

AGENDA
COMMUNITY REDEVELOPMENT AGENCY
REGULAR MEETING
MONDAY, OCTOBER 10, 2016 - 6:00 PM

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE WITH REGARD TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

LOBBYIST REGISTRATION IS REQUIRED. PRIOR TO ENGAGING IN ANY LOBBYING ACTIVITIES, WHETHER OR NOT COMPENSATION IS PAID OR RECEIVED IN CONNECTION WITH THOSE ACTIVITIES, EACH LOBBYIST SHALL FILE WITH THE CITY CLERK AN ANNUAL REGISTRATION STATEMENT AND PAY AN ANNUAL ONE HUNDRED DOLLARS (\$100.00) REGISTRATION FEE FOR EACH PRINCIPAL OR EMPLOYER. REGISTRATION FORMS ARE AVAILABLE ON THE CITY WEBSITE: WWW.DANIABEACHFL.GOV. (ORDINANCE #2012-019)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY CLERK'S OFFICE, 100 W. DANIA BEACH BOULEVARD, DANIA BEACH, FL 33004, (954) 924-6800 EXTENSION 3624, AT LEAST 48 HOURS PRIOR TO THE MEETING.

IN CONSIDERATION OF OTHERS, WE ASK THAT YOU:

- A. PLEASE TURN CELL PHONES OFF, OR PLACE ON VIBRATE. IF YOU MUST MAKE A CALL, PLEASE STEP OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
 - B. IF YOU MUST SPEAK TO SOMEONE IN THE AUDIENCE, PLEASE SPEAK SOFTLY OR GO OUT INTO THE ATRIUM, IN ORDER NOT TO INTERRUPT THE MEETING.
-

1. CALL TO ORDER/ROLL CALL

2. CITIZEN COMMENTS

Addressing the Commission: Comments by Dania Beach citizens, or other interested parties that are not part of the regular agenda, may be made during each Commission meeting during the period set aside for "citizen comments." A thirty (30) minute "citizen comments" period shall be designated on the agenda for citizens and interested persons to speak on matters not scheduled on that day's agenda. Each speaker shall be limited to 3 minutes for his or her comments. Persons desiring to speak during the citizen comment period shall inform the City Clerk prior to the beginning of the meeting of their intention to speak. If more than 10 speakers express a desire to speak, the Commission shall determine, on a meeting by meeting basis, whether to (a) extend the time allotted for citizen comments to accommodate all speakers, or (b) whether to limit the number of speakers or amount of time per speaker. A speaker's time shall not be transferable to another speaker.

3. ADMINISTRATIVE REPORTS

4. PRESENTATIONS

- 1. CRA Work Program 2016/17

5. CONSENT AGENDA

- 1. Minutes:
Approve Minutes of September 27, 2016 CRA Board Meeting
- 2. Travel Requests:

Request from Rachel Bach, Interim CRA Executive Director, to attend the Florida Redevelopment Association Annual Conference in Orlando, Florida on October 12-14,

2016 (Estimated cost \$1,141.76)

Request from Kathleen Weekes, CRA Manager, to attend the Florida Redevelopment Association Annual Conference in Orlando, Florida on October 10-14, 2016 (Estimated cost \$1,992.76)

3. RESOLUTION NO. 2016-CRA-011

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (“CRA”) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING WITH RTMG, LLC TO PROVIDE DIGITAL MARKETING SERVICES TO PROMOTE THE DANIA BEACH CRA DISTRICT IN AN AMOUNT NOT TO EXCEED TWENTY EIGHT THOUSAND TWO HUNDRED DOLLARS (\$28,200.00) FOR A ONE YEAR PERIOD; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

4. Approve a Façade and Exterior Grant for Fifth Avenue Real Estate Investors, LLC, formerly known as Collins Market, located at 6 SW 5th Avenue, in an amount not to exceed \$20,000.00
5. Approve a Façade and Exterior Grant for Historic Dockers Restaurant, located at 318 N Federal Highway, in an amount not to exceed \$20,000.00
6. Approval of Redevelopment Management Associates Invoices #3550, #3602, #3598, #3597

6. PROPOSALS AND BIDS

7. DISCUSSION AND POSSIBLE ACTION

1. Commercial Property Improvement Grant Program

8. BOARD MEMBER COMMENTS

9. ADJOURNMENT

MINUTES OF MEETING
DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, SEPTEMBER 27, 2016 – 6:00 P.M.

1. Call to Order/Roll Call

Chairman Salvino called the meeting to order at 6:00 p.m.

Present:

Chairman:	Marco A. Salvino, Sr.
Vice-Chairman:	Albert C. Jones
Board Members:	Chickie Brandimarte
	Paul Fetscher
	Bobbie H. Grace
Executive Director:	Rachel Bach
City Attorney:	Thomas Ansbro
CRA Secretary:	Louise Stilson

2. Citizen Comments

There were no citizen comments at this meeting.

3. Administrative Reports

Director Bach updated the Board that a detailed work plan will be presented at the October meeting. She noted the September 22nd Business Luncheon had 30 participants and on October 15 at the PATCH, there will be a Pumpkin Patch. She spoke of the HCZ partnership that will result in the YMCA donating \$5,000.00 in fitness and physical education equipment for Dania Beach children. She also noted she is meeting with Broward County staff this week to tour several completed projects for forgiveness of the loan to grant program.

4. Presentations

4.1 Dania Beach CRA Strategic Marketing Work Plan FY 2016/2017

Sara Blake, Marketing Coordinator, RMA, presented the FY 15/16 Marketing Overview & Accomplishments and the Strategic Marketing Work Plan for FY 16/17, which is attached to and incorporated into these minutes.

Vice-Chairman Jones would like to see more marketing toward business, and more opportunities for people to come in for development. We need to do more advertising to attract business to

Dania Beach. Lastly, we need to keep a scorecard of what is working and not working as he likes to see results.

Board Member Grace commented on the young lady coming on board from Love Nation, and said she is likely the right person to help us move forward with the cookbook. She wants to focus on businesses that are already here; it is important that we have workshops with them to entice them to be partners with the City.

Board Member Brandimarte wants us to reach out to the owners of the downtown properties, not only the managers.

Director Bach noted the CRA has met with several owners, and a proposal will be brought to the Board in October or November.

Chairman Salvino does not think we are promoting our City as well as we could right now. He feels we need to expand, and questioned how we could do that. He does not want to miss opportunities.

Ms. Blake noted there are other services we could pay to expand our notices.

Chairman Salvino would like a report at the next meeting regarding who we are reaching and what kind of response we are getting back. Second, regarding downtown businesses, our zoning codes are restrictive and make it difficult to have a downtown district. The CRA needs to work with Community Development to allow certain conditions to open up downtown.

Director Bach responded that she and Community Development Director LaFerrier have been looking at the downtown codes as part of our overall master plan and will bring a report back to the Board. We do want to make this a shopper friendly downtown.

5. Consent Agenda

5.1 Minutes:

Approve Minutes of August 23, 2016 CRA Board Meeting

5.2 Travel Requests: None

5.3 RESOLUTION #2016-CRA-006

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ("CRA") OF THE CITY OF DANIA BEACH, FLORIDA, APPROVING THE CRA FINANCING AND IMPLEMENTATION PLAN AND ADOPTING THE FINAL ESTIMATES OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2016, AND ENDING ON SEPTEMBER 30, 2017; APPROPRIATING FUNDS AS MAY BE NEEDED OR DEEMED NECESSARY TO DEFRAID ALL EXPENDITURES AND LIABILITIES OF THE CRA FOR SUCH FISCAL YEAR; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

5.4 RESOLUTION #2016-CRA-007

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (“CRA”) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE THE FIRST RENEWAL OF AN EXISTING AGREEMENT FOR AN ADDITIONAL ONE (1) YEAR PERIOD WITH REDEVELOPMENT MANAGEMENT ASSOCIATES, LLC (“RMA”) TO PROVIDE ADMINISTRATIVE MANAGEMENT AND GENERAL AND MARKETING CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED TWO HUNDRED SIXTY THOUSAND DOLLARS (\$260,000.00); PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

5.5 RESOLUTION #2016-CRA-008

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (“CRA”) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING WITH WEISS, SEROTA, HELFMAN, COLE & BIERMAN, P.L. TO PROVIDE LEGAL SERVICES AS SPECIAL COUNSEL TO THE CRA; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

5.6 RESOLUTION #2016-CRA-009

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY (“CRA”) OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING WITH MOSKOWITZ, MANDELL, SALIM & SIMOWITZ, P.A. TO PROVIDE LEGAL SERVICES AS SPECIAL COUNSEL TO THE CRA; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

5.7 RESOLUTION #2016-CRA-010

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING AND WITHOUT ADVERTISEMENT FOR BIDS, WITH GABOTON GROUP, LLC TO PROVIDE FEDERAL PUBLIC AFFAIRS AND LEGISLATIVE SERVICES, IN AN AMOUNT NOT TO EXCEED FORTY FIVE THOUSAND DOLLARS (\$45,000.00) EFFECTIVE OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Board Member Grace motioned to approve the Consent Agenda; seconded by Vice-Chairman Jones. The motion carried unanimously.

6. Proposals and Bids

There were no proposals on this agenda.

7. Discussion and Possible Action

There were no discussion items on this agenda.

8. Board Member Comments

Chairman Salvino commended the CRA for working hard.

9. Adjournment

Chairman Salvino adjourned the meeting at 6:39 p.m.

ATTEST:

COMMUNITY REDEVELOPMENT
AGENCY

LOUISE STILSON, CMC
CRA SECRETARY

MARCO A. SALVINO, SR.
CHAIRMAN – CRA

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

Request from Rachel Bach, Interim CRA Executive Director, to attend the Florida Redevelopment Association Annual Conference in Orlando, Florida on October 12-14, 2016 (Estimated cost \$1,141.76)

Request from Kathleen Weekes, CRA Manager, to attend the Florida Redevelopment Association Annual Conference in Orlando, Florida on October 10-14, 2016 (Estimated cost \$1,992.76)

Purchasing Requests ONLY

Dept:

Acct #:

Amt:

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Travel Memo, Travel Bach, Travel Weekes

To: Chair, Vice Chair and Board of Commissioners
From: Rachel Bach, Interim Executive Director
Date: October 10, 2016
Re: Travel Request

Background

The Florida Redevelopment Association is holding its annual conference in Orlando, October 11 – 14, 2016.

Update

CRA requests travel authorization for Interim Executive Director, Rachel Bach and CRA Manager, Kathleen Weekes. Extended travel dates for Kathleen Weekes include additional days for training related to the Certified Redevelopment Administrator (CRA) coursework.

Hotel accommodations and seminar registration have been reserved in anticipation of approval.

Recommendation

Motion to approve Travel Authorizations and ratify expenditures.

ADS 10/3/16



CITY OF DANIA BEACH TRAVEL AUTHORIZATION

EMPLOYEE: Rachel Bach
DEPARTMENT: CRA
LOCATION: Orlando, FL
TRIP/TRAINING DATE: October 12 - October 14, 2016
PURPOSE: Florida Redevelopment Association Annual Conference 2016

CHECK ONE ☐ Certification
☒ General Training
☐ License
☐ Other

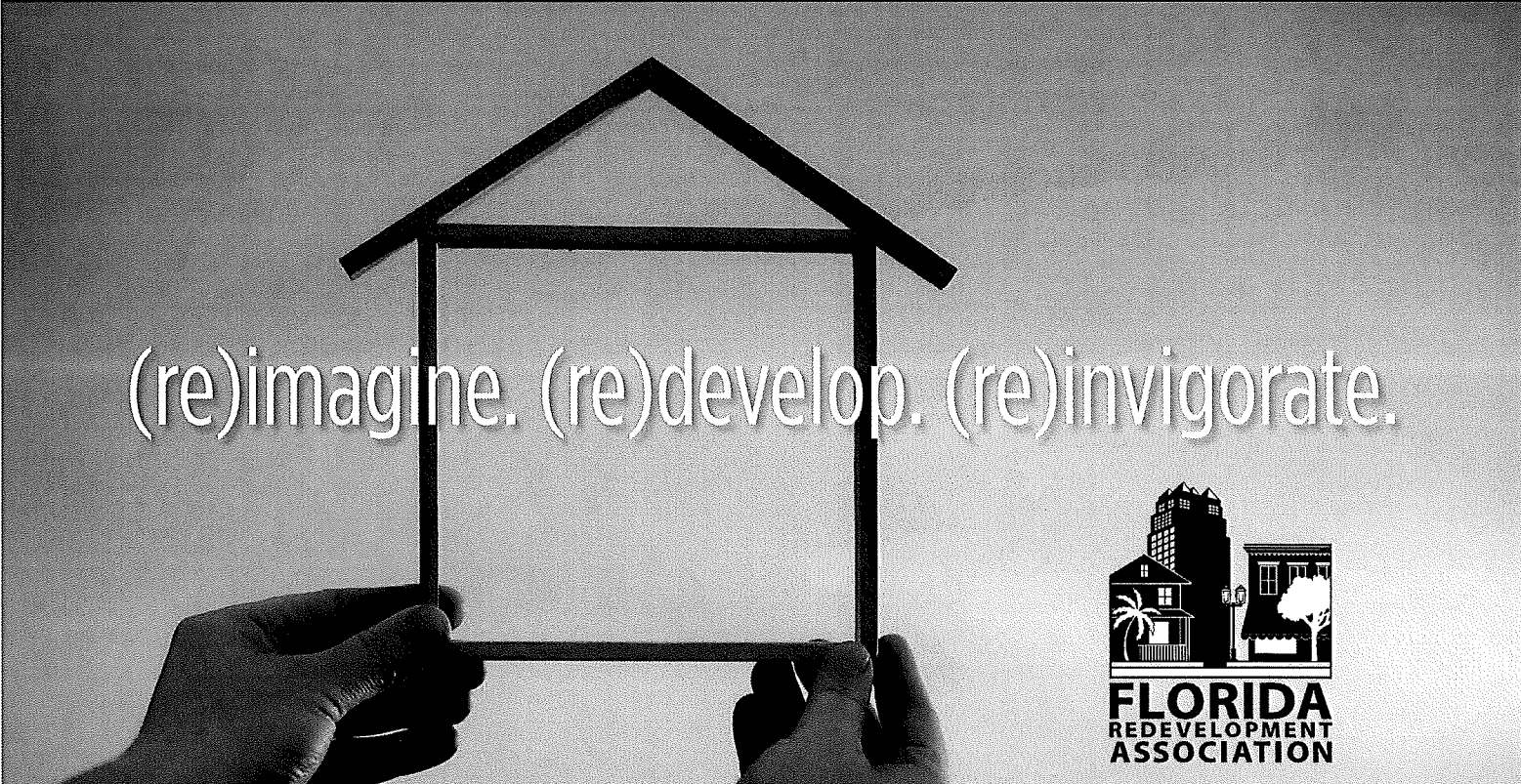
Note any overnight or out of state travel events attended in the last 12 months:

ACCOUNT NO: 106-52-01-552-40-10

COST SUMMARY		
Expense	Description	Estimate
Lodging (2 nights @ \$189)	Hilton Orlando	\$ 378.00
Registration Fee	FRA Annual Conference	\$ 395.00
Per Diem	M&IE Allowance - calculation attached	\$ 88.50
Parking (2 nights @ \$9)	Self Parking	\$ 18.00
Tolls (Round trip)		\$ 33.30
TOTAL EXPENSES		\$ 912.80

MILEAGE DETAIL - PERSONAL VEHICLE (attach MapQuest or Google Maps mileage calculation)			
Departure/Destination		Standard Mileage Calculation	
Departure Location	Dania, FL	Cost per Mile	Round Trip Mileage
Destination Location	Orlando, FL	0.54	424.0
TOTAL MILEAGE CALCULATION			\$ 228.96
TOTAL ESTIMATED TRAVEL COST			\$ 1,141.76

I hereby certify that travel as shown above is to be incurred in connection with official business of the City of Dania Beach.		
Traveler (print)	Signature	Date
	Rachel Bach	10/3/16
Department Director (print)	Signature	Date
	Rachel Bach	10/3/16
Finance Director (print)	Signature	Date
ADAM SEGAL	A. Segal	10/3/16
City Manager (print)	Signature	Date



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2016 ANNUAL CONFERENCE

October 12-14, 2016 • Hilton Orlando I-Drive

www.redevelopment.net



BURKHARDT
CONSTRUCTION, INC.

**DOWNTOWN
ORLANDO™**

CONFERENCE AT A GLANCE

TUESDAY - OCTOBER 11, 2016

- 3:00 p.m. **FRA Board of Directors Meeting**
Key Largo BC
- 6:00 p.m. **Early Bird and New Member Get Together**
David's Restaurant (in the hotel)

WEDNESDAY - OCTOBER 12, 2016

- 7:30 a.m. **Coffee at Registration**
Florida Foyers
- 7:30 a.m. **Registration Desk Open**
Florida Foyers
- 8:00 a.m. **CRA Board Training**
Key Largo A
- 8:00 a.m. **Mobile Tours**
Group Arrivals/Departures on Lower Level
- 11:00 a.m. **Welcome Luncheon in the Exhibit Hall**
Florida 1-4
- 11:00 a.m. **Exhibit Hall Open**
Florida 1-4
- 12:45 p.m. **Welcome Plenary Session and Keynote**
Florida 5-7
- 2:00 p.m. **Refreshment Break in the Exhibit Hall**
Florida 1-4
- 2:15 p.m. **Working with Community Development Financial Institutions (CDFIs)**
Key Largo BC
- 2:15 p.m. **Redeveloping with Vacant Land**
Key West A
- 2:15 p.m. **Economic Development on a Shoe String**
Key West BCD
- 3:15 p.m. **Refreshment Break in the Exhibit Hall**
Florida 1-4
- 3:30 p.m. **CRA and Bank Partnerships**
Key Largo BC
- 3:30 p.m. **Forging Partnerships for Large Scale Development**
Key West A
- 3:30 p.m. **Students Present: Reclaiming the Public Realm**
Key West BCD
- 6:00 p.m. **Reception in the Exhibit Hall**
Florida 1-4

THURSDAY - OCTOBER 13, 2016

- 7:00 a.m. **Continental Breakfast in the Exhibit Hall**
Florida 1-4
- 7:00 a.m. **Exhibit Hall Open**
Florida 1-4
- 7:00 a.m. **Registration Desk Open**
Florida Foyers

- 8:30 a.m. **Acquiring Property for Development in a CRA**
Key Largo BC
- 8:30 a.m. **Reviving a Giant**
Key West A
- 8:30 a.m. **Techniques for CRA Compliance**
Key West BCD
- 9:30 a.m. **Refreshment Break in the Exhibit Hall**
Florida 1-4
- 9:45 a.m. **Transportation Expert Roundtables**
Florida 5-7
- 11:30 a.m. **Luncheon in the Exhibit Hall**
Florida 1-4
- 12:45 p.m. **Plenary Session and Keynote**
Florida 5-7
- 2:00 p.m. **Refreshment Break**
Florida Foyers
- 2:30 p.m. **Tips for DOT Redevelopment Projects**
Key Largo BC
- 2:30 p.m. **Under the Broadwalk**
Key West A
- 2:30 p.m. **Small Scale Neighborhood Redevelopment**
Key West BCD
- 3:30 p.m. **Refreshment Break**
Florida Foyers
- 3:45 p.m. **Leadership Leads to Diverse Communities**
Key Largo BC
- 3:45 p.m. **Tales from the Trenches**
Key West A
- 3:45 p.m. **CRA Expansions and Extensions**
Key West BCD
- 6:30 p.m. **Awards/Academy Graduation Dinner**
Florida 4

FRIDAY - OCTOBER 14, 2016

- 7:00 a.m. **Annual Business Meeting and Awards Showcase**
Florida 4-7
- 9:00 a.m. **What's Your SCIX (Social Cities Index)?**
Key Largo BC
- 9:00 a.m. **Mills: The Opportunity of the Century**
Key West A
- 9:00 a.m. **Brownfields to Healthfields**
Key West BCD
- 10:00 a.m. **Refreshment Break**
Florida Foyers
- 10:15 a.m. **Creative Village and UCF Downtown Campus**
Key Largo BC
- 10:15 a.m. **Complete Streets Case Studies**
Key West A
- 10:15 a.m. **Bringing Retail Back to Downtown**
Key West BCD
- 11:45 a.m. **Adjourn**



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FRA Annual Conference 2016

October 12-14, 2016

Hilton Orlando I-Drive

Hotel: Hilton Orlando I-Drive

Address: 6001 Destination Parkway

Orlando, FL 32819

(407) 313-4300

Room rate: \$179/night (Rate available 10/10 – 10/16 w/no resort fee, includes complimentary wifi in guest room) (Note: The hotel is requiring a one night deposit for each room at reservation)

NOTE: As of September 16, 2016 the \$179 room rate is sold out. There may be other rooms at higher rates but still discounted below online rates. Also, there

may be cancellations in the meantime, but the hotel is not obligated to hold the rate of \$179 past the deadline of September 9.

Parking: Valet \$12.50 / Self \$9.00

Map link: <http://www3.hilton.com/en/hotels/florida/hilton-orlando-ORLOCHH/maps-directions/index.html>

Reservation deadline: September 9, 2016

RESOURCES

CRA Basics

CRA Fiscal Impact

Communications "How-to"

Reporting

QUICK LINKS

FRA Member Access

FRA Annual Conference

Redevelopment Academy

Events

Job Opportunities

RFQ & RFP Postings



Florida Redevelopment Association

P. O. Box 1757

301 S. Bronough Street,
Suite 300

Tallahassee, FL 32302-1757

Toll Free: (800) 342-8112,
ext. 3608 or 3622

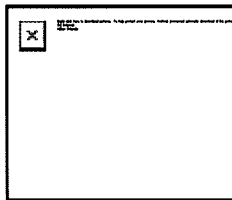
Local: (850) 701-3608

Fax: (850) 222-3806

From: The Hilton Orlando Team <groupcampaigns@pkghlrss.com>
Sent: Friday, September 30, 2016 11:04 AM
To: Payen, Kisha
Subject: The Hilton Orlando Reservation Confirmation

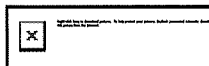
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	<table> <tr> <th>Additional Guest</th><th>Rate</th></tr> <tr> <td>Second Guest</td><td>0.00</td></tr> <tr> <td>Third Guest</td><td>0.00</td></tr> <tr> <td>Fourth Guest</td><td>0.00</td></tr> <tr> <td>Fifth Guest</td><td>0.00</td></tr> </table>	Additional Guest	Rate	Second Guest	0.00	Third Guest	0.00	Fourth Guest	0.00	Fifth Guest	0.00
Additional Guest	Rate										
Second Guest	0.00										
Third Guest	0.00										
Fourth Guest	0.00										
Fifth Guest	0.00										
Total Charge	378.00										
Tax Disclosure	Room rate shown may not include 12.50% Room Tax Per Night (subject to change). Room rates shown will be plus 12.50% room tax per night at check out. Resort Charge: Reservations may be subject to a \$22 plus tax per night resort charge, please see group website for further details.										
Cancel Policy	Standard cancellation policy is 72 hours before arrival. Reservations cancelled within a 72 hour time frame will be subject to a 1st night's room and tax charge. Cancellation may vary depending on the rate or dates of your reservation. Please refer to your reservation confirmation to verify your cancellation policy. If you need further assistance, call the hotel directly or contact customer service.										



6001 Destination Parkway | Orlando, FL | 32819
t: 407-313-4300 | f: 407-313-4301

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Annual Conference October 12-14, 2016
Hilton Orlando I-Drive

Please download and send in this registration form, as it is required to ensure space. This form is also posted at www.redevelopment.net/annualconference/2016. Please send in a completed form for each registrant with all fees payable to FRA Annual Conference, P.O. Box 1757, Tallahassee, Florida, 32302-1757. Visa or MasterCard payments may be faxed to Heidi Hogarth at (850) 222-3806 or emailed to hhogarth@flcities.com. **Member rates are available to paid members as of conference registration date.** Advance registrations must be received by October 3, 2016. Cancellations must be made in writing by close of business of 10/3/16 to receive a refund and will be subject to a \$50 processing fee.

Full Name: RACHEL BACH Nickname: RACHEL

Title: EXECUTIVE DIRECTOR Business/Agency DANIA BEACH CRA

Mailing Address: 100 W Dania Beach Boulevard
(If paying by credit card below, please use card billing address)

City: DANIA BEACH State: FL Zip: 33004

Phone: 954-924-6801 Email: rbacha@daniabeach.fl.gov

Guest Name (if purchasing): _____ Nickname: _____

Please submit payment with each registration

☐ Check (Payable to FRA Annual Conference) ☒ Visa ☐ MasterCard (No Amex accepted)

Credit Card Number _____ Exp. Date 07/2018

Card Holder's Name Kathleen Weekes Signature Kathleen Weekes

Billing Address (if different from above) 100 W DANIA BEACH BOULEVARD

REGISTRATION FEES NOTES (fee schedule is on page two)

* Members: FRA dues must be paid by October 12, 2016 to receive the member discount in advance.

** Full and Guest registrations include all workshops and meal functions. Guests are spouses, partners or non-professional relations. Guest registration may not be used for staff or company representatives.

*** One-day registration includes workshops and meal functions scheduled for that day only.

**** Mobile tours and CRA Board Basics registrations are not included in the full registration, see additional fees.

Academy Course sign up is not available through the conference - <http:// redevelopment.net/redevelopment-academy/>.

Extra Tickets: send an email Heidi Hogarth at hhogarth@flcities.com to order additional tickets for ticketed functions.

Student Registration: Must be a full time university student. Fee includes access to all workshops only, no functions.

Special Needs: If you have special physical needs, or a dietary preference, please let us know on the registration form.

Florida Redevelopment Association October 12-14, 2016 Hilton Orlando I-Drive

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PAYMENT FORM

Registration Type	Member *	Non - Member	Sub-totals
Full Registration**	\$ 395	\$ 480	
Wednesday Only***	\$ 325	\$ 350	
Thursday Only***	\$ 345	\$ 375	
Guest/Spouse**	\$ 315	\$ 345	
CRA Board Basics**** WEDS OCT 12 8:00 a.m. – 11:00 a.m.	\$ 25	\$ 25	
Students	Comp see notes	Comp see notes	Comp see notes
Mobile Tour**** WEDS OCT 12 7:45 a.m. - 11:15 a.m.			
Community Schools and Redevelopment Partnerships in Orlando Case Study (Space available basis)	\$40 each		\$ _____
Downtown Orlando Arts Tour (Space available basis)	\$40 each		\$ _____
GRAND TOTAL			\$ <u>395.00</u>

CONFERENCE PROGRAM DETAILS ARE POSTED AT www.redevelopment.net.

Please be sure to send pages 1 & 2 to Heidi Hogarth at hhogarth@frcities.com or fax to Heidi at (850) 222-3806.

City of Dania Beach **Travel Per Diem Calculator**

Traveler Name: Rachel Bach

Description of Trip: FRA Annual Conference 2016

Daily per diem rate enter FY 16 Per Diem Rate here): \$ 59.00

Destination: Orlando, FL

First Date of Travel 12-Oct-16

Last Date of Travel 14-Oct-16

	Travel				Travel
	Monday	Tuesday	Wednesday	Thursday	Friday
Date			12-Oct-16	13-Oct-16	14-Oct-16
Breakfast 15%	\$ -	\$ -	\$ 8.85	\$ -	
Lunch 35%	\$ -	\$ -	\$ -	\$ -	
Dinner 50%	\$ -	\$ -	\$ 29.50	\$ -	
Total Daily total =	\$ -	\$ -	\$ 44.25	\$ -	\$ 44.25

	Monday	Tuesday	Wednesday	Thursday	Friday
Date	\$ -	\$ -	\$ -	\$ -	\$ -
Breakfast 15%	\$ -	\$ -	\$ -	\$ -	\$ -
Lunch 35%	\$ -	\$ -	\$ -	\$ -	\$ -
Dinner 50%	\$ -	\$ -	\$ -	\$ -	\$ -
Total Daily total =	\$ -	\$ -	\$ -	\$ -	\$ -

Pro-rating Per Diem for Travel Date of Departure/Return: \$ 44.25

Total Per Diem Due to Traveler **\$ 88.50**

Meal Exclusions		
Date	Meal Provided	Amount
13-Oct-16	Breakfast	\$ 8.85
13-Oct-16	Lunch	\$ 20.65
13-Oct-16	Dinner	\$ 29.50

FY 2016 Per Diem Rates for Orlando Florida

(October 2015 - September 2016)

Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

The following rates apply for **Orlando Florida**:

Primary Destination (1, 2)		County (3, 4)	Max lodging by Month (excluding taxes)												M&IE (5)
			2015			2016									
			Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Orlando	Orange		\$127	\$127	\$127	\$127	\$127	\$127	\$110	\$110	\$110	\$110	\$110	\$110	\$59

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidentals Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

Meals and Incidental Expenses (M&IE) Breakdown

The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from \$51 to \$74). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at www.gsa.gov/perdiem. The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently \$5 for all tiers).

