w/ diffuser, recessed, T-grid lay-in
- ❖ Interior Lights: Electronic ballasts
- ❖ Interior Lights: T-8 Lamps
- ❖ Interior Lights: Secure lights in T-grid to rafters with tie-wires at 2 opposite corners (min)
- ❖ Ext. Lights: (2) Fluorescent porch light w/photocell
- ❖ Exit/Emerg. Lights: (8) Combination exit light with dual head emergency lights w/battery back-up
- ❖ Receptacle: (30) 20A/125V Duplex
- ❖ Receptacle: (6) 20A/125V Exterior waterproof
- ❖ Switching: 15 Amp, 120 Volt, As required by code
- ❖ Devices/Covers: Ivory devices and cover plates

Plumbing

- ❖ Plumbing: None

HVAC

- ❖ Type: (6) Wall hung package unit. Color to be Beige
- ❖ Cooling: 3.0 ton
- ❖ Heat: 10KW heat strips
- ❖ Supply Duct: 1.5" Foil-faced rigid fiberglass duct board
- ❖ Supply Diffusers: (36) 24"X 24" 4-way t-grid lay-in with adjustable damper
- ❖ Return Duct: None, open return to HVAC unit
- ❖ Return Diffusers: 14"x 30" Register at unit

- ❖ Thermostat: (6) Programmable Thermostat

Millwork

- ❖ Marker Boards (12) 8' X 4' standard white dry-erase marker boards
- ❖ Tack Boards: (6) 4' X 4' standard fabric tack boards

Fire Protection

- ❖ Rated Construction: No exterior fired rated assemblies
- ❖ Rated Construction: 1 Hour rated corridors with 20min. Doors and closers
- ❖ Fire Alarm: None
- ❖ Fire Sprinkler: None
- ❖ Fire Extinguishers: None

Customer:

❖ Building:	The Cooperative Purchasing Network ESC 4 (1) 68x98 Wet 6 Classroom (64x98 nominal box size)
❖ Units/Building:	7
❖ Square Feet/Building:	6272 SF

Design Criteria

❖ Code:	IBC 2015
❖ Code:	IECC 2015
❖ Construction Type:	V-B
❖ Occupancy Use:	Education and Business
❖ Floor Live Load:	50 PSF (2000lb concentrated - 100 PSF at corridor)
❖ Wind Load (V3s):	130 MPH Exposure - B
❖ Roof Live Load:	20 PSF
❖ State Eng. Seal:	TX
❖ State Decal:	TX - Texas Department of Licensing and Regulation
❖ Accessibility:	NFPA 101
❖ Accessibility:	ADA (ADAAG)
❖ Accessibility:	TAS

Frame

❖ Type:	Outrigger - Outriggers and Crossmembers at 48" O.C. Main beams to be 99.5" O.C.
❖ Main Beam:	12" Jr. I-beam
❖ Axles:	New
❖ Axles:	Triple 6000# rated with (2) brake (1) tag
❖ Hitch:	Detachable underslung
❖ Tires:	New
❖ Tires:	8.0 X 14.5 - 10 Ply

Floor

❖ Joists:	2X8 #2 SYP, equal or better
❖ Framing Type:	Transverse
❖ Joist Spacing:	16" O.C.
❖ Perimeter Rail:	Double
❖ Decking	3/4" T & G, U.L. Plywood -single layer.
❖ Insulation:	As required by 2015 IECC Energy Check
❖ Bottom Board::	.040 Simplex bottom board or equal - Fiber reinforced

- ❖ Covering: 1536 SF - 1/8" Commercial Vinyl Composition Tile
Adjacent tile rows shall be offset 50%
- ❖ Covering: Hold back tile 5.5" each side of mateline.
- ❖ Base Trim: 4" Vinyl Cove - Base Color to be: CB-83 Burnt Umber

Exterior Walls

- ❖ Studs: 2X4 #2 SYP, equal or better
- ❖ Stud Spacing: 16"O.C.
- ❖ Top Plate: Double #2 SYP, equal or better
- ❖ Bottom Plate: Single #2 SYP, equal or better
- ❖ Sheathing: 3/8" CDX Plywood minimum
- ❖ Sheathing: 15# Felt Paper
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Siding: 26 ga. Steel with color finish, high rib profile (R-Panel)
Color to be: Light Stone
- ❖ Trim: 26 ga. steel, eave and rake trim, Color to be: Emerald Green
- ❖ Trim: 26 ga. steel, corners windows and doors, Color to be: Light Stone
- ❖ Trim: 26 ga. steel, bottom z-trim, Color to be: Light Stone
- ❖ Covering: Woodgrain paneling -or-
- ❖ Covering: Vinyl covered gypsum
- ❖ Covering: Mfr. to run VCG to mateline; ship loose a vinyl wrapped 4" batten for wall seams
- ❖ Covering Height: 8 FT
- ❖ Battens: Vinyl wrapped - Color to be: Ruff Stuff White
- ❖ Skirting: Option - 26 ga. Steel with color finish, high rib profile (R-Panel)
Color to be: Light Stone

Interior Walls

- ❖ Studs: 2X4 #2 SYP, equal or better
- ❖ Stud Spacing: 16"O.C.
- ❖ Top Plate: Double #2 SYP, equal or better
- ❖ Bottom Plate: Single #2 SYP, equal or better
- ❖ Sheathing: As required by code for shear walls
- ❖ Covering: Woodgrain paneling -or-
- ❖ Covering: Vinyl covered gypsum
- ❖ Covering: Mfr. to run VCG to mateline; ship loose a vinyl wrapped 4" batten for wall seams
- ❖ Covering Height: 8 FT
- ❖ Battens: Vinyl wrapped - Color to be: Ruff Stuff White
- ❖ Insulation: R-11 unfaced fiberglass batt

Roof

Approved by _____
(signature)

- ❖ Rafters: Flat Solid Rafter
- ❖ Rafter Size 2X8 #2 SYP, equal or better
- ❖ Rafter Spacing: 24"O.C. max.
- ❖ Roof Slope: Transverse Ridge, 1/4" per ft.
- ❖ Mansard: None
- ❖ Mate Beam: Plywood -or-
- ❖ Mate Beam: Wood Girder Truss
- ❖ Minimum Span: Clear Span in Each Class - No Columns in Rooms
- ❖ Mate Beam Posts: Mate Beam Posts Shall be Concealed in Walls
- ❖ Ceiling: 2 ft. x 4 ft. Standard suspended acoustical ceiling. Armstrong #769 Mineral Fiber Tile installed at factory and secured for Transport
- ❖ Ceiling: T-grid to be terminated into matebeam w/ white prefinished 9" MDF trim
- ❖ Ceiling Height.: 7' - 10-1/2" A.F.F.
- ❖ Sub-Ceiling: None - netting secured to rafters to support insulation
- ❖ Insulation: As required by 2015 IECC Energy Check
- ❖ Sheathing: 7/16" FR-Deck (block all edges) Mulehide
- ❖ Roofing: 45 mil EPDM (black), Mulehide

Exterior Doors

- ❖ Door Type: (2) 36 X 80 Commercial steel door with steel KD or welded frame - Color to be: Kelly Green
- ❖ Brand/Model: SteelCraft 18ga with 16ga KD frame -or-
- ❖ Brand/Model: Tell Manufacturing. Telstar Door, Color: Colonial White
- ❖ Hardware: (2) w/ panic hardware
- ❖ Hardware: (2) w/ pull hardware
- ❖ Hardware: w/ drip cap
- ❖ Hardware: (2) w/ hydraulic closers

Interior Doors

- ❖ Int. Door: (6) 36 X 80 Prefinished hollow core
- ❖ Int. Door: (6) 36 X 80 Solid core prefinished wood door
- ❖ Int. Door: Set in timely steel jamb or equal
- ❖ Hardware: (6) w/ levered passage locksets, Tell Grade II
- ❖ Hardware: (6) w/ levered privacy locksets (restroom(s)), Tell Grade II
- ❖ Hardware: (6) w/ closer hinges
- ❖ Hardware: Floor door stops

Windows

- ❖ Window: (12) 48" X 24" Horizontal sliding window
- ❖ Window: Manufacturer: Philips, HR or Royal
- ❖ Window: Installed 56" AFF
- ❖ Frame Finish: Bronze finish
- ❖ Glazing: Double insulated
- ❖ Glazing: Low E
- ❖ Tinting: Clear
- ❖ Blinds: Horizontal 1" pvc mini blinds
- ❖ Blinds: Color to be: Alabaster

Electrical

- ❖ Service: 120/240 V. 1-Phase 60 HZ, 3-Wire
- ❖ Load Center: (3) 150 Amp Panel
- ❖ Load Center: w/ Main Breaker
- ❖ Load Center: Interior Recessed
- ❖ Service Entrance: EMT Conduit thru floor
- ❖ Raceway: EMT thin wall conduit (#12 min. wire size) - Type THHN with isolated ground
- ❖ Interior Lights: (40) 48" (4) Tube fluorescent w/ diffuser, recessed, T-grid lay-in
- ❖ Interior Lights: Electronic ballasts
- ❖ Interior Lights: T-8 Lamps
- ❖ Interior Lights: Secure lights in T-grid to rafters with tie-wires at 2 opposite corners (min)
- ❖ Ext. Lights: (2) Fluorescent porch light w/photocell
- ❖ Exit/Emerg. Lights: (8) Combination exit light with dual head emergency lights w/battery back-up
- ❖ Receptacle: (30) 20A/125V Duplex
- ❖ Receptacle: (6) 20A/125V Exterior waterproof
- ❖ Switching: 15 Amp, 120 Volt, As required by code
- ❖ Devices/Covers: Ivory devices and cover plates

Plumbing

- ❖ Supply Piping: Type "L" Hard Copper
- ❖ DWV Piping: Schedule 40 PVC with multiple drops, no manifold
- ❖ Water Closet: (6) Handicap tank type
- ❖ Lavatory: (6) White vitreous wall hung w/ADA handles and under sink scald protection
- ❖ Water Heater: (3) Insta-Hot EEMAX, Multiple Sink EX-55
- ❖ RR Accessory: (6) Chrome single-roll toilet paper holder
- ❖ RR Accessory: (6) Set(s) of grab bars for water closets per code
- ❖ RR Accessory: (6) 18" x 36" Mirror with stainless surround

HVAC

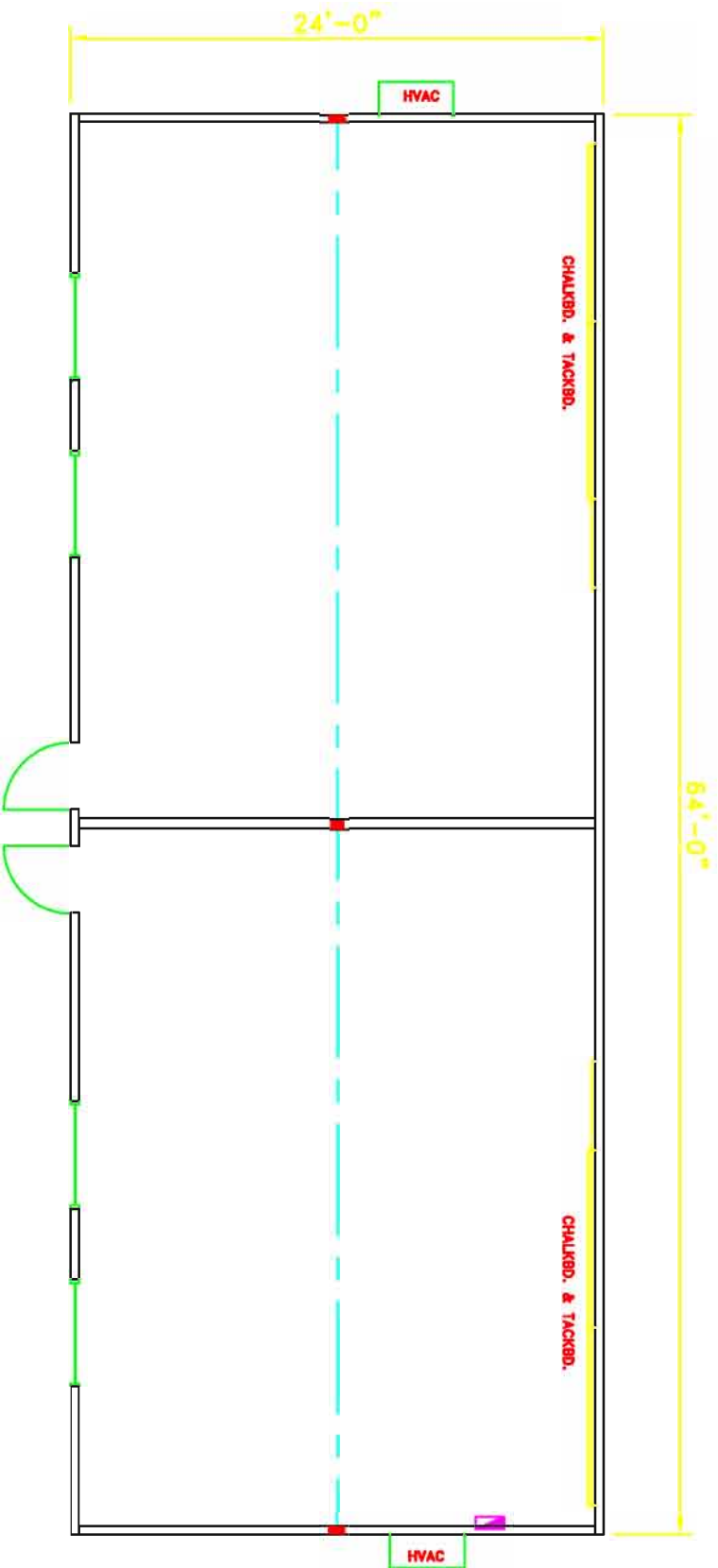
- ❖ Type: (6) Wall hung package unit. Color to be Beige
- ❖ Cooling: 3.0 ton
- ❖ Heat: 10KW heat strips
- ❖ Supply Duct: 1.5" Foil-faced rigid fiberglass duct board
- ❖ Supply Diffusers: (36) 24"X 24" 4-way t-grid lay-in with adjustable damper
- ❖ Return Duct: None, open return to HVAC unit
- ❖ Return Diffusers: 14"x 30" Register at unit
- ❖ Thermostat: (6) Programmable Thermostat

Millwork

- ❖ Marker Boards (12) 8' X 4' standard white dry-erase marker boards
- ❖ Tack Boards: (6) 4' X 4' standard fabric tack boards

Fire Protection

- ❖ Rated Construction: No exterior fired rated assemblies
- ❖ Rated Construction: 1 Hour rated corridors with 20min. Doors and closers
- ❖ Fire Alarm: None
- ❖ Fire Sprinkler: None
- ❖ Fire Extinguishers: None



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OF AN AUTHORIZED
REPRESENTATIVE OF
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PROJECT

TEXAS COOPERATIVE PURCHASING
NETWORK

DRAWING

TWO CLASSROOM BUILDING
24x64

DWG BY: HOWARD SCARPOLA

SERIAL #:

SR: SOC

FILE # : WS2002-163

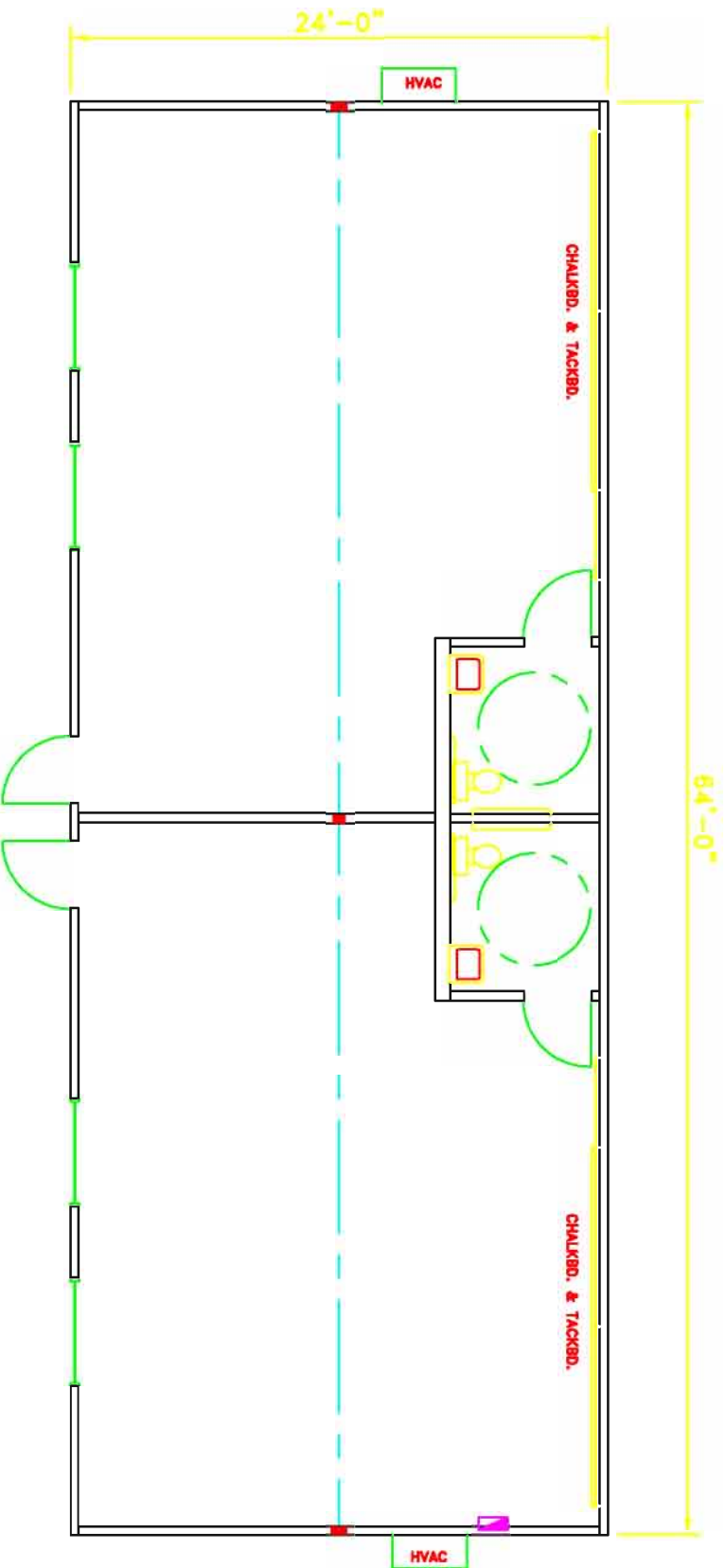
SCALE:

1/8"=1'

DWG # : A-1

DATE: 2/21/02

REV. # : 0



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WILLIAMS SCOTSMAN.

PROJECT

TEXAS COOPERATIVE PURCHASING
NETWORK

DRAWING

TWO CLASSROOM BUILDING
WITH RESTROOM, 24x64

DWG BY: HOWARD SCARPOLA

SERIAL #:

SR: SOC

FILE # : WS2002-163

SCALE:

1/8"=1'

DWG # : A-2

DATE: 2/21/02

REV. # : 0

28' X 60'

PRODUCT DESCRIPTION:

28' x 60' (1,680 sq. ft.) two
classroom building

EXTERIOR FINISH:

7/16" LP siding with 2 coats
vinyl acrylic paint

INTERIOR FINISH:

5/8" vinyl covered gypsum
panels

FLOOR COVERING:

Choose from option list

ROOF:

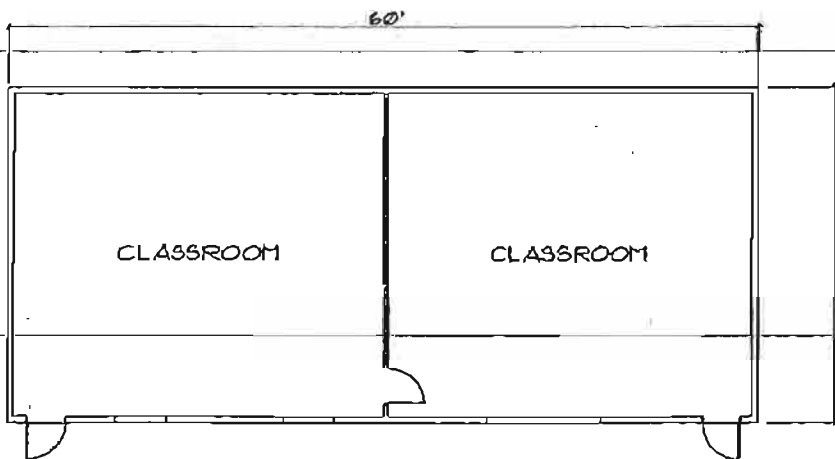
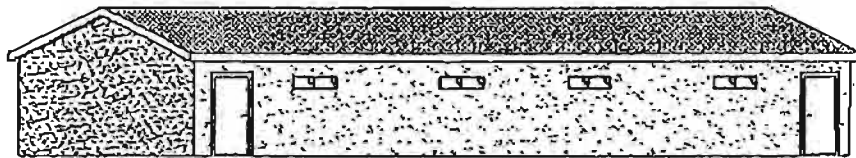
3:12 pitch with 3-tab
shingles

CEILING:

2x4 lay-in acoustical tile

ELECTRICAL:

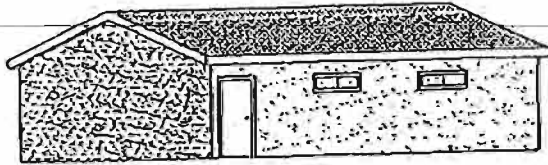
One 200 amp panel,
minimum 50 FC lighting,
conduit ready for alarm and
intercom



30' X 30'

PRODUCT DESCRIPTION:

30' x 30' (900 sq. ft.) single
classroom building



EXTERIOR FINISH:

7/16" LP siding with 2 coats
vinyl acrylic paint

INTERIOR FINISH:

5/8" vinyl covered gypsum
panels

FLOOR COVERING:

Choose from option list

ROOF:

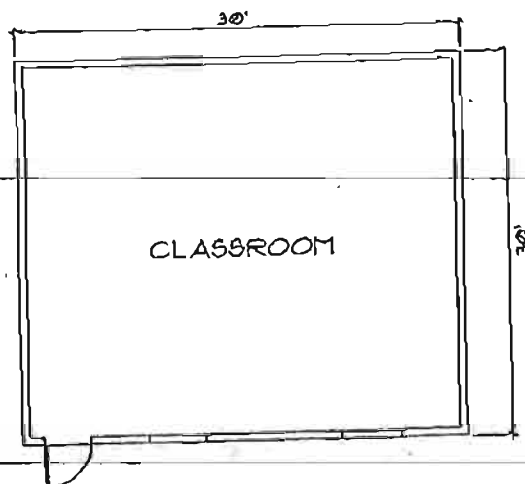
3:12 pitch with 3-tab shingles

CEILING:

2x4 lay-in acoustical tile

ELECTRICAL:

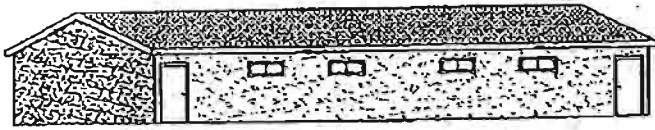
One 1250 amp panel, minimum
50 FC lighting, conduit ready
for alarm and intercom



MECHANICAL:

One 4-Ton wall mounted air
conditioner

30' X 60'



PRODUCT DESCRIPTION:

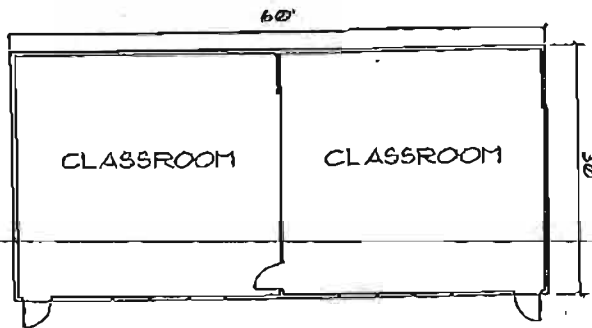
30' x 60' (1,800 sq. ft.) two
classroom building

EXTERIOR FINISH:

7/16" LP siding with 2 coats
vinyl acrylic paint

INTERIOR FINISH:

5/8" vinyl covered gypsum
panels



FLOOR COVERING:

Choose from option list

ROOF:

3:12 pitch with 3-tab shingles

CEILING:

2x4 lay-in acoustical tile

ELECTRICAL:

One 200 amp panel, minimum
50 FC lighting, conduit ready
for alarm and intercom

MECHANICAL:

Two 4-Ton wall mounted air
conditioners

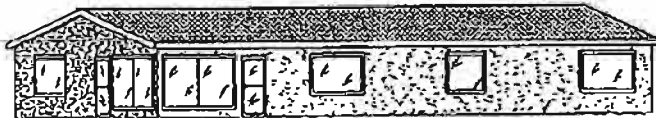
30'x60' ADMINISTRATION BLDG

PRODUCT DESCRIPTION:

30'x60' Administration
Building

EXTERIOR FINISH:

Synthetic stucco finish over
1" foam

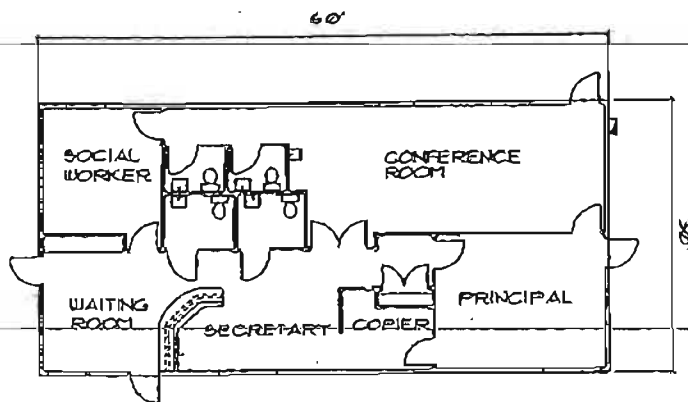


INTERIOR FINISH:

5/8" gypsum taped, textured
with two coats semi-gloss
paint

FLOOR COVERING:

Choose from option list



ROOF:

3:12 pitch with three tab
fiberglass shingles

CEILING:

2x4 lay-in acoustical tile

ELECTRICAL:

One 200 amp panel, minimum
50 FC lighting, conduit ready
for alarm and intercom

MECHANICAL:

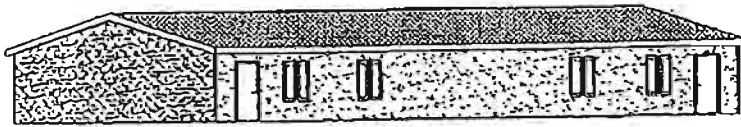
Two 4-ton roof mounted heat
pumps

30' x 68'

PRODUCT DESCRIPTION:

30' x 68' (2,040 sq. ft.) two
classroom building

EXTERIOR FINISH: 7/16" LP siding
with 2 coats vinyl acrylic paint



INTERIOR FINISH:

5/8" vinyl covered gypsum
panels

FLOOR COVERING:

Choose from option list

ROOF:

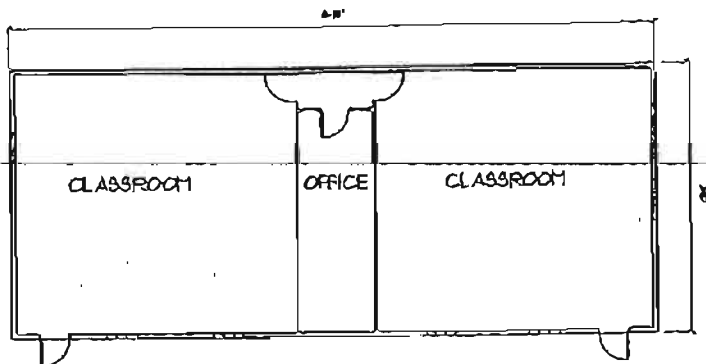
3:12 pitch with 3-tab shingles

CEILING:

2x4 lay-in acoustical tile

ELECTRICAL:

One 200 amp panel, minimum
50 FC lighting, conduit ready
for alarm and intercom



MECHANICAL:

Two 4-Ton wall mounted air-
conditioners

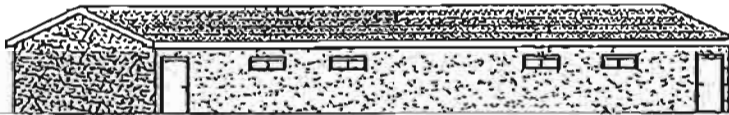
30'x70' CLASSROOM BLDG

PRODUCT DESCRIPTION:

30'x70' Classroom Building

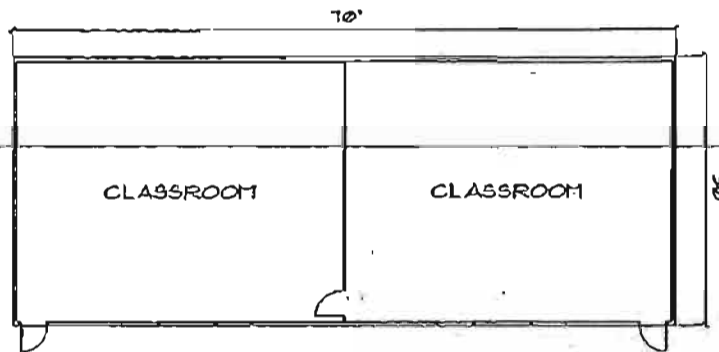
EXTERIOR FINISH:

Synthetic stucco finish over
1" foam



INTERIOR FINISH:

5/8" gypsum taped, textured
with two coats semi-gloss
paint



FLOOR COVERING:

Choose from option list

ROOF:

3:12 pitch with three tab
fiberglass shingles

CEILING:

2x4 lay-in acoustical tile

ELECTRICAL:

One 200 amp panel, minimum
50 FC lighting, conduit ready
for alarm and intercom

MECHANICAL:

Two 5-ton roof mounted heat
pumps

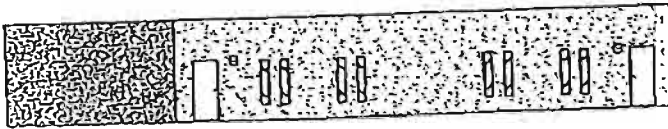
36' x 60'

PRODUCT DESCRIPTION:

36' x 60' (2,160 sq. ft.) two
classroom building

EXTERIOR FINISH:

7/16" LP siding with two coats
vinyl acrylic paint



INTERIOR FINISH:

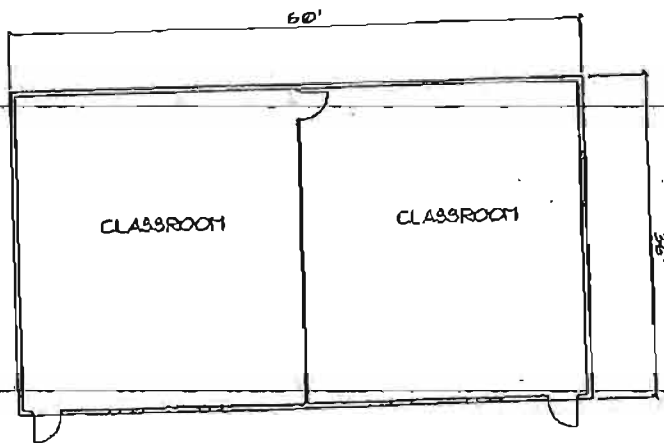
1/2" vinyl covered gypsum
panels

FLOOR COVERING:

Choose from option list

ROOF:

1/4:12 pitch with three ply
fiberglass built-up roof



CEILING:

2x4 lay-in acoustical tile

ELECTRICAL:

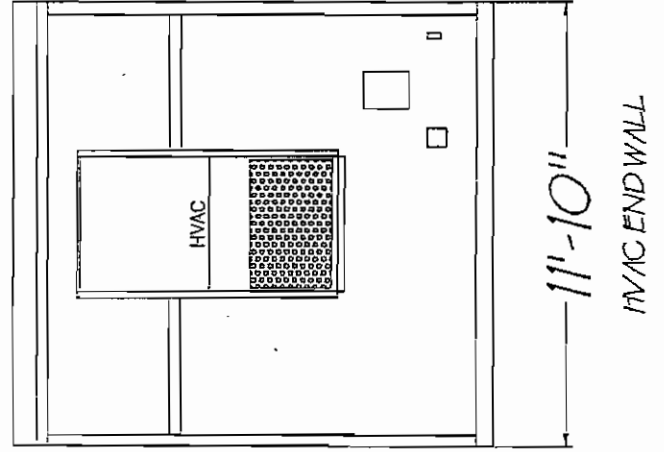
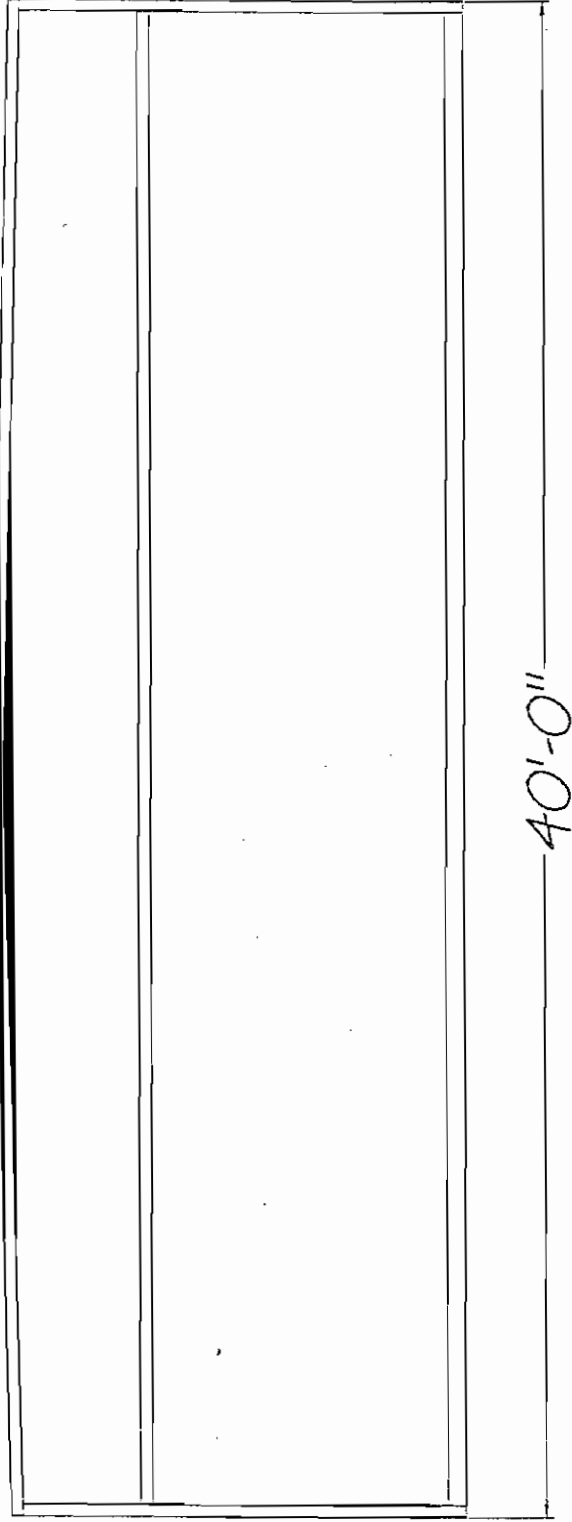
One 200 amp panel, minimum
50 FC lighting, conduit ready
for alarm and intercom

MECHANICAL:

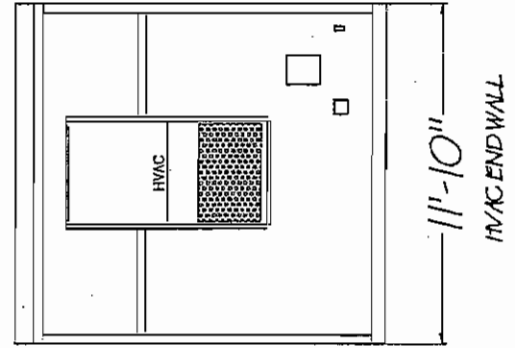
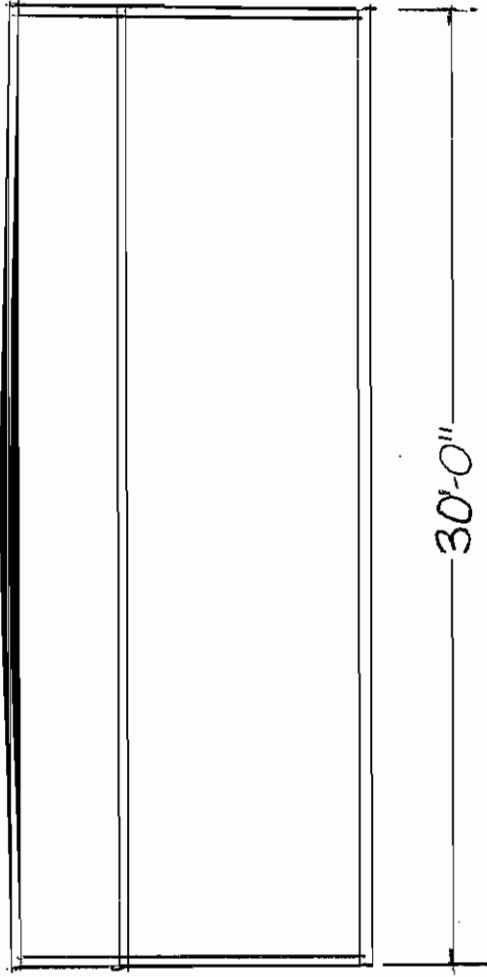
Two 4-Ton wall mounted air-
conditioners

COMPLEX END SECTIONS

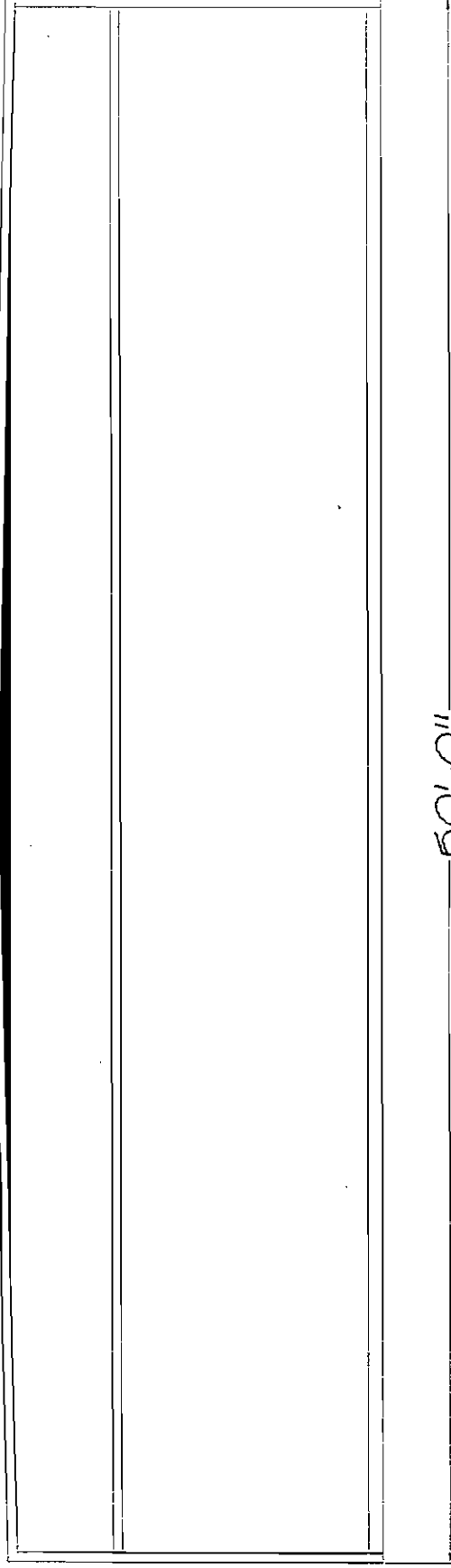
12x40 END SECTION



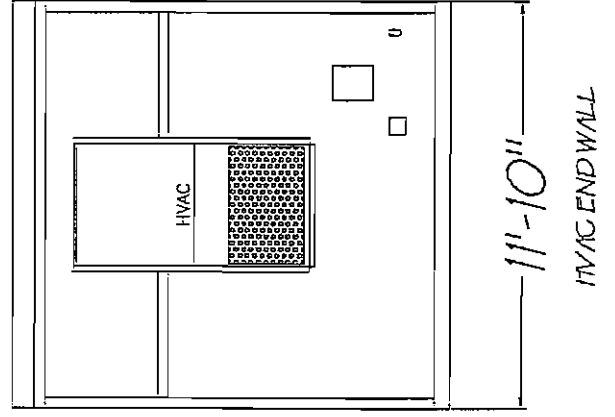
12x30 END SECTION



12x50 END SECTION



50'-0"



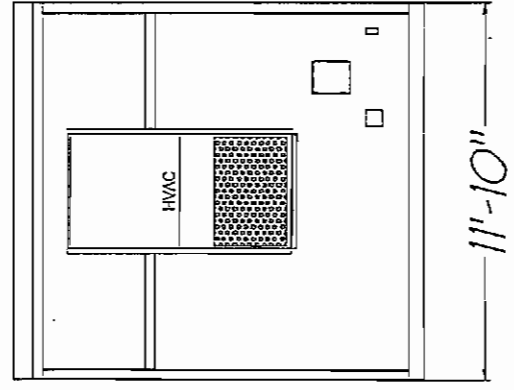
11'-10"

HVAC END WALL

12x60 END SECTION



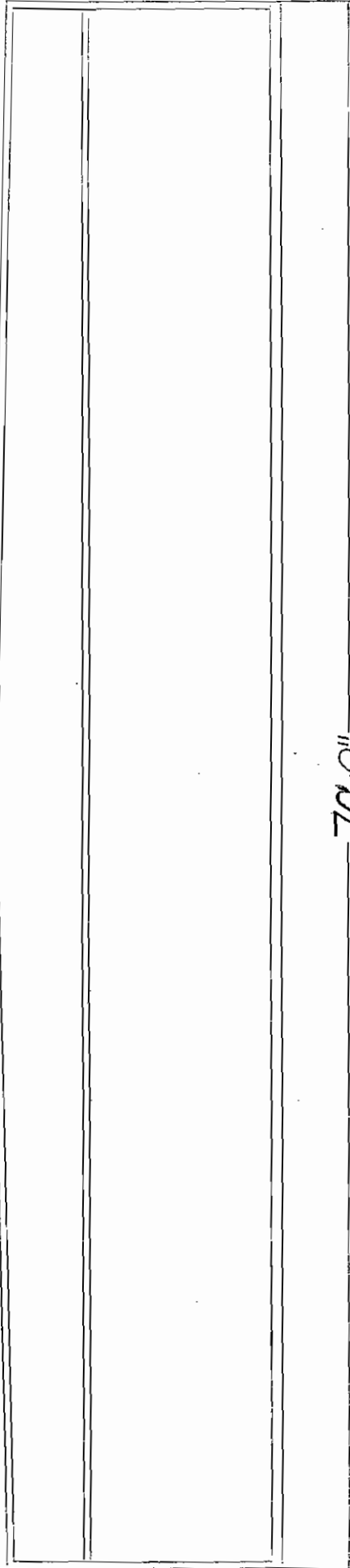
60'-0"



