

AGENDA
DANIA BEACH CITY COMMISSION
SECOND BUDGET PUBLIC HEARING
TUESDAY, SEPTEMBER 18, 2018 - 5:01 PM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE WITH REGARD TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

LOBBYIST REGISTRATION IS REQUIRED. PRIOR TO ENGAGING IN ANY LOBBYING ACTIVITIES, WHETHER OR NOT COMPENSATION IS PAID OR RECEIVED IN CONNECTION WITH THOSE ACTIVITIES, EACH LOBBYIST SHALL FILE WITH THE CITY CLERK AN ANNUAL REGISTRATION STATEMENT AND PAY AN ANNUAL ONE HUNDRED DOLLARS (\$100.00) REGISTRATION FEE FOR EACH PRINCIPAL OR EMPLOYER. REGISTRATION FORMS ARE AVAILABLE IN THE CITY CLERK'S OFFICE, OR ON THE CITY WEBSITE: WWW.DANIABEACHFL.GOV. (ORDINANCE #2012-019)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY CLERK'S OFFICE, 100 W. DANIA BEACH BOULEVARD, DANIA BEACH, FL 33004, (954) 924-6800 EXTENSION 3624, AT LEAST 48 HOURS PRIOR TO THE MEETING.

IN CONSIDERATION OF OTHERS, WE ASK THAT YOU:

- A. PLEASE TURN CELL PHONES OFF, OR PLACE ON VIBRATE. IF YOU MUST MAKE A CALL, PLEASE STEP OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
 - B. IF YOU MUST SPEAK TO SOMEONE IN THE AUDIENCE, PLEASE SPEAK SOFTLY OR GO OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
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1. CALL TO ORDER/ROLL CALL

2. PRESENTATIONS

3. PUBLIC HEARINGS

1. RESOLUTION NO. 2018-131

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING THE MILLAGE RATE NECESSARY TO BE LEVIED FOR THE FISCAL YEAR 2018-2019 FOR OPERATING PURPOSES; ESTABLISHING THE DEBT MILLAGE APPROVED BY THE ELECTORATE; PROVIDING FOR A PUBLIC HEARING WHEN AND WHERE OBJECTIONS MAY BE HEARD AND QUESTIONS CONCERNING THE SAME WILL BE ANSWERED; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

2. RESOLUTION NO. 2018-132

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING ITS FINAL ANNUAL BUDGET FOR THE FISCAL YEAR 2018-2019; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

4. ADJOURNMENT

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Resolution

Continued from:

Requested Action (Identify appropriate Action or Motion)

Approve Resolution Adopting Final Millage and Debt Millage

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Final+Tax+and+Budget+Hearing+Memo, R-2018-131 Final Millage Rate



**CITY OF DANIA BEACH
DEPARTMENT OF FINANCE
MEMORANDUM**

TO: Honorable Mayor and Commissioners
FROM: Robert Baldwin, City Manager
BY: Nicki Satterfield, Finance Director
DATE: September 18, 2018
SUBJECT: Final Public Hearing – Ad Valorem Tax and FY 2018/19 Budget

The Commission held its first public hearing on September 12th to consider recommendations from the Administration and take public input for the Ad Valorem Tax rate and proposed FY 2018/19 annual budget. The Commission approved a list of adjustments at the first public hearing.

Tonight, the Commission will hold its final public hearing on the Ad Valorem tax rate and annual budget. After considering public input, the Commission will take action on two Resolutions establishing final approval of the following two items:

1) Ad Valorem Taxes

a.	Operating Ad Valorem Tax rate	5.9998 Mills
b.	Voter Approved Debt Service millage rate	<u>.1760 Mills</u>
	Total Combined Rate	<u>6.1758 Mills</u>

The Operating Ad Valorem rate reflects an 5.86% INCREASE from the City's "rolled back" rate of 5.6675 mills.