Total	Continental Breakfast/ Breakfast	Lunch	Dinner	IE
\$51	\$11	\$12	\$23	\$5
\$54	\$12	\$13	\$24	\$5
\$59	\$13	\$15	\$26	\$5
\$64	\$15	\$16	\$28	\$5
\$69	\$16	\$17	\$31	\$5
\$74	\$17	\$18	\$34	\$5

This table lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

Total	First & Last Day of Travel
\$51	\$38.25
\$54	\$40.50
\$59	\$44.25

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2016 Standard Mileage Rates for Business, Medical and Moving Announced

IR-2015-137, Dec. 17, 2015

WASHINGTON — The Internal Revenue Service today issued the 2016 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2016, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 54 cents per mile for business miles driven, down from 57.5 cents for 2015
- 19 cents per mile driven for medical or moving purposes, down from 23 cents for 2015
- 14 cents per mile driven in service of charitable organizations

The business mileage rate decreased 3.5 cents per mile and the medical, and moving expense rates decrease 4 cents per mile from the 2015 rates. The charitable rate is based on statute.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously.

These and other requirements for a taxpayer to use a standard mileage rate to calculate the amount of a deductible business, moving, medical or charitable expense are in [Rev. Proc. 2010-51](#). [Notice 2016-01](#) contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

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Page Last Reviewed or Updated: 17-Dec-2015



100 East Dania Beach Boulevard to
Hilton Orlando

Drive 212 miles, 3 h 8 min

100 East Dania Beach Boulevard

Dania Beach, FL 33004

Get on I-95 N from US-1 N and FL-818 W/Griffin Rd

$$\begin{array}{r}
 212 \\
 \times 2 \\
 \hline
 424 \\
 \times 54 \\
 \hline
 \$228.96 \text{ Round Trip Mileage}
 \end{array}$$

↑ 1. Head east on E Dania Beach Blvd toward NE 1st Ct

43 ft

↩ 2. Turn left onto NE 1st Ct

0.1 mi

↩ 3. Turn left onto NE 1st St

499 ft

➡ 4. Turn right at the 2nd cross street onto US-1 N

0.7 mi

↩ 5. Use the left 2 lanes to turn left onto FL-818 W/Griffin Rd

1.3 mi

⤴ 6. Turn right to merge onto I-95 N toward W Palm Beach

0.3 mi

Follow I-95 N and Florida's Turnpike to your destination in Orange County. Take exit 2 from FL-528 W/FL-528 Toll W

2 h 55 min (207 mi)

⤴ 7. Merge onto I-95 N

63.3 mi

➡ 8. Take exit 87B to merge onto FL-706 W/W Indiantown Rd toward Okeechobee

0.9 mi

➡ 9. Turn right

⚠ Partial toll road

0.2 mi

⤴ 10. Keep left at the fork, follow signs for Florida's Turnpike N/Orlando and merge onto Florida's Turnpike

⚠ Toll road

139 mi

➡ 11. Take exit 254 to merge onto US-17 S/US-441 S/US-92 W

⚠ Partial toll road

1.2 mi

➡ 12. Turn right onto Consulate Dr

0.6 mi

-  13. Turn left to merge onto FL-528 W/FL-528 Toll W

2.0 mi

-  14. Take exit 2 for Orangewood Blvd toward Universal Blvd

0.4 mi

Continue on Universal Blvd. Take Tradeshow Rd to Destination Pkwy

4 min (1.8 mi)

-  15. Turn right onto Universal Blvd (signs for Convention Center)

1.0 mi

-  16. Turn left onto Tradeshow Rd

0.6 mi

-  17. Tradeshow Rd turns right and becomes Destination Pkwy

0.2 mi

Hilton Orlando

6001 Destination Parkway, Orlando, FL 32819

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



Toll Calculator

Payment Type
☐ SunPass ☒ Cash ☐ TOLL-BY-PLATE

Axle Count
☒ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8

Route Detail
 Start Point: Ft. Lauderdale South (I-595/S.R. 84/U.S. 441) - \$0.00
 Cypress Creek Toll Plaza - \$1.25
 Lantana Plaza - \$0.00
 Three Lakes Plaza - \$15.40
 End Point: Orlando (I-4) - \$0.00

Trip Cost: \$16.65
 You could save \$3.38 by using SunPass.

Payment Options

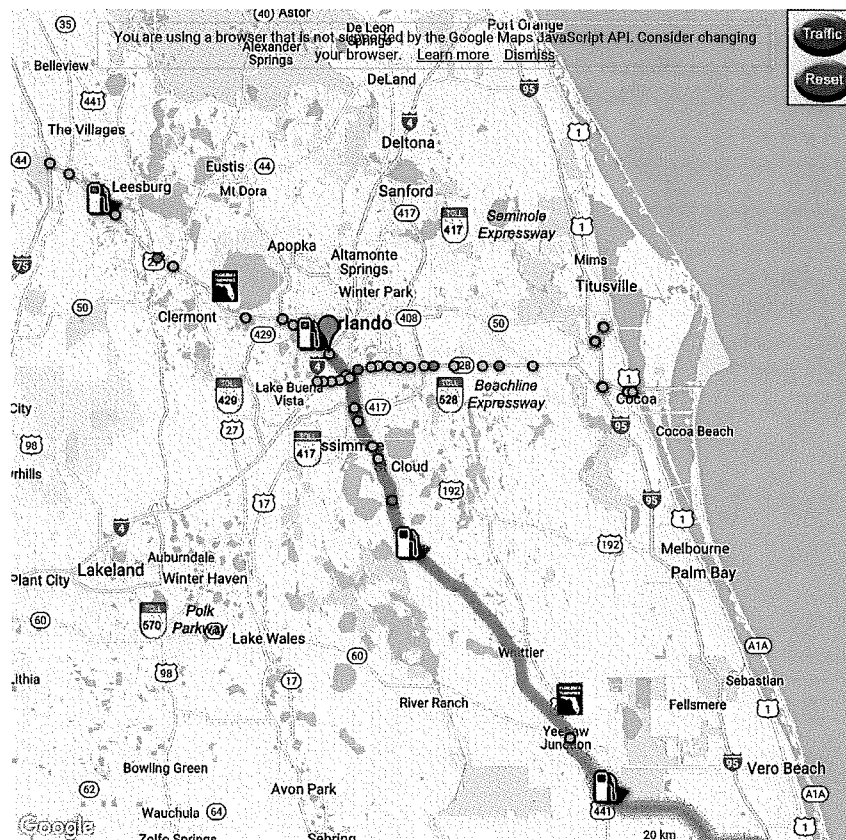
Toll Violation Info

Construction Info

Toll Calculator Instructions



Supported Browsers
 IE10 or newer, Firefox and Chrome
 IE11 may require adjustments to the compatibility settings



Toll rates effective as of July 1, 2015

Please note that the toll values shown in this application are the same as the toll rates displayed at each respective toll collection location on the Turnpike system, which are shown via roadway signs and toll tickets. In the unlikely event that there is a discrepancy between the toll rates shown in this application and those displayed at the toll collection locations, those shown at the toll collection locations are the official toll rates on the Turnpike system facilities.

\$16.65
 x 2

 \$33.30 Round Trip

CITY OF DANIA BEACH TRAVEL AUTHORIZATION

EMPLOYEE: Kathleen Weekes
DEPARTMENT: CRA
LOCATION: Orlando, FL
TRIP/TRAINING DATE: October 10 - October 14, 2016
PURPOSE: Florida Redevelopment Association Annual Conference 2016

CHECK ONE
☐ Certification
☒ General Training
☐ License
☐ Other

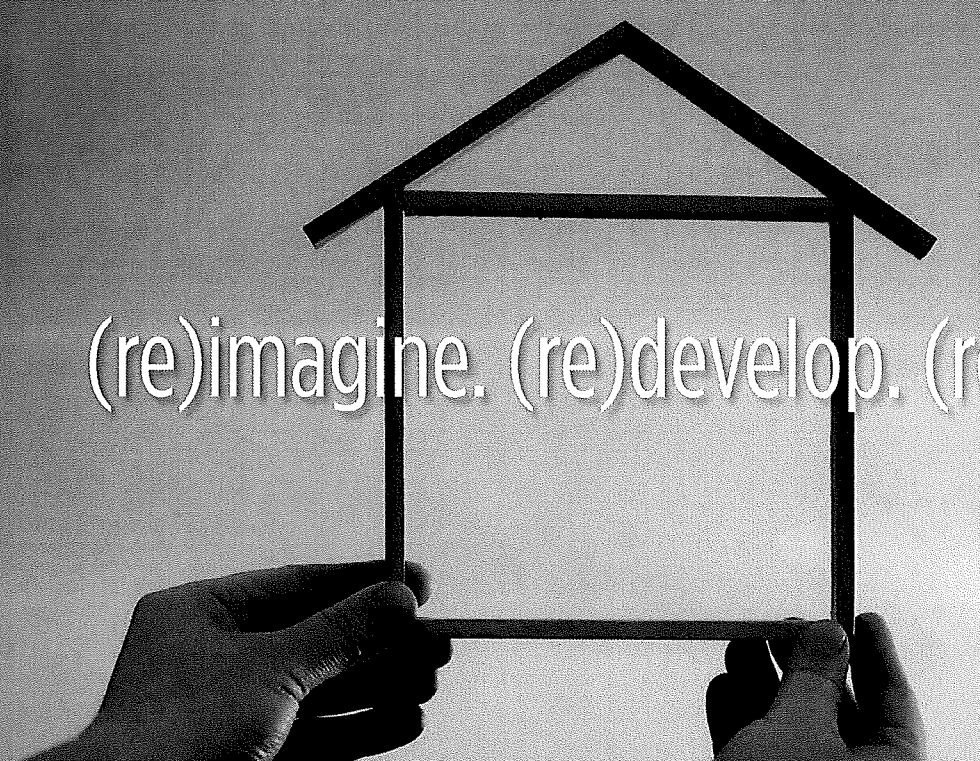
ACCOUNT NO: 106-52-01-552-40-10

COST SUMMARY		
Expense	Description	Estimate
Lodging (4 nights @ \$179)	Hilton Orlando	\$ 716.00
Registration Fee	FRA Annual Conference	\$ 395.00
Training Fee	FRA Redevelopment Academy	\$ 495.00
Per Diem	M&IE Allowance - calculation attached	\$ 88.50
Parking (4 nights @ \$9)	Self Parking	\$ 36.00
Tolls (Round trip)		\$ 33.30
TOTAL EXPENSES		\$ 1,763.80

MILEAGE DETAIL - PERSONAL VEHICLE (attach MapQuest or Google Maps mileage calculation)			
Departure/Destination		Standard Mileage Calculation	
Departure Location	Dania, FL	Cost per Mile	Round Trip Mileage
Destination Location	Orlando, FL	0.54	424.0
TOTAL MILEAGE CALCULATION			\$ 228.96

TOTAL ESTIMATED TRAVEL COST \$ 1,992.76

I hereby certify that travel as shown above is to be incurred in connection with official business of the City of Dania Beach.		
Traveler (print)	Signature <i>Kathleen Weekes</i>	Date 10-3-2016
Department Director (print)	Signature <i>Michael Boen</i>	Date 10/3/2016
Finance Director (print) ADAM SEGAL	Signature <i>Adam Segal</i>	Date 10/3/2016
City Manager (print)	Signature	Date



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2016 ANNUAL CONFERENCE

October 12-14, 2016 • Hilton Orlando I-Drive

www.redevelopment.net



BURKHARDT
CONSTRUCTION, INC.

**DOWNTOWN
ORLANDO™**

CONFERENCE AT A GLANCE

TUESDAY - OCTOBER 11, 2016

- 3:00 p.m. **FRA Board of Directors Meeting**
Key Largo BC
- 6:00 p.m. **Early Bird and New Member Get Together**
David's Restaurant (in the hotel)

WEDNESDAY - OCTOBER 12, 2016

- 7:30 a.m. **Coffee at Registration**
Florida Foyers
- 7:30 a.m. **Registration Desk Open**
Florida Foyers
- 8:00 a.m. **CRA Board Training**
Key Largo A
- 8:00 a.m. **Mobile Tours**
Group Arrivals/Departures on Lower Level
- 11:00 a.m. **Welcome Luncheon in the Exhibit Hall**
Florida 1-4
- 11:00 a.m. **Exhibit Hall Open**
Florida 1-4
- 12:45 p.m. **Welcome Plenary Session and Keynote**
Florida 5-7
- 2:00 p.m. **Refreshment Break in the Exhibit Hall**
Florida 1-4
- 2:15 p.m. **Working with Community Development Financial Institutions (CDFIs)**
Key Largo BC
- 2:15 p.m. **Redeveloping with Vacant Land**
Key West A
- 2:15 p.m. **Economic Development on a Shoe String**
Key West BCD
- 3:15 p.m. **Refreshment Break in the Exhibit Hall**
Florida 1-4
- 3:30 p.m. **CRA and Bank Partnerships**
Key Largo BC
- 3:30 p.m. **Forging Partnerships for Large Scale Development**
Key West A
- 3:30 p.m. **Students Present: Reclaiming the Public Realm**
Key West BCD
- 6:00 p.m. **Reception in the Exhibit Hall**
Florida 1-4

THURSDAY - OCTOBER 13, 2016

- 7:00 a.m. **Continental Breakfast in the Exhibit Hall**
Florida 1-4
- 7:00 a.m. **Exhibit Hall Open**
Florida 1-4
- 7:00 a.m. **Registration Desk Open**
Florida Foyers

- 8:30 a.m. **Acquiring Property for Development in a CRA**
Key Largo BC
- 8:30 a.m. **Reviving a Giant**
Key West A
- 8:30 a.m. **Techniques for CRA Compliance**
Key West BCD
- 9:30 a.m. **Refreshment Break in the Exhibit Hall**
Florida 1-4
- 9:45 a.m. **Transportation Expert Roundtables**
Florida 5-7
- 11:30 a.m. **Luncheon in the Exhibit Hall**
Florida 1-4
- 12:45 p.m. **Plenary Session and Keynote**
Florida 5-7
- 2:00 p.m. **Refreshment Break**
Florida Foyers
- 2:30 p.m. **Tips for DOT Redevelopment Projects**
Key Largo BC
- 2:30 p.m. **Under the Broadwalk**
Key West A
- 2:30 p.m. **Small Scale Neighborhood Redevelopment**
Key West BCD
- 3:30 p.m. **Refreshment Break**
Florida Foyers
- 3:45 p.m. **Leadership Leads to Diverse Communities**
Key Largo BC
- 3:45 p.m. **Tales from the Trenches**
Key West A
- 3:45 p.m. **CRA Expansions and Extensions**
Key West BCD
- 6:30 p.m. **Awards/Academy Graduation Dinner**
Florida 4

FRIDAY - OCTOBER 14, 2016

- 7:00 a.m. **Annual Business Meeting and Awards Showcase**
Florida 4-7
- 9:00 a.m. **What's Your SCIX (Social Cities Index)?**
Key Largo BC
- 9:00 a.m. **Mills: The Opportunity of the Century**
Key West A
- 9:00 a.m. **Brownfields to Healthfields**
Key West BCD
- 10:00 a.m. **Refreshment Break**
Florida Foyers
- 10:15 a.m. **Creative Village and UCF Downtown Campus**
Key Largo BC
- 10:15 a.m. **Complete Streets Case Studies**
Key West A
- 10:15 a.m. **Bringing Retail Back to Downtown**
Key West BCD
- 11:45 a.m. **Adjourn**



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FRA Annual Conference 2016

October 12-14, 2016

Hilton Orlando I-Drive

Hotel: Hilton Orlando I-Drive

Address: 6001 Destination Parkway

Orlando, FL 32819

(407) 313-4300

Room rate: \$179/night (Rate available 10/10 – 10/16 w/no resort fee, includes complimentary wifi in guest room) (Note: The hotel is requiring a one night deposit for each room at reservation)

NOTE: As of September 16, 2016 the \$179 room rate is sold out. There may be other rooms at higher rates but still discounted below online rates. Also, there

may be cancellations in the meantime, but the hotel is not obligated to hold the rate of \$179 past the deadline of September 9.

Parking: Valet \$12.50 / Self \$9.00

Map link: <http://www3.hilton.com/en/hotels/florida/hilton-orlando-ORLOCHH/maps-directions/index.html>

Reservation deadline: September 9, 2016

RESOURCES

CRA Basics

CRA Fiscal Impact

Communications "How-to"

Reporting

QUICK LINKS

FRA Member Access

FRA Annual
Conference

Redevelopment
Academy

Events

Job Opportunities

RFQ & RFP Postings



Florida Redevelopment
Association

P. O. Box 1757

301 S. Bronough Street,
Suite 300

Tallahassee, FL 32302-
1757

Toll Free: (800) 342-8112,
ext. 3608 or 3622

Local: (850) 701-3608

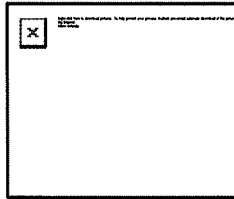
Fax: (850) 222-3806

From:
Sent:
To:
Subject:

**The Hilton Orlando Team <groupcampaigns@pkghlrss.com>
Thursday, September 29, 2016 5:41 PM
Payen, Kisha
The Hilton Orlando Reservation Confirmation**

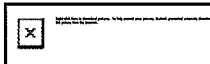
1

	12-Oct-2016	2	Confirmed	179.00
	13-Oct-2016	2	Confirmed	179.00
	Additional Guest Rate Second Guest 0.00 Third Guest 25.00 Fourth Guest 25.00 Fifth Guest 0.00			
Total Charge	716.00			
Tax Disclosure	Room rate shown may not include 12.50% Room Tax Per Night (subject to change). Room rates shown will be plus 12.50% room tax per night at check out. Resort Charge: Reservations may be subject to a \$22 plus tax per night resort charge, please see group website for further details.			
Cancel Policy	Standard cancellation policy is 72 hours before arrival. Reservations cancelled within a 72 hour time frame will be subject to a 1st night's room and tax charge. Cancellation may vary depending on the rate or dates of your reservation. Please refer to your reservation confirmation to verify your cancellation policy. If you need further assistance, call the hotel directly or contact <u>customer service</u> .			



6001 Destination Parkway | Orlando, FL | 32819
 t: 407-313-4300 | f: 407-313-4301

This transmission is not a digital or electronic signature and cannot be used to form, document, or authenticate a contract. Hilton accepts no liability arising in connection with this transmission





Annual Conference October 12-14, 2016
Hilton Orlando I-Drive

Please download and send in this registration form, as it is required to ensure space. This form is also posted at www.redevelopment.net/annualconference/2016. Please send in a completed form for each registrant with all fees payable to FRA Annual Conference, P.O. Box 1757, Tallahassee, Florida, 32302-1757. Visa or MasterCard payments may be faxed to Heidi Hogarth at (850) 222-3806 or emailed to hhogarth@flcities.com. **Member rates are available to paid members as of conference registration date.** Advance registrations must be received by October 3, 2016. Cancellations must be made in writing by close of business of 10/3/16 to receive a refund and will be subject to a \$50 processing fee.

Full Name: KATHLEEN WEEKES Nickname: KATHLEEN

Title: CRA MANAGER Business/Agency DANIA BEACH CRA

Mailing Address: 100 W DANIA BEACH BOULEVARD
(If paying by credit card below, please use card billing address)

City: DANIA BEACH State: FL Zip: 33004

Phone: 954-924-6801 Email: kweekes@daniabeachfl.gov

Guest Name (if purchasing): _____ Nickname: _____

Please submit payment with each registration

☐ Check (Payable to FRA Annual Conference) ☒ Visa ☐ MasterCard (No Amex accepted)

Credit Card Number _____ Exp. Date 07/2018

Card Holder's Name Kathleen Weekes Signature Kathleen Weekes

Billing Address (if different from above) 100 W. Dania Beach Boulevard

REGISTRATION FEES NOTES (fee schedule is on page two)

* Members: FRA dues must be paid by October 12, 2016 to receive the member discount in advance.

** Full and Guest registrations include all workshops and meal functions. Guests are spouses, partners or non-professional relations. Guest registration may not be used for staff or company representatives.

*** One-day registration includes workshops and meal functions scheduled for that day only.

**** Mobile tours and CRA Board Basics registrations are not included in the full registration, see additional fees.

Academy Course sign up is not available through the conference - <http://reddevelopment.net/reddevelopment-academy/>.

Extra Tickets: send an email Heidi Hogarth at hhogarth@flcities.com to order additional tickets for ticketed functions.

Student Registration: Must be a full time university student. Fee includes access to all workshops only, no functions.

Special Needs: If you have special physical needs, or a dietary preference, please let us know on the registration form.

Florida Redevelopment Association October 12-14, 2016 Hilton Orlando I-Drive

Please download and send in this registration form, as it is required to ensure space. The form is posted at www.redevelopment.net/annualconference/2016. Please send in a completed form for each registrant with all fees payable to FRA Annual Conference, P.O. Box 1757, Tallahassee, Florida, 32302-1757. Visa or MasterCard payments may be faxed to Heidi Hogarth at (850) 222-3806 or emailed to hhogarth@flcities.com. **Member rates are available only to paid members as of conference registration date.** All advance registrations must be received by October 3, 2016. Cancellations must be made in writing by close of business of 10/3/16 to receive a refund and will be subject to a **\$50 processing fee.**

PAYMENT FORM

Registration Type	Member *	Non - Member	Sub-totals
Full Registration**	\$ 395	\$ 480	
Wednesday Only***	\$ 325	\$ 350	
Thursday Only***	\$ 345	\$ 375	
Guest/Spouse**	\$ 315	\$ 345	
CRA Board Basics**** WEDS OCT 12 8:00 a.m. – 11:00 a.m.	\$ 25	\$ 25	
Students	Comp see notes	Comp see notes	Comp see notes
Mobile Tour***** WEDS OCT 12 7:45 a.m. - 11:15 a.m.			
Community Schools and Redevelopment Partnerships in Orlando Case Study (Space available basis)	\$40 each		\$ _____
Downtown Orlando Arts Tour (Space available basis)	\$40 each		\$ _____
GRAND TOTAL			\$ <u>395</u>

CONFERENCE PROGRAM DETAILS ARE POSTED AT www.redevelopment.net.

Please be sure to send pages 1 & 2 to Heidi Hogarth at hhogarth@flcities.com or fax to Heidi at (850) 222-3806.

Weekes, Kathleen

From: Jan Piland <JPiland@flcities.com>
Sent: Tuesday, September 27, 2016 2:43 PM
To: Weekes, Kathleen
Subject: FW: Redevelopment Academy - BUDGETING, FUNDING & REPORTING Registration Confirmation for Kathleen Weekes (26214)

Didn't we register you for this course?

From: EVENT PLANNING (TAL)
Sent: Sunday, September 18, 2016 10:18 PM
To: kweekes@ci.dania-beach.fl.us
Cc: Jan Piland <JPiland@flcities.com>
Subject: Redevelopment Academy - BUDGETING, FUNDING & REPORTING Registration Confirmation for Kathleen Weekes (26214)

Redevelopment Academy - BUDGETING, FUNDING & REPORTING

Orlando Hilton
6001 Destination Parkway
Orlando, FL 32819

Dear Kathleen Weekes,

Thank you for registering for the Redevelopment Academy - BUDGETING, FUNDING & REPORTING. We look forward to your attendance. Please do not hesitate to contact us if you have any questions prior to the event. **This message is confirmation of your registration. If you paid by credit card, payment information will be detailed below.**

Contact Information:

Jan Piland

Executive Assistant

Notes:

Registrant Information:

Registration Date 09/18/2016

Name	Kathleen Weekes
Nickname	Kathleen
Title	Manager
Affiliation	Dania Beach CRA
E-mail	kweekes@ci.dania-beach.fl.us

Your Itinerary:

Professional Designation - Member (1) \$495.00

Total	\$495.00
Payments	\$495.00
Balance	\$0.00

Payment Receipt:

Credit Card Reference Code	8654125993
----------------------------	------------

Credit Card Authorization Code	091879
--------------------------------	--------

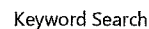
Date Processed	09/18/2016
----------------	------------

Total Paid	\$495.00
------------	----------

Payment Type	VISA *****4583
--------------	----------------

This is an automated e-mail. Please do not reply to this message.

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Home Directory Events My Account

Paying by check?

Need help printing? Try the *control-P* key command: press and hold the *control* key (usually located on the bottom left of the keyboard), and then press the letter *P*.

Order Confirmation

Florida League of Cities

Order Number	49420
Order Date	9/18/2016
Bill To	Kathleen Weekes
Payment Method	Visa *****4583
Name on Card	Kathleen Weekes

Item	Quantity	Price	Total
Redevelopment Academy - BUDGETING, FUNDING & REPORTING - Kathleen Weekes When: 10/11/2016 8:30 AM - 10/11/2016 5:00 PM Where: Orlando Hilton 6001 Destination Parkway Orlando, FL 32819 Registration option: Professional Designation - Member	1	495.00	495.00
			10/11/2016 8:30 AM
Item Total			495.00
TRANSACTION GRAND TOTAL			495.00

A confirmation is being sent to: kweekes@ci.dania-beach.fl.us

Send another copy to:

Send

Carol Westmoreland
Executive Director
cwestmoreland@flcities.com
Direct: (850) 701-3608

Jan Piland
Executive Assistant
jpiland@flcities.com
Direct: (850) 701-3622

P. O. Box 1757
301 S. Bronough Street, Suite 300
Tallahassee, FL 32302-1757
(800) 342-8112, ext. 3608 or 3622
Fax: (850) 222-3806

Events

**PLEASE NOTE:**

- On-site registrations will not be accepted for any FRA Academy Course.
- The deadline for registration/registration/payment is 3 weeks prior to the date of each course.
- Course materials will be sent electronically to registrants following the registration deadline.
- If you are applying for designation please attach documentation required in the criteria at time of registration (see application).



Academy Calendar



Guidelines for Applicants



Courses

We apply for AICP Credits for our courses/events!

Core Courses:

Redevelopment 101**Registration****Redevelopment 101 Course Outline****Operations and Capacity Building****Registration (coming 2017)****Operations and Capacity Building Course Outline****Budgeting, Funding and Reporting****Registration****Budget, Funding, and Reporting Course Outline**

Elective Courses:

Program Management**Registration****Program Management Course Outline****Incentives****Registration (coming 2017)****Incentives Course Outline****Capital Project Management****Registration (coming 2017)****Capital Project Management Course Outline****Redevelopment Housing****Registration (coming 2017)****Redevelopment Housing Course Outline**

General Description

The Academy is a unique educational program, designed to promote a prerequisite level of knowledge and professionalism in the field of community redevelopment. The courses are open to anyone interested in learning more about redevelopment practice in Florida. ANYONE who wants to take the course and provides the registration information and

payment may register and take the courses. We offer online registration and payment for the courses. For more information, contact Jan Piland at jpiland@flcities.com or 850-701-3622.

If you do not want to take all the courses, you do not have to. And, you can take a course and not take the test (audit). To take the test you must take it during the same course. If you are interested in taking all the required courses to achieve a "designation" – there are two designations – "administrator" or "professional" for which you may apply. However, only FRA members in good standing are eligible for a designation. Five courses are required for graduation/designation. There are three core* courses: Redevelopment 101*; Budgeting, Funding and Reporting*, Operations and Capacity Building*. There are four elective courses: Incentives, Capital Project Management, Redevelopment Housing and Project Management.