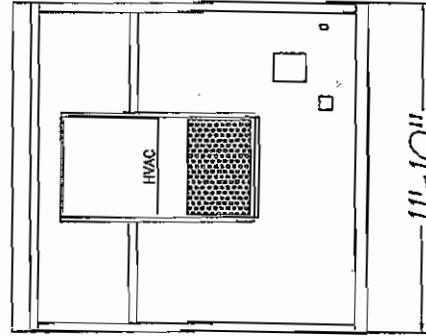
11'-10"

HVAC END WALL

12x70 END SECTION



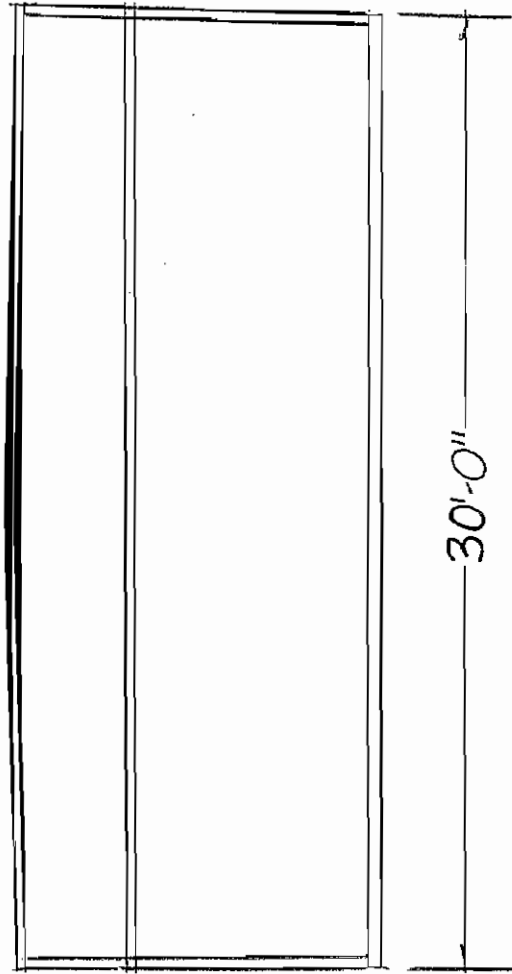
70'-0"



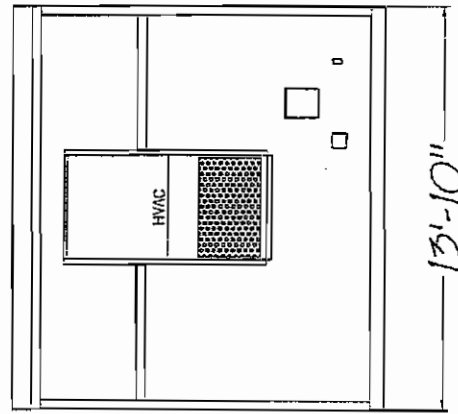
11'-10"

HVAC END WALL

14x30 END SECTION



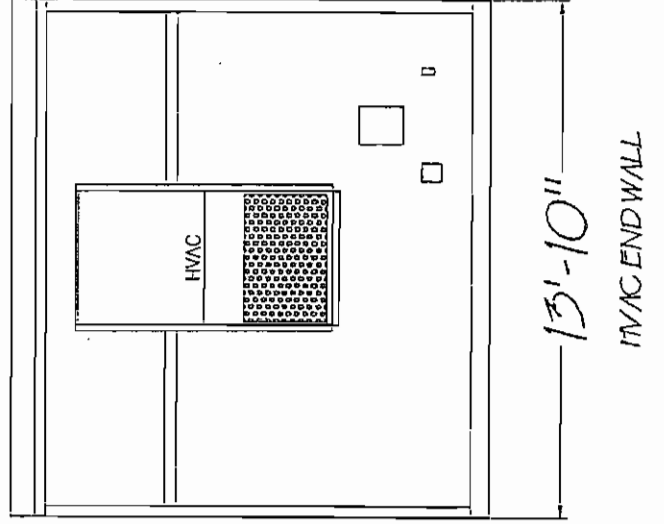
30'-0"



13'-10"

HVAC END WALL

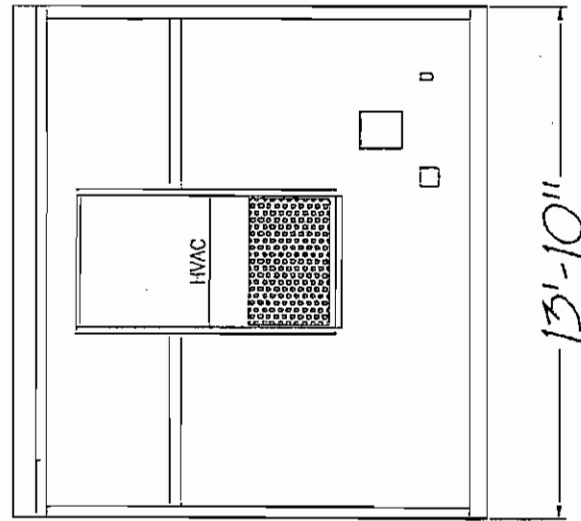
14x40 END SECTION



14x50 END SECTION



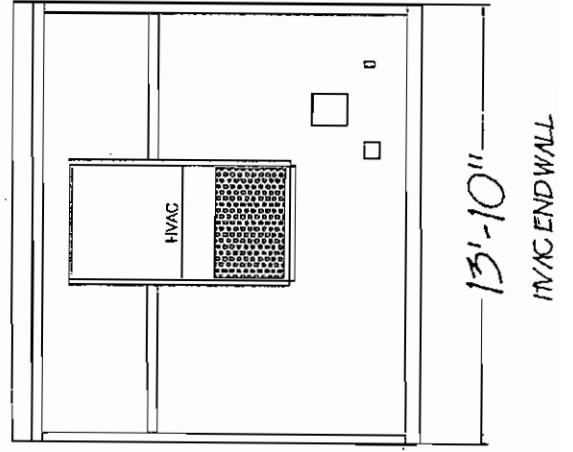
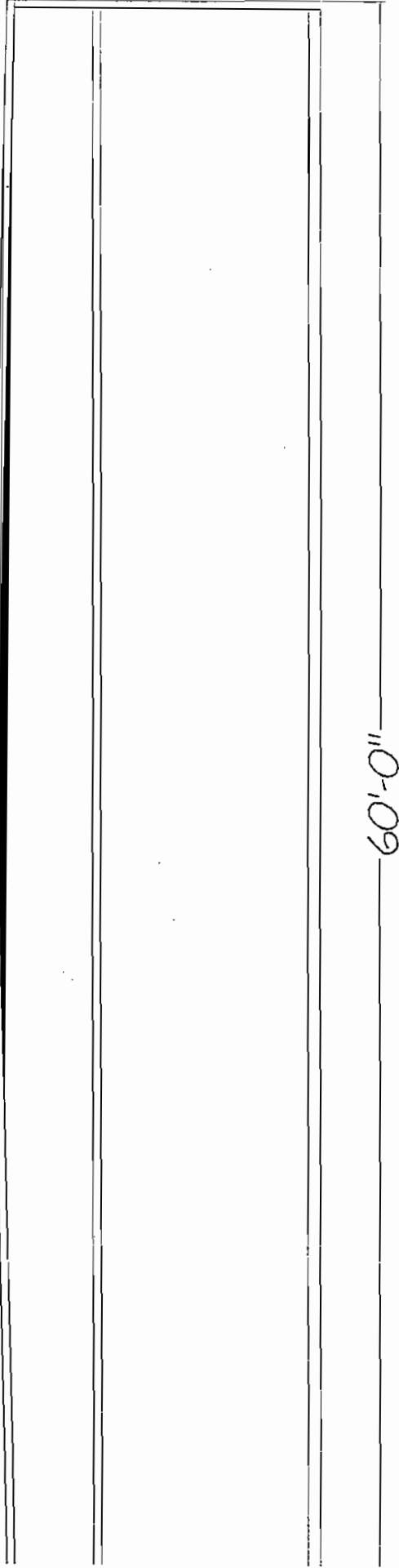
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13'-10"

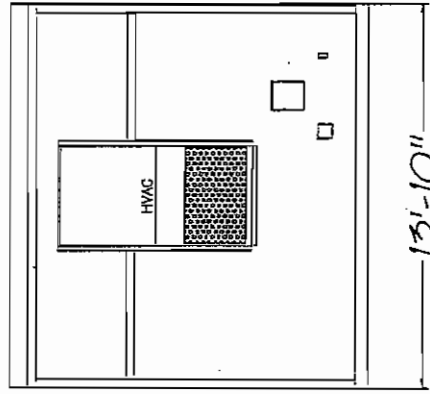
HVAC END WALL

14x60 END SECTION



14x70 END SECTION

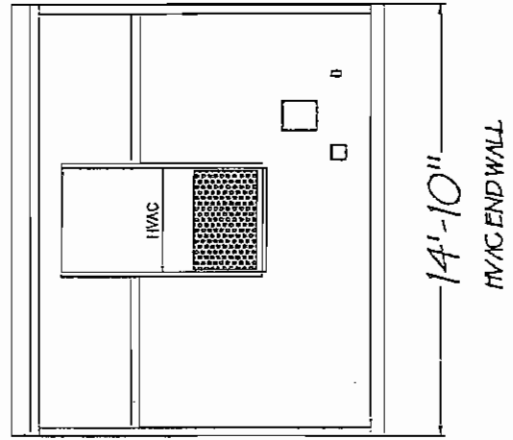
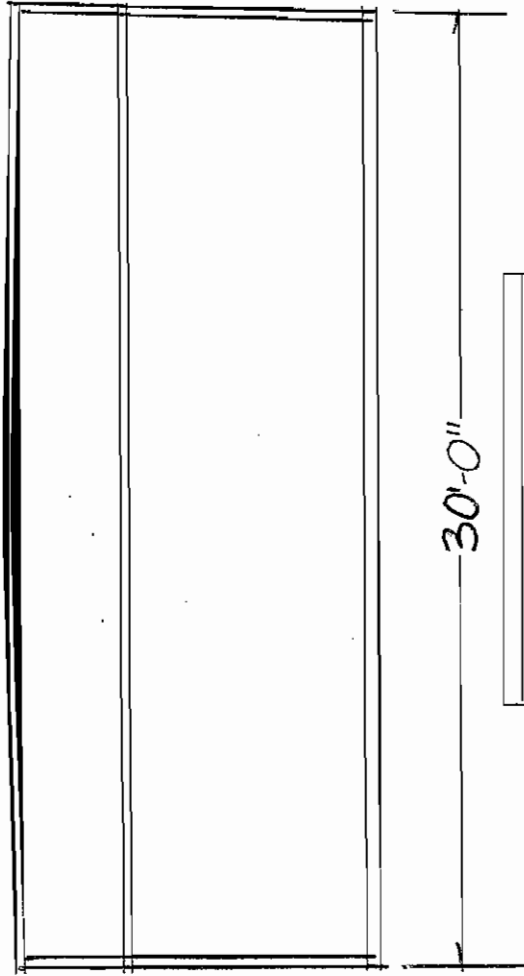
70'-0"



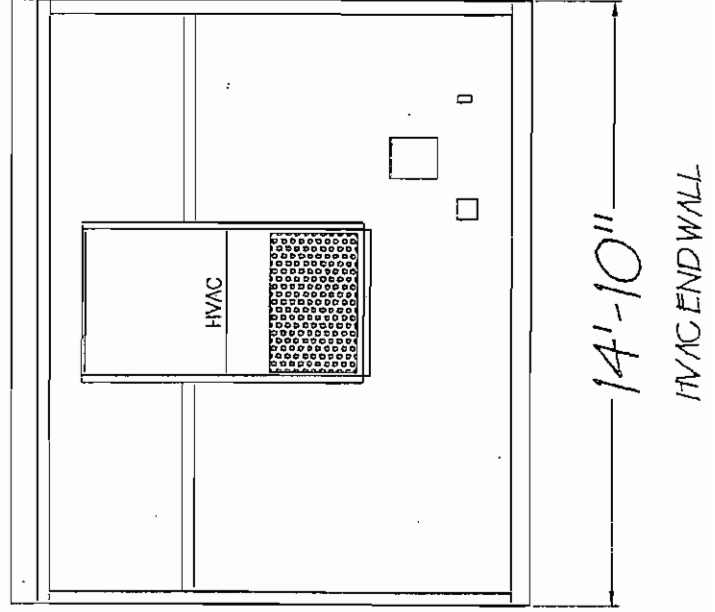
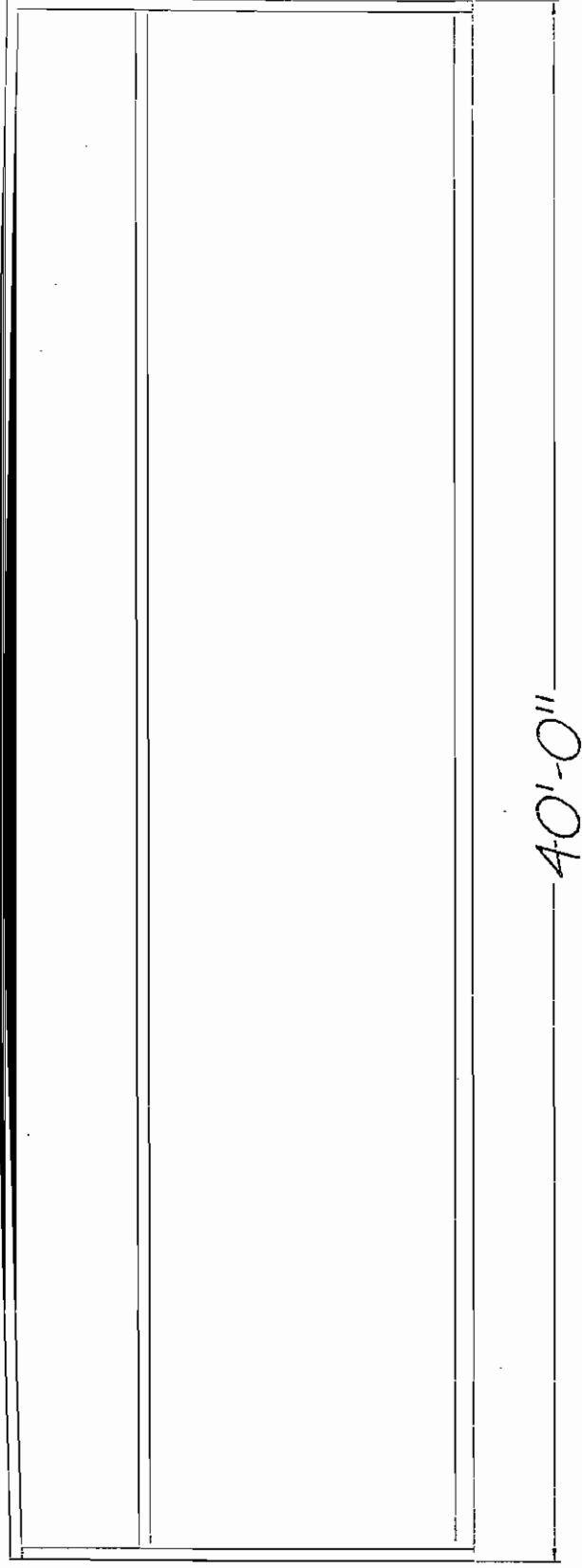
13'-10"

HVAC END WALL

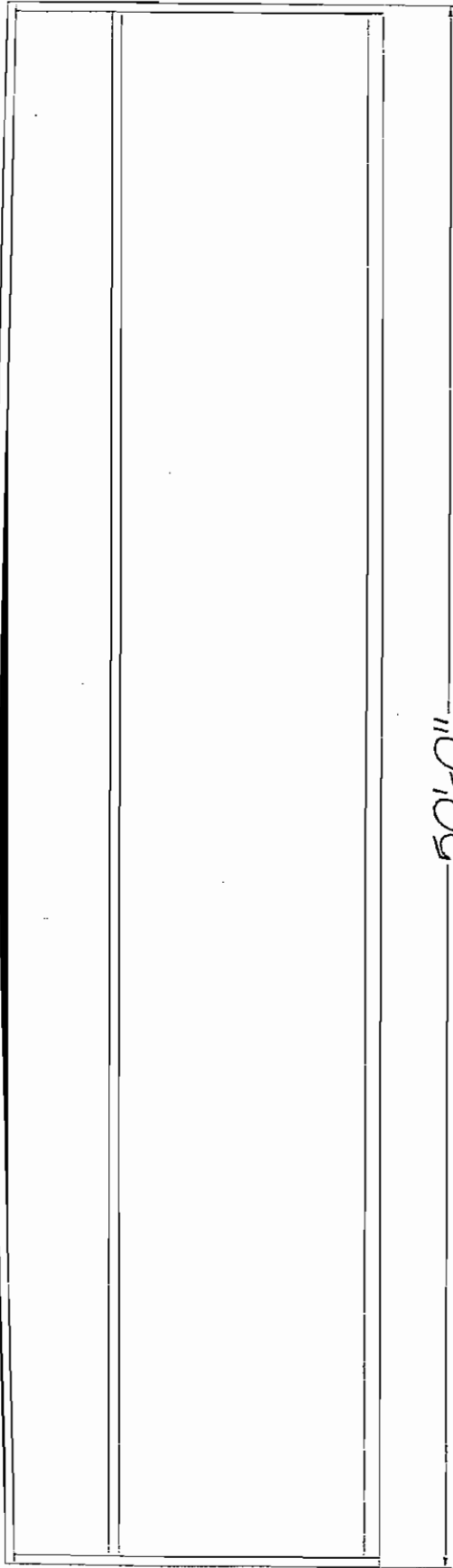
15x30 END SECTION



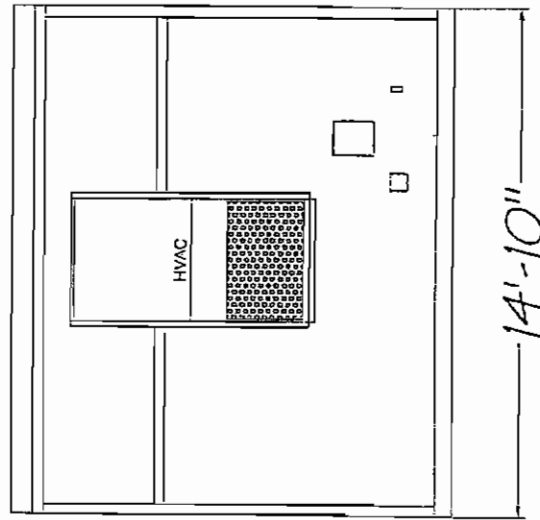
15x40 ENL SECTION



15x50 END SECTION



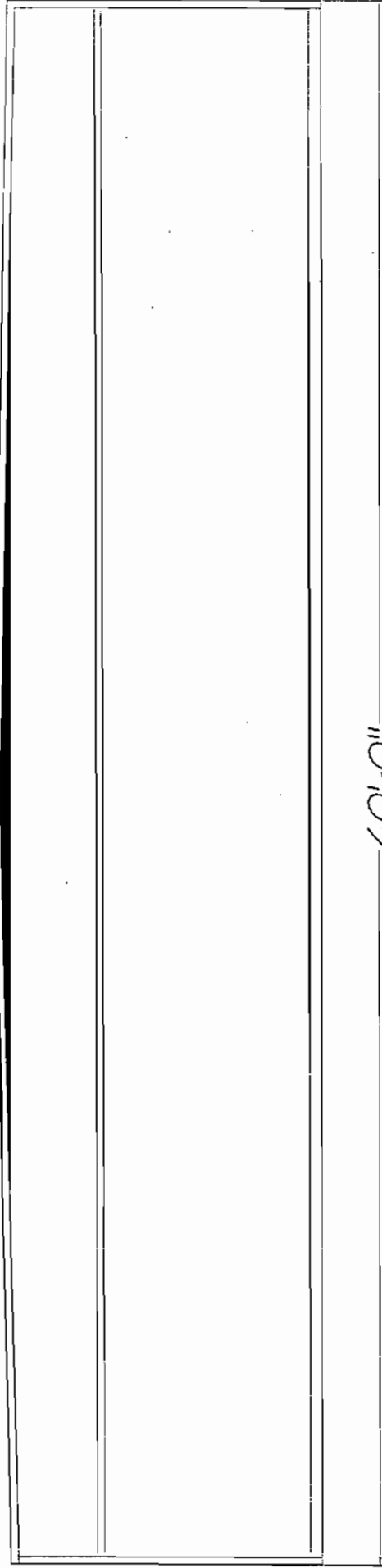
50'-0"



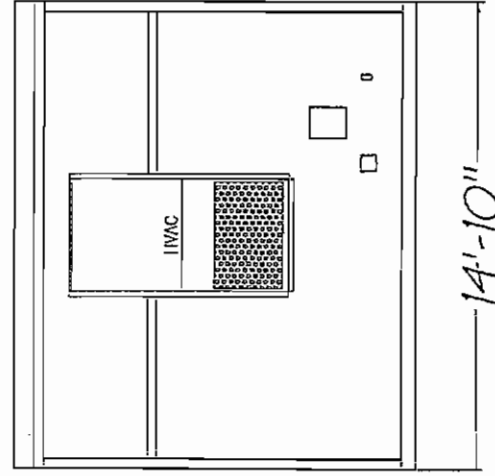
14'-10"

HVAC END WALL

15x60 END SECTION



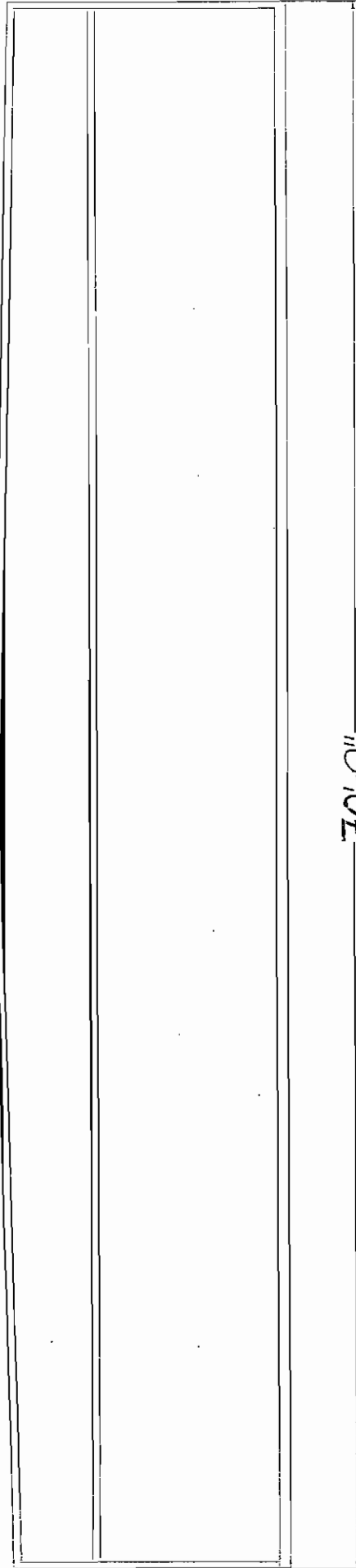
60'-0"



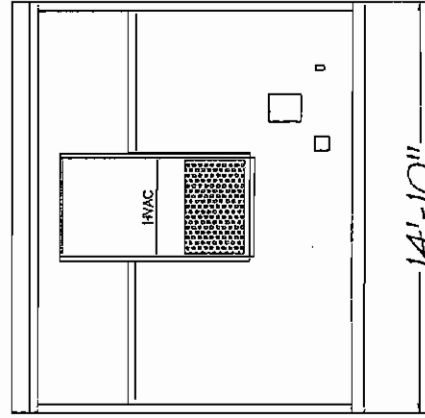
14'-10"

HVAC END WALL

15x70 END SECTION



70'-0"

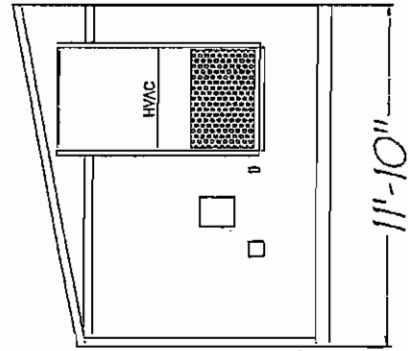
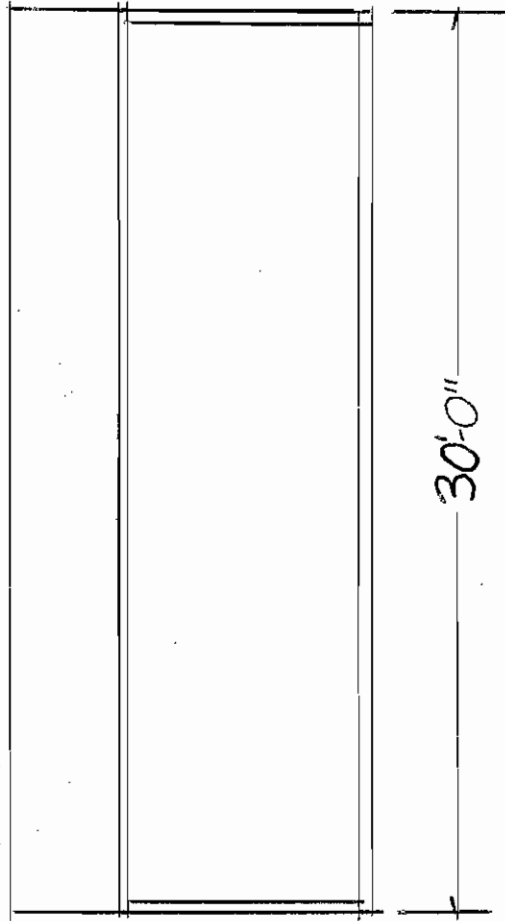


14'-10"

HVAC END WALL

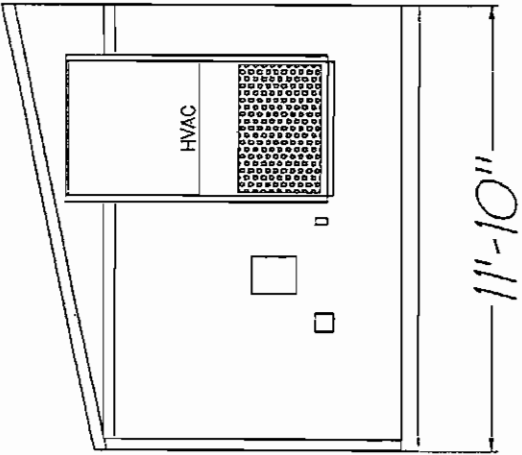
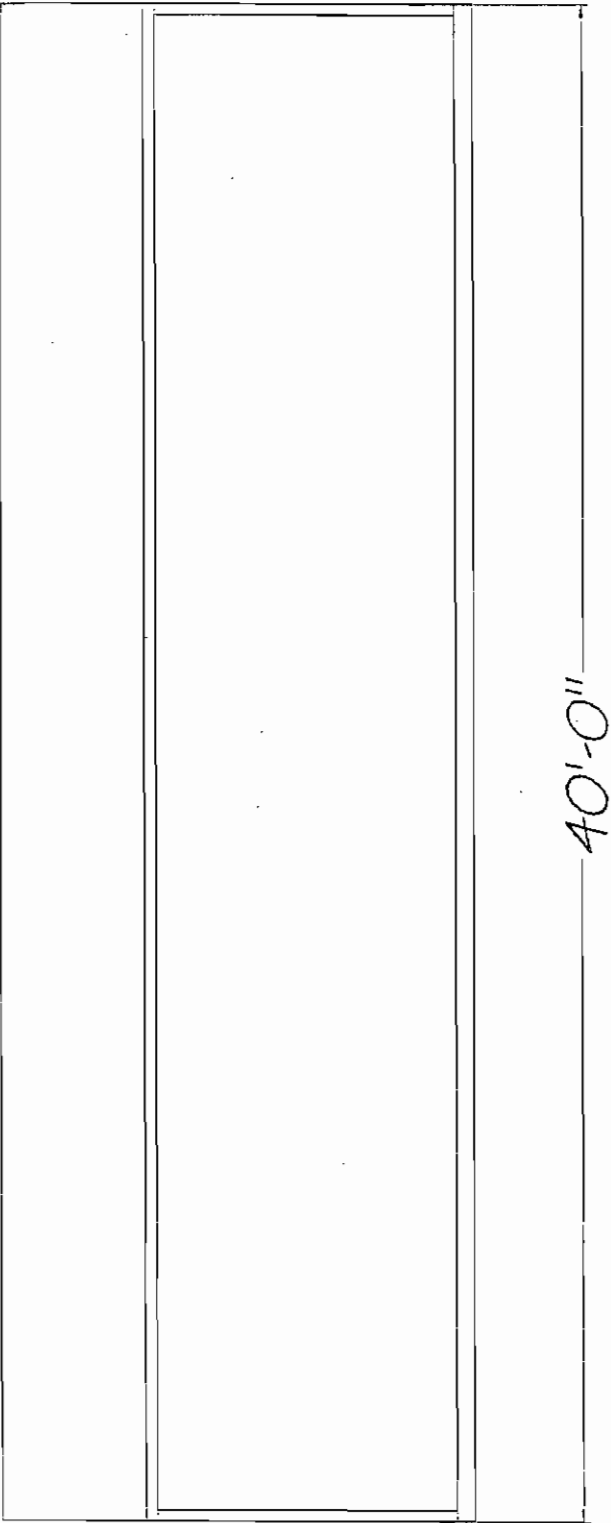
MONOPITCH END SECTIONS

12x30 END SECTION



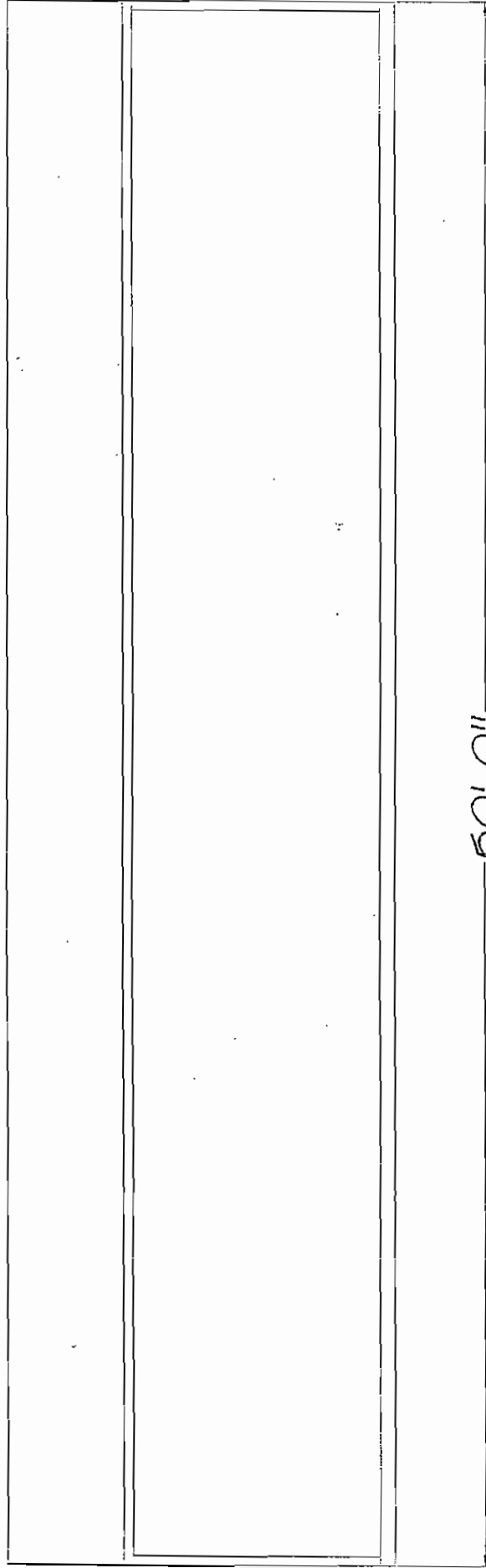
HVAC END WALL

12x40 END ELEVATION

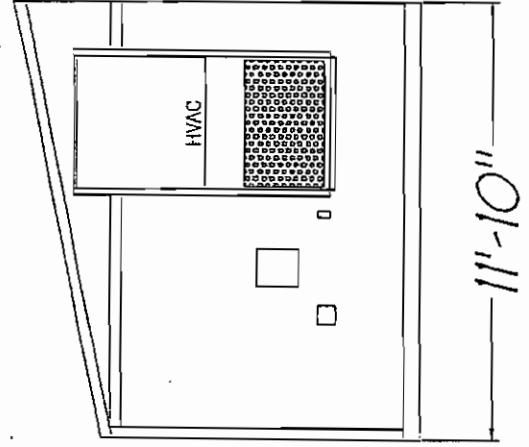


HVAC END WALL

12x66 END SECTION

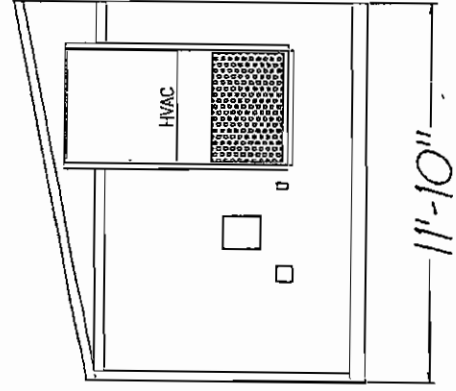


50'-0"



11'-10"

12x60 END SECTION

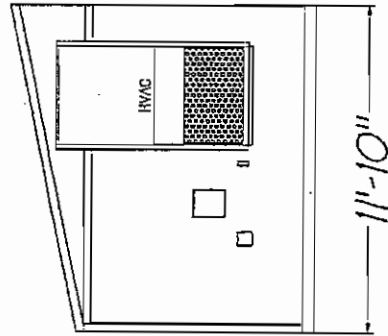


HVAC END WALL

12x70 END SECTION

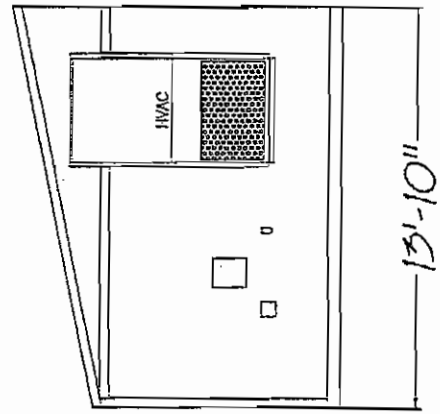
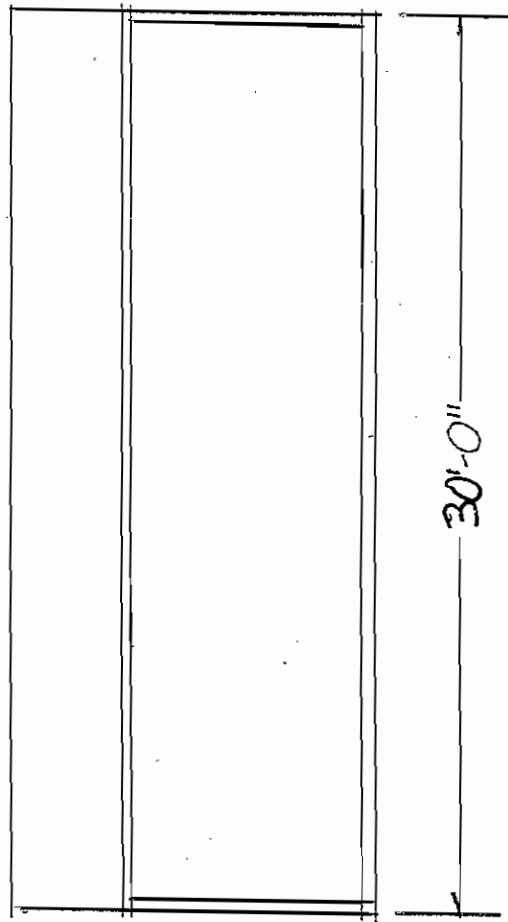


70'-0"



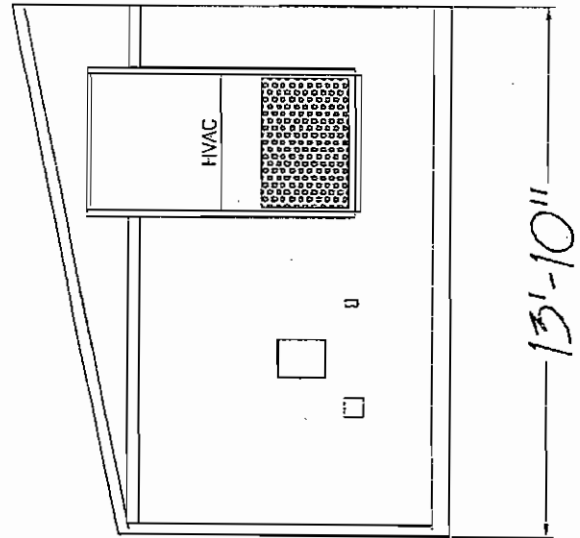
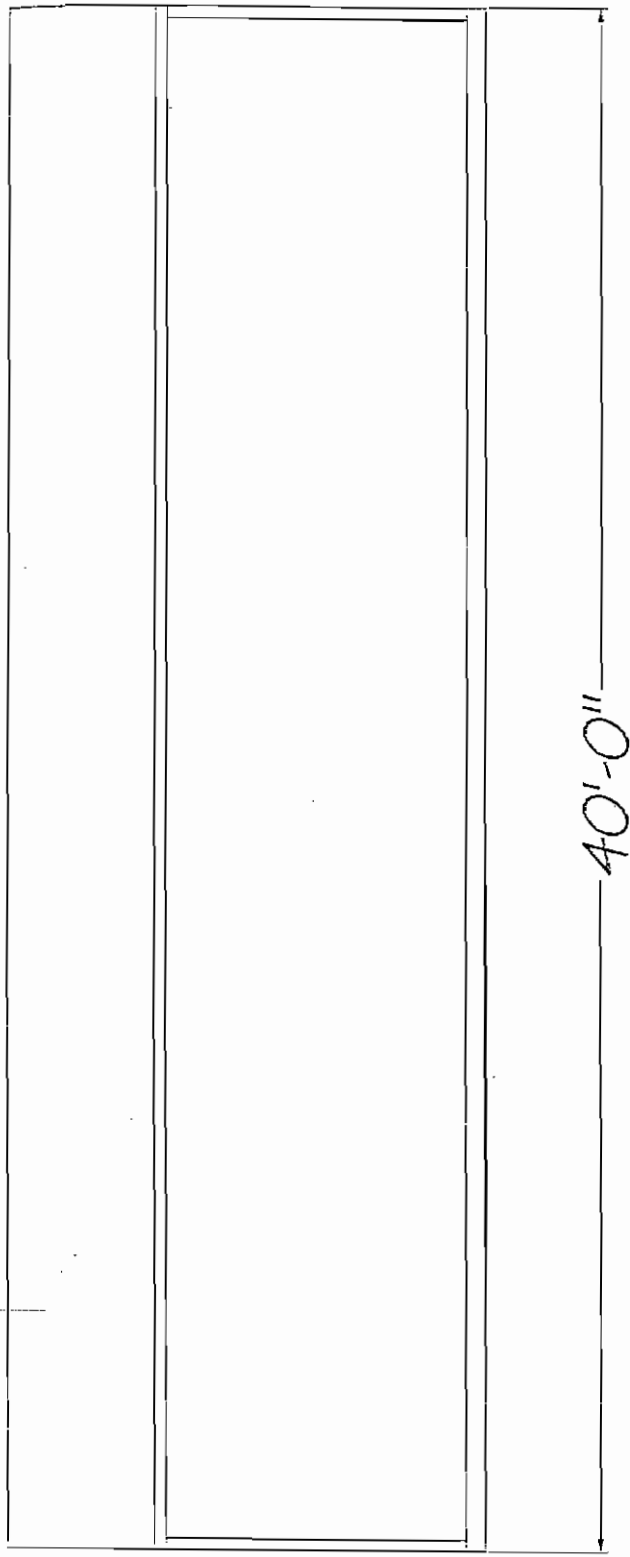
HVAC END WALL

14x30 END SECTION



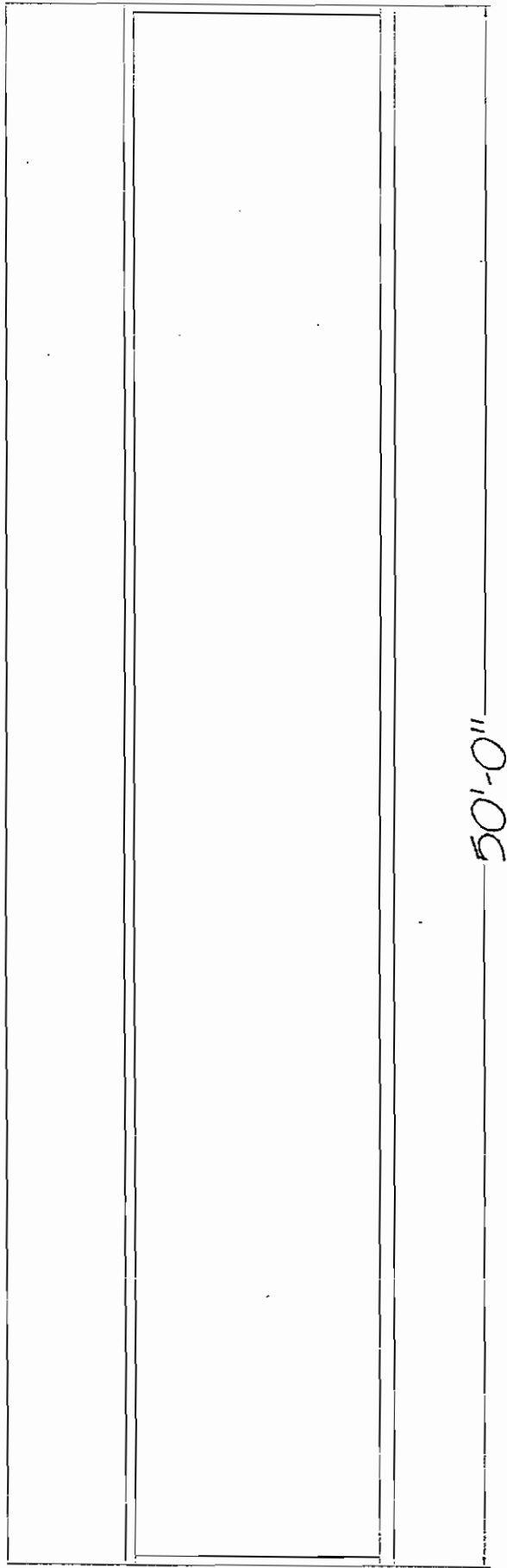
HVAC END WALL

14x40 ENL SECTION

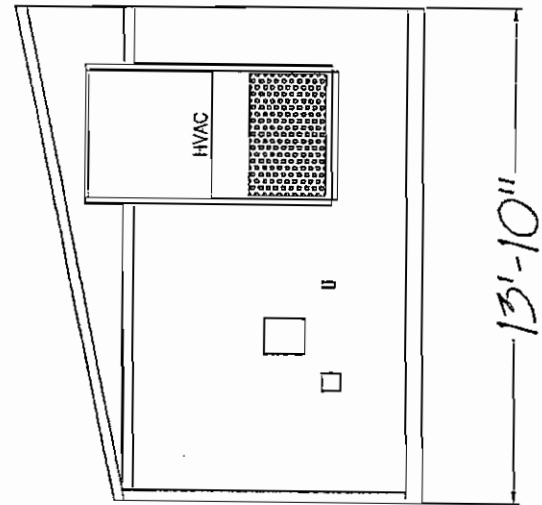


HVAC END WALL

14x50 END SECTION



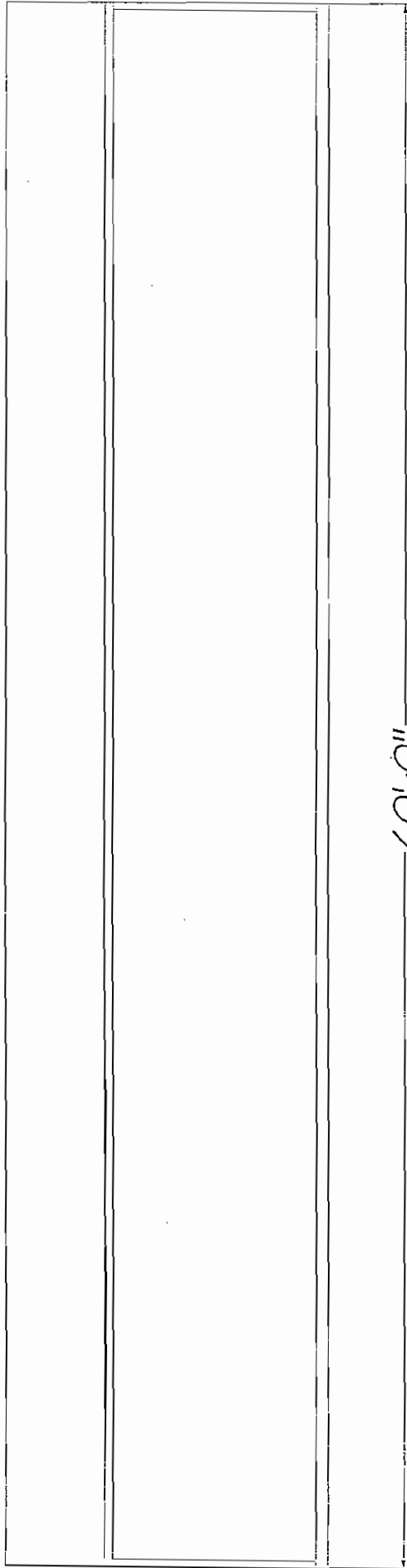
50'-0"