and

2) Approval of the Final FY 2018/19 Budget as amended

RESOLUTION NO. 2018-131

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING THE MILLAGE RATE NECESSARY TO BE LEVIED FOR THE FISCAL YEAR 2018-2019 FOR OPERATING PURPOSES; ESTABLISHING THE DEBT MILLAGE APPROVED BY THE ELECTORATE; PROVIDING FOR A PUBLIC HEARING WHEN AND WHERE OBJECTIONS MAY BE HEARD AND QUESTIONS CONCERNING THE SAME WILL BE ANSWERED; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Charter of the City of Dania Beach, Florida, requires that the City Commission shall, by Resolution, adopt an annual budget, determine the amount of millage necessary to be levied and publish the budget so adopted, together with a notice stating the time and place where objections may be heard and questions concerning the objections may be answered; and

WHEREAS, the City Manager of the City of Dania Beach, Florida, has prepared and submitted to the City Commission an annual report covering the operation of the City and has set forth in it an estimate of the expenditures and revenues of the City for the ensuing year beginning October 1, 2018 and ending September 30, 2019, with sufficient copies of such report and estimate being on file in the office of the City Clerk, so that any interested parties may obtain copies upon request; and

WHEREAS, pursuant to the referendum approved by the voters of the City in the March 2005 General Election, the issuance of General Obligation Bonds in an amount not to exceed \$10,300,000.00 was authorized; and

WHEREAS, the City has issued an initial General Obligation Bond in the amount of \$10,300,000.00 and the City will be levying a debt millage equal to 0.1760 mills toward the payment of principal and interest on the Bond; and

WHEREAS, the City Manager has presented to the City Commission detailed information supporting such estimate, affording the City Commission a comprehensive understanding of the City Government for the ensuing period identified above, including expenditures for corresponding items during the last two fiscal years and increase and decrease

demands for the ensuing year as compared with corresponding appropriations for the last fiscal year; and

WHEREAS, the City Commission has met and carefully considered the annual report and estimate and has determined and fixed the amount necessary to carry on the government of the City for the ensuing year, has prepared a budget setting forth the amounts necessary to be raised for the various departments of the City, and has appropriated such amounts to the various departments of the City considering the applicable funds on hand and the estimated departmental revenues; and

WHEREAS, the City Commission has determined that in order to produce a sufficient sum to fund the proposed budget, it is necessary that an operating millage of 5.9998 mills be levied against ad valorem valuation of property subject to taxation in the City of Dania Beach; and

WHEREAS, the “rolled back rate” as computed in accordance with the provisions of Section 200.065(1), Florida Statutes, is 5.6675 mills; and

WHEREAS, the proposed millage reflects a 5.86% increase from the rolled-back rate;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the operating millage necessary to be levied against ad valorem valuation of property subject to taxation in the City of Dania Beach to produce a sufficient sum, which, together with departmental revenue will be adequate to pay the appropriations made in the budget, is as follows:

FOR OPERATING BUDGET:

(GENERAL MUNICIPAL MILLAGE) 5.9998 MILLS

Section 2. That the millage rate is a 5.86% increase from the rolled back of 5.6675 mills as computed in accordance with the provisions of Section 200.065(1), Florida Statutes.

Section 3. That the voted debt service millage rate is 0.1760 mills in accordance with the provisions of law pursuant to Chapter 200, Florida Statutes.

Section 4. That the City’s aggregate millage rate is 6.1758 Mills (5.9998 Mills for operating and 0.1760 Mills for debt service).

Section 5. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 6. That this Resolution shall take effect and be in force immediately upon its passage and adoption.

PASSED AND ADOPTED on September 18, 2018.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

TAMARA JAMES
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Resolution

Continued from:

Requested Action (Identify appropriate Action or Motion)

Approve Final Budget as Amended

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Final+Tax+and+Budget+Hearing+Memo, R-2018 Final Annual Budget, All Funds Summary and Budget Amendments (Exhibit A)



**CITY OF DANIA BEACH
DEPARTMENT OF FINANCE
MEMORANDUM**

TO: Honorable Mayor and Commissioners
FROM: Robert Baldwin, City Manager
BY: Nicki Satterfield, Finance Director
DATE: September 18, 2018
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and

2) Approval of the Final FY 2018/19 Budget as amended

RESOLUTION NO. 2018-132

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING ITS FINAL ANNUAL BUDGET FOR THE FISCAL YEAR 2018-2019; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Charter of the City of Dania Beach, Florida, requires that the City Commission shall, by Resolution, adopt an annual budget, determine the amount of millage necessary to be levied and publish the budget so adopted, together with a notice stating the time and place where objections to it may be heard; and