If you are a **NEW CANDIDATE** for a designation (FRA-RA (Redevelopment Administrator) or FRA-RP (Redevelopment Professional)), please complete and send in all the requirement documents for your application first. If you would like to register and pay for a course (pending your acceptance as a candidate), you may submit the application and registration fee (\$495) all at once. **Please be sure to read all the information in the application to ascertain the appropriate fee to submit, sign the code form and submit the required documentation (see guidelines).**

AFTER APPLICATION, you will be notified about acceptance into the academy by email. If you have **already been accepted** into the Academy, and you want to register for a course, please use the online link to register and chose your payment option. Please note that there are 3 different fees (\$395 for Administrator designation (must be pre-qualified), \$495 for Professional designation or if you're a member in good standing just taking the course and \$595 for non-members. *Check the academy calendar for the locations and dates of the courses. Registration is available online only.*

AFTER REGISTERING for a course, you will be sent an email paid confirmation and later, another email with the link to the study materials (at least two weeks prior to the course) as well as directions and program times. Be sure to check your junk and spam emails, or to place us on your "email white list" in order to successfully receive this email. Computers may or may not be allowed for use during the course, depending on the instructor. Refreshments, lunch, snacks and parking are included in the price of each course. Each course is from 9:00 a.m. to 5:00 p.m., and a written test is usually given at 4:00 p.m. If you are auditing the course, you do not have to take the test. Pass/fail scores are emailed directly to the email provided on the registration forms. Taking the test only ("testing out") is an option, but all tests must be proctored during a test for that particular course, or another course. We apply for AICP credits for all the academy courses.

The **GRADUATION** ceremony is held at the FRA Annual Conference, and each graduate receives an official certificate designating him or her. After that, the graduate can start using

BUDGETING, FUNDING AND REPORTING

1. Glossary of Terms

2. Budgeting

A. Budgeting Theory and Principles

1. Budget as public policy – follow the money
2. Public purpose, public interest, public trust
3. Range of services
4. Level of services
5. Tracking spending in relation to the budget
6. CRA budget adoption process
7. CRA budget amendment process

B. Other concepts

1. Capital improvement programs and budgets
2. Allocations and appropriations
3. Vouchers and purchase orders
4. Increment and budgeting
5. Line item budgeting
6. Program based budgeting
7. Truth in Millage Act (TRIM)
8. Building consensus between Agency Board and city/county governing body
9. Cash management
10. Repaying initial debt to creating entity
11. Difference between financial accounting and programmatic recordkeeping

C. Revenues

1. Ad Valorem
2. Contributions and donations
3. Fees
4. Increment Revenue Financing
5. Assessments
6. Intergovernmental transfers
7. Investment income
8. Local option taxes
9. Grants

D. Best Practices

1. Community Policing and Code Enforcement
2. Capital expenditures
3. Administrative expenses
4. General government – cost Allocation and City Services
5. Streets, sidewalks, lighting, drainage, etc.
6. Parks and Recreation
7. Water lines, sewer lines, other utilities
8. Incentives and grants

9. **Property acquisition and relocation (Uniform Act)**
10. **Demolition**
11. **Promotion, marketing, and events**
12. **Planning**

E. Questionable Expenses

1. **Maintenance and Repairs**
2. **Fire and rescue**
3. **Direct funding of events**
4. **Substitution of CRA funding for prior City/County funding**
5. **Funding non-profits or others to undertake activities not in the CR Plan**

F. Increment Revenue Budgeting

1. **Trust Fund accounting**
2. **CRA revenue projections**

G. Finance

1. **Cash management**
2. **Debt management**
3. **Debt instruments**
4. **Bonding**
 - a. **Revenue bonds**
 - b. **Revenue anticipation notes**
5. **Private placement (owner financing)**

3. Increment Revenue Financing

- A. **Pre-conditions for Increment Revenue**
- B. **Charter County Issues**
- C. **Multi-district issues**
- D. **Budget relationship between city/county and Agency**
- E. **Save Our Homes Act**
- F. **Portability of Tax Exemptions**

4. Grants and outside resources

- A. **Community Development Block Grant**
- B. **Front Porch Florida**
- C. **Enterprise Zones**
- D. **HOME, SHIP, NSP, and other housing programs**
- E. **Not for profit foundations**
- F. **Public/private partnerships**

5. Cost Sharing

- A. **Redevelopment Plan authorization**
- B. **Developing a Cost Allocation Plan**
- C. **Project cost sharing with city/county**

6. Developer extractions

- A. Impact fees
- B. Provision of infrastructure – parking, streets, etc.
- C. Payment in Lieu of Taxes (PILOT)

7. Public/private partnerships

- A. Using private side resources – land, labor, capital, management
- B. Contacting with the private sector
- C. Contract administration
- D. Equity Investments
- E. Equity position for CRA

8. Basics of CRA record management

- A. File must “speak” for itself to posterity
- B. Record retention, storage, inventory, and disposal guidelines
- C. Overview of Florida public records law
- D. Public access provisions
- E. Coming digital availability requirements
- F. Disaster preparedness

9. Reporting Requirements

- A. State level reporting – Special District and Audit
- B. CRA must ensure that audit documentation is properly stated
- C. County and other increment revenue reporting
- D. Value of disseminating financial information to others

City of Dania Beach **Travel Per Diem Calculator**

Traveler Name: Kathleen Weekes

Description of Trip: FRA Annual Conference 2016

Daily per diem rate enter FY 16 Per Diem Rate here): \$ 59.00

Destination: Orlando, FL

First Date of Travel 10-Oct-16

Last Date of Travel 14-Oct-16

	Travel				Travel
	Monday	Tuesday	Wednesday	Thursday	Friday
Date	10-Oct-16	11-Oct-16	12-Oct-16	13-Oct-16	14-Oct-16
Breakfast 15%	\$ -	\$ 8.85	\$ 8.85	\$ -	
Lunch 35%	\$ -	\$ 20.65	\$ -	\$ -	
Dinner 50%	\$ -	\$ 29.50	\$ 29.50	\$ -	
Total Daily total =	\$ 44.25	\$ 59.00	\$ 38.35	\$ -	\$ 44.25

	Monday	Tuesday	Wednesday	Thursday	Friday
Date	\$ -	\$ -	\$ -	\$ -	\$ -
Breakfast 15%	\$ -	\$ -	\$ -	\$ -	\$ -
Lunch 35%	\$ -	\$ -	\$ -	\$ -	\$ -
Dinner 50%	\$ -	\$ -	\$ -	\$ -	\$ -
Total Daily total =	\$ -	\$ -	\$ -	\$ -	\$ -

Pro-rating Per Diem for Travel Date of Departure/Return: \$ 44.25

Total Per Diem Due to Traveler **\$ 141.60**

Meal Exclusions		
Date	Meal Provided	Amount
12-Oct-16	Lunch	\$ 20.65
13-Oct-16	Breakfast	\$ 8.85
13-Oct-16	Lunch	\$ 20.65
13-Oct-16	Dinner	\$ 29.50

FY 2016 Per Diem Rates for Orlando Florida

(October 2015 - September 2016)

Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

The following rates apply for Orlando Florida

Primary Destination (1, 2)	County (3, 4)	Max lodging by Month (excluding taxes)												M&IE (5)
		2015			2016									
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Orlando	Orange	\$127	\$127	\$127	\$127	\$127	\$127	\$110	\$110	\$110	\$110	\$110	\$110	\$59

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

Meals and Incidental Expenses (M&IE) Breakdown

The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from \$51 to \$74). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at www.gsa.gov/perdiem. The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently \$5 for all tiers).

Total	Continental Breakfast/ Breakfast	Lunch	Dinner	IE
\$51	\$11	\$12	\$23	\$5
\$54	\$12	\$13	\$24	\$5
\$59	\$13	\$15	\$26	\$5
\$64	\$15	\$16	\$28	\$5
\$69	\$16	\$17	\$31	\$5
\$74	\$17	\$18	\$34	\$5

This table lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

Total	First & Last Day of Travel
\$51	\$38.25
\$54	\$40.50
\$59	\$44.25

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2016 Standard Mileage Rates for Business, Medical and Moving Announced

IR-2015-137, Dec.17, 2015

WASHINGTON — The Internal Revenue Service today issued the 2016 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2016, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 54 cents per mile for business miles driven, down from 57.5 cents for 2015
- 19 cents per mile driven for medical or moving purposes, down from 23 cents for 2015
- 14 cents per mile driven in service of charitable organizations

The business mileage rate decreased 3.5 cents per mile and the medical, and moving expense rates decrease 4 cents per mile from the 2015 rates. The charitable rate is based on statute.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously.

These and other requirements for a taxpayer to use a standard mileage rate to calculate the amount of a deductible business, moving, medical or charitable expense are in [Rev. Proc. 2010-51](#). [Notice 2016-01](#) contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

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Page Last Reviewed or Updated: 17-Dec-2015



100 East Dania Beach Boulevard to
Hilton Orlando

Drive 212 miles, 3 h 8 min

100 East Dania Beach Boulevard

Dania Beach, FL 33004

$$\begin{array}{r} 212 \\ \times 2 \\ \hline 424 \\ \times 54 \\ \hline \end{array}$$
 Round Trip Mileage
 \$ 228.96

Get on I-95 N from US-1 N and FL-818 W/Griffin Rd

- 7-min (2.5 mi)
1. Head east on E Dania Beach Blvd toward NE 1st Ct
43 ft
 2. Turn left onto NE 1st Ct
0.1 mi
 3. Turn left onto NE 1st St
499 ft
 4. Turn right at the 2nd cross street onto US-1 N
0.7 mi
 5. Use the left 2 lanes to turn left onto FL-818 W/Griffin Rd
1.3 mi
 6. Turn right to merge onto I-95 N toward W Palm Beach
0.3 mi

Follow I-95 N and Florida's Turnpike to your destination in Orange County. Take exit 2 from FL-528 W/FL-528 Toll W

- 2 h 55 min (207 mi)
7. Merge onto I-95 N
63.3 mi
 8. Take exit 87B to merge onto FL-706 W/W Indiantown Rd toward Okeechobee
0.9 mi
 9. Turn right
 ▲ Partial toll road
0.2 mi
 10. Keep left at the fork, follow signs for Florida's Turnpike N/Orlando and merge onto Florida's Turnpike
 ▲ Toll road
139 mi
 11. Take exit 254 to merge onto US-17 S/US-441 S/US-92 W
 ▲ Partial toll road
1.2 mi
 12. Turn right onto Consulate Dr
0.6 mi



13. Turn left to merge onto FL-528 W/FL-528 Toll W

2.0 mi



14. Take exit 2 for Orangewood Blvd toward Universal Blvd

0.4 mi

Continue on Universal Blvd. Take Tradeshow Rd to Destination Pkwy

4 min (1.8 mi)



15. Turn right onto Universal Blvd (signs for Convention Center)

1.0 mi



16. Turn left onto Tradeshow Rd

0.6 mi



17. Tradeshow Rd turns right and becomes Destination Pkwy

0.2 mi

Hilton Orlando

6001 Destination Parkway, Orlando, FL 32819

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



Toll Calculator

Payment Type

☐ SunPass ☒ Cash ☐ TOLL-BY-PLATE

Axle Count

☒ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8

Route Detail

Start Point: Ft. Lauderdale South (I-595/S.R. 84/U.S. 441) - \$0.00
 Cypress Creek Toll Plaza - \$1.25
 Lantana Plaza - \$0.00
 Three Lakes Plaza - \$15.40
 End Point: Orlando (I-4) - \$0.00

Trip Cost: \$16.65

You could save \$3.38 by using SunPass.

Payment Options

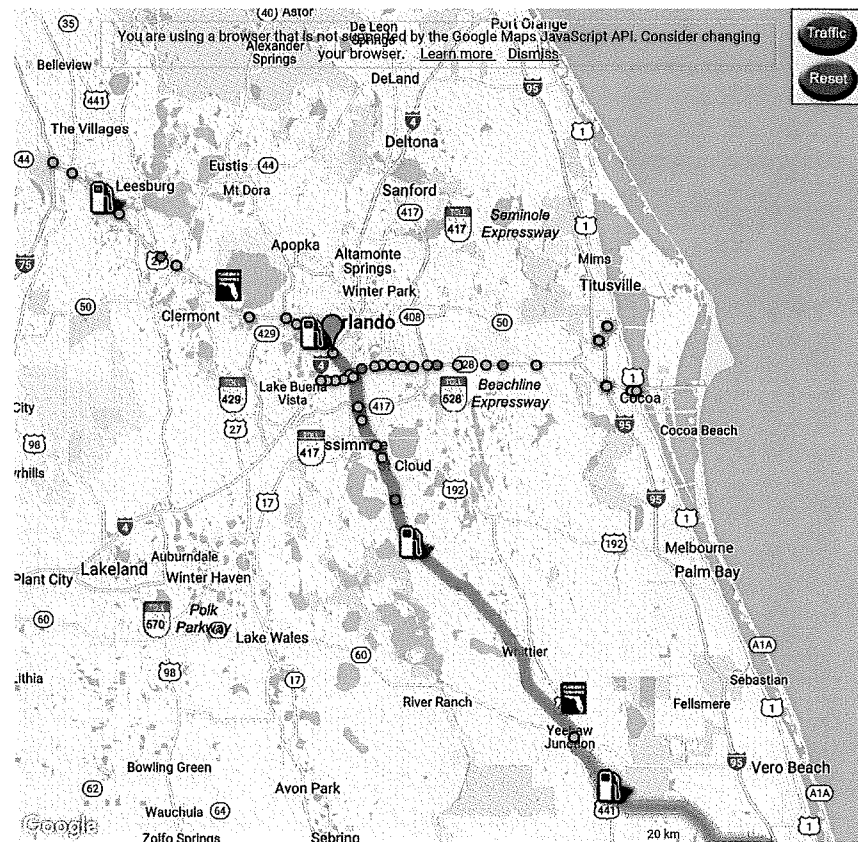
Toll Violation Info

Construction Info

Toll Calculator Instructions



Supported Browsers
 IE10 or newer, Firefox and Chrome
 IE11 may require adjustments to the
 compatibility settings



Toll rates effective as of July 1, 2015

Please note that the toll values shown in this application are the same as the toll rates displayed at each respective toll collection location on the Turnpike system, which are shown via roadway signs and toll tickets. In the unlikely event that there is a discrepancy between the toll rates shown in this application and those displayed at the toll collection locations, those shown at the toll collection locations are the official toll rates on the Turnpike system facilities.

$$\begin{array}{r}
 \$16.65 \\
 \times 2 \\
 \hline
 \$33.30 \text{ Round Trip}
 \end{array}$$

Weekes, Kathleen

From: Jan Piland <JPiland@flicities.com>
Sent: Tuesday, September 27, 2016 1:59 PM
To: Jan Piland
Cc: sheri.smith@mymanatee.org
Subject: 2016 Graduation

Importance: High

Dear Redevelopment Academy Student:

Congratulations!

Our records indicate that you are scheduled to graduate during the 2016 FRA Annual Conference the night of **Thursday, October 13th**. You will receive your certificate that evening.

The **Awards and Academy Graduation Dinner** will start at 6:30 p.m. in the **Florida 4 room** of the Orlando Hilton Hotel. Once the program begins the President will call you forward individually to the dias in the front of the room to receive your certificate. You will then be sent as a group to have your photo taken outside of the room. If time allows individual photos will be available as well.

Some of you have courses to take for the graduation. I sent out information related to the courses this morning. Please check your junk mail/spam if you did not receive it.

Hilton website/directions: <http://www3.hilton.com/en/hotels/florida/hilton-orlando-ORLOCHH/maps-directions/index.html>

Parking: Valet is \$12.50/ Self is \$9.00

Extra tickets are available for purchase for the dinner at a cost of \$50. The form is available via the link at <http://redevelopment.net/annual-conference/> Return to Heidi Hogarth at hhogarth@flicities.com.

Plan to stay longer and bring your dancing shoes, as the FRA is spicing up the program this year with a D.J. and a fun interactive digital photo booth. After we honor our award winners and **graduates**, it's time for more celebration!

If you do not plan on attending please let me know so that I can mail your certificate to you upon our return from Orlando.

See you in Orlando!

Jan Piland
Executive Assistant
Florida Redevelopment Association
301 S. Bronough Street, Suite 300
Tallahassee, FL 32301
(850) 701-3622



CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)

AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING WITH RTMG, LLC TO PROVIDE DIGITAL MARKETING SERVICES TO PROMOTE THE DANIA BEACH CRA DISTRICT IN AN AMOUNT NOT TO EXCEED TWENTY EIGHT THOUSAND TWO HUNDRED DOLLARS (\$28,200.00) FOR A ONE YEAR PERIOD; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

Purchasing Requests ONLY

Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

--

Exhibits Attached

Resolution, Agreement RTMG - Consultant Agreement, RTMG Scope of Work Proposal 2017

RESOLUTION NO. 2016-CRA-011

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY ("CRA") OF THE CITY OF DANIA BEACH, FLORIDA, AUTHORIZING THE PROPER CRA OFFICIALS TO EXECUTE AN AGREEMENT WITHOUT COMPETITIVE BIDDING WITH RTMG, LLC TO PROVIDE DIGITAL MARKETING SERVICES TO PROMOTE THE DANIA BEACH CRA DISTRICT IN AN AMOUNT NOT TO EXCEED TWENTY EIGHT THOUSAND TWO HUNDRED DOLLARS (\$28,200.00) FOR A ONE YEAR PERIOD; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Real Time Marketing Group (the "Firm") provides specialized professional services with regard to social media development, engagement and social Search Engine Optimization (SEO) to the Dania Beach CRA; and

WHEREAS, on November 1, 2015 the CRA entered into an agreement with RTMG which expired September 30, 2016; and

WHEREAS, the Community Redevelopment Agency of the City of Dania Beach deems it in its best interest to retain the Firm as the Digital Marketing Consultant to the CRA; and

WHEREAS, the Firm proposes to provide these services for a monthly fee of Two Thousand Three Hundred Fifty Dollars (\$2,350.00) per month not to exceed Twenty Eight Thousand Two Hundred Dollars (\$28,200.00) as set forth in the attached proposal;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DANIA BEACH, FLORIDA:

Section 1. That the foregoing "Whereas" clauses are ratified and confirmed to be true and correct, and they are made a part of and are incorporated into this Resolution by reference.

Section 2. That the CRA Board authorizes an agreement to be executed with the Firm by the proper CRA officials, a copy of which Agreement is attached as Exhibit "A", and made part of and incorporated into this Resolution by this reference for such services; provided, however that no agreement will be effective unless and until it has been executed by all parties.

Section 3. That the CRA is authorized to encumber up to Twenty Eight Thousand, and Two Hundred Dollars (\$28,200.00) to pay for services, as needed, in Fiscal Year 2016-2017.

Section 4. That the CRA Board Chair and CRA Attorney are authorized to make minor revisions to the Agreement relating to digital marketing services as are deemed necessary and proper for the best interests of the CRA.

Section 5. That funding for digital marketing services is planned and appropriated in the Community Redevelopment Agency Trust Fund CRA Professional Services, Account Number 106-52-01-552-31-10 for Fiscal Year 2016-2017.

Section 6. That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

Section 7. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on October 10, 2016.

ATTEST:

LOUISE STILSON, CMC
BOARD SECRETARY

MARCO A. SALVINO, SR.
BOARD CHAIRPERSON

APPROVED AS TO FORM AND CORRECTNESS:

THOMAS J. ANSBRO
CRA ATTORNEY

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
AND RTMG, LLC**

THIS AGREEMENT is made as of October 10, 2016 by and between the DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY, a public body corporate and politic created pursuant to Part III of Chapter 163 Florida Statutes, having an address at 100 West Dania Beach Boulevard, Dania Beach, Florida 33004 (the “CRA”), and RTMG, LLC, a Florida Limited Liability Company, having an address at 417 NW 7th Avenue, Delray Beach 33483 (the “Consultant”).

WHEREAS, the Consultant and CRA, through mutual negotiation, have agreed upon a scope of services, schedule, and fee for Online Marketing Strategy to promote Dania Beach CRA District (the “Project”); and

WHEREAS, the CRA desires to engage the Consultant to perform the services specified below;

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions contained in this Agreement, and for other good and valuable consideration, the adequacy and receipt of which are acknowledged and agreed upon, the parties agree as follows:

1. **Scope of Services/Deliverables.**

The Consultant shall furnish professional services to the CRA as set forth in the Scope of Services for the Project as specified in Exhibit “A” attached to and incorporated into this Agreement.

2. **Term/Commencement Date.**

2.1 This Agreement shall become effective upon execution by both parties and shall remain in effect through September 30, 2017, unless earlier terminated in accordance with Paragraph 8.

2.2 Consultant agrees that time is of the essence and Consultant shall complete each deliverable for the Project within the timeframes set forth in the Project and Payment Schedule, unless extended by the CRA Manager.

3. **Compensation and Payment.**

3.1 The Consultant shall be compensated as follows:
\$28,200.00, to be paid \$2,350.00 monthly, not to exceed \$28,200.00.

- 3.2 The Consultant shall invoice the CRA upon the completion of each task or deliverable in accordance with the Project Schedule or on a monthly basis if the Project Schedule does not otherwise specify.
- 3.3 The CRA shall pay Consultant in accordance with the Florida Prompt Payment Act.
- 3.4 If a dispute should occur regarding an invoice submitted, the CRA Executive Director may withhold payment of the disputed amount and may pay to the Consultant the undisputed portion of the invoice. Upon written request of the CRA Executive Director, the Consultant shall provide written documentation to justify the invoice. Any compensation disputes shall be decided by the CRA Executive Director whose decision shall be final.

4. **Subconsultants.**

- 4.1 The Consultant shall be responsible for all payments to any subconsultants and shall maintain responsibility for all work related to the Project.
- 4.2 Any subconsultants used on the Project must have the prior written approval of the CRA Executive Director.

5. **CRA's Responsibilities.**

The CRA shall:

- 5.1 Furnish to Consultant, at the Consultant's written request, all available maps, plans, existing studies, reports and other data pertinent to the services to be provided by Consultant, in possession of the CRA.
- 5.2 Arrange for access to and make all provisions for Consultant to enter upon real property as required for Consultant to perform services as may be requested in writing by the Consultant.

6. **Consultant's Responsibilities**

The Consultant shall exercise the same degree of care, skill and diligence in the performance of the Project services as is ordinarily provided by a consultant under similar circumstances. If at any time during the term of this Agreement or within one year from the completion of the Project, it is determined that the Consultant's deliverables are incorrect, defective or fail to conform to the Scope of Services of the Project, upon written notification from the CRA Executive Director, the Consultant shall at Consultant's sole expense, immediately correct the work.

7. **Conflict of Interest.**

To avoid any conflict of interest or any appearance of a conflict, Consultant shall not, for the term of this Agreement, provide any consulting services to any private sector entity (developer, corporation, real estate investor, etc.), with regard to any adversarial issues affecting the CRA or the City of Dania Beach. For the purposes of this section, “adversarial” shall mean any development application where CRA staff or staff of the City of Dania Beach is recommending denial or denied the application, administrative appeal or court action in which the CRA or the City is a party.

8. **Termination.**

8.1 The CRA Executive Director without cause may terminate this Agreement upon ten (10) days’ written notice to the Consultant, or immediately with cause.

8.2 Upon receipt of the CRA's written notice of termination, Consultant shall stop work on the Project unless directed otherwise by the CRA Executive Director.

8.3 In the event of termination by the CRA, the Consultant shall be paid for all work accepted by the CRA Executive Director up to the date of termination, provided that the Consultant has first complied with the provisions of Paragraph 8.4.

8.4 The Consultant shall transfer all books, records, reports, working drafts, documents, maps, and data pertaining to the Project to the CRA, in a hard copy and electronic format within fourteen (14) days from the date of the written notice of termination or the date of expiration of this Agreement.

9. **Insurance.**

The Consultant shall secure and maintain throughout the duration of this Agreement insurance of such type and in such amounts as required by the CRA Executive Director. Certificates of Insurance for any required insurance shall be provided to the CRA at the time of execution of this Agreement and certified copies shall be provided if requested. Each policy certificate shall be endorsed with a provision that not less than thirty (30) calendar days’ written notice shall be provided to the CRA before any policy or coverage is cancelled or restricted.

10. **Nondiscrimination.**

10.1 During the term of this Agreement, Consultant shall not discriminate against any of its employees or applicants for employment on the grounds of age, race, creed, religion, color, sex, sexual orientation, disability, national origin, marital status, or political affiliation, and agrees to abide by all federal and state laws regarding nondiscrimination

11. **Attorneys Fees and Waiver of Jury Trial.**

11.1 In the event of any litigation arising out of this Agreement, the prevailing party shall be entitled to recover its attorney fees and costs, including the fees and expenses of any paralegals, law clerks and legal assistants, and including fees and expenses charged for representation at both the trial and appellate levels.

11.2 In the event of any litigation arising out of this Agreement, each party knowingly, irrevocably, voluntarily and intentionally waives its right to trial by jury.

12. **Indemnification.**

12.1 Consultant shall defend, indemnify, and hold harmless the CRA, its officers, agents and employees, from and against any and all demands, claims, losses, suits, liabilities, causes of action, judgment or damages, arising out of, related to, or any way connected with Consultant's performance or non-performance of any provision of this Agreement including, but not limited to, liabilities arising from contracts between the Consultant and third parties made pursuant to this Agreement. Consultant shall reimburse the CRA for all its expenses including reasonable attorney fees and costs incurred in and about the defense of any such claim or investigation and for any judgment or damages arising out of, related to, or in any way connected with Consultant's performance or non-performance of this Agreement.

12.2 The provisions of this section shall survive termination of this Agreement.

13. **Notices/Authorized Representatives.**

Any notices required by this Agreement shall be in writing and shall be deemed to have been properly given if transmitted by hand-delivery, by registered or certified mail with postage prepaid return receipt requested, or by a private postal service, addressed to the parties (or their successors) at the following addresses:

For the CRA: Rachel Bach
Executive Director
Dania Beach Community Redevelopment Agency
100 West Dania Beach Boulevard
Dania Beach, Florida 33004

For The Consultant: Terra Spero
Real Time Marketing Group
417 NW 7 Street
Delray Beach, Florida 33444

14. **Governing Law.**

This Agreement shall be construed in accordance with and governed by the laws of the State of Florida. Exclusive venue for any litigation arising out of this Agreement shall be in Broward County, Florida.

15. **Entire Agreement/Modification/Amendment.**

15.1 This writing contains the entire Agreement of the parties and supercedes any prior oral or written representations. No representations were made or relied upon by either party, other than those that are expressly set forth in this Agreement.

15.2 No agent, employee, or other representative of either party is empowered to modify or amend the terms of this Agreement, unless executed with the same formality as this document.

16. **Ownership and Access to Records and Audits.**

16.1 All records, books, documents, maps, data, deliverables, papers and financial information (the "records") that result from the Consultant providing services to the CRA under this Agreement shall be the property of the CRA.

16.2 The CRA Executive Director or her designee shall, during the term of this Agreement and for a period of three (3) years from the date of termination of this Agreement, have access to and the right to examine and audit any records of the Consultant involving transactions related to this Agreement.

16.3 The CRA may cancel this Agreement for refusal by the Consultant to allow access by the CRA Executive Director or her designee to any records pertaining to work performed under this Agreement that are subject to the provisions of Chapter 119, Florida Statutes.

17. **Nonassignability.**

This Agreement shall not be assigned or transferred in whole or in part or transferred by Consultant unless such assignment is first approved in writing by the CRA Executive Director. The CRA is relying upon the apparent qualifications and personal expertise of the Consultant, and such firm's familiarity with the CRA's circumstances and desires.

18. **Severability.**

If any term or provision of this Agreement shall to any extent be held invalid or unenforceable, the remainder of this Agreement shall not be affected and each remaining term and provision of this Agreement shall be valid and be enforceable to the fullest extent permitted by law.