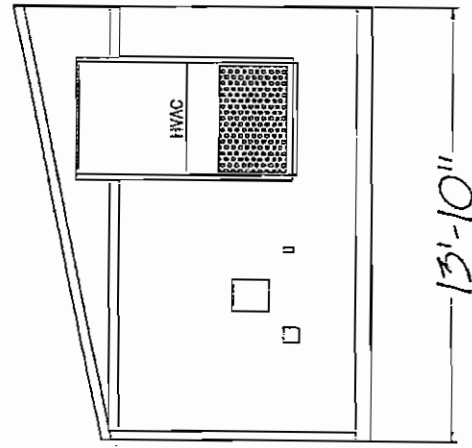
13'-10"

HVAC END WALL

14x60 END SECTION



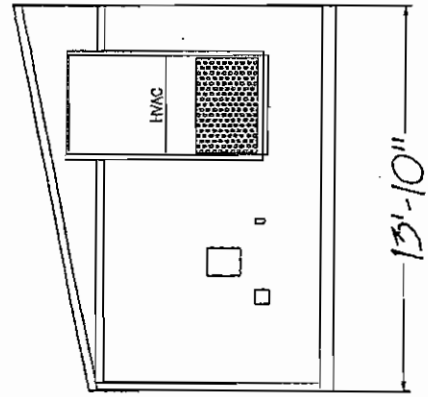
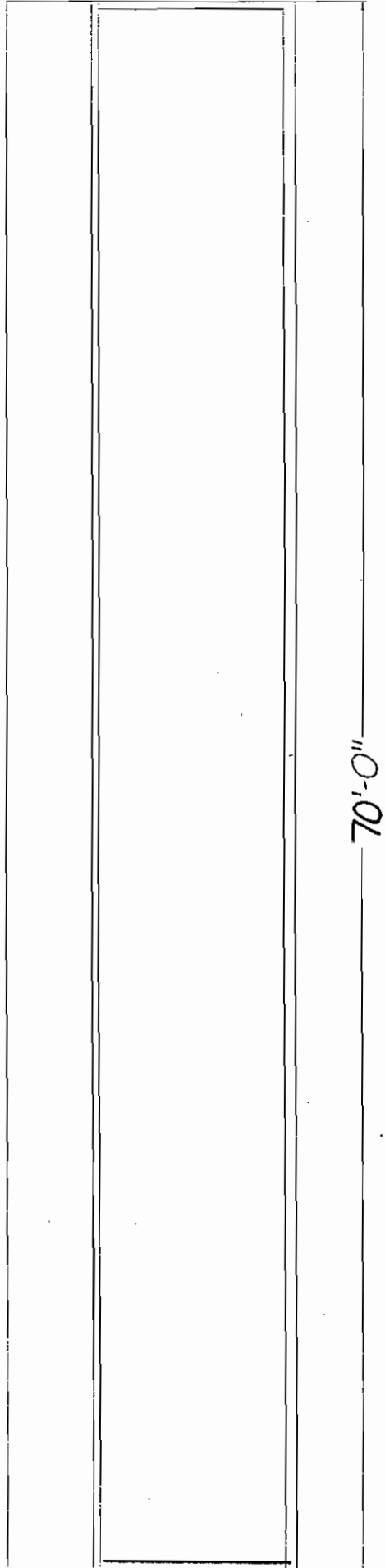
60'-0"



13'-10"

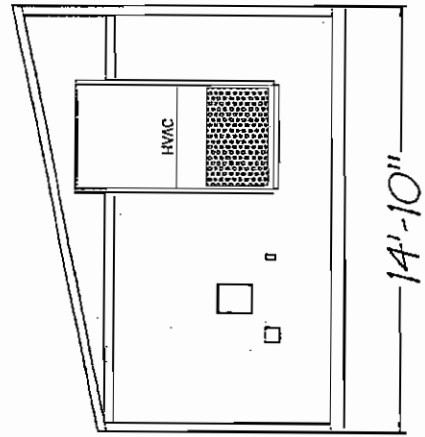
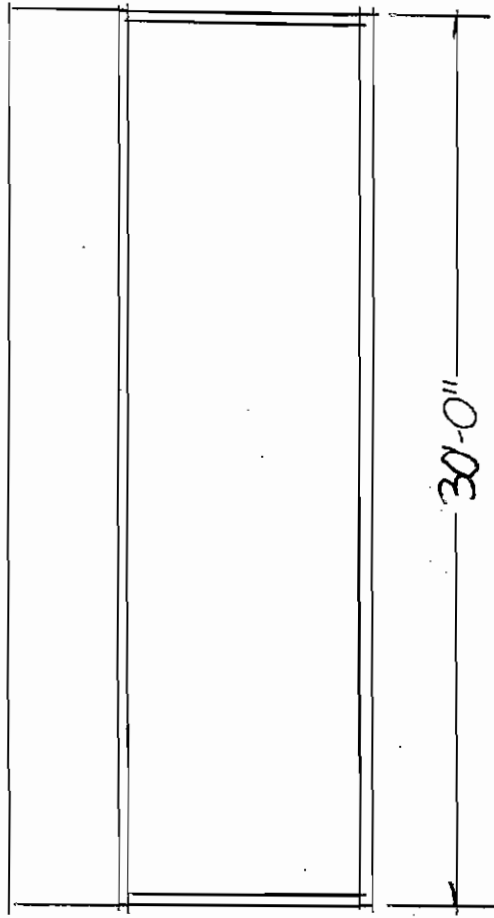
HVAC END WALL

14x70 END SECTION



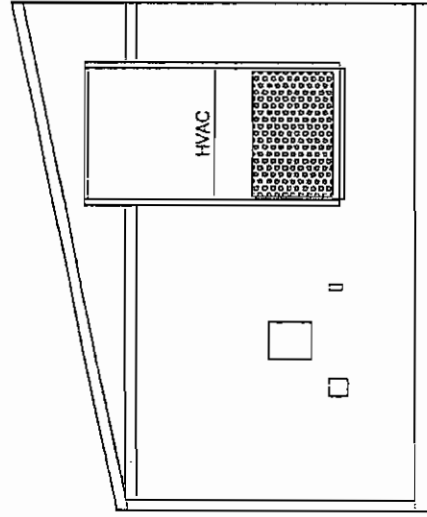
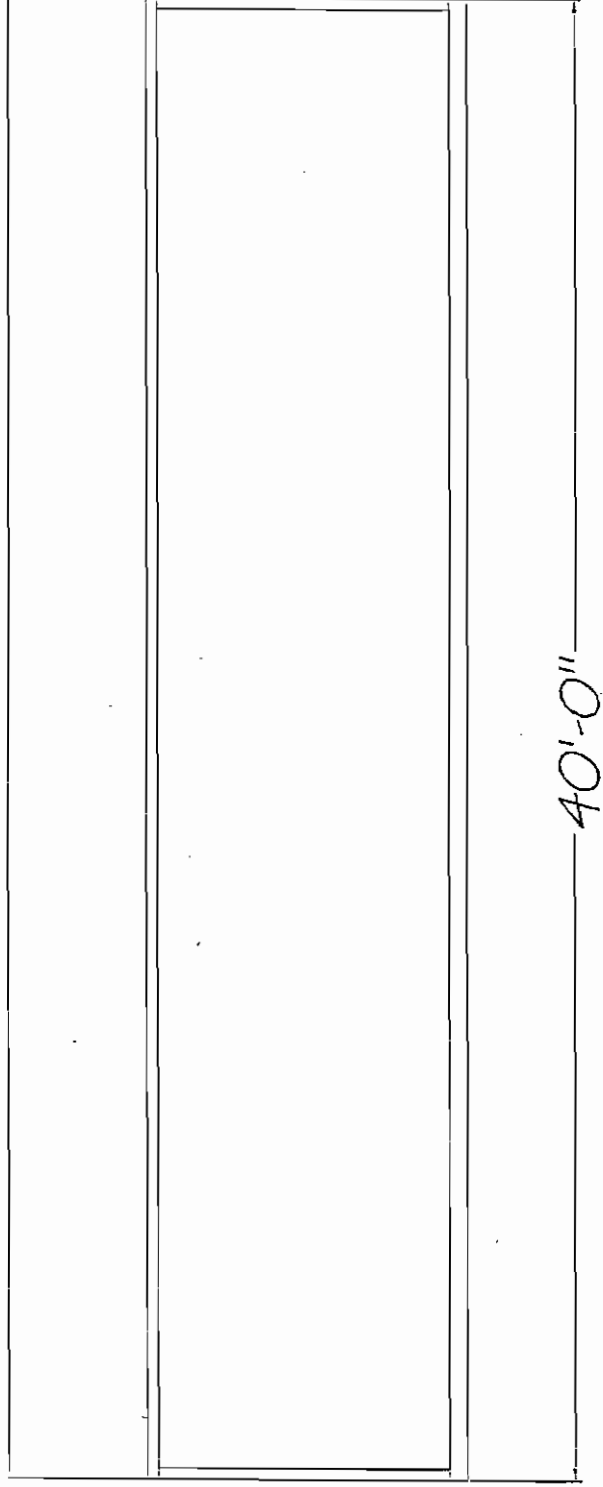
HVAC END WALL

15x30 END SECTION



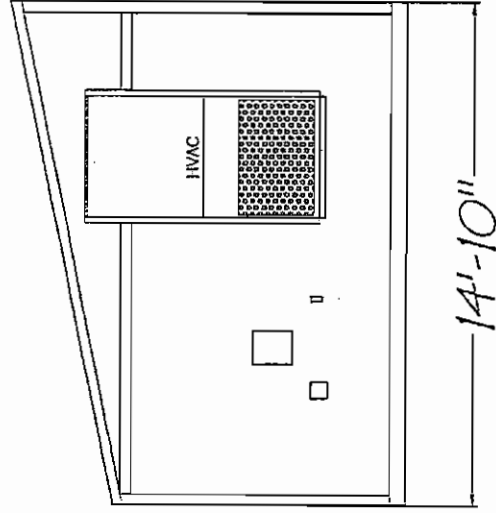
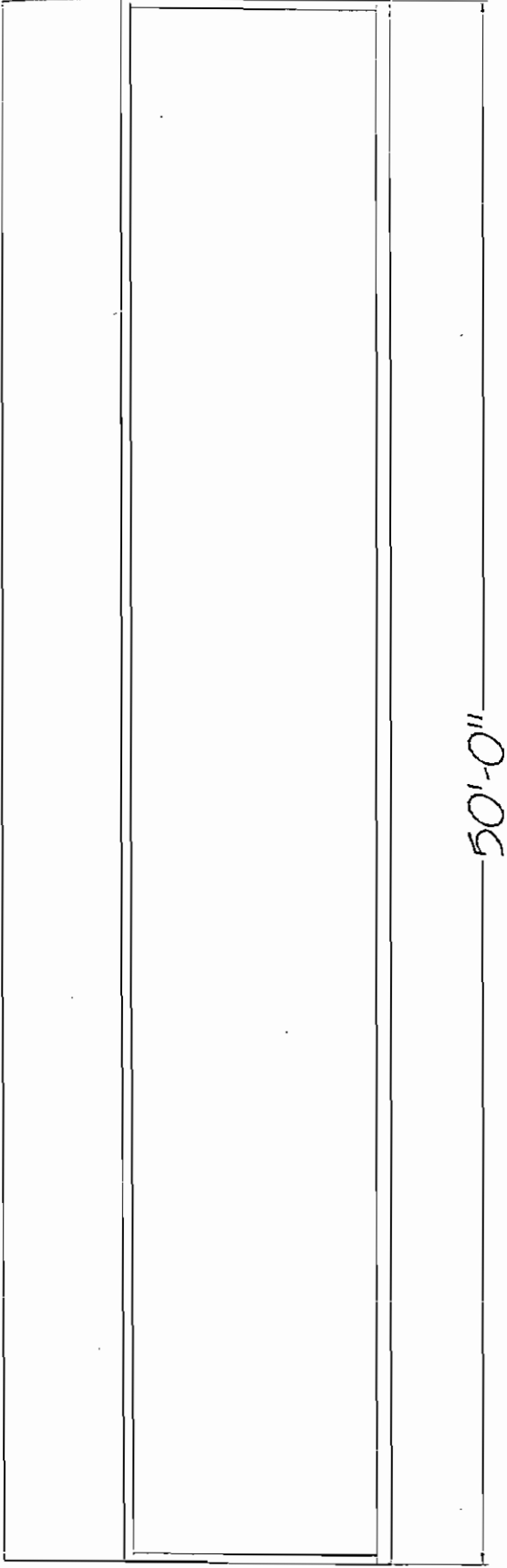
HVAC END WALL

15x40 END SECTION



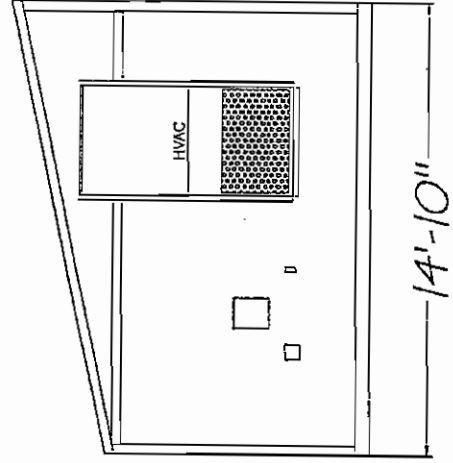
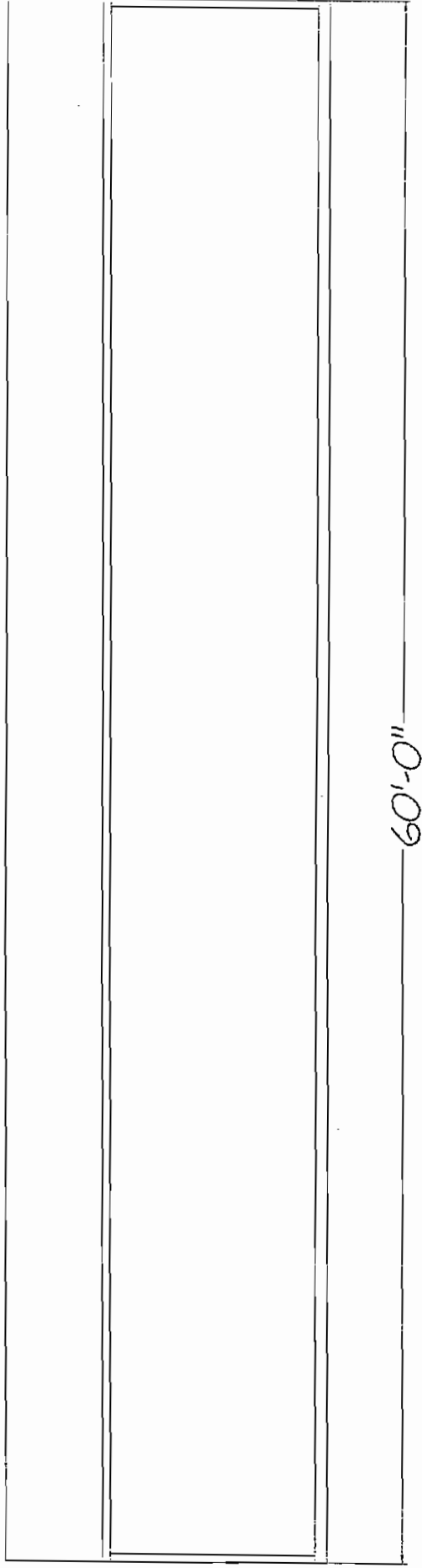
HVAC END WALL

15x50 END - ECTION



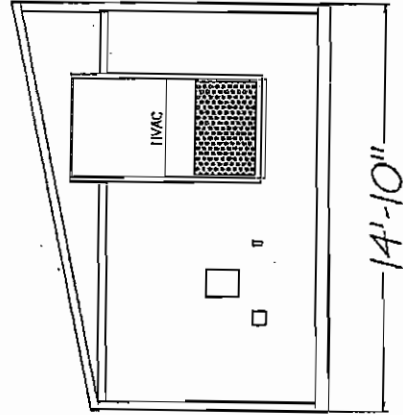
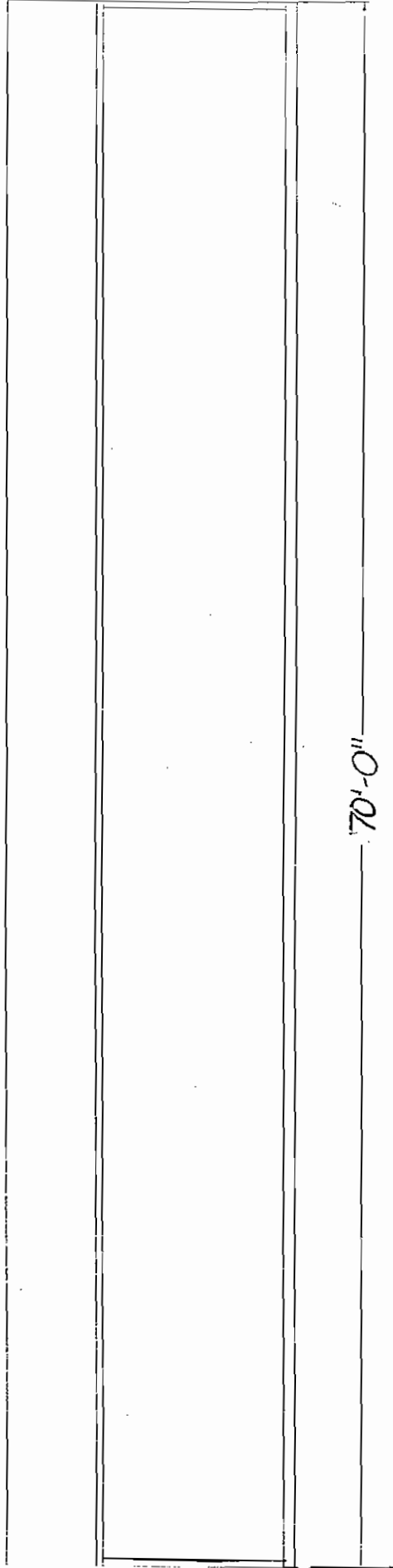
HVAC END WALL

15x60 END SECTION



HVAC END WALL

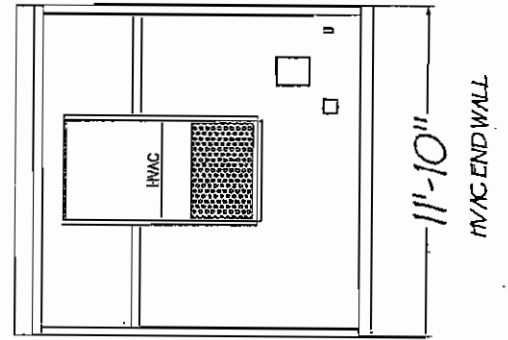
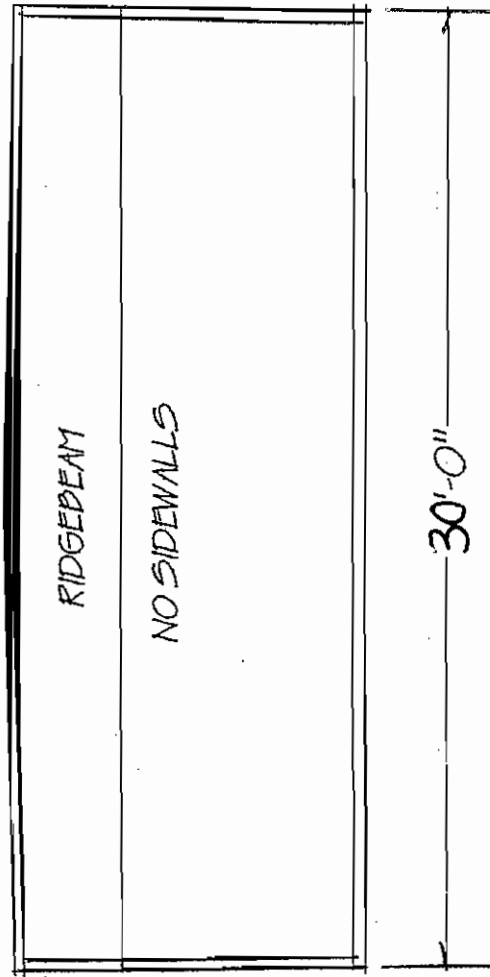
15x70 END SECTION



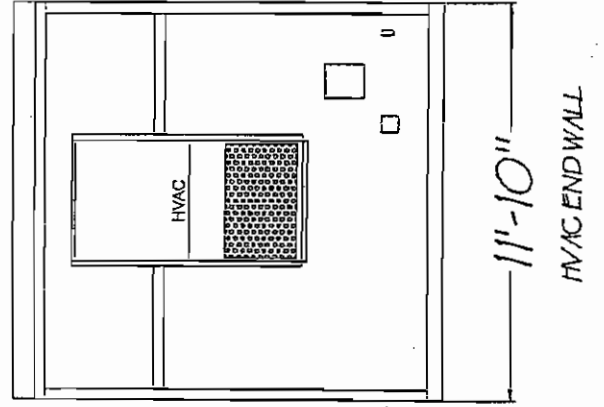
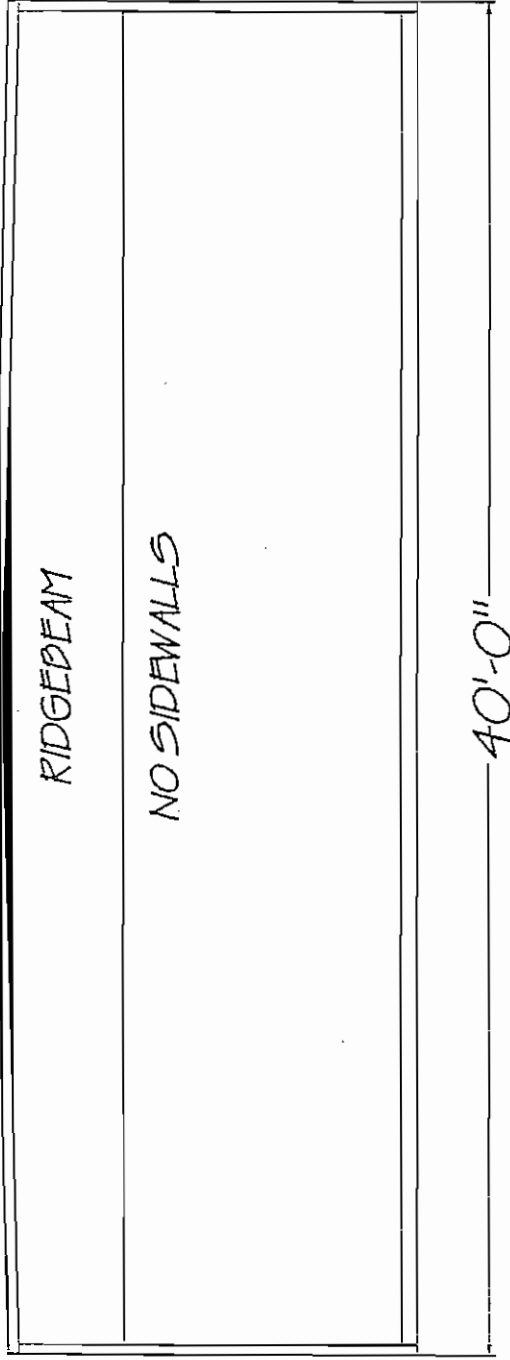
HVAC END WALL

COMPLEX CENTER SECTIONS

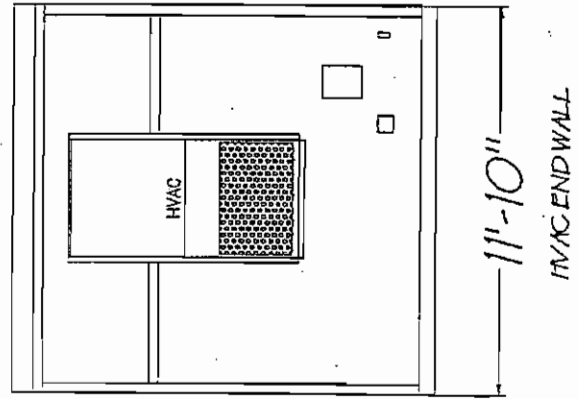
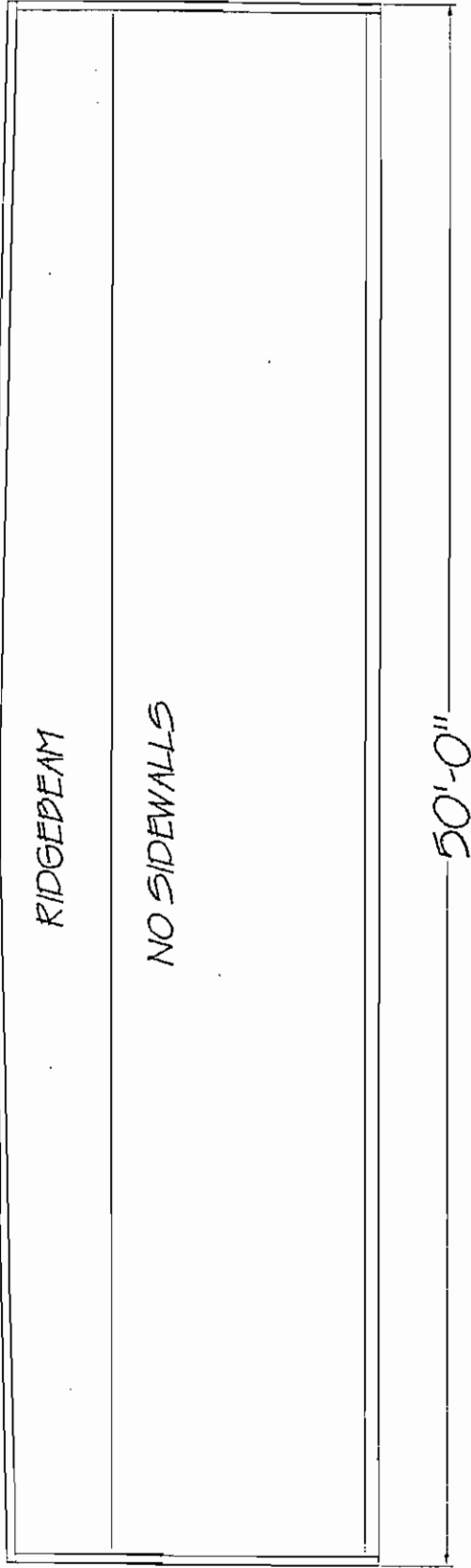
12x30 CENTER SECTION



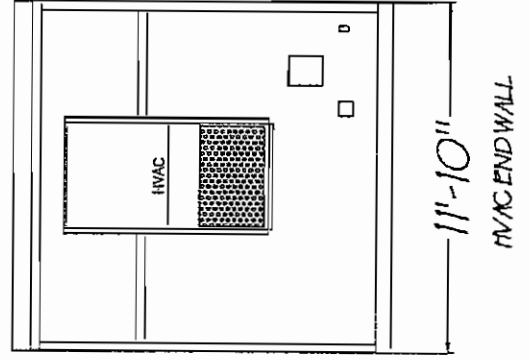
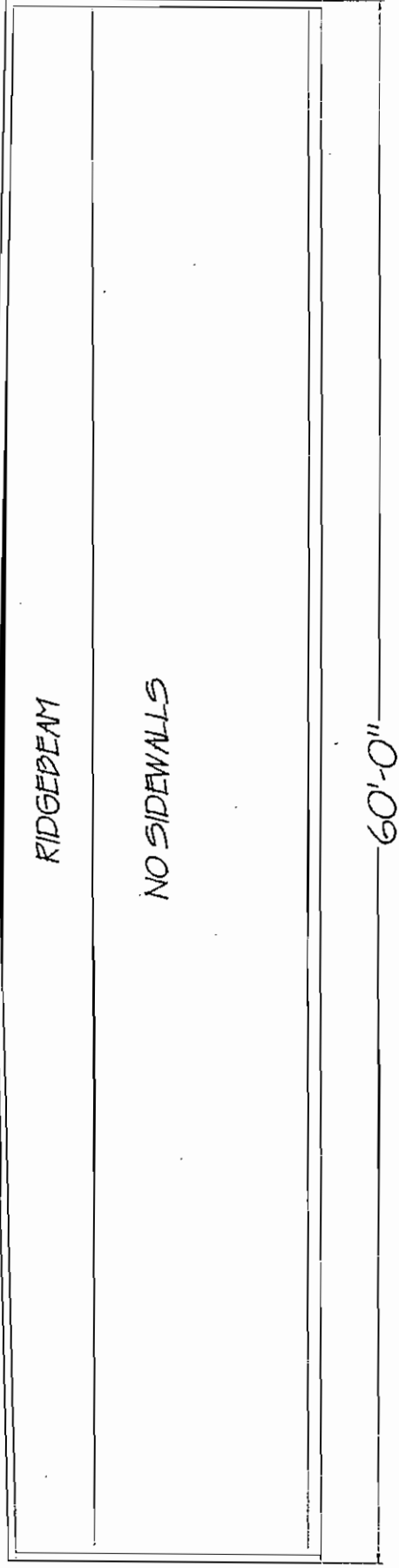
12x40 CENTER SECTION



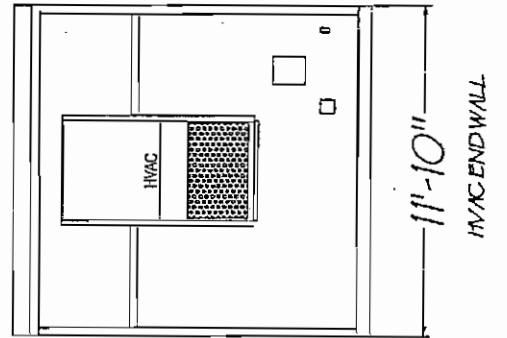
12x50 CENTER SECTION



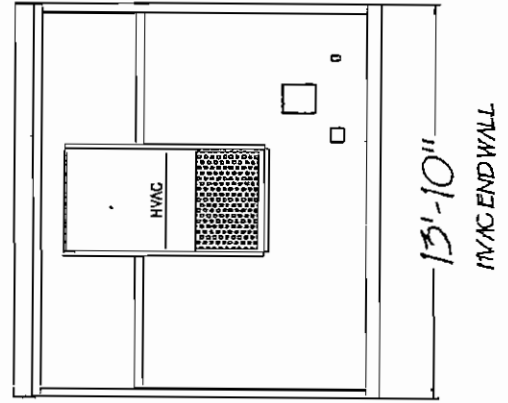
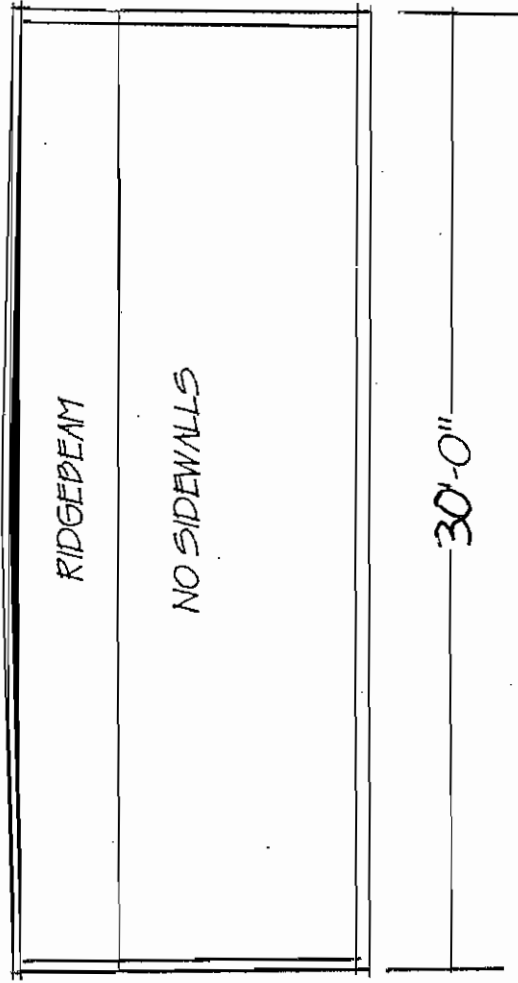
12x60 CENTER SECTION



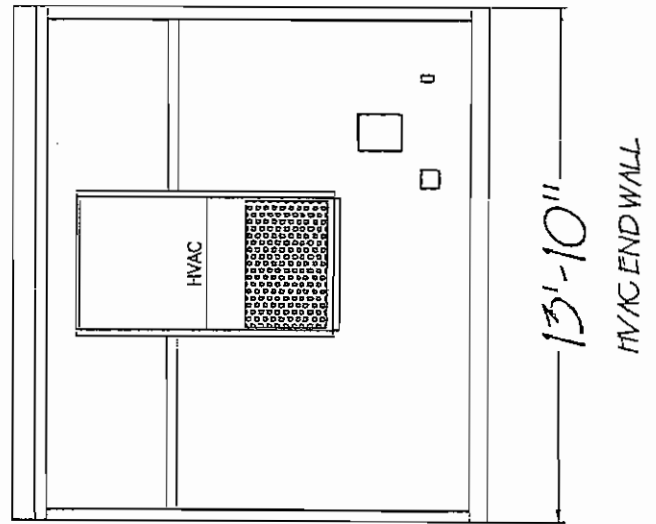
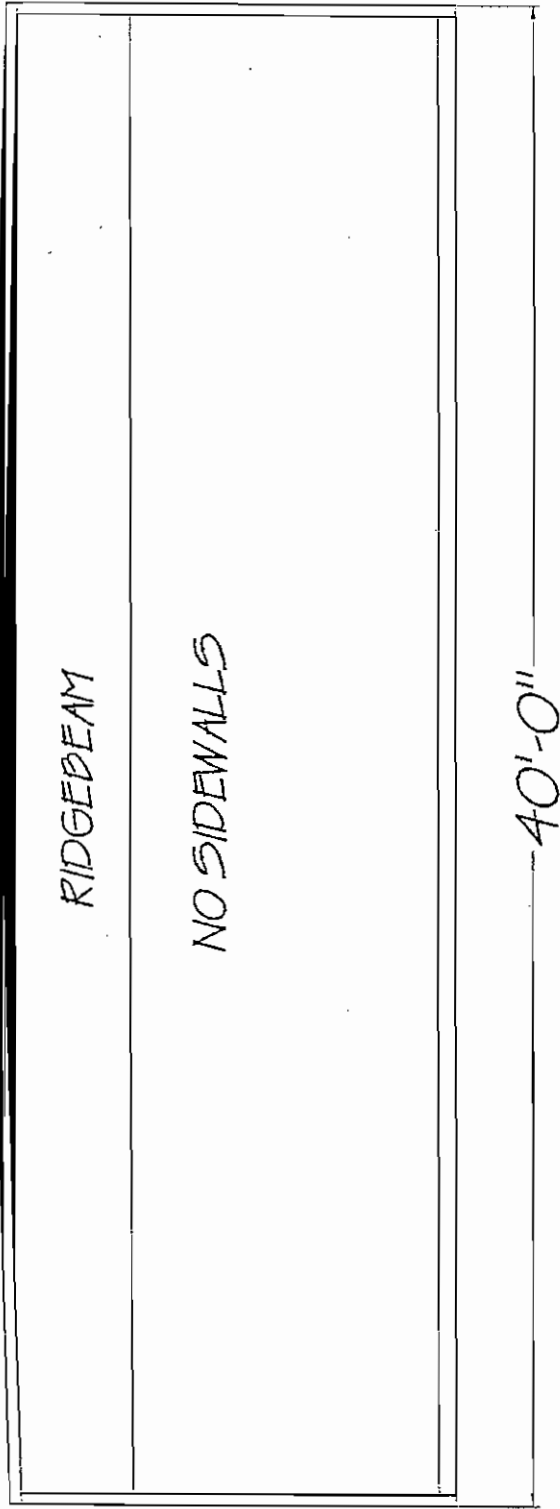
12' ~~70~~ CENTER SECTION



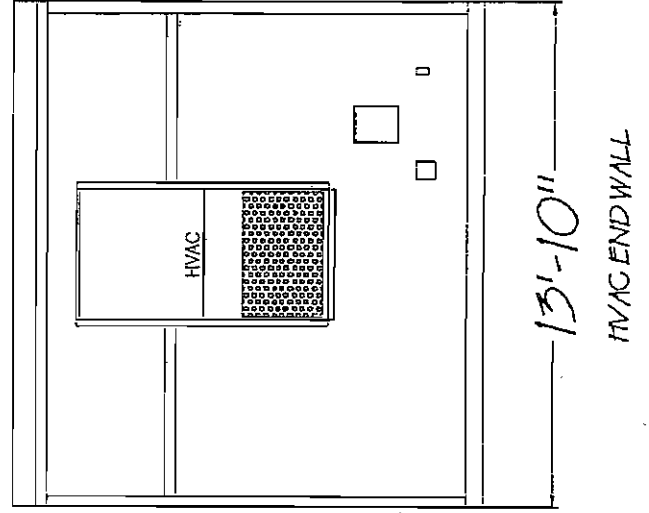
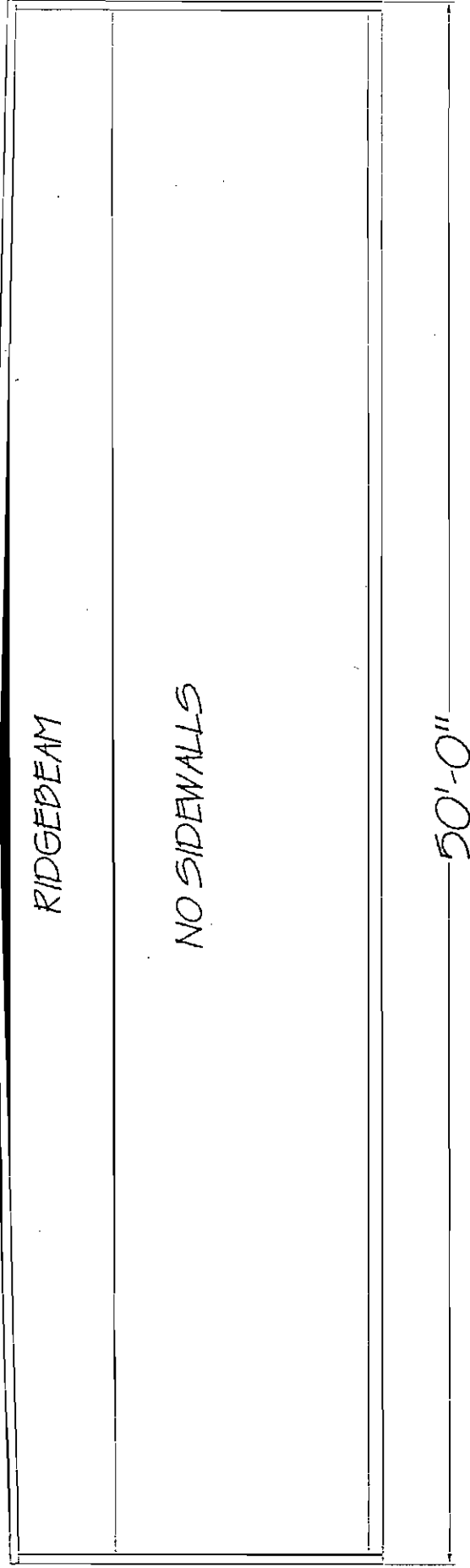
14x30 CENTER SECTION