WHEREAS, the City Manager of the City of Dania Beach, Florida, has prepared and submitted to the City Commission an annual report covering the operation of the City and has set forth in it an estimate of the expenditures and revenues of the City for the ensuing year, beginning October 1, 2018 and ending September 30, 2019, with a copy of the report and estimate being on file in the office of the City Clerk so that any interested parties may view such copy upon request; and

WHEREAS, the City Manager has presented to the City Commission detailed information supporting such estimate, affording the City Commission a comprehensive understanding of the City Government for the ensuing period, including expenditures for corresponding items during the last two fiscal years with increased and decreased demands for the ensuing year as compared with corresponding appropriations for the last fiscal year; and

WHEREAS, the City Commission has met and carefully considered such annual report and estimates for the ensuing year, has prepared a tentative budget setting forth the amounts necessary to be raised for the various departments of the City and has appropriated the amounts to the various departments of the City considering the applicable funds on hand and the estimated departmental revenues; and

WHEREAS, the City Commission considered public input at its first public hearing on September 12, 2018 about the proposed annual budget and approved adjustments to the proposed budget for the coming fiscal year;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That a final approved budget, as adjusted, for the City of Dania Beach, Florida, for the fiscal year beginning October 1, 2018 and ending September 30, 2019, is adopted. A copy of the budget summary is attached as Exhibit “A” to this Resolution and is made a part of it by this reference, and the appropriations set out in it are made for the maintenance and carrying on of the government of the City of Dania Beach, Florida, and for the purpose of paying debt service requirements, if any, of the City for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

Section 2. That all delinquent taxes, collected as proceeds from levies of operating millages for former years are specifically appropriated for the use and benefit of the “General Fund”.

Section 3. Automatic Amendment: That Fiscal Year 2018-2019 budget is automatically amended to reappropriate open encumbrances that the Finance Department has not closed during its normal and appropriate annual fiscal year-end review of open purchase orders, to fund outstanding contracts and fund capital projects reserved or unexpended from Fiscal Year 2017-2018 and before, such appropriations having been previously approved by the City Commission.

Section 4. That funding for professional architectural services which is still pending RFP 18-005 and not procured in fiscal year 2017-2018 be automatically reappropriated for fiscal year 2018-2019 in the amount of Fifty Thousand Dollars (\$50,000.00).

Section 5. Contingency Funds: That department heads or their designee shall only be allowed to transfer funds from their designated contingency accounts below an aggregate amount of Twenty Five Thousand Dollars (\$25,000.00) with City Manager approval. Aggregate amounts above the Twenty Five Thousand Dollars (\$25,000.00) threshold that are requested to be transferred from Contingency must be approved by the City Commission.

Section 6. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 7. That this Resolution shall take effect and be in force immediately upon its passage and adoption.

PASSED AND ADOPTED on September 18, 2018.

ATTEST:

THOMAS SCHNEIDER, CMC
CITY CLERK

TAMARA JAMES
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CITY ATTORNEY

City-wide All Funds Summary

	2016	2017	2018	2019
	Actual	Actual	Budget	Manager Recommended
Revenues / Resources				
General Fund	\$ 48,468,164	\$ 50,683,405	\$ 58,748,387	\$ 55,712,812
Water Fund	5,601,591	5,830,929	6,802,252	6,409,409
Sewer Fund	6,698,407	6,699,951	7,987,566	6,936,138
Stormwater Fund	1,970,241	2,096,535	9,979,224	2,060,236
Marina Fund	869,565	916,246	1,047,908	1,042,263
Building Fund	2,143,961	3,340,779	3,128,801	4,610,818
Parking Fund	1,685,067	1,698,548	1,691,702	1,684,267
Pier Fund	476,755	476,755	532,675	918,859
Debt Service Fund	-----	funded by transfers from other City funds		-----
Total Revenue	\$ 67,913,750	\$ 71,743,148	\$ 89,918,515	\$ 79,374,802
Expenses / Expenditures				
General Fund	\$ 46,681,208	\$ 49,155,586	\$ 58,748,387	\$ 55,712,812
Water Fund	5,558,780	5,509,504	6,802,252	6,409,409
Sewer Fund	5,438,993	5,188,481	7,987,566	6,936,138
Stormwater Fund	1,502,376	1,616,070	9,979,224	2,060,236
Marina Fund	934,948	940,852	1,047,908	1,042,263
Building Fund	2,531,465	2,420,395	3,128,801	4,610,818
Parking Fund	1,200,592	1,288,380	1,691,702	1,684,267
Pier Fund	521,432	517,216	532,675	918,859
Total Expenses	\$ 64,369,794	\$ 66,636,484	\$ 89,918,515	\$ 79,374,802
Net Surplus (Deficit)	\$ 3,543,956	\$ 5,106,664	-	-