19. **Independent Contractor.**

The Consultant and its employees, volunteers and agents shall be and remain independent contractors and not agents or employees of the CRA with respect to all of the acts and services performed by and under the terms of this Agreement. This Agreement shall not in any way be construed to create a partnership, association or any other kind of joint undertaking, enterprise or venture between the parties.

20. **Compliance with Laws.**

The Consultant shall comply with all applicable laws, ordinances, rules, regulations, and lawful orders of public authorities relating to the Project.

21. **Waiver**

The failure of either party to this Agreement to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver of the violation or breach, or of any future violation, breach or wrongful conduct.

22. **Survival of Provisions**

Any terms or conditions of either this Agreement that require acts beyond the date of the term of the Agreement shall survive termination of the Agreement, shall remain in full force and effect unless and until the terms or conditions are completed and shall be fully enforceable by either party.

23. **Prohibition Of Contingency Fees.**

The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person(s), company, corporation, individual or firm, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement.

24. **Counterparts.**

This Agreement may be executed in several counterparts, each of which shall be deemed original and such counterparts shall constitute one and the same instrument.

25. **Public Records.**

Contractor agrees to keep and maintain public records in Contractor's possession or control in connection with Contractor's performance under this Agreement. Contractor additionally agrees to comply specifically with the provisions of Section 119.0701, Florida Statutes. Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law, for the duration of the Agreement, and following completion of the Agreement until the records are transferred to the City.

Upon request from the City custodian of public records, Contractor shall provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by Chapter 119, Florida Statutes, or as otherwise provided by law.

Unless otherwise provided by law, any and all records, including but not limited to reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of the City.

Upon completion of this Agreement or in the event of termination by either party, any and all public records relating to the Agreement in the possession of the Contractor shall be delivered by the Contractor to the City Manager, at no cost to the City, within seven (7) days. All such records stored electronically by Contractor shall be delivered to the City in a format that is compatible with the City's information technology systems. Once the public records have been delivered upon completion or termination of this Agreement, the Contractor shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.

Any compensation due to Contractor shall be withheld until all records are received as provided in this Agreement.

Contractor’s failure or refusal to comply with the provisions of this section shall result in the immediate termination of this Agreement by the City.

Section 119.0701(2)(a), Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS.

Custodian of Records:	LOUISE STILSON, CITY CLERK
Mailing Address:	100 W. Dania Beach Boulevard Dania Beach, Florida 33004
Telephone number:	954-924-9800, Ext. 3623
Email:	lstilson@ci.dania-beach.fl.us

IN WITNESS OF THE FOREGOING, the parties execute this Agreement on the respective dates under each signature:

Attest:	DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
 _____ Louise Stilson, CRA Board Clerk	By:_____ Rachel Bach, CRA Executive Director
 Approved as to Form and Correctness:	Date:_____
 _____ Thomas J. Ansbrosio, CRA Attorney	

CONSULTANT:

**RTMG, LLC, a Florida Limited Liability
Company**

WITNESSES:

SIGNATURE

PRINT Name

SIGNATURE

PRINT Name

SIGNATURE

PRINT Name

Title

Date: _____

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me on _____ 2016, by
_____, as _____ of RTMG, LLC, a Florida Limited Liability Company.
He/she is personally known to me or produced _____ as
identification and did (did not) take an oath.

My Commission Expires:

NOTARY PUBLIC
State of Florida

EXHIBIT “A”

SCOPE OF SERVICES FOR THE PROJECT ATTACHED



RTMG, LLC PROPOSAL

Scope of Services Dania Beach CRA

Digital Media

GOALS FOR ONLINE MARKETING STRATEGY

- Increase awareness and buzz for the Dania Beach CRA District & Activities
- Educate public on events, businesses, promotions in the Dania Beach CRA District
- Create awareness about the transition and opportunities in the Dania Beach CRA District
- Support destination loyalty by monitoring for and addressing comments in conjunction with team members
- Establish measurements with benchmarks and evaluate traffic to determine the successful direction of campaigns and recommended development for future digital marketing plans

APPROACH

The majority of engagements will be aimed at driving community development and awareness focusing on the history and the future of the area. During this period the agency will continue monitoring the progress of the campaigns and provide monthly reporting on results, in addition to recommendation for ongoing strategy.

MARKETING SERVICES

SOCIAL MEDIA DEVELOPMENT, ENGAGEMENT AND SOCIAL SEO

The agency will support the internal team in the daily, ongoing social media management activities. This will be a partnership role between the CRA team, the community merchants, and the selected agency.

SOCIAL MEDIA CONSULTATION ACTIVITIES FOR DANIA BEACH CRA, THE PATCH GARDEN, AND A 45-DAY CAMPAIGN FOR THE DANIA BEACH ARTS & SEAFOOD CELEBRATION

- Weekly Monitoring: Brand mentions in online media, social media
- Monthly Reporting: Audience, traffic, engagement, conversions
- Weekly Phone Call / Emails to Review:
 - Coming week's content
 - Strategy
 - Promotion suggestions
 - Tactics, best practices
- Monthly Engagement: Devise promotion concepts, research, evaluate and select



tools for implementation, oversee and direct team on progress and ongoing activities to increase engagement

- Development with internal team a monthly calendar that focuses on events, activities, and promotions to provide scheduled daily posts on Facebook.
- Social media ads management
 - Facebook ad buys
 - Facebook ad measurement
 - Running 10 – 15 unique campaigns targeting different demographics on a monthly basis
 - Development of all ad designs
 - Measurement and evaluation of all campaigns
 - Management and optimization of all advertising buys based upon social bids for demographic
 - YouTube ad buys as determined necessary

PROJECT MANAGER. The agency will assign a Project Manager who will be the Client's primary contact regarding the account. As the person with the most knowledge of your account, all questions regarding the Services and billing should be initially directed to your Project Manager for resolution. The agency reserves the right to change your client manager as needed to best serve your account.

WEBSITE PAGE CONSULTING The agency will assist in updating the Dania Beach Arts & Seafood Celebration website or provide videos for staff to update the site. RTMG will allocate 1 hour per month in updating The Dania Beach Arts & Seafood Celebration website at no additional charge, these can be accumulated for a total of 12 hours per year. Additional hours can be purchased in a package of 5 per month for \$250 or at \$75/hour. The PATCH GARDEN website is a user-friendly site, capable of being updated by the internal CRA team, if updates for the site are requested for RTMG, they can be purchased in a package of 5 per month for \$250 or at \$75/hour.

ANNUAL CONTRACT AGREEMENT Although this contract is an annual contract, RealTime Marketing Group will not significantly increase your fees. Unless the scope of work significantly changes, your contract will not be increased more than 5% each year. The fee below is less than a 5% increase over last year's agreement.

MARKETING FEES:

\$2,350 PER MONTH, not to exceed \$28,200 per year.



Additional Budget Items Not Included

RealTime Marketing Group is managing these processes at no upcharge to Dania Beach CRA – the CRA has a credit card on file with Facebook for this service.

Facebook Advertising; Pay-per-click

Facebook advertising is a required service in order to receive the highest value from a Facebook marketing strategy. Using Facebook Pay-Per-Click advertising is necessary in order to obtain the highest engagement within the community. The agency will purchase \$10 - \$20/day in Facebook Pay-Per-Click advertising, to be determined based up season and promotional programs.

Facebook Pay-Per-Click to be paid in advertising, directly to Facebook: \$300 - \$600/month per location

* RealTime Marketing Group is in the top 1% of Facebook ad buyers, and therefore has unique access to a variety of features that allow RTMG clients to get the most out of their advertising buys.

WEBSITE PAGE UPDATING

RTMG is available to assist in updating the Dania Beach CRA website. RTMG will allocate up to 10 hours per month in updating the Dania Beach CRA website for \$500 or will provide an hourly service at \$75/hour.

CONTENT DEVELOPMENT

RTMG is available to write content, blogs, e-mails, website paragraphs, etc., on an as-needed basis. If the Dania Beach CRA would like content developed, we offer a rate of \$80 per 400 word blog – or \$150 per 600 – 800 word article.

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)
--

Approve a Façade and Exterior Grant for Fifth Avenue Real Estate Investors, LLC, formerly known as Collins Market, located at 6 SW 5th Avenue, in an amount not to exceed \$20,000.00

Purchasing Requests ONLY		
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Dept:	Acct #:	Amt:
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Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Memo: Façade and Exterior grant program request for Fifth Avenue Real Estate Investors, LLC, Façade and Exterior grant program request for Fifth Avenue Real Estate Investors, LLC
--

To: CRA Board Members
From: Dan Murphy, Economic Development Manager
Date: October 10, 2016
Re: **FAÇADE AND EXTERIOR GRANT PROGRAM: Fifth Avenue Real Estate Investors, LLC : Formerly known as Collins Market**

Background:

The **Façade and Exterior Program Grant** is a program that was specifically designed to assist businesses located in the CRA to improve the exterior of commercial buildings and sites by creating aesthetic improvements. Enclosed for your review and approval is the application for the former Collins Market to participate in the Façade and Exterior Grant Program. A similar request was previously approved by the CRA Board but postponed at the applicant's request. The following is a brief summary of the application:

The building at 6 SW 5th Avenue is a historic structure built in 1952 as a corner grocery store serving Dania Beach's the northwest neighborhood. Preserving the site's function as a vital community resource on the West Dania Beach Boulevard thoroughfare, the Collins family proposes to repurpose the exterior: New impact windows and front door, new and energy efficient lighting under the a canopy and new paint for brickwork and exterior walls will transform the building. The renovations will be consistent with comparable commercial and office locations and will be consistent with a preschool daycare facility requirements.

Fiscal Impact

Funding is available and budgeted in CRA Fund Account #106-52-08-552-31-42. Remaining funds in this account are \$60,000.

Recommendations:

Approval of the Façade and Exterior Grant Application for **Fifth Avenue Real Estate Investors, LLC** in an amount **not to exceed \$20,000**.

FAÇADE AND EXTERIOR GRANT PROGRAM CHECKLIST

- ☒ Photographs of current condition of site and structures.
- ☒ Architectural renderings of proposed façade improvements in color.
- ☒ A detailed outline of all proposed improvements with cost estimate.
- ☒ If any components of the project pertain to paving, fencing, landscaping, etc., a survey showing location of work is also required.
- ☒ Applicant acknowledges that the property to be improved does not have any delinquent ad valorem taxes and is free of all municipal and county liens, judgments and encumbrances of any kind.
- ☒ Applicant acknowledges that properties that are sold within twenty-four months of receiving grant funding must repay the full amount of the grant and that a **lien** shall be recorded by the CRA against the property in order to secure the right of repayment.
- ☒ Cancelled check of payment to contractor/GC (your 20%). The CRA must receive proof of payment of your 20% via a cancelled check within fifteen (15) days of project start.
- ☒ Applicant must provide the CRA with at least three (3) quotes from a licensed contractor for the proposed work.
- ☒ Both the CRA Façade & Exterior Grant Program application and the CRA Façade & Exterior Grant Program agreement have been signed.
- ☒ Application fee of \$250 has been paid to Community Development Department for a review of proposed project in order to ensure compliance with City codes.
- ☒ **Please Note:** The properly executed Declaration of Restrictive Covenants must be recorded in the Broward County public records and a recorded copy provided to the CRA within ten days of receipt of the executed Program Grant Agreement. No Grant funds will be disbursed for the project before this is done.

Sheradi C. Monroe
Signature

08-16-2016
Date

| **Sheradi Collins Monroe**/president, **Fifth Avenue Real Estate Investors LLC**
Printed name

Dania Beach Community Redevelopment Agency (CRA) FAÇADE and Exterior GRANT PROGRAM

About the Program

The CRA Façade Grant Program is an incentive available to businesses located in the CRA on either side of US-1/Federal Highway from Old Griffin Road to Sheridan Street, and on Dania Beach Blvd from SW 5th Avenue to Gulfstream Road, for aesthetic improvements to the exterior of a commercial building and site. Painting of the building, installation of awnings, new doors/windows, landscaping, and brick pavers are typical improvements covered by the Façade Grant Program.

This program is subject to funding availability. All applications will be scored based on the following criteria and in the event that multiple completed applications are received within a 30 day window, the highest scoring applications shall prevail. The CRA may provide a grant of up to \$20,000 with a 20% match from the business. See example below:

	<u>Example</u>
Project Cost:	\$ 25,000
CRA Grant:	\$ 20,000
Owner's Responsibility:	\$ 5,000

Properties that are sold within twenty-four months of receiving grant funding must repay the full amount of the grant. A lien shall be recorded by the CRA against the property in order to secure the right of repayment. Work on the project must begin within sixty (60) days following approval of the grant by the CRA Board. Applicant may reapply if deadline is missed.

- Eligible Improvements include aesthetic improvements to the building structure, such as exterior painting, installation of awnings, new windows and/or doors, and signage.
- Adjoining parking lots, roofs and landscaping are ineligible as stand alone projects however they may be included as a component of the eligible improvements as described above and will only be considered in conjunction with the overall physical facade improvements to the structure.
- Because of limited funding, staff from the CRA will evaluate the submissions and select those projects for submission to the CRA Board that beautify the area, will be a catalyst for economic development.
- All eligible projects will be required to apply for Enterprise Zone funding if applicable.

Please Note

Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board of Commissioners if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.

Scoring

Scoring for applications that are received by the CRA shall be based upon a 100 point value system.

1. Location- 40 Points
Businesses located along US-1/Federal Hwy in the core of the City Center/Downtown area from NW 2nd Street to Stirling Road, and on Dania Beach Blvd from SW 5th Avenue to NE 3rd Avenue shall receive the maximum points allotted in this category. Businesses that are outside of these targeted areas shall receive 20 points.
2. Use of sustainable materials- 20 Points
Sustainable materials might include for example xeriscaping, energy efficient lighting, environmentally sensitive paint or other types of sustainable or green initiatives. The maximum number of points allocated for the category means that the applicant has incorporated numerous green initiatives into their design.

3. In Business longer than three (3) years- 20 Points
If the applicant has been in business between 0-1, they receive 0 points; 1-2 years, they receive an automatic 10 points. If they have been in business 3 years or longer then the applicant will receive the maximum number of points for this category
4. Other renovations and business improvements outside of CRA incentives - 20 points.
If applicant contributes funding, (see table below for contribution point scale) above the required 20% match in order to make additional improvements to their business, they may receive up to 20 points.

CONTRIBUTION POINT SCALE

POINTS	EXTRA CONTRIBUTION AMOUNT
5	\$2,500 - \$4,999
10	\$5,000 - \$7,499
15	\$7,500 - \$9,999
20	\$10,000 and above

SECTION I

The Façade Grant Program benefits are contingent upon funding availability and approval by the CRA Board. Façade Grant Program benefits are not to be construed as an entitlement or right of a property owner or applicant. Grant funding for properties in the designated CRA areas is only available when such funding is consistent with the goals expressed in the CRA Strategic Finance Plan or Community Redevelopment Plan.

Step 1: Application Process

1. Business or property will start the application process by submitting an application to the CRA Staff for initial review. Once submitted to CRA Staff, the applicant must complete the application within thirty (30) calendar days. In conjunction with the initial application submission, a preliminary review of the proposed renovations to the property must be completed by the planning department (see Section II).

A completed application should include:

- A) A photograph of the property showing the area(s) for improvement.
- B) Conceptual design drawing(s) and cost estimate(s) of the proposed improvements. (At this point the CRA may provide conceptual design assistance.)
- C) Once the application is completed, it will initially be reviewed by CRA Staff who will then recommend approval or denial of the application.
- D) The application with a recommendation of approval or denial will be submitted in its entirety to the CRA Board of Commissioners for formal approval or denial.
- E) If the CRA Board approves the project, the CRA will provide the applicant with a Façade Agreement. The property owner shall not begin construction (Grants cannot be applied retroactively for work previously completed) until the Grant Agreement is signed by all parties. Improvements completed prior to approval by the CRA Board, **will not** be eligible for reimbursement.

SECTION II

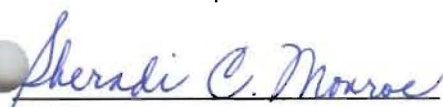
PLEASE READ THE FOLLOWING PRIOR TO APPLICATION SUBMITTAL

- File complete application with Planning Department for preliminary review with required \$250.00 review fee.
- The application for planning department review must include **all** of the following items: Photographs of current condition of site and structures, architectural renderings of proposed façade improvements in color, a detailed outline of all proposed improvements with cost estimate. If any components of the project pertain to paving, fencing, landscaping, etc. a survey showing location of work is also required.
- Applicants are highly encouraged to address all components of the building façade including but not limited to painting, awnings, window/doors, lighting and signage to compliment the vision of the CRA plan.
- Owners of properties listed for sale may not apply for grant funding. Properties sold within twenty-four months of receiving grant funding **must repay the full amount**.



- After approval by the CRA Board, the CRA will provide the applicant with an approved Grant Agreement for signature. The property owner shall not begin construction (Grants cannot be applied retroactively for work previously completed) until the Grant Agreement is signed by all parties. Improvements completed prior to approval by the CRA Board, will not be eligible for reimbursement.
- If deemed necessary, the CRA reserves the right to have the application and its contents evaluated and analyzed by an outside third party including but not limited to; the proposed business plan, partnership/ownership information with equity positions, mortgage on the property, lease agreements, letter of Intent from lending institution and any other documents provided by the applicant.
- If your site plan or application request includes landscaping, the landscaping must consist of species and varieties of native plants that are drought tolerant require little irrigation and withstand the environmental conditions of Dania Beach. Irrigation systems must prevent over spray and water waste and it is recommended a drip irrigation system be installed.
- Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.

I have read completely and understand the program, including the application guidelines and grant reimbursement process.


Applicant Signature

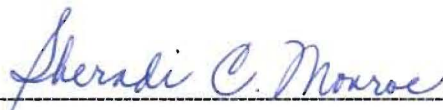
08-16-2016
Date _____

Sheradi Collins Monroe/president, Fifth Avenue Real Estate Investors LLC

Property Owner

**Step 2: Construction/Payment by the CRA/City of Dania Beach:**

1. If your contractor agrees to wait for payment until a check is issued by the CRA of Dania Beach, you must submit an invoice for the work for both you and your contractor, a letter from you indicating the work is complete and you are satisfied with the job.
2. If your contractor(s) requires payment upon completion of the work you must pay the invoice. You may then provide the CRA/City of Dania Beach with the paid invoice and/or a copy of *both* sides of the cancelled check. It is also recommended that you obtain a release from your contractor in consideration of final payment
3. A CRA/City of Dania Beach staff member will visit the property and take a photograph of the completed project. A check will be issued in your name.



Signature of Applicant

Please Note

Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.

FAÇADE PROGRAM APPLICATION

Date of Application: 08-16-2016

1. Address of project requesting incentive: 6 S.W. 5 Avenue, Dania Beach FL 33004
2. Name of Applicant: Fifth Avenue Real Estate Investors LLC

Address of Applicant: 22 S.W. 5 Avenue, Dania Beach FL 33004

Phone: (954) 922-3981

Fax: (954) 923-0951

Email: monroe73@aol.com

3. Does the applicant own property? ☒ Yes ☐ No

If "No" box is checked, when will property be in control (own or long-term lease) of applicant?

Indicate the owning entity of the property (i.e. name on property title) Fifth Avenue Real Estate Investors LLC

4. **Project Description: In keeping with the CRA mission of revitalizing the City and its neighborhoods and meeting a primary goal of the Dania Beach CRA Brothers Keepers Challenge (BKC) of securing a daycare facility in the Sun Garden Isles/College Gardens neighborhoods to address the critical and pressing need for preschool education, the business location of 6 SW 5 Avenue, Dania Beach is now home of Global Learners Academy – a preschool education program for ages 1-5 year olds.**

There are 1750 pre-school age children in Dania Beach, but less than half are enrolled in pre-school education programs because quality child care options in Dania Beach are severely limited.

The facility located at 6 SW 5 Avenue was constructed in 1952 by M. Sterling Collins and brothers and operated as a corner grocery store for over 60 years, fulfilling a need of local residents at that time. This location has now become the site of a business which addresses the most vital current need of our community – the lack of quality educational care for preschool age children.

Pre-school education improves school readiness of young children, increasing their ability to read on grade level, graduate from high school and avoid becoming involved in criminal activity.

Additionally, youth who excel academically are more likely to secure gainful employment and contribute to the betterment of their community. At present, more than 20% of Dania Beach households are below federal poverty levels, and as many as 54% of Dania Beach households are economically challenged.

Global Learners Academy at 6 SW 5 Avenue is the facility that will support the Dania Beach CRA in meeting the primary goal of its BKC Program to ensure all children enter school cognitively, physically, socially and emotionally ready.

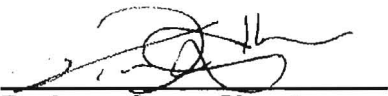
Exterior improvements to 6 SW 5 Avenue include (1) impact windows and front entry doors to allow for natural light into the building while maintaining a secure facility, and (2) energy-efficient flush lighting under the front canopy to produce a well-lit environment for parent drop-off and pick-up of children during early morning and evening hours, and (3) painting of the building's exterior with environmentally sensitive products to freshen its look.

See photos and architectural rendering, page 9

With the assistance of the Façade Grant, these renovations appropriately support the CRA's vision – “Established in History, Preparing for Tomorrow” and its goal of preparing area youth to become productive, positively-contributing residents.

5. Total Project Cost: \$27,250.00 Total Funding Request: \$20,000

Authorized Representative


Business Owner Signature

Tocco M. Williams/Global Learners Academy

Print Name


Property Owner Signature
(If different)

Sheradi C. Monroe/Fifth Avenue Real Estate Investors

Print Name

The Façade Grant Program benefits are contingent upon funding availability and approval by the CRA Board. Façade Grant Program benefits are not to be construed as an entitlement or right of a property owner or applicant. Grant funding for properties in the CRA boundaries is only available when such funding is consistent with the goals expressed in the CRA Strategic Finance Plan or Community Redevelopment Plan.

Please Note

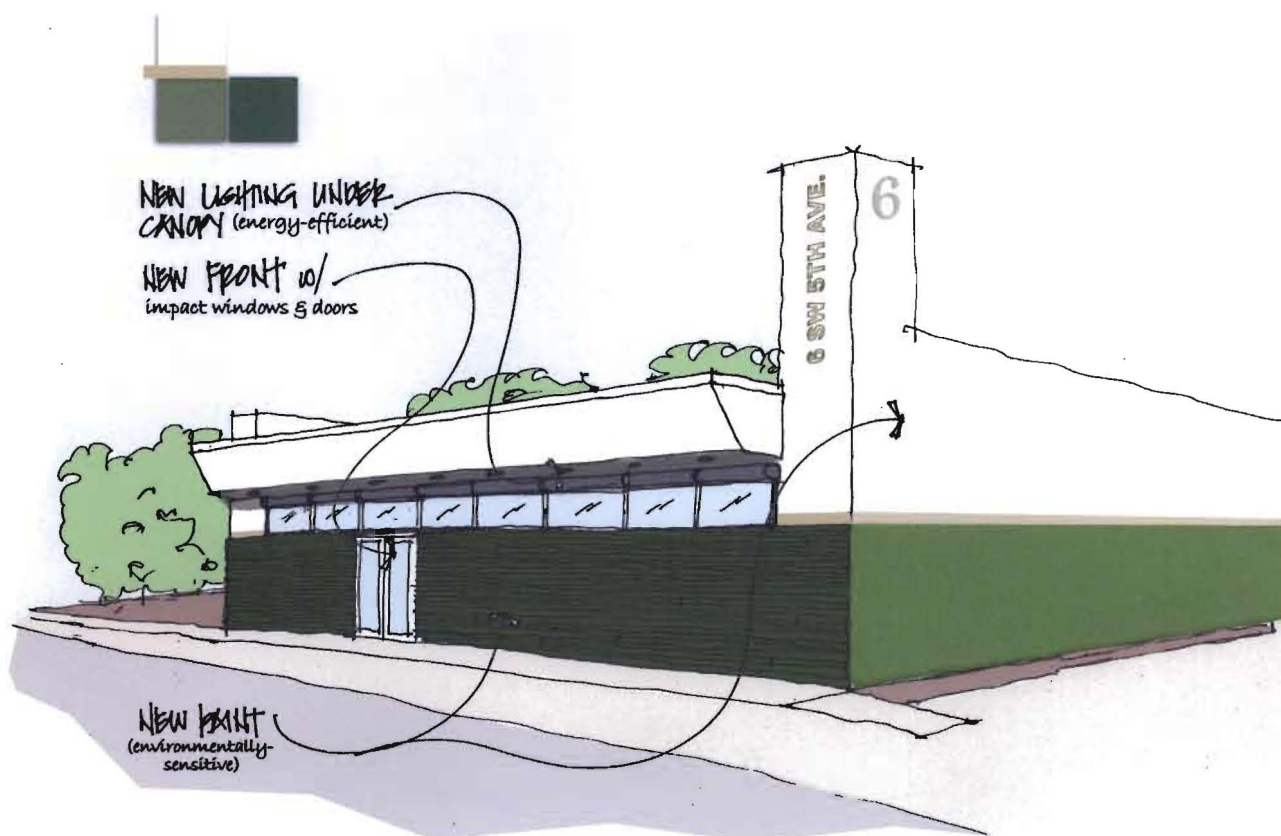
Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.



Collins Market, 1952



Current photo, 2016



Architectural Rendering of facade improvements include:

- **New Impact Windows and Front Entry Doors;**
- **New Lighting** under canopy (energy-efficient, flush installation); and
- **New Paint** for brickwork and exterior walls.

The following is an update of original quote submitted by Coastal Contracting on 5-04-15.

Subject: UPDATED Quote

From: Gary J. McGeddy coastalhollywood@aol.com
Coastal Contracting & Development, Inc.
P. O. BOX 22-3976 Hollywood, Florida 33022-3976
Ph. 954-920-7444 - Fax: 954-927-4480
CBC 053647

To: kcf9321 kcf9321@aol.com
Fifth Avenue Real Estate Investors

Date: Mon, Aug 15, 2016 3:56 pm

REVISED PROPOSAL

Based on the information included in your email,
We propose to supply and install the following:

Demolition and Temporary Enclosure.....	\$ 3,500
Impact windows and entrance.....	14,000
Electric- Allowance.....	3,000
Paint Front of Store.....	950
Admin and Profit.....	\$ 3,500
Total Bid.....	\$24,950

Coastal Contracting & Development, Inc.

P. O. BOX 22-3976
Hollywood, Florida 33022-3976
Ph. 954-920-7444 - Fax: 954-927-4480

CoastalHollywood@aol.com

CBC 053647

May 4, 2015

Kim Ford
Dania Beach Market
6 SW 5th Ave.
Dania Beach, FL

ESTIMATE

We, Coastal Contracting & Development, Inc., hereby propose to complete the façade renovation for the Dania Beach Market at 6 SW 5th Ave in Dania Beach for the amount below:

Demolition and Temporary Enclosure	4,500.00
Entire Impact Storefront	18,000.00
Paint Front of Building	950.00
Trees on North Side – Allowance	3,000.00
Electric – Allowance	3,500.00
Subtotal	29,950.00
OH & Profit (15%)	4,492.50
TOTAL	\$34,442.50

Please let me know if you have any questions.