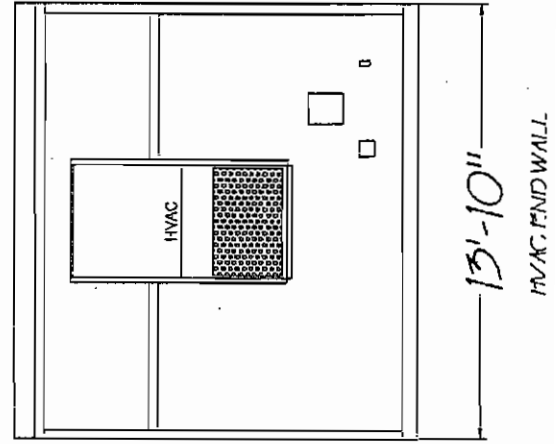
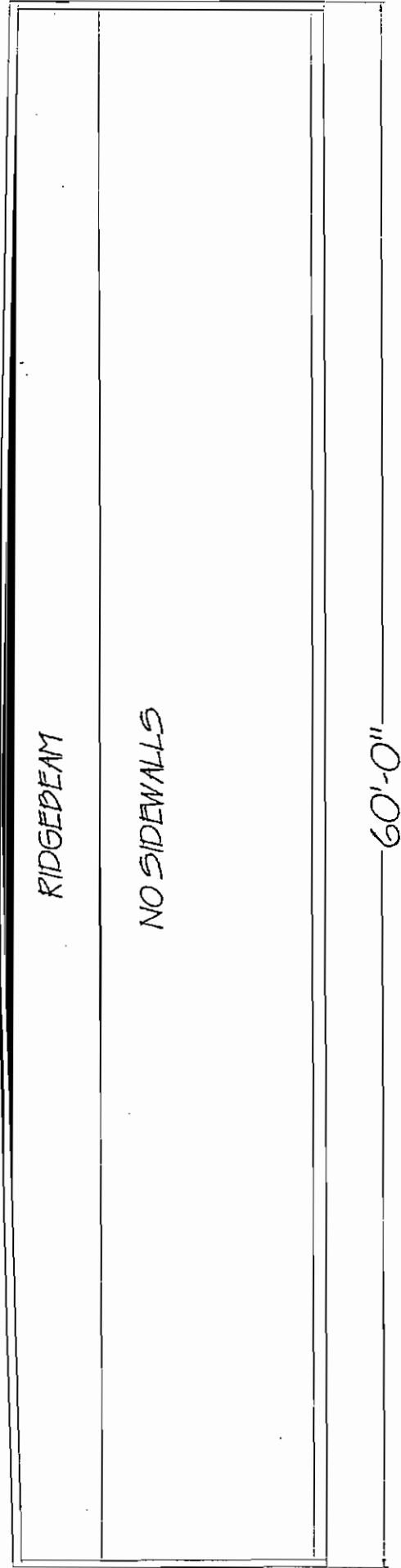
14x40 CENTER SECTION



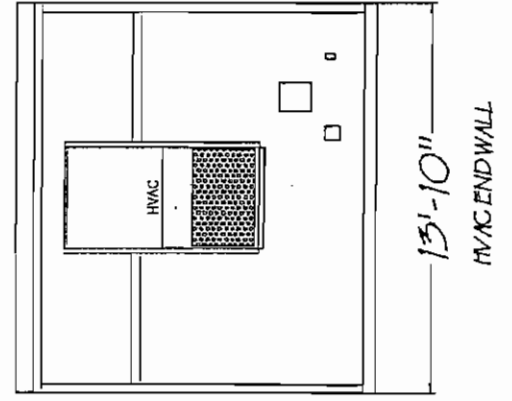
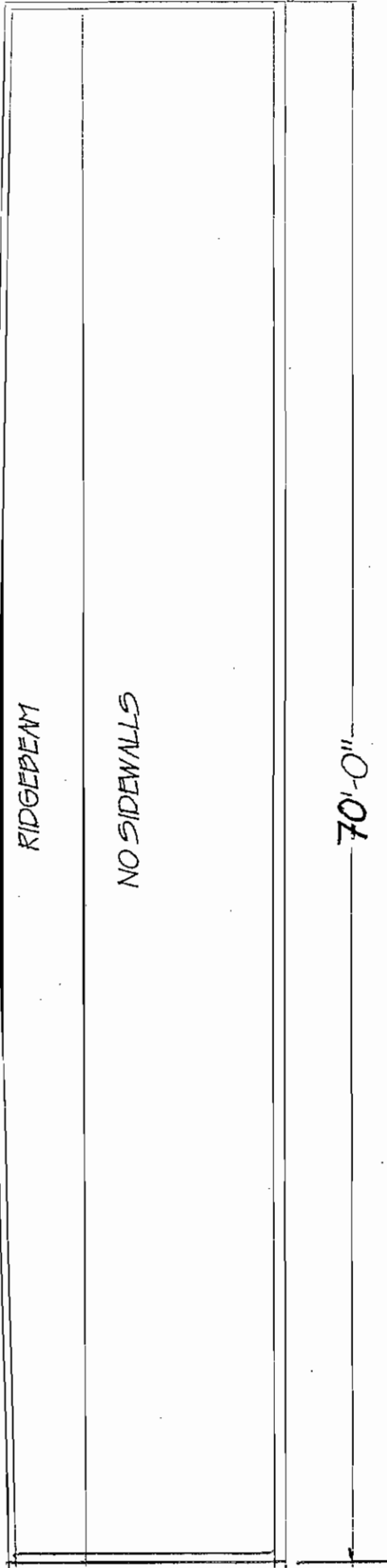
14x50 CENTER SECTION



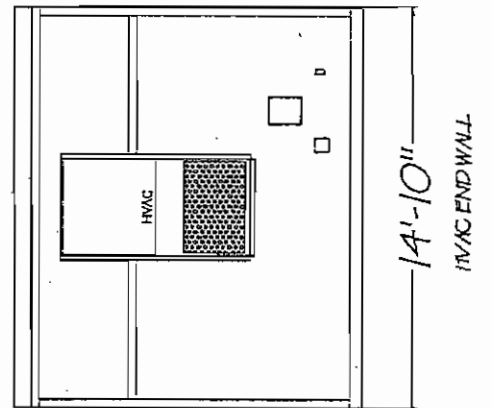
14x60 CENTER SECTION



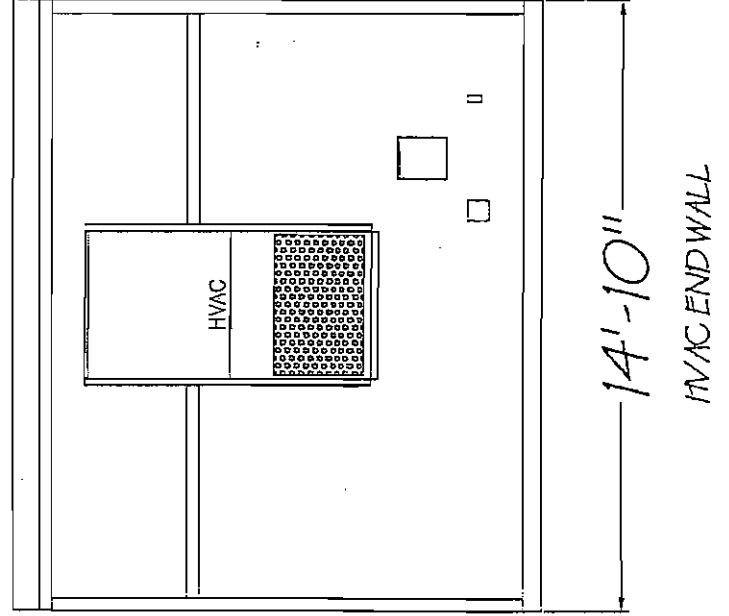
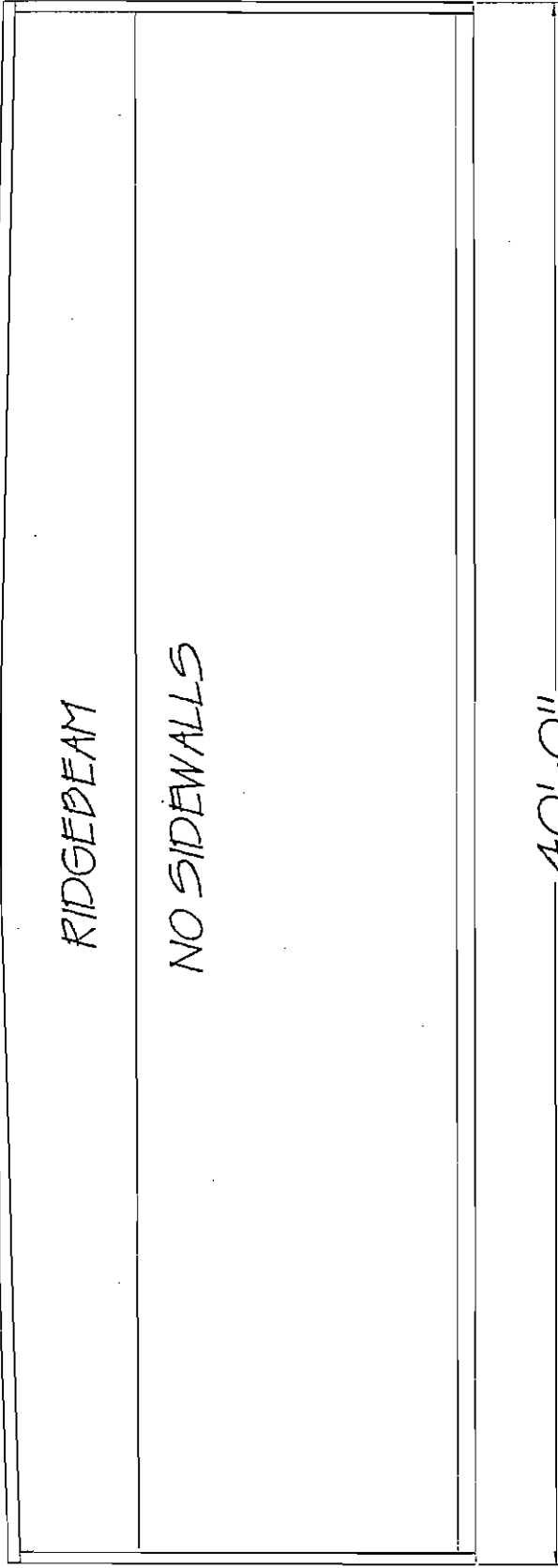
14x70 CENTER SECTION



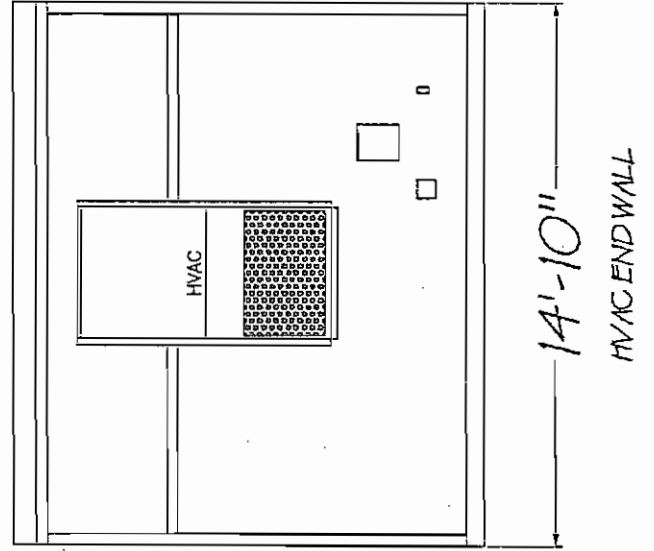
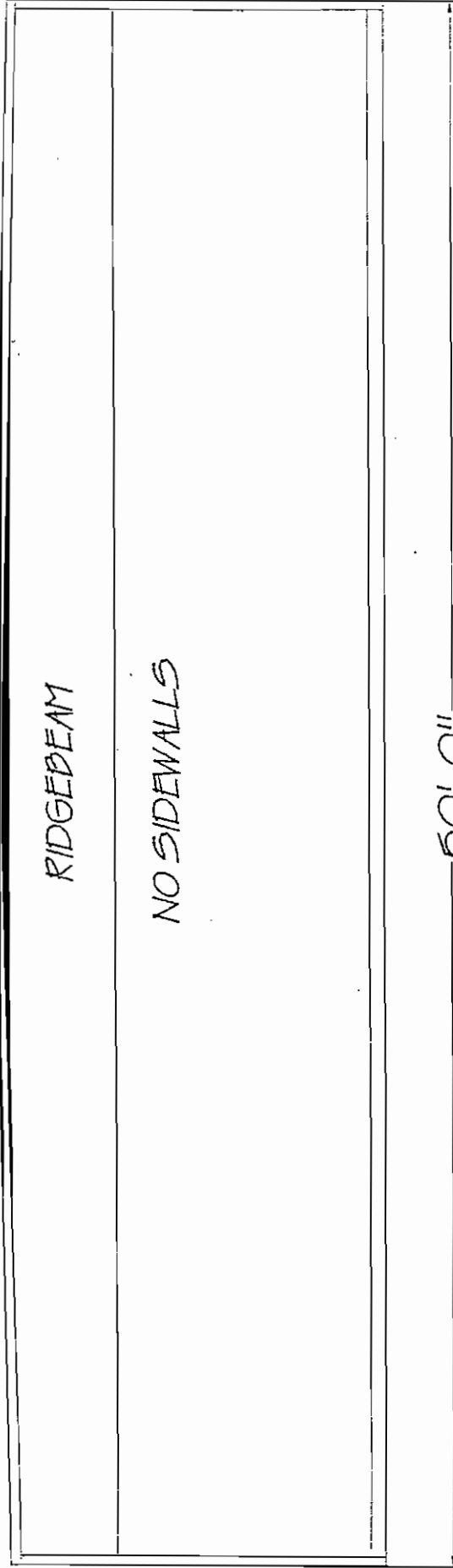
15x30 CENTER SECTION



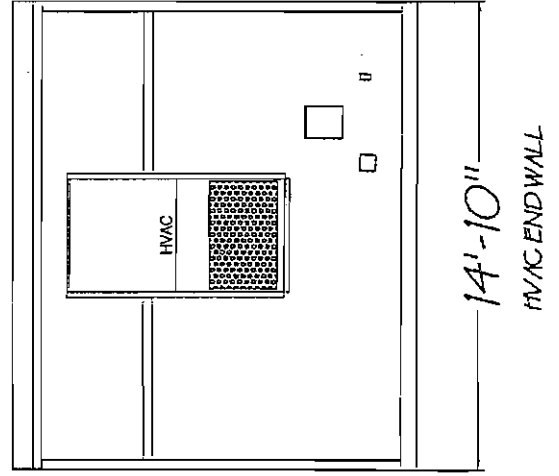
15x40 CENTEN SECTION



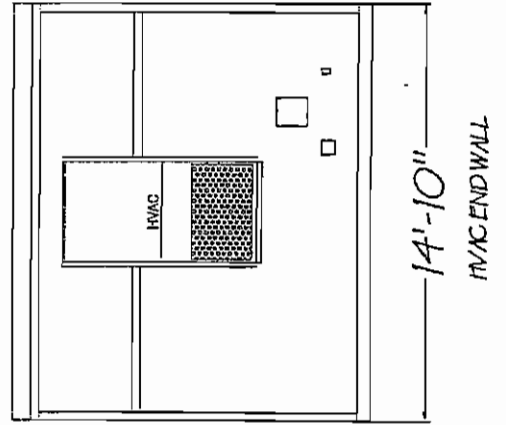
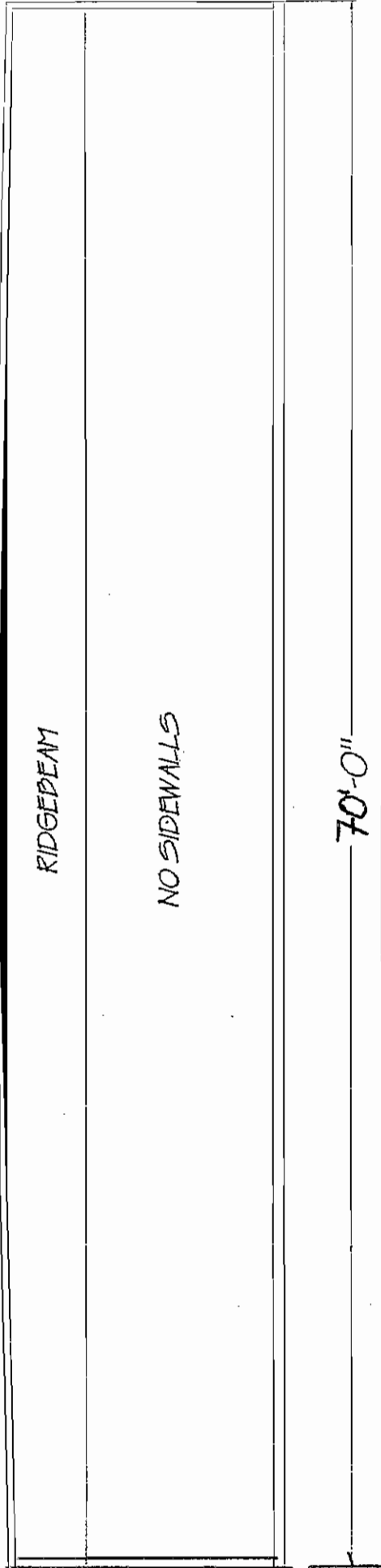
1550 CENTER SECTION



15x60 CENTER SECTION

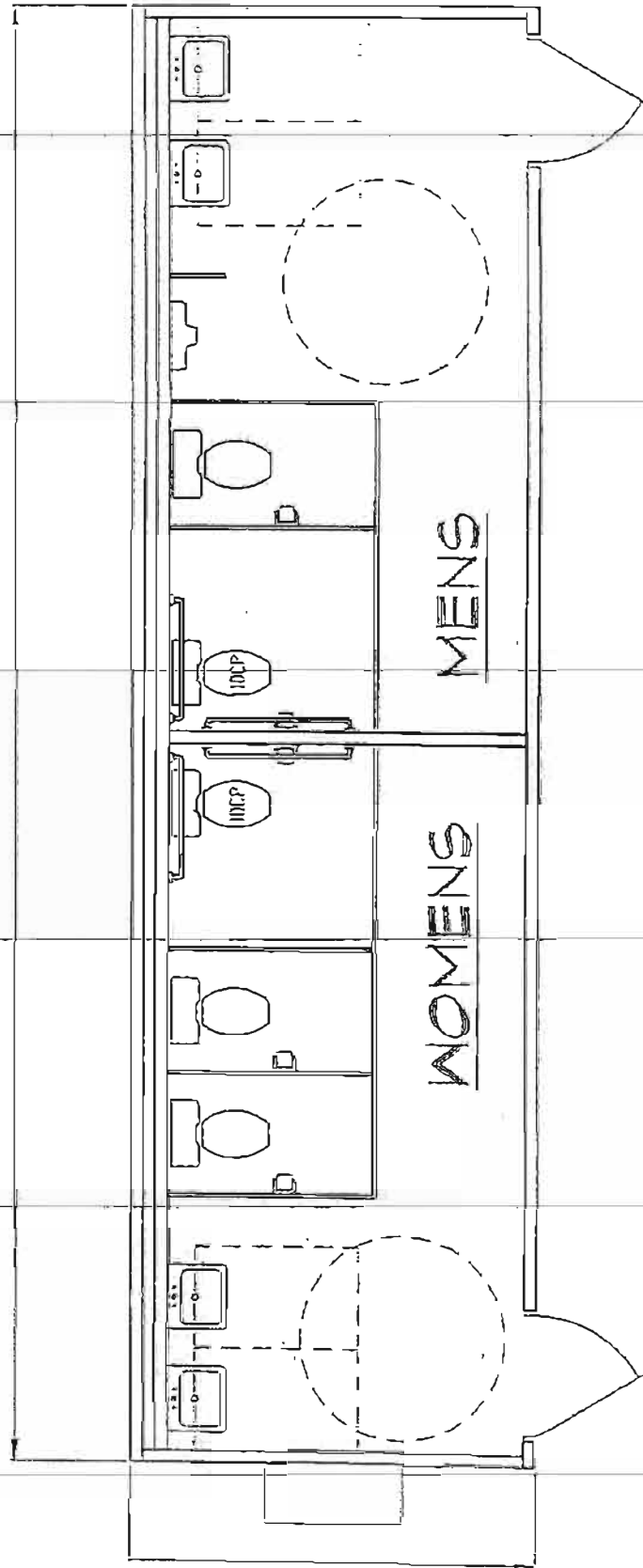


15x70 CENTER SECTION



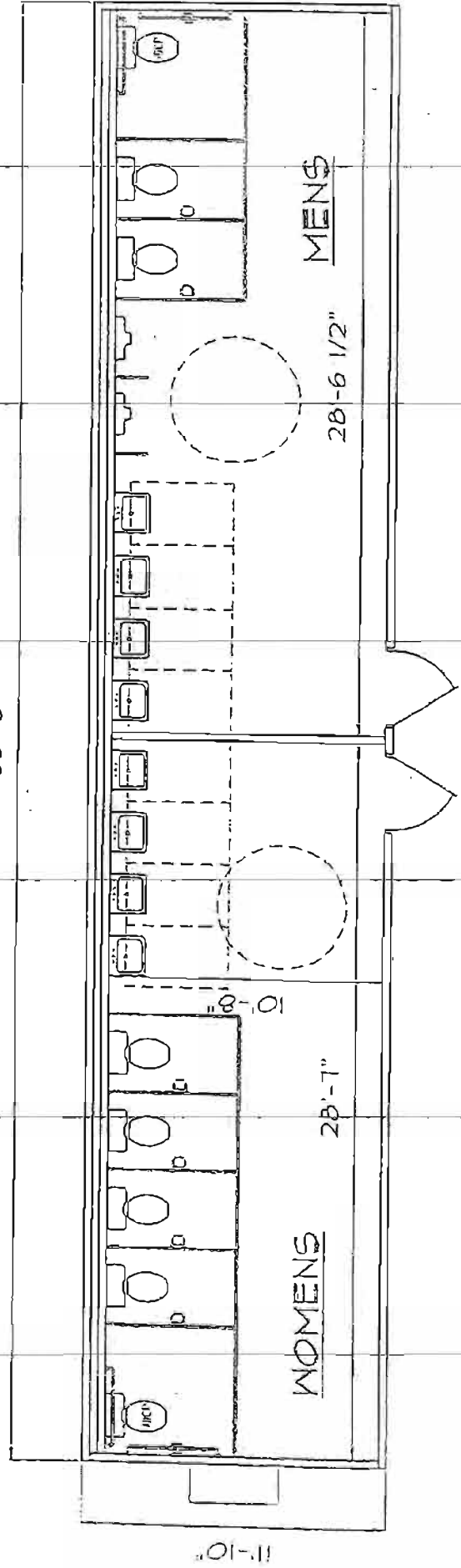
36'-0"

9'-10"



10x36 STAND ALONE RESTROOM

58'-0"

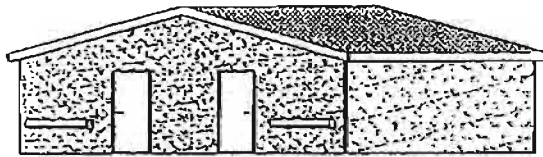


12x58 STAND ALONE RESTROOM

30' X 30' RESTROOM BLDG

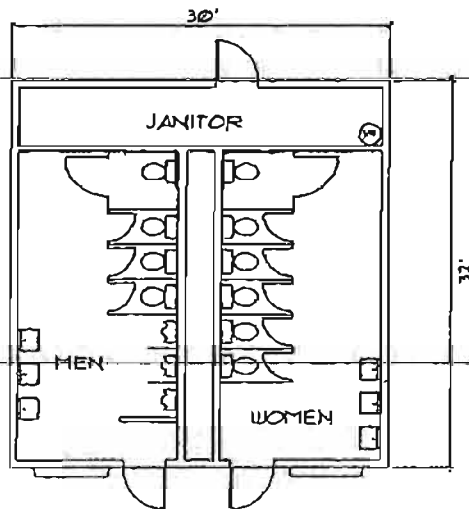
PRODUCT DESCRIPTION:
30'x30' Restroom Building

EXTERIOR FINISH:
7/16" LP siding with two coats of vinyl acrylic paint



INTERIOR FINISH:
5/8" gypsum taped, textured with two coats semi-gloss paint

FLOOR COVERING:
Choose from option list



ROOF:
3:12 pitch with three tab fiberglass shingles

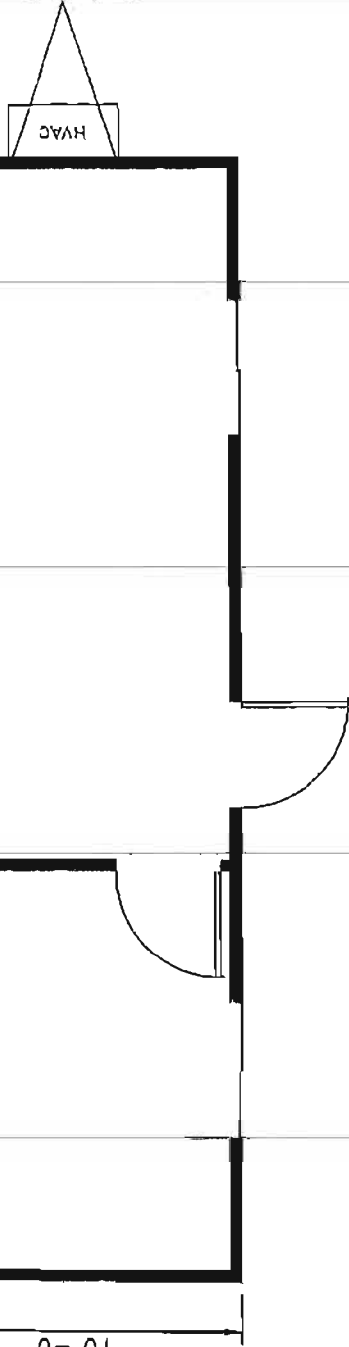
CEILING:
5/8" gypsum taped, textured with two coats semi-gloss paint

ELECTRICAL:
One 100 amp panel, minimum 50 FC lighting, conduit ready for alarm

MECHANICAL:
One 4,000 CFM roof mounted evaporative cooler

32'-0"

10'-0"



Specifications

Size(s)

- 36' Long (including hitch)
- 32' Box size
- 10' Wide (nominal)
- 8' Ceiling height (nominal)

Interior Finish

- Paneled walls
- Vinyl tile floors
- Pre-finished ceiling

Electric

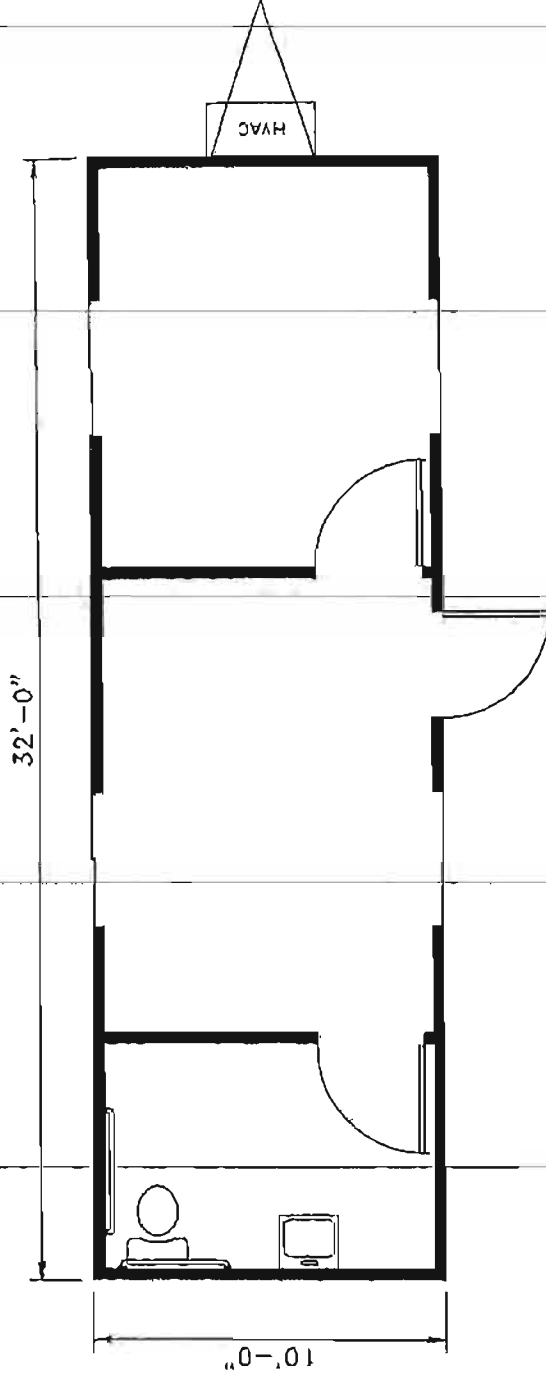
- Fluorescent ceiling lights
 - 120/240 volt single phase electric
 - 100 amp breaker panel
- #### Windows/Door
- Horizontal sliding windows
 - Steel door with commercial grade lock

Heating and Cooling

- Thermostatically controlled central HVAC unit
 - Supply ducted
- #### Exterior Finish/Frame
- Wood siding
 - I-beam or c-channel frame
 - Standard drip rail gutters

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability.

Mobile Office 36x10



Specifications

Size(s)

- 36' Long (including hitch)
- 32' Box size
- 10' Wide (nominal)
- 8' Ceiling height (nominal)

Interior Finish

- Paneled walls
- Vinyl tile floors
- Pre-finished ceiling

Electric

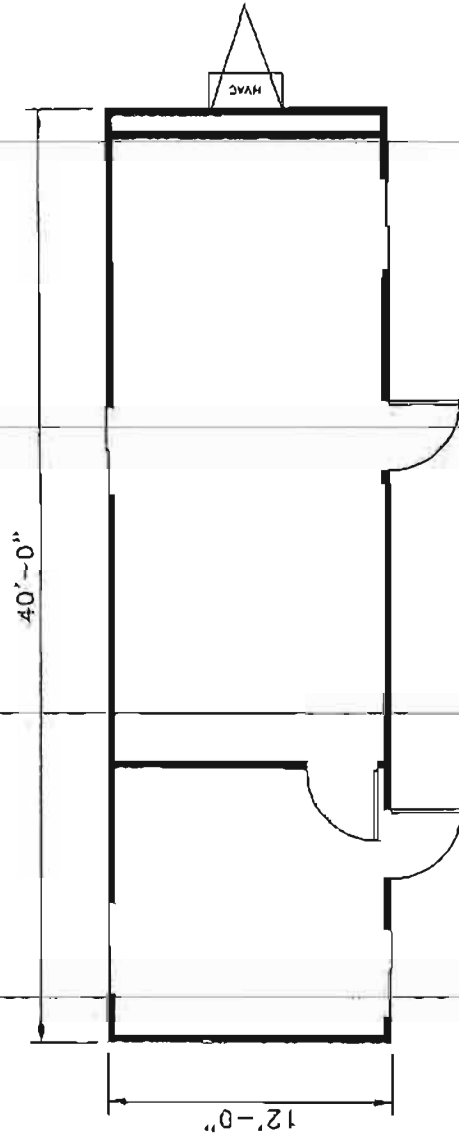
- Fluorescent ceiling lights
- 120/240 volt single phase electric
- 100 amp breaker panel
- Windows/Door*
 - Horizontal sliding windows
 - Steel door with commercial grade lock

Heating and Cooling

- Thermostatically controlled central HVAC unit
- Supply ducted
- Exterior Finish/Frame*
 - Wood siding
 - I-beam or c-channel frame
 - Standard drip rail gutters

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability.

Mobile Office 36x10



Specifications

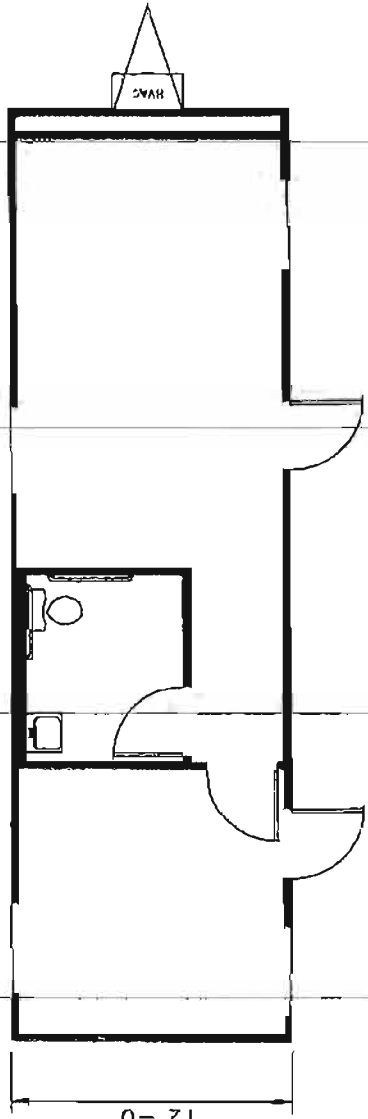
- | | | |
|--|---|---|
| <p><i>Size(s)</i></p> <ul style="list-style-type: none"> • 44' Long (including hitch) • 40' Box size • 12' Wide (nominal) • 8' Ceiling height (nominal) <p><i>Interior Finish</i></p> <ul style="list-style-type: none"> • Paneled walls • Vinyl tile floors • Pre-finished ceiling | <p><i>Electric</i></p> <ul style="list-style-type: none"> • Fluorescent ceiling lights • 120/240 volt single phase electric • 100 amp breaker panel <p><i>Windows/Door</i></p> <ul style="list-style-type: none"> • Horizontal sliding windows • Steel door with commercial grade lock | <p><i>Heating and Cooling</i></p> <ul style="list-style-type: none"> • Thermostatically controlled central HVAC unit • Supply ducted <p><i>Exterior Finish/Frame</i></p> <ul style="list-style-type: none"> • Wood siding • I-beam or c-channel frame • Standard drip rail gutters |
|--|---|---|

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability.

Mobile Office 44x12

40'-0"

12'-0"



Specifications

Size(s)

- 44' Long (including hitch)
- 40' Box size
- 12' Wide (nominal)
- 8' Ceiling height (nominal)

Interior Finish

- Paneled walls
- Vinyl tile floors
- Pre-finished ceiling

Electric

- Fluorescent ceiling lights
- 120/240 volt single phase electric
- 100 amp breaker panel

Windows/Door

- Horizontal sliding windows
- Steel door with commercial grade lock

Heating and Cooling

- Thermostatically controlled central HVAC unit
 - Supply ducted
- Exterior Finish/Frame*
- Wood siding
 - I-beam or c-channel frame
 - Standard drip rail gutters

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability.

Mobile Office 44x12

48'-0"

12'-0"



Specifications

Size(s)

- 52' Long (including hitch)
- 48' Box size
- 12' Wide (nominal)
- 8' Ceiling height (nominal)

Interior Finish

- Paneled walls
- Vinyl tile floors
- Pre-finished ceiling

Electric

- Fluorescent ceiling lights
- 120/240 volt single phase electric
- 100 amp breaker panel

Windows/Door

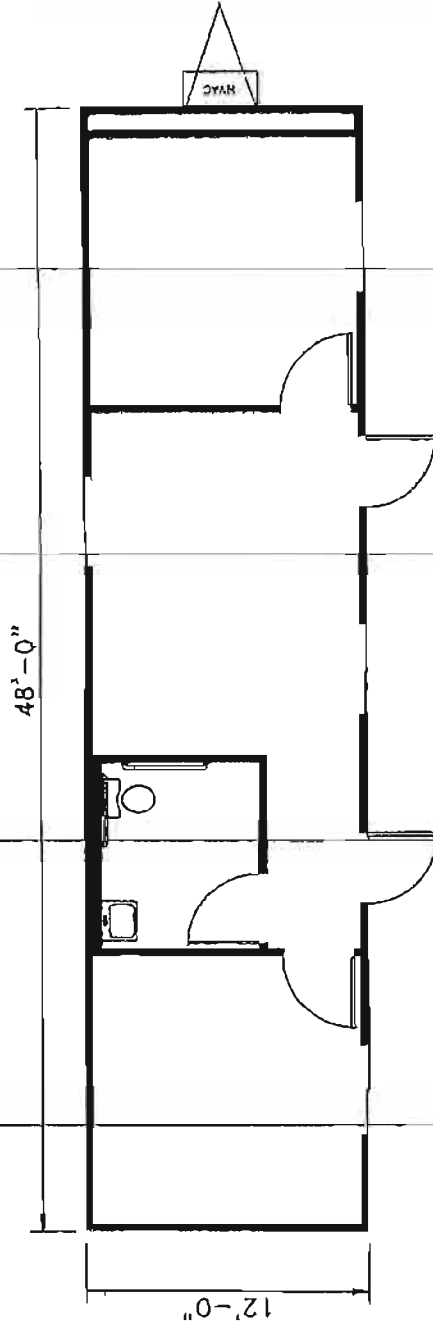
- Horizontal sliding windows
- Steel door with commercial grade lock

Heating and Cooling

- Thermostatically controlled central HVAC unit
 - Supply ducted
- #### Exterior Finish/Frame
- Wood siding
 - I-beam or c-channel frame
 - Standard drip rail gutters

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability.

Mobile Office 52x12



Specifications

Size(s)

- 52' Long (including hitch)
- 48' Box size
- 12' Wide (nominal)
- 8' Ceiling height (nominal)

Interior Finish

- Paneled walls
- Vinyl tile floors
- Pre-finished ceiling

Electric

- Fluorescent ceiling lights
 - 120/240 volt single phase electric
 - 100 amp breaker panel
- ### Windows/Door
- Horizontal sliding windows
 - Steel door with commercial grade lock

Heating and Cooling

- Thermostatically controlled central HVAC unit
 - Supply ducted
- ### Exterior Finish/Frame
- Wood siding
 - I-beam or c-channel frame
 - Standard drip rail gutters

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability.

Mobile Office 52x12

60'-0"

12'-0"



Specifications

Size(s)

- 64' Long (including hitch)
- 60' Box size
- 12' Wide (nominal)
- 8' Ceiling height (nominal)

Interior Finish

- Paneled walls
- Vinyl tile floors
- Pre-finished ceiling

Electric

- Fluorescent ceiling lights
- 120/240 volt single phase electric
- 100 amp breaker panel

Windows/Door

- Horizontal sliding windows
- Steel door with commercial grade lock

Heating and Cooling

- Thermostatically controlled central HVAC unit
 - Supply ducted
- #### Exterior Finish/Frame
- Wood siding
 - I-beam or c-channel frame
 - Standard drip rail gutters

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability.

Mobile Office 64x12

60'-0"

12'-0"



Specifications

Size(s)

- 64' Long (including hitch)
- 60' Box size
- 12' Wide (nominal)
- 8' Ceiling height (nominal)

Interior Finish

- Paneled walls
- Vinyl tile floors
- Pre-finished ceiling

Electric

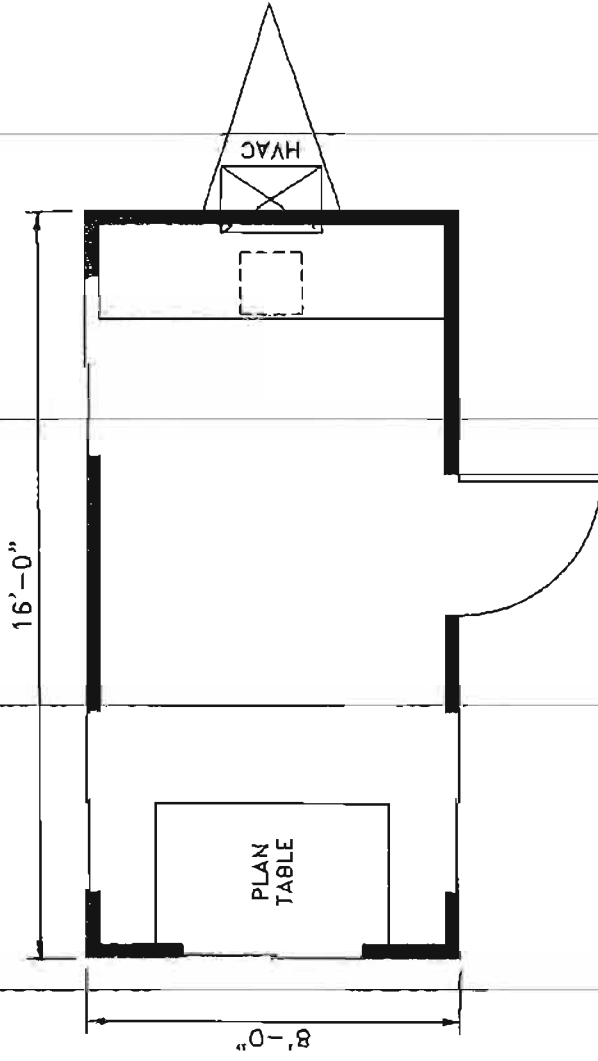
- Fluorescent ceiling lights
 - 120/240 volt single phase electric
 - 100 amp breaker panel
- #### Windows/Door
- Horizontal sliding windows
 - Steel door with commercial grade lock

Heating and Cooling

- Thermostatically controlled central HVAC unit
 - Supply ducted
- #### Exterior Finish/Frame
- Wood siding
 - I-beam or c-channel frame
 - Standard drip rail gutters

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability.

Mobile Office 64x12



Specifications

Size(s)

- 20' Long (including hitch)
- 16' Box size
- 8' Wide (nominal)
- 7' Ceiling height

Interior Finish

- Paneled walls
- Vinyl tile floors
- Pre-finished ceiling

Electric

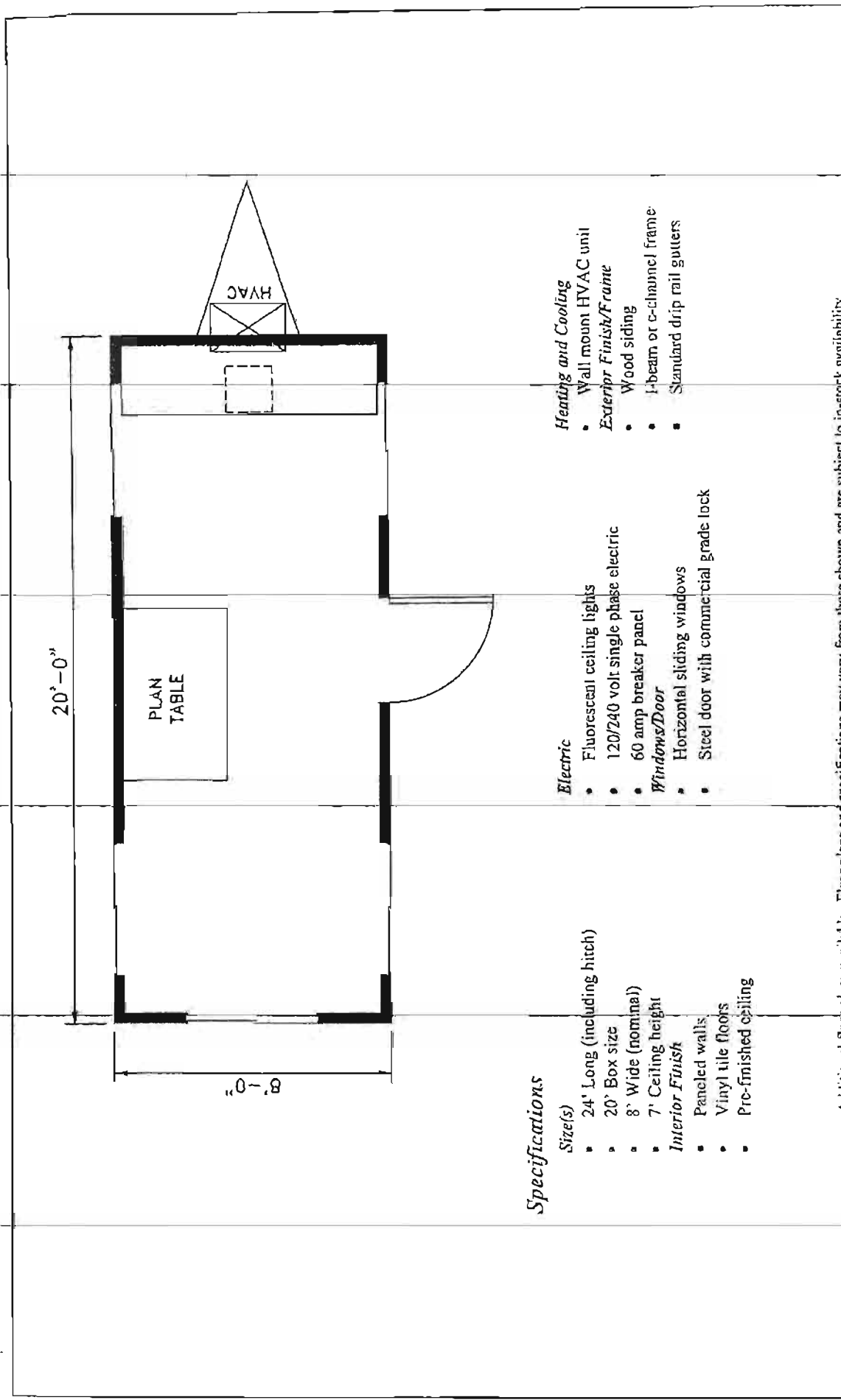
- Fluorescent ceiling lights
 - 120/240 volt single phase electric
 - 60 amp breaker panel
- #### Windows/Door
- Horizontal sliding windows
 - Steel door with commercial grade lock

Heating and Cooling

- Wall mount HVAC unit
- #### Exterior Finish/Frame
- Wood siding
 - I-beam or c-channel frame
 - Standard drip rail gutters

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability.