City of Dania Beach
Amendments to Proposed Budget
10-1-2018 to 9-30-2019

			Account Description	Increase	Decrease
1	<i>Amendment for Beach Raker Contract Award</i>				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(6,643)
	Increase to Recreation (001-72-02-572-31-10)	" "	Professional Services	6,643	
2	<i>Amendment for Additional Contribution to CRA</i>				
	Increase Appropriation of Reserves (001-00-00-389-90-01)	General Fund	General Fund Reserves	220,227	
	Increase Contributions to CRA (001-18-00-519-91-06)	" "		220,227	
3	<i>Amendment for Fire Chief (Reconsider @ Mid-Year)</i>				
	Decrease to General Fund Police Services (001-22-01-522-34-10)	General Fund	Contractual Services		(225,000)
	Increase to Commission Contingency (001-18-00-519-99-10)	" "	Contingency	225,000	
4	<i>Amendment for 2 FT Parks & Grounds Technicians</i>				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(142,735)
	Increase to Public Services Parks Division (001-39-04-539-12-10)	" "	Salaries	81,461	
	Increase to Public Services Parks Division (001-39-04-539-21-10)	" "	FICA	5,050	
	Increase to Public Services Parks Division (001-39-04-539-21-20)	" "	Medicare	1,182	
	Increase to Public Services Parks Division (001-39-04-539-22-20)	" "	FRS Pension	6,728	
	Increase to Public Services Parks Division (001-39-04-539-22-30)	" "	Deferred Compensation	1,466	
	Increase to Public Services Parks Division (001-39-04-539-23-10)	" "	Insurance	44,144	
	Increase to Public Services Parks Division (001-39-04-539-24-10)	" "	Worker's Compensation	2,704	
5	<i>Amendment for City Commission Salary Increase</i>				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(23,838)
	Increase to Commission (001-11-01-511-12-10)	" "	Salaries	15,000	
	Increase to Commission (001-11-01-511-21-10)	" "	FICA	930	
	Increase to Commission (001-11-01-511-21-20)	" "	Medicare	218	
	Increase to Commission (001-11-01-511-22-20)	" "	FRS Pension	7,305	
	Increase to Commission (001-11-01-511-22-30)	" "	Deferred Compensation	270	
	Increase to Commission (001-11-01-511-24-10)	" "	Worker's Compensation	115	
6	<i>Amendment for Addt'l PT Recreation Position & Benefits - TBD</i>				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(50,000)
	Increase to Recreation (001-72-01-572-12-11)	" "	Salaries & Wages PT	50,000	
7	<i>Amendment to Recreation - Contractual Charter Buses</i>				
	Decrease to General Fund Contingency (001-18-00-519-99-10)	General Fund	Contingency		(25,200)
	Increase to Recreation (001-72-001-572-34-10)	" "	Contractual	25,200	
8	<i>Amendment for Permit Supervisor</i>				
	Decrease to Building Division (107-1502-524-12-10)	Building Fund	Salaries		(64,783)
	Decrease to Building Division (107-1502-524-21-10)	" "	FICA		(4,017)
	Decrease to Building Division (107-1502-524-21-20)	" "	Medicare		(939)
	Decrease to Building Division (107-1502-524-22-20)	" "	FRS Pension		(5,351)
	Decrease to Building Division (107-1502-524-22-30)	" "	Deferred Compensation		(1,166)
	Decrease to Building Division (107-1502-524-23-10)	" "	Insurance		(22,072)
	Decrease to Building Division (107-1502-524-24-10)	" "	Worker's Compensation		(162)
	Increase to Building Fund Contingency	" "	Contingency	98,490	