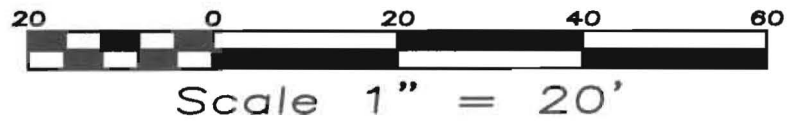
Sincerely,

Gary McGeddy

Gary J. McGeddy
President



MAP OF BOUNDARY SURVEY
SHEET 2 OF 2



(PLATTED AS COCONUT AVENUE)
W. DANIA BEACH BOULEVARD
50' RIGHT-OF-WAY
20' ASPHALT PAVEMENT

N.75°07'58"E. 108.50'

ASPHALT PAVEMENT
LOT 1, BLOCK 19

ONE STORY COMMERCIAL BUILDING
FOLIO # 504234012740
LOT 4, BLOCK 19

LOT 5, BLOCK 19

EP,13'N

BEARING BASIS
(PLAT)
S.75°07'58"W.
108.50'R, 108.40'W

FIP1/2", NO ID
0.7'E, 0.0'S

FIR5/8", NO ID
AT BLOCK CORNER

W. RIGHT-OF-WAY LINE

LOT 2, BLOCK 19

N.00°22'41"W. 103.30'

LOT 3, BLOCK 19

SP&C

F/C, 0.3'S, 0.7'E

ASPHALT PAVEMENT

NO ACCESS

S.75°07'58"W. 108.50'

EP,12.5'N

EP,2.4'N

FIP5/8", NO ID
0.7'E, 0.0'N
BLOCK CORNER

EP,9'E

21' ASPHALT PAVEMENT
40' RIGHT-OF-WAY

S.W. 5TH AVENUE
(PLATTED AS THORVALDSEN AVENUE)

ASPHALT PAVEMENT

SP&C

BW, 0.6'E

4' WALK

6' PARKWAY

BEARING BASIS (ASSUMED)

ADDOMA Consulting

Building Contractors

Proposal

Client Contact Information:

Fifth Avenue Real Estate Investors c/o Sheradi Collins Monroe

RE: Façade Renovation - Global Learners Academy

6 SW 5 Avenue, Dania Beach FL 33004

954-922-3981, 954-258-3399

ADDOMA Consulting is pleased to provide the following:

High level and assumptive consideration(s) for the pending **Global Learners Academy** construction and renovation work to be performed at the address stated above. Projections were made based on a preliminary rendering and information, along with input from the client(s).

Construction services for the construction and renovation of property to include: Building – Demolition, rough and finish structural construction to complete the build-out as depicted in architectural rendition, specifically impact doors and windows, upper building signage and exterior painting on front (east & north) façade, and electrical with new lighting across the front (east side) of the structure.

All labor and construction materials and will be furnished by the contractor(s).
All construction debris will be removed from the property.

Total: Twenty Seven Thousand Two Hundred Fifty (\$27,250.00) Dollars

Terms: TBD

Please note: Construction project management services (only) can be made available for this project. Inquire if interested. Thank you for the opportunity to assist in your improvement needs!

Ruben Turner
(P) 954-822-7388

@ADDOMA - - A New Day is Dawning...!

PROPOSAL

SMG Contractors
2901 W. Cypress Creek Road
Suite 111
Fort Lauderdale, FL 33309
Phone: (754) 444-7569
E-mail: Sam.Joseph@smgcontractors.com
Web: www.smgcontractors.com

Proposal No: 15-0525
Attention: Ms. Kim Ford
Address: 6 SW 5th Avenue
Dania Beach, FL
Phone: (954) 258-3399
E-Mail: kcf9321@aol.com

Project:

Global Learners Academy

Proposal is based on rendering provided at walk-thru

NO.	DESCRIPTION	TOTAL
1	We propose to provide all material, labor, and equipment to carry out the following:	
2		
3	Engineering	
4	Engineering drawings and approvals for window opening (\$2,000 allowance)	
5		
6	Demolition and Carpentry	
7	Remove asphalt drive from front of store	
8	Cut open opening at masonry wall	
9	Install header and beams for window installation	
10	Stucco & brick patch areas to match existing	
11	Install temporary wall for at window opening	
12	Install sidewalk	
13	Sawcut existing sidewalk and install ADA ramp	
14	Dumpster	
15		
16	Landscaping	
17	Plant (9) 10 foot silver buttonwood trees along east and west side of building	
18	Plant sod along front of building (approx 360 sf)	
19	Install irrigation system and controls (approx 150')	
20		
21	Doors & Windows	
22	Purchase and install impact doors	
23	Purchase and install impact windows	
24		
25	Finishes	
26	Prime and paint building exterior (2 colors)	
27	Patch minor cracks and holes along walls	
28		
29	Electrical	
30	Purchase and install (8) high hats	
31	Install electrical circuit for future sign	
32	Remove existing light fixtures and abandoned conduits	
33		
34	OH&P	
35		
36	Excluded:	
37	Permit Fees: \$4,400 (approx)	
38		
39		
40		
41	Authorized By: <u>Sam Joseph, President</u>	Date _____
42		
43	To accept this quotation, sign below and return:	
44		
45		
46	Authorized Representative _____	Date _____
		Total \$ 58,300

DISCLAIMER: Quotation prepared by: Sam Joseph. This is a quotation on the goods named above, subject to the conditions note below: Price is good for 30 days. Where applicable, General Contractor to ensure backing schedule to be provided prior to drywall installation. Price includes work being done during normal business hours Monday thru Friday 8 am - 5 pm. Work will be completed in a professional manner leaving areas clean. All debris will be removed to a dumpster that will be provided by contractor.

Thanks for letting us serve you!

PAYMENT DATE
05/15/2015
COLLECTION STATION
City Hall Window 1
RECEIVED FROM
STERLING COLLINS
DESCRIPTION
6 SW 5 AVE

City of Dania Beach
100 W. Dania Beach Blvd.
Dania Beach, FL 33004

BATCH NO.
2015-08000730
RECEIPT NO.
2015-00032856
CASHIER
fincashier1

PAYMENT CODE	RECEIPT DESCRIPTION		TRANSACTION AMOUNT
ZR	Zoning Review Fees 6 SW 5 AVE		\$250.00
Payments:	Type	Detail	Amount
	Check	3188	\$250.00
Total Amount:			\$250.00

Prepared by and return to:

Theda J. Collins, Esq.
3115 N 38 Avenue
Hollywood, FL 33021

Memorandum of Lease

THIS MEMORANDUM OF LEASE is made and entered into this 29th day of July, 2016, by and between **FIFTH AVENUE REAL ESTATE INVESTORS, LLC**, a Florida limited liability company (the "Lessor"), having an address of 22 SW 3rd Avenue, Dania Beach, FL 33004, and **TOCCARRO MARIE WILLIAMS**, sole proprietor, d/b/a **GLOBAL LEARNERS ACADEMY** (the "Lessee"), having an address of 1261 E. Golfview Drive, Pembroke Pines, FL 33026.

WITNESSETH:

WHEREAS, Lessor is the owner of that certain parcel of land located in Broward County, Florida, more particularly described in Exhibit A hereto (the "Premises") and commonly known as 6 S. W. 5th Avenue, Dania Beach, FL33004; and

WHEREAS, Lessor and Lessee have contemporaneously entered into a Lease (the "Lease"), whereby Lessee will lease the Premises from Lessor; and

WHEREAS, Lessor and Lessee desire to execute this Memorandum of Lease to evidence said Lease and certain of the terms therein for the purpose of placing the same of record in Broward County, Florida, specifically the portion of the Lease set forth in paragraph 8(f) which prohibits Lessee from allowing construction or other liens to be placed against Lessor's property interest..

NOW, THEREFORE, in consideration of the sum of Ten (\$10.00) Dollars and other good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged, the Lessor has heretofore leased the Premises to the Lessee upon the terms and conditions of the Lease, including, without limitation, the following:

- (1) The term of the Lease shall commence on the date specified in the Lease and expire five (5) years thereafter, subject however to the terms and conditions more particularly set forth in the Lease.
- (2) The Lease contains the following language at Paragraph 8(f): **LESSOR'S INTEREST SHALL NOT BE SUBJECT TO LIENS FOR IMPROVEMENTS MADE BY LESSEE (F.S. 713.10)**. Lessee will not suffer or permit any Construction Liens to be filed against the Premises or any interest therein during the Term or any renewal period; or those items purported to be for labor or materials supplied to or for the benefit of the Lessee, or any contractor or subcontractor employed or claiming to be employed by Lessee and shall obtain Waivers of Liens from all contractors and workmen performing work at or on the Premises. Lessee shall notify all contractors making improvements of this provision. If any Construction Lien be filed against the Premises, Lessee shall, within thirty (30)

days after notice of filing, cause the same to be discharged by payment, bond, or Order of Court, and if Lessee shall fail to do so, Lessor may, in addition to any other right or remedy herein provided, pay the amount of any such lien and Lessee will thereby be liable to the Lessor for the amount paid and any expenses including attorneys' fees incurred plus interest at 18% per annum, and said amount owed to the Lessor by the Lessee shall be deemed Additional Rent for the Premises and shall be due and payable by the Lessee to the Lessor on the first day of the next following month

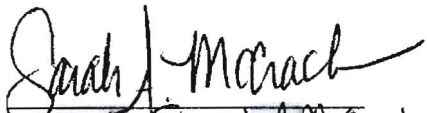
- (3) The Premises which are the subject of the Lease is the only property subject to a lease for the Premises
- (4) All other terms, conditions, rights and remedies of the parties to the Lease are specifically set forth in the Lease.
- (5) This Memorandum of Lease may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute the same instrument.

IN WITNESS WHEREOF, the Lessor and Lessee hereto have caused this Memorandum of Lease to be executed by and their duly authorized offices as of the day and year first above written.

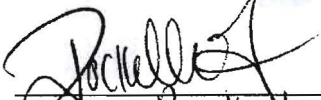
WITNESSES:

LESSOR:

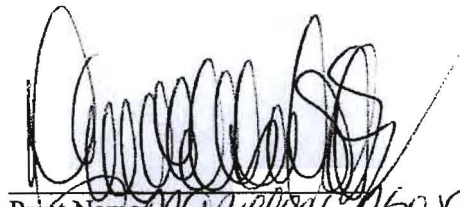
FIFTH AVENUE REAL ESTATE
INVESTORS, LLC, a Florida limited liability
company


Print Name: Sarah A. McCracken

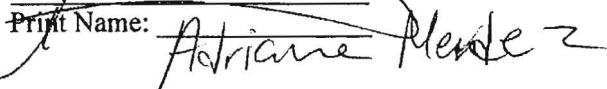
By: 
Sheradi C. Monroe, President


Print Name: Rochelle Toro

LESSEE:


Print Name: Toccarr Marie Williams


Toccarr Marie Williams
Sole proprietor
d/b/a GLOBAL LEARNERS ACADEMY


Print Name: Adriane Mendez

STATE OF FLORIDA)

COUNTY OF OSCEOLA)

The foregoing was acknowledged before me by **SHERADI C. MONROE** this 11th day of August, 2016, who _____ is personally known to me, or who ☒ produced FLDLC 452-780-55-882-Das as identification.

Heidi Leann Haynes
Notary Public, State of Florida at Large

My Commission expires: 8/3/2019
Notary: Print Name Heidi Leann Haynes



Heidi Leann Haynes
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF906009
Expires 8/3/2019

STATE OF FLORIDA)

COUNTY OF BROWARD)

The foregoing was acknowledged before me by **TOCCARRO MARIE WILLIAMS**, this 29th day of July, 2016, who _____ is personally known to me, or who FL-D L produced _____ as identification.

[Signature]
Notary Public, State of Florida at Large

My Commission expires: _____
Notary: Print Name _____

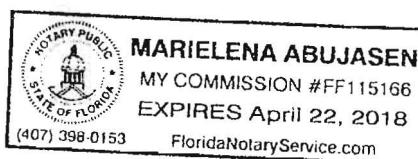


EXHIBIT "A"

Legal Description

Lots 1 and 4, Block 19, TOWN OF DANIA, formerly TOWN OF MODELO, a subdivision according to the Plat thereof, as recorded in Plat Book "B", at Page 49 of the Public Records of Miami-Dade County, Florida; said lands lying, being and situate in Broward County, Florida.



Quote

CC# FC19507-X

Phone: (305)297-4555
J6Services@gmail.com

BILL TO: Fifth Avenue Real Estate Investors
ADDRESS: 6 SW 5th Ave
Dania, Fl. 33004
PHONE No. 954-258-3399

EMAIL: kcf9321@aol.com

DATE: 10/3/2016
ARCHITECT NAME: N/A
PHONE No. N/A

PROJECT NAME: Facade
ADDRESS: Same

ONSITE CONTACT: Sheradi Collins Monroe
PHONE No. 954-922-3981

QTY	DESCRIPTION		
	Budget cost for new facade.		
	Remove existing infill at existing locations for new storefront windows		
	Remove existing lighting at soffit and install new hihats total of 6-8		
	by a Licensed Electricitian		
	Pressure clean exterior of building and repaint (Color TBD)		
	Structural attachments were not issued for proper attachments		
	Exterior sidewalk is to remain unless otherwise stated by an architect		
	and will be a C/O to this contract.		
Exclusions:	Dumpster		
	Plumbing work		
	Exterior wall patching		
	Additional lighting except as noted		
	Plans, Expediting and Permit Cost		
	Sidewalk work		
	Engineering		
	Structural Supports		
	This is a budget cost only. Once drawings are approved by city then	SUBTOTAL	\$ 35,000.00
	pricing shall be evaluated as per plans.	SALES TAX	
		TOTAL	\$ 35,000.00

Initials:

Schedule Date
TBD

THANK YOU FOR
YOUR BUSINESS!

Coastal Contracting & Development, Inc.

P. O. BOX 22-3976
Hollywood, Florida 33022-3976
Ph. 954-920-7444 - Fax: 954-927-4480

CoastalHollywood@aol.com

CBC 053647

August 17, 2016

Kim Ford
Dania Beach Market
6 SW 5th Ave.
Dania Beach, FL

ESTIMATE

We, Coastal Contracting & Development, Inc., hereby propose to complete the façade renovation for the Dania Beach Market at 6 SW 5th Ave in Dania Beach for the amount below:

Demolition and Temporary Enclosure	3,500.00
Impact Windows and Entrance • 8 Windows (6'x3') • Doors Double Glass (6'x6'8")	14,000.00
Electric – Allowance	3,000.00
Paint Front of Store	950.00
Subtotal	21,450.00
Administration and Profit	3,500.00
TOTAL	\$24,950.00

Exclusions

- Sidewalks
- Landscaping
- Signage
- Permit Fees

Please let me know if you have any questions.

Sincerely,

Gary McGeddy

Gary J. McGeddy
President

CONSTRUCTION REQUIREMENTS

ROOF HEIGHT AVERAGE: 22'-0" A.F.F.

OCCUPANCY: EDUCATIONAL
TOTAL SF. OF COMBINED UNITS:
TOTAL TENANT AREA: AS NOTED
TYPE III B UNPROTECTED REQUIREMENTS:
INT. BRG. WALLS: N.C.
INT. NON-BRG. PART.: N.R.
COLUMNS: N.C.
BEAMS, GIRDERS,
TRUSSES & ARCHES: N.C.
FLOORS & ROOF/CEILING: N.C.
ROOFS & ROOF/CEILING: N.C.
EXT. BRG. WALLS: N.C.
EXT. NONBRG. WALLS: N.C.
FLOORS (ON GRADE): NO REQUIREMENT

EXITS CLASS 2
PER NFPA 101

OCCUPANCY LOAD CALCULATIONS

CLASSROOM #1: 200 SF/200-10 PEOPLE
CLASSROOM #2: 200 SF/200-10 PEOPLE
MULTI FUNCTION AREA #1: 400 SF/200-10 PEOPLE
MULTI FUNCTION AREA #2: 400 SF/200-10 PEOPLE
RECEPTION AREA: 100 SF/100-10 PEOPLE
OFFICE: 100 SF/100-10 PEOPLE
LOUNGE: 100 SF/100-10 PEOPLE
KITCHEN: 100 SF/100-10 PEOPLE

TOTAL INDOOR SF: 1000 SF
TOTAL OCCUPANCY LOAD: 1000 PEOPLE

SEE TABLE 1004.1.1 FOR 2014 5TH ED.

FIXTURE COUNT:

LAV: 1-200 = (1) MALE, (1) FEMALE
N.C.: 1-150 MALE = (1) MALE
N.C.: 1-150 FEMALE = (1) FEMALE
1 PER 1000 PERSON DRINKING FOUNTAIN
AS PER F.B.C. 2014 5TH ED.

CONSTRUCTION TYPE - III B
ALTERATION LEVEL-2
PRESCRIPTIVE COMPLIANCE METHOD

DOOR SCHEDULE									
DOOR NO.	W	H	W	MATL.	TYPE	FINISH	SWITCH	LOCKING	REMARKS
1	7'-0"	6'-6"	1 3/4"	ALUM.	ALUM. W/ GLASS	NEW	KEYED	LOCKSET	NEW DOOR
2	7'-0"	6'-6"	1 3/4"	ALUM.	ALUM.	NEW	---	---	NEW DOOR
3	7'-0"	6'-6"	1 3/4"	ALUM.	ALUM.	NEW	---	---	NEW DOOR
4	7'-0"	6'-6"	1 3/4"	ALUM.	ALUM.	NEW	---	---	NEW DOOR

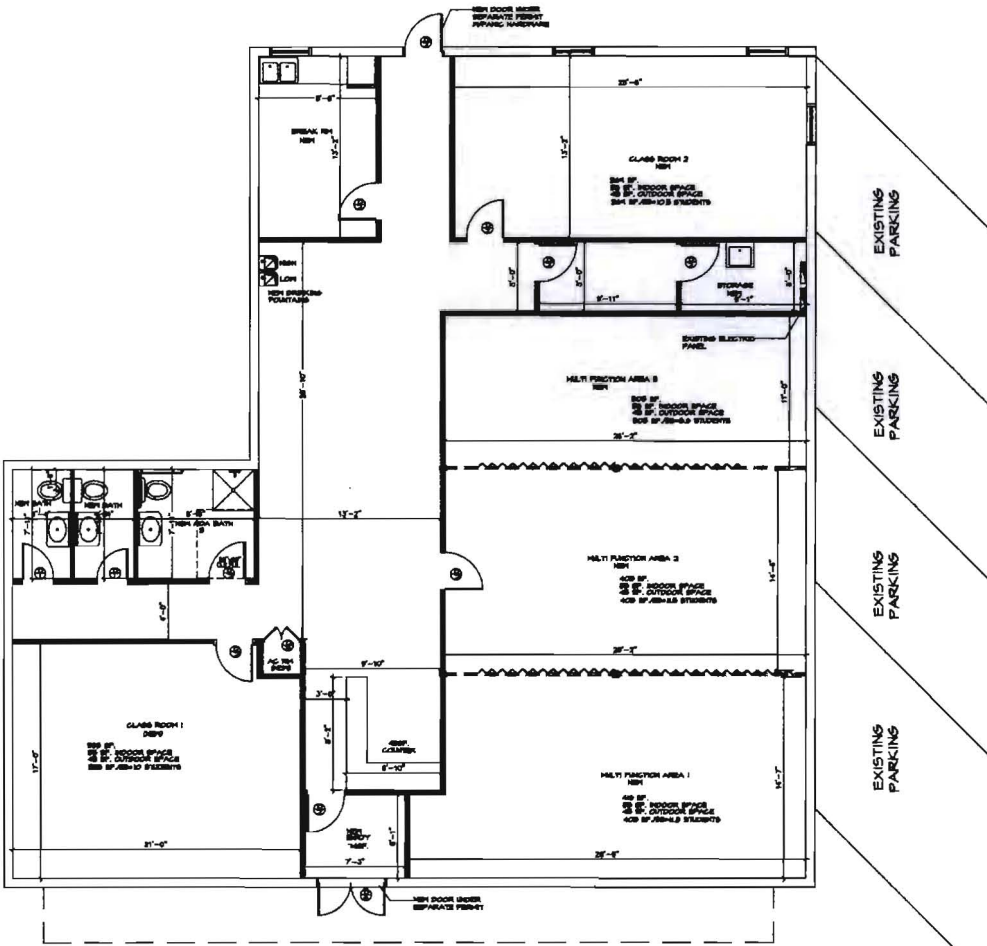
NOTE: CONTRACTOR TO VERIFY S.D. AND FINISHES PRIOR TO PLACING ORDER TO MANUFACTURER. VERIFY MANUFACTURER'S SPECIFICATIONS WITH MANUFACTURER.

NOTE: IF ANY DOOR LOCK SHALL BE REMOVED TO PERMIT OPENING OF THE LOCKED DOOR FROM THE OUT SIDE IN AN EMERGENCY, THE OPENING DEVICE SHALL BE READILY ACCESSIBLE TO THE STAFF.

LEGEND

	NEW MALL		FOOTING MARK
	EXISTING MALL		COLUMN MARK
	TO BE REMOVED		SECTION MARK
	HEADER		

1 NOTES



2 FLOOR PLAN

SCALE: 1/4" = 1'-0"



ARCHITECTURE
ENGINEERING
CONSTRUCTION
30 REMODELING

3000 SW 4TH AVE
SUITE 100
MIAMI, FL 33135
TEL: 305.555.1234
WWW.AMPGROUP.COM



GLOBAL LEARNING ACADEMY
INTERIOR REMODEL
6TH SW 5TH AVE
DANIA BEACH, FL 33004
BROWARD COUNTY, FLORIDA

GLOBAL LEARNING ACADEMY
INTERIOR REMODEL
6TH SW 5TH AVE
DANIA BEACH, FL 33004
BROWARD COUNTY, FLORIDA

DRAWN BY: STG
CHECKED BY: STG
ORIGINAL DATE: 05.25.16
REVISIONS:
BY: STG
DATE: 06.01.16
BY: STG
DATE: 06.01.16
BY: STG
DATE: 06.01.16
BY: STG
DATE: 06.01.16

SHEET TITLE:

FLOOR PLAN
DETAILS

LATEST
REVISION DATE: 06.01.16

PROJECT: 16125
A-1 OF: 5

DBCRA Incentives- Status Report											
Business	Applicant/POC	Address/Phone #	Project Manager/GC	Grant	Amount	Business Contribution	Application Approved	Current Status	Agreement Expires	Jobs Created	New Business
1 Grampa's Bakery	Carol Grampa	17 SW 1st Street 954-923-2177	Leesa Conley	Merchant	\$ 15,000	\$ 20,000	7/6/2011	Completed.			
2 Dania Rexall Pharmacy	Richard Lowy/Craig	16-18 S Federal Hwy 954-921-4661	Leesa Conley	Merchant	\$ 15,000	\$ 18,000	7/6/2011	Completed.			
3 Dockers	John Skinner	318 N Federal Hwy 954-920-7072	Leesa Conley	Merchant	\$ 15,000	\$ 10,000	9/13/2011	Completed.			
4 Paolo's 3s Company	Paolo & Ann DeFrancisci	242 E Dania Bch Blvd 954-921-4970	Leesa Conley	Merchant	\$ 15,000	\$ 561	9/13/2011	Completed.			
5 Jaxson's Ice Cream	Monroe Udell/Jerry	128 S. Federal Hwy 954-923-4445	Jerry	Merchant	\$ 15,000	\$ 7,025	10/5/2011	Completed.			
6 Millennium Fire & Safety	Arnold Nearn	1496-1502 Dixie Hwy 954-922-9136	Civil-Cadd Eng. John King	Façade	\$ 20,000	\$ 7,859	12/8/2011	Completed.			
7 Jaxson's Ice Cream	Monroe Udell/Jerry	128 S. Federal Hwy 954-923-4445	Jerry	Façade	\$ 8,864	\$ 2,216	12/8/2011	Completed.			
8 Grampa's Bakery	Carol Grampa	17 SW 1st Street 954-923-2177	Coastal Contracting	Façade	\$ 20,000	\$ 25,000	1/10/2012	Completed.			
9 The Beauty Factory	Alma Mizell	518 W Dania Bch Blv 954-925-1086	Leesa Conley	Merchant	\$ 15,000	\$ 3,000	1/10/2012	Completed.			
10 The Beauty Factory	Alma Mizell	518 W Dania Bch Blv 954-925-1086	D. Fenstermaker/So. Fl. Woodworkers	Façade	\$ 12,452	\$ 3,113	6/6/2012	Completed.			
11 1000 S. Federal Highway	Deborah Accinelli	1000 S Federal Highway 954-873-4904	Deborah Accinelli	Façade	\$ 20,000	\$ 7,995	6/6/2012	Completed.			
12 Fetch Branding	Luis Rimoli	29 S Federal Highway 954-404-8252	Kevin Karten/K2 Builders	Façade	\$ 20,000	\$ 13,620	7/31/2012	Completed.			
13 Dania Rexall Pharmacy	Richard Lowy/Craig	16-18 S Federal Hwy 954-921-4661	Coastal Contracting	Façade	\$ 20,000	\$ 17,246	7/31/2012	Completed.			
14 22 Century	George Schulte	15 N. Federal Hwy 954 924-1933	George Schulte	Merchant	\$ 15,000	\$ 3,500	9/5/2012	Completed.			
15 Dania Beach Florist	Dede Matis	64 S Federal Highway 954-922-5270	Coastal Contracting	Façade	\$ 20,000	\$ 6,079	9/5/2012	Completed.			
16 Kings Head Pub	Richard Hill	500 E Dania Beach Blvd 954 274-1316	Synalovski Romanik Saye	Merchant	\$ 15,000	\$ 18,000	10/3/2012	Completed.			
17 Braha Dania	Tommy Keretz	225 E Dania Beach Blvd 954 926-3800		Façade	\$ 20,000	\$ 22,000	11/28/2012	Completed.			
18 Nu Black Septic	David Nuby	27 NW 4th Avenue 954 927-4090	Harper & Sons Const	Façade	\$ 20,000	\$ 5,000	2/6/2013	Completed.			
19 Wards Restaurant	Rosa Ward	614 Phippen Road 954 647-4521	Synalovski Romanik Saye	Merchant	\$ 15,000	\$ -	5/1/2013	Completed.			
20 Gallery of Amazing Things	Arron Rimpley	481 S Federal Highway 954 654-7739		Façade	\$ 20,000	\$ 9,462	8/7/2013	Completed.			
21 Wayside Inn	Debra Meklas	38 NE 1st Avenue 954 446-4216		Façade	\$ 18,000	\$ 4,500	9/4/2013	Completed.			
22 Millennium Fire & Safety	Arnold Nearn	1496-1502 Dixie Hwy 954-922-9136	Civil-Cadd Eng John King	Merchant	\$ 15,000	\$ 7,000	8/7/2013	Completed.			
23 Premier Mobile	Lara Batikin	250 S. Federal Hwy 954 519-2201	Coastal Contracting & Development	Façade	\$ 20,000	\$ 17,000	9/2/2015	Completed.			
24 Stix Cigar Lounge	Arnold Rudolph	4 S. Federal Hwy 561 236-2054	The Parker Group	Merchant	\$ 15,000	\$ 7,000	8/5/2015				
25 TNT Fireworks	Itzach Dickstein	768 E. Dania Beach Blvd 954 599-3059	LLS Construction	Façade	\$ 20,000	\$ 65,000	6/14/2016				
26 Dockers	Roger Craft	318 N Federal Hwy 954-920-7072		Façade	\$ 20,000						
27 Collins Market	Sheradi Monroe	6 SW S AVE 954 922-3981		Façade	\$ 20,000	\$ 7,250.00					
TOTALS:					\$ 464,316.00	\$ 307,426.15					
Total Capital Improvement		\$ 771,742.15									
Total CRA Incentives Approved to Date		\$ 464,316.00		60%							
Total Business Contribution		\$ 307,426.15		40%							

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)
--

Approve a Façade and Exterior Grant for Historic Dockers Restaurant, located at 318 N Federal Highway, in an amount not to exceed \$20,000.00

Purchasing Requests ONLY		
--------------------------	--	--

Dept:	Acct #:	Amt:
-------	---------	------

Fund:

Fiscal Impact/Cost Summary

Exhibits Attached

Memo:Façade and Exterior grant program request for: Historic Dockers Restaurant, Façade and Exterior grant program request for: Historic Dockers Restaurant

To: CRA Board Members
From: Dan Murphy, Economic Development Manager
Date: October 10, 2016
Re: **FAÇADE AND EXTERIOR GRANT PROGRAM: Historic Dockers**

Background:

The **Façade and Exterior Program Grant** is a program that was specifically designed to assist businesses located in the CRA to improve the exterior of commercial buildings and sites by creating aesthetic improvements. Enclosed for your review and approval is the application for Historic Dockers to participate in the Façade and Exterior Grant Program. The following is a brief summary of the application:

Dockers is a Dania Beach landmark on North Federal Highway. In the 18 months since reopening after a \$150,000 interior makeover, owner Robert Craft has determined that an extensive exterior makeover is necessary to differentiate the new restaurant from previous iterations and to create a unique brand for the restaurant. Façade improvements envisioned in a \$30,000 makeover include new integrated signage, awnings and other exterior design elements to unify the building's entranceway with its many levels visible from U.S. 1, landscaping and artistic treatments on the South wall. Local architect Gene Bieber designed the improvements.