Mobile Office 20x8



Specifications

Size(s)

- 24' Long (including hitch)
- 20' Box size
- 8' Wide (nominal)
- 7' Ceiling height

Interior Finish

- Paneled walls
- Vinyl tile floors
- Pre-finished ceiling

Electric

- Fluorescent ceiling lights
 - 120/240 volt single phase electric
 - 60 amp breaker panel
- #### Windows/Door
- Horizontal sliding windows
 - Steel door with commercial grade lock

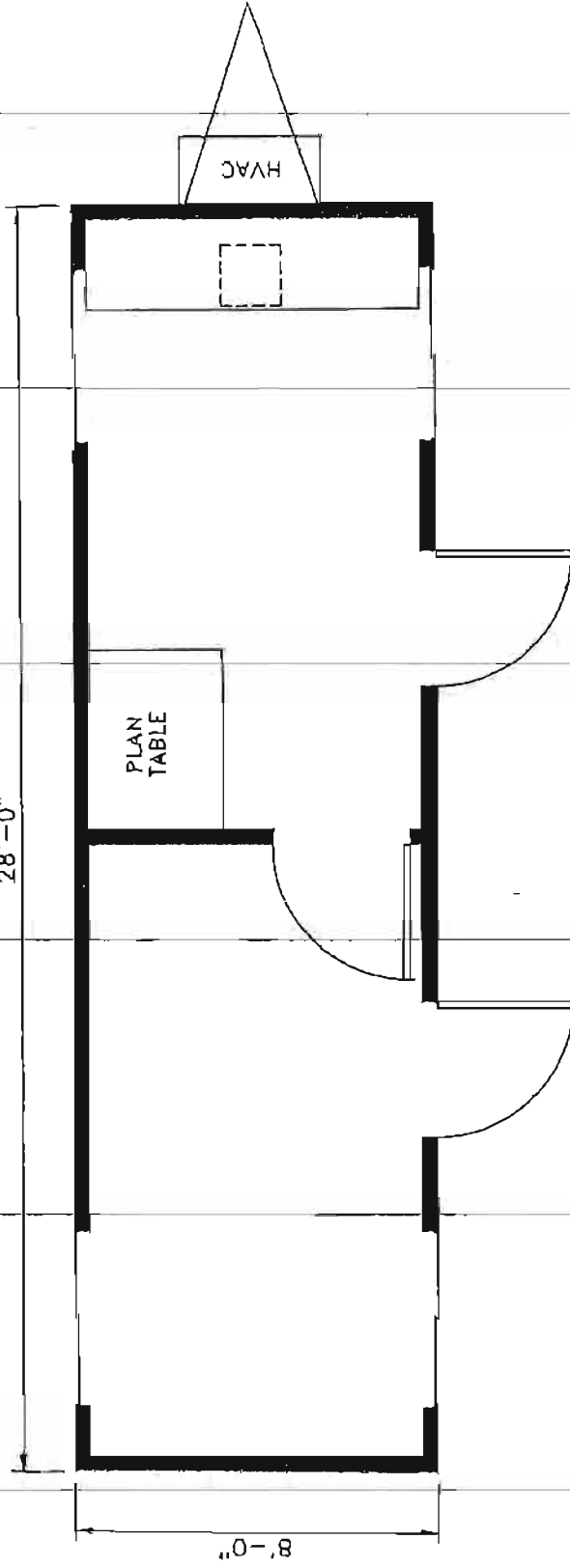
Heating and Cooling

- Wall mount HVAC unit
- #### Exterior Finish/Frame
- Wood siding
 - I-beam or c-channel frame
 - Standard drip rail gutters

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability.

Mobile Office 24x8

28'-0"



8'-0"

Specifications

Size(s)

- 32' Long (including hitch)
- 28' Box size
- 8' Wide (nominal)
- 7'-6" Ceiling height

Interior Finish

- Paneled walls
- Vinyl tile floors
- Pre-finished ceiling

Electric

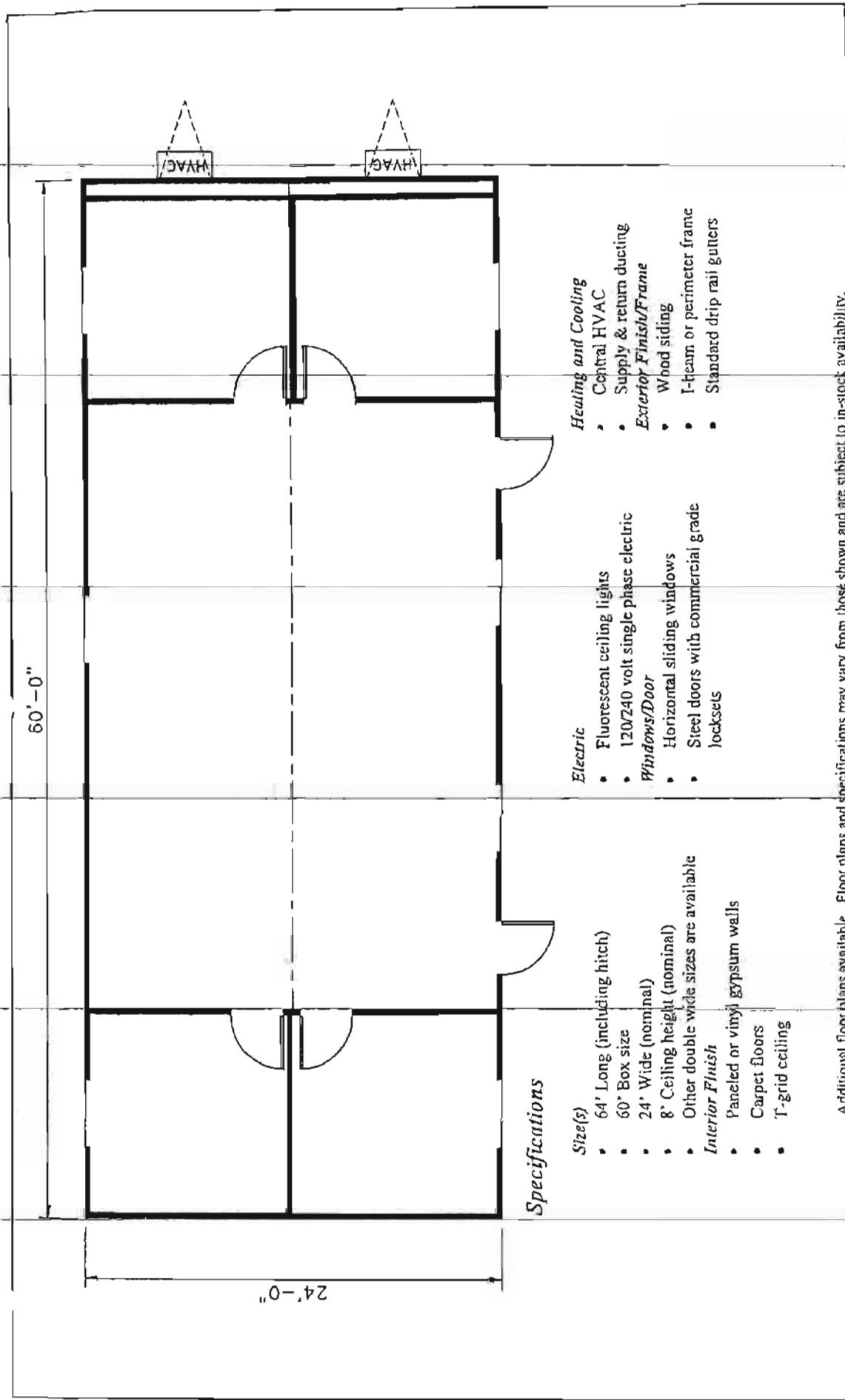
- Fluorescent ceiling lights
 - 120/240 volt single phase electric
 - 100 amp breaker panel
- #### Windows/Door
- Horizontal sliding windows
 - Steel door with commercial grade lock

Heating and Cooling

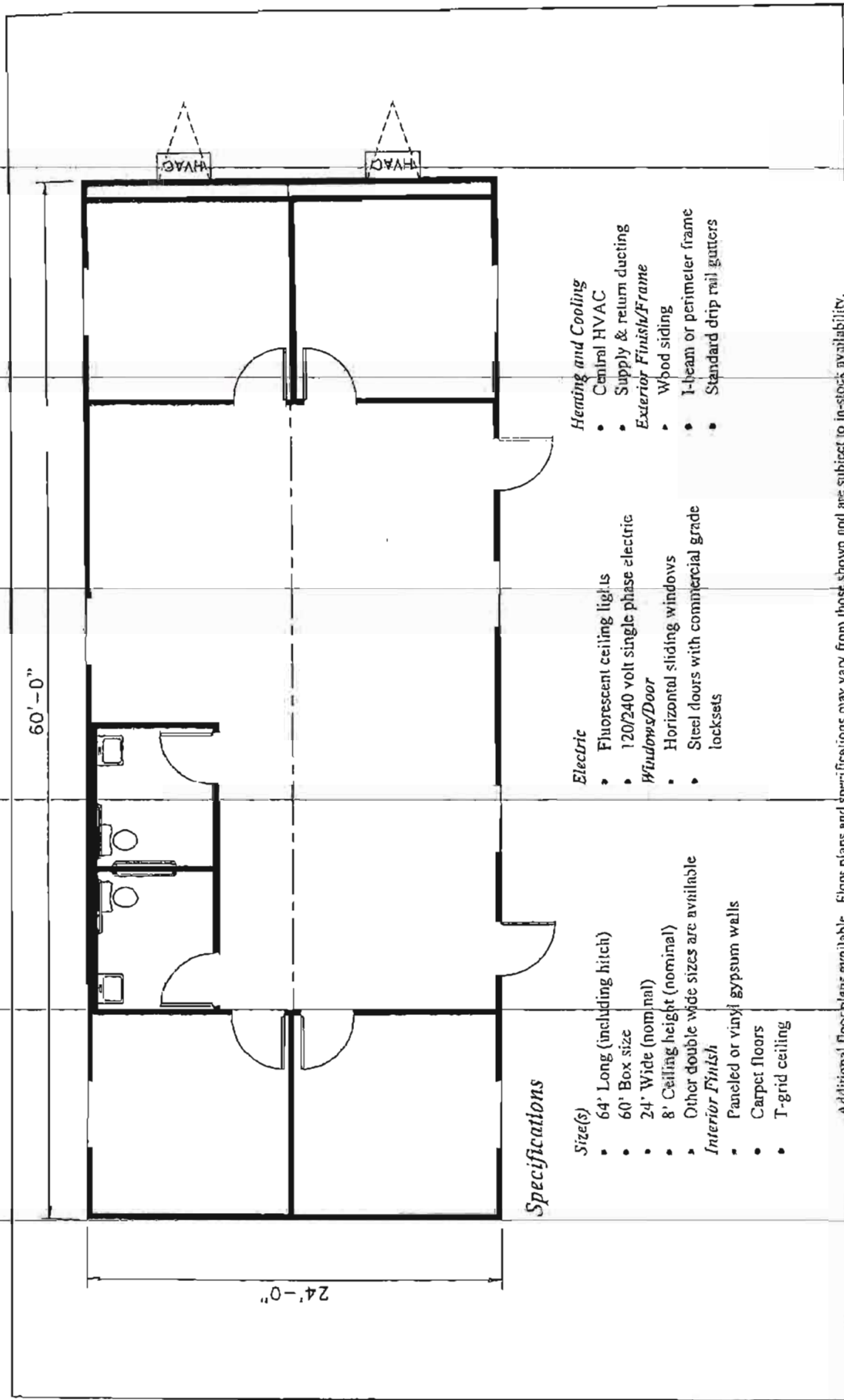
- Thermostatically controlled central HVAC unit
 - Supply ducted
- #### Exterior Finish/Frame
- Wood siding
 - I-beam or C-channel frame
 - Standard drip rail gutters

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability

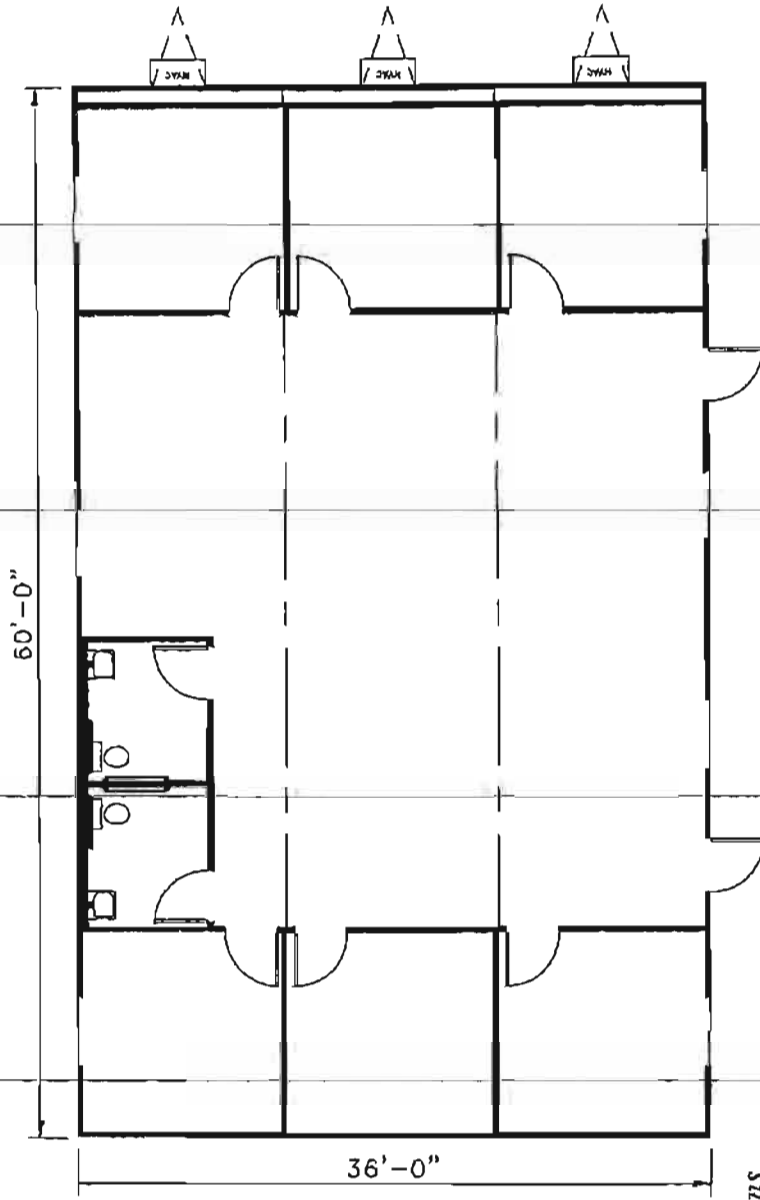
Mobile Office 32x8



Section Modular 64x24



Section Modular 64x24



Specifications

Size(s)

- 64' Long (including hitch)
- 60' Box size
- 36' Wide (nominal)
- 8' Ceiling height (nominal)

Interior Finish

- Paneled or vinyl gypsum walls
- Carpet floors
- T-grid ceiling

Electric

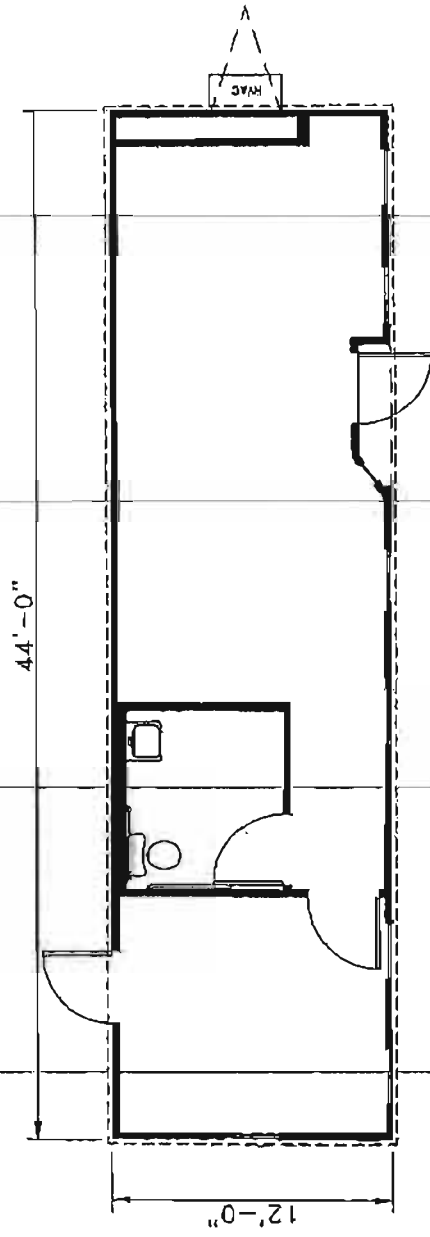
- Fluorescent ceiling lights
 - 120/240 volt single phase electric
 - (3) 100 amp breaker panels
- #### Windows/Door
- Horizontal sliding windows
 - Steel doors with commercial grade locksets

Heating and Cooling

- Central HVAC
 - Supply & return ducting
- #### Exterior Finish/Frame
- Wood siding
 - I-beam or perimeter frame
 - Standard drip rail gutters

Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability.

Section Modular 64x36



Specifications

Size(s)

- 44' or 48' Long (including hitch)
- 40' or 44' Box size
- 12' Wide (nominal)
- 8' Ceiling height (nominal)

Features

- Large/display/reception area
- Private office
- Carpeting throughout

Interior Finish

- Vinyl gypsum walls
- Carpet & Vinyl tile in restroom
- T-grid ceiling
- Electric
 - Fluorescent ceiling lights
 - 120/240 volt single phase electric
 - 100 amp breaker panel

Windows/Door

- Large glass windows
- Recessed French front door
- Standard back door

Heating and Cooling

- Thermostatically controlled central HVAC unit
 - Supply & return ducting
- #### Exterior Finish/Frame
- Wood siding
 - I-beam or c-channel frame
 - Standard drip rail gutters

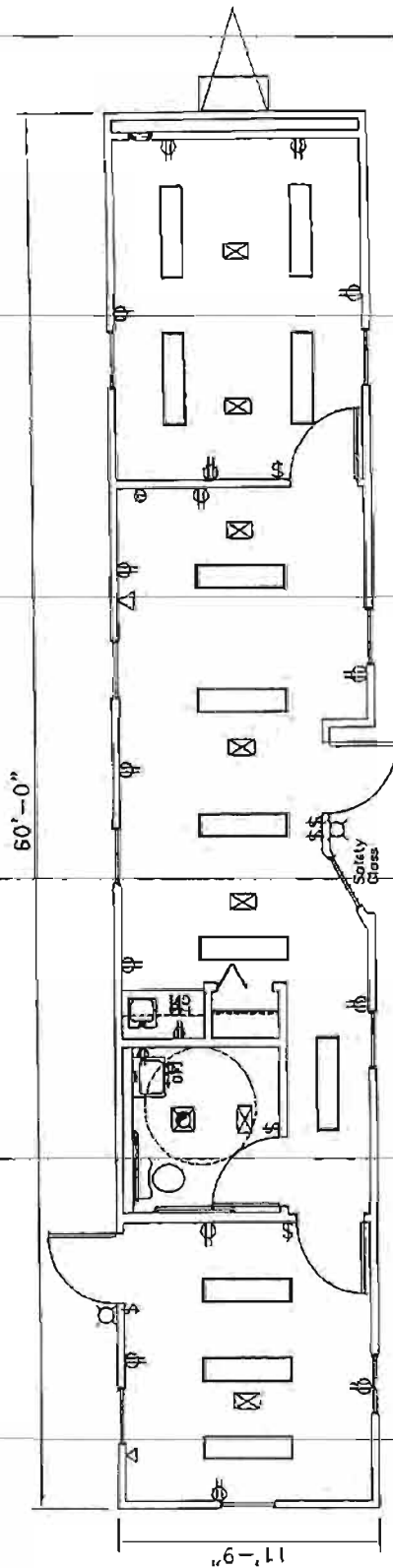
Additional floor plans available. Floor plans and specifications may vary from those shown and are subject to in-stock availability

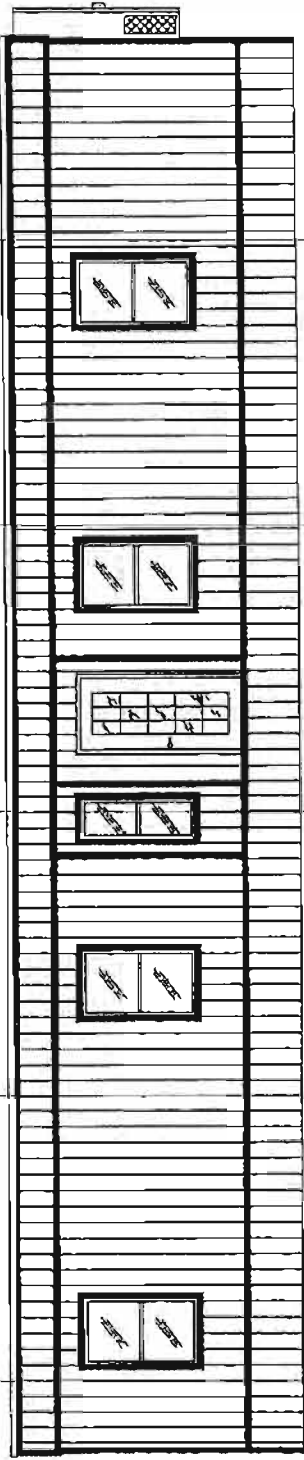
Sales Office 48x12

**WILLIAMS
SCOTSMAN**

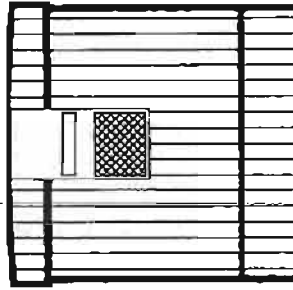
Mobile Offices • Storage Products
And More

***SO6412 Standard
with ADA Restroom***





FRONT ELEVATION



HITCH END ELEVATION

60'-0"

12'-0"

8'-0"

10'-0"

28'-0"

12'-0"

ADJUST REVISION SIZE FOR CODE BASED ON THE FIXTURES INSTALLED

WILLIAMS

SCOTSMAN

Mobile Offices, Garage Products
And More.

© WILLIAMS SCOTSMAN 2001

CORPORATE OFFICES
2211 TOWN CENTER DRIVE
BALTIMORE, MD 21236
(800) 533-6952
(410) 331-6000
www.williamsco.com

NORTHERN DIVISION OFFICE
101 JACKSON ROAD
BERLIN, NJ 08009
FAX: 856-753-0150
(800) 752-1500

THE USE OF THIS
DRAWING FOR ANY
MEANS OTHER THAN
THAT INTENDED IS
STRICTLY PROHIBITED
WITHOUT THE PRIOR
WRITTEN CONSENT
OF AN AUTHORIZED
REPRESENTATIVE OF
WILLIAMS SCOTSMAN.

PROJECT

SALES OFFICE 64 X 24
NORTHERN DIVISION

DWG BY: HOWARD SCARPOLA

SCALE: 1/8"=1'

DATE: 1/26/01

REV: 0

DRAWING

Appendix G:

VALUE ADD

Please include any additional products and/or services not included in the scope of the solicitation that you think will enhance and/or add value to this contract for participating agencies. Your marketing plan and salesforce training plan as detailed in Appendix F will also be taken into account when evaluating your company's value add score.

Any additional products or services offered in this section will only be considered by Region 4 ESC if auditable pricing is offered for them in Appendix C. Any products or services for which pricing is not offered will not be considered a part of any contract awarded as a result of this RFP.

All products or services offered in this section are subject to the same requirements as products offered in Appendix B. Respondents must provide detailed descriptions of any additional products and services being offered as a part of their proposal, and Region 4 ESC reserves the right to reject any value add products or services which it deems to be unrelated to the scope of this RFP.

Williams Scotsman Furniture Packages



Basic

2

Office



1 Manager's
Chair



1 White Board

1 Desk (5 ft.)



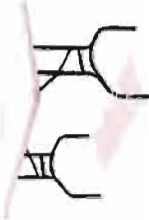
1 28 QT
Trash Can



1 Door Coat Hook

1 Floor Mat

Conference Room



2 Folding Tables



4 Folding Chairs



1 White Board



1 Coffee Pot
(12 -cup)



1 Mini-fridge

1 Microwave



1 23 Gallon
Trash Can



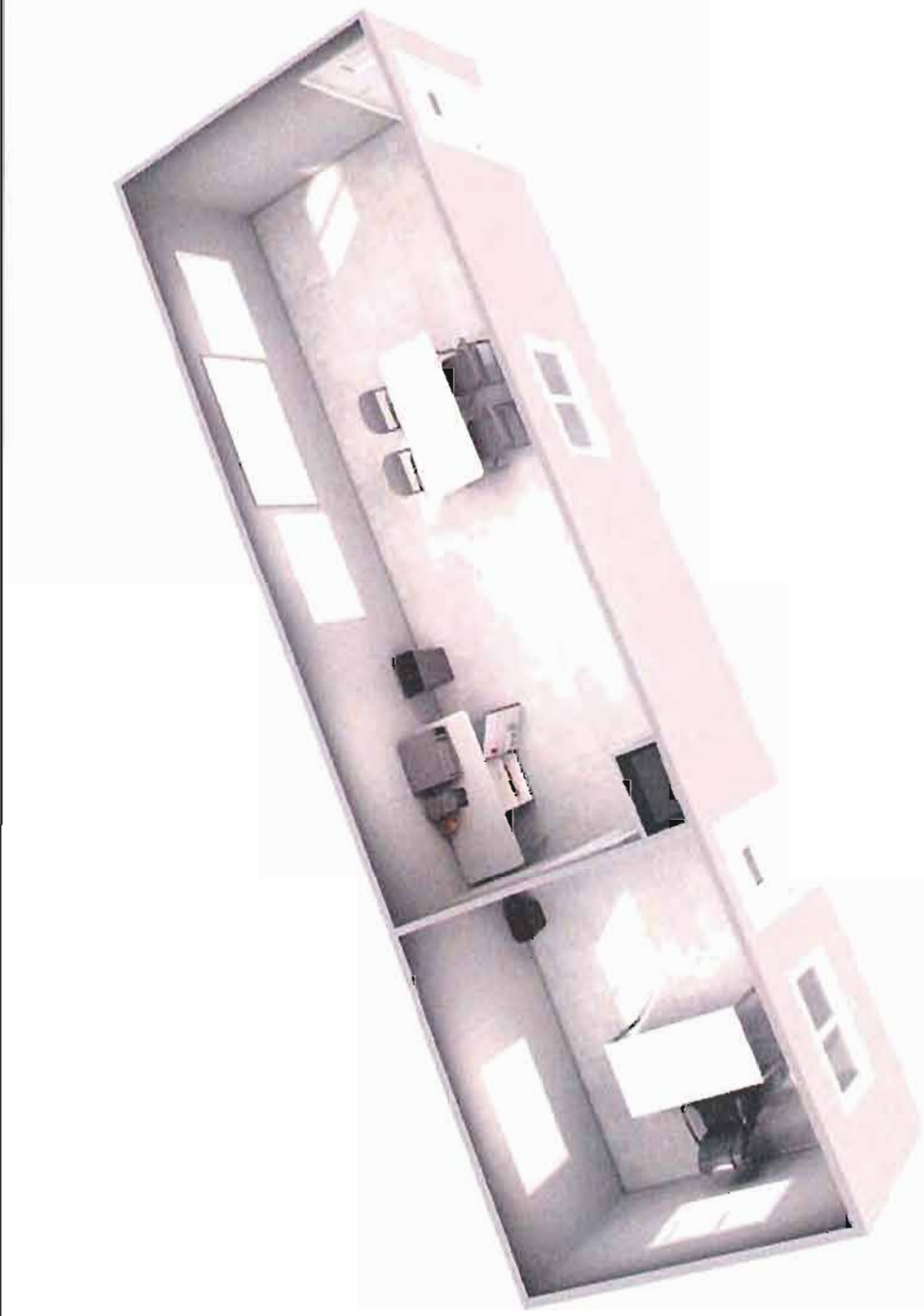
1 Convenience
Start Kit

Pricing: 6-11 month duration
Subject to change



Basic

3



*Image is representational and subject to change.

Premium

4

Office



1 Luxhide
Executive Chair



1 White Board

1 Desk



1 28 QT
Trash Can



2 Side Chairs -
Stackable



1 Door Coat Hook



1 Pedestal -
Filing Cabinet



1 Office Supply
Starter Kit

Conference Room



2 Conference Tables



8 Manager's Chairs



1 White Board



1 Coffee Pot
(12 -cup)



1 Mini-fridge



1 Microwave



1 23 Gallon
Trash Can



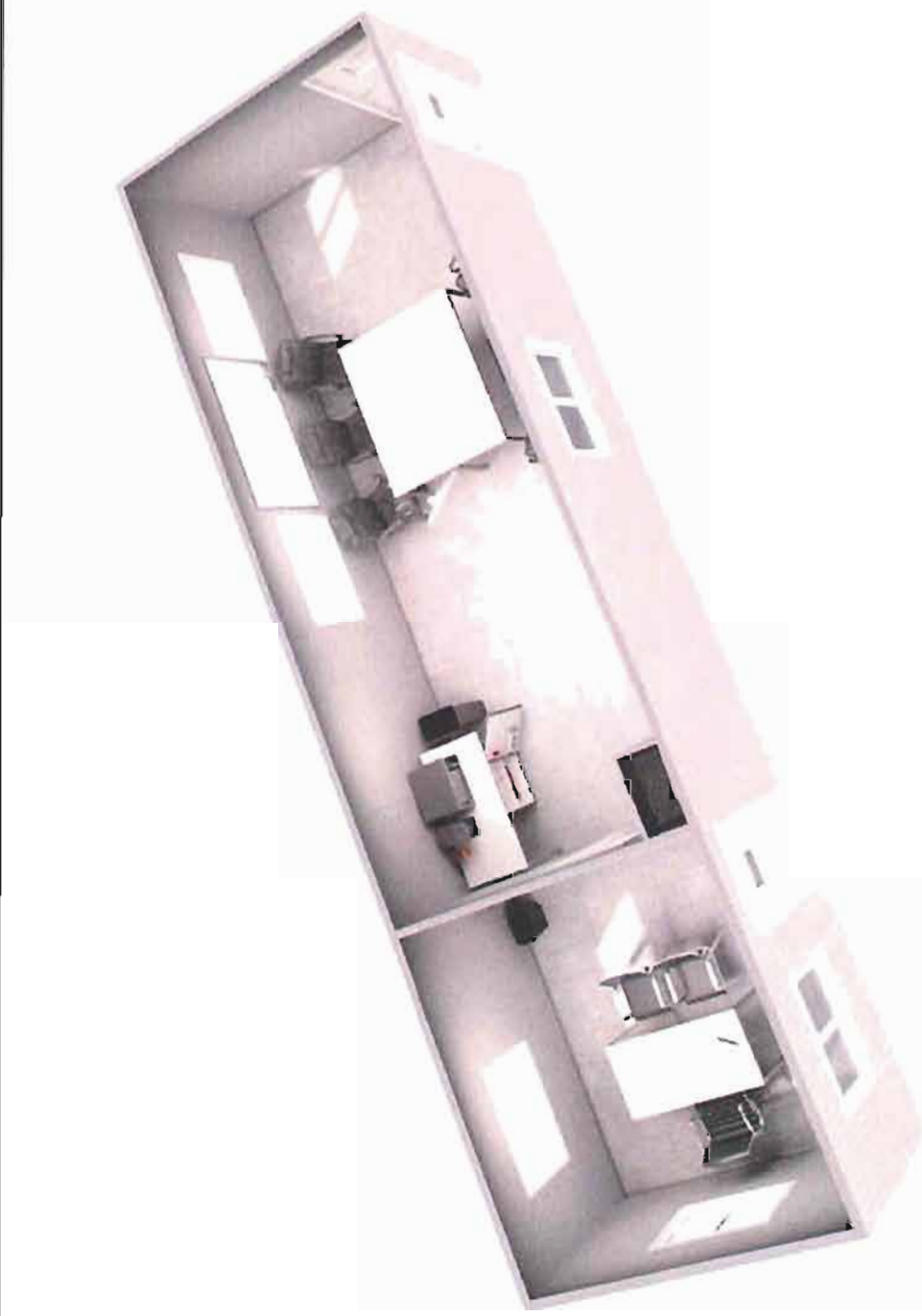
1 Convenience
Start Kit

Pricing: 6-11 month duration
Subject to change



Premium

5



*Image is representational and subject to change.

Executive

6

Office



1 Desk (6 ft.)

1 Luxhide
Executive Chair

2 White
Boards

1 Floor Mat



1 28 QT
Trash Can



2 Side Chairs -
Stackable



1 Pedestal -
Filing Cabinet



1 Door Coat
Hook



1 50" Flat
Screen



1 HDMI
Cable - 20'



1 TV Wall
Bracket



1 Office Supply
Starter Kit

Conference Room



8 Manager's
Chairs

2 Conference
Tables



1 Keurig &
Coffee Pot
(12-Cup)



1 Full-size
Fridge



1 Microwave



1 23 Gallon
Trash Can



1 50" Flat
Screen



1 HDMI
Cable - 20'



1 TV Wall
Bracket



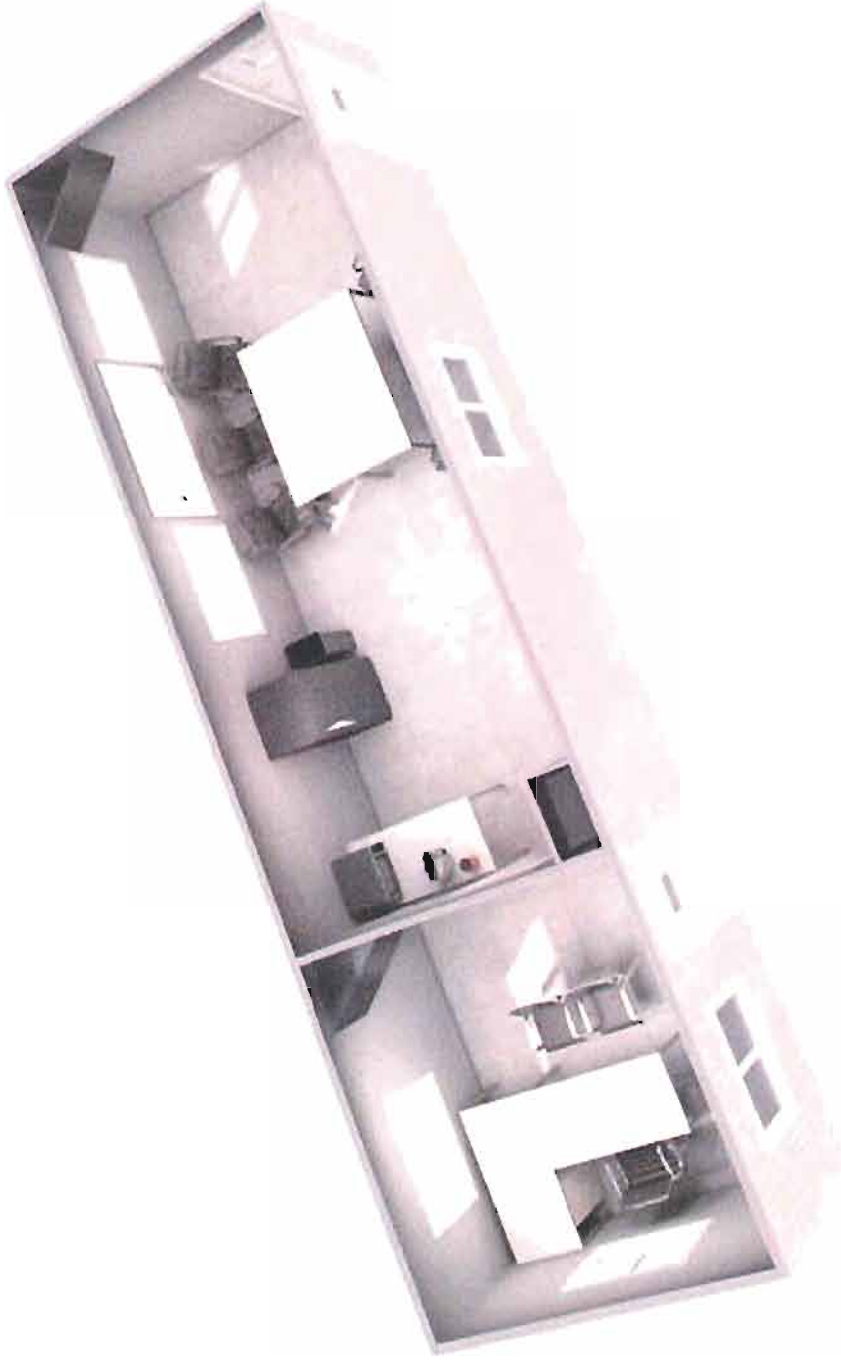
1 Convenience
Start Kit

Pricing: 6-11 month duration
Subject to change



Executive

7



*Image is representational and subject to change.



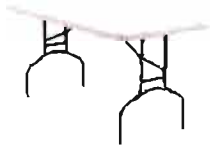
An ALGECO SCOTSMAN Company

Café Packages

You want your modular space solution to be work ready but also a place to grab a cup of coffee, keep your lunch cool or warm up those leftovers. Our café packages save you time and money by covering the important details that turn a temporary solution into a comfortable work place.



Our Café Packages Include



Folding Table



Utility Table



Coffee Pot (12 cup)



Keurig



Mini Fridge



Full Refrigerator



Microwave



Convenience Starter Kit



23 Gallon Trash Can



SAVE MONEY. SAVE TIME. GET IT DONE.

800.782.1500 | willscot.com

Packages

We offer combinations of the items shown on the front to create the “café” solution best suited for your needs. Whether you choose the Basic, Premium or Executive package you'll save up to 30% in costs and 100% in time.



Basic Café Package



Executive Café Package

Choose from our Basic or Executive options and
save up to 30% in costs and 100% in time!

CAFE PACKAGES

Basic

- 1 Folding Table
- 1 Mini-Fridge
- 1 Coffee Pot (12 cup)
- 1 Microwave
- Convenience Starter Kit
- 1 23 Gallon Trash Can

Executive

- 1 Utility Table (5 ft.)
- 1 Full Refrigerator
- 1 Coffee Pot (12 cup)
- 1 Keurig
- 1 Microwave
- Convenience Starter Kit
- 1 23 Gallon Trash Can



An ALGECO SCOTSMAN Company

Planning Package

No matter what Williams Scotsman modular space solution you choose, our 360° Service provides the ultimate convenience. Our planning package saves you time and money by covering the important details that turn a temporary solution into a comfortable work place.



Our Planning Package Includes



Planning Table



Planning Rack



50 x 12 mobile office layout depicted. Includes 1 planning package. Also includes a basic cafe package and 2 basic offices packages.



SAVE MONEY. SAVE TIME. GET IT DONE.

800.782.1500 | willscot.com



An ALGECO SCOTSMAN Company

Workstation Packages

Multiple desks in one area – or a desk that must share the same space with other work areas – typically do not allow much privacy to the person sitting at that desk. Cube walls can provide a buffer but they sometimes create an overall closed, cramped atmosphere. Our workstation packages give you a level of privacy and modesty but still maintain an open, comfortable environment while conveniently placed wire channels help keep your work stations neat and tidy.



Our Workstation Packages Include

DESK



Desk



"L" Desk



Managers Chair



Executive Chair

Floor Mat

PRIVACY & MODESTY



Large Privacy Shield



Squared Privacy Shield



Rounded Privacy Shield



Modesty Shield

ACCESSORIES



Pedestal



Trash Can



Power Strip



Office Supply Starter Kit

*Package intended for open areas.



SAVE MONEY. SAVE TIME. GET IT DONE.

800.782.1500 | willscot.com

Packages

As part of our 360° Service, we offer convenient workstation packages that save you time and money by outfitting your space with everything you need to be ready to work.



Basic Workstation Package



Premium Workstation Package



Executive Workstation Package

Choose from our Basic, Premium or Executive options and
save up to 30% in costs and 100% in time!

Basic

- Single Desk
- Managers Chair
- Floor Mat
- 28qt Trash Can
- Power Strip
- 1 60" Large Privacy Shields
- 2 30" Rounded Privacy Shields
- 1 60" Modesty Shield

Premium

- "L" Desk
- Managers Chair
- Floor Mat
- 28qt Trash Can
- Power Strip
- 1 Pedestal Filing Cabinet
- 2 60" Large Privacy Shields
- 1 30" Rounded Privacy Shield
- 1 30" Squared Privacy Shield
- 1 30" Modesty Shield & Gap Piece
- 1 60" Modesty Shield
- Office Supply Starter Kit

Executive

- "L" Desk
- Executive Chair
- Floor Mat
- 28qt Trash Can
- Power Strip
- 2 Pedestal Filing Cabinet
- 2 60" Large Privacy Shields
- 1 30" Rounded Privacy Shield
- 1 30" Squared Privacy Shield
- 1 30" Modesty Shield & Gap Piece
- 2 60" Modesty Shield
- Office Supply Starter Kit

*Package intended for open areas.

Appendix H:

ADDITIONAL REQUIRED DOCUMENTS

- DOC #1 Clean Air and Water Act
- DOC #2 Debarment Notice
- DOC #3 Lobbying Certification
- DOC #4 Contractors Requirements
- DOC #5 Antitrust Certification Statement
- DOC #6 Certification of Interested Parties

FOR VENDORS INTENDING TO DO BUSINESS IN NEW JERSEY:

- DOC #7 Ownership Disclosure Form
- DOC #8 Non-Collusion Affidavit
- DOC #9 Affirmative Action Affidavit
- DOC #10 Political Contribution Disclosure Form
- DOC #11 Stockholder Disclosure Form

New Jersey vendors are also required to comply with the following New Jersey statutes when applicable:

All anti-discrimination laws, including those contained in N.J.S.A. 10:2-1 through N.J.S.A. 10:2-14, N.J.S.A. 10:5-1, and N.J.S.A. 10:5-31 through 10:5-38.

Compliance with Prevailing Wage Act, N.J.S.A. 34:11-56.26, for all contracts within the contemplation of the Act.

Compliance with Public Works Contractor Registration Act, N.J.S.A. 34:11-56.26

Bid and Performance Security, as required by the applicable municipal or state statutes.

Clean Air and Water Act

I, the Vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S. C. 1857 (h), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

Potential Vendor: WILLIAMS SCOTSMAN, INC.

Title of Authorized Representative: North America Real Estate Manager

Mailing Address: Suite 600, 901 South Bond Street, Baltimore, MD 21231-3357

Signature: Douglas C. Robinson

Debarment Notice

I, the Vendor, certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension", as described in the Federal Register and Rules and Regulations.

Potential Vendor: WILLIAMS SCOTSMAN, INC.

Title of Authorized Representative: North America Real Estate Manager

Mailing Address: Suite 600, 901 South Bond Street, Baltimore, MD 21231-3357

Signature: Douglas C. Robinson

LOBBYING CERTIFICATION

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Douglas O. Rolins
Signature of Respondent

March 8, 2016

Date

CONTRACTOR CERTIFICATION REQUIREMENTS**Contractor's Employment Eligibility**

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statutes of the states it is will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The offeror complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the Region 4 ESC Participating entities in which work is being performed.

Fingerprint and Background Checks

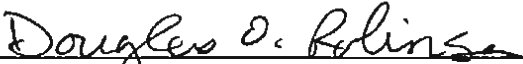
If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The offeror shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.

Business Operations in Sudan, Iran

In accordance with A.R.S. 35-391 and A.R.S. 35-393, the Contractor hereby certifies that the contractor does not have scrutinized business operations in Sudan and/or Iran.


Signature of Respondent

March 8, 2016
Date

ANTITRUST CERTIFICATION STATEMENTS
(Tex. Government Code § 2155.005)

I affirm under penalty of perjury of the laws of the State of Texas that:

1. I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;
2. In connection with this proposal, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;
3. In connection with this proposal, neither I nor any representative of the Company has violated any federal antitrust law; and
4. Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this proposal to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

Vendor WILLIAMS SCOTSMAN, INC.

Offeror *Douglas O. Robinson*
Signature

Douglas O. Robinson
Printed Name

Address Suite 600, 901 South Bond Street

Baltimore, MD 21231-3357

Phone 800-782-1500

Fax _____

North America Real Estate Manager
Position with Company

Authorizing Official

Donald W. Walker
Signature

Donald W. Walker
Printed Name

Manager, Contracts Department
Position with Company

CERTIFICATE OF INTERESTED PARTIES**FORM 1295**

Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY

Name of business entity filing form, and the city, state and country of the business entity's place of business. **WILLIAMS SCOTSMAN, INC.**

Suite 600, 901 South Bond Street, Baltimore, MD 21231-3357, USA

Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

None

Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

None

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party.

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Douglas O. Robinson
Signature of authorized agent of contracting business entity

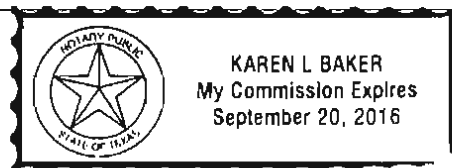
AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said DOUGLAS O. ROBINSON, this the 9th day of March, 2016, to certify which, witness my hand and seal of office.

Karen L. Baker
Signature of officer administering oath

Karen L. Baker
Printed name of officer administering oath

Notary
Title of officer administering oath



ADD ADDITIONAL PAGES AS NECESSARY

DOC #7

OWNERSHIP DISCLOSURE FORM

(N.J.S. 52:25-24.2)

Pursuant to the requirements of P.L. 1999, Chapter 440 effective April 17, 2000 (Local Public Contracts Law), the offeror shall complete the form attached to these specifications listing the persons owning 10 percent (10%) or more of the firm presenting the proposal.

Company Name: _____

Street: _____

City, State, Zip Code: _____

Complete as appropriate:

I _____, certify that I am the sole owner of _____, that there are no partners and the business is not incorporated, and the provisions of N.J.S. 52:25-24.2 do not apply.

OR:

I _____, a partner in _____, do hereby certify that the following is a list of all individual partners who own a 10% or greater interest therein. I further certify that if one (1) or more of the partners is itself a corporation or partnership, there is also set forth the names and addresses of the stockholders holding 10% or more of that corporation's stock or the individual partners owning 10% or greater interest in that partnership.

OR:

I _____, an authorized representative of _____, a corporation, do hereby certify that the following is a list of the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class. I further certify that if one (1) or more of such stockholders is itself a corporation or partnership, that there is also set forth the names and addresses of the stockholders holding 10% or more of the corporation's stock or the individual partners owning a 10% or greater interest in that partnership.

(Note: If there are no partners or stockholders owning 10% or more interest, indicate none.)

Name	Address	Interest

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

Date

Authorized Signature and Title

DOC #8

NON-COLLUSION AFFIDAVIT

Company Name: _____

Street: _____

City, State, Zip Code: _____

State of New Jersey

County of _____

I, _____ of the _____
Name City

in the County of _____, State of _____
of full age, being duly sworn according to law on my oath depose and say that:

I am the _____ of the firm of _____
Title Company Name

the offeror making the Proposal for the goods, services or public work specified under the attached proposal, and that I executed the said proposal with full authority to do so; that said offeror has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above proposal, and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that _____ relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for the said goods, services or public work.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

Company Name

Authorized Signature & Title

Subscribed and sworn before me

this _____ day of _____, 20____

Notary Public of _____

My commission expires _____, 20____

SEAL

DOC #9

AFFIRMATIVE ACTION AFFIDAVIT
(P.L. 1975, C.127)

Company Name: _____

Street: _____

City, State, Zip Code: _____

Proposal Certification:

Indicate below your compliance with New Jersey Affirmative Action regulations. Your proposal will be accepted even if you are not in compliance at this time. No contract and/or purchase order may be issued, however, until all Affirmative Action requirements are met.

Required Affirmative Action Evidence:

Procurement, Professional & Service Contracts (Exhibit A)

Vendors must submit with proposal:

1. A photo copy of their Federal Letter of Affirmative Action Plan Approval _____
OR
2. A photo copy of their Certificate of Employee Information Report _____
OR
3. A complete Affirmative Action Employee Information Report (AA302) _____

Public Work – Over \$50,000 Total Project Cost:

- A. No approved Federal or New Jersey Affirmative Action Plan. We will complete Report Form
AA201-A upon receipt from the _____
- B. Approved Federal or New Jersey Plan – certificate enclosed _____

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

Date

Authorized Signature and Title

P.L. 1995, c. 127 (N.J.A.C. 17:27)
MANDATORY AFFIRMATIVE ACTION LANGUAGE

PROCUREMENT, PROFESSIONAL AND SERVICE
CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the

statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

Signature of Procurement Agent

DOC #10

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 (www.nj.gov/dca/lgs/lfnslfnmenu.shtml).

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a "fair and open" process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
 - a. The Division has prepared model disclosure forms for each county. They can be downloaded from the "County PCD Forms" link on the Pay-to-Play web site at www.nj.gov/dca/lgs/p2p. They will be updated from time-to-time as necessary.
 - b. A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
 - c. Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
 - d. The form may be used "as-is", subject to edits as described herein.
 - e. The "Contractor Instructions" sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
 - f. The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a "Stockholder Disclosure Certification." This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
 - of the public entity awarding the contract
 - of that county in which that public entity is located
 - of another public entity within that county
 - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county. The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs). When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure. Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report. The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement. The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act. The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law.

NOTE: This section does not apply to Board of Education contracts.

* N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

**List of Agencies with Elected Officials Required for Political Contribution
Disclosure
N.J.S.A. 19:44A-20.26**

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

{County Executive}

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

**USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD
FROM WWW.NJ.GOV/DCA/LGS/P2P A COUNTY-BASED,
CUSTOMIZABLE FORM.**

DOC #11

STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:

☐ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

☐ Partnership

☐ Corporation

☐ Sole

Proprietorship

☐ Limited Partnership

☐ Limited Liability Corporation

☐ Limited Liability Partnership

☐ Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:

Subscribed and sworn before me this ____ day of _____, 2 ____.	_____ (Affiant)
(Notary Public)	_____ (Print name & title of affiant)
My Commission expires: _____	_____ (Corporate Seal)

Please be advised that all information and documents submitted will be subject to the Public Information Act requirements governed by the State of Texas.

Because contracts are awarded by a governmental entity, all responses submitted are subject to release as public information after contracts are executed. If an Offeror believes that its response, or parts of its response, may be exempted from disclosure, the Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, the Offeror must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s). Offeror must provide this information on the "Acknowledgement and Acceptance to Region 4 ESC's Open Record Policy" form found on the next page of this solicitation. Any information that is unmarked will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 4 Education Service Center ("ESC") must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the Offeror are not acceptable. Region 4 ESC must comply with the opinions of the OAG. Region 4 ESC assumes no responsibility for asserting legal arguments on behalf of any Offeror. Offerors are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

After completion of award, these documents will be available for public inspection.

ACKNOWLEDGMENT AND ACCEPTANCE
OF REGION 4 ESC's OPEN RECORDS POLICY

Signature below certifies complete acceptance of Region 4 ESC's Open Records Policy, except as noted below (additional pages may be attached, if necessary).

Check one of the following responses to the Acknowledgment and Acceptance of Region 4 ESC's Open Records Policy below:

- ☐ We acknowledge Region 4 ESC's Open Records Policy and declare that no information submitted with this proposal, or any part of our proposal, is exempt from disclosure under the Public Information Act.

(Note: All information believed to be a trade secret or proprietary must be listed below. It is further understood that failure to identify such information, in strict accordance with the instructions below, will result in that information being considered public information and released, if requested under the Public Information Act.)

- ☒ We declare the following information to be a trade secret or proprietary and exempt from disclosure under the Public Information Act.

(Note: Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, Offeror must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s).

The information contained within:

Tab 1. WS Standard Lease and Sale Agreements

Tab 1. Proposal Clarifications

Tab 3. Company Profile in its entirety

Tab 4. Approach to Work (Sample Work Plans, Resumes and Subcontract Plans)

Tab 5. References in its entirety

Tab 6 Pricing in its entirety

of the WSI Proposal Response is considered the exclusive and proprietary property of WSI because of the content. Any copying, disclosure or distribution of any part of this information is strictly prohibited without prior written permission from WSI.

See attached reasoning to follow.

March 9, 2016

Date

Douglas O. Rebinson

Authorized Signature & Title

North America Real Estate Manager

- Continued -

**ACKNOWLEDGMENT AND ACCEPTANCE
OF REGION 4 ESC's OPEN RECORDS POLICY**

Williams Scotsman, Inc. declares the following information to be a trade secret or proprietary and exempt from disclosure under the Texas Public Information Act.

Tab 1. WS Standard Lease and Sale Agreements

Proprietary - Williams Scotsman spends an exceptional amount of time, energy, and financial resources to structure our lease and sale agreement terms and conditions. This is also legal work product which has been modified and prepared for the benefit and sole use of Williams Scotsman, Region 4 / TCPN and its members. Disclosure would make Williams Scotsman's modified agreements, terms and conditions available to the general public and our competitors wherein they could benefit competitively.

Tab 1. Proposal Clarifications

Proprietary - Williams Scotsman's spends an exceptional amount of time, energy, and financial resources to structure our clarifications for a specific client and proposal. This is also legal work product prepared for the benefit and sole use of Williams Scotsman, Region 4 / TCPN and its members. Disclosure would make Williams Scotsman's clarifications available to the general public and our competitors wherein they could benefit competitively.

Tab 3. Company Profile in its entirety

Trade Secret and Proprietary – The depth of information requested for proposal evaluation by Region 4 / TCPN requires that Williams Scotsman expose financial information, company structure, sales statistics, marketing strategies, competitive approaches, stated capabilities, internal training, co-branded marketing plans with Region 4 / TCPN, anticipated sales volumes, relationships with other cooperatives, strategy for green initiatives, etc. The total of this response will be useful for proposal evaluation, however this information is both company specific work product dictating Williams Scotsman's overall plan for success and confidential information about Williams Scotsman as a company. Release of this information would harm Williams Scotsman and allow our competitors to gain an advantage by adapting to the disclosed information.

Tab 4. Approach to Work (Sample Work Plans, Resumes and Subcontract Plans)

Trade Secret and Proprietary – Williams Scotsman is providing the information requested for proposal evaluation by Region 4 / TCPN. The approach to work is Williams Scotsman's specific plan / trade secret, prepared for work with a specific client and it is critical to retain this information in a competitive marketplace. The private information provided in the biographies should be deemed private and proprietary. This information is provided for Region 4 / TCPN's benefit with the view that it will not be made part of the open record.

Tab 5. References in its entirety

Trade Secret and Proprietary – Release of company reference letters would provide our competition with specific information about clients and contact information that they would not otherwise have. This release would harm Williams Scotsman by notifying competitors of our best clients and contacts. These letters would also speak to the performance of certain project specific criteria that could be used to market against Williams Scotsman. Further, Williams Scotsman's contractual arrangements with various clients may be subject to a confidentiality agreement which prevents public disclosure.

Tab 6. Pricing in its entirety

Trade Secret and Proprietary – Williams Scotsman understands the need to share the pricing list with Region 4 / TCPN members as necessary, however public disclosure of our pricing would provide the ultimate harm to Williams Scotsman in a competitive marketplace. The depth of pricing would disclose to our competition a price listing of all buildings, products, services, and value added products offered by Williams Scotsman. This disclosure would provide an unfair advantage in the market to our competition and have irreversible damage to Williams Scotsman's ability to compete. Further, the disclosure of the Williams Scotsman pricing strategy to non-ESC/TCPN members may also serve to harm ESC/TCPN by making the pricing readily available to other cooperatives who may be in competition with ESC/TCPN.



Williams Scotsman, Inc.
1400 N.W. 209th Avenue
Pembroke Pines, FL 33029-2108

Your Williams Scotsman Representative
Manny Bustillos
Phone: (954)450-9222 Ext. 41807
Fax: 954-450-9727
Email: manny.bustillos@willscot.com
Toll Free: 800-782-1500

Contract Number:949824

Revision: 4
Date: October 29, 2018

Lease Agreement

Lessee: 10129570

CITY OF DANIA BEACH
100 WEST DANIA BEACH BLVD
DANIA, Florida, 33004

Contact:

Eleanor Norena
100 WEST DANIA BEACH BLVD
DANIA, FL, 33004
Phone: (954) 924-6805
Fax: +1.954.922 2687

Ship To Address:

81 SW 18th Avenue Dania Point
Dania, FL, 33004

Delivery Date(on or about):
1/21/2019

E-mail: enorena@daniabeachfl.gov

Rental Pricing Per Month		Quantity	Price	Extended
64x24 Modular (60x24 Box)	Unit Number:	1	\$1,022.00	\$1,022.00
Steps - OSHA Aluminum Rental		1	\$47.70	\$47.70
ADA/IBC Ramp - 30' & less		1	\$210.60	\$210.60
Holding Tank		1	\$225.00	\$225.00
Basic Workstation Package		15	\$35.20	\$528.00
Executive Cafe Package		1	\$66.40	\$66.40
Minimum Lease Term: 18 Months		Total Monthly Building Charges:		\$1,022.00
		Other Monthly Charges:		\$1,077.70
		Total Rental Charges Per Month:		\$2,099.70
Delivery & Installation				
Foundation / Tiedown Plans		2	\$90.00	\$180.00
Ramp / Stair Plans		2	\$90.00	\$180.00
Ramp - Delivery & Installation		1	\$759.03	\$759.04
Delivery Freight - Tank(s)		1	\$25.71	\$25.71
Block and Level		1	\$2,925.71	\$2,925.71
Delivery Freight		2	\$423.88	\$847.76
Teardown		1	\$1,812.00	\$1,812.00
Return Freight		2	\$423.88	\$847.76
Total Delivery & Installation Charges:				\$7,577.98
Final Return Charges*				
Ramp - Knockdown & Return		1	\$759.03	\$759.04
Return Freight - Tank(s)		1	\$25.71	\$25.71
Due On Final Invoice*:				\$784.75
Total Charges Including (18) Month Rental, Delivery, Installation & Return**:				\$46,157.33

Summary of Charges		
Model: SM6424	QUANTITY: 1	Total Charges for (1) Building(s): \$46,157.33

Additional Services: For your convenience, we also recommend the following items (not included in this Agreement)

BY INITIALING BELOW, Lessee: HEREBY ACKNOWLEDGES AND CONFIRMS THAT IT HAS SELECTED THE INITIALED RECOMMENDED ITEMS TO BE ADDED TO THIS CONTRACT AND AGREES TO PAY THE ADDITIONAL SPECIFIED AMOUNT(S) IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THIS CONTRACT.

Initial	Recommended Items	Billing Frequency	Qty	Price	Extended
	Prop Damage Waiver (11/12) Alt	Monthly	2	\$85.00	\$170.00
	General Liability - Allen Insurance	Monthly	1	\$22.00	\$22.00



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1400 N.W. 209th Avenue
Pembroke Pines, FL 33029-2108

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Toll Free: 800-782-1500

Contract Number:949824
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INSURANCE REQUIREMENTS ADDENDUM

QTY	PRODUCT	EQUIPMENT VALUE/BUILDING	DEDUCTIBLE PER UNIT
1	SM6424	\$31504.00	\$4000.00

Lessee:CITY OF DANIA BEACH

Pursuant to Section 13 of the Williams Scotsman Lease Agreement and its Terms and Conditions ("Agreement"), a Lessee is obligated to provide insurance to Williams Scotsman, Inc. ("Lessor") with the following insurance coverage:

1. **Commercial General Liability Insurance:** policy of combined bodily injury and property damage insurance insuring Lessee and Lessor against any liability arising out of the use, maintenance, or possession of the Equipment. Such insurance shall be in an amount not less than \$1,000,000 per occurrence, naming the Lessor as Additional Insured and Loss Payee.
2. **Commercial Property Insurance:** covering all losses or damage, in an amount equal to 100% of the Equipment Value set forth in the Lease providing protection against perils included within the classification and special extended perils (all "risk" insurance), naming the Lessor as Additional Insured and Loss Payee.

Commercial General Liability Insurance

Lessee is providing Commercial General Liability Insurance in accordance with the requirements set forth Section 13 of the Lease and will provide a certificate of insurance in the manner and within the time frame set forth in the Agreement. If Lessee fails to deliver the required certificate of insurance, Lessee understands and agrees that the Lessor has the right to impose a missing insurance certificate fee.

Commercial Property Insurance

Lessee: is providing Commercial Property Insurance in accordance with the requirements set forth Section 13 of the Lease and will provide a certificate of insurance in the manner and within the time frame set forth in the Agreement. If **Lessee:** fails to deliver the required certificate of insurance, **Lessee:** understands and agrees that the Lessor has the right to impose a missing insurance certificate fee.

By signing below, the **Lessee:** agrees to the terms and conditions stated herein. All other Terms and Conditions of the Agreement shall remain the same and in full force and effect. Each party is hereby authorized to accept and rely upon a facsimile or electronic signature of the other party on this Addendum. Any such signature shall be treated as an original signature for all purposes.

Otherwise, if elected on preceeding pages:

Commercial General Liability Insurance

Lessee: elects to participate in the Commercial General Liability Insurance Program, whereby **Lessee:** will receive insurance coverage through American Southern Insurance Company ("Insurer") and administered by Allen Insurance Group ("Agent"). The **Lessee:** acknowledges and agrees that the policy issued by the Insurer is a third party liability policy that covers those amounts that Lessee is legally obligated to pay due to bodily insurance and property damage arising **from the proper use and occupancy** of Equipment leased from Williams Scotsman up to the policy limits. Coverage is subject to underwriting and specific terms and conditions set forth in the policy. An outline of cover is available upon request. By signing below, **Lessee:** understands and agrees that the Lessor is not providing the insurance coverage and serves only as a billing agent for the Insurer and its Agent; and, accordingly, it assumes no liability therefore.

Signature of Lessee: _____ Print Name: _____ Date: _____

Damage Waiver Program

Lessee: elects to participate in the Lessor's Damage Waiver Program. **Lessee:** understands and agrees that under this program, the Lessor waives, for a fee, **Lessee:**'s obligation to carry Commercial Property Insurance and **Lessee:**'s liability to Lessor for repair or replacement of the modular units leased from Williams Scotsman resulting from loss or damage as specified in Section 12 of the Lease. **Lessee:** remains liable to Williams Scotsman for the amount of the damage deductible per unit of equipment noted above. Please refer to the Agreement for specific details on coverage, exclusions and restrictions on coverage. The Property Damage Waiver is not and shall not constitute a contract for insurance.

Signature of Lessee: _____ Print Name: _____ Date: _____



Williams Scotsman, Inc.
1400 N.W. 209th Avenue
Pembroke Pines, FL 33029-2108

Your Williams Scotsman Representative
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Revision: 4
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Clarifications

***Final Return Charges are estimated and will be charged at Lessor's market rate at time of return for any Lease Term greater than twelve (12) months. **All prices exclude applicable taxes. All Lessees and Leases are subject to credit review.** In addition to the stated prices, customer shall pay any local, state or provincial, federal and/or personal property tax or fees related to the equipment identified above ("Equipment"), its value or its use. Lessee acknowledges that upon delivery of the Equipment, this Agreement may be updated with the actual serial number(s), delivery date(s), lock serial number(s), etc, if necessary and Lessee will be supplied a copy of the updated information. Prices exclude taxes, licenses, permit fees, utility connection charges, site preparation and permitting which is the sole responsibility of Lessee, unless otherwise expressly agreed by Lessor in writing. Lessee is responsible for locating and marking underground utilities prior to delivery and compliance with all applicable code requirements unless otherwise expressly agreed by the Lessor in writing. Price assumes a level site with clear access. Lessee must notify Lessor prior to delivery or return of any potentially hazardous conditions or other site conditions that may otherwise affect delivery, installation, dismantling or return of any Equipment. Failure to notify Lessor of such conditions will result in additional charges, as applicable. Physical Damage & Commercial Liability insurance coverage is required beginning on the date of delivery. Lessor is not responsible for changes required by code or building inspectors. **Pricing is valid for thirty (30) days.**

Please note the following important billing terms:

- In addition to the first month rental and initial charges, last month rent for building, other monthly rentals/service (excluding last month for General Liability Insurance and Property Damage Waivers), will be billed on the initial invoice. Any amounts prepaid to Williams Scotsman will be credited on the final invoice.
- Invoices are due on receipt, with a twenty (20) day grace period. Interest will be applied to all past due amounts.
- Invoices are due on receipt, with a twenty (20) day grace period. Late fees will be applied to all past due amounts.
- Williams Scotsman preferred method of payment is ACH. Payments made by check are subject to a Paper Check Fee, charged on the next invoice following payment by check.
- Williams Scotsman preferred method of invoicing is via electronic transmission. Customers are encouraged to provide an email address or use BillTrust. Invoices sent standard mail are subject to a paper invoice fee, charged on the following invoice.

Lessor hereby agrees to lease to Lessee and Lessee hereby agrees to lease from Lessor Modular Equipment and Value Added Products (as such items are defined in Lessor's General Terms & Conditions) selected by Lessee as set forth in this Agreement. All such items leased by the Lessee for purposes of this Lease shall be referred to collectively as the "Equipment". By its signature below, Lessee hereby acknowledges that it has read and agrees to be bound by the Lessor's General Terms & Conditions (08-01-15) located on Lessor's internet site (<http://www.willscot.com/support/terms-conditions>) in their entirety, which are incorporated herein by reference and agrees to lease the Equipment from Lessor subject to the terms therein. Although Lessor will provide Lessee with a copy of the General Terms & Conditions upon written request, Lessee should print copies of this Agreement and General Terms & Conditions for recordkeeping purposes. Each party is authorized to accept and rely upon a facsimile signature, digital, or electronic signatures of the other party on this Agreement. Any such signature will be treated as an original signature for all purposes and shall be fully binding. The undersigned represent that they have the express authority of the respective party they represent to enter into and execute this Agreement and bind the respective party thereby.

Invoicing Options (select one)

☒ Paperless Invoicing Option

Williams Scotsman prefers electronic invoicing, an efficient, convenient and environmentally friendly process. To avoid fees, provide us with the proper email address for your invoices.

A/P Email: _____

A/P Email on File: _____

☐ Standard Mail Option

Customer prefers to receive paper invoice via mail. Fees may apply. Invoices will be mailed to:

100 WEST DANIA BEACH BLVD
DANIA Florida 33004

Enter a new billing address: _____

Signatures

Lessee::	CITY OF DANIA BEACH	Lessor:	Williams Scotsman, Inc.
Signature:		Signature:	
Print Name:		Print Name:	
Title:		Title:	
Date:		Date:	
PO#			

PLEASE RETURN SIGNED AGREEMENT TO: FTLLeases@willscot.com



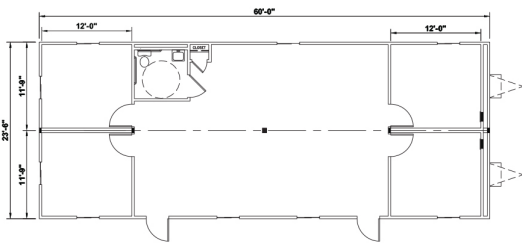
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Floorplan

64' x 24' Section Modular



Dimensions

- 64' Long (including hitch)
- 60' Box size
- 24' Wide
- 8' Ceiling height
- Other double-wide sizes are available

Exterior Finish

- Aluminum siding
- I-Beam frame
- Standard drip rail gutters

Interior Finish

- Paneled walls
- Vinyl tile floor
- Gypsum ceiling

Electric

- Fluorescent ceiling lights
- Breaker panel

Heating/Cooling

- Central HVAC

Windows/Doors

- Horizontal slider windows
- (2) Vision panel doors with standard locks or (2) steel doors with dead bolt lock

Other

- Private office(s)
- Optional restroom

* Photos are representational; actual products vary. Additional floor plans and specifications may vary from those shown and are subject to in-stock availability

800.782.1500 | willscot.com



Williams Scotsman, Inc.
1400 N.W. 209th Avenue
Pembroke Pines, FL 33029-2108

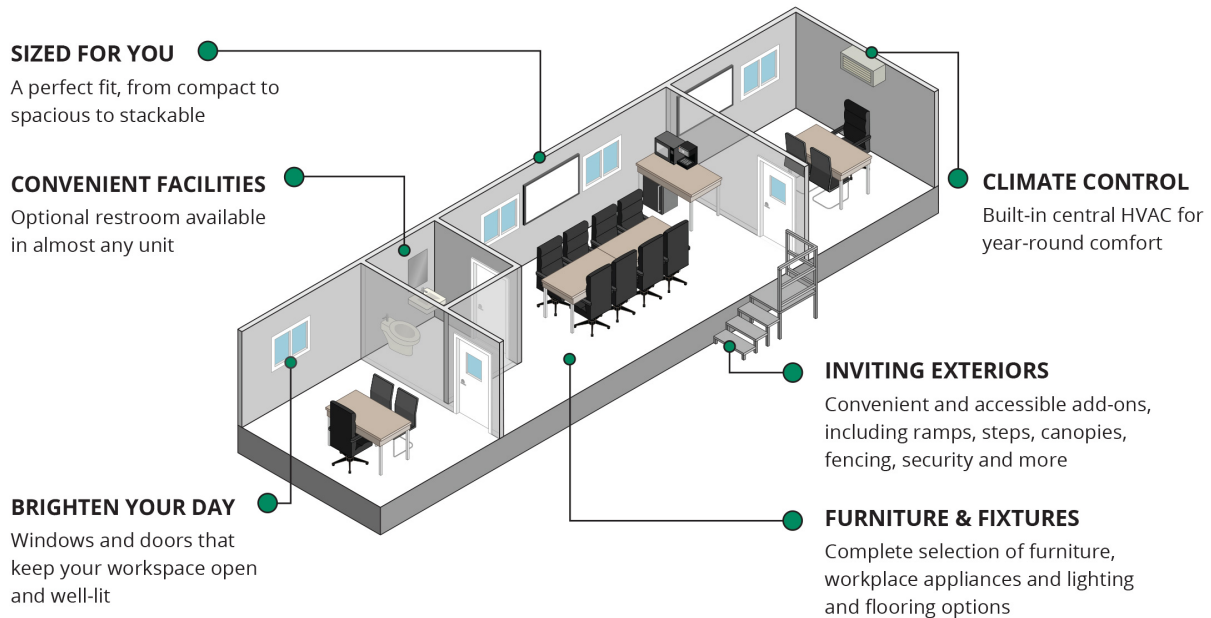
Your Williams Scotsman Representative
Manny Bustillos
Phone: (954)450-9222 Ext. 41807
Fax: 954-450-9727
Email: manny.bustillos@willscot.com
Toll Free: 800-782-1500

Contract Number:949824
Revision: 4
Date: October 29, 2018

WILLIAMS SCOTSMAN: THE FULLY STREAMLINED SPACE SOLUTION

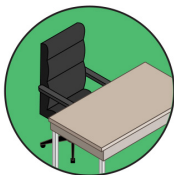
When it's time to be productive on a project, you need temporary space that's as ready as you are. Our modular solutions are complete to the last detail, so you can forget about building logistics and focus on the job at hand.

One call to Williams Scotsman and you're ready to work.

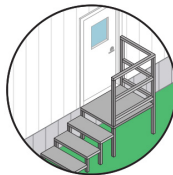


READY-TO-WORK OPTIONS

Our in-house selection of amenities not only outfits your space for comfort, security and productivity – it also eliminates extra work for you.



FURNITURE



EXTERIORS



APPLIANCES



COVERAGE



TECH SOLUTIONS



An ALGECO SCOTSMAN Company

Workstation Packages

Multiple desks in one area – or a desk that must share the same space with other work areas – typically do not allow much privacy to the person sitting at that desk. Cube walls can provide a buffer but they sometimes create an overall closed, cramped atmosphere. Our workstation packages give you a level of privacy and modesty but still maintain an open, comfortable environment while conveniently placed wire channels help keep your work stations neat and tidy.



Our Workstation Packages Include

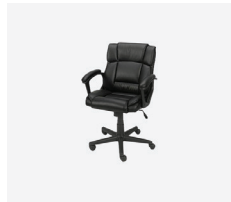
DESK



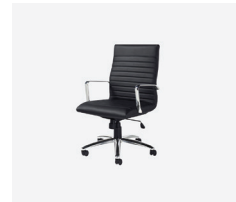
Desk



"L" Desk



Managers Chair



Executive Chair



Floor Mat

PRIVACY & MODESTY



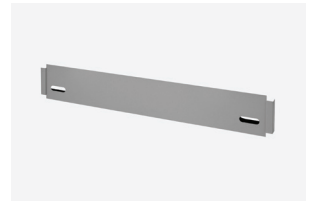
Large Privacy Shield



Squared Privacy Shield



Rounded Privacy Shield



Modesty Shield

ACCESSORIES



Pedestal



Trash Can



Power Strip



Office Supply Starter Kit

*Package intended for open areas.



SAVE MONEY. SAVE TIME. GET IT DONE.

800.782.1500 | willscot.com

Packages

As part of our 360° Service, we offer convenient workstation packages that save you time and money by outfitting your space with everything you need to be ready to work.



Basic Workstation Package



Premium Workstation Package



Executive Workstation Package

Choose from our Basic, Premium or Executive options and
save up to 30% in costs and 100% in time!

Basic

- Single Desk
- Managers Chair
- Floor Mat
- 28qt Trash Can
- Power Strip
- 1 60" Large Privacy Shields
- 2 30" Rounded Privacy Shields
- 1 60" Modesty Shield

Premium

- "L" Desk
- Managers Chair
- Floor Mat
- 28qt Trash Can
- Power Strip
- 1 Pedestal Filing Cabinet
- 2 60" Large Privacy Shields
- 1 30" Rounded Privacy Shield
- 1 30" Squared Privacy Shield
- 1 30" Modesty Shield & Gap Piece
- 1 60" Modesty Shield
- Office Supply Starter Kit

Executive

- "L" Desk
- Executive Chair
- Floor Mat
- 28qt Trash Can
- Power Strip
- 2 Pedestal Filing Cabinet
- 2 60" Large Privacy Shields
- 1 30" Rounded Privacy Shield
- 1 30" Squared Privacy Shield
- 1 30" Modesty Shield & Gap Piece
- 2 60" Modesty Shield
- Office Supply Starter Kit

*Package intended for open areas.

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) CHEVROLET SILVERADO 1500 CREW CAB TRUCK FOR THE PUBLIC SERVICES DEPARTMENT, IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND SIX HUNDRED FIFTY TWO DOLLARS AND FIFTY CENTS (\$30,652.50) FROM ALAN JAY CHEVROLET BUICK GMC CADILLAC WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFFS ASSOCIATION ("FSA") CONTRACT FSA18-VEL26.0

Purchasing Requests ONLY

Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

--

Exhibits Attached

Memo - 2019 Alan Jay Silverado 602 (Fin Review 12-7-18), R-2019- Alan Jay Chevrolet Silverado 1500 Crew Cab Truck Purchase to Replace 602, Exhibit A- Contract FSA 18VEH 6.0 Crew Pickup Truck 4x2



**CITY OF DANIA BEACH
PUBLIC SERVICES DEPARTMENT**

MEMORANDUM

DATE: January 8, 2018

TO: The Honorable Mayor and Commissioners

FROM: Colin Donnelly, Assistant City Manager

BY: Brad Kaine, Public Services Director
Ronnie S. Navarro, P.E., Deputy Director/City Engineer

**SUBJECT: Approval of Resolution to Allow the Purchase of a Vehicle for the Public Services
Department from Alan Jay Chevrolet Buick GMC Cadillac using FSA Contract FSA18-VEL26.0.**

The approved 2019 budget includes \$32,000 to replace unit 602 a 2001 Ford F-250 in the Public Services Department. This unit has exceeded its cost effective lifespan and is therefore being phased out for replacement. The original approved budget provided for an F-250, after further consideration, the replacement will be a crew cab configuration which will be better suited to fit the needs of the department. The existing vehicle will be taken out of service and surplus in the coming year.

The following vehicle has been budgeted for purchase:

Vehicle No.	Current Vehicle type	VIN/Serial Number	Funding source	Procurement cost	Replacement Vehicle Type
602	2001 Ford F-250	1FTNX20F51EB78220	001-39-06-541-64-20	\$30,652.50	Chevrolet Crew cab Silverado 1500
Total				\$30,652.50	

Recommendation:

Staff recommends that the City Commission approves a Resolution for the purchase of a vehicle from Alan Jay Chevrolet Buick GMC Cadillac by utilizing the pricing under the FSA Contract FSA18-VEL26.0 the terms and conditions therein and authorize the City Manager to execute same.

RESOLUTION NO. 2019-007

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) CHEVROLET SILVERADO 1500 CREW CAB TRUCK FOR THE PUBLIC SERVICES DEPARTMENT, IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND SIX HUNDRED FIFTY TWO DOLLARS AND FIFTY CENTS (\$30,652.50) FROM ALAN JAY CHEVROLET BUICK GMC CADILLAC WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, BY UTILIZING THE PRICING UNDER THE FLORIDA SHERIFFS ASSOCIATION ("FSA") CONTRACT FSA18-VEL26.0; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Charter of the City of Dania Beach, Part III, Article 3, Section 4, Subsection (j), authorizes the City Manager to purchase supplies, services, equipment and materials for the City government in amounts in excess of the established monetary threshold without competitive bidding and without advertisement for bids if he is authorized to do so in advance by a resolution adopted by the City Commission and if such purchases are made pursuant to a competitive bid obtained within the last eighteen (18) months by other government agencies such as the federal government, state of Florida or a Florida municipality or county; and

WHEREAS, the Dania Beach Code of Ordinances, Chapter 2, Article 1, Section 2-10, "Monetary thresholds for certain purchases and payment disbursement authorizations", Subsection (a), sets the monetary threshold or limitation at \$25,000.00; and

WHEREAS, the Director of the Public Services Department has determined that the truck can be purchased as the least cost to the City from Alan Jay Chevrolet Buick GMC Cadillac by utilizing the pricing under the FSA Contract FSA18-VEL26.0, attached as Exhibit "A," a copy of which is made apart of and is incorporated into this Resolution by this reference;

WHEREAS, the City Commission budget originally provided for an F-250 to replace vehicle 602; and

WHEREAS, after further consideration the Director of the Public Services Department has determined that a Chevrolet Silverado 1500 crew cab truck is better suited for the needs of the Department for this replacement vehicle;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing “Whereas” clauses are ratified and confirmed as being true and correct and they are made a specific part of and incorporated into this Resolution by this reference.

Section 2. That the City Manager is authorized to purchase one (1) Chevrolet Silverado 1500 crew cab truck for the Public Services Department by utilizing the pricing under the Florida Sheriffs Association (FSA) Contract FSA18-VEL26.0 valid through September 30, 2019.