Fiscal Impact

Funding is available and budgeted in CRA Fund Account #106-52-08-552-31-42. Remaining funds in this account are \$80,000.

Recommendations:

Approval of the Façade and Exterior Grant Application for **Historic Dockers** in an amount **not to exceed \$20,000**.

Dania Beach Community Redevelopment Agency (CRA) FAÇADE and Exterior GRANT PROGRAM

About the Program

The CRA Façade Grant Program is an incentive available to businesses located in the CRA on either side of US-1/Federal Highway from Old Griffin Road to Sheridan Street, and on Dania Beach Blvd from SW 5th Avenue to Gulfstream Road, for aesthetic improvements to the exterior of a commercial building and site. Painting of the building, installation of awnings, new doors/windows, landscaping, and brick pavers are typical improvements covered by the Façade Grant Program.

This program is subject to funding availability. All applications will be scored based on the following criteria and in the event that multiple completed applications are received within a 30 day window, the highest scoring applications shall prevail. The CRA may provide a grant of up to \$20,000 with a 20% match from the business. See example below:

Example

Project Cost:	\$ 25,000
CRA Grant:	\$ 20,000
Owner's Responsibility:	\$ 5,000

Properties that are sold within twenty-four months of receiving grant funding must repay the full amount of the grant. A lien shall be recorded by the CRA against the property in order to secure the right of repayment. Work on the project must begin within sixty (60) days following approval of the grant by the CRA Board. Applicant may reapply if deadline is missed.

- Eligible Improvements include aesthetic improvements to the building structure, such as exterior painting, installation of awnings, new windows and/or doors, and signage.
- Adjoining parking lots, roofs and landscaping are ineligible as stand alone projects however they may be included as a component of the eligible improvements as described above and will only be considered in conjunction with the overall physical facade improvements to the structure.
- Because of limited funding, staff from the CRA will evaluate the submissions and select those projects for submission to the CRA Board that beautify the area, will be a catalyst for economic development.
- All eligible projects will be required to apply for Enterprise Zone funding if applicable.

Please Note

Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board of Commissioners if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.

Scoring

Scoring for applications that are received by the CRA shall be based upon a 100 point value system.

1. Location- 40 Points
Businesses located along US-1/Federal Hwy in the core of the City Center/Downtown area from NW 2nd Street to Stirling Road, and on Dania Beach Blvd from SW 5th Avenue to NE 3rd Avenue shall receive the maximum points allotted in this category. Businesses that are outside of these targeted areas shall receive 20 points.
2. Use of sustainable materials- 20 Points
Sustainable materials might include for example xeriscaping, energy efficient lighting, environmentally sensitive paint or other types of sustainable or green initiatives. The maximum number of points allocated for the category means that the applicant has incorporated numerous green initiatives into their design.

3. In Business longer than three (3) years- 20 Points

Initial

If the applicant has been in business between 0-1, they receive 0 points; 1-2 years, they receive an automatic 10 points. If they have been in business 3 years or longer then the applicant will receive the maximum number of points for this category

4. Other renovations and business improvements outside of CRA incentives - 20 points.

If applicant contributes funding, (see table below for contribution point scale) above the required 20% match in order to make additional improvements to their business, they may receive up to 20 points.

CONTRIBUTION POINT SCALE

POINTS	EXTRA CONTRIBUTION AMOUNT
5	\$2,500 - \$4,999
10	\$5,000 - \$7,499
15	\$7,500 - \$9,999
20	\$10,000 and above

SECTION I

The Façade Grant Program benefits are contingent upon funding availability and approval by the CRA Board. Façade Grant Program benefits are not to be construed as an entitlement or right of a property owner or applicant. Grant funding for properties in the designated CRA areas is only available when such funding is consistent with the goals expressed in the CRA Strategic Finance Plan or Community Redevelopment Plan.

Step 1: Application Process

1. Business or property will start the application process by submitting an application to the CRA Staff for initial review. Once submitted to CRA Staff, the applicant must complete the application within thirty (30) calendar days. In conjunction with the initial application submission, a preliminary review of the proposed renovations to the property must be completed by the planning department (see Section II).

A completed application should include:

- A) A photograph of the property showing the area(s) for improvement.
- B) Conceptual design drawing(s) and cost estimate(s) of the proposed improvements. (At this point the CRA may provide conceptual design assistance.)
- C) Once the application is completed, it will initially be reviewed by CRA Staff who will then recommend approval or denial of the application.
- D) The application with a recommendation of approval or denial will be submitted in it's entirety to the CRA Board of Commissioners for formal approval or denial.
- E) If the CRA Board approves the project, the CRA will provide the applicant with a Façade Agreement. The property owner shall not begin construction (Grants cannot be applied retroactively for work previously completed) until the Grant Agreement is signed by all parties. Improvements completed prior to approval by the CRA Board, **will not** be eligible for reimbursement.

SECTION II

PLEASE READ THE FOLLOWING PRIOR TO APPLICATION SUBMITTAL

- File complete application with Planning Department for preliminary review with required \$250.00 review fee.
- The application for planning department review must include **all** of the following items: Photographs of current condition of site and structures, architectural renderings of proposed façade improvements in color, a detailed outline of all proposed improvements with cost estimate. If any components of the project pertain to paving, fencing, landscaping, etc. a survey showing location of work is also required.
- Applicants are highly encouraged to address all components of the building façade including but not limited to painting, awnings, window/doors, lighting and signage to compliment the vision of the CRA plan.
- Owners of properties listed for sale may not apply for grant funding. Properties sold within twenty-four months of receiving grant funding **must repay the full amount**.

NC

MC
Initial

Authorized Representative

Roger Craft
Business Owner Signature

Roger Craft
Print Name

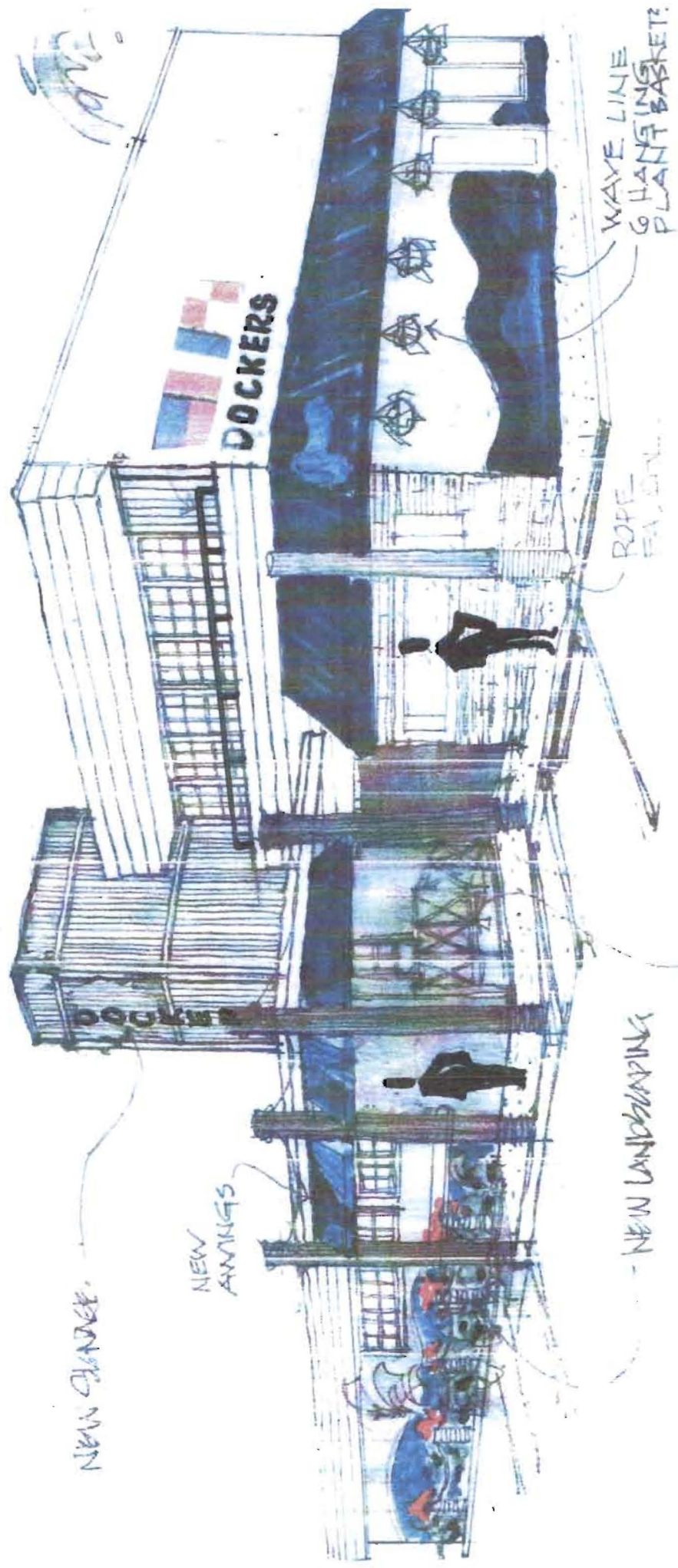
Von Skinner
Property Owner Signature
(If different)

VON SKINNER
Print Name

The Façade Grant Program benefits are contingent upon funding availability and approval by the CRA Board. Façade Grant Program benefits are not to be construed as an entitlement or right of a property owner or applicant. Grant funding for properties in the CRA boundaries is only available when such funding is consistent with the goals expressed in the CRA Strategic Finance Plan or Community Redevelopment Plan.

Please Note

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NEW RAILING

M
Initial

FAÇADE PROGRAM APPLICATION

Date of Application 8/2/161. Address of project requesting incentive: 318 N Fed Highway2. Name of Applicant: Roger CraftAddress of Applicant: 10 South New River dr east
954 925 5462

Phone: (954) 463 9800 Fax: ()

Email: Historic Dockers@Comcast.com3. Does the applicant own property? Yes X No

If "No" box is checked, when will property be in control (own or long-term lease) of applicant?

Currently in control

Indicate the owning entity of the property (i.e. name on property title)

Historic Dockers

4. Project Description: _____
- (1) Provide landscaping strip 4' wide with 5 nautical pilings and rope along west elevation.
 - (2) Add awnings to covered area and new column lights with rope bases.
 - (3) Add one matching wood piling column at corner to match existing pilings for colonnade effect.
 - (4) Add covered neon or led light wave strip on west elevation. Paint dark blue below light strip.
 - (5) Add boat style railing at existing stair.
 - (6) Add 1 x 4 T&G ceiling soffit on wood furring at covered area.
 - (7) Add luminated signage on tower and south elevation.

5. Total Project Cost \$26,000.00 Total Funding Request \$20,000.00

M

FAÇADE AND EXTERIOR GRANT PROGRAM CHECKLIST



- ☒ Photographs of current condition of site and structures.
- ☒ Architectural renderings of proposed façade improvements in color.
- ☒ A detailed outline of all proposed improvements with cost estimate.
- ☒ If any components of the project pertain to paving, fencing, landscaping, etc., a survey showing location of work is also required.
- ☒ Applicant acknowledges that the property to be improved does not have any delinquent ad valorem taxes and is free of all municipal and county liens, judgments and encumbrances of any kind.
- ☒ Applicant acknowledges that properties that are sold within twenty-four months of receiving grant funding must repay the full amount of the grant and that a **lien** shall be recorded by the CRA against the property in order to secure the right of repayment.
- ☒ Cancelled check of payment to contractor/GC (your 20%). The CRA must receive proof of payment of your 20% via a cancelled check within fifteen (15) days of project start.
- ☒ Applicant must provide the CRA with at least three (3) quotes from a licensed contractor for the proposed work.
- ☒ Both the CRA Façade & Exterior Grant Program application and the CRA Façade & Exterior Grant Program agreement have been signed.
- ☒ Application fee of \$250 has been paid to Community Development Department for a review of proposed project in order to ensure compliance with City codes.
- ☒ **Please Note:** The properly executed Declaration of Restrictive Covenants must be recorded in the Broward County public records and a recorded copy provided to the CRA within ten days of receipt of the executed Program Grant Agreement. No Grant funds will be disbursed for the project before this is done.

Roger Craft
Signature

Roger Craft
Printed name

8/2/16
Date

FILE COPY

Initial

RC

Initial

rw

- After approval by the CRA Board, the CRA will provide the applicant with an approved Grant Agreement for signature. The property owner shall not begin construction (Grants cannot be applied retroactively for work previously completed) until the Grant Agreement is signed by all parties. Improvements completed prior to approval by the CRA Board, will not be eligible for reimbursement.
- If deemed necessary, the CRA reserves the right to have the application and its contents evaluated and analyzed by an outside third party including but not limited to: the proposed business plan, partnership/ownership information with equity positions, mortgage on the property, lease agreements, letter of Intent from lending institution and any other documents provided by the applicant.
- If your site plan or application request includes landscaping, the landscaping must consist of species and varieties of native plants that are drought tolerant require little irrigation and withstand the environmental conditions of Dania Beach. Irrigation systems must prevent over spray and water waste and it is recommended a drip irrigation system be installed.
- Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.

I have read completely and understand the program, including the application guidelines and grant reimbursement process.

[Signature]
Applicant Signature

Date 8/2/16

[Signature]
Property Owner

rw

Initial

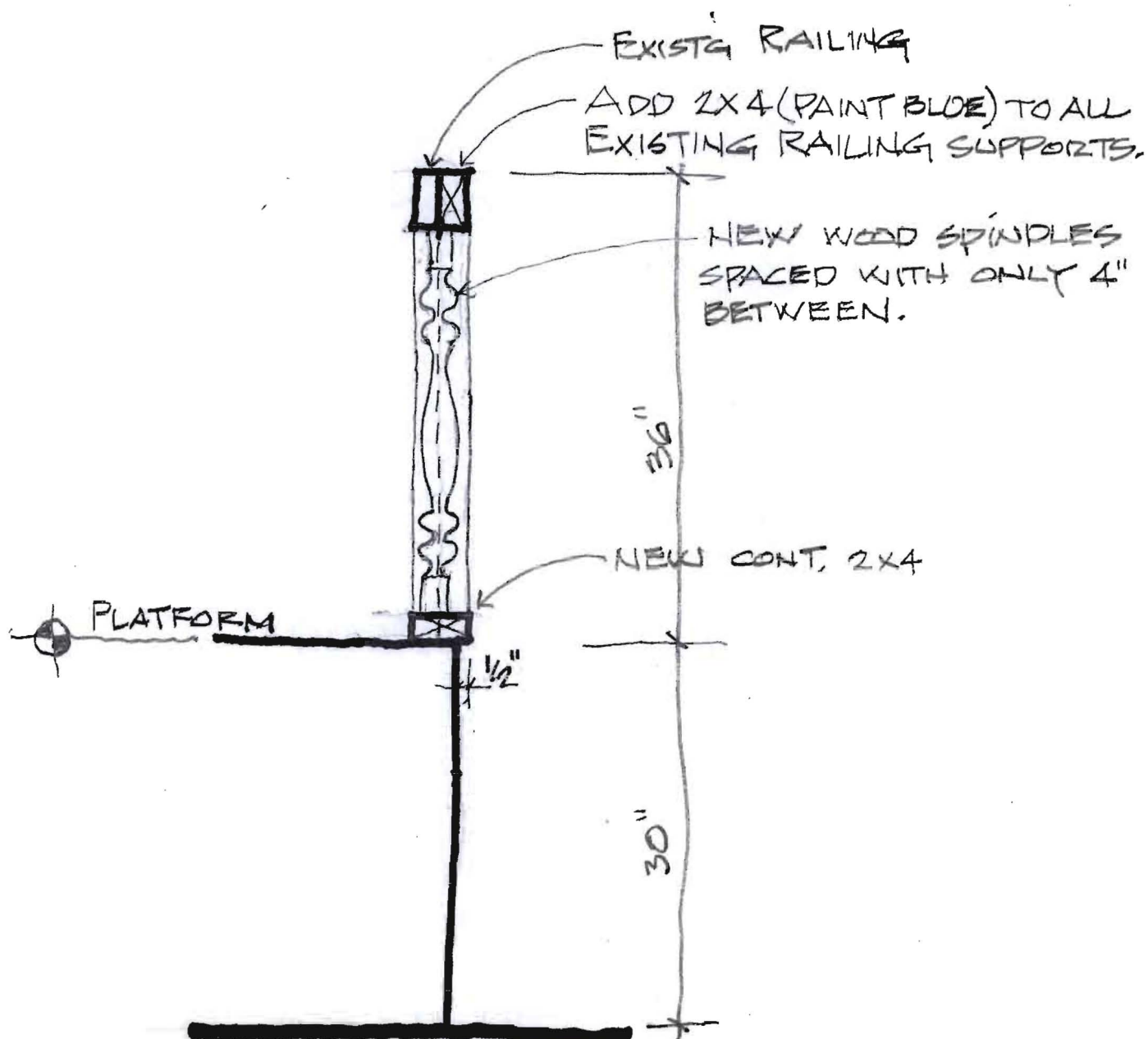
Step 2: Construction/Payment by the CRA/City of Dania Beach:

1. If your contractor agrees to wait for payment until a check is issued by the CRA of Dania Beach, you must submit an invoice for the work for both you and your contractor, a letter from you indicating the work is complete and you are satisfied with the job.
2. If your contractor(s) requires payment upon completion of the work you must pay the invoice. You may then provide the CRA/City of Dania Beach with the paid invoice and/or a copy of both sides of the cancelled check. It is also recommended that you obtain a release from your contractor in consideration of final payment.
3. A CRA/City of Dania Beach staff member will visit the property and take a photograph of the completed project. A check will be issued in your name.



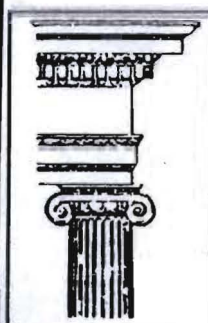
Signature of Applicant**Please Note**

Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.



STAIR RAILING DETAIL
SCALE 1" = 1'-0"

DOCKERS

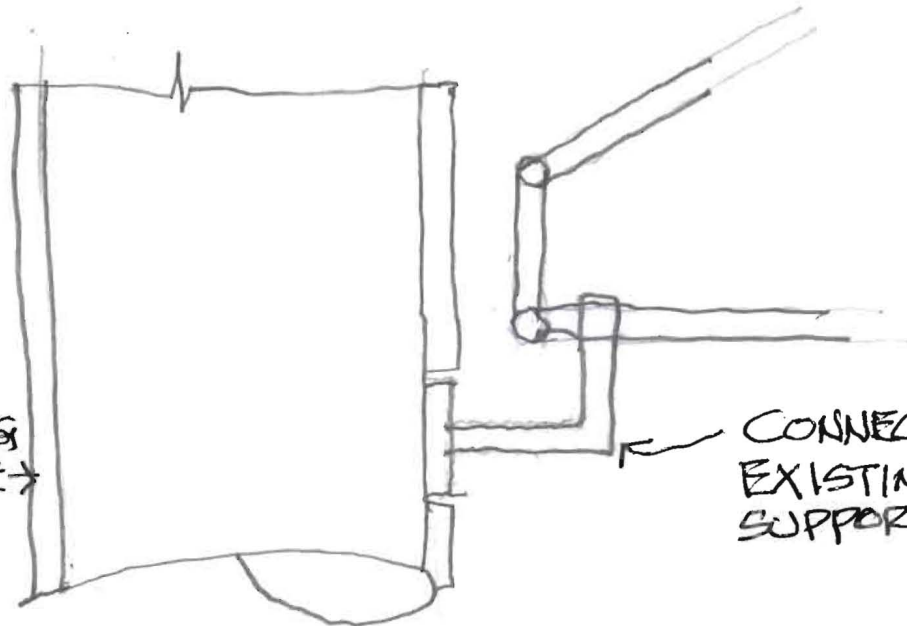


GENE H. BIEBER
ARCHITECT INC.

N.C.A.R.B. 7920
FL. 8806
OHIO 4121
KY. 1106

PHONE 920-5271
genebieber@att.net
805 N.W. 8th AVENUE
DANIA, FLORIDA 33004

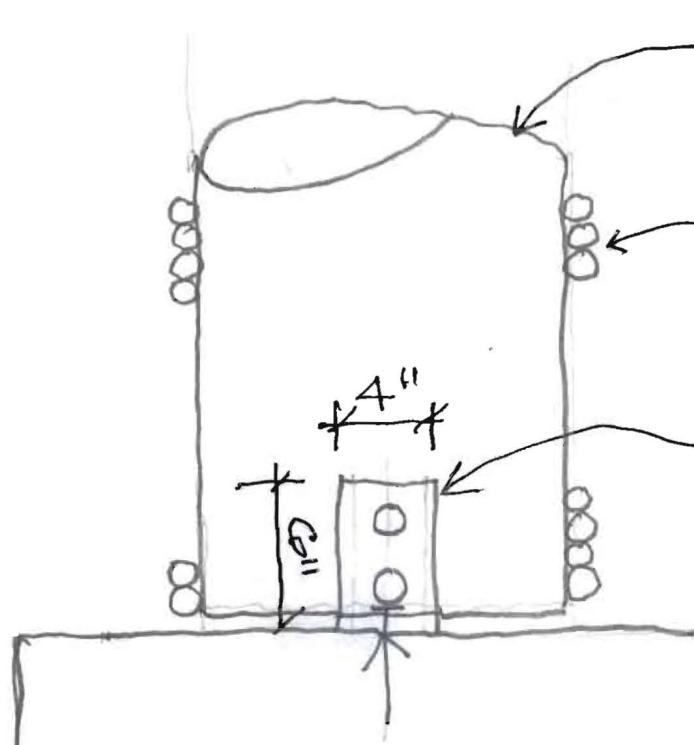
1X2 FURRING
AROUND PILE



12"± PT. PILING TO
MATCH EXISTING

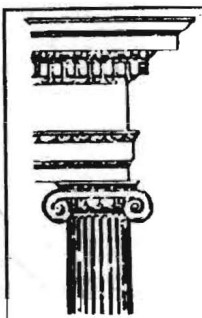
1" ROPE WRAPINGS
42" HIGH - TYPICAL
ALL COLUMNS

4" WIDE L STRAP
1/4" w/ 4 - 4" x 1/2"
LAG SCREWS TO POST -
3 - 3/16" x 2 1/2" T.L.
TO CONC. SLAB



• POST DETAIL •
1 1/2" = 1'-0"

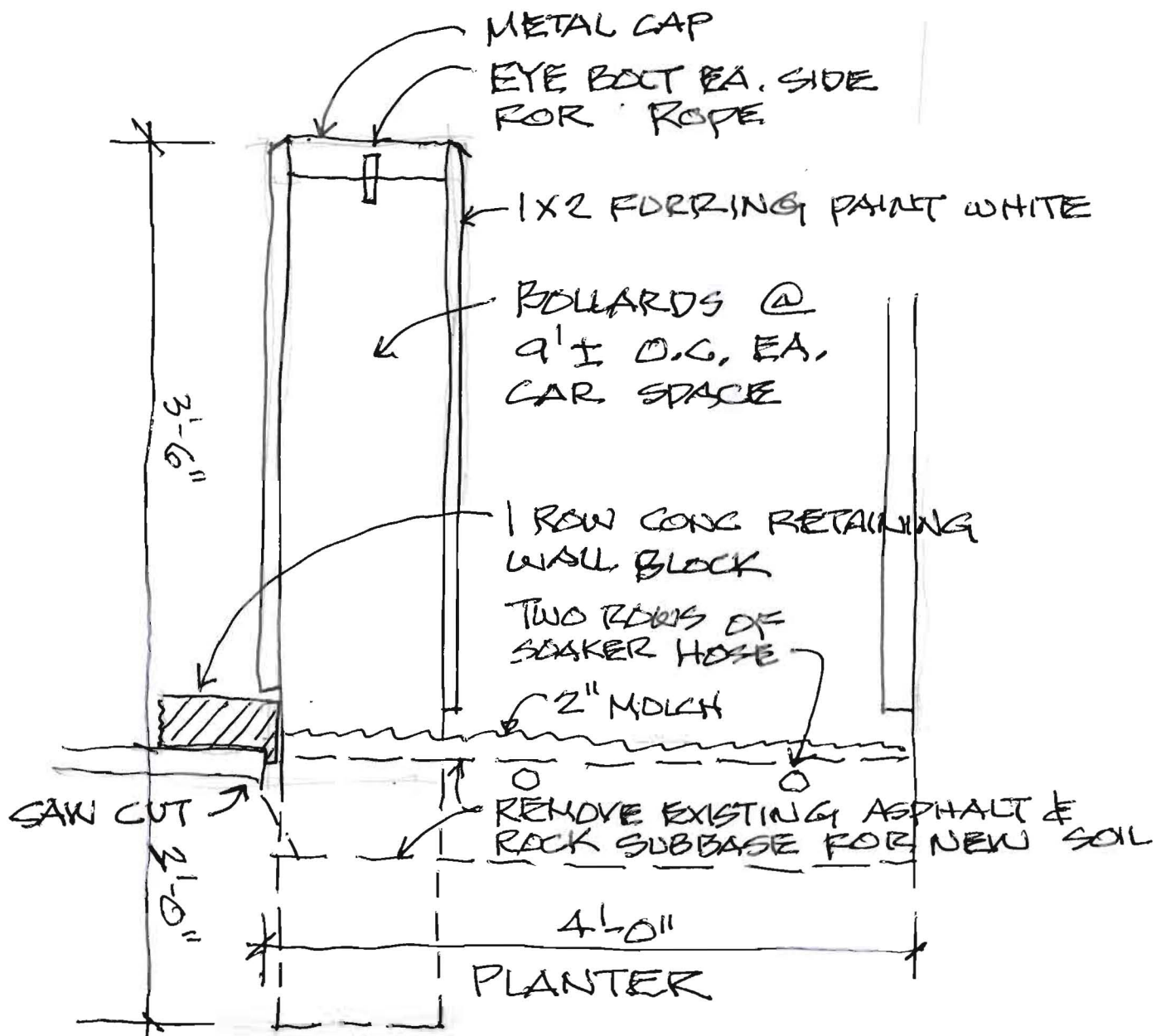
DOCKERS



**GENE H. BIEBER
ARCHITECT INC.**

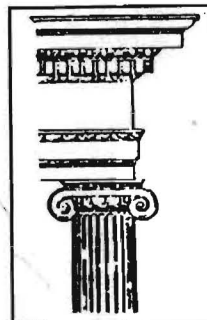
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KY. 1106

PHONE 920-5271
genebieber@att.net
805 N.W. 8th AVENUE
DANIA, FLORIDA 33004



° LANDSCAPE DETAIL °
 WEST ELEVATION
 1" = 1'-0"

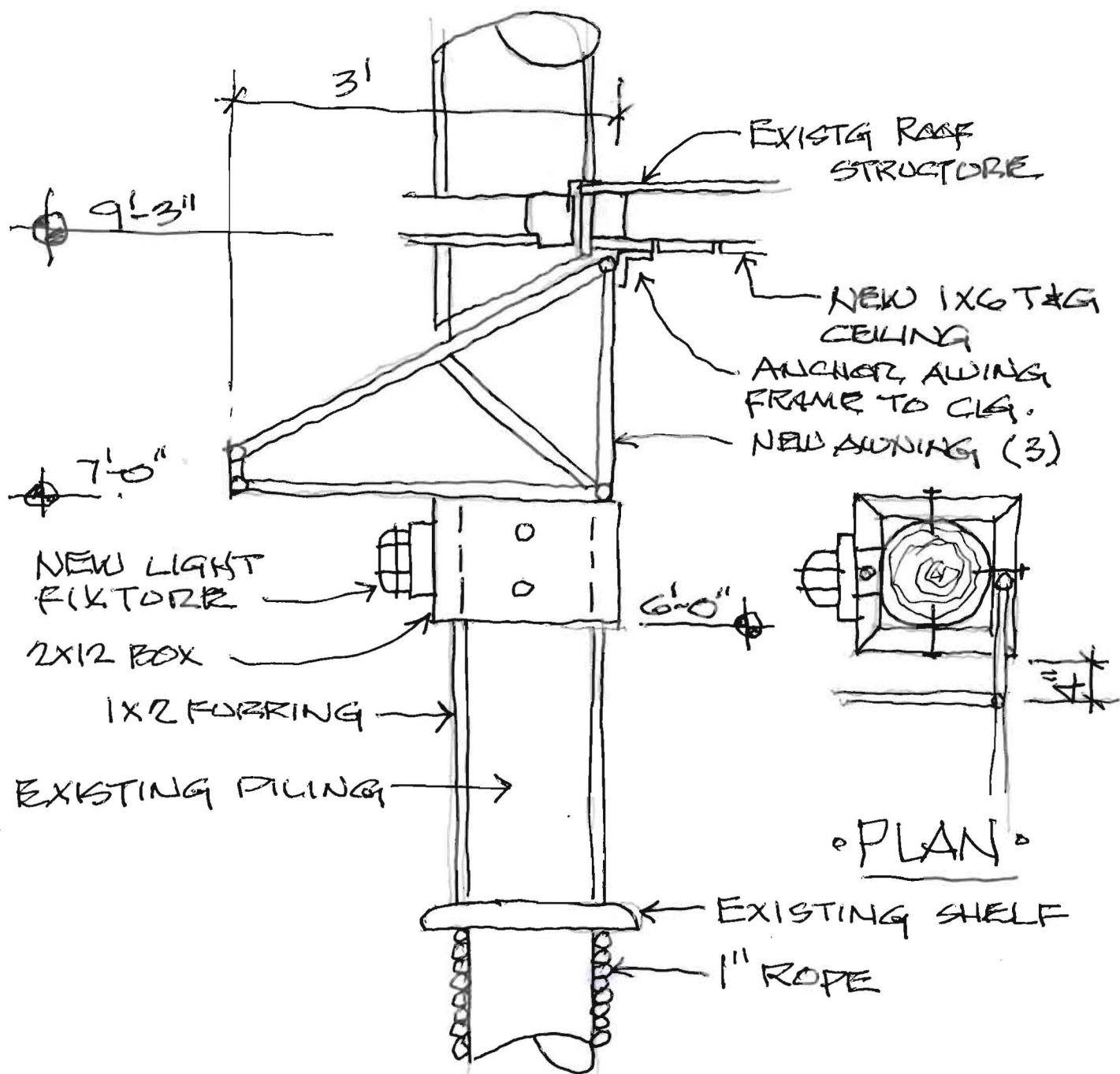
DOCKERS



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 OHIO 4121
 KY. 1106

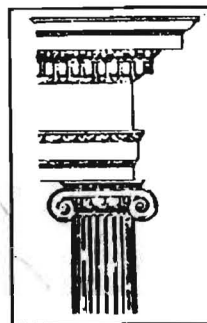
PHONE 920-5271
 genebieber@att.net
 805 N.W. 8th AVENUE
 DANIA, FLORIDA 33004



SECTION

$\frac{3}{4}" = 1'-0"$

DOCKERS



GENE H. BIEBER
ARCHITECT INC.