Section 3. That funding for this purchase is available and appropriated in the FY 2018-2019 budget from their respective funding sources and allocations:

Vehicle No.	Current Vehicle type	VIN/Serial Number	Funding source	Procurement cost	Replacement Vehicle Type
602	2001 Ford F-250	1FTNX20F51EB78220	001-39-06-541-64-20	\$30,652.50	Chevrolet Crew cab Silverado 1500
Total				\$30,652.50	

Section 4. That the City Manager is authorized to purchase the Chevrolet Silverado 1500 crew cab truck for the Public Services Department from Alan Jay Chevrolet Buick GMC Cadillac as stipulated above, and the City Commission authorizes the proper City officials to execute such documents as are necessary for the purchase of such vehicle.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED on January 8, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

Name of Dealership	Type of Vehicle	Zone	Base Unit Price
<u>1/2 TON CREW CAB PICKUP TRUCK - 4X2 (Specification #57)</u>			
Alan Jay Chevrolet Buick GMC Cadillac	2019 Chevrolet Silverado 1500 1WT (CC10543)	Western	\$23,924.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 Chevrolet Silverado 1500 1WT (CC10543)	Western	\$23,998.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 Chevrolet Silverado 1500 1WT (CC10543)	Northern	\$23,724.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 Chevrolet Silverado 1500 1WT (CC10543)	Northern	\$23,848.00
Big Bend Chevrolet Buick	2019 Chevrolet Silverado 1500 1WT (CC10543)	Central	\$23,520.00
ALT - Alan Jay Chevrolet Buick GMC Cadillac	2019 Chevrolet Silverado 1500 1WT (CC10543)	Central	\$23,724.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 Chevrolet Silverado 1500 1WT (CC10543)	Southern	\$23,774.00
ALT - Auto Nation Chevrolet Pembroke Pines	2019 Chevrolet Silverado 1500 1WT (CC10543)	Southern	\$23,887.00
Coggin Auto (Ford)	2019 Ford F-150 XL (W1C)	Western	\$22,637.00
ALT - Bozard Ford	2019 Ford F-150 XL (W1C)	Western	\$23,232.00
Coggin Auto (Ford)	2019 Ford F-150 XL (W1C)	Northern	\$22,637.00
ALT - Duval Ford LLC	2019 Ford F-150 XL (W1C)	Northern	\$23,133.00
Coggin Auto (Ford)	2019 Ford F-150 XL (W1C)	Central	\$22,637.00
ALT - Duval Ford LLC	2019 Ford F-150 XL (W1C)	Central	\$23,202.00
Coggin Auto (Ford)	2019 Ford F-150 XL (W1C)	Southern	\$22,737.00
ALT - Duval Ford LLC	2019 Ford F-150 XL (W1C)	Southern	\$23,212.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 GMC Sierra 1500 1SA (TC10543)	Western	\$24,734.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 GMC Sierra 1500 1SA (TC10543)	Western	\$24,778.00
Garber Chevrolet Buick GMC, Inc.	2019 GMC Sierra 1500 1SA (TC10543)	Northern	\$24,578.00
ALT - Alan Jay Chevrolet Buick GMC Cadillac	2019 GMC Sierra 1500 1SA (TC10543)	Northern	\$24,684.00
Alan Jay Chevrolet Buick GMC Cadillac	2019 GMC Sierra 1500 1SA (TC10543)	Central	\$24,534.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 GMC Sierra 1500 1SA (TC10543)	Central	\$24,678.00

Alan Jay Chevrolet Buick GMC Cadillac	2019 GMC Sierra 1500 1SA (TC10543)	Southern	\$24,684.00
ALT - Garber Chevrolet Buick GMC, Inc.	2019 GMC Sierra 1500 1SA (TC10543)	Southern	\$24,778.00
Terry Taylor DeLand Nissan	2019 Nissan Titan S (38119)	Western	\$27,908.00
	2019 Nissan Titan S (38119)	Western	-- NB --
Terry Taylor DeLand Nissan	2019 Nissan Titan S (38119)	Northern	\$27,833.00
	2019 Nissan Titan S (38119)	Northern	-- NB --
Terry Taylor DeLand Nissan	2019 Nissan Titan S (38119)	Central	\$27,742.00
	2019 Nissan Titan S (38119)	Central	-- NB --
Terry Taylor DeLand Nissan	2019 Nissan Titan S (38119)	Southern	\$27,769.00
	2019 Nissan Titan S (38119)	Southern	-- NB --
AutoNation CDJR Pembroke Pines	2019 Ram 1500 Tradesman (DS1L98)	★ Western	\$19,566.00
ALT - Beck Auto Sales	2019 Ram 1500 Tradesman (DS1L98)	Western	\$19,787.00
AutoNation CDJR Pembroke Pines	2019 Ram 1500 Tradesman (DS1L98)	★ Northern	\$19,486.00
ALT - Beck Auto Sales	2019 Ram 1500 Tradesman (DS1L98)	Northern	\$19,732.00
AutoNation CDJR Pembroke Pines	2019 Ram 1500 Tradesman (DS1L98)	★ Central	\$19,536.00
ALT - Alan Jay Chrysler Jeep Dodge of Wauchula	2019 Ram 1500 Tradesman (DS1L98)	Central	\$19,674.00
AutoNation CDJR Pembroke Pines	2019 Ram 1500 Tradesman (DS1L98)	★ Southern	\$19,536.00
ALT - Alan Jay Chrysler Jeep Dodge of Wauchula	2019 Ram 1500 Tradesman (DS1L98)	Southern	\$19,674.00
Coggin Toyota	2019 Toyota Tundra SR5 CrewMax (8259)	Western	\$31,798.00
	2019 Toyota Tundra SR5 CrewMax (8259)	Western	-- NB --
Coggin Toyota	2019 Toyota Tundra SR5 CrewMax (8259)	Northern	\$31,549.00
	2019 Toyota Tundra SR5 CrewMax (8259)	Northern	-- NB --
Coggin Toyota	2019 Toyota Tundra SR5 CrewMax (8259)	Central	\$31,598.00
	2019 Toyota Tundra SR5 CrewMax (8259)	Central	-- NB --
Coggin Toyota	2019 Toyota Tundra SR5 CrewMax (8259)	Southern	\$31,798.00
	2019 Toyota Tundra SR5 CrewMax (8259)	Southern	-- NB --



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

1/2 TON CREW CAB PICKUP TRUCK - 4X2 SPECIFICATION #57

2019 Chevrolet Silverado 1500 1WT (CC10543)

The Chevrolet Silverado 1500 1WT (CC10543) purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$23,924.00	\$23,724.00	\$23,520.00	\$23,774.00

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

VEHICLE:	Silverado 1500 1WT (CC10543)			
DEALER:	Alan Jay Chevrolet Buick GMC Cadillac	Alan Jay Chevrolet Buick GMC Cadillac	Big Bend Chevrolet Buick	Alan Jay Chevrolet Buick GMC Cadillac
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$23,924.00	\$23,724.00	\$23,520.00	\$23,774.00

Order Code	Delete Options	Western & Northern & Southern Central	
	AM/FM stereo radio	NA	NA
	Air conditioning	NA	NA
	Power Windows and Door Locks	NA	NA
D ZLQ ¹	Keyless Entry <i>Deletes: Fleet Convenience Package includes (AQQ) Remote Keyless Entry, (QT5) power lock and release tailgate with lift assist, (K34) cruise control and (DLF) outside power mirrors ¹</i>	(\$350.00) ¹	\$300.00
5Z4 ¹	Full size spare tire and rim <i>Spare wheel, carrier and lock delete Deletes the base spare wheel, carrier and (SAF) lock. Does not delete jack or tools (Requires (E63) pickup box. Not available with (5H1) 2 additional keys for a single key system, (00A) Spare wheel upgrade or (6M9) spare tire.) *CREDIT* ¹</i>	(\$15.00) ¹	NA
	Programmed Key Fob	NA	NA

Order Code	Add Options	Western & Northern & Southern Central	
L82 MYC ¹ L82 ²	Engine upgrade - specify <i>Engine, 5.3L EcoTec3 V8 (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) ¹</i> V-8 ²	\$1,394.00 ¹	\$1,394.00 ²
	Engine upgrade - specify	NA	NA
FHS ¹	Bi-fuel model - specify <i>Req's L82 ¹</i>	\$99.00 ¹	NA
	CNG model - specify	NA	NA
	CNG conversion (discuss with dealer)	NA	NA
	LPG conversion (discuss with dealer)	NA	NA
	Battery, 650 cca or greater <i>730CCA HD battery standard. -or- (DRYCELL - Dealer provided Optima RED TOP dry cell battery replaces factory lead acid battery \$379, each.) ¹</i>	Std ¹	NA
	Dual batteries	NA	NA
	7,700 lbs. GVWR	NA	NA
JL1 ¹ JL1 ²	Electric brake controller <i>Requires Z82 trailer tow package ¹</i>	\$274.00 ¹	\$274.00 ²
	Traction control	Std	Std
G80 ¹ G80 ²	Limited slip differential <i>Locking rear differential ¹</i> <i>Locking differential ²</i>	\$394.00 ¹	\$394.00 ²
1CX C10#43 ¹ LT ²	Manufacturer's model upgrade package (specify pkg. bid) <i>CUSTOM Pkg: Glass, deep-tinted, Cruise control, electronic, Floor mats, rubberized vinyl rear, Alternator, 170 amps, Remote Keyless Entry, Recovery hooks, front, frame-mounted, black, Floor covering, color-keyed carpeting, Floor mats, rubberized vinyl, front, Seats, front 40/20/40 split-bench, Grille, Body color bars ¹</i> LT Pkg ²	\$2,549.00 ¹	\$4,700.00 ²

VEHICLE:	Silverado 1500 1WT (CC10543)			
DEALER:	Alan Jay Chevrolet Buick GMC Cadillac	Alan Jay Chevrolet Buick GMC Cadillac	Big Bend Chevrolet Buick	Alan Jay Chevrolet Buick GMC Cadillac
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$23,924.00	\$23,724.00	\$23,520.00	\$23,774.00

	Speed control	Std	Incl.
	Tilt steering wheel	Std	Std
DOME ¹ DOME ²	Passenger dome lamp <i>Factory dome lights standard. Additional 5" REPORT LIGHT dealer installed.¹ Report Lgt \$239²</i>	\$229.00 ¹	Std ²
	Bucket seats in lieu of bench seat <i>(A2X / H0U Seat adjuster, driver 10-way power including lumbar. With Jet Black Cloth Seat Trim. \$294. (Requires (ZLQ) Fleet Convenience Package or (PCI) Convenience Package and (KI4) 110-volt AC power outlet and (KC9) 120-volt bed-mounted power outlet.) -or- (DRC - Dealer remove center section leaving bare floor ADD \$110) - add - (CC-MC-14 - Troy Products 14" console with vehicle specific floor plate, 4" dual internal cupholder, 3" shallow console tray, (3) 12V DC outlets, height adjustable 5"x8" armrest, and blank filler plates. \$740) - or - (CC-WBBP-20-FS - Troy Products 20" wide body console with vehicle specific floor plate, 4WD shifter cutout, 4" dual internal cupholder, 3" shallow console tray, (3) 12V DC outlets, height adjustable 5"x8" armrest, and blank filler plates. \$980) - or - (CC-WBOS-16-FB - Troy Products 16" wide body console with vehicle specific floor plate, 4" dual internal cupholder, 3" shallow console tray, (3) 12V DC outlets, 9" lidded file box at rear console with large leather pad, and blank filler plates. \$1075, requires NQF.) ***Specify agency radio for faceplate(s)***¹</i>	NA ¹	NA
B30 ¹ B30 ²	Carpet in lieu of rubber floor covering <i>Color-Keyed carpeting w/ rubberized floor mats.¹</i>	\$99.00 ¹	\$99.00 ²
	Floor mats <i>Included and Only Available with option B30 - or - (WTF CRW - Weather Tech HD molded floor liner system for crew cab configuration, includes freight and installation \$329, requires NQH.)¹</i>	NA ¹	\$199.00
AK0 ¹	Deep tinted glass <i>Factory Deep Tint Rear Window Only - or - (DT2 - Dealer installed SolarGuard deep tint film on driver and pass doors \$149) - or - (DTF 4 TRK - Dealer installed SolarGuard deep tint film on all door and rear window glass \$279) - and - (WSTP - add \$49 for SolarGuard windshield strip).¹</i>	\$199.00 ¹	\$199.00
	Sliding rear window <i>(C49 - Rear Window Defogger \$234)¹</i>	NA ¹	NA
	AM/FM radio with single CD	NA	NA
UE1 ¹ UE1 ²	On-Star <i>OnStar Guidance plan for 6 months, including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling minutes) (Retail orders receive limited service trial. Visit www.onstar.com for coverage map, details and system limitations. Services vary by model. OnStar acts as a link to existing emergency service providers. Not all vehicles may transmit all crash data.)¹</i>	\$174.00 ¹	\$174.00 ²
	Satellite radio	NA	NA
RVS ¹ RVQ ²	Cab Steps <i>LPO, Black tubular assist steps, 4" round - or - (RVQ LPO, Black tubular assist steps, 6" rectangular \$724) -or- (Step3 CRW - Dealer provided Aries 3" black round cab steps for crew cab pickup \$525.00)¹</i>	\$724.00 ¹	\$724.00 ²
	Side air bags	Std	Incl.
C10743 ¹	Long bed in lieu of short bed <i>Upgrade to 157" WB with 6.5' bed length on crew ca.¹</i>	\$799.00 ¹	\$300.00
L-SPOT ¹	Left-hand pillar mounted 6" spotlight with clear halogen bulb, dealer installed <i>Unity incandescent left hand spot lamp. - add - (LED - Add \$225 for dealer installed LED bulb)¹</i>	\$520.00 ¹	\$750.00
LR-SPOT ¹	Left & right-hand pillar mounted 6" spotlight with clear halogen bulb, dealer installed <i>Unity incandescent left and right hand hand spot lamp.- add - (LED2 - Add \$450 for dealer installed LED bulbs)¹</i>	\$1,050.00 ¹	\$1,500.00

VEHICLE:	Silverado 1500 1WT (CC10543)			
DEALER:	Alan Jay Chevrolet Buick GMC Cadillac	Alan Jay Chevrolet Buick GMC Cadillac	Big Bend Chevrolet Buick	Alan Jay Chevrolet Buick GMC Cadillac
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$23,924.00	\$23,724.00	\$23,520.00	\$23,774.00

RS 4 ¹	Vent visors - stick-on style <i>Weather Tech stick on vent visors, four doors. (\$145 for front driver/passenger door glass only)</i> ¹	\$189.00 ¹	\$199.00
RSF 4 ¹	Rainshields - flange style <i>Weather Tech flange style rainshields, four doors. (\$145 for front driver/passenger door glass only)</i> ¹	\$189.00 ¹	\$199.00
BS ¹	Bug shield <i>Dealer installed Weather Tech bug shield hood protector.</i> ¹	\$189.00 ¹	\$249.00
	Trailer tow mirrors	NA	NA
WGG ¹	Wrap-around grille guard <i>Westin Sportsman / Sterling vehicle specific wrap around grille guard, add \$300 for Winch Mount Plate.</i> ¹	\$995.00 ¹	\$989.00
ATB-LP-18 ¹	Aluminum tool box <i>Dealer provided HD American Aluminum diamond plate low pro tool box 18" Depth.- OR - (FNT85 - 85 gallon UWS fuel n tool combo with L-shaped fuel tank, tool box, 13GPM Fill-Rite fuel transfer pump, filter, hose, nozzle, and GPI inline digital flow meter for use in short bed PU or Utility body \$2025.) - and - (SAFE-T - Amerex 5lb Fire extinguisher, First Aide Only first aid kit, and King James & Co road triangles \$359) - or - (3BOX SWB - Includes UWS standard height 18" depth saddle box with single lid and (2) bed rail mounted UWS standard height side tool boxes \$ 1354).</i> ¹	\$509.00 ¹	\$729.00
DBL ¹	Bedliner <i>Dealer Provided Plastic Bedliner</i> ¹	\$325.00 ¹	\$399.00
CGN ¹	Spray-on bedliner (Rhino, Line-X or approved equivalent) <i>Factory ordered only thin spray liner. -or- (SOB - Scorpion HD dealer installed spray on bedliner \$579) - add - (UBC - TiteSeal autobody rubberized underbody coating \$650)</i> ¹	\$494.00 ¹	\$525.00
V76 ¹	Tow hooks	\$49.00 ¹	\$49.00
Z82 DB2 ¹	Class IV hitch and ball <i>Factory Receiver Hitch 7 / 4 pin wire connector, with Rigid draw bar 2" ball pin and clip - or - (Z82 D2B - Factory Receiver Hitch 7 / 4 pin wire connector, Rigid draw bar 2-5/16" ball pin and clip \$494.) - or - (CLIVWC - Dealer Provided Rigid HD class IV 2.5" receiver, 7 pin wire harness, solid steel shank draw bar, 2 & 5/16" ball, pin & clip \$670.) - and - (PTL - Upgrade from standard draw bar & ball to 2" ball-pintle hook combo \$169) - and - (PTL2 - Upgrade from standard draw bar & ball to 2-5/16" ball-pintle hook combo \$169).</i> ¹	\$494.00 ¹	\$495.00
8KW ¹	8,000 lb. winch with remote <i>Warn VR8000 recovery winch with remote, 8000lb. (Requires wrap around grill with winch mount plate).</i> ¹	\$1,195.00 ¹	\$929.00
Z82 JL1 DB2 ¹	Heavy duty towing package up to 5,000 lbs. with appropriate hitch <i>Factory Receiver Hitch 7 / 4 pin wire connector, Electronic Brake Controller, Draw Bar, 2" Ball, Pin, and Clip. - or - (Z82 JL1 D2B - Factory Receiver Hitch 7 / 4 pin wire connector, Electronic Brake Controller, Draw Bar, 2-5/16" Ball, Pin, and Clip \$769)</i> ¹	\$769.00 ¹	NA
L82 GU6 G80 JL1 Z82 D2B ¹ Z82 ²	Heavy duty towing package up to 7,200 lbs. with appropriate hitch <i>Includes: L83 5.3L V8, Locking Rear Differential, Electronic Brake Controller, Factory Receiver hitch, 7 / 4 pin wire connector, Draw Bar 2 & 5/16" Ball pin and clip.</i> ¹	\$2,549.00 ¹	\$384.00 ²
FTC ¹	Fiberglass tonneau cover (painted to match) <i>Dealer provided Ranch Sport Wrap fiberglass tonneau cover. - add - (BSL1200 - 1,200lb capacity Cargo Ease bed slide with rubber mat and 4" Sides \$1338) - or - (BSL1500 - 1,500lb capacity Cargo Ease bed slide with rubber mat and 4" Sides \$1776) - or - (R-N-L - Roll~N~Lock vehicle specific lockable cover \$1795.)</i> ¹	\$1,695.00 ¹	\$1,499.00
ECHO ¹	Fiberglass cab high topper with front, side and rear windows (painted to match) <i>Ranch Echo topper with fixed framed picture windows. - or - (ECHO-WD - Ranch Echo topper with side access windoors \$2070.) - or - (SIERRA-SS - Ranch Sierra topper with solid sides \$2180.) - add - (FCH-LR - TracRac aluminum roof rack system with two cross bars & 4 adjustable load stops \$995.)</i> ¹	\$1,965.00 ¹	\$1,889.00
	Daytime running lights	Std	Std
	Immobilize daytime running lights	NA	NA

VEHICLE:	Silverado 1500 1WT (CC10543)			
DEALER:	Alan Jay Chevrolet Buick GMC Cadillac	Alan Jay Chevrolet Buick GMC Cadillac	Big Bend Chevrolet Buick	Alan Jay Chevrolet Buick GMC Cadillac
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$23,924.00	\$23,724.00	\$23,520.00	\$23,774.00

N2 ¹	Nitrogen filled tires including spare tire	\$169.00 ¹	\$199.00
	Midbox body option	NA	NA
LEER DCC ¹	Steel truck cap <i>Leer Deluxe Aluminum Commercial Topper (WHITE), 23" High, with codable locks, front picture window, full length side soors with driver and passenger side tool boxes including 1 vertical and 1 horizontal divider, rear lift up door with picture window, ladder rack, 20" 12v LED interior light bar, LED brake light - and - (SWING - Upgrade to double swing barn doors w/ vertical glass on rear in lieu of standard lift up door \$449 **aluminum tops only**)</i> ¹	\$3,480.00 ¹	NA
HAR ¹	Cab shield headache rack (protects back of cab) <i>Vehicle specific no-drill cab shield, installed. - and - (91006 - light bar mounting feet \$125.) - and - (TB - cross body tool box mounting kit \$100.)</i> ¹	\$597.00 ¹	\$299.00
BMR-PU ¹	Pipe rack w/expanded metal basket over cab (for pickup bed) <i>Buyers modular powder coated truck rack, does not include expanded metal basket over cab - add - (2BK - Buyers rack strap (pair) for load securement \$150) - or - (1200ATR - Weather Guard aluminum material rack \$1350, does not include expanded metal basket over cab) - add - (RAILS - Add side rails to the 1200ATR , add \$1065) - add - (CROSS - Add one additional cross member to the 1200ATR add \$225).</i> ¹	\$1,255.00 ¹	NA
WG1450 ¹	Pipe rack w/expanded metal basket over cab (for utility body)	NA	NA
	Single ladder rack side mounted (specify street or curbside) <i>Weather Guard 1450 single side mounted ladder rack for pickup. - or - (WG1425-3 - WeatherGuard Aluminum single side mounted ladder rack for utility bodies, \$1185.)</i> ¹	\$950.00 ¹	NA
VK3 ¹	Front license bracket <i>Factory Ordered (Dlr provided \$79)</i> ¹	NC ¹	\$39.00
	Backup alarm, factory installed	NA	NA
SFW BUA ¹	Backup alarm, dealer installed <i>Back-up alarm calibration This calibration will allow installation of an aftermarket back-up alarm by disabling rear perimeter lighting With Dealer Provided Federal Back Up Alarm.</i> ¹	\$205.00 ¹	\$199.00
5W4 ²	Optional equipment - specify <i>Special Serv Pkg</i> ²	NA	\$1,711.00 ²
VOZ ²	Optional equipment - specify <i>3 fold hard cover</i> ²	NA	\$1,099.00 ²
PQA ²	Optional equipment - specify <i>Safety Pkg</i> ²	NA	\$1,139.00 ²
TEMP-TAG ¹ TTag ²	Temporary tag	\$45.25 ¹	\$48.00 ²
TRANS-TAG ¹ TRTag ²	Transfer existing registration (must provide tag number) <i>Includes temp tag & two way overnight shipping for signature.</i> ¹	\$198.85 ¹	\$198.00 ²
NEW-TAG ¹ NTag ²	New state tag (specify state, county, city, sheriff, etc.) <i>Includes temp tag & two way overnight shipping for signature.</i> ¹	\$248.33 ¹	\$248.00 ²
	Maintenance Plan - specify	NA	NA
	Maintenance Plan - specify	NA	NA
	Maintenance Plan - specify	NA	NA

VEHICLE:	Silverado 1500 1WT (CC10543)			
DEALER:	Alan Jay Chevrolet Buick GMC Cadillac	Alan Jay Chevrolet Buick GMC Cadillac	Big Bend Chevrolet Buick	Alan Jay Chevrolet Buick GMC Cadillac
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$23,924.00	\$23,724.00	\$23,520.00	\$23,774.00

AMW ¹ 84/100 ²	Warranty - specify <i>All VENDOR INSTALLED aftermarket equipment subject to 1 year parts only warranty FOB Alan Jay Fleet Processing Center, Sebring FL. Reference FSA Contract Terms and Conditions 3.16 - Vendor Installed. - NOTE - (**DISCLAIMER** Manufacturer upgrade packages, options, and descriptions based on information available at time of bid opening and are subject to change by manufacturer without notice.)</i> ¹ 84 months, 100,000 miles ²	Incl. ¹	\$2,800.00 ²
GS575 ¹ 84/150 ²	Warranty - specify <i>Chevrolet Protection Plan SILVER 5yr or 75,000 miles with disappearing \$100 Deductible -or- (GP575 Chevrolet Protection Plan PLATINUM 5yr or 75,000 miles with disappearing \$100 Deductible \$1856)</i> ¹ 84 months, 150,000 miles ²	\$1,648.00 ¹	\$3,430.00 ²
GP6100 ¹ 120/100 ²	Warranty - specify <i>Chevrolet Protection Plan PLATINUM 6yr or 100,000 miles with disappearing \$100 Deductible</i> ¹ 120 months, 100,000 miles ²	\$3,276.00 ¹	\$3,183.00 ²



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

1/2 TON CREW CAB PICKUP TRUCK - 4X2 SPECIFICATION #57

2019 Chevrolet Silverado 1500 1WT (CC10543)

(Alternate Dealer Option)

The Chevrolet Silverado 1500 1WT (CC10543) purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$23,998.00	\$23,848.00	\$23,724.00	\$23,887.00

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

VEHICLE:	Silverado 1500 1WT (CC10543) (ALTERNATE DEALERS)			
DEALER:	Garber Chevrolet Buick GMC, Inc.	Garber Chevrolet Buick GMC, Inc.	Alan Jay Chevrolet Buick GMC Cadillac	Auto Nation Chevrolet Pembroke Pines
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$23,998.00	\$23,848.00	\$23,724.00	\$23,887.00

Order Code	Delete Options	Western & Northern Central	Southern
	AM/FM stereo radio	NA	NA
	Air conditioning	NA	NA
	Power Windows and Door Locks	NA	NA
(ZLQ) ¹ D ZLQ ² Delete--ZLQ ³	Keyless Entry <i>DELETE WT Fleet Convenience Package ¹</i> <i>Deletes: Fleet Convenience Package includes (AQQ) Remote Keyless Entry, (QT5) power lock and release tailgate with lift assist, (K34) cruise control and (DLF) outside power mirrors ²</i> <i>Deletes (ZLQ) WT Fleet Convenience Package. Will Also Delete Power Lock And Release Tailgate With Lift Assist, Cruise Control, And Power Mirrors. ³</i>	(\$500.00) ¹	(\$350.00) ² \$300.00 ³
5Z4 ²	Full size spare tire and rim <i>Spare wheel, carrier and lock delete Deletes the base spare wheel, carrier and (SAF) lock. Does not delete jack or tools (Requires (E63) pickup box. Not available with (5H1) ² additional keys for a single key system, (00A) Spare wheel upgrade or (6M9) spare tire.) *CREDIT* ²</i>	NA	(\$15.00) ² NA
(ZLQ) ¹	Programmed Key Fob <i>DELETE WT Fleet Convenience Package ¹</i>	(\$500.00) ¹	NA NA

Order Code	Add Options	Western & Northern Central	Southern
L82 ¹ L82 MYC ² L83 ³	Engine upgrade - specify <i>Engine, 5.3L EcoTec3 V8 (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) ¹</i> <i>Engine, 5.3L EcoTec3 V8 (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) ²</i> <i>5.3 Liter V8 Gas Engine With 335 HP--383 Lb/Ft Torque ³</i>	\$1,393.00 ¹	\$1,394.00 ² \$1,394.00 ³
PEF/L3B ³	Engine upgrade - specify <i>2.7 Liter Turbo 4 Cylinder Gas Engine With 310 HP--348 Lb/Ft Torque. Price To Follow. ³</i>	NA	NA NA ³
L82/FHS ¹ FHS ²	Bi-fuel model - specify <i>E85 FlexFuel capable of running on unleaded or up to 85% ethanol (Requires (L82) 5.3L EcoTec3 V8 engine.); Engine, 5.3L EcoTec3 V8 ¹</i> <i>Req's L82 ²</i>	\$1,493.00 ¹	\$99.00 ² NA
3K/FOB ³	CNG model - specify <i>Third Key Only Is \$95. For Keyless Open/Start Fob is \$375 ³</i>	NA	NA \$345.00 ³
	CNG conversion (discuss with dealer)	NA	NA NA
	LPG conversion (discuss with dealer)	NA	NA NA
	Battery, 650 cca or greater <i>730CCA HD battery standard. -or- (DRYCELL - Dealer provided Optima RED TOP dry cell battery replaces factory lead acid battery \$379, each.) ²</i>	Std	Std ² Std
	Dual batteries	NA	NA NA
	7,700 lbs. GVWR	NA	NA NA

VEHICLE:	Silverado 1500 1WT (CC10543) (ALTERNATE DEALERS)			
DEALER:	Garber Chevrolet Buick GMC, Inc.	Garber Chevrolet Buick GMC, Inc.	Alan Jay Chevrolet Buick GMC Cadillac	Auto Nation Chevrolet Pembroke Pines
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$23,998.00	\$23,848.00	\$23,724.00	\$23,887.00

JL1 ¹	Electric brake controller	\$273.00 ¹	\$274.00 ²	\$274.00 ³
JL1 ²	Trailer brake controller, integrated ¹			
JL1 ³	Requires Z82 trailer tow package ²			
	Requires (Z82) Trailering Package ³			
	Traction control	Std	Std	Std
G80 ¹	Limited slip differential	\$393.00 ¹	\$394.00 ²	\$394.00 ³
G80 ²	Differential, heavy-duty locking rear ¹			
G80 ³	Locking rear differential ²			
	Locking Rear Differential ³			
1LT ¹	Manufacturer's model upgrade package (specify pkg. bid)	\$4,698.00 ¹	\$2,549.00 ²	\$4,004.00 ³
1CX C10#43 ²	LT Preferred Equipment Group ¹			
1LT ³	CUSTOM Pkg: Glass, deep-tinted, Cruise control, electronic, Floor mats, rubberized vinyl rear, Alternator, 170 amps, Remote Keyless Entry, Recovery hooks, front, frame-mounted, black, Floor covering, color-keyed carpeting, Floor mats, rubberized vinyl, front, Seats, front 40/20/40 split-bench, Grille, Body color bars ²			
	LT Upgrade Package Includes: Carpeted Floor Covering With Carpet Floor Mats, OnStar And Connected Service, 2.7 Liter Turbo Engine With 310 HP And 348 Lb/Ft Torque, Upgraded Driver Information Center With 4.2" Diagonal Color Display, Chevrolet 4G LTE, Steering Wheel Audio Controls, Deep Tinted Rear Glass, Chrome Outside Mirror Caps, 17" Bright Silver Aluminum Wheels With P255/70R17 Tires ³			
	Speed control	Std	Std	Incl. ³
	Included With Base FSA Spec ³			
	Tilt steering wheel	Std	Std	Std
NS ¹	Passenger dome lamp	\$125.00 ¹	\$229.00 ²	Std
DOME ²	NITESAVER RED/WHITE POLICE DOME LAMP ¹			
	Factory dome lights standard, Additional 5" REPORT LIGHT dealer installed. ²			
	Bucket seats in lieu of bench seat	NA	NA ²	NA
	(A2X / H0U Seat adjuster, driver 10-way power including lumbar. With Jet Black Cloth Seat Trim. \$294. (Requires (ZLQ) Fleet Convenience Package or (PCI) Convenience Package and (K14) 110-volt AC power outlet and (KC9) 120-volt bed-mounted power outlet.) -or- (DRC - Dealer remove center section leaving bare floor ADD \$110) - add - (CC-MC-14 - Troy Products 14" console with vehicle specific floor plate, 4" dual internal cupholder, 3" shallow console tray, (3) 12V DC outlets, height adjustable 5"x8" armrest, and blank filler plates. \$740) - or - (CC-WBBP-20-FS - Troy Products 20" wide body console with vehicle specific floor plate, 4WD shifter cutout, 4" dual internal cupholder, 3" shallow console tray, (3) 12V DC outlets, height adjustable 5"x8" armrest, and blank filler plates. \$980) - or - (CC-WBOS-16-FB - Troy Products 16" wide body console with vehicle specific floor plate, 4" dual internal cupholder, 3" shallow console tray, (3) 12V DC outlets, 9" lidded file box at rear console with large leather pad, and blank filler plates. \$1075, requires NQF.) ***Specify agency radio for faceplate(s)*** ²			
B30 ¹	Carpet in lieu of rubber floor covering	\$98.00 ¹	\$99.00 ²	\$99.00 ³
B30 ²	Floor covering, color-keyed carpeting ¹			
B30 ³	Color-Keyed carpeting w/ rubberized floor mats. ²			
MATS ¹	Floor mats	\$149.00 ¹	NA ²	Incl. ³
	FITTED FRONT FLOOR LINERS (WEATHERTECH OR EQUIVALENT) (Add \$100 for Front and Rear Floor Liners) ¹			
	Included and Only Available with option B30 - or - (WTF CRW - Weather Tech HD molded floor liner system for crew cab configuration, includes freight and installation \$329, requires NQH.) ²			
	Included With B30 ³			

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ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$23,998.00	\$23,848.00	\$23,724.00	\$23,887.00

TINT ¹ AKO ² AKO ³	Deep tinted glass <i>Dealer Tint all Windows to Legal Level (ADD \$25 FOR WINDSHIELD STRIP)¹</i> <i>Factory Deep Tint Rear Window Only - or - (DT2 - Dealer installed SolarGuard deep tint film on driver and pass doors \$149) - or - (DTF 4 TRK - Dealer installed SolarGuard deep tint film on all door and rear window glass \$279) - and - (WSTP - add \$49 for SolarGuard windshield strip).²</i> <i>Add \$150 For Dealer Installed Tint Film On Front Doors.³</i>	\$299.00 ¹	\$199.00 ²	\$199.00 ³
	Sliding rear window <i>(C49 - Rear Window Defogger \$234)²</i>	NA	NA ²	NA
	AM/FM radio with single CD	NA	NA	NA
UE1 ¹ UE1 ² UE1 ³	On-Star <i>OnStar and Chevrolet connected services capable¹</i> <i>OnStar Guidance plan for 6 months, including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling minutes) (Retail orders receive limited service trial. Visit www.onstar.com for coverage map, details and system limitations. Services vary by model. OnStar acts as a link to existing emergency service providers. Not all vehicles may transmit all crash data.)²</i> <i>OnStar And Chevy Connected Services Capable³</i>	\$173.00 ¹	\$174.00 ²	\$174.00 ³
	Satellite radio	NA	NA	NA
RVS ¹ RVS ² RVQ ³	Cab Steps <i>Assist steps - 4" Black - round¹</i> <i>LPO, Black tubular assist steps, 4" round - or - (RVQ LPO, Black tubular assist steps, 6" rectangular \$724) -or- (Step3 CRW - Dealer provided Aries 3" black round cab steps for crew cab pickup \$525.00)²</i> <i>6" Black Rectangular Assist Steps. Also Available Assist Steps At The Same Price: (RVS) 4" Black Round Assist Steps, (VXH) 6" Chromed Rectangular Assist Steps, (VXJ) 4" Chromed Round Assist Steps. Please Specify Which Are Desired.³</i>	\$723.00 ¹	\$724.00 ²	\$724.00 ³
	Side air bags	Std	Std	Std
CC10743 ¹ C10743 ² CC10743 ³	Long bed in lieu of short bed <i>Chevrolet Silverado 1500 (CC10743) 2WD Crew Cab 157"¹</i> <i>Upgrade to 157" WB with 6.5' bed length on crew ca.²</i>	\$298.00 ¹	\$799.00 ²	\$299.00 ³
LHS ¹ L-SPOT ²	Left-hand pillar mounted 6" spotlight with clear halogen bulb, dealer installed <i>ADD \$150 FOR LED SPOTLIGHT¹</i> <i>Unity incandescent left hand spot lamp. - add - (LED - Add \$225 for dealer installed LED bulb)²</i>	\$396.00 ¹	\$520.00 ²	NA
LRHS ¹ LR-SPOT ²	Left & right-hand pillar mounted 6" spotlight with clear halogen bulb, dealer installed <i>ADD \$300 FOR LED SPOTLIGHT¹</i> <i>Unity incandescent left and right hand hand spot lamp.- add - (LED2 - Add \$450 for dealer installed LED bulbs)²</i>	\$792.00 ¹	\$1,050.00 ²	NA
VVS ¹ RS 4 ²	Vent visors - stick-on style <i>Weather Tech stick on vent visors, four doors. (\$145 for front driver/passenger door glass only)²</i>	\$126.00 ¹	\$189.00 ²	NA
RS ¹ RSF 4 ²	Rainshields - flange style <i>Weather Tech flange style rainshields, four doors. (\$145 for front driver/passenger door glass only)²</i>	\$126.00 ¹	\$189.00 ²	NA

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BASE PRICE:	\$23,998.00	\$23,848.00	\$23,724.00	\$23,887.00

BS ¹ BS ²	Bug shield <i>Dealer installed Weather Tech bug shield hood protector. ²</i>	\$156.00 ¹	\$189.00 ²	NA
	Trailer tow mirrors	NA	NA	NA
WGG ¹ WGG ² WGG ³	Wrap-around grille guard <i>Westin Sportsman / Sterling vehicle specific wrap around grille guard, add \$300 for Winch Mount Plate. ²</i> <i>Westin. Add \$300 For Winch Plate To Mount Winch ³</i>	\$1,198.00 ¹	\$995.00 ²	\$1,840.00 ³
ATB ¹ ATB-LP-18 ² ATB ³	Aluminum tool box <i>Dealer provided HD American Aluminum diamond plate low pro tool box 18" Depth.- OR - (FNT85 - 85 gallon UWS fuel n tool combo with L-shaped fuel tank, tool box, 13GPM Fill-Rite fuel transfer pump, filter, hose, nozzle, and GPI inline digital flow meter for use in short bed PU or Utility body \$2025.) - and - (SAFE-T - Amerex 5lb Fire extinguisher, First Aide Only first aid kit, and King James & Co road triangles \$359) - or - (3BOX SWB - Includes UWS standard height 18" depth saddle box with single lid and (2) bed rail mounted UWS standard height side tool boxes \$ 1354). ²</i>	\$495.00 ¹	\$509.00 ²	\$675.00 ³
DBL ²	Bedliner <i>Dealer Provided Plastic Bedliner ²</i> <i>Call For Availability-New Model-No Information Available At Time Of Bid. ³</i>	NA	\$325.00 ²	NA ³
CGN ¹ CGN ² CGN ³	Spray-on bedliner (Rhino, Line-X or approved equivalent) <i>Factory ordered only thin spray liner. -or- (SOB - Scorpion HD dealer installed spray on bedliner \$579) - add - (UBC - TiteSeal autobody rubberized underbody coating \$650) ²</i> <i>Chevytech Factory Applied Spray On Bedliner ³</i>	\$493.00 ¹	\$494.00 ²	\$494.00 ³
V76 ¹ V76 ² V76 ³	Tow hooks <i>Recovery hooks, front, frame-mounted, black ¹</i>	\$49.00 ¹	\$49.00 ²	\$49.00 ³
Z82 ¹ Z82 DB2 ² Z82/DB ³	Class IV hitch and ball <i>Trailer Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (INCLUDES BAR AND 2" BALL) ¹</i> <i>Factory Receiver Hitch 7 / 4 pin wire connector, with Rigid draw bar 2" ball pin and clip - or - (Z82 D2B - Factory Receiver Hitch 7 / 4 pin wire connector, Rigid draw bar 2-5/16" ball pin and clip \$494.) - or - (CLIVWC - Dealer Provided Rigid HD class IV 2.5" receiver, 7 pin wire harness, solid steel shank draw bar, 2 & 5/16" ball, pin & clip \$670.) - and - (PTL - Upgrade from standard draw bar & ball to 2" ball-pintle hook combo \$169) - and - (PTL2 - Upgrade from standard draw bar & ball to 2-5/16" ball-pintle hook combo \$169). ²</i>	\$493.00 ¹	\$494.00 ²	\$495.00 ³
8KW ¹ 8KW ² Mile--SEC9500 ³	8,000 lb. winch with remote <i>Warn VR8000 recovery winch with remote, 8000lb. (Requires wrap around grill with winch mount plate). ²</i> <i>Mile Marker 9500# Winch. Requires WGG With Winch Mount Plate. ³</i>	\$998.00 ¹	\$1,195.00 ²	\$1,450.00 ³
Z82 ¹ Z82 JL1 DB2 ² Z82/LV3 ³	Heavy duty towing package up to 5,000 lbs. with appropriate hitch <i>Trailer Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (INCLUDES BAR AND 2" BALL) ¹</i> <i>Factory Receiver Hitch 7 / 4 pin wire connector, Electronic Brake Controller, Draw Bar, 2" Ball, Pin, and Clip. - or - (Z82 JL1 D2B - Factory Receiver Hitch 7 / 4 pin wire connector, Electronic Brake Controller, Draw Bar, 2-5/16" Ball, Pin, and Clip \$769) ²</i> <i>4.3 Liter V6 Engine With 3.42 Axle = 7700# Towing Capacity ³</i>	\$493.00 ¹	\$769.00 ²	\$394.00 ³
Z82 ¹ L82 GU6 G80 JL1 Z82 D2B ² Z82/L82/G80 ³	Heavy duty towing package up to 7,200 lbs. with appropriate hitch <i>Trailer Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (INCLUDES BAR AND 2" BALL) ¹</i> <i>Includes: L83 5.3L V8, Locking Rear Differential, Electronic Brake Controller, Factory Receiver hitch, 7 / 4 pin wire connector, Draw Bar 2 & 5/16" Ball pin and clip. ²</i> <i>5.3 Liter V8 With 3.42 Axle And Locking Rear Differential (Required) = 9800# Towing</i>	\$493.00 ¹	\$2,549.00 ²	\$2,184.00 ³

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ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$23,998.00	\$23,848.00	\$23,724.00	\$23,887.00

	Capacity ⁵			
TON ¹ FTC ² ARE--LS--2 ³	Fiberglass tonneau cover (painted to match) <i>Dealer provided Ranch Sport Wrap fiberglass tonneau cover. - add - (BSL1200 - 1,200lb capacity Cargo Ease bed slide with rubber mat and 4" Sides \$1338) - or - (BSL1500 - 1,500lb capacity Cargo Ease bed slide with rubber mat and 4" Sides \$1776) - or - (R-N-L - Roll-N-Lock vehicle specific lockable cover \$1795.)</i> ²	\$1,498.00 ¹	\$1,695.00 ²	\$1,950.00 ³
CHT ¹ ECHO ² ARE--MX ³	Fiberglass cab high topper with front, side and rear windows (painted to match) <i>Ranch Echo topper with fixed framed picture windows. - or - (ECHO-WD - Ranch Echo topper with side access windows \$2070.) - or - (SIERRA-SS - Ranch Sierra topper with solid sides \$2180.) - add - (FCH-LR - TracRac aluminum roof rack system with two cross bars & 4 adjustable load stops \$995.)</i> ² <i>"Higher Than Cab Topper". Toppers Include Half Slider Side Windows And Single T-Handle Flip Up Rear Window. ARE--V Series (Cab High) Is \$2000.</i> ³	\$1,798.00 ¹	\$1,965.00 ²	\$2,600.00 ³
	Daytime running lights	Std	Std	Std
	Immobilize daytime running lights	NA	NA	NA
N2 ²	Nitrogen filled tires including spare tire	NA	\$169.00 ²	NA
	Midbox body option	NA	NA	NA
LEER DCC ² ARE--DCU ³	Steel truck cap <i>Leer Deluxe Aluminum Commercial Topper (WHITE), 23" High, with codable locks, front picture window, full length side soors with driver and passenger side tool boxes including 1 vertical and 1 horizontal divider, rear lift up door with picture window, ladder rack, 20" 12v LED interior light bar, LED brake light - and - (SWING - Upgrade to double swing barn doors w/ vertical glass on rear in lieu of standard lift up door \$449 **aluminum tops only**)</i> ² <i>Aluminum Cab High Topper. Full Length Side Doors, 1/2 Rear Door, White With Black Trim, Single T Handle Rear, No Toolboxes, No Ladder Rack, Unfinished Interior, Custom Paint Extra</i> ³	NA	\$3,480.00 ²	\$2,500.00 ³
HAR ¹ HAR ²	Cab shield headache rack (protects back of cab) <i>Vehicle specific no-drill cab shield, installed. - and - (91006 - light bar mounting feet \$125.) - and - (TB - cross body tool box mounting kit \$100.)</i> ² <i>Sterling</i> ³	\$596.00 ¹	\$597.00 ²	\$895.00 ³
PRPU ¹ BMR-PU ²	Pipe rack w/expanded metal basket over cab (for pickup bed) <i>Buyers modular powder coated truck rack, does not include expanded metal basket over cab - add - (2BK - Buyers rack strap (pair) for load securement \$150) - or - (1200ATR - Weather Guard aluminum material rack \$1350, does not include expanded metal basket over cab) - add - (RAILS - Add side rails to the 1200ATR, add \$1065) - add - (CROSS - Add one additional cross member to the 1200ATR add \$225).</i> ²	\$1,296.00 ¹	\$1,255.00 ²	NA
OHR ¹	Pipe rack w/expanded metal basket over cab (for utility body)	\$1,496.00 ¹	NA	NA
SLR ¹ WG1450 ²	Single ladder rack side mounted (specify street or curbside) <i>Weather Guard 1450 single side mounted ladder rack for pickup. - or - (WG1425-3 - WeatherGuard Aluminum single side mounted ladder rack for utility bodies, \$1185.)</i> ²	\$1,296.00 ¹	\$950.00 ²	NA
VK3 ¹ VK3 ² VK3 ³	Front license bracket <i>Factory Ordered (Dlr provided \$79)</i> ² <i>Must Be Factory Ordered</i> ³	NC ¹	NC ²	NC ³
BUA ¹ SFW BUA ² BUA ³	Backup alarm, factory installed Backup alarm, dealer installed <i>Back-up alarm calibration This calibration will allow installation of an aftermarket back-up alarm by disabling rear perimeter lighting With Dealer Provided Federal Back Up Alarm.</i> ²	NA \$138.00 ¹	NA \$205.00 ²	NA \$150.00 ³

VEHICLE:	Silverado 1500 1WT (CC10543) (ALTERNATE DEALERS)			
DEALER:	Garber Chevrolet Buick GMC, Inc.	Garber Chevrolet Buick GMC, Inc.	Alan Jay Chevrolet Buick GMC Cadillac	Auto Nation Chevrolet Pembroke Pines
ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$23,998.00	\$23,848.00	\$23,724.00	\$23,887.00

PQA ¹ PQA ³	Optional equipment - specify <i>WT Safety Package includes (UD5) Front and Rear Park Assist, (UKC) Lane Change Alert with Side Blind Zone Alert, (UFG) Rear Cross Traffic Alert, (V46) Chrome front bumper, (VJH) Chrome rear bumper and (DP6) high gloss Black mirror caps (Requires (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package and (K14) 120-volt power outlet. 2WD models include (V76) recovery hooks.)¹</i> <i>WT Safety Package Includes: Front And Rear Park Assist, Lane Change Alert With Blind Zone Alert, Rear Cross Traffic Alert, Chrome Front And Rear Bumpers, High Gloss Black Mirror Caps. Requires (K14) 120 Volt Power Outlet And Standard (ZLQ) WT Fleet Convenience Package.³</i>	\$1,138.00 ¹	NA	\$1,139.00 ³
R13 ¹ R13 ³	Optional equipment - specify <i>WT Appearance Package includes (V46) Chrome front bumper, (VJH) Chrome rear bumper and (Q5U) 17" Bright Silver painted aluminum wheels (Not available (Z71) Z71 Off-Road Package or (VYU) Snow Plow Prep Package.)¹</i> <i>WT Appearance Package Includes: Chrome Front And Rear Bumpers, 17" Bright Silver Painted Aluminum Wheels³</i>	\$548.00 ¹	NA	\$549.00 ³
ALP ¹ 4 Corner ³	Optional equipment - specify <i>Amber Lighting Package -inc.: Brooking Legion Amber Lightbar with Takedowns, Alley Lights, and Traffic Arrow Patterns; BKI HAL06 4-Corner Super LED Strobe System (Amber or Clear); BKI 970S 6-Button Switch Box/Plate with Slider; Requires 3.0 Hours Installation Labor (-\$400 FOR "LITE" PACKAGE - REPLACE LIGHTBAR WITH Brooking ST3 Super Thin LED's for Grille/Sides/etc. (2 Pairs); BKI RayZr 8-Head Traffic Stick with Traffic Arrow Patterns); ALSO AVAILABLE IN RED/BLUE/WHITE OR MOST SPLIT COLOR COMBINATIONS¹</i> <i>Whelan Vertex 4 Corner LED's³</i>	\$1,996.00 ¹	NA	\$725.00 ³
TTAG ¹ TEMP-TAG ² TEMP ³	Temporary tag <i>Add \$25 if Overnight Shipping Required¹</i>	\$6.00 ¹	\$45.25 ²	\$35.00 ³
TRANS ¹ TRANS-TAG ²	Transfer existing registration (must provide tag number) <i>Add \$25 if Overnight Shipping Required¹</i> <i>Includes temp tag & two way overnight shipping for signature.²</i>	\$86.00 ¹	\$198.85 ²	NA
YTAG ¹ NEW-TAG ² YELLOW HARD PLATE ³	New state tag (specify state, county, city, sheriff, etc.) <i>Add \$25 if Overnight Shipping Required¹</i> <i>Includes temp tag & two way overnight shipping for signature.²</i> <i>Includes Paper Title³</i>	\$116.55 ¹	\$248.33 ²	\$225.00 ³
CPP--5/75 ³	Maintenance Plan - specify <i>Please contact Dealer for Latest Maintenance Plan Options and Prices¹</i> <i>Chevrolet Protection Plan 5 Years/75,000 Miles Platinum Plan \$0 Deductible.³</i>	NA ¹	NA	NA ³
CPP--5/100 ³	Maintenance Plan - specify <i>Chevrolet Protection Plan 5 Years/100,000 Miles Platinum Plan \$0 Deductible.³</i>	NA	NA	NA ³
CPP--6/100 ³	Maintenance Plan - specify <i>Chevrolet Protection Plan 6 Years/100,000 Miles Platinum Plan \$0 Deductible.³</i>	NA	NA	NA ³
AMW ² CPP--5/75 ³	Warranty - specify <i>Please contact Dealer for Latest Warranty Options and Prices¹</i> <i>All VENDOR INSTALLED aftermarket equipment subject to 1 year parts only warranty FOB Alan Jay Fleet Processing Center, Sebring FL. Reference FSA Contract Terms and Conditions 3.16 - Vendor Installed. - NOTE - (**DISCLAIMER** Manufacturer upgrade packages, options, and descriptions based on information available at time of bid opening and are subject to change by manufacturer without notice.)²</i> <i>Chevrolet Protection Plan 5 Years/75,000 Miles Platinum Plan \$0 Deductible.³</i>	NA ¹	Incl. ²	\$2,035.00 ³

VEHICLE:	Silverado 1500 1WT (CC10543) (ALTERNATE DEALERS)				
DEALER:	Garber Chevrolet Buick GMC, Inc.	Garber Chevrolet Buick GMC, Inc.	Alan Jay Chevrolet Buick GMC Cadillac	Auto Nation Chevrolet Pembroke Pines	
ZONE:	Western	Northern	Central	Southern	
BASE PRICE:	\$23,998.00	\$23,848.00	\$23,724.00	\$23,887.00	
GS575 ² CPP--5/100 ³	Warranty - specify <i>Chevrolet Protection Plan SILVER 5yr or 75,000 miles with disappearing \$100 Deductible -or- (GP575 Chevrolet Protection Plan PLATINUM 5yr or 75,000 miles with disappearing \$100 Deductible \$1856) ²</i> <i>Chevrolet Protection Plan 5 Years/75,000 Miles Platinum Plan \$0 Deductible. ³</i>		NA	\$1,648.00 ²	\$2,960.00 ³
GP6100 ² CPP--6/100 ³	Warranty - specify <i>Chevrolet Protection Plan PLATINUM 6yr or 100,000 miles with disappearing \$100 Deductible ²</i> <i>Chevrolet Protection Plan 5 Years/75,000 Miles Platinum Plan \$0 Deductible. ³</i>		NA	\$3,276.00 ²	\$3,580.00 ³

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

TO APPROVE AND ADOPT A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA AUTHORIZING ADDITIONAL FUNDING FOR PERMIT FEES RELATED TO ROOF REPAIR SERVICES FOR THE BROWARD SHERIFF'S OFFICE ("BSO") BUILDING LOCATED AT 4601 SOUTHWEST 30TH AVENUE FOR FISCAL YEAR 2018-2019, IN AMOUNT NOT TO EXCEED FOUR THOUSAND ONE HUNDRED FIFTY FIVE DOLLARS AND EIGHTY EIGHT CENTS (\$4,155.88); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Purchasing Requests ONLY

Dept:

Acct #:

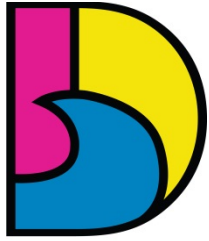
Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

2019 Agenda Memo- BSO Roof Repair Authorization to use Contingency Funds (Fin Review 12-12-18), R-2019- BSO Roof Repair Permits - Permission to Use Contingency Funds, Exhibit A- Crawford Roofing Inc. 1-C Structural Permit



DANIA BEACH
SEA IT. LIVE IT. LOVE IT.