N.C.A.R.B. 7920
FL. 8806
OHIO 4121
KY. 1106

PHONE 920-5271
genebieber@att.net
805 N.W. 8th AVENUE
DANIA, FLORIDA 33004



CONCEPTS CONSTRUCTION, INC

3200 N. OCEAN DRIVE ~ SUITE 102 ~ HOLLYWOOD, FL 33019

Office 954-275-7465 ~ Fax 954-374-9223 ~ Email – concepts.sam@gate.net

August 7, 2016

Historic Dockers
318 N. Federal Highway
Dania Beach, FL 33004

PROPOSAL

Concepts will provide carpentry labor and material on above project.

Provide landscaping stripe 4' wide with 5 nautical pillings and rope along west elevation

\$ 8,637.00

Add awnings to covered area and new column lights with rope bases.

Add 1X4 T&G ceiling soffit on wood furring at covered area.

\$ 15,094.00

Add one matching wood pilling column at corner to match existing pillings for colonnade effect.

\$ 2,916.00

Add covered neon or led light wave strip on west elevation. Paint dark blue below light strip.

\$ 4,761.00

Add boat style railing at existing stair.

\$ 2,019.00

Add laminated signage on tower and south elevation.

\$ 5,000.00 (Allowance)

TOTAL \$ 33,927.00

Regards,

Samuel Simmons

Samuel Simmons

R.J. Maddox & Associates Inc.
624 Palm St.
Stuart, Fla.
786-267-2695

Proposal

Dockers
318 N. Federal Hwy.
Dania Beach, Fla.

Attn.: Gene Bieber Architect

Job Description

Exterior Repairs

Scope of Work

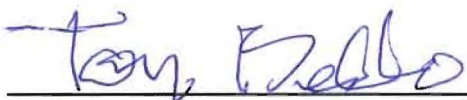
- Demolition – Asphalt
- Landscape – Stone edge block
- Electric – Rope light – Column lights
- Woodwork – Stairs – Ceiling – Poles
- Painting
- Stain & varnish
- Rope work
- Two signs
- Three awnings
- Cleanup
- Removal of debris

Labor and Materials

\$25,500.00

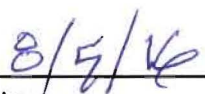
***Price based on concept drawing by Gene Bieber**

***Will need finalized drawing to complete bid when drawn**



Project Manager
Tom Bello

Dockers



Date

FRANK HILL CONSTRUCTION, INC

CGC007109
267 SW 12TH STREET
DANIA BEACH, FL 33004
CELL # 954-520-9018

Estimate

Number: E111
Date: August 02, 2016

Bill To:

DOCKERS
318 N. FEDERAL HIGHWAY
DANIA BEACH, FL 33004

Ship To:

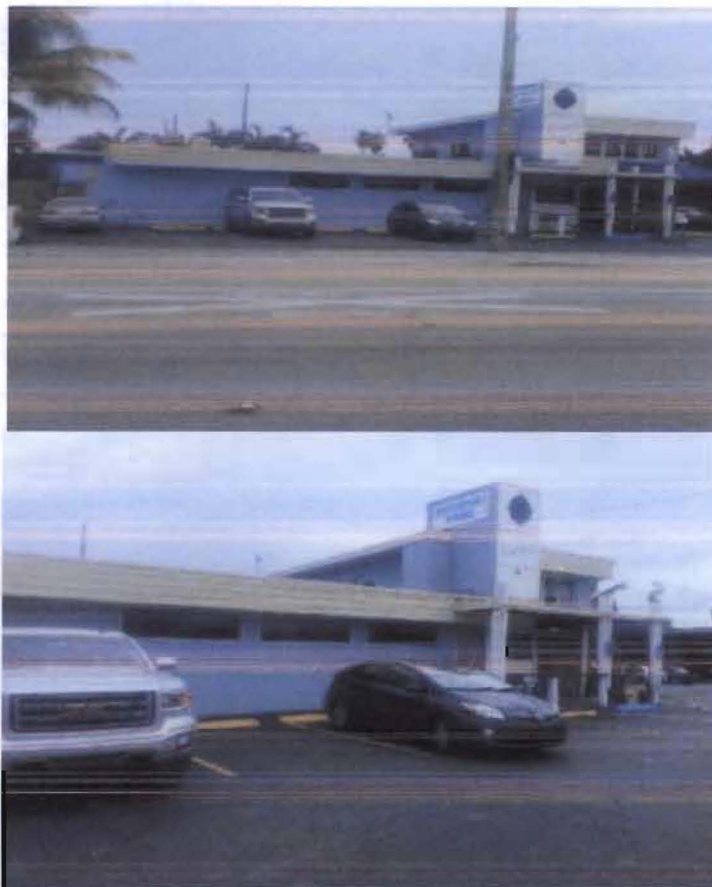
Description	Amount
ESTIMATED COST TO COMPLETE THE FACADE ON ABOVE JOB. DRAWINGS AND SPEC. BY GENE BEIBER. ITEMS ONE THRU SEVEN ON PROJECT WERE INCLUDED WITH A FIVE THOUSAND DOLLAR ALLOWANCE FOR SIGNAGE NOT INCLUDED IS THE FOLLOWING 1. PERMITS AND RELATED COSTS	25,900.00
Total	\$25,900.00

Back to Message From N.W.rtf 1 / 1

Download Full Screen Close

Dockers

From N.W.



Search Zoom In



Dockers

From S.W.



⑈002244⑈ ⑆063000047⑆ 898052421865⑈

FOR

ACH R/T 063100277

Bank of America



PAY TO THE ORDER OF

DOLLARS

\$ 250

8/3/16

HISTORIC DOCKERS LLC
THE HISTORIC DOCKERS OPERATING ACCOUNT

DANIA BEACH, FL 33004-2808
318 N FEDERAL HWY

63-4/630 FL
2480

2244

HISTORIC DOCKERS LLC
THE HISTORIC DOCKERS OPERATING ACCOUNT

318 N FEDERAL HWY
DANIA BEACH FL 33004-2808

2262

63-4/630 FL
2480

DATE 8/10/16

PAY TO THE ORDER OF

CITY OF DANIA BEACH

\$ 250

Two hundred and fifty dollars

DOLLARS

Bank of America

ACH R/T 063100277

FOR FACIN Bldg Revovation Dockers

Manuel R

⑈002262⑈ ⑆063000047⑆ 898052421865⑈



CITY OF DANIA BEACH
COMMUNITY DEVELOPMENT
Payment Receipt

No: 000801

Date: 8/11/16

RECEIVED FROM:

Name: HISTORIC DOCKERS LLC

Address: 318 N FEDERAL HWY

Address 2:

City/St/ZIP: DANIA BEACH, FL 33004

Service or Item	Amount
PSP - Standard Develop/Variance etc Application Fee	\$250.00

P/Z ITEM # CRA FACADE GRANT APPLICATION

LOCATION: 318 N FEDERAL HWY

APPLICANT: HISTORIC DOCKERS

PREPARED BY: Anne-Christine Carrie

TOTAL DUE: \$250.00

PAYMENT DATE
08/11/2016
COLLECTION STATION
City Hall Window 1
RECEIVED FROM
Historic Dockers LLC
DESCRIPTION
318 N Federal Hwy Dania, Beach 33004

City of Dania Beach
100 W. Dania Beach Blvd.
Dania Beach, FL 33004

BATCH NO.
2016-11000989
RECEIPT NO.
2016-00047775
CASHIER
fincashier1

PAYMENT CODE		RECEIPT DESCRIPTION		TRANSACTION AMOUNT
PSP		Appl Review - Standard CRA Façade Grant Application 318 N Federal Hwy		\$250.00
Payments:		Type	Detail	Amount
		Check	2262	\$250.00
Total Amount:				\$250.00

Customer Copy

All items reviewed are listed below. Only items in **BOLD** font need to be further addressed.

1. Code Violations. No code violations per search in Logos system.
2. **Architectural renderings of proposed façade**. At discretion of CRA. The proposed paint colors must be consistent with the requirements of Article 525- Architectural Standards for the CRA Form-Based Zoning Districts, which requires no more than 3 colors and for these to be of a natural nature. Per Sec. 510-30 (I), indicate proposed colors on plans.
3. Per Sec. 510-30, the south elevation must have the same architectural improvements as the west elevation. Revise plans accordingly.
4. Per Sec. 311-20, this building type requires a minimum of seventy (70) percent translucent glazing on the ground floor, with the window bottoms no higher than two (2) feet above the sidewalk. Revise proposed window treatment for the west and south facades, and provide existing and proposed glass coverage calculation on plans.
5. Per Sec. 311-20 (e 4 b 1) (b) Awnings shall extend along a minimum of eighty (80) percent of the building frontage, excluding recesses from the BTL for forecourts and courtyard frontages. Please revise plans per this code requirement. Identify existing and proposed coverage on plans.
6. Per 510-30 (L), mechanical equipment is to be screened from view from the principal arterial and the west side of Federal Hwy. This applies to the roof and facades. Please revise proposal.
7. Identify proposed materials on the elevation.
8. Quotes. Three quotes were submitted as required.
9. **Landscaping**. Provide a landscape plan identifying the type, location and number of each proposed species.
10. Photographs. Photographs of existing conditions were submitted as required.
11. **Signage**.
 - Identify signage type, dimensions and colors per Article 505.
 - Provide details of all existing and proposed signage on property so staff can determine remaining allowable signage as permitted signage is cumulative.
 - Additional square footage can be granted as a bonus in accordance with Section 505-210.

All items reviewed are listed below. Only items in **BOLD** font need to be further addressed.

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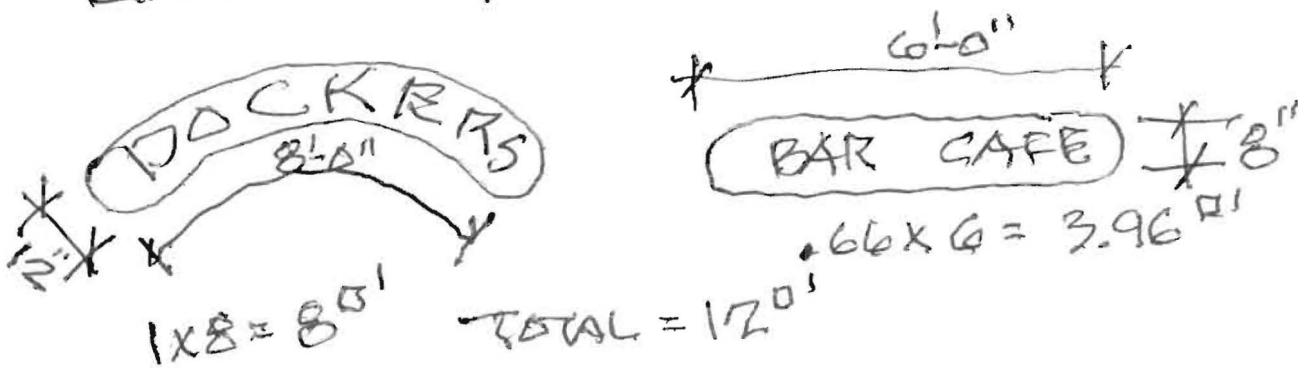
Provided

SIGNAGE

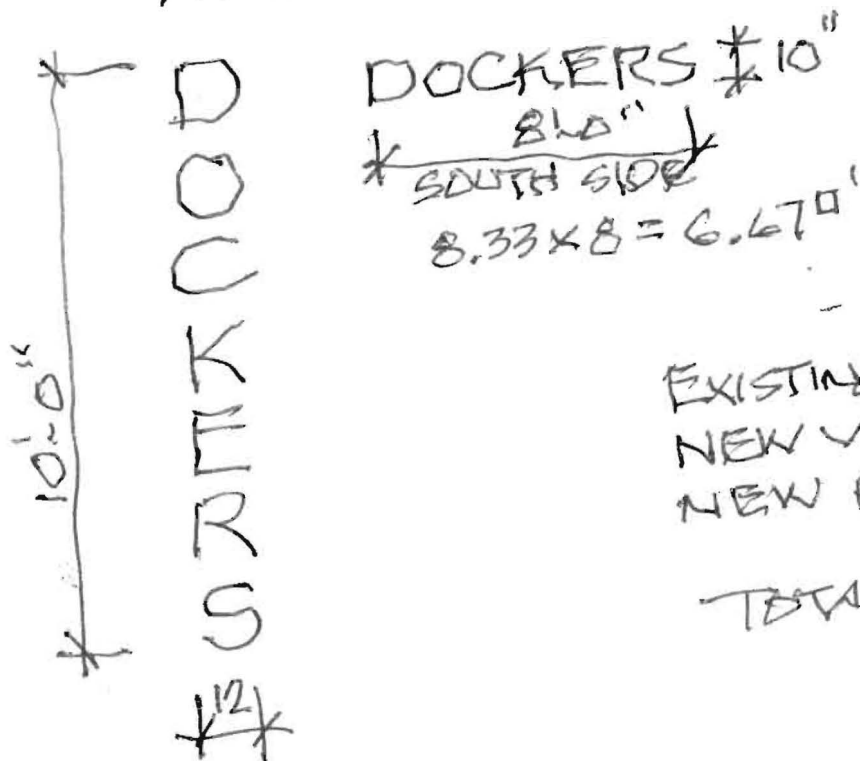
Channel
Letters.

FRONTAGE ALONG US-1
 $200' \times 1.5 = 300'$

EXISTING MONUMENT SIGN



NEW SIGNAGE (ILLUMINATED)



TABULATION

EXISTING SIGN — 12'-0"

NEW VERTICAL SIGN — 10'-0"

NEW HORIZONTAL SIGN — 6.67'-0"

TOTAL SIGNAGE 28.67' < 30'

1 x 10 = 10'-0"

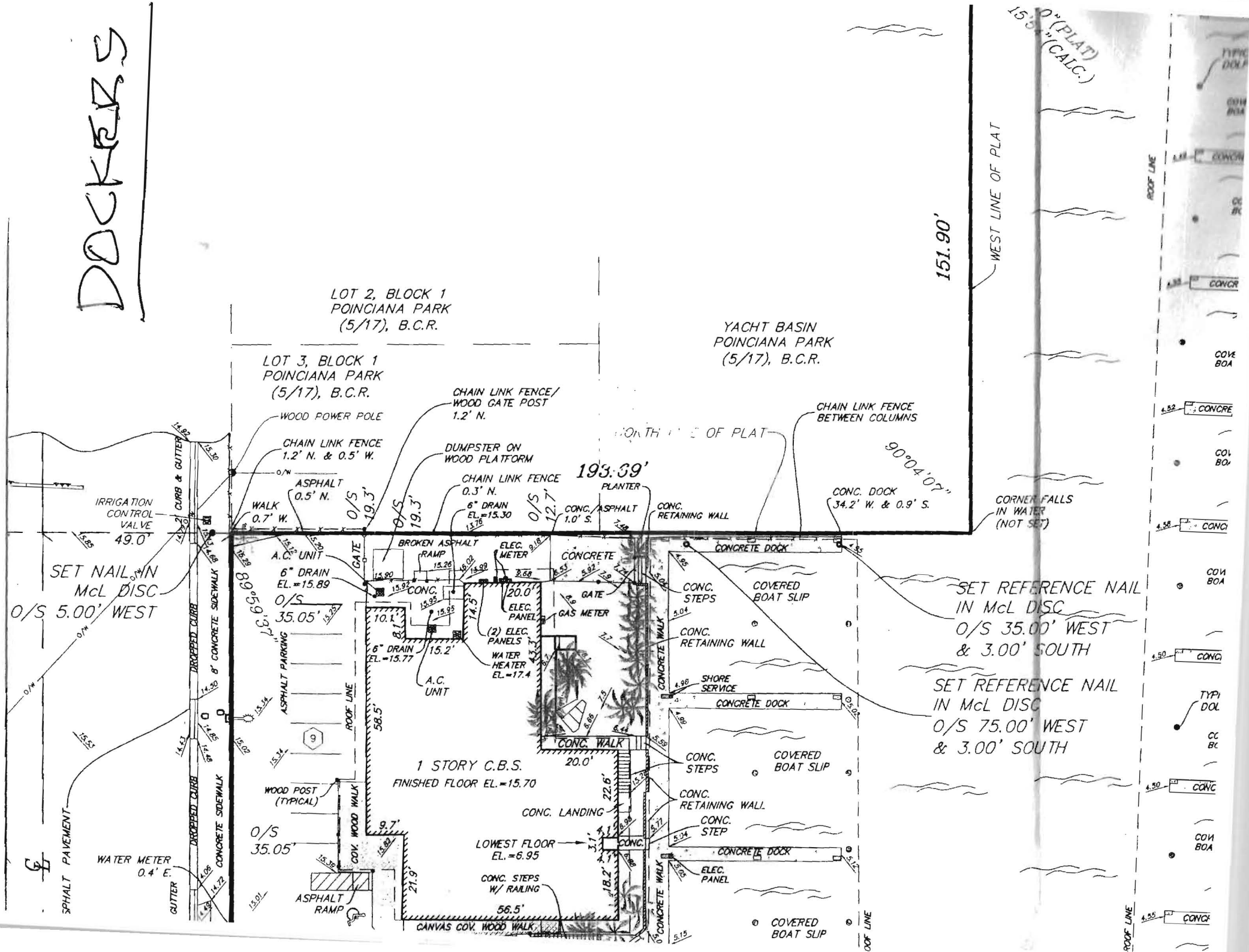
WEST TOWER

DOCKERS

LOT 2, BLOCK 1
POINCIANA PARK
(5/17), B.C.R.

LOT 3, BLOCK 1
POINCIANA PARK
(5/17), B.C.R.

YACHT BASIN
POINCIANA PARK
(5/17), B.C.R.



CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Consent Agenda

Continued from:

Requested Action (Identify appropriate Action or Motion)
Approval of Redevelopment Management Associates Invoices #3550, #3602, #3598, #3597

Purchasing Requests ONLY		
Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

Exhibits Attached
RMA Invoices, Memo on RMA Invoices



REINVENTING YOUR CITY

INVOICE

Invoice Date: August 17, 2016
Invoice Number: 3602
Invoice Amount: \$780.00
Reference: General Professional/Consulting PO 2016-00000242
Billed To: Kathleen Weekes, CRA Manager
Dania Beach Community Redevelopment Agency
100 West Dania Beach Boulevard
Dania Beach, Florida 33004
Services for the Month of: May 2016

Administration, management and consulting services to the City of Dania Beach Community Redevelopment Agency.

Total Agreement Amount: CRA General Services as Needed	\$	20,000.00
Amounts Previously Invoiced:		

Agreement Balance	\$	20,000.00
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Amount due for: KB & CB meeting with ACM, Rachel reference P3 City Center Development Process. 4 hours @ \$195.00/hour	\$	780.00
---	-----------	---------------

Please remit payment to:
Redevelopment Management Associates, LLC or RMA
2303 East Atlantic Boulevard
Pompano Beach, FL 33062



REINVENTING YOUR CITY

INVOICE

Invoice Date: August 17, 2016
Invoice Number: 3550
Invoice Amount: \$87.50
Billed To: Kathleen Weekes, CRA Manager
Dania Beach Community Redevelopment Agency
100 West Dania Beach Boulevard
Dania Beach, FL 33004
Reference: Expense Reimbursement

Description	Amount
50% of ICSC Membership Dues for Sarah Blake (Total Dues \$175.00)	\$ 87.50

Please remit payment to:
Redevelopment Management Associates, LLC or RMA
2302 East Atlantic Boulevard
Pompano Beach, FL 33062



REIMBURSABLE EXPENSE
YES ☒ NO ☐
CLIENT: DANA BCH
Approved by: [Signature]
Date: 11.25.14
Renewal Notice
50% DANA 50% WARE

Sarah Blake
Redevelopment Management Associates
3109 E. Atlantic Blvd.
Ste B
Pompano Beach, FL 33062 United States

SAVE TIME, RENEW ONLINE!
www.icsc.org/renew

RENEW YOUR MEMBERSHIP FOR 3 YEARS AND RECEIVE A 10% DISCOUNT ON YOUR DUES!

Date of Invoice: November 06, 2015

Associate-Affiliate: **1625514**

Company: **1593657**

Sarah Blake
Redevelopment Management Associates
3109 E. Atlantic Blvd.
Ste B
Pompano Beach, FL 33062 United States

ASSOCIATE-AFFILIATE FOR MEMBER:	☒ 1 YEAR DUES THROUGH 01/31/2017	☐ 3 YEAR DUES THROUGH 01/31/2019- 10% Discount	☐ AUTO-RENEW
SARAH BLAKE	\$125.00	\$337.50	Auto-Renew: Approximately 30 - 60 days prior to your membership expiration, we will e-mail you a notice that your credit card will be charged and your membership automatically renewed. After renewal, we will e-mail you a receipt for your records.
STATE ISSUES CONTRIBUTION	25.00	75.00	
*ICSCPAC CONTRIBUTION	25.00	75.00	
INVOICE TOTAL	175.00	487.50	

50% Dana Beach 87.50
50% Margate 87.50

Please review your member details and update online: www.icsc.org or call +1 646 728 3800 ext. 1

Method of Payment:

☐ Check made payable to ICSC and mail to: International Council of Shopping Centers, Attn: Member Records, P.O. Box 26958, New York, NY 10087-6958 with this form attached.

Credit Card payment can be done faster online at www.icsc.org/renew.

To remit via fax, complete this form and send to +1 732 694 1800 or contact us at +1 646 728 3800 ext. 1

☐ Discover ☐ MasterCard ☐ Visa ☒ Amex Total \$ 175 ☒ Check here if this is a corporate card.

Name (as it appears on credit card) RMA, RMA

Credit Card Number 3715 529340 41055

Expiration Date 3/2020

Signature [Signature]

Please submit completed form to: International Council of Shopping Centers, Attn: Member Records, P.O. Box 26958, New York, NY 10087-6958

Dues and contributions to ICSC are not deductible as a charitable contribution but may be deductible as an ordinary and necessary business expense. A portion of dues, however, is not deductible as an ordinary and necessary business expense to the extent that ICSC engages in lobbying. The non-deductible portion of the dues for 2016 is 1%. State issues and ICSC PAC contributions are non-deductible. A portion of annual dues - \$35 is applied as a subscription to *Shopping Centers Today*.

*A voluntary ICSCPAC contribution can be combined with dues payment unless payment is by a corporate check or corporate credit card. A separate non-corporate check or credit card (personal or partnership) is required for the ICSCPAC contribution. If a contribution is made by a corporate check, it will be deposited into a non-federal PAC account. ICSCPAC also cannot accept checks from national banks, labor organizations, business entities with a contract with the federal government and foreign nationals. The amount of the ICSCPAC contribution indicated above is a suggestion and members are free to contribute any amount (or none at all). No adverse action will be taken against any member based on the member's participation in or level of contribution to ICSCPAC.

****Please retain a copy of the submitted form for your records****

1625514



REINVENTING YOUR CITY

INVOICE

Invoice Date: August 12, 2016
Invoice Number: 3598
Invoice Amount: \$390.00
Reference: CRA General Services PO 2016-00000151
Billed To: Kathleen Weekes, CRA Manager
Dania Beach Community Redevelopment Agency
100 West Dania Beach Boulevard
Dania Beach, Florida 33004
Services for the Month of: March 2016

Administration, management and consulting services to the City of Dania Beach Community Redevelopment Agency.

Total Agreement Amount: CRA General Services as Needed	\$	20,000.00
Amounts Previously Invoiced:		
Invoice 3536		<u>1,360.00</u>
Agreement Balance	\$	<u>18,640.00</u>
 Amount due for: KB & CB meeting with Salzman and Shapiro, Dania		
Pointe discussion. 2 hours @ \$195.00/hour	\$	390.00

Please remit payment to:
Redevelopment Management Associates, LLC or RMA
2303 East Atlantic Boulevard
Pompano Beach, FL 33062



REINVENTING YOUR CITY

INVOICE

Invoice Date: August 12, 2016
Invoice Number: 3597
Invoice Amount: \$321.00
Billed To: Kathleen Weekes, CRA Manager
Dania Beach Community Redevelopment Agency
100 West Dania Beach Boulevard
Dania Beach, FL 33004
Reference: Expense Reimbursement

Description	Amount
25% Florida Festivals & Events Membership Dues	\$ 112.50
FRA 2016 Roy F. Kenzie Awards Application Fee	150.00
Pro-Lab of Pompano (6) 5x7 Enlargements (6) 8x10 Matts Custom Framing	58.50
Total Amount Due	\$ 321.00

Please remit payment to:
Redevelopment Management Associates, LLC or RMA
2302 East Atlantic Boulevard
Pompano Beach, FL 33062

ENTRY FORM

2016 ROY F. KENZIE AWARDS

Winners will be announced and awards presented at the Florida Redevelopment Association Annual Conference on October 13, 2016, in Orlando.

All entries must be postmarked by June 3, 2016.