CITY OF DANIA BEACH PUBLIC SERVICES DEPARTMENT

MEMORANDUM

TO: Honorable Mayor and Commissioners
FROM: Colin Donnelly, Assistant City Manager
BY: Brad Kaine, Public Services Director
DATE: January 8, 2019

SUBJECT: Authorization to Use Contingency Funds for a BSO Roof Repair 1C Structural Permit

In August 2018, Public Services hired Calvin Giordano & Associates to provide a structural engineering assessment of the BSO building located at 4601 SW 30th Avenue. It was determined that the entire flat roof will need to be replaced immediately to avoid any potential leaks and damages to the building.

Public Services entered into an agreement by Resolution No. 2018-130 with Garland/DBS Inc. to provide roof repair services in amount of \$198,000.00. As per the agreement permit fees were not included.

Garland/DBS Inc. Subcontractor Crawford Roofing Inc. applied for a 1C- Structural Permit in the amount of \$4,155.88, which Public Services are responsible for permit fees for the BSO Roof Repair Project. Therefore, the use of contingency funds is being requested to cover permit fee amount.

Funding for the BSO Roof Repair 1C Structural Permit shall be appropriated by transfer of funds from the General Fund Contingency Account No. 000-18-519-99-10 to the Capital Project Fund BSO 4601 SW 30th Avenue Roof Repair Project Account No. 301-21-03-521-49-30 in the amount of \$4,155.88.

Recommendation

Public Services requests City Commission approval for the use of contingency funds in the amount of \$4,155.88 for a BSO Roof Repair Permit.

RESOLUTION NO. 2019-008

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING ADDITIONAL FUNDING FOR PERMIT FEES RELATED TO ROOF REPAIR SERVICES FOR THE BROWARD SHERIFF'S OFFICE ("BSO") BUILDING LOCATED AT 4601 SOUTHWEST 30TH AVENUE FOR FISCAL YEAR 2018-2019, IN AN AMOUNT NOT TO EXCEED FOUR THOUSAND ONE HUNDRED FIFTY FIVE DOLLARS AND EIGHTY EIGHT CENTS (\$4,155.88); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Charter of the City of Dania Beach, Part III, Article 3, Section 4, Subsection (j), authorizes the City Manager to purchase supplies, services, equipment and materials for the City government in amounts in excess of the established monetary threshold without competitive bidding and without advertisement for bids if he is authorized to do so in advance by a resolution adopted by the City Commission; and

WHEREAS, the Dania Beach Code of Ordinances, Chapter 2, Article 1, Section 2-10, "Monetary thresholds for certain purchases and payment disbursement authorizations", Subsection (a), sets the monetary threshold at Twenty Five Thousand Dollars (\$25,000.00) for a vendor each fiscal year; and

WHEREAS, the Public Services Department received approval for the City to enter into an agreement with Garland/DBS, Inc. by Resolution No. 2018-130 to provide services for roof repairs to the BSO building located at 4601 Southwest 30th Avenue; and

WHEREAS, Garland/DBS, Inc.'s subcontractor, Crawford Roofing Inc., applied for a 1-C Structural Permit attached as Exhibit "A" and as per the agreement with Garland/DBS Inc., permits fees were not included; and

WHEREAS, the Public Services Department is requesting permission to use contingency funds to obtain a 1-C Structural Permit in the amount of Four Thousand One Hundred Fifty Five Dollars and Eighty Eight Cents (\$4,155.88) to continue with services for roof repairs;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the above "Whereas" clauses are ratified and confirmed, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the City Commission authorizes and ratifies the purchase of a 1-C Structural Permit for roof repairs by Garland/DBS Inc.'s subcontractor Crawford Roofing, Inc.,

in an amount not to exceed Four Thousand One Hundred Fifty Five Dollars and Eighty Eight Cents (\$4,155.88).

Section 3. That funding for the 1C-Structural Permit shall be appropriated and funded by a transfer from the General Fund Contingency Account No. 000-18-519-99-10 to the Capital Project Fund BSO 4601 SW 30th Avenue Roof Project Account No. 301-21-03-521-49-30 in the amount of Four Thousand One Hundred Fifty Five Dollars and Eighty Eight Cents (\$4,155.88).

Section 4. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 5. That this Resolution shall become effective upon its passage and adoption.

PASSED and ADOPTED on January 8, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY



CITY OF DANIA BEACH

Building Permit Division

November 28, 2018

Permit Charges Due

Please take this form to City Hall Cashier

Permit #: 2018-00002459

Type: 1C-STRUCTURAL | 1COM-STRUCTURAL

Location: 4601 SW 30 AVE

Folio#: 504229520010

Permit Issued to: Contractor

Name: CRAWFORD ROOFING INC

Address: P.O. BOX 1496

Permit Charge Detail

Permit Description	Permit Number	Charge Description	Charge	Paid	Balance
1COM-STRUCTURAL	2018-00002459	Broward County Surcharge	\$125.45	\$0.00	\$125.45
1COM-STRUCTURAL	2018-00002459	DBPR SURCHARGE	\$57.66	\$0.00	\$57.66
1COM-STRUCTURAL	2018-00002459	DCA SURCHARGE	\$38.44	\$0.00	\$38.44
1COM-STRUCTURAL	2018-00002459	Permit Fee	\$3,844.33	\$0.00	\$3,844.33
1COM-STRUCTURAL	2018-00002459	PLAN REVIEW FEE	\$0.00	\$0.00	\$0.00
1COM-STRUCTURAL	2018-00002459	Structural Fee	\$90.00	\$0.00	\$90.00
TOTALS:			\$4,155.88	\$0.00	\$4,155.88

Inspection Detail List – THESE ARE THE REQUIRED INSPECTIONS, PLEASE REQUEST INSPECTIONS AS THEY ARE WRITTEN BELOW.

Inspection Type Description

Bldg Final

Bldg Roof Mop In Progress

Bldg Roof Tin Cap Flat

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

ADOPT RESOLUTION AUTHORIZING THE AWARD OF A BID RELATED TO INVITATION TO BID (“ITB”) NO. 18-007 FOR THE FABRICATION AND INSTALLATION OF THE CITY WELCOME SIGN AT THE SOUTHWEST CORNER OF THE INTERSECTION OF GRIFFIN ROAD AND U.S. HIGHWAY 1 TO TIGO INC. D/B/A EXPOSE YOURSELF USA, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FORTY FIVE THOUSAND FIVE HUNDRED DOLLARS (\$145,500.00)

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

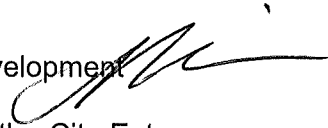
Memo Bid Award Fab and Install City Entranceway Sign, R-2019- Expose Yourself USA (TIGO Inc.) Bid Award for City Entranceway Sign at Griffin and US-1 (ITB 18-007), Award Recommendation Letter



**CITY OF DANIA BEACH
COMMUNITY DEVELOPMENT DEPARTMENT
MEMORANDUM**

DATE: January 8, 2019

TO: Robert Baldwin, City Manager

FROM: Marc LaFerrier, AICP, Director of Community Development 

SUBJECT: Bid Award for the Fabrication and Installation of the City Entranceway Sign located at Griffin Road/US1

On November 9, 2018 the City received bid proposals from contractors for the fabrication and installation of a new entranceway sign at the southwest corner of US1 and Griffin Road. The Bid Review Committee for this project met on November 16, 2018 to review the bids.

<u>Name</u>	<u>City</u>	<u>Amount</u>
• Expose Yourself Signs	Ft. Lauderdale, FL	\$ 145,500
• Bergen Sign Company	Pompano Beach, FL	\$ 159,840
• AC Signs, LLC.	Orlando, FL	\$ 165,000
• Don Bell Signs, LLC.	Port Orange, FL	\$ 173,500

The committee evaluated the bids according to the following criteria to determine which of the proposers are qualified, responsive and responsible:

- Resources and capabilities
- Relevant project experience
- References
- Approach and schedule
- Pricing

The Bid Review Committee found all bidders to be qualified, responsive, and responsible. Expose Yourself was deemed to be the lowest priced, responsive and responsible bidder.

Funding for this project is derived from a provision in the Broward County/City of Dania Beach Airport Interlocal Agreement. This provision requires the County to reimburse the City for the sign related expenses up to \$250,000.00.

RECOMMENDATION

The Bid Review Committee and the Project Engineer (see letter attached) recommend that Expose Yourself be awarded the bid for the fabrication and installation of the entranceway sign at US1/Griffin Road in the amount of \$145,500.00.

RESOLUTION NO. 2019-009

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE AWARD OF A BID RELATED TO INVITATION TO BID (“ITB”) NO. 18-007 FOR THE FABRICATION AND INSTALLATION OF THE CITY WELCOME SIGN AT THE SOUTHWEST CORNER OF THE INTERSECTION OF GRIFFIN ROAD AND U.S. HIGHWAY 1 TO TIGO INC. D/B/A EXPOSE YOURSELF USA, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FORTY FIVE THOUSAND FIVE HUNDRED DOLLARS (\$145,500.00); PROVIDING FOR CONFLICTS; FURTHER PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City posted and advertised Request for Proposal (“RFP”) No. 18-007 on the City of Dania Beach’s website, Demand Star and in the Sun-Sentinel newspaper on October 10, 2018; and

WHEREAS, the bid opening was held on Friday, November 9, 2018 at 10:30 a.m.; and

WHEREAS, four (4) bidders submitted their respective bids:

<u>Name</u>	<u>City</u>	<u>Amount</u>
Expose Yourself USA	Ft. Lauderdale, FL	\$ 145,500.00
Bergen Sign Company	Pompano Beach, FL	\$ 159,840.00
AC Signs, LLC.	Orlando, FL	\$ 165,000.00
Don Bell Signs, LLC.	Port Orange, FL	\$ 173,500.00; and

WHEREAS, the Bid Review Committee held a review meeting on November 16, 2018 at 10:00 a.m. at City Hall to evaluate the four (4) bids that were received; and

WHEREAS, all bidders were deemed qualified, responsive and responsible by the Bid Review Committee; and

WHEREAS, the lowest, responsive and responsible bidder for the requested service is Expose Yourself USA in an amount not to exceed One Hundred Forty Five Thousand Five Hundred Dollars (\$145,500.00); and

WHEREAS, funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000.00) will be reimbursed by Broward County to the City in accordance with provisions of the Broward County/Dania Beach Airport Interlocal Agreement approved on November 13, 2018; and

WHEREAS, the Bid Review Committee and the Project Engineer recommend awarding the bid to and negotiating an agreement with Expose Yourself USA for the fabrication and installation of the entranceway sign at the southwest corner of the intersection of U.S. Highway 1 and Griffin Road;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the above “Whereas” clauses are ratified and confirmed as being true and correct, and they are made a part of and incorporated into this Resolution by this reference.

Section 2. That the City Commission approves the bid award to Expose Yourself USA for an amount not to exceed One Hundred Forty Five Thousand Five Hundred Dollars (\$145,500.00), and further authorizes the proper City officials to execute an Agreement for these services; provided, however that no agreement will be effective unless and until City officials complete the execution of the Agreement.

Section 3. That the funds are available and appropriated in the Capital Projects City Entrance Sign Account No. #301-18-07-519-63-10 with a balance of \$153,500.00 remaining.

Section 4. That the City Manager and City Attorney are authorized to make minor revisions to the Agreement related to the work as are deemed necessary and proper for the best interests of the City.

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall be in force and take effect immediately upon its passage and adoption

PASSED and ADOPTED on January 8, 2019.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

LORI LEWELLEN
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

Public Utility Management & Planning Services Inc.

P.O. Box 221890
HOLLYWOOD, FL 33022-1890

TELEPHONE (239) 250-2423
FACSIMILE (954) 581-5076

FREDERICK BLOETSCHER, Ph.D., P.E.
e-mail: h2o_man@bellsouth.net

November 20, 2018

Mr. Marc LaFarrier
Community Development Director
City of Dania Beach
100 W. Dania Beach Blvd
Dania Beach, FL 33001

RE: Award Recommendation
Entryway Sign - Bid 18-007

Good Morning,

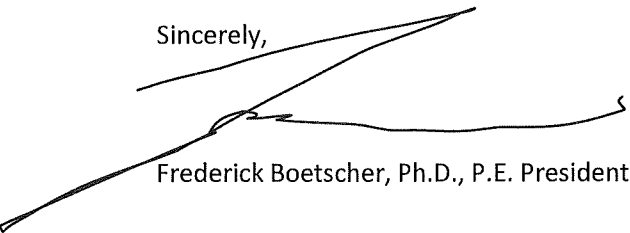
Attached is a summary of the Entryway Sign bids received Friday November 9, 2018 for the City of Dania Beach. The plans and specifications were developed by the Abbate Architecture and PUMPS, Inc. The bids were advertised in October 10, 2018, and a mandatory pre-bid conference was held on October 23, 2018.

The City received four (4) responses. The Bid Review Committee reviewed all four (4) bids and found all to be responsive and responsible. The low bidder was Expose Yourself, a local Fort Lauderdale, WBE, sign company that has done work all over the East Coast under the name Tigo, Inc. I do not see any defects in the bid. All references contacted were very positive, all were recent and referenced other projects this company had done for them. All continue to use their services.

Based on the above, I recommend the City award the project to the lowest responsive and responsible bidder, Expose Yourself, Inc. in the amount of \$145,500.00.

Should you have any questions, please let me know.

Sincerely,



Frederick Boetscher, Ph.D., P.E. President

<u>Entrwyway Sign Item</u> <u>Bidder:</u>	Expose Yourself	AC Custom Signs	Bergen Sign	Don Bell Signs
1. Mobilization	\$ 3,000.00	\$ 1,000.00	\$ 1,200.00	\$ 39,300.00
2. Remove Existing Sign	\$ 18,000.00	\$ 20,000.00	\$ 4,000.00	\$ 9,700.00
3. Fabricate and Install new sign	\$ 112,000.00	\$ 131,500.00	\$ 142,140.00	\$ 112,000.00
4. Permits	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
5. Contingency (to owner)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Grand Total	\$ 145,500.00	\$ 165,000.00	\$ 159,840.00	\$ 173,500.00

Certified by:
Frederick Bloetscher, Ph.D., P.E.
License # 42335



City of Dania Beach City Attorney's Office

100 West Dania Beach Blvd · Dania Beach, FL 33004 · (954) 924-6800 · (954) – 921-2604 (fax)

MEMORANDUM

Date: January 4, 2019

To: Lori Lewellen, Mayor
Lauren Odman, Vice Mayor
Chickie Brandimarte, Commissioner
Bill Harris, Commissioner
Tamara James, Commissioner

CC: Colin Donnelly, Assistant City Manager
Nicki Satterfield, Finance Director
Thomas Schneider, City Clerk

From: Thomas J. Ansbro, City Attorney 

Subject: Discussion Item – “City Attorney”;
Agenda for January 8, 2019 Commission Meeting

Attached are copies of documents which may be relevant to the referenced discussion item. The first is the original hiring letter, when I was first employed in 2005 by the City as in-house counsel (I served here as the designated City Attorney in law firms from 1998 to 2005). Please note that in the second paragraph, a salary was established and a formula for a pension contribution was also set. As the letter stated, the pension contribution “is actuarially computed yearly”.

The second document is a “Salary and Pension Contribution Breakdown” spreadsheet prepared by Adam Segal, the City’s Assistant Finance Director. This shows the annual salary from hiring to the present as well as the pension contribution payments, which are not a part of “salary”. The notes in that document fully explain the pension contribution calculation.

A copy of a survey of salaries and staffing of City Attorney offices is also attached, which was prepared on April 8, 2018 by the Coconut Creek City Attorney’s Office. There are several updates since the survey was conducted last April:

<u>Municipality</u>	<u>City Attorney Current Salaries</u>
Coconut Creek	\$219,533.00
Davie	\$230,000.00
Pompano Beach	\$213,675.00
Sunrise	\$215,919.00
Hallandale Beach	\$190,000.00
Margate	\$285,000.00 (as of late 2016: the position remains vacant)

Lastly, attached is a list of legal costs and City revenue related to Code Compliance outside counsel services for the last four years.

If any of you wish to discuss any of the salary and pension contribution matters and the use of outside counsel, I am available at your convenience for a meeting or telephone call.

TJA:la

Attachments: Hire Letter from City Dated September 23, 2005
Salary and Pension Breakdown Spreadsheet
Surrounding Cities City Attorney's Office Staff and Salaries
Ryan and Ryan Law, LLC – Fees and Revenue Breakdown



City of Dania Beach FLORIDA

September 23, 2005

Mr. Tom Ansbro
6529 N.W. 103 Terr
Parkland, FL 33076

Dear Tom:

Finally! As confirmed by the Commission, you will become a full time employee of the City of Dania Beach effective October 1, 2005 in the capacity of City Attorney.

As directed by City Charter, you report directly to the City Commission. Your salary will be \$136,565.55 annualized, beginning Monday, October 3, 2005. You have opted out of the City's pension plan, and will receive an additional 31.41% in additional pay. This 31.41% is based on a 16.08% employer pick up of employee pension contributions and a 15.33% of employer contributions (the latter is actuarially computed yearly). You will also receive the \$500 monthly expense allowance provided to Department Heads. Our payroll system is based on twenty-six pay periods, your first pay check will be October 14th for days worked in the pay period beginning September 24th and ending October 14th. Direct deposit services are available.

As a full time employee, you will be eligible to participate in the City's extensive benefit program. This includes medical, dental, disability, and vision plans for yourself and eligible dependents. The City also provides a flexible spending account, dependent care account, credit union, group rates for AFLAC and Met Life Long Term Care programs and a discount rate with Service America. Most of your elected benefits will become effective November 1st. You are also eligible to participate in the City's deferred compensation plan. You will accrue 4.62 hours of vacation each month (three weeks annually) for the first five years of your employment with the City. You will accrue 8 hours of sick time each month, and will receive 3 personal days each year (prorated in your first year). Please note that accrued personal days are forfeited if not used by the end of each calendar year.

Please plan to meet with Paula Morrell, Recruitment Coordinator in the Human Resources Department anytime between now and October 3, 2005 to complete your new hire paperwork. In accordance with regulations established through the Department of Labor and Immigration, you will be required to present proof of your legal right to work in the United States. A list of acceptable documentation is attached for your reference. **Originals** of documentation must be presented.

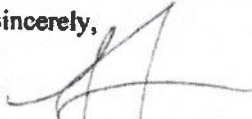
Please be reminded that this offer of employment is contingent upon the successful completion of required background screenings. Should you voluntarily terminate your employment with the

"Broward's First City"

100 West Dania Beach Boulevard Dania Beach, Florida 33004 Phone: (954) 924-3600 www.ci.dania-beach.fl.us

✓
City of Dania Beach within one year of your hire date, you will be responsible to reimburse the City for the total cost of your pre-employment screenings.

Sincerely,

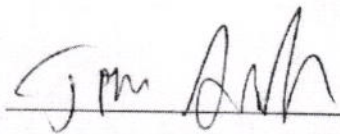


Mary McDonald
Director Human Resources

Attachment

Cc: Ivan Pato, City Manager
Mayor Castro
Vice Mayor Flury
Commissioner Anton
Commissioner Bertino
Commissioner McElyea

Please acknowledge your acceptance and understanding of these terms by signing and returning this agreement to the Human Resources Department. A copy is enclosed for your files.



Tom Ansbrosio

9/26/05

Date

Tom Ansbro

Salary and Pension Contributions Breakdown

Prepared by : Adam Segal Asst. Finance Director

City of Dania Beach

<u>Fiscal year</u>	<u>Gross Salary</u>	<u>Actual Payment in lieu of General Pension Contribution</u>	<u>Gross Salary Increase %¹</u>	<u>Actuarially Determined Pension Contribution²</u>	<u>Recalculation of Contribution based on Gross Salary</u>
2005-2006	136,565	42,895	0%	31.41%	42,895.07
2006-2007	147,210	45,429	7.79%	30.85%	45,414.20
2007-2008	157,095	51,857	6.71%	33.01%	51,856.95
2008-2009	157,284	48,675	0.12%	36.42%	57,282.79
2009-2010	163,333	49,487	3.85%	39.83%	65,055.64
2010-2011	160,409	96,155	-1.79%	46.57%	74,702.28
2011-2012	157,284	114,111	-1.95%	73.59%	115,745.58
2012-2013	162,331	148,930	3.21%	94.02%	152,623.78
2013-2014	165,075	197,249	1.69%	119.49%	197,248.63
2014-2015	169,303	238,994	2.56%	141.33%	239,276.31
2015-2016	180,559	256,141	6.65%	141.88%	256,177.10
2016-2017	178,826	263,822	-0.96%	147.53%	263,821.91
2017-2018	184,104	301,039	2.95%	163.82%	301,599.50

¹Average salary % increase since hiring is 2.37% per annum.

²This includes a 16.08% "employee pickup" pension contribution that the City pays for all persons in the General Employee Pension Plan.

The general pension contribution % is actuarially determined each year as a % of "covered payroll" by GRS (the actuary company used by the General Employees Pension Board). "Covered payroll" is defined as the total gross payroll of all of the remaining members in the General Employees Pension Plan who are still working for the City.

As more people retire, the City contributions to the pension plan increase, since there are less members paying in to the plan.

The Contributions (payments in lieu of City pension contributions to the GE Plan) that the City Attorney receives are the actuarially determined amounts that the City would have contributed to the pension plan if he had been a plan member.

SURROUNDING CITIES CITY ATTORNEY'S OFFICE STAFF AND SALARIES

CITY	POPULATION	CITY ATTORNEYS' OFFICE STAFF	YEARS OF SERVICE/EXPERIENCE	SALARY
**BOCA RATON Self-insured	84,392	City Attorney	18 years of service & 28 years of experience	\$254,591.00
		Deputy City Attorney & Police Legal Advisor	11 years of service & 17 years of experience	\$150,800.00
		Senior Assistant CA	6 years of service & 12 years of experience	\$137,280.00
		Assistant City Attorney	1 year of service & 3 years of experience	\$ 90,480.00
		Staff Attorney	- 1 year of service & 4 years of experience	\$ 78,000.00
		Legal Office Manager	21 years of service	\$ 70,917.00
		Legal Admin. Assistant They outsource all of their legal work, ie PI and Litigation to Weiss Sorota	Less than 1 year of service	\$50,981.00
COCONUT CREEK	59,405	City Attorney	3.54 years of service & 16.5 years of experience	\$202,009.60
		Assistant City Attorney	2.88 years of service & 6.5 years of experience	\$ 98,508.80
		Police Legal Advisor	6.16 years of service & 23.5 years of experience	\$135,844.80
		Paralegal	2.59 years of service & 35+ years of experience	\$ 75,899.20
CORAL GABLES	50,815	City Attorney	3 years of service & 16 years of experience	\$160,845.36
		Assistant City Attorney	1.5 years of service & 12 years of experience	\$120,314.74
		Assistant City Attorney	1.3 years of service & 5 years of experience	\$ 98,799.48
		Paralegal	3 years of service	\$ 73,858.51
		Assistant to City Attorney	2.5 years of service	\$ 53,779.02
		Part-time Receptionist	2 years of service	\$ 24,960.00
**CORAL SPRINGS	121,096	City Attorney	24 years of service & 29 years of experience	\$241,068.05
		Deputy City Attorney & Police Legal Advisor	10 years of service & 13 years of experience	\$138,853.73
		Assistant City Attorney	5 years of service & 6 years of experience	\$104,436.59
		Municipal City Prosecutor	3 years of service & 4 years of experience	\$ 63,295.65
		Legal Assistant	9 years of service	\$ 62,400.00
		Risk Management Coordinator	2 years of service	\$ 54,431.94
		Executive Assistant	3 years of service	\$ 41,298.62
		Executive Assistant	3 years of service	\$ 41,503.90
		Risk Assistant	1 year of service	\$ 38,350.21
		Intern	Less than 1 year of service	\$ 22,000.00
		Intern	Less than 1 year of service	\$ 22,000.00
		They use outside counsel		
**DANIA BEACH	30,878	City Attorney	12 years of service & 44 years of experience	\$186,000.00
		Legal Assistant	4 years of service	\$ 68,478.00
		No Police Legal Advisor (BSO) They use 3 outside legal counsel firms - 2 as needed for Land use, zoning, bankruptcy 1 monthly for prosecution of municipal matters		

SURROUNDING CITIES CITY ATTORNEY'S OFFICE STAFF AND SALARIES

CITY	POPULATION	CITY ATTORNEYS' OFFICE STAFF	YEARS OF SERVICE/EXPERIENCE	SALARY
<u>**DAVIE</u>	101,871	City Attorney Assistant City Attorney Confidential Secretary PT Outside Police Legal Advisor	4 years of service & 43 years of experience 2 years of service & 2.5 years of experience 1 year of service	\$206,197.00 \$ 71,408.00 \$ 19,363.20
<u>**DELRAY BEACH</u>	67,371	City Attorney (Max Lohman) Assistant City II Assistant City Attorney/PD Legal Advisor Assistant City II Legal Secretary II Legal Secretary II Legal Secretary II They use 5 outside legal counsel firms 3 monthly and 2 as needed	15 years of experience 1.5 years of service & 16 years of experience 1.5 years of service & 9 years of experience 5.5 years of service & 6 years of experience 33 years of service & 33 years of experience 32 years of service & 31 years of experience 1.4 years of service and 17 years of experience	Contract \$114,795.00 \$104,166.00 \$102,960.00 \$ 56,659.00 \$ 56,638.00 \$ 48,443.00
FORT LAUDERDALE	178,752	City Attorney Senior Assistant City Attorney ACA III ACA III Police Legal Advisor ACA III ACA III ACAIII ACA III ACA II ACA III ACA II ACA II ACA I ACA III ACA III Legal Fellowship Law Office Manager Paralegal Paralegal Legal Assistant Paralegal Legal Assistant Paralegal Legal Admin Assistant	5 years of service & 36 years of experience 14 years of service 32 years of experience 3years of service & 31 years of experience 7 years of service & 30 years of experience 3.2 years of service & 19 years of service 4 years of service & 27 years of experience 1 year of service & 25 years of experience 17 years of service & 20 years of experience 1 year of service & 10 years of experience 1 year of service & 21 years of experience 1.5 years of service & 7 years of experience 17 years of service & 20 years of experience 1.5 years of service & 5 years of experience Vacant Vacant Vacant 11.5 years of service 15 years of service 2 years of service 15 years of service 1 year of service 4.5 years of service 1 year of service 1 year of service	\$239,616.00 \$201,427.20 \$173,680.00 \$156,644.48 \$149,614.40 \$143,956.80 \$136,032.00 \$126,004.33 \$117,000.00 \$111,217.60 \$101,004.80 \$ 98,410.53 \$ 72,280.00 \$124,370.78 \$104,395.00 \$ 56,305.50 \$ 95,097.60 \$ 71,032.00 \$ 68,057.60 \$ 67,683.20 \$ 65,707.20 \$ 62,046.40 \$ 60,652.80 \$ 59,488.00

SURROUNDING CITIES CITY ATTORNEY'S OFFICE STAFF AND SALARIES

CITY	POPULATION	CITY ATTORNEYS' OFFICE STAFF	YEARS OF SERVICE/EXPERIENCE	SALARY
		Legal Assistant III	2.5 years of service	\$ 53,456.00
		Legal Assistant III	2.5 years of service	\$ 53,352.00
		Legal Assistant III	1.5 years of service	\$ 52,312.00
		Legal Assistant III	3.5 years of service	\$ 51,812.80
		Legal Assistant III	1.5 years of service	\$ 51,251.20
		Legal Assistant II	5 years of service	\$ 47,216.00
		Legal Assistant III	Vacant	\$ 47,216.00
HALLANDALE BEACH	39,500	City Attorney	10.5 years of experience	\$184,496.00
		Assistant City Attorney		\$127,100.00
		Deputy City Attorney & Police Legal Advisor	15.5 years of experience	\$103,583.00
		Paralegal		\$ 55,999.00
		Legal Assistant		\$ 55,400.00
<u>**HOLLYWOOD</u>	151,998	City Attorney	3 months of service	\$195,000.00
		Deputy City Attorney	23 years of service	\$161,464.73
		Sr. Assistant City Attorney	21 years of service	\$147,811.56
		Special Litigation Counsel	1.3 years of service	\$146,575.00
		Public Safety Legal Advisor	8 months of service	\$106,600.00
		Assistant City Attorney	13 years of service	\$ 89,043.64
		Municipal Prosecutor	4 years of service	\$ 64,855.44
		Collection Attorney	6 months of service	\$ 62,531.56
		Executive Assistant	7 months of service	\$ 72,743.84
		Paralegal	3 years of service	\$ 52,212.68
		Legal Secretary	5 years of service	\$ 47,117.20
		Legal Secretary	4 years of service	\$ 46,690.80
		Legal Secretary	1 year of service	\$ 42,725.28
		Legal Secretary	8 months of service	\$ 41,083.64
		They use 5 outside legal counsel firms		
<u>**MARGATE</u>	57,870	City Attorney – vacant		
		Interim City Attorney – Goren, Cherof, Doody & Ezrol,P.A.		
		1 Paralegal shared and funded by City Manager		
		Do not have a Police Legal Advisor		
		They do outsource most of their legal work to Goren, Cherof, Doody & Ezrol	21 years of experience	\$80,070.84

SURROUNDING CITIES CITY ATTORNEY'S OFFICE STAFF AND SALARIES

CITY	POPULATION	CITY ATTORNEYS' OFFICE STAFF	YEARS OF SERVICE/EXPERIENCE	SALARY
POMPAÑO BEACH	109,393	City Attorney Deputy Assistant CA Assistant City Attorney Assistant City Attorney Paralegal Legal Assistant No police legal advisor (BSO)	22.4 years of service & 33 years of experience 4.7 years of service & 20 years of experience 19.2 years of service & 22 years of experience Vacant 23 years, 2 months 7 months	\$201,409.31 \$136,316.75 \$128,924.43 \$110,000.00 \$ 82,778.38 \$ 56,650.05
<u>**PLANTATION</u>	92,706	City Attorney by Contract 1 Police Legal Advisor	6 years of service & 15 years of experience	\$ 75,000.12
<u>**SUNRISE</u>	93,734	City Attorney Assistant City Attorney/Police Legal Advisor Legal Assistant Administrative Assistant They use 11 outside firms periodically See attached chart	8 years of service & 27 years of experience 8 years of service & 20 years of experience 20 years of service 5 years of service	\$204,517.87 \$131,636.13 \$ 73,498.26 \$ 44,853.12
<u>**WELLINGTON</u>	63,900	City Attorney Assistant City Attorney Paralegal No Police Legal Advisor (Palm Beach Sheriff) They use 10 outside firms- 1 monthly and 9 as needed for specialty law	4.5 years of service & 23 years of experience 2 years of service & 11 years of experience 4.5 years of service	\$190,882.00 \$168,069.00 \$ 76,710.00

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****CITIES THAT UTILIZE OUTSIDE COUNSEL**

RYAN & RYAN, LLC
BILLINGS AND CITY REVENUE
CODE COMPLIANCE SERVICES

<u>Fiscal Year</u>	<u>Attorney Fees</u>	<u>Revenue Received by the City</u>	<u>Difference in Favor of City</u>
2014-2015	\$136,968.00	\$338,065.00	\$201,097.00
2015-2016	\$138,334.00	\$272,766.00	\$134,432.00
2016-2017	\$140,938.00	\$436,991.00	\$296,053.00
2017-2018	\$160,467.00	\$438,778.22	\$278,311.22

**AIRPORT ADVISORY BOARD
MEMBERSHIP
Thursday, December 20, 2018**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Luz Ortiz 224 NW 13 Court Dania Beach, FL 33004 754-423-9425 908-290-2564 ortiz.luz46@yahoo.com	February 13, 2018	November 2016 through November 2018	James
Karen Harrington 4641 SW 30 th Way Dania Beach, FL 33312 954-445-0390 rickeyswingstwo@aol.com	January 24, 2017 Reappointed 8/22/2017	November 2016 through November 2018	James
Rick Thomas 809 NW 6 th Avenue Dania Beach, FL 33004	October 24, 2017	November 2016 through November 2018	Salvino
Dean Harley 606 NW 8 th Street Dania Beach, FL 33004-2320 513-652-5140 dharley@broward.edu	December 11, 2018	November 2018 through November 2020	Lewellen
Keith Roberts 4417 SW 27 th Terrace Dania Beach, FL 33312 954-309-5555 bkars2020@aol.com	December 11, 2018	November 2018 through November 2020	Lewellen
Micheline Peacock 60 Cat Cay Court Dania Beach, FL 33004 954-929-0775 954-309-6931 – Cell peacockm60@comcast.net	March 14, 2017 Reappointed 8/22/2017	November 2016 through November 2018	Harris

**AIRPORT ADVISORY BOARD
MEMBERSHIP
Thursday, December 20, 2018**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Linda Barber 75 Gulfstream Road, Apt. 305 Dania Beach, FL 33004 954-328-8163 954-940-4969 Linda.barber1103@gmail.com	September 26, 2017	November 2016 through November 2018	Harris
Randy Wright 4391 SW 34 th Lane Ft. Lauderdale, FL 33312 954-983-6920 rcwpaw@juno.com	December 11, 2018	November 2018 through November 2020	Brandimarte
Gary Luedtke 4461 SW 34 Drive Fort Lauderdale, FL 33312-5513 gluedtke@gmail.com	December 11, 2018	November 2018 through November 2020	Brandimarte
Bruce Hannover 617 NE 2nd Place Dania Beach, FL 33004 954-920-3563 bruceh8552@aol.com	November 21, 2016 Reappointed 8/22/2017	November 2016 through November 2018	Grace

**GREEN ADVISORY BOARD
MEMBERSHIP
Thursday, December 20, 2018**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Mimi Donly 354 SE 6 th Street Dania Beach, FL 33004 954-923-2167 954-294-1700 (C) bodonly@aol.com	December 9, 2014	November 2014 through November 2018	Salvino
		November 2018 through November 2020	Brandimarte
		November 2018 through November 2020	James
Patricia Chukerman 545 SE 4 th Court Dania Beach, FL 33004 954-552-9996 (C) 954-929-8289 (H) bykermom@me.com	November 21, 2016	November 2016 through November 2020	Harris
Lilli Schipper 716 SE 3 rd Court Dania Beach, FL 33004 954-347-7402 lillirachel@me.com	December 11, 2018	November 2018 through November 2022	Lewellen

**MARINE ADVISORY BOARD
MEMBERSHIP
Thursday, December 20, 2018**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Antony Thackham 705 NW 8 th Street Dania Beach, FL 33004 954-214-6136 tonythackham@comcast.net	November 21, 2016	November 2016 through November 2018	Salvino
Glenn Harrington 4641 SW 30 th Way Dania Beach, FL 33312 954-393-9318 754-263-7354 glenn.harrington@lmpopro.com	January 24, 2017	November 2016 through November 2018	Salvino
Chris Barile 5099 SW 28 th Avenue Dania Beach, FL 33312 954-989-8260 (Home) 954-494-1920 (Cell) chrisbarile@bellsouth.net	January 10, 2017	November 2016 through November 2020	Brandimarte
		November 2018 through November 2020	Brandimarte
Linda Barber, Secretary 75 Gulfstream Road, Apt. 305 Dania Beach, FL 33004 954-328-8163 954-940-4969 Linda.barber1103@gmail.com	December 13, 2016	November 2016 through November 2020	James
		November 2016 through November 2020	James

**MARINE ADVISORY BOARD
MEMBERSHIP
Thursday, December 20, 2018**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Gregory Galyo 4496 SW 37 Avenue Fort Lauderdale, FL 33312 904-476-7252 954-397-1112 ggalyo@gmail.com	January 24, 2017	November 2016 through November 2018	Grace
Clive Taylor 642 NE 3 rd Street Dania Beach, FL 33004 954-923-4439 (Home) 954-830-8855 (Cell) cetriumph@aol.com	December 11, 2018	November 2018 through November 2022	Lewellen
Sharon Malone 111 SE 1st Street #117 Dania Beach, FL 33004 954-662-9537 Sharon@thedestinationconnection.com	December 11, 2018	November 2018 through November 2022	Lewellen
Dean Grant 503 N 2 nd Place Dania Beach, FL 33004 954-868-6247 deanggrant@bellsouth.net	December 11, 2018	November 2018 through November 2022	Odman
Joe White 4541 SW 27 Terrace Dania Beach, FL 33312 954-873-5300 captjoewhite@aol.com	December 13, 2016 (appointment taken over from Salvino)	November 2016 through November 2020	Harris
Richard Croker 186 NE 6th Court Dania Beach, FL 33004 954-662-4874	January 9, 2018	November 2016 through November 2020	Harris

PARKS, RECREATION & COMMUNITY AFFAIRS
ADVISORY BOARD MEMBERSHIP
Thursday, December 20, 2018

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Morris Goldwire 20 NW 13 th Avenue Dania Beach, FL 33004 234-223-6467 Goldwire75@gmail.com	December 11, 2018	November 2018 through November 2020	Lewellen
Terri Shermett Rock 3891 Stirling Road Dania Beach, FL 33312 954-410-4414 TerriS@bcckids.org	December 11, 2018	November 2018 through November 2020	Lewellen
Samantha Christianson 5815 SW 39 th Way Dania Beach, FL 33312-6254 954-552-7524 SFC924@gmail.com	January 24, 2017	November 2016 through November 2018	Salvino
Jeff Hansen (24 NE 1 st Avenue) PO Box 1597 Dania Beach, FL 33004 954-929-9334 hlwdcahoot@aol.com	December 11, 2018	November 2018 through November 2020	James
		November 2018 through November 2020	James
Clare M. Frost 642 NE 3rd Street Dania Beach, FL 33004 954-923-4439 305-924-4682 treeacat@aol.com	December 11, 2018	November 2018 through November 2020	Harris

**PARKS, RECREATION & COMMUNITY AFFAIRS
ADVISORY BOARD MEMBERSHIP
Thursday, December 20, 2018**

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
		November 2018 through November 2020	Harris
Jimmie Peterman 717 SW 4 th Terrace Dania Beach, FL 33004 954-925-2417 jimmiepeterman@comcast.net	January 24, 2017	November 2016 through November 2018	Brandimarte
Debra M. McElyea 137 SE 2 nd Court Dania Beach, FL 33004 954-920-6869 (Home) 954-931-5868 (Cell)	February 14, 2017	November 2016 through November 2018	Brandimarte
Veronica Larkins 211 NW 12 th Avenue Dania Beach, FL 33004 954-394-8091 (Cell)	November 21, 2016	November 2016 through November 2018	Grace
A. Ivie Cure 209 NW 14 th Court Dania Beach, FL 33004 954-927-0650 954-558-2775 (Cell)	November 21, 2016	November 2016 through November 2018	Grace

PLANNING & ZONING BOARD
MEMBERSHIP
Thursday, December 20, 2018

Name/Address Phone Number	Date Appointed	Term	Commission Appointment
Bobbie H. Grace 110 NW 8 th Avenue Dania Beach, FL 33004 954-927-6838 (H) 954-396-0941 (C)	December 11, 2018	November 2018 through November 2020	James
Kenya J. Peterman 732 SW 2 nd Place Dania Beach, FL 33004 954-699-8470 954-251-1398 754-322-6362 (W) mrssunshine01@yahoo.com	January 24, 2017	November 2016 through November 2018	Salvino
W. Quin Robertson, Phd., GISP 805 Natures Cove Road Dania Beach, FL 33004 732-423-0039 qrobertson@att.net	December 11, 2018	November 2018 through November 2020	Harris
Charles Murphy 34 SW 4 th Avenue Dania Beach, FL 33004 954-218-1069 charles@rm-financial.com	May 23, 2017	November 2016 through November 2018	Grace
		November 2018 through November 2020	Brandimarte
		November 2018 through November 2020	Alternate
Tony Suriani 1341 SE 3 rd Avenue, #207 Dania Beach, FL 33004 954-801-8189 antoniospizza@hotmail.com	March 14, 2017	November 2016 through November 2018	Alternate