GENERAL INFORMATION ▼

Dania Beach CRA
SUBMITTING MEMBER ORGANIZATION
Sarah Blalock marketing manager
CONTACT NAME TITLE
100 West Dania Beach Blvd, Dania 33004
ADDRESS
772-708-0230
PHONE NUMBER FAX NUMBER
sarah@rma.us.com
CONTACT EMAIL ADDRESS

6

PROJECT INFORMATION ▼

The Patch + HCE ongoing
PROJECT NAME PROJECT COMPLETION DATE
BRHPC + TOUCH
PRIVATE SECTOR/NON-PROFIT PARTNERS

(COMPANY NAME) PARTNERS

CREDIT CARD TYPE ☒ VISA ☐ MASTERCARD

Alicia Alleyne
NAME ON CARD
2302 E. ATLANTIC BLVD, POMPADOUR BEACH FL 33062
BILLING ADDRESS
4339. 9312. 4831. 8044 1/2019 311
CREDIT CARD NUMBER EXPIRATION DATE SECURITY CODE
Signature
SIGNATURE

AWARD CATEGORY (PLEASE CHECK ONE) ▼

- ☐ ANNUAL REPORTS
- ☐ CAPITAL PROJECTS/BEAUTIFICATION
- ☐ CREATIVE ORGANIZATIONAL DEVELOPMENT AND FUNDING
- ☐ CULTURAL ENHANCEMENT
- ☐ FISCAL IMPACT STUDY
- ☒ MANAGEMENT PROGRAMS/CREATIVE PARTNERSHIPS
- ☐ OUT OF THE BOX
- ☐ OUTSTANDING HOUSING PROJECT
- ☐ OUTSTANDING NEW BUILDING PROJECT
- ☐ OUTSTANDING REHABILITATION, RENOVATION OR REUSE PROJECT
- ☐ PLANNING STUDIES
- ☐ PROMOTION
- ☐ TRANSPORTATION/TRANSIT ENHANCEMENT

\$150-

CLIENT COPY
PAID
AA VISA

FRA Award Appl.

REIMBURSABLE EXPENSE
☒ YES ☐ NO
CLIENT: DANIA BEACH
Approved by: [Signature]
Date: 6.2.2016

Invoice No.
84261

PRO-LAB OF POMPANO

2651 EAST ATLANTIC BLVD.
POMPANO BEACH, FL. 33062
954-785-4607
FAX: 946-5352

INVOICE

DATE

6/16/2016

Bill to:

RMA
2302 E. ATLANTIC BLVD
POMPANO BEACH, FL 33062
SARAH BLAKE

DUE DATE

6/16/2016

PO #

DESCRIPTION

QUANTITY

RATE/PRICE

AMOUNT

5X7 ENLARGEMENT

10

1.75

17.50

8X10 MATTS CUSTOM FRAMING

10

8.00

80.00

(6) - Dania 10.50 + 48 = 58.5
(4) - Margate 7 + 32 = 39

For FFEA awards.

CLIENT COPY

REIMBURSABLE EXPENSE

YES

NO

CLIENT: DANIA BEACH + Margate

Approved by: 

DATE: 7.1.2016

DANIA BEACH: \$58.5 

MARGATE: \$39

Total

\$97.50

INVOICE 210

2115 Alameda Avenue
Orlando, FL 32804
407.203.1334
888.740.0419 fax



Florida
FESTIVALS&EVENTS
Association

Redevelopment Management Associates, LLC
Shanna Benson

Invoice # 210
Invoice Date 05/23/2016
Invoice Due 06/21/2016

Amount Due	\$ 0.00
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Transactions

Description	Amount
Membership Options - 1 period - \$450.00 (through May 22, 2017)	\$ 450.00

Payments

Description	Amount
Credit Card Payment	-\$ 450.00

Total Amount	\$ 450.00
Amount Paid	-\$ 450.00
Amount Due	\$ 0.00

If you have any questions, please contact Suzanne Neve, Executive Director at 407.203.1334 or Suzanne@ffea.com.

PAID
CB Inves
CLIENT COPY
REIMBURSABLE EXPENSE
X YES NO
CLIENT: DANIA BCH
Approved by: _____
Date: _____

25% - MARGATE
25% - DANIA - \$112.50
25% - DOMINANO BCH
25% - WPB



100 W. Dania Beach Blvd.
Dania Beach, Florida 33004

tel (954) 924-6801
fax (954) 921-2604
www.DaniaBeachCRA.org

To: Chair, Vice Chair and Board of Commissioners
From: Kathleen Weekes, CRA Manager
Date: October 10, 2016
Re: **Authorization to pay RMA Invoices #3550, Invoice# 3602, Invoice #3598:
Invoice #3597**

Attached please find the following invoices.

Invoice 3550: \$87.50- August Expense Reimbursement

Invoice 3602: \$780.00-May RMA Principals Meeting on City Center Project with Assistant City Manager

Invoice 3598: \$390.00— March RMA Principals Meeting with Master Development Inc. on Dania Point.

Invoice 3597: \$321.00 August FFEA Expense Reimbursement

These invoices have been reviewed and approved by the CRA Manager, who is also the contract administrator for these services. Invoices for RMA which are hourly continue to be submitted to the CRA Board for review and approval.

Recommendation

Motion to authorize payment of RMA Invoices **#3550: Invoice# 3602: Invoice #3598: Invoice #3597**

CITY OF DANIA BEACH

Agenda Request Item

Type of Request: Staff Report

Continued from:

Requested Action (Identify appropriate Action or Motion)		
Commercial Property Improvement Grant Program for Discussion and Possible Action		

Purchasing Requests ONLY		
Dept:	Acct #:	Amt:
Fund:		

Fiscal Impact/Cost Summary

Exhibits Attached
Commercial Property Improvement Grant Program, Memo on Commercial Property Improvement Grant Program, DBCRA Facade and Merchant Tracking Update



Dania Beach Community Redevelopment Agency (DBCRA) COMMERCIAL PROPERTY IMPROVEMENT GRANT PROGRAM

About the Program

The DBCRA Commercial Property Improvement Grant Program is an incentive program available to businesses located within the CRA along US-1/Federal Highway and Dania Beach Blvd from SW 5th Avenue to Gulfstream Road. The purpose is to substantially improve the visible appearance and street presence of properties as well as enhance the functionality of businesses with the DBCRA.

Through this program the DBCRA may provide grants up to \$20,000 based on the Funding Guidelines below. All grant recipients are required to provide a minimum 30% match for the project. The Commercial Property Improvement Grant Program is subject to funding availability and will expire September 30, 2017 unless otherwise authorized by the DBCRA Board. All applications will be scored based on specific criteria and in the event that multiple completed applications are received within a 30 day window, the highest scoring applications shall prevail.

Eligibility Criteria

- a. Property must be located within the Dania Beach CRA priority area.
- b. Primary property use must be commercial. Residential uses are ineligible.
- c. Exterior improvements must adhere to the City of Dania Beach Building Code and Zoning Regulations and all Federal, State, and Local Requirements.
- d. Improvements must support the objectives and goals of the Dania Beach CRA Redevelopment Plan.
- e. Properties "for sale" or listed on the MLS are not eligible.
- f. Properties may not reapply if they have received the maximum funding amount within a 5 year period under this or any other grant program administered by the Dania Beach CRA.
- g. Must be a conforming use per the City of Dania Beach Zoning Code.
- h. Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board of Commissioners if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.

Funding Guidelines

- a. Maximum Award Amount - The DBCRA is making available to commercial and/or mixed use properties within the CRA priority area matching grants for improvements up to a maximum grant award as follows:
 - For properties with more than 60 feet to 120 feet of frontage - **Up to \$20,000**
 - For properties with 60 feet or less of frontage - **Up to \$10,000**

The intent is to encourage multiple property owners within a priority area to engage in property improvements simultaneously and in areas where public investment has or is planned to occur.

Example

Total Project Cost	Owner Responsibility	CRA Grant Amount
\$25,000	\$7,500 (30%)	\$17,500

**Example based on a property with 75 feet of frontage – max. Award \$20,000*

- b. Properties applying for funding below the maximum award amount may reapply, but are only entitled to the total maximum amount within a 5 year period of initial approval. However, if a property has already received funding to the maximum amount, said property may not reapply for the Program or any other grant program administered by the DBCRA for a period of 5 years.
- c. Applicants are required to match the grant award with a minimum of 30% of the project costs. Only after the applicant has paid the match amount will the CRA begin disbursement of grant funds.
- d. Properties that are sold within twenty-four months of receiving grant funding must repay the full amount of the grant. A lien shall be recorded by the CRA against the property in order to secure the right of repayment.
- d. Program Grant Agreements shall be executed within (30) days following approval of the grant by the CRA Board.
- e. Permit applications must be submitted within sixty (60) days following approval of the grant by the CRA Board and construction to begin immediately after permit approvals
- f. Executed Declaration of Restrictive Covenants must be recorded in the Broward County public records and a recorded copy provided to the CRA within ten days of receipt of the executed Program Grant Agreement. No Grant funds will be disbursed for the project before this is done.

Eligible Expenses

Eligible expenses are those reasonable costs associated with undertaking a substantial facade improvement and/or substantial site improvements that are visible from a major corridor or street. Eligible expenses include design, permitting, labor and materials related to construction or installation of eligible improvements. The following are eligible improvements to be funded under the Program:

- a. Eligible Improvements:
 - ✓ Façade Improvements
 - ✓ Landscaping (trees, shrubs and perennials)
 - ✓ Signage
 - ✓ Awnings
 - ✓ Impact resistant windows
 - ✓ Parking lot improvements
 - ✓ Exterior Painting and repair
 - ✓ Any other site or building improvements complimentary to above
- b. All work must be performed in a first class workmanlike manner in compliance with ordinances and regulations of the City of Dania Beach, and must meet all building and other applicable codes.
- c. To be eligible for this grant, applicants must undertake a comprehensive improvement project undertaking 2 or more of the eligible improvements
- d. Due to limited funding, CRA Staff will evaluate the submission and may request additional improvements to make projects more comprehensive prior to CRA Board consideration.

Ineligible Expenses

Ineligible expenses include general maintenance items, parking lot repairs (not related to a comprehensive improvement of the overall appearance of the property), Roofing, air conditioning systems and ductwork, interior repairs or renovations, or correction of code violations and ADA compliance except in limited instances where these expenses are mandated as part of eligible improvements by the City of Dania Beach Community Development Department. Any improvements undertaken prior to execution of the Program Agreement will be ineligible for reimbursement

Scoring Criteria

Scoring for applications that are received by the CRA shall be based upon a 100 point value system.

- a. Location- 20 Points
Businesses located along US-1/Federal Hwy in the core of the City Center/Downtown area from NW 2nd Street to Stirling Road, and on Dania Beach Blvd from SW 5th Avenue to NE 3rd Avenue shall receive the maximum points allotted in this category. Businesses that are outside of these targeted areas shall receive 10 points.
- b. Use of sustainable materials- 20 Points
Sustainable materials might include for example xeriscaping, energy efficient lighting, environmentally sensitive paint or other types of sustainable or green initiatives. The maximum number of points allocated for the category means that the applicant has incorporated numerous green initiatives into their design.
- c. Comprehensiveness of Property Improvement – 20 points
Businesses undertaking both property and façade improvements or substantial renovations to one or the other shall receive maximum points. Points less than 20 will be allocated based on the level of the improvement and its contribution to the street presence and visibility of improvement.
- d. Other renovations and business improvements outside of CRA incentives - 20 points.
If applicant contributes funding, (see table below for contribution point scale) above the required 30% match in order to make additional improvements to their business, they may receive up to 20 points.

CONTRIBUTION POINT SCALE

POINTS	EXTRA CONTRIBUTION AMOUNT
5	\$2,500 - \$4,999
10	\$5,000 - \$9,999
15	\$10,000 - \$14,999
20	\$15,000 and above

Step 1: Application Process

- a. Schedule an appointment with Dania Beach CRA staff to discuss project and make sure it meets program intent. Please call (954)924-6801 or e-mail dmurphy@daniabeachfl.gov.
- b. Submit a completed application with a check for \$250.00 made payable to the City of Dania Beach for zoning reviews. Incomplete applications will not be considered for funding until a complete application and all supporting documents are received by the DBCRA. Applications must be signed by the fee simple owner of the property; tenants and/or other occupants are ineligible to participate in the Program and are prohibited from filing an application on behalf of an owner, unless otherwise authorized by the property owner.
- c. DBCRA will complete the application review within 30 days of receipt and notify applicants of any missing information or deficiencies in terms of eligibility for the program.

- d. Upon determination of completeness and eligibility CRA staff will place the application on the next available CRA Board agenda for consideration. The CRA Board meets monthly on the 2nd Tuesday of the month at 6:00 p.m. in City Commission Chambers. Any applications received less than 14 days prior to the CRA Board meeting will automatically roll to the following CRA agenda.
- e. Applicants are strongly encouraged to attend the CRA Board meeting. The decision of the DBCRA Board shall be final.
- f. Applicants not approved may apply again with modifications. A fully executed Program Grant Agreement between the DBCRA and the applicant shall be executed within 30 days of DBCRA Board approval and shall serve as a Notice to Proceed.
- g. Project commences and is completed within 9 months of Program Agreement execution.
- h. Should project delays arise, it is at the discretion of the CRA Executive Director to grant one 6 month extension to the Agreement prior to its expiration. Extensions will not be considered once the Agreement has expired.

Step 2: Construction/Payment by the CRA/City of Dania Beach:

- a. If your contractor agrees to wait for payment until a check is issued by the CRA of Dania Beach, you must submit an invoice for the work for both you and your contractor, a letter from you indicating the work is complete and you are satisfied with the job.
- b. If your contractor(s) requires payment upon completion of the work you must pay the invoice. You may then provide the CRA/City of Dania Beach with the paid invoice and/or a copy of *both* sides of the cancelled check. It is also recommended that you obtain a release from your contractor in consideration of final payment
- c. A CRA/City of Dania Beach staff member will visit the property and take a photograph of the completed project. A check will be issued in your name.

PLEASE READ THE FOLLOWING PRIOR TO APPLICATION SUBMITTAL

- The application must include **all** of the following items: Photographs of current condition of site and structures, architectural renderings of proposed façade improvements in color, a detailed outline of all proposed improvements with cost estimate. If any components of the project pertain to paving, fencing, landscaping, etc. a survey showing location of work is also required.
- Owners of properties listed for sale may not apply for grant funding. Properties sold within twenty-four months of receiving grant funding **must repay the full amount**.
- ✓ After approval by the CRA Board, the CRA will provide the applicant with an approved Grant Agreement for signature. The property owner shall not begin construction (Grants cannot be applied retroactively for work previously completed) until the Grant Agreement is signed by all parties. Improvements completed prior to approval by the CRA Board, will not be eligible for reimbursement.
- If deemed necessary, the CRA reserves the right to have the application and its contents evaluated and analyzed by an outside third party including but not limited to; the proposed business plan, partnership/ownership information with equity positions, mortgage on the property, lease agreements, letter of Intent from lending institution and any other documents provided by the applicant.
- If your site plan or application request includes landscaping, the landscaping must consist of species and varieties of native plants that are drought tolerant require little irrigation and withstand the environmental conditions of Dania Beach. Irrigation systems must prevent over spray and water waste and it is recommended a drip irrigation system be installed.
- Property to be improved must not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. This provision can be waived by the CRA Board if development plans for the property meet the goals and objectives as set forth in the Dania Beach CRA Plan. Upon grant approval, the property must remain free of all municipal and county liens, judgments or encumbrances of any kind under the term of the agreement.

I have read completely and understand the program requirements, including the application guidelines and grant reimbursement process.

Signature

Date_____

Printed Name and Title

COMMERCIAL IMPROVEMENT GRANT PROGRAM CHECKLIST

- ☐ One (1) hard copy and one (1) electronic copy of the completed application with check for \$250.00 made payable to the City of Dania Beach
- ☐ Photographs of current condition of site and structures.
- ☐ Architectural renderings of proposed façade improvements in color.
- ☐ A detailed outline of all proposed improvements with three (3) quotes from a licensed contractor.
- ☐ If any components of the project pertain to paving, fencing, landscaping, etc., a survey showing location of work is also required.
- ☐ Applicant acknowledges that the property to be improved does not have any delinquent ad valorem taxes and is free of all municipal and county liens, judgments and encumbrances of any kind.
- ☐ Applicant acknowledges that properties that are sold within twenty-four months of receiving grant funding must repay the full amount of the grant and that a **lien** shall be recorded by the CRA against the property in order to secure the right of repayment.
- ☐ Cancelled check of payment to contractor/GC (your 30%). The CRA must receive proof of payment of your 30% via a cancelled check within fifteen (15) days of project start (prior to first payment from the grant)
- ☐ Both the CRA Commercial Improvement Grant Program Application and Program Agreement have been signed.
- ☐ Preliminary schedule for completion of improvements
- ☐ Copy Authorized Agent letter (or other documentation) if applicant is not the owner
- ☐ Copy of Business Tax Receipt
- ☐ Completed W-9 Form for payee

Signature

Date

Printed name and Title

**DANIA BEACH COMMUNITY REDEVELOPMENT AGENCY
COMMERCIAL IMPROVEMENT PROGRAM APPLICATION**

Date of Application_____

1. Property Address:_____

2. Name of Applicant:_____

3. Address of Applicant:_____

Phone: ()

Fax: ()

Email:_____

4. Does the applicant own property? _____ Yes _____ No

5. Indicate the owning entity of the property (i.e. name on property title)

6. Project Description:_____

7. Total Project Cost_____ Total Funding Request_____

Authorized Representative (Property Owner or Agent):

Signature

Date

Print Name and Title

**If application is signed by authorized agent, please provide proof through notarized letter, articles of incorporation or some other form acceptable to DBCRA legal counsel.*

To: Chair, Vice Chair and Board of Commissioners
From: Rachel Bach, Interim Executive Director
Date: October 10, 2016
Re: Authorization of a Commercial Property Improvement Grant Program

Background

Since 2011, the Dania Beach CRA has provided Façade Improvement and Merchant Assistance Grant Programs to assist property owners make improvements to the exterior of buildings and established businesses undertake interior renovations as well as improve business operations through marketing assistance and upgrades to equipment. To date, the CRA has awarded fourteen (14) Façade Grants and eleven (11) Merchant Assistance Grants, a listing of all grants awarded and completed is attached.

Update

Due to the success of the program(s), limited funding and increased demand over the past year, CRA Staff is recommending revisions to the program to more equitably allocate funds to projects. As identified by the CRA Board at its Strategic Goal Setting Workshop, visible improvements that will make a larger impact and “clean up” the Downtown are the priority. Therefore, the proposed new program, the Commercial Property Improvement Program would replace the Façade Improvement and Merchant Assistance Grants and take a different approach to funding projects. The following summarizes the primary changes and approach:

- ✓ Maximum grant amounts are on a sliding scale from \$10,000 to \$20,000 dependent on the linear square footage of the frontage of the property. (This is more equitable to property owners, since those that have more frontage have more cost);
- ✓ To induce targeted redevelopment of existing structures, the Program will still limit eligibility to Federal Highway and Dania Beach Boulevard;
- ✓ Applicants are required to match a minimum of 30% of the project cost instead of 20%;
- ✓ To qualify for certain improvements, such as signage, the grant application must include a more comprehensive scope of work, to include additional property improvements; and
- ✓ Properties that have received the maximum grant funding through any CRA program over the past 5 years are not eligible. An applicant may reapply after the 5 year period, or prior to for the remainder of the maximum grant amount;
- ✓ Eligible improvements are limited to the exterior of properties only; and,
- ✓ Program is authorized annually, based on availability of funding.



100 W. Dania Beach Blvd.
Dania Beach, Florida 33004

tel (954) 924-6801
fax (954) 921-2604
www.DaniaBeachCRA.org

Fiscal Impact

\$70,000.00 will be available in CRA Fund, Redevelopment Initiatives #106-52-08-552-31-42. Additional funds may be allocated to the Program by the CRA Board depending on funding availability.

Recommendation

Motion to authorize creation of the Commercial Property Improvement Grant Program replacing all other CRA grant programs for Fiscal Year 2016/17.

DBCRA Incentives- Status Report											
Business	Applicant/POC	Address/Phone #	Project Manager/GC	Grant	Amount	Business Contribution	Application Approved	Current Status	Agreement Expires	Jobs Created	New Business
1 Grampa's Bakery	Carol Grampa	17 SW 1st Street 954-923-2177	Leesa Conley	Merchant	\$ 15,000	\$ 20,000	7/6/2011	Completed.			
2 Dania Rexall Pharmacy	Richard Lowy/Craig	16-18 S Federal Hwy 954-921-4661	Leesa Conley	Merchant	\$ 15,000	\$ 18,000	7/6/2011	Completed.			
3 Dockers	John Skinner	318 N Federal Hwy 954-920-7072	Leesa Conley	Merchant	\$ 15,000	\$ 10,000	9/13/2011	Completed.			
4 Paolo's 3s Company	Paolo & Ann DeFrancisci	242 E Dania Bch Blvd 954-921-4970	Leesa Conley	Merchant	\$ 15,000	\$ 561	9/13/2011	Completed.			
5 Jaxson's Ice Cream	Monroe Udell/Jerry	128 S. Federal Hwy 954-923-4445	Jerry	Merchant	\$ 15,000	\$ 7,025	10/5/2011	Completed.			
6 Millennium Fire & Safety	Arnold Nearn	1496-1502 Dixie Hwy 954-922-9136	Civil-Cadd Eng. John King	Façade	\$ 20,000	\$ 7,859	12/8/2011	Completed.			
7 Jaxson's Ice Cream	Monroe Udell/Jerry	128 S. Federal Hwy 954-923-4445	Jerry	Façade	\$ 8,864	\$ 2,216	12/8/2011	Completed.			
8 Grampa's Bakery	Carol Grampa	17 SW 1st Street 954-923-2177	Coastal Contracting	Façade	\$ 20,000	\$ 25,000	1/10/2012	Completed.			
9 The Beauty Factory	Alma Mizell	518 W Dania Bch Blv 954-925-1086	Leesa Conley	Merchant	\$ 15,000	\$ 3,000	1/10/2012	Completed.			
10 The Beauty Factory	Alma Mizell	518 W Dania Bch Blv 954-925-1086	D. Fenstermaker/So. Fl. Woodworkers	Façade	\$ 12,452	\$ 3,113	6/6/2012	Completed.			
11 1000 S. Federal Highway	Deborah Accinelli	1000 S Federal Highway 954-873-4904	Deborah Accinelli	Façade	\$ 20,000	\$ 7,995	6/6/2012	Completed.			
12 Fetch Branding	Luis Rimoli	29 S Federal Highway 954-404-8252	Kevin Karten/K2 Builders	Façade	\$ 20,000	\$ 13,620	7/31/2012	Completed.			
13 Dania Rexall Pharmacy	Richard Lowy/Craig	16-18 S Federal Hwy 954-921-4661	Coastal Contracting	Façade	\$ 20,000	\$ 17,246	7/31/2012	Completed.			
14 22 Century	George Schulte	15 N. Federal Hwy 954-924-1933	George Schulte	Merchant	\$ 15,000	\$ 3,500	9/5/2012	Completed.			
15 Dania Beach Florist	Dede Matis	64 S Federal Highway 954-922-5270	Coastal Contracting	Façade	\$ 20,000	\$ 6,079	9/5/2012	Completed.			
16 Kings Head Pub	Richard Hill	500 E Dania Beach Blvd 954-274-1316	Synalovski Romanik Saye	Merchant	\$ 15,000	\$ 18,000	10/3/2012	Completed.			
17 Braha Dania	Tommy Keretz	225 E Dania Beach Blvd 954 926-3800		Façade	\$ 20,000	\$ 22,000	11/28/2012	Completed.			
18 Nu Black Septic	David Nuby	27 NW 4th Avenue 954 927-4090	Harper & Sons Const	Façade	\$ 20,000	\$ 5,000	2/6/2013	Completed.			
19 Wards Restaurant	Rosa Ward	614 Phippen Road 954 647-4521	Synalovski Romanik Saye	Merchant	\$ 15,000	\$ -	5/1/2013	Completed.			
20 Gallery of Amazing Things	Arron Rimpley	481 S Federal Highway 954 654-7739		Façade	\$ 20,000	\$ 9,462	8/7/2013	Completed.			
21 Wayside Inn	Debra Meklas	38 NE 1st Avenue 954 446-4216		Façade	\$ 18,000	\$ 4,500	9/4/2013	Completed.			
22 Millennium Fire & Safety	Arnold Nearn	1496-1502 Dixie Hwy 954-922-9136	Civil-Cadd Eng John King	Merchant	\$ 15,000	\$ 7,000	8/7/2013	Completed.			
23 Premier Mobile	Lara Batikin	250 S. Federal Hwy 954-519-2201	Coastal Contracting & Development	Façade	\$ 20,000	\$ 17,000	9/2/2015	Completed.			
24 Stix Cigar Lounge	Arnold Rudolph	4 S. Federal Hwy 561-236-2054	The Parker Group	Merchant	\$ 15,000	\$ 7,000	8/5/2015	In Progress			
25 TNT Fireworks	Itzach Dickstein	768 E. Dania Beach Blvd 954 599-3059	LLS Construction	Façade	\$ 20,000	\$ 65,000	6/14/2016	In Progress			
TOTALS:					\$ 424,316.00	\$ 300,176.15					
Total Capital Improvement	\$ 724,492.15										
Total CRA Incentives Approved to Date	\$ 424,316.00			59%							
Total Business Contribution	\$ 300,176.15			41%							

DBCRA Incentives- Financial Report FY 11 & 12

Business	Payee	Grant Type	Start Date	Completion Date	Amount Approved	Amount Remaining	Amount Paid	Date Paid	Amount Paid	Date Paid	Amount Paid	Date Paid	Amount Paid	Date Paid	Amount Paid	Date Paid
Grampa's Bakery	Leesa Conley	Merchant	Jul-11	Sep-11	\$ 15,000.00	\$ -										
Dania Rexall Pharmacy	Leesa Conley	Merchant	Sep-11	Mar-12	\$ 15,000.00	\$ -										
Dockers	Leesa Conley	Merchant	Sep-11	Feb-12	\$ 15,000.00	\$ -										
Paolo's 3s Company	Leesa Conley	Merchant	Sep-11	Feb-12	\$ 15,000.00	\$ -										
Jaxson's Ice Cream	Jaxson's Ice Cream	Merchant	Oct-11	Oct-11	\$ 15,000.00	\$ -										
Millennium Fire & Safety	Civil-Cadd Engineering	Façade	Feb-12		\$ 20,000.00	\$ 2,000.00	\$ 9,949.99	3/30/2012	\$ 8,050.00	6/1/2012						
Grampa's Bakery		Façade	Jul-12	Oct-12	\$ 20,000.00	\$ -	\$ 10,000.00	7/27/2012	\$ 8,000.00	9/9/2012	\$ 2,000.00	Sep-12				
Jaxson's Ice Cream	Jaxson's Ice Cream	Façade	Dec-11	Jan-12	\$ 8,864.00	\$ -										
The Beauty Factory	Leesa Conley	Merchant	Feb-12	Apr-12	\$ 15,000.00	\$ -										
The Beauty Factory	S. Fl. Woodworkers Inc.	Façade	Jun-12	Aug-12	\$ 12,452.00	\$ -	\$ 7,782.50	7/27/2012	\$ 3,224.30	8/24/2012						
1000 S. Federal Highway	Deborah Accinelli	Façade	Oct-12		\$ 20,000.00	\$ 7,525.00	12,475.00	11/8/2012								
Fetch Branding	K2 Builders	Façade	Oct-12		\$ 20,000.00	\$ 20,000.00										
22 Century Computers	George Schulte	Merchant	Sep-12		\$ 15,000.00	\$ 7,173.38	\$ 4,292.70	9/20/2012	\$ 887.53	9/24/2012	\$ 2,633.55	10/3/2012				
Dania Beach Florist	Dede	Façade	Sep-12		\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	9/6/2012								
British Pub	Synalvovski Romanik Saye	Merchant	Oct-12		\$ 15,000.00	\$ 7,675.00	\$ 2,250.00	10/8/2012	\$ 1,679.89	10/11/2012	\$ 1,000.00	10/15/2012	\$ 1,195.11	10/22/2012	\$ 1,200.00	10/25/